



AGENDA

PLANNING COMMISSION

VIRTUAL MEETING

Meeting Access: <https://www.cityofpa.us/984/Live-Virtual-Meetings>

April 28, 2021

6:00 p.m.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENT**
- IV. APPROVAL OF MINUTES**
April 14, 2021 Meeting Minutes
- V. ACTION/DISCUSSION/WORK SESSION**
 - 1. Work Session: Climate Resiliency Plan Task 4 Preparation**
Discussion on continued Commissioner work on SWOT analysis review.
 - 2. Action: MAKERS Code Audit Project**
Discuss City Council 4/27/2021 Work Session with MAKERS on HS2B 1923 code work and nominate 3 Planning Commissioners for Code Audit Project
- VI. STAFF UPDATES**
- VII. REPORTS OF COMMISSION MEMBERS**
- VIII. ADJOURNMENT**

MINUTES

PLANNING COMMISSION

City Council Chambers
Port Angeles, Washington 98362
April 14, 2021 6:00 p.m.
REGULAR MEETING

PLEDGE OF ALLEGIANCE

Chair Schwab opened the regular meeting at 6:00 p.m.

ROLL CALL

Commissioners Present: Andrew Schwab (Chair), Benjamin Stanley (Vice-Chair), Marolee Smith, Colin Young

City Staff Present: Emma Bolin (*Manager*)
Ben Braudrick (*Associate Planner*)
Chris Cowgill (*Assistant City Attorney*)

Public Present: Mark Hodgson

PUBLIC COMMENT:

None.

Chair Schwab closed public comments

APPROVAL OF MINUTES:

Commissioner Young moved to accept the minutes from the March 24, 2020 meeting. **Commissioner Smith** seconded, **all were in approval**

ACTION ITEMS

1. Action Item: SMP Periodic Update Action

Planning Manager Bolin presented the background and staff report for the draft amendment process and outcome to the Shoreline Master Program. Staff recommends (1) the Planning Commission approve the 2021 Shoreline Master Program update submission to the Department of Ecology and request a determination of consistency., and (2) following Department of Ecology review and statement of concurrence, approve of submission to City Council for adoption. If the Department of Ecology issues a written statement requiring changes, the revisions will go back to the Planning Commission for further review and recommendation.

Chair Schwab opened the opportunity for Commissioners to ask questions of Staff. **Commissioner Young** asked about the “should/shouldn’t” clause in the WAC concerning overwater housing. **Manager Bolin** responded that the media attention that was garnered from the Port’s proposal was confusing. Department of Ecology clarified with staff that the Shoreline Management Act clause “should” in this case means “shall”. **Commissioner Young** asked what the consequence would be to continue with the proposal. **Manager Bolin** responded that the Department of Commerce could restrict the ability for the City to received awarded grant funding from the State.

Commissioner Smith asked if the problem with floating houses related to the utility attachments. **Manager Bolin responded** that utilities are one factor to consider, but that the statute, definitions, and administration were all reasons for the designation of non-conformity.

Commissioner Stanley asked if staff could better define the difference between a floating home and a houseboat with a motor vehicle license. He understood the reasoning behind the clause due to the sensitive nature of the shoreline ecosystem. Discussion followed.

Commissioner Smith made a motion to accept staff recommendation to send the Shoreline Master Program update materials to the Department of Ecology. Commissioner Young seconded the motion. Discussion followed. All were in approval.

2. Action Item: Planning Commission Bylaws Amendments

Staff presented the Commissioner's submitted recommended edits to the Planning Commission Bylaws. The Planning Commissioners discussed the proposed edits and the possibility of including further edits that include holdover from when the Planning Commission still held quasi-judicial hearings.

Commissioner Young made a motion to accept the bylaw revisions presented by Staff. Commissioner Stanley seconded the motion. Discussion followed. Chair Schwab asked for a roll call vote. The motion passed 3-1, with Commissioner Smith voting "no".

3. Work Session: Climate Resiliency Plan Task 4 Preparation

Commissioner Young presented his Parks and Recreation and Transportation Element SWOT analyses for the Climate Resiliency Plan. Discussion followed and some edits were suggested.

STAFF UPDATES

Manager Bolin updated the Commissioners on the Climate Resiliency draft workplan and the opportunity for Commissioners to be interviewed as a part of the MAKERS Group code change effort.

Planner Braudrick update the Commissioners on the WA-APA Peninsula Section Spring Forum date change to May 20th. The focus will be on transportation equity. He also recommended the Commissioners all attend an upcoming Short Course on Local Planning held by the Department of Commerce.

REPORTS OF COMMISSION MEMBERS

Commissioner Stanley reported that he was eager to see the Cascadia workplan for the Climate Resiliency Plan. He mentioned his interest in seeing Parklets made available downtown for increased outdoor seating and activity. He proposed putting housing as a work session on the agenda at a future meeting.

Commissioner Smith wanted see the temporary housing ordinance brought back for consideration and for the Commissioner to begin addressing the City's urban forest through ordinance and the formation of a Tree Advisory Board.

ADJOURNMENT

The meeting adjourned at 7:41 p.m.

Ben Braudrick, Secretary

PREPARED BY: Ben Braudrick, Secretary

Andrew Schwab, Chair

Capital Facilities - Chapter 8

Key Objectives: Evaluate the Conservation chapter on how well it integrates climate change and resiliency. Identify additional opportunities and risks of integrating climate change in future iterations of the Capital Facilities chapter.

Strengths	Weaknesses
<ul style="list-style-type: none"> Multiple Policies directly and indirectly relate to climate resiliency. The chapter references several other Plans, Programs, Documents, Policies, and Acts that directly and indirectly relate to climate resiliency. (County-Wide Planning Policy, State Growth Management Act, Capital Facilities Plan, Parks and Recreation Plan, Urban Forestry Program) The chapter directly states a goal of "consider[ing] projected climate change impacts and adaptation strategies to determine whether adequate services can be provided into the future, prior to approving any development." P-8A.22 The chapter directly references developing Green Infrastructure and Low Impact Development P-8D.02 	<ul style="list-style-type: none"> Multiple policies could easily have a climate resiliency component, but it's not mentioned. Goal G-8B is focused on streets and utilities. With the exception of one policy referencing stormwater run-off, nothing is related to climate resiliency.
Opportunities	Threats
<ul style="list-style-type: none"> Add a reference to climate resiliency where applicable to current goals and policies when not already directly referenced. Example: P-8D.02 The City should invest in Green Infrastructure, Low Impact Development (LID), and similar technologies to maintain and enhance environmental quality and climate resiliency. 	<ul style="list-style-type: none"> Several goals and policies referencing working and cooperating with other agencies (School district, the State, the County, and others). However, the other agencies may have different or nonexistent climate change and resiliency plans making it more difficult to cooperate. No matter how inclusive or thorough climate resiliency objectives are integrated into the Comp Plan, it's up to the City Council to implement them. Different Council members have different focuses.

Goals and Policies Supporting Climate Resiliency:

- P-8A.11 Adopt a Comprehensive Parks and Recreation Plan consistent with the Comprehensive Plan and the Growth Management Act as an Element of the Comprehensive Plan.

- P-8A.12 Require should use permeable materials where feasible.
- P-8A.13 Develop and implement an Urban Forestry Program.
- P-8A.15 Consider climatic change impacts and adaptation strategies in planning and designing capital facilities.
- P-8A.17 Deny any development that will not be served at or greater than a citywide level of service standard of 10 acres of parks per 1,000 population within six years from the time of development.
- P-8B.09 Develop a Capital Facilities Plan list, with public input, for prioritizing pedestrian walkway needs.
- G-8D To reduce the amount of impervious surface created by new developments and thereby reduce stormwater management costs and environmental impacts to the City and its natural resources, reduce development costs to private property owners, and provide safe and more attractive streets through traffic calming, safe pedestrian amenities, and improved street edge landscaping.
- P-8D.02 The City should invest in Green Infrastructure, Low Impact Development (LID), and similar technologies to maintain and enhance environmental quality.

Economic Development- Chapter 8

Key Objectives: Evaluate the Conservation chapter on how well it integrates climate change and resiliency. Identify additional opportunities and risks of integrating climate change in future iterations of the Capital Facilities chapter.

Strengths	Weaknesses
<ul style="list-style-type: none"> • Wants to use the Climatic Change Preparedness Plan in attracting businesses • Encourages economic development with positive environmental consequences • References upgrading the City's green infrastructure • P-9D.01 Consider best available science on sea level rise and recommended mitigation and adaptation strategies in the development of downtown. 	<ul style="list-style-type: none"> • None of the three goals directly reference the need for climate resiliency.
Opportunities	Threats
<ul style="list-style-type: none"> • Add a reference to climate resiliency where applicable to current goals and policies when not already directly referenced. Example: P-9A.02 Promote long-term economic stability by encouraging businesses and industries to invest in modernization and environmentally sound technology that recognizes the need for climate resiliency. 	<ul style="list-style-type: none"> • No matter how inclusive or thorough climate resiliency objectives are integrated into the Comp Plan, it's up to the City Council to implement them. Different Council members have different focuses.

Goals and Policies Supporting Climate Resiliency:

- P-9A.12 Encourage businesses with low carbon footprints.
- P-9B.08 Utilize the Climatic Change Preparedness Plan in attracting businesses, to demonstrate a proactive approach to climatic change in the area.
- P-9B.09 Encourage and pursue economic development with positive environmental consequences, including non-polluting industries eco-friendly business, and low carbon footprints.
- P-9C.03 Take a leading role in enhancing visitors' first impression of the community by maintaining and upgrading the City's public facilities, green infrastructure, and strengthen the nuisance abatement program.
- P-9C.04 Support development of an electric vehicle (EV) charging station network and EV maintenance facilities around the Olympic Peninsula.

- P-9D.01 Consider best available science on sea level rise and recommended mitigation and adaptation strategies in the development of downtown.