

Utility Service Requirements Checklist

- Signed Rental or Lease Agreement **with physical address** (if you rent).
- Settlement Statement **with physical address** (if you have purchased).
- Last 4 digits of SSN# and Photo ID of all renters or property owners.
- Mailing Address (if different from the service address).
- Contact phone numbers (Personal and Work) for each adult resident.
- Name of employer, if applicable, for each adult resident.
- Date of termination of old service (if applicable).
- **Letter of Credit** from your previous utility provider. Must be for service within the last two years and may show a maximum of one late payment in any 12-month period or you will be required to pay a \$250 Security Deposit (House) or \$125 Security Deposit (Apartment).



Send information to:

Utilities@cityofpa.us

- In most cases, utility service can be made available the same day if you apply before 12:00 PM.
- Meters must be accessible to meter readers at all times.
- A \$25 connect charge will appear on your first bill.