



**DECEMBER 7, 2021**  
**City of Port Angeles Council Meeting Agenda**  
This meeting will be conducted virtually.

*The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:*

- A. Call to Order – Special Meeting at 5:30 p.m.** – Executive Session to be held under authority of RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel.

**Call to Order – Regular Meeting at 6:00 p.m.**

- B. Roll Call, Pledge of Allegiance**  
**Ceremonial Matters, Proclamations & Employee Recognitions**

1. Police Department Canine Program Award

**C. Public Comment**

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: [council@cityofpa.us](mailto:council@cityofpa.us), comments will not be read aloud but will be made a part of the record.

To provide pre-recorded messages to the City Council by phone, please call 360-417-4504. Messages received will be made a part of the final record. Comments should be received by 2:00 p.m. Tuesday, December 7, 2021.

For audio only please call: 1-844-992-4726

Use access code: 2555 876 7922

Once connected press \*3 to raise your virtual hand, if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the December 7, 2021 meeting only.

If you are joining in through the Webex link:

<https://cityofpa.webex.com/cityofpa/onstage/g.php?MTID=e73171aa1c0e98e979243e56385f81433>

and wish to make a comment or public testimony, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing. The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

**D. Late Items**

*To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.*

**E. Consent Agenda | Approve**

- 1. City Council Minutes of November 3 and November 16, 2021 .....E-1
- 2. Expenditure Report: *From November 6, 2021 to November 26, 2021 in the amount of \$2,848,100.08*.....E-10
- 3. SCADA Technical Support, PSA-2020-03 Amendment 2 / *Award the Amendment 02 extension to the 2020 SCADA Technical Support Professional Service Agreement with Technical Systems Inc. of Lynnwood, WA increasing the total contract value by \$84,000.00 to a new not to exceed amount of \$263,000.00 and extending the agreement expiration date to December 31, 2022; and authorize the City Manager to sign all documents necessary to execute and administer the contract and make minor modifications as necessary* .....E-44
- 4. Peninsula Trails Coalition Memorandum of Understanding / *Approve and authorize the City Manager to sign a Memorandum between the City of Port Angeles and the Peninsula Trails Coalition*.....E-46
- 5. Lease Renewal – Port of Port Angeles /*Approve and authorize the City Manager to sign a Lease Renewal with Port of Port Angeles and make minor modifications to the agreement, if necessary*.....E-51
- 6. Accept Offer for Property Located at 4017 Fairmont Ave / *Accept the offer to purchase the property located at 4017 Fairmont Ave from Habitat for Humanity of Clallam County for \$28,000 and authorize the City manager to execute a purchase and sale agreement including necessary documents to effect closing*.....E-62

**F. Public Hearings | 6:30 p.m. or Soon Thereafter**

- 1. Adoption of the 2022 Budget / *Continue Public Hearing from November 16 / Conduct 2<sup>nd</sup> Reading / Adopt Ordinance*.....F-1

**G. Ordinances Not Requiring Council Public Hearings**

- 1. Municipal Code Re-Envisioning Project – 1<sup>st</sup> Reading of the Building Residential Capacity Land Use Code Revisions Ordinance / *Conduct 1st Reading / Continue to December 21 Meeting* .....G-1
- 2. 2021 Budget Amendment #3 / *Conduct 2<sup>nd</sup> Reading / Adopt Ordinance* .....G-268
- 3. Street Vacation Petition for Southern Half of 4th Street Right-of-Way / *Conduct 1st Reading / Waive the 2<sup>nd</sup> Reading and Adopt Ordinance*.....G-276

**H. Resolutions Not Requiring Council Public Hearings** .....None

**I. Other Considerations**

- 1. Lodging Tax Advisory Committee Recommendation for 2022 Lodging Tax Fund Budget / *Adopt and Approve* .....I-1
- 2. Serenity House Board Position Recommendation / *Council Discussion* .....I-10

**J. Contracts & Purchasing**.....None

**K. Council Reports**

**L. Information**

City Manager Reports:

- 1. 3<sup>rd</sup> Quarter Budget Status Report .....L-1
- 2. December 2021 Construction Report .....L-24

**M. Second Public Comment**

*Follow the public comment instructions from the first public comment period.*

## Adjournment

### **PUBLIC HEARINGS**

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.