



AGENDA

City of Port Angeles
Public Safety Advisory Board Meeting
August 17th, 2022 at 6:00 p.m.
Held Virtually, Attendees– [Join Here](#)

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. APPROVAL OF MINUTES
 - May 18, 2022 Minutes, View [HERE](#)
 - July 20, 2022 Minutes, View [HERE](#)
- V. PUBLIC HEARINGS/ OTHER BUSINESS
- VI. STAFF UPDATES
 1. Police Department Report
 2. Fire Department Report
- VII. DISCUSSION AND POTENTIAL ACTION
 1. Workplan continued
- VIII. REPORTS OF BOARD MEMBERS
 1. Michael McGuire – Continued Report on his Ride-along with PD
 2. Chair Schwab – Follow up conversation regarding vacant Tribal seats and appointment
 3. Members may make statements or offer observations about the character or work of the board without having any particular agenda item
- IX. ADJOURNMENT

PUBLIC SAFETY ADVISORY BOARD

Virtual Meeting

Port Angeles, Washington

May 18, 2022 6:00 pm

CALL TO ORDER:

Chair Andrew Schwab called the regular meeting of the Public Safety Advisory Board to order at 6:05 p.m.

ROLL CALL:

Members Present: Gayle Brauner, Evan Brown, Kathleen Graf, John Hauck, Mary Margolis, Michael McGuire, Andrew Schwab

Absent: Jesse Charles, Autumn Hudgins, Kelsey Lane, Octavia Smith

Staff Present: Ken Dubuc, Fire Chief; Jason Viada, Deputy Police Chief; Catherine Dewey, Secretary

REVIEW AND APPROVAL OF THE MINUTES:

Michael McGuire made a motion to accept the April minutes, Evan Brown provided a second and the motion passed unanimously.

COMMUNICATIONS FROM THE PUBLIC:

PUBLIC HEARINGS/OTHER BUSINESS:

1. Welcome newly appointed member Autumn Hudgins, she was not in attendance.
2. Discuss Summer Meeting Schedule: June, July, Aug. The Board decided to continue with June's meeting and to take it one month at a time for now.

STAFF UPDATES:

1. Police Department Report – Deputy Police Chief Viada discussed some of the clarification to the reforms of 2021 and discussed an incident that occurred recently and how the reforms affect these incidents. Viada began by reading House Bill 1735 to the Board in regard to de-escalation.
2. Fire Department Report – Chief Dubuc noted that staffing and hiring continues to be a challenge. There is currently one Community Paramedic position open which is an extraordinarily difficult position to hire for. PAFD's average length of time that personnel has in the department is less than 2 years, so training is a priority and the department is rising up to meet these challenges. Chief announced that this will be his last meeting with the Board due to his retirement.

DISCUSSION AND POTENTIAL ACTION:

1. Workplan:

The Board discussed their workplan topics and prioritized them due to the Board's interest:

Summarized Workplan Topics Discussed:

- Speakers from various groups
- Substance Abuse/addiction
- Drug Activity
- Missing and murdered indigenous people in Clallam county
- Houseless and homelessness (pay check to pay check)
- Fire Department
- Panhandling

- Derelict building
- Full-time code enforcement
- Cleanliness and safety (downtown, Safeway, trails, parks, public restrooms, cleaning overbrush)
- PA reputation
- Trimming overgrowth
- More visible police presence
- Traffic safety (speeding, traffic island at McDonald's)
- Dogs off of leash/animal control
- Handicapped/disabled parking spots in private parking lots that are being used inappropriately

Prioritized Topics as chosen by the Board:

- Cleanliness and Safety (downtown, Safeway, trails, parks, public restrooms, cleaning overbrush, animal control)
- Missing and Murdered Indigenous people in Clallam County
- Code Enforcement
- Traffic Safety (speeding, traffic island at McDonald's)
- Human Trafficking
- More visible police presence
- Substance Abuse/ addiction, drug activity

Chair Schwab recommended have some presentations lined up on some of the topics before forming committees. Deputy Chief Viada took the lead in getting more information on the topics listed and they will prepare to discuss more in June and tentatively provide a guest speaker for Missing and Murdered Indigenous People for September.

REPORTS FROM BOARD MEMBERS:

- 1) Kathleen Graf – History of the Public Safety Volunteer Board – Report enclosed.
- 2) Gayle Brauner – recommendation to Council to prioritize adding Fire Department personnel. Conversation ensued and Chief Dubuc suggested having the Finance Department speak to the budget process prior to making any recommendations.

Gayle Brauner made a motion that the we, the Public Safety Advisory Board, ask the Council to consider prioritizing the hiring of an additional Fire Department personnel in the 2023 budget and Mary Margolis provided a second to the motion and a roll call vote followed:

- | | |
|--------------------|-----|
| 1. Gayle Brauner | Yay |
| 2. Evan Brown | No |
| 3. Kathleen Graf | No |
| 4. John Hauck | No |
| 5. Mary Margolis | Yay |
| 6. Michael McGuire | No |
| 7. Andrew Schwab | No |

- 3) Members may make statements or offer observations about the character or work of the board without having any particular agenda item.
 - The Board members congratulated Chief Dubuc on his retirement and wished him well.

- Mary Margolis noted that Clallam County Pro Bono Lawyers will be hosting a webinar May 27th from 12-1:30, free of charge. There will be a panel speaking on housing, and new eviction laws.
- Gayle Brauner provided a resource from the Department of Interior the Secretary Deb Haaland who is the first ever Native American person to serve as the DOI Secretary on US Federal Govt Native American children's boarding schools and the devastating effect it had on the Indigenous population and culture. – Resources enclosed.

ADJOURNMENT:

Michael McGuire made a motion to adjourn and Mary Margolis provided a second to the motion and the motion passed unanimously. The meeting adjourned at 8:13 p.m.

The next Scheduled PSAB Meeting June 15th, 2022

First and foremost, all of the City's Boards, Commissions and Committees exist at the behest of the City Council. All of the appointments are made by the City Council.

The City Council made the first appointments to the **original Law Enforcement Advisory Board.** (LEAB).

In 1990 based on past practice, the City Council interviewed each and every candidate who had applied to become a member of any of the Boards, Commissions, or Committees.

The City Council then proceeded to make the necessary appointments.

However, over a period of time and with the addition of new Boards, the City Council realized that it had become rather cumbersome and certainly time consuming to continue conducting all of the interviews.

The City Clerk, was given the assignment of making a recommendation to the City Council to change the process a bit in order to reduce the Council's time spent in conducting interviews.

It was the City Clerk's recommendation at the time that interviews conducted for certain Boards and Commissions still needed to remain under the purview of the City Council.

There were others, however, that could be handled in a different manner.

The Law Enforcement Advisory Board was one.

The City Clerk gathered applications for the Law Enforcement Advisory Board (LEAB) and forwarded them to the Police Chief for review. The Police Chief would then arrange for the candidates to be interviewed by the membership of the Law Enforcement Advisory Board (LEAB) and that board would then formulate a recommendation to the City Council as to the suggested appointments.

The City Council would then make the formal appointments.

This practice was continued to the time the Law Enforcement Advisory Board was changed to become The Public Safety Advisory Board. (Ordinance No. 3281, June 10th 2007x)

The Public Safety Advisory Board (PSAB) was established as a citizen liaison board to advise and make recommendations to the City Manager, Chief of Police and the Fire Chief regarding policies, procedures, programs, and accreditation standards, budgetary implications and other issues as requested.

The Board is strictly an advisory board and has no management, oversight or policy making role with Public Safety.

The members are selected on the basis of a general representation of the various segments of the community.

The Board does not take up causes or issues beyond providing input to the Chiefs in response to what is brought to the Board from the Chiefs for input.

Members give feedback and advise generally based upon their knowledge of the community and are not expected to canvass or survey the community personally.

At the end of each meeting the final query “for the good of the order” portion is the opportunity to share any concerns that members might have that they would like to have input before the Chiefs or that a member feels that the Chiefs would benefit by knowing about it.

We are not here to over see the Police or Fire Department, we are here to assist and support our Police Department and Fire Departments.

When a member speaks about the Board outside of the meetings, they are not representing the Board, but rather their individual take on matters. If a position on a matter is asked for by the Chiefs, it is handled through motions, debates and majority votes during a public meeting.

Community Paramedicine

I would like to take a minute to thank Chief Ken Dubuc for his vision of Para Medicine. I feel privileged to have been on the Port Angeles Public Safety Advisory Board when Chief Dubuc had his dream. Watching a vision take form and become a reality, is pretty amazing. The "Community Paramedic" has brought our community a lot of money and has filled a need in our community.

Catherine Dewey wrote the following:

Community Paramedic

2020 was the second full year of the Port Angeles Fire Department Community Paramedic program.

The Fire Department established a Community Paramedicine program in order to pair a Fire Department paramedic with various community health partners (Olympic Medical Center, North Olympic Healthcare Network, Peninsula Behavioral Health, Jamestown Tribal Clinic, Olympic Peninsula Community Clinic and Lower Elwha Health Clinic) with the goal of providing pre-hospital health care for underserved persons. Provision of this proactive health care is intended to reduce hospital emergency department visits, guide patients to appropriate community health resources and reduce utilization of the 9-1-1 calls for service from patients after they have had an initial contact with the Community Paramedic. This translates into savings of hundreds of thousands of health care dollars!

The completion of this project has saved the community and served it well. Thus saving the community a lot of money, as well as helping those that would have slipped through the cracks. This should be in every fire house in the country. Thank you Chief Dubuc.

Reference Material – City of Port Angeles Public Safety Advisory Board

By-Laws and Rules of Procedure,

Ordinance No. 3665 (Oct. 2, 2020),

Ordinance No. 3588 (September 5, 2017),

Ordinance No. 3281 (June 10, 2007)

Ordinance No. 2724 (December 20, 1992)

Gayle Brauner's Resource:

Here is the resource I mentioned at the last PSAB meeting.

Sec. of the Dept. of Interior, Deb Haaland, announced the first investigative report on US Federal Govt Native American children's boarding schools and the devastating effect it had on the indigenous population and culture. This process started in June 2021 with the Federal Boarding School Initiative.

1. Press release from Dept. of Interior, Sec. Deb Haaland. The Dept. released the first volume report this May 2022, a process which started in June 2021. Volume 1 link is included in this press release. <https://www.doi.gov/pressreleases/department-interior-releases-investigative-report-outlines-next-steps-federal-indian>



[Department of the Interior Releases Investigative Report, Outlines Next Steps in Federal Indian Boarding School Initiative | U.S. Department of the Interior](https://www.doi.gov/pressreleases/department-interior-releases-investigative-report-outlines-next-steps-federal-indian)

Date: Wednesday, May 11, 2022 Contact: Interior_Press@ios.doi.gov WASHINGTON — Secretary of the Interior Deb Haaland and Assistant Secretary for Indian Affairs Bryan Newland today released Volume 1 of the investigative report called for as part of the Federal Indian Boarding School Initiative, a comprehensive effort to address the troubled legacy of federal Indian boarding school policies. www.doi.gov

2. Sec. Haaland featured in this article about the first report. Wisconsin Examiner, 5/17/22 - with additional related links.
3. <https://wisconsinexaminer.com/2022/05/17/interior-department-report-details-the-brutality-of-federal-indian-boarding-schools/>



[Interior Department report details the brutality of federal Indian boarding schools - Wisconsin Examiner](https://wisconsinexaminer.com/2022/05/17/interior-department-report-details-the-brutality-of-federal-indian-boarding-schools/)

The atrocities committed at boarding schools designed and run by the federal government to eradicate Indigenous people were outlined by the U.S. Interior Department for the first time in a report published last week.. Interior Secretary Deb Haaland held back tears as she described the scope of the investigation that identifies 408 federal Indian boarding schools across 37 states that operated ... wisconsinexaminer.com

PUBLIC SAFETY ADVISORY BOARD

Virtual Meeting

Port Angeles, Washington

July 20, 2022 6:00 pm

CALL TO ORDER:

Chair Andrew Schwab called the regular meeting of the Public Safety Advisory Board to order at 6:05 p.m.

ROLL CALL:

Members Present: Gayle Brauner, John Hauck, Mary Margolis, Michael McGuire, Andrew Schwab

Absent: Evan Brown, Jesse Charles, Kathleen Graf, Autumn Hudgins, Kelsey Lane, Octavia Smith

Staff Present: Mike Sanders, Interim Fire Chief; Brian Smith, Police Chief; Catherine Dewey, Secretary

REVIEW AND APPROVAL OF THE MINUTES:

With no quorum, the May minutes will not be approved. Gayle's recommended changes to the May minutes are attached for consideration.

COMMUNICATIONS FROM THE PUBLIC:

PUBLIC HEARINGS/OTHER BUSINESS:

1. Discuss August Meeting: With not quorum, the August 17th meeting will be held as scheduled.

STAFF UPDATES:

1. Police Department Report – Chief Smith noted that they have been busy this summer. They had 2 Officers graduate this summer and one more graduating in September. He also mentioned that they look forward to providing a review on their Independent Response Team training at an upcoming in person meeting of the PSAB. If there was a situation in PA where deadly force was used or had an in-custody death, they would call in uninvolved agencies to do an independent response team review of the event. The PSAB would be the resource for civilian representation on that team.
2. Fire Department Report – Chief Sanders provided a personnel update, in April Port Angeles Fire hired 6 new personnel. 3 of those new hires went straight to shift and 3 of those new hires are going through the Fire Academy in North Bend and will be joining the shifts soon. Chief Sanders also noted the difficulty in hiring Paramedics and nationwide which has led PA Fire to hire EMTs and assist them through Paramedic school while on shift so that by mid 2023 we will have 3 new Paramedics on staff and will then send a new group through the same process. July 4th was a relatively good day for the Fire Department, no structure fires in the City but was called mutual aid to the district for a residential fire out at Lake Sutherland. The City is currently recruiting for the Fire Chief position and there are 6 applicants currently being considered by HR and the City Manager.

DISCUSSION AND POTENTIAL ACTION:

1. Workplan continued: Chair Schwab recommended tabling this discussion for the August meeting so that we have a quorum and are able to take action if necessary.

REPORTS FROM BOARD MEMBERS:

- 1) Members may make statements or offer observations about the character or work of the board without having any specific agenda item.
 - Michael McGuire did a ride along with Officer Tate with PD and enjoyed the experience and encouraged other board members to also ride along. Michael would like to continue this conversation and make a motion in the August meeting.
 - Chair Schwab asked staff to look into City Code section 2.26.030 where it addresses appointment of terms it reads “for enrolled tribal member it says any enrolled member in good standing of a legally recognized tribe can be appointed, proceeds to be filled by enrolled tribal members” Chair is asking why it is only and specifically Lower Elwah Tribe? Chair also addressed some of the statements made previously regarding her history of the Board for clarification. Chair Schwab’s notes are enclosed.
 - Gayle Brauner noted that at August 15th the first report from the Attorney Generals office on Missing and Murdered Indigenous women and people will be published, if members would like to read prior to the September meeting where we will have two speakers on this very topic. Gayle is asking for City Council to explain why we have yet to fill the Tribal seat on the Board. Gayle also recommended an award winning book to the Board related to the topic of Indigenous people by Michelle Good, titled “Five Little Indians” a synopsis can be found [HERE](#).

ADJOURNMENT:

Chair Schwab ended the meeting at 6:59pm

The next Scheduled PSAB Meeting August 17th, 2022

Chair Schwab's clarification on history of the Board:

"The Board is an advisory board and has no management, oversight, or policy making role with Public Safety."¹

-This is mostly true but is missing one detail. Like the other boards and commissions for PA, we act as an advisory board and have almost no authority. No one is required to listen to us. There is one caveat. We do have power and authority to investigate, review, or otherwise participate in matters if specifically requested by the Police Chief, Fire Chief, or City Manager².

"The Board does not take up causes or issues beyond providing input to the Chiefs in response to what is brought to the Board from the Chiefs for input."³

-This is poorly worded or misleading. In the past, the Board may not have not taken up issues or provided input outside of what was specifically asked. However, the Duties of the Board as outlined in City Code does not prohibit us to only topics "as brought to the Board from the Chiefs." For example, one of our duties is "To review and make recommendations concerning Police and Fire Department policies, procedures, programs, accreditation standards, and budgetary implications."⁴ It does not say we only recommend it if asked. Of the 11 duties outlined, only one states "To review and make recommendations concerning such other and further matters as may be referred to the Board, from time to time, by the City Council, City Manager, Police Chief or Fire Chief."⁵ If we are only to make recommendations when requested, there would be no need for many of the other duties.

"Members give feedback and advice generally based upon their knowledge of the community and are not expected to canvass or survey the community personally."⁶

-This is true, but needs clarification. We are not to personally survey the community. However, we do have the authority as a full board or to create a subcommittee with the task of surveying the community. One of our duties explicitly states, "To hold public meetings from time to time to solicit public input regarding public safety services and programs."⁷ This is outside of regular meetings. We as independent members cannot.

"We are not here to oversee the Police or Fire Department; we are here to assist and support our Police Department and Fire Departments."⁸

-This is true, but needs clarification. Overseeing implies authority to direct. We have no authority unless explicitly given to us⁹. However, we are to review and advise. In our 11 responsibilities, "review" is mentioned 4

¹ Graff, K. (2022, May). *History of the Public Safety Volunteer Board. Port Angeles Safety Advisory Committee. Port Angeles.*

² Port Angeles Municipal Code 2.26.050 B

³ Graff, K. (2022, May). *History of the Public Safety Volunteer Board. Port Angeles Safety Advisory Committee. Port Angeles.*

⁴ Port Angeles Municipal Code 2.26.050 A3

⁵ Port Angeles Municipal Code 2.26.050 A10

⁶ Graff, K. (2022, May). *History of the Public Safety Volunteer Board. Port Angeles Safety Advisory Committee. Port Angeles.*

⁷ Port Angeles Municipal Code 2.26.050 A6

⁸ Graff, K. (2022, May). *History of the Public Safety Volunteer Board. Port Angeles Safety Advisory Committee. Port Angeles.*

⁹ Port Angeles Municipal Code 2.26.050 B

times¹⁰¹¹¹²¹³, “make recommendations” 4 times¹⁴¹⁵¹⁶¹⁷, and “advise” once¹⁸. We support our Police Department and Fire Department by enhancing community relations, promoting public awareness of services and programs, acting as a liaison between the Departments and the community, and giving recommendations.

“When a member speaks about the Board outside of the meetings, they are not representing the Board, but rather their individual take on matters.”¹⁹

-This is true and important. However, you are still a citizen of Port Angeles. You have every right to reach out to City Staff, make public comments, or anything else any other citizen of Port Angeles is allowed. Being a Board Member doesn’t strip you of those rights. However, when addressing City Staff, Council, or public comment, you must state that you are speaking as a private citizen. As further clarification, if the Board forms a subcommittee and the subcommittee is authorized by the Board to act on the Boards behalf, then yes, the subcommittee represents the Board.

¹⁰ Port Angeles Municipal Code 2.26.050 A3

¹¹ Port Angeles Municipal Code 2.26.050 A4

¹² Port Angeles Municipal Code 2.26.050 A10

¹³ Port Angeles Municipal Code 2.26.050 A11

¹⁴ Port Angeles Municipal Code 2.26.050 A1

¹⁵ Port Angeles Municipal Code 2.26.050 A3

¹⁶ Port Angeles Municipal Code 2.26.050 A10

¹⁷ Port Angeles Municipal Code 2.26.050 A11

¹⁸ Port Angeles Municipal Code 2.26.050 A1

¹⁹ Graff, K. (2022, May). *History of the Public Safety Volunteer Board. Port Angeles Safety Advisory Committee.* Port Angeles.

Gayle Brauner, PSAB member

I. May Minutes – changes

- A. Under the resource I gave about Interior Dept. boarding schools, there needs to be only 2 numbers (1, 2)– because #2 and 3 are the same link.
- B. Reports by board members – mine: Needs some punctuation and syntax changes so the passage reads smoothly: Such as --- “GB provided a resource from the U.S. Dept. of Interior, Sec. Deb Haaland, the first ever Native American person to serve as Sec of the DOI. The DOI released a first report on the Govt’s program of Native American children’s boarding schools, in conjunction with some churches, and how these facilities had a devastating effect on the lives of children and their families, the indigenous population and culture. Resources enclosed.”
- C. My motion to ask Council to consider adding personnel for Fire Dept. in 2023 budget.
 - 1. It states that Chief Dubuc said to have Financial give a budget overview PRIOR to any recommendation to add another worker to the FD.
 - 2. I listened to the May audio. As far as I can hear, Chief Dubuc did not say we needed to wait to make a recommendation PRIOR to hearing from Financial, and I have no reason to believe that he’d meant for PSAB to WAIT until Financial explained how budgetary priorities are made. If he did mean to wait, I never would have made the motion.
 - 3. A couple of PSAB board members did say that the Board should wait until hearing from Financial before making the recommendation.
 - 4. PSAB duties and responsibilities, #3, supports the board making recommendations with budgetary implications.
 - 5. No vernacular used in the duties & responsibilities, or the ordinances which govern the PSAB, states that budgetary recommendations, including personnel, made by the Board must be equivalent for both the Fire and PD. In fact, PSAB precedent proves differently. It’s a team effort. Budget is determined by need. This makes sense.
 - 6. When PSAB recommends, it does not mean the decision is made. It means that the Board sees a need and wants to bring it to the Council’s attention.