



**SEPTEMBER 27, 2022**  
**City of Port Angeles Council Special Meeting Agenda**  
This meeting will be conducted virtually.

By Council decision, meetings will be held virtually when the COVID-19 risk is Moderate or High, per the dashboard located at <https://www.clallam.net/coronavirus/>, at the time the meeting agenda is advertised. Meetings will be held in person with a virtual option (hybrid) when the COVID-19 risk is Very Low or Low, per the dashboard located at <https://www.clallam.net/coronavirus/>, at the time the meeting agenda is advertised.

At the time the City Council agenda was created on September 26, 2022, the dashboard indicated the County was in a moderate risk level, therefore, the September 27, 2022 meeting will be conducted virtually. To attend the meeting, follow the instructions below, or visit [www.cityofpa.us](http://www.cityofpa.us) for more info regarding our virtual meetings.

For audio only, please call: 1-844-992-4726

Use access code: 2558 121 1723

Join through the Webex link:

<https://cityofpa.webex.com/cityofpa/onstage/g.php?MTID=e59be44defa77dc7227debe6d9f8e5e8c>

The access code and link are good for the September 27, 2022 meeting only.

**A. Call to Order – Special Meeting at 5:00 p.m.**

**B. Roll Call**

**C. Consent Agenda:**

*Shane Park Tile Re-installation / Award a contract for Shane Park Tile Re-installation to Allplay Design in the amount of \$85,685.71 and authorize the City Manager to execute and administer the contract and make any minor modifications as necessary.*

**D. Re-envisioning the Port Angeles Municipal Code – Title 5**

- Presentation
- Council Q&A and discussion

**E. Adjournment – 7:00 p.m.**

The Mayor and council members encourage citizen participation and provide time for public comment on the agenda for every regular council meeting. Because of the limitations that apply, public comment is not available at special council meetings. An opportunity for public comment will be available at a later date. Upcoming meeting information can be found on the City website: [www.cityofpa.us/583/Meetings-Agendas](http://www.cityofpa.us/583/Meetings-Agendas). Community members may also contact City Council by email at [council@cityofpa.us](mailto:council@cityofpa.us), or written letter mailed to 321 East 5<sup>th</sup> Street, Port Angeles, WA 98362 or by dropping it by City Hall. Learn more by visiting: [www.cityofpa.us/137/City-Council](http://www.cityofpa.us/137/City-Council)

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**Date:** September 27, 2022  
**To:** City Council  
**From:** Corey Delikat, *Parks & Recreation Director*  
**Subject:** Shane Park Tile Re-installation

**Summary:** Over the last few years the City of Port Angeles Parks & Recreation Department has been maintaining the deteriorating playground safety tiles at Shane Park playground. The tiles have been pulled up by individuals, leaving gaps that expose the concrete foundation underneath. These tiles are critical to the safety of children using the park. Allplay Design is available on a state contract to install a small number of new tiles, reuse the existing ones, and glue them down to enhance the safety of the playground and require less maintenance from Parks and Recreation Staff. The Shane Park playfields are being actively used for soccer, but there is no playground equipment for other family members not participating in the practices and games.

**Funding:** The Parks and Recreation department has a savings of \$105,000 in the Seasonal personnel budget due to lack of applications for these positions. It is recommended these funds be re-allocated to complete the replacement of the tile at Shane Park.

**Recommendation:** Award a contract to Allplay Design for Shane Park Tile Re-installation in the amount of \$85,685.71 and authorize the City Manager to execute the contract and to make any minor modifications as necessary.

**Background / Analysis:** Unfortunately, on September 14<sup>th</sup> the City was forced to close the Shane Park playground after tiles were removed exposing the concrete foundation under the equipment. Prior to closing the playground earlier this month, we met with a local certified playground inspector from Allplay Systems. They agreed with our assessment and stated that the ASTM F-1292 dictates the minimum requirements for impact attenuation for playground surfacing within the use zone of play equipment and it indicates that a unitary surface must be continuous without gaps and held in place by a binder.

The Shane Park Playground project was made possible through the dedication and efforts of Janet Young working with the City and Kiwanis to put the first fully functional ADA playground in Clallam County. Due to her commitment, care and work on this project Janet won the Citizen Project of the Year award from the Washington Recreation Conservation Office in Olympia.

Since that time, use and weather have caused the tiles at this playground to shrink and expand which has enabled the tiles to be pulled up freely by users of the park. Staff has been cutting pieces of tile to fill these gaps in an effort to keep the park functional; however, this approach was not viable, and the playground was closed for safety purposes earlier this month.

Because this playground is one of the key elements in our park system, especially on the west side of town, staff is prioritizing the re-opening of the playground as soon as possible. The City asked Allplay, who is on the local state contract, to provide the City a bid to fix the situation. This bid included 150 additional playground tiles (\$5,280), fifty 5-gallon buckets of adhesive (\$27,360), 130 tubes of caulking

(\$2,242.50), freight (\$1,225), and labor to install is \$42,647.75 and tax for the project is \$6930.46. Total cost for the tile replacement is estimated at \$85,685.71.

In order to complete this project this year, work will need to commence as soon as possible as the glue and caulking required to prevent the tiles from lifting again must be done in warm weather, prior to winter months, to ensure adhesion.

**Funding Overview:**

The Parks and Recreation department has a savings of \$105,000 in the Seasonal personnel budget due to lack of applications for these positions. It is recommended these funds be re-allocated to complete the replacement of the tile at Shane Park.