



FEBRUARY 7, 2023

City of Port Angeles Council Meeting Agenda

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:

- A. Call to Order – Special Meeting at 5:00 p.m.** – Executive Session under authority of RCW 42.30.110 (1)(b), consideration of site selection or acquisition of real estate purchase or lease if likelihood that disclosure would increase price and under RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel.

Call to Order – Regular Meeting at 6:00 p.m.

- B. Roll Call, Pledge of Allegiance
Ceremonial Matters, Proclamations & Employee Recognitions**

C. Public Comment

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: council@cityofpa.us, comments will not be read aloud.

To provide pre-recorded messages to the City Council by phone, please call 360-417-4504. Messages received will be made a part of the final record. Comments should be received by 2:00 p.m. Tuesday, February 7, 2023.

For audio only please call: 1-844-992-4726

Use access code: 2558 656 2647

Once connected, press *3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the February 7, 2023 meeting only.

If you are joining in through the Webex link:

<https://cityofpa.webex.com/cityofpa/onstage/g.php?MTID=ee0c1aeb933383778976ba078d94ec7ce>

and wish to make a comment or public testimony, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing. The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to

speaking, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

D. Late Items

To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.

E. Consent Agenda | Approve

- 1. City Council Minutes of January 3, 2023E-1
- 2. Expenditure Report: *From January 7, 2023 to January 20, 2023 in the amount of \$4,136,983.57*E-3
- 3. Council Attendance / *Excuse Council member McCaughan from February 21, 2023 Meeting*
- 4. Berg Benefits Professional Services Agreement and RedQuote HRA Adoption Agreement / *Authorize the City Manager to sign the Berg Benefits Professional Services Agreement in an amount not to exceed \$55,200 and the RedQuote Adoption Agreement*.....E-19
- 5. Public Restroom Replacement Site Work, CON-2022-51, Final Acceptance / *Accept the Public Restroom Replacement Site Work CON-2022-51 contract with 2 Grade, LLC as complete, and authorize staff to proceed with project closeout, and release the retainage upon receipt of all required clearances*E-41
- 6. Department of Ecology Site Rental Agreement / *Authorize the City Manager or his designee to sign the attached site rental agreement renewal with the Department of Ecology. Additionally, authorize the City Manager or his designee to sign the Department of Ecology annual lease agreement renewal for the next five years (through 2027) with minor modifications or updates as necessary*E-42
- 7. Lincoln Street Safety Project, TR0218, Final Acceptance / *Accept the Lincoln Street Safety Project TR0218 as complete, and authorize staff to proceed with project closeout, and release the retainage bond upon receipt of all required clearances*E-44
- 8. Clallam County Board of Health Request / *Authorize the Mayor to send a letter of support to the Clallam County Commissioners confirming Port Angeles’ endorsement of Forks City Council member Jeff Gingell as the cities’ representative on the Clallam County Board of Health*E-48
- 9. City of Port Angeles and Clallam County CREW Memorandum of Understanding/Renewal / *Authorize the City Manager to sign the memorandum of understanding with Clallam County for 2023 and make minor modifications as necessary*...E-49

F. Public Hearings | 6:30 p.m. or Soon ThereafterNone

G. Ordinances Not Requiring Council Public HearingsNone

H. Resolutions Not Requiring Council Public Hearings

- 1. Resolution to Waive Interest on Utility Accounts and Temporarily Change Payment Requirements to Reconnect Services / *Pass Resolution*H-1

I. Other Considerations

- 1. RAISE Grant / *Presentation by Jeff Bohman Representative of the Peninsula Trails Coalition*
- 2. Glass Recycling / *Presentation by Interim Public Works & Utilities Director Mike Healy*
- 3. City Council Assignments & Ad Hoc Committees for Advisory Boards Application Review / *Fill Vacancies*.....I-1

J. Contracts & Purchasing

- 1. Equipment Purchase- Replacement of Solid Waste Vehicle #1945J-1
- 2. 2020-2021 Structural Engineering Services, Professional Services Agreement with Sargent Engineers, Inc., PSA-2019-38 Amendment 3.....J-4

K. Council Reports

L. Information

City Manager Reports:

- 1. 2022 Year End Building ReportL-1
- 2. Monthly Update on Past Due Utility Accounts - January.....L-2
- 3. Public Works & Utilities Grants and Loans Status Report.....L-3

M. Second Public Comment

Follow the instructions from the first public comment period.

Adjournment

PUBLIC HEARINGS

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.