



**MARCH 21, 2023**

## **City of Port Angeles Council Meeting Agenda**

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in the City Hall Council Chambers located at 321 East 5<sup>th</sup> Street in Port Angeles, or remotely via telephone or video link.

*The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:*

**A. Call to Order – Special Meeting at 5:00 p.m.** – *A closed session under authority of RCW 42.30.140(4), to discuss collective bargaining with an employee organization and an Executive Session under RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel.*

**Call to Order – Regular Meeting at 6:00 p.m.**

**B. Roll Call, Pledge of Allegiance  
Ceremonial Matters, Proclamations & Employee Recognitions**

### **C. Public Comment**

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: [council@cityofpa.us](mailto:council@cityofpa.us), comments will not be read aloud.

To provide pre-recorded messages to the City Council by phone, please call 360-417-4504. Messages received will be made a part of the final record. Comments should be received by 2:00 p.m. Tuesday, March 21, 2023.

For audio only please call: 1-844-992-4726

Use access code: 2553 682 8446

Once connected, press \*3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the March 21, 2023 meeting only.

If you are joining in through the WebEx link:

<https://cityofpa.webex.com/cityofpa/onstage/g.php?MTID=e42e57c15ab2f8dc63d7f69386697fec2>

and wish to make a comment or public testimony, please use the “raise your hand” feature in WebEx. You will be notified when it is your turn to speak.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing. The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to

speaking, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

**D. Late Items**

*To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.*

**E. Consent Agenda | Approve**

- 1. City Council Minutes of January 24, February 7, February 21, February 28, and March 7 .....E-1
- 2. Expenditure Report: *From February 25, 2023 to March 10, 2023 in the amount of \$1,867,706.91* .....E-13
- 3. Neighborhood Sewer Rehab Shane Park CIPP Lining, CON 2022-25, Final Acceptance / *Accept the Neighborhood Sewer Rehab Shane Park CIPP Lining Project CON 2022-25 as complete, and authorize staff to proceed with project closeout, and release the 5% retainage upon receipt of all required clearances* .....E-29
- 4. Peninsula Area Public Access Agreement Extension / *Approve and authorize the City Manager to sign Amendment #1 to the Agreement between City of Port Angeles and the Peninsula Area Public Access (PAPA) and make minor modifications as necessary* .....E-31
- 5. A Street Substation Electrical Switchgear Upgrade – Final Acceptance / *Accept the A Street Substation Electrical Switchgear Upgrade Project No. CON 2021-45 as complete, and authorize staff to proceed with project closeout, and release the retainage funds upon receipt of all required clearances.* .....E-34
- 6. Water Utility Material and Part Purchase / *Authorize the purchase of materials and parts supplies from the State Contract low bidder, Ferguson Waterworks for an annual amount not to exceed \$60,000.00* .....E-35
- 7. 2022 Shane Park Sewer Relocate, CON-2022-48, Award Construction Contract / *Approve and award a construction contract with 2-Grade LLC for the 2022 Shane Park Sewer Relocate Project CON-2022-48, for the total bid amount of \$39,383.42, including taxes; and authorize the City Manager to sign and execute the construction contract and to make minor modifications to the Agreement if necessary* .....E-36
- 8. Container Purchase for Recycled Glass Roll Off / *Authorize the City Manager to execute a contract for the purchase of four (4) 20yd Glass Recycle Roll-off containers from Wastequip of Albany, Oregon and authorize the City Manager to make minor modifications to the purchase contract if necessary* .....E-38

**F. Public Hearings | 6:30 p.m. or Soon Thereafter** .....None

**G. Ordinances Not Requiring Council Public Hearings**

- 1. Title 1 / *Conduct 1<sup>st</sup> Reading / Continue to April 4* .....G-1
- 2. Title 9 / *Conduct 1<sup>st</sup> Reading / Continue to April 4* .....G-13
- 3. Title 17 Municipal Code Amendments / *Conduct 2<sup>nd</sup> Reading / Adopt Ordinance*.....G-52

**H. Resolutions Not Requiring Council Public Hearings** .....None

**I. Other Considerations**

- 1. Climate Resilient Vehicle Replacement Program Vision 2023-2028 / *Council Discussion* .....I-1
- 2. Lodging Tax Advisory Committee Appointments / *Appoint*.....I-8
- 3. Public Safety Advisory Committee Appointment / *Appoint*.....I-10
- 4. Joint Public Safety Building Presentation / *Council Discussion* .....I-12

**J. Contracts & Purchasing**

**K. Council Reports**

**L. Information**

City Manager Reports:

1. January/February Building Report.....L-1

**M. Second Public Comment**

*Follow the instructions from the first public comment period.*

**Adjournment**

**PUBLIC HEARINGS**

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.