



JUNE 13, 2023

City of Port Angeles UTILITY ADVISORY COMMITTEE Agenda

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

The Chair may determine the order of business for a particular UAC meeting. The agenda should be arranged to best serve the needs and/or convenience of the UAC and the public. The Chair will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular UAC meetings may include the following:

A. Call to Order – Regular Meeting at 3:00 p.m.

B. Public Comment

The Utility Advisory Committee (UAC) desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: gking@cityofpa.us, comments will not be read aloud but will be made part of the record. Comments should be received by **10:00 a.m. Tuesday, June 13, 2023.**

For audio only please call: **1-844-992-4726**
Use access code: **2557 257 1266**

Once connected, press *3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the **June 13, 2023** meeting only.

If you are joining in through the Webex link:

<https://cityofpa.webex.com/cityofpa/j.php?MTID=me844eb81a5d32f61c0d0385297548914>

and wish to make a comment or public testimony, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

Members of the public may address the UAC at the beginning of any Regular Meeting under "Public Comment." The UAC desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting’s agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

C. Late Items

To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.

D. Minutes May 9, 2023 | *Approve*

E. Capital Facilities Plan Presentation by Finance Director Carrizosa

F. Next Meeting July 11, 2023

Adjournment

UTILITY ADVISORY COMMITTEE MEETING

Virtual Meeting
Port Angeles, WA 98362
May 09, 2023
3:03 p.m.

I. A. Call to Order

Chair Mattias Järvegren called the meeting to order at 3:03 pm.

B. Roll Call

UAC Assigned

Councilmembers Present: Mayor Kate Dexter, Councilmember Amy Miller and Councilmember Lindsey Schromen-Wawrin

UAC Members Present: Chair Mattias Järvegren, Robert Kajfasz, Richard French, and Terry Nishimoto

UAC Members Absent: Laura Dodd.

Staff Present: Public Works Director Mike Healy, City Engineer Jonathan Boehme, Lucio Baack, Finance Director Sarina Carrizosa, Daniel Harris, Gregg King, Attorney Chris Cowgill, and City Attorney William Bloor.

II. Approval of Minutes

Member Schromen-Wawrin moved to approve the March 14, 2023, minutes. Mayor Kate Dexter seconded the motion.

Chair Mattias Järvegren asked if there was unanimous consent, hearing no opposition, the motion carried 7-0

III. Public Comment: The public is invited to provide written comments via e-mail prior to the meeting, call-in and via WebEx.

There was no public comment.

IV. Projects: Wastewater Capacity Improvements update

Lucio Baack, Engineer II, provided an update on the Wastewater Capacity Improvement project. The project sewer line capacity and resiliency in the City. Proposals have been received and are being evaluated. Construction is projected to be completed in 2024.

V. Contracts: BPA Provider of Choice contract update

Ryan Neil, legal counsel for the Western Public Agencies group of which the City of Port Angeles is a member, gave a presentation on the next Bonneville Power Administration (BPA) wholesale power purchase and transmission contracts. The current contract which began in 2008 ends on 9/30/2028. BPA has presented a few draft concepts and has held many meetings with affected groups. A draft proposal will be issued in July 2023 and more meetings and listening sessions will continue. BPA would like to have contracts signed with all parties by 2025.

Key takeaways of the current BPA proposal:

- BPA uses a tiered rate methodology similar to the current contract.
- BPA would continue a take-or-pay power contract.
- BPA would reallocate the federal system among public utilities which would result in Port Angeles losing valuable Tier I headroom and potentially requiring some more expensive Tier II power purchases.
- There are a few proposals in play which would give a little headroom back to the City.

UAC members requested additional updates events develop.

VI. Budgeting and Financial: Capital Financial Plan (CFP) presentation

Finance Director Sarina Carrizosa noted the late time and deferred to the UAC if she should present or if the UAC wished to wait. Discussion ensued as to what date to hold a follow up meeting.

Councilmember Lindsey Schromen-Wawrin made a motion to table the Capital Facilities Plan presentation until a June UAC meeting and return to a monthly UAC meeting schedule. Richard French seconded. Further discussion ensued on the advantages and disadvantages of moving to a monthly schedule.

Chair Mattias Järvegren asked if there was unanimous consent, hearing no opposition, the motion carried 7-0

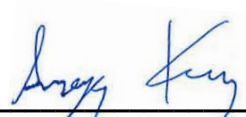
VII. Calendar of Actions & Meetings:

The Capital Financial Plan (CFP) presentation will be held at the June 13, 2023 UAC meeting.

VIII. Next Meeting Date: June 13, 2023

IX. Adjournment: 4:44 p.m.

Chair Mattias Järvegren



Gregg King Power Resource Manager

Calendar of Actions and Meetings

- ~~Capital Facilities Plan~~
- 2024 Budget
- Cost of Service Studies – Electric, Storm Water, and Solid Waste
- Utility Rates – as needed

Next UAC Meeting

July 11, 2023
3:00 – 5:00 PM

This meeting will be conducted as a hybrid meeting.