



July 18, 2023

City of Port Angeles Council Meeting Agenda

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:

A. Call to Order – Special Meeting at 5:00 p.m. – Joint Meeting with Clallam County Commissioners

Agenda to include the following:

5:00-5:05 p.m. – Project Management Update / *Public Works & Utility Director Mike Healy and Clallam County Undersheriff Ron Cameron*

5:05-5:15 p.m. – Joint presentation that discusses the current status and next steps on process for moving forward / *by City Attorney William Bloor and Deputy Prosecuting Attorney Dee Boughton*

5:15-5:25 p.m. – Joint Presentation Discussion / *Discussion and Action May Follow*

5:25-5:35 p.m. – Joint Presentation by Undersheriff Ron Cameron and PenCom Deputy Director Carl Hatton

5:35-5:59 p.m. – Joint discussion to resolve key design criteria around resiliency hub, shelter-in-place facility, utility connections, and other threshold design criteria necessary for OAC to design the facility. / *Discussion and Action May Follow*

Call to Order – Regular Meeting at 6:00 p.m.

B. Roll Call, Pledge of Allegiance

Ceremonial Matters, Proclamations & Employee Recognitions

1. Water and Wastewater Recognition

C. Public Comment

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: council@cityofpa.us, comments will not be read aloud.

To provide pre-recorded messages to the City Council by phone, please call 360-417-4504. Messages received will be made a part of the final record. Comments should be received by 2:00 p.m. Tuesday, July 18, 2023.

For audio only please call: 1-844-992-4726

Webinar number: 2551 809 1208

Webinar password: HjtsxeDY235 (45879339 from phones and video systems)

Once connected, press *3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak.

If you are joining in through the Webex link:

<https://cityofpa.webex.com/cityofpa/j.php?MTID=mf37ea3722096c3c7372ccd52a11e7ae6> and wish to make a comment or public testimony, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak. This access codes are good for the July 18, 2023 meeting only.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing. The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period.

Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting’s agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

D. Late Items

To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.

E. Consent Agenda | Approve

- 1. City Council Minutes of July 5, 2023 / *Approve*E-1
- 2. Expenditure Report: *From June 24, 2023 to July 7, 2023 in the amount of \$2,487,491.05 / Approve*.....E-4
- 3. City Hall Parking Lot Bid Rejection / *Reject all bids received for the East City Hall Parking Lot Local Improvement District Retrofit Project, CON-2023-28 and direct staff to re-bid the work after completing the actions identified below in this memo.*E-20
- 4. Chip Seal-Reject Bid / *Reject all the bids received for the 2023 Chip Seal Project, CON-2023-18 and direct staff to re-bid the work after completing the actions described in the memo in the Council packet.*E-22
- 5. Award Sidewalk Trip Hazard Removal Contract / *Authorize the contract award for 2023 Sidewalk Trip Hazard Removal to Precision Concrete Cutting of Provo, UT in an amount not to exceed \$50,046.50; and authorize the City Manager to sign contract agreements and make minor modifications where necessary.*.....E-24

F. Public Hearings | 6:30 p.m. or Soon Thereafter

- 1. Opioid Settlement Funding Application Period / *Open Public Hearing / Additional Action by Council to Follow*.....F-1
- 2. Closeout Public Hearing regarding the Community Development Block Grant (CDBG) for Public Services Provided to Households Impacted by the Coronavirus Pandemic Closeout / *Conduct Final Public Hearing & Authorize*F-4

G. Ordinances Not Requiring Council Public Hearings

- 1. Second Amendment to the 2023 Budget / *Conduct 1st Reading / Continue to August 15*G-1
- 2. Renewal of Ordinance to Suspend Select Permit Fees Until September 1, 2024 / *Conduct 1st Reading / Waive 2nd Reading / Adopt Ordinance*G-10

H. Resolutions Not Requiring Council Public Hearings

- 1. Transportation Benefit District Tax Increase Resolution / *Council Action to Follow*H-1

I. Other Considerations

- 1. Pronunciation Exercise: Pebble Beach Park - *σηαηά?ant cáwηηη ηάσσαqlúηη / Guest Speaker Wendy Sampson / Presentation and Discussion*I-1
- 2. Discussion of Council 2024 Budget Goals / *Council Discussion and Action May Follow*I-2

J. Contracts & Purchasing

- 1. Wastewater Capacity Improvement Amendment Professional Services Agreement / *Approve and Authorize*.....J-1
- 2. Ecology Pollution Prevention Assistance Grant Agreement and Acceptance / *Approve and Authorize*J-13
- 3. PenCom Notification Software Contract / *Authorize*.....J-39
- 4. Bilateral Transfer of Energy Conservation Funds / *Authorize*.....J-51
- 5. Vehicle Purchase – Replacement of Fire Department Medic Unit #7201 / *Approve and Authorize*J-43

K. Council Reports

L. Information

City Manager Reports:

- 1. Monthly Update on Past Due Utility Accounts - June.....L-1
- 2. 2022 Year-End Financial Report.....L-2
- 3. 2023 January-June Building Permit Report.....L-28

M. Second Public Comment

Follow the instructions from the first public comment period.

Adjournment

PUBLIC HEARINGS

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.