

Business Utility Service Requirements Checklist

- Please complete the [Certificate Of Occupancy Application](#) (if applicable)
- Signed Rental or Lease Agreement **with physical address** (if you rent)
- Settlement Statement **with physical address** (if you have purchased)
- UBI number
- Federal Tax ID number
- Mailing Address (if different from the service address)
- Person of contact phone number and email
- Business contact information

In most cases, utility service can be made available the same day if you apply before 12:00 PM.

A \$25 connect charge will appear on your first bill.



Send to: utilities@cityofpa.us