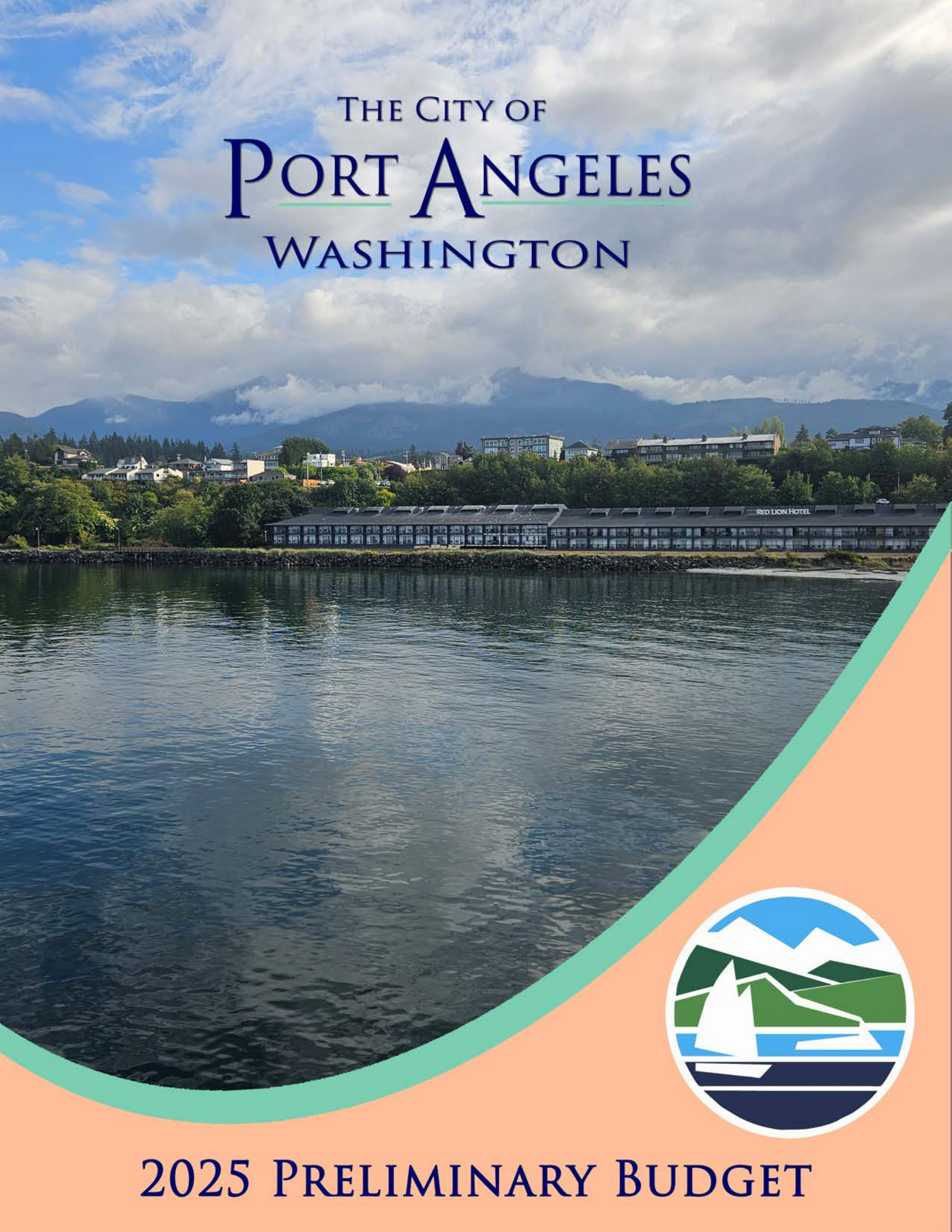


THE CITY OF
PORT ANGELES
WASHINGTON



2025 PRELIMINARY BUDGET



Prepared by the Finance Department

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The City's 2025 Budget can also be viewed interactively in the Open Budget platform found on the City's website at www.cityofpa.us by clicking on the Open Data icon, or at <https://openbudget.cityofpa.us>.



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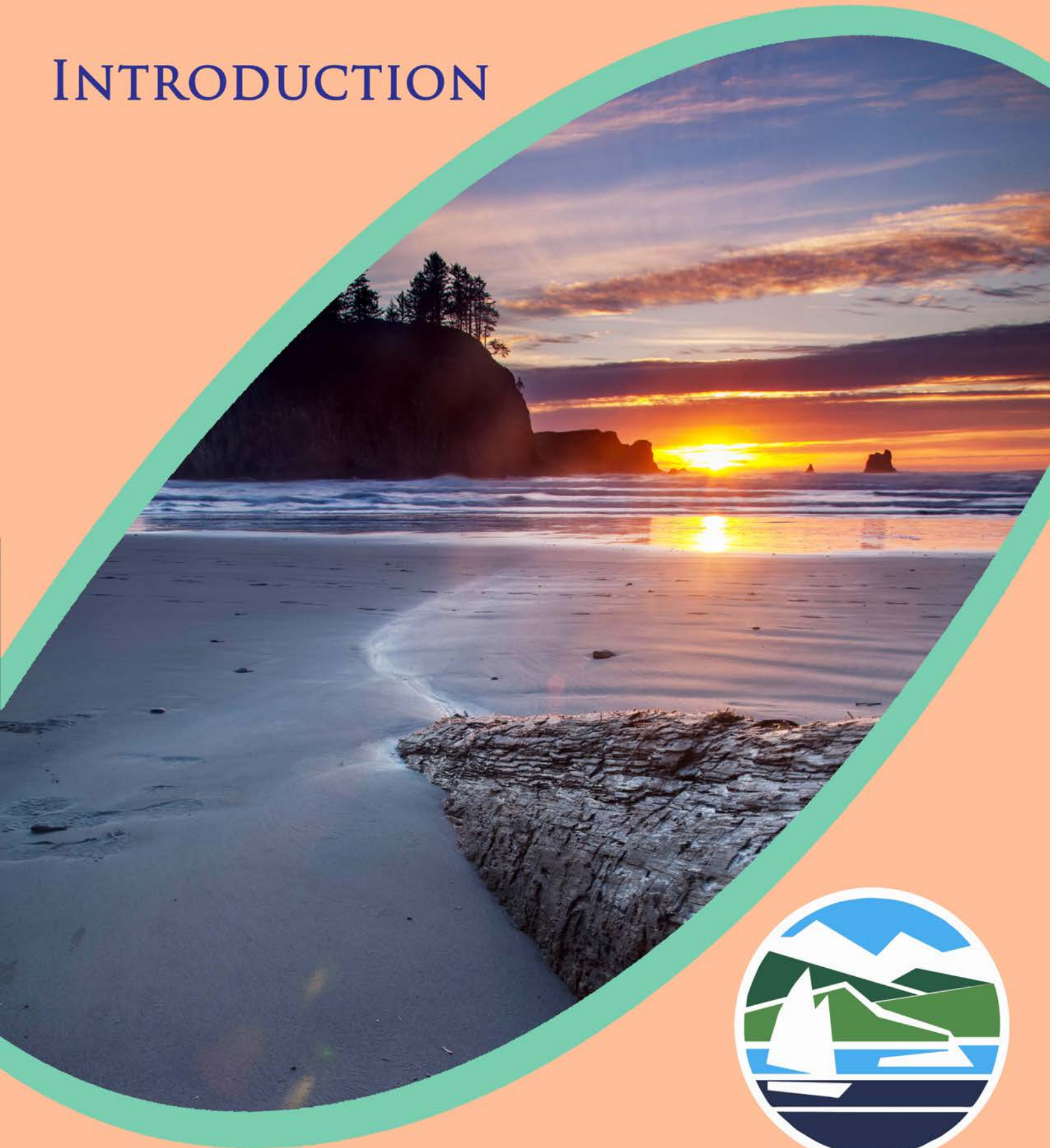
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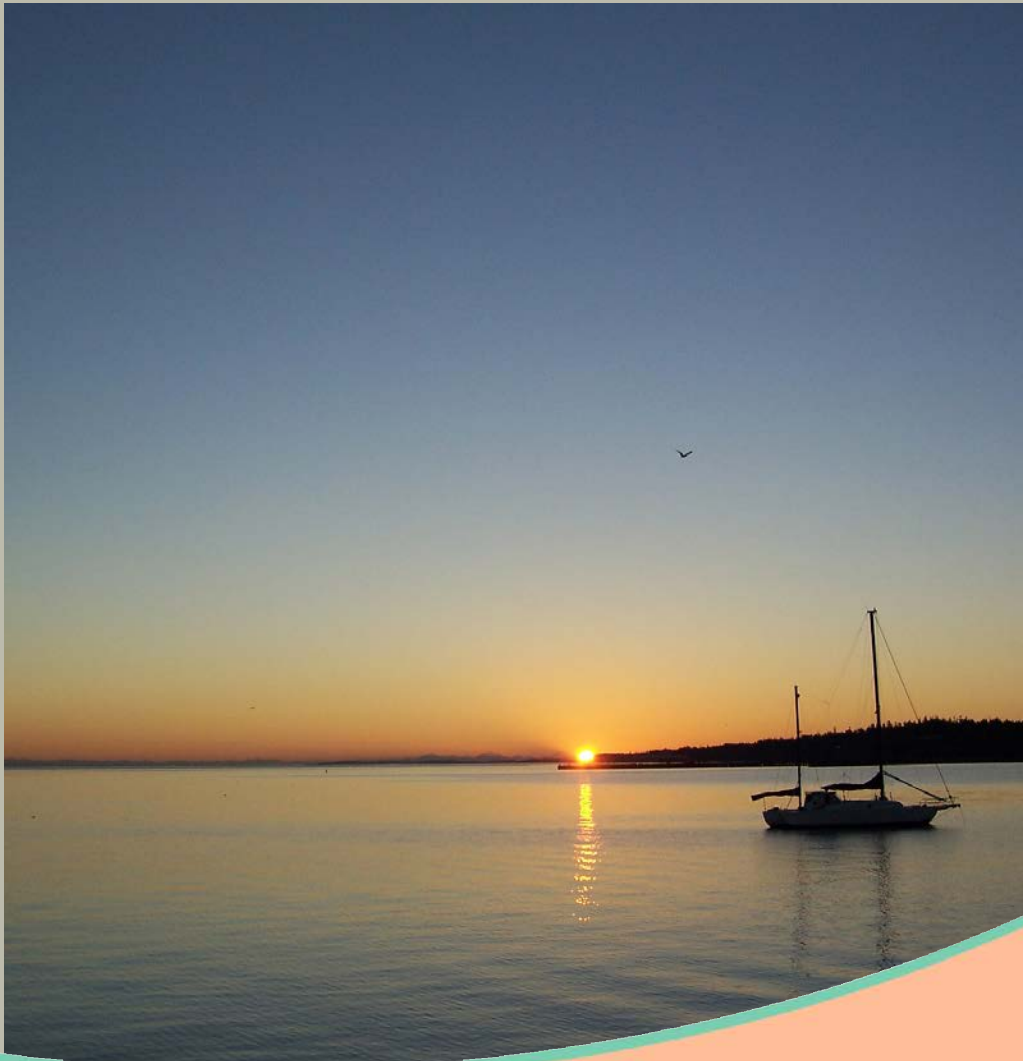
INTRODUCTION



VISION STATEMENT

“THE CITY OF PORT ANGELES IS VIBRANT AND PROSPERING, NURTURING A BALANCE OF INNOVATION AND TRADITION TO CREATE AN ENVIRONMENTALLY, ECONOMICALLY, AND FISCALLY SUSTAINABLE COMMUNITY, ACCEPTING AND CHERISHING ITS SOCIAL DIVERSITY, SMALL-TOWN CHARACTER AND NATURAL SETTING.”

~ PORT ANGELES CITY COUNCIL 2021 ~





October 8, 2024

Honorable Mayor, City Council and Citizens of the City of Port Angeles, Washington,

Each year balancing the budget presents an opportunity to demonstrate to our community the fiscal stewardship, care and consideration built into the City's yearly spending. Each essential service is carefully weighed to ensure the City is investing in the vital needs to our residents, businesses and visitors. Staff takes balancing the budget very seriously and works hard to propose a budget that is sustainable, meaningful and conscientious of our community's ability to afford needed services. The Budget is built on a foundation of trust and transparency and together these factors ultimately balanced the City's 2025 Budget.

Never was protecting the City's financial foundation more at the forefront of the City's fiscal planning than in the 2025 Budget as the City initially faced a \$2.2 million shortfall in the General Fund, coupled with a year that saw financial hardship for many families and businesses in Port Angeles. Staff immediately went to work looking for efficiencies and funding sources that did not place further burden on the Port Angeles community to continue to remain strong and support those in need without sacrificing core services built over the last several years. The ability to move past this funding gap was largely possible through consistently higher than anticipated tax collection citywide and the City's ability to leverage grants to offset projects and needs within the Budget. I am pleased to share the result of this innovation, dedication and commitment successfully balanced the General Fund at \$27,079,700 and the Citywide 2025 Budget in the amount of \$149,391,000.

As we look to the future City Staff has utilized Council guidance and policy as a guiding light to completely fulfill City services in the most fiscally sound and responsible manner possible. These principles have taken an already firm foundation and paved the way for Port Angeles to thrive and grow for many generations to come. The most prevalent guide used to build the 2025 budget proposed to Council and our community was the Strategic Plan, adopted in October 2024, that seeks to create community resilience, optimize resources, continue to promote housing and place an emphasis on infrastructure development, maintenance and connectivity.

Community Resilience

The 2025 Budget incorporates additional needs as well as maintains services that are essential to the ability of the Port Angeles community to prosper and further promote resilience. Core City services have been maintained in the budget with no reduction to ensure stability is achieved that will enable the community to more efficiently connect, remain well informed and be better prepared should an emergency arise. In addition to maintaining City services in the budget funds have been included to address aging infrastructure, such as radios, in public safety to ensure the ability for smooth operations in the event of an emergency.

Our community's strength and ability to pivot when needed is also demonstrated in the 2025 Budget as changes to the funding for the City's Code Enforcement program and Downtown Resource Officer were realized in 2024. The City's ability to utilize funds received from Opioid Settlement agreements that Council earmarked for Operation Shielding Hope provided programs promoting new solutions by emphasizing safety and compassion in response to the opioid crisis.

In addition, communication both internally and externally has been prioritized within the budget through continued funding of the City website and enhancements as well as Enterprise Resource Planning (ERP) system upgrades that will allow a streamlined approach to better communicate and report to our community. This powerful system will provide a vessel for customers and citizens to more efficiently

interact and conduct business with the City and is one of the largest projects on-going at the City with expected completion of multiple phases of the project throughout 2025.

Citywide Resource Optimization

As the City pushes the boundaries of available funds for needed programs the ability to optimize programs and spending in the budget is crucial to the fiscal sustainability of the City. This was prominent in the 2025 Budget as revenue saw modest increases needed to offset programs, projects and services that are increasing at rates higher than projected revenue increases. Obtaining grant funding was paramount to balancing the budget. In 2025, approximately 6.0% of expenses in the budget are offset by grants, including a total of \$679,700 in grant funding to offset personnel costs in the General Fund for time spent on grant funded projects. Grant funding offsets 29.9% of capital costs in the 2025 Budget. Additionally, the City has also been able to secure pass-through grant funding in 2025 for community partners in support of community health.

In 2025, the City performed a cost-of-service analysis of the Water and Wastewater utilities to determine affordable rates that meet the growing needs of these utilities. Staff worked diligently to keep these rates as affordable as possible, however rate increases were needed to keep the solvency of the utilities. The resulting rate increases will provide stability in the future and prevent larger and more costly increases in later years. As part of the rate setting process Staff performed an update to the Affordability Index which determined that though overall City of Port Angeles utility rates are amongst the lowest of the fifteen comparable Cities, when factoring in median income and housing costs our community is not able to afford significant increases.

Finally, every year the City's budget process identifies areas of the Budget that could operate more efficiently with additional resources. The ability to provide services as proficiently as possible allows our valuable resources to be allocated in the most impactful and thoughtful manner that will ensure the success of the entire community. In 2025, funding has been identified for two permanent positions to build capacity in areas of the budget with the most need. A Capital Projects Inspector is planned in the 2025 Budget to continue to promote the completion of backlogged capital projects approved in the Capital Facilities Plan. A part-time Information Support Specialist position has also been included in the budget to assist with the growing needs in the IT department to provide service, security and smooth operations daily to users Citywide. In addition, temporary positions in HR and Community and Economic Development were also included in the Budget to provide staffing support for the implementation of the Enterprise Resource System. Finally, capacity was also built into the Police department to provide training and the replacement of one of the City's K9 Officers resulting from planned retirements.

Housing

Promotion of housing needs across the City remains a key element to the Strategic Plan. The City remains committed to providing essential long-term solutions to this crisis and has already taken many steps to provide safe and healthy housing options by partnering with agencies and contractors in the City and incentivizing building affordable housing units. The 2025 Budget furthers these efforts with continued dedication to planning and promoting the availability of Affordable Housing sales tax collection to fund projects as well as retaining the Housing Administrator position to work with these community partners to offer solutions to this critical issue. The Housing Pipeline project and Comprehensive Plan update are also essential to the success of housing needs in Port Angeles as they provide a long-term plan and vision for the future of Port Angeles, both of which will continue into the 2025 Budget.

Infrastructure Development, Maintenance and Connectivity

Demonstrated in the City's budget is the commitment to fully fund projects identified in the Capital Facilities Plan (CFP) to prevent more costly maintenance or emergency repairs in the future. Completion of projects also promotes community safety and well being and is one of the largest priorities in the City's Budget. This is demonstrated by the \$24.7 million planned in the City's 2025 Budget for capital projects in all areas of the City. Projects range from support and increased capacity of utilities, public safety, park improvements, street repairs and pedestrian enhancements. These projects not only enhance our community but provide safer walking routes and increased connectivity between neighborhoods and commercial districts allowing all who live, work and visit Port Angeles



to enjoy our City to its fullest. These projects also reflect the City’s environmental stewardship and commitment to the vitalization of our City. The projects planned in 2025 include \$10.6 million in utility capital projects, \$9.8 million in transportation projects, and \$1.1 million in governmental projects as outlined in the approved Capital Facilities Plan. A few highlights of these projects in 2025 include:

- ADA – Peabody Street
- Hamilton School Walking Routes
- Stevens Middle School Walking Routes
- Laurel Street Stairs Replacement
- 1st/Front Pedestrian Enhancements
- 8th/10th Street Bike Lanes
- Restroom Improvement Program
- Electric Vehicle Charging Stations
- Ground Water Resiliency Program
- ‘A’ Street Sewer Capacity Improvements
- 2025 Neighborhood Sewer Improvements
- Park Avenue Outfall to Peabody Creek


In addition to securing funding for significant capital projects the 2025 Budget provides capacity for maintenance needs at the Water and Wastewater Treatment Plant with the addition of a Utility Worker position to ensure these essential facilities remain in safe, clean, and compliant operating condition.

Securing Port Angeles’ Future

The 2025 Budget represents and demonstrates the determination of staff and Council for a successful and prosperous vision for Port Angeles. Though the direction forward is expected to include challenges, established Council-approved policies such as the Strategic Plan, Housing Action Plan, Climate Resiliency Plan, and Comprehensive Plan will provide guidance and thoughtful planning necessary to overcome any challenges faced by the City. Through collective efforts, I am confident the future opportunities faced by the City will be met with innovation, collaboration, creativity and genuine well-being for our community.

In conclusion, I would like to thank City Council for their direction and foresight in planning for the City’s future. Additionally, I wish to thank the citizens of Port Angeles for setting expectations that allow our City to prosper, and City Staff for their continued time, commitment and fiscal stewardship to the City’s Budget. It is through the efforts of all of you working together that Port Angeles will continue to build on our foundation and take action that strengthens our community for decades to come.

Respectfully submitted,



Nathan A. West
City Manager





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Port Angeles
Washington**

For the Fiscal Year Beginning

January 01, 2024

Christopher P. Morill

Executive Director



YOUR LOCAL GOVERNMENT

The City of Port Angeles' City Council has seven members. Each member of the City Council is elected at large and serve four year terms. The City Council also elects a Mayor and Deputy Mayor from within the Council. Both the Deputy Mayor and the Mayor serve two year terms. Council Members do not keep regular office hours at City Hall, but are always available through email or letters sent to City Hall.

Community members may also attend regular City Council meetings and Work Sessions to better understand what your local government does and the current issues that are facing it. There is also a public comment section of each meeting that allows

citizens to speak directly to the City Council about any concerns or recommendations they may have regarding the City of Port Angeles and its policies. These meetings take place as follows:

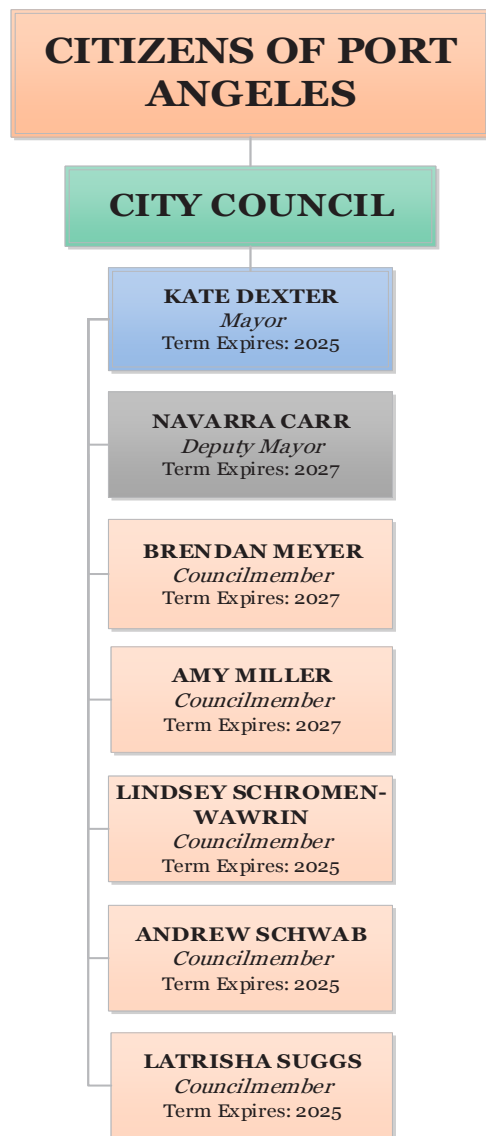
Regular Council Meetings:

The first and third Tuesday of each month at 6:00pm in the City Council Chambers at City Hall; 321 E. Fifth Street; Port Angeles, Washington 98362. For information regarding virtual Council meetings, please visit: <https://www.cityofpa.us/984/Live-Virtual-Meetings>

Work Session Meetings:

The fourth Tuesday of each month at 5:00pm in the City Council Chambers in City Hall; 321 East Fifth Street; Port Angeles, Washington 98362. For information regarding virtual Council meetings, please visit: <https://www.cityofpa.us/984/Live-Virtual-Meetings>

Additionally, the City of Port Angeles has a variety of advisory boards, commissions and committees appointed by the City Council. Members of the community may volunteer their time to serve the community by joining one of these advisory groups.



CITIZEN ADVISORY BOARDS & COMMISSIONS:

- Civil Service Commission
- Lodging Tax Advisory Committee
- Parks, Recreation & Beautification Commission
- Utility Advisory Committee
- Public Safety Advisory Board
- Planning Commission



THE CITY OF
PORT ANGELES
WASHINGTON

STATEMENT OF VALUES

WE THE EMPLOYEES OF THE CITY OF PORT ANGELES SHARE A DEDICATION AND COMMITMENT TO PROVIDING **QUALITY CUSTOMER SERVICE** WITH **HONESTY, INTEGRITY, AND FLEXIBILITY.**

WORKING AS A TEAM, WE TAKE **PRIDE** IN PROVIDING **EFFICIENT** AND **EFFECTIVE** SERVICES FOR WHICH WE ARE **RESPONSIBLE** AND **FISCALLY ACCOUNTABLE.**

WE VALUE A **POSITIVE ATTITUDE, TRUST, INITIATIVE, AND COMPASSION** WITH A HIGH STANDARD OF **PROFESSIONALISM** AND **OPEN COMMUNICATION.** WE RESPECT **DIVERSITY** AND FOSTER A **SAFE** ENVIRONMENT.

IN **PARTNERSHIP** WITH THE COMMUNITY, WE ARE **STEWARDS** OF OUR UNIQUE ENVIRONMENT AND **QUALITY OF LIFE.**



CITIZENS OF PORT ANGELES

CITY COUNCIL

KATE DEXTER
Mayor

NAVARRA CARR
Deputy Mayor

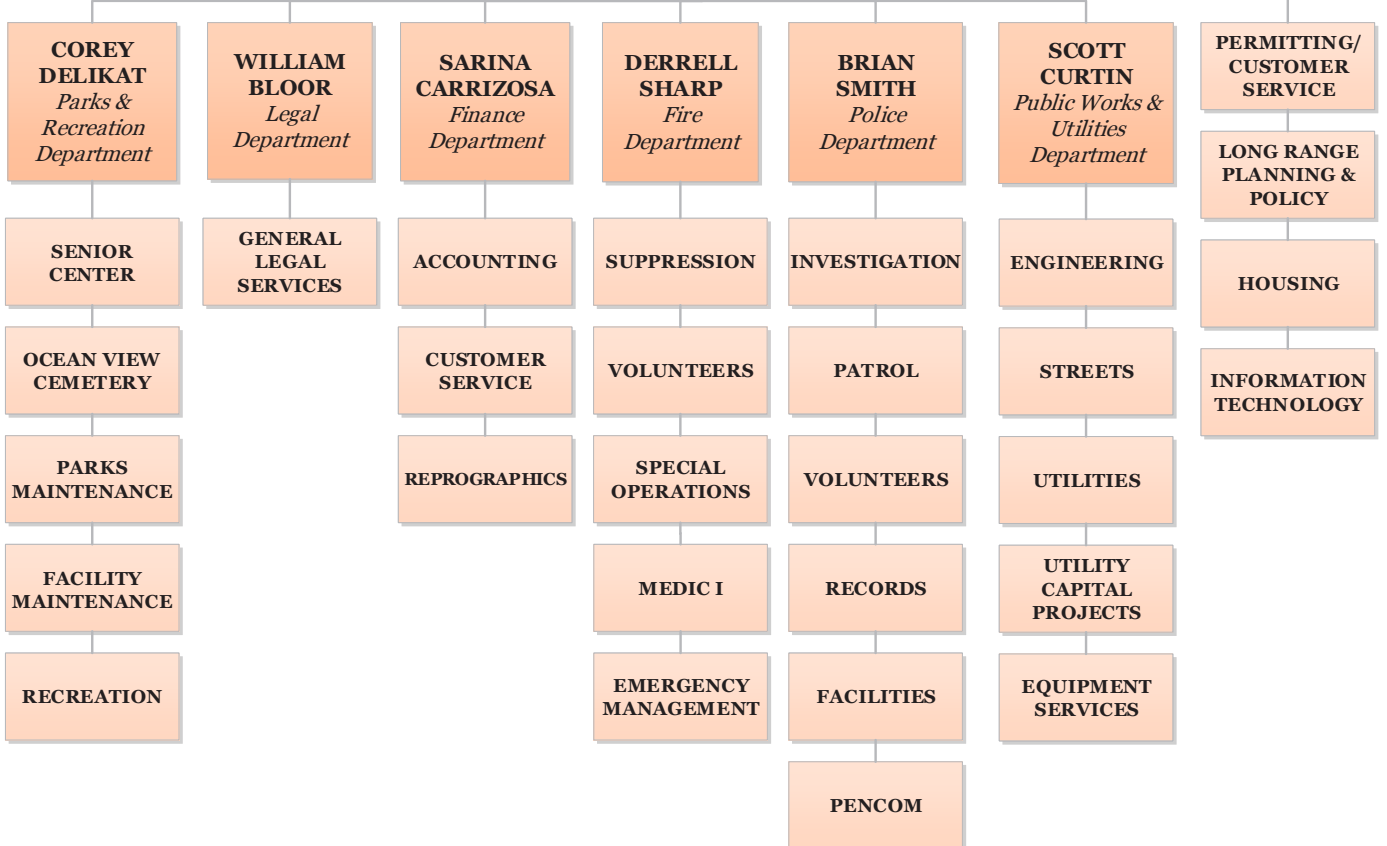
BRENDAN MEYER
AMY MILLER
LINDSEY SCHROMEN-WAWRIN
ANDREW SCHWAB
LATRISHA SUGGS
Councilmembers

ABBIGAIL FOUNTAIN
Human Resources

KARI MARTINEZ-BAILEY
City Clerk

NATHAN A. WEST
City Manager

CALVIN W. GOINGS
*Deputy City Manager/
 Community Services
 Department*



THE PORT ANGELES COMMUNITY

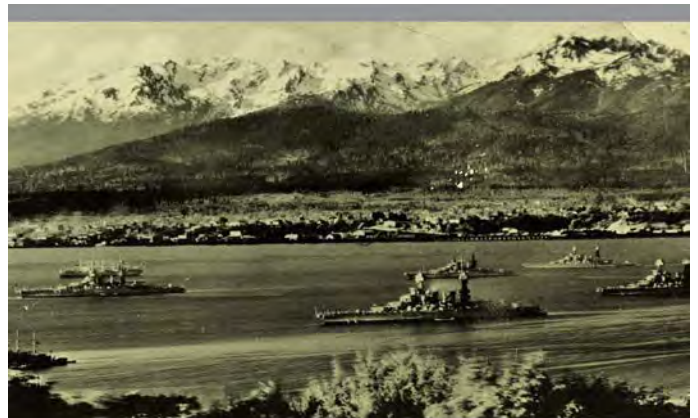
The City of Port Angeles has long been the primary urban center of the North Olympic Peninsula. The earliest residents of the area were sustained by the region's abundant natural resources. These same natural resources, the naturally protected deep water harbor, abundant coniferous forests, prolific wildlife and marine resources, and an overall natural beauty also attracted the first non-natives to the area and continue today to encourage visitors and new residents alike from all walks of life.



The first official non-native sighting of the Peninsula was made by an explorer named Juan Perez on August 10, 1774, and the first confirmed report of the Strait of Juan de Fuca was made by Captain Charles Barkley in 1787. A Greek named Apostolos Valerianos, who had a reputation for "tall tales", claimed to find the Strait in 1592, but it was Captain Charles Barkley, master of the Austrian East India Company ship, Imperial Eagle, who named the Strait in 1787. Port Angeles has had several different names since its "discovery". In 1791, Lt. Francisco Eliza, a Spanish explorer, called it "El Puerto de Nuestra Señora de los Angeles" as it provided a haven from the stormy passage through the Strait. A year later, it was shortened to Porto de los Angeles. Later it was called "False Dungeness" because of the similarities between Ediz Hook and the Dungeness Spit. Then it was called "Cherbourg" as someone who had been to France hoped it would become the "Cherbourg of America". Finally, on June 6, 1862, the City was officially named Port Angeles.

Settlers from the east began to make Port Angeles their home beginning in the 1850s following the establishment of the boundary between Canada and the United States in 1846. However, it is Victor Smith who is referred to as the Founder of Port Angeles. Mr. Smith arrived in Port Townsend as a Customs Collector in 1861. But it appears he really had his eye on moving the Port of Entry, and therefore the Customs House, to Port Angeles where he

happened to have an interest in some land. According to Port Angeles, Washington: A History- Volume I by Paul J. Martin, there are 13 coincidences that point to a plot conceived by "Smith and some men in Washington, D.C. to grab power, money and land on the Olympic Peninsula." Through the auspices of Mr. Smith, on June 18, 1862, the Customs House was moved from Port Townsend to Port Angeles conveniently close to the land Smith had already purchased. Coincidentally, the very next day Abraham Lincoln signed an order setting aside more than 3,500 acres of land at Port Angeles as a military and lighthouse reservation; this area is now known as Lincoln Park.



PORT ANGELES BAY

Unfortunately, with the passing of Mr. Smith in 1865, the Port of Entry was returned to Port Townsend, and Port Angeles became little more than a ghost town until the 1880s. It was the railroad that brought Port Angeles back to life. The railroad opened up the Pacific Northwest, and all those choosing to move west found a little bit of paradise.

The Puget Sound Cooperative Colony was founded in May of 1887, just east of town at the mouth of Ennis Creek. The colony was founded on the principle that people could improve themselves and their lot in life through cooperation and unity. They issued their own money and distributed it to the colonists every few months.

At the start of 1890 the population of Port Angeles was less than 50, but by mid-year the population was over 1,000. In June of 1890, a public assembly of townspeople chose their first Mayor, John Dyke, and City Council. Incorporation occurred on June 11, 1890, and in December 1890, the first regular election was held. Willard Brumfield was elected Mayor over John Dyke, and for many years the City Council meetings were often brought to a



premature close by brawls and fist fights as the council members fought over the town's development plans.

An election held on November 4, 1890, named Port Angeles as the county seat. The colony quickly grew, earning revenue from logging, dairy and crop farming, and a saw mill. The colonists built the first school, church, and Opera House. While at its peak, the colony was home to more than a thousand members. Unfortunately, it slowly deteriorated and went bankrupt in 1894.



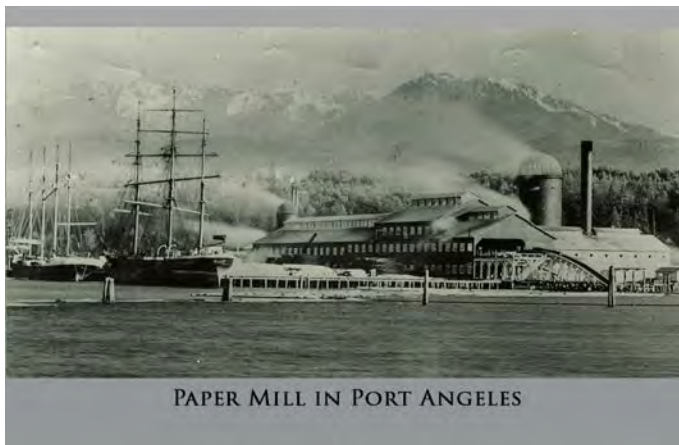
PORT ANGELES CITY HALL IN 1910

Logging and timber have long been important industries, and in 1912 Port Angeles was home to the world's largest sawmill. In 1920, a large pulp and paper mill was built by Washington Pulp and Paper Company. Purchased a few years later and operated by Crown Zellerbach for over 60 years, the mill is now owned by McKinley Paper Company.

In 1922, the Port of Port Angeles was formed. The natural deep-water harbor has always attracted shipping and both commercial and sports fishing. The Port operates a marina, boat haven, and international airport. The City hosts a Coast Guard Station for search and rescue activities in area waters as well as a pilot station where all inbound vessels pick up a pilot to guide the vessels through the inland waters to other Puget Sound ports.

Port Angeles has at various times been a stopping point for Naval ships. In the 1920s and early 1930s significant portions of the Pacific Fleet visited every summer. Naval visits slowly dropped off until they were stopped in the 1980s.

The first Coast Guard air station on the Pacific Coast was established at Ediz Hook on June 1, 1935. It is the oldest United States Coast Guard Station in the country. The piece of land occupied by the Coast Guard Station is the one remaining part of the military reservation that once included all of what is now Port Angeles. The first plane arrived on June 1; the plane, a Douglas RD-4 amphibian, was to perform its first rescue just two months later on August 9.



PAPER MILL IN PORT ANGELES

The station officially became Coast Guard Group Port Angeles in September of 1944 and received its first helicopter in 1946. Coast Guard Group Port Angeles now includes the stations at Quillayute River and Neah Bay and the cutter Point Bennet based in Port Townsend.



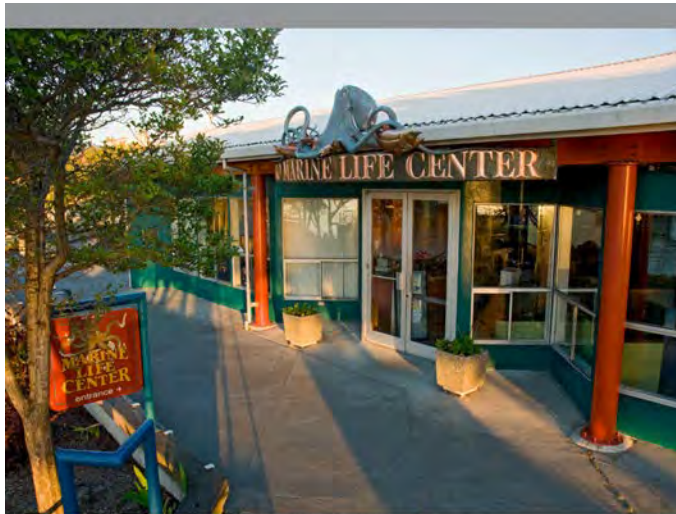
PRESENT DAY COAST GUARD STATION IN PORT ANGELES

The town grew steadily through the ensuing decades. Norman Smith, the son of Victor Smith, served as Mayor in the early 1890s. By far, the largest civic project was the regarding of the downtown streets, which occurred in 1914. The Olympic Power Company was formed in 1911 to construct the Lower Elwha Dam. The county Courthouse was built on Lincoln St. in 1915. A new fire station was built in 1931, a new Police station and jail were built in 1954, and a new city hall in 1987. In 1953, Port Angeles received the All American City Award, thereby rewarding all her efforts to grow and improve.

Today Port Angeles continues to grow and thrive. The City's waterfront received a revitalization update. This is a multi-phased approach, with Phase II complete. In 2014 the National Park Service completed the Elwha Dam Removal. The City recently finished some of the largest projects in its



history including the Landfill Bluff Stabilization project and the Combined Sewer Overflow project that prevented over 40 million gallons of overflow from entering the harbor. Both projects continue the City's approach to be good stewards of our environment.



THE FEIRO MARINE LIFE CENTER

There are a wealth of recreational opportunities available in Port Angeles. The Port Angeles City Pier is one of the focal points of the Port Angeles waterfront. The pier is located alongside Hollywood Beach and a few steps away from the Waterfront Trail. The Arthur D. Feiro Marine Laboratory is located right on the pier, and children

of all ages are encouraged to actually touch marine life. During the summer, the pier hosts live music concerts in its amphitheater every Wednesday evening. The pier also boasts a watch tower with excellent views of the town, mountains, harbor, Ediz Hook, and Vancouver Island. Fishing and crabbing are also allowed on the pier.

For boaters, Port Angeles has a marina, where fishing and pleasure boats are moored. The marina is located alongside the waterfront trail, allowing boaters the opportunity to stretch their legs. Boat repairs and a refueling station are also available.

Port Angeles, nestled at the foot of the Olympic Mountains, is the largest city on the North Olympic Peninsula and is bordered by the Olympic National Park to the north and surrounded by several major watersheds. We have beaches, the pier, and 23 parks located within the City limits. Residents and visitors both enjoy hiking, biking, fishing, community theater and light opera, a wonderful symphony orchestra, and of course, skiing at Hurricane Ridge. Victoria, British Columbia is a ferry ride away across the Strait of Juan de Fuca and the ferry runs year round.

Port Angeles has experienced many growing pains in the past 100+ years, but thanks to the determination of those who have chosen her as their home she continues to overcome her burdens and move upward, onward, and ready to move into the future.



PORT ANGELES AT A GLANCE

GENERAL DATA

Date Incorporated	June 11, 1890
Area	10.7 square miles, plus 3.8 miles of harbor
Population	20,410
Number of Households	10,466
Average Commute Time	17.8 minutes
Number of Parks	23

CITY SERVICES

Full service, including: police, fire, electric, water, wastewater, solid waste collections and transfer station, stormwater, street maintenance, medic I, parks and recreation.

SERVICES PROVIDED TO AREAS OUTSIDE THE CITY

Mutual aid pacts with outlying areas for police, fire, emergency medical, and emergency dispatch services.



PORT ANGELES AT A GLANCE

POLICE PROTECTION

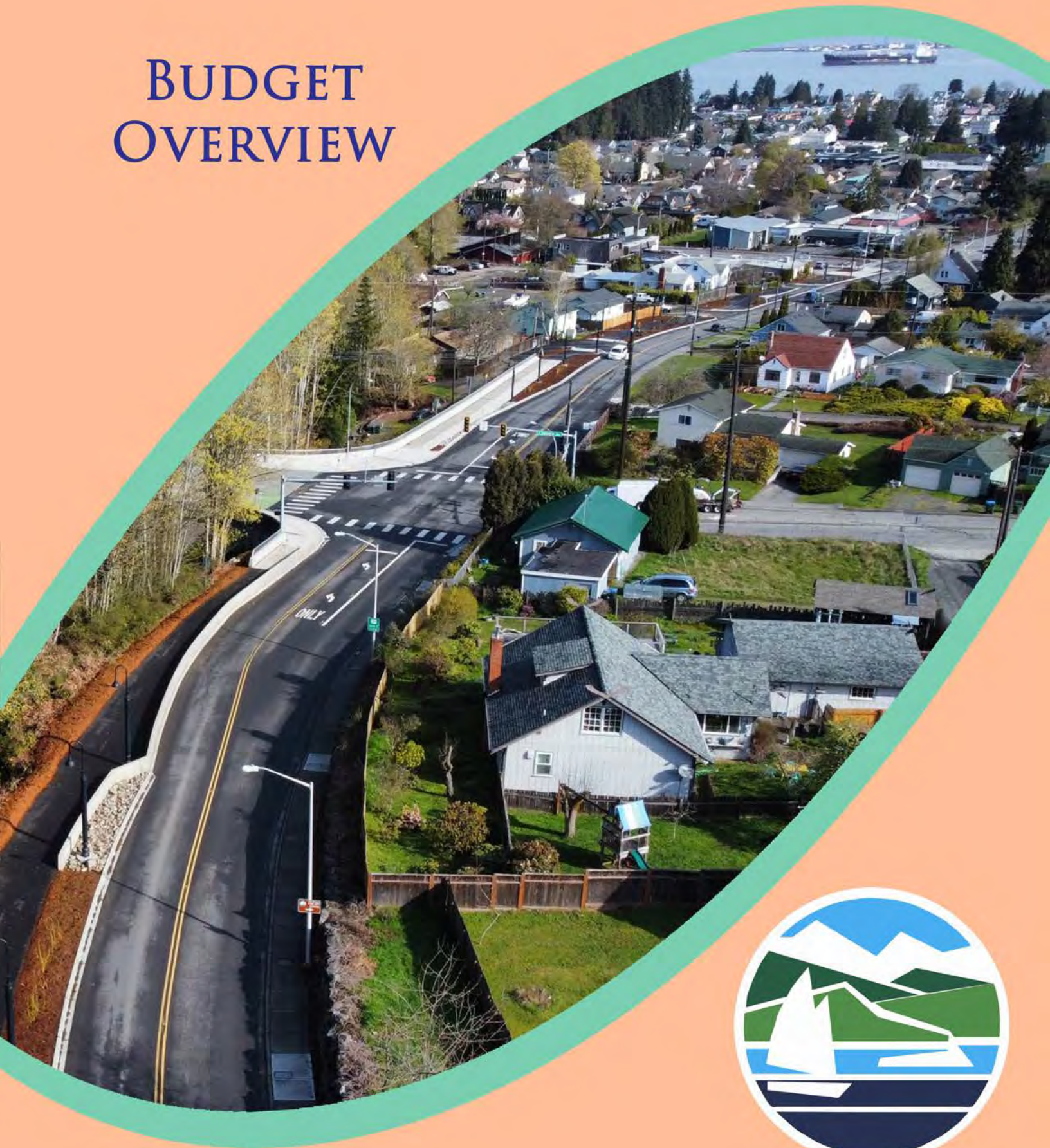
Commissioned Full Time Officers (includes Code Enforcement)	34
Part Time Code Enforcement Officers	2
Volunteer Police Officers	2
Police Stations	1

FIRE PROTECTION

Career Officers	30
Volunteer Firefighters	10
Community Paramedics	2
Fire Stations	1



BUDGET OVERVIEW



THE BUDGET PROCESS

What is included in the Budget?

The budget includes the financial planning and legal authority to obligate public funds. Additionally, the budget provides significant policy direction by the City Council to the staff and the community. As a result, the City Council, staff, and public are involved in establishing the budget for the City of Port Angeles.

The budget provides four functions:

1. A Policy Document

The budget functions as a policy document because decisions made within the budget will "reflect the general principles or plans that guide the actions taken for the future." As a policy document, the budget makes specific attempts to link desired goals and policy direction to the actual day-to-day activities of the City staff.

2. An Operational Tool

The budget of the City reflects its operation. Activities of each City function and organization have been planned, debated, formalized, and described in the following sections. This process will help to maintain an understanding of the various operations of the City and how they relate to each other and to attain the policy issues and goals of the City Council. In this effort, the budget addresses areas which may not be traditional budget document topics. These include current and future debt management, staffing levels, long-range planning, capital spending plans, and the tax base and its relationship to the provision of services.

3. Communication Tool/Link to Public

The budget provides a unique opportunity to allow and encourage public review of City operations. The budget describes the activities of the City, the reason or cause for those activities, future implications, and the direct relationship to the citizenry. An introduction summary section is included for this purpose.

4. A Legally Required Financial Planning Tool

Traditionally a financial planning tool, the budget is also a State law requirement of all cities as stated in Title 35A RCW. The budget must be adopted as a balanced budget and must be in place prior to the expenditure of any City funds. The budget is the legal authority to expend public monies and controls those expenditures by limiting the amount of the appropriation at either the fund or department level. The revenues of the City are estimated, along with available cash carry-forward, to indicate funds

available. The staff requests for appropriations comprise the disbursement side of the budget.

How Does the Budget Compare to the Annual Report?

The City prepares an annual comprehensive financial report in conformance with generally accepted accounting principles (GAAP). Since the budget is not prepared using the same basis of accounting, it cannot in all cases be compared directly to information depicted in the annual report. The Governmental Fund types are budgeted on a modified accrual basis and can be directly compared to the operating statements in the City annual report. The Proprietary Fund types are budgeted on a modified accrual basis and depicted in the annual report using a full accrual basis. These funds, therefore, cannot be compared between the two reports.

Why does the City prepare the Budget?

The budget is a requirement of State law. The budget, as adopted, constitutes the legal authority for expenditures. The City's budget is adopted at the fund level, so expenditures may not legally exceed appropriations at that level. The City's budget is generally amended three to four times a year. All appropriations, except operating grants and capital projects, lapse at year end. Unexpended resources must be re-appropriated in the subsequent period.

In addition, the budget process affords both an interesting and challenging opportunity to reassess plans, overall goals, and the means for accomplishing them. It is through this effort that the budget is the single most important policy document produced each year. Much effort is expended to ensure the budget plan will achieve the goals and objectives of the City Council.

How is the Budget prepared?

Determining Policies and Goals:

The Budget process for the City of Port Angeles is, in some respects, an ongoing, year-round activity. The formal budget planning begins in the summer with discussions between the City Manager, departments, and City Council about the status of ongoing programs, new goals, and objectives for the future.

Reporting and Monitoring

The budget and its policies are implemented through the individual departments and the accounting controls of the



Finance Department. The budget is monitored by a reporting system consisting of monthly reports to department heads and divisional managers. Financial reports are issued by the Finance Department comparing actual expenditures and revenues with the budget. In these reports, financial data is presented at the same level of detail as the final budget.

Staff Planning and Preparation

Budget preparation begins in March with the projection of City reserves, revenues, expenditures, and financial capacity. It is with this groundwork that departmental expenditure requests are made and subsequently reviewed.

Components of the Budget

There are three components of the budget: operating/base, capital improvements and supplemental requests.

Operating/Base: The operating/base consists of budget proposals which will be sufficient to maintain the operation of programs which have been authorized in earlier budgets.

Capital Improvements: The budget includes capital projects scheduled for construction. The City's approach to capital budgeting is financial in character. This process starts in March with the Capital Facilities Plan. The Council works with City staff to approve specific projects. Once a final plan is adopted, the budget authorizes approved projects to have spending authority. If more funds become available or third party funding can be arranged, a budget amendment is considered.

The City's capital program is funded primarily through the use of reserves, the issuance of general obligation bonds, revenue bonds, real estate excise tax funds, and federal and state loan and grant programs.

Supplemental Requests: Departments may request funding above the base budget amount in order to maintain current levels of service, to provide for the expansion of existing programs, or to enable the implementation of new services or programs. Requests can be made for new personnel, equipment, technology or capital. All supplemental funding requests must be adequately described and include an explanation of the impacts the request will have on public service; including the expected benefit if approved, or consequence if not approved. The effects on operating costs and how the request relates to the City's strategic plan must also be explained. Consideration of reasonable alternatives must be provided, particularly if the request involves an addition of permanent personnel.

Preliminary Budget

The budget is ready for the City Manager's review in August. The City Manager and the Finance Director meet with each Department Director to discuss revisions. The proposed budget is available for City Council and citizen review before November 1st each year. The Council holds a formal hearing on revenue sources considered in the preliminary budget and conducts a series of work sessions to examine the budget in detail. A preliminary budget hearing is conducted before acting formally on the budget as modified during work session hearings. Final action on the budget usually occurs in early December.

Final Budget

The final budget is issued as a formal published document in the same format as the preliminary budget, but as modified by the City Council. The actual appropriations implementing and amending the budget are contained in the budget ordinance adopted by the City Council. Public hearings are scheduled for the first and third City Council meeting in November, with the final public hearing and budget adopted at the first meeting in December.

Amending the Budget

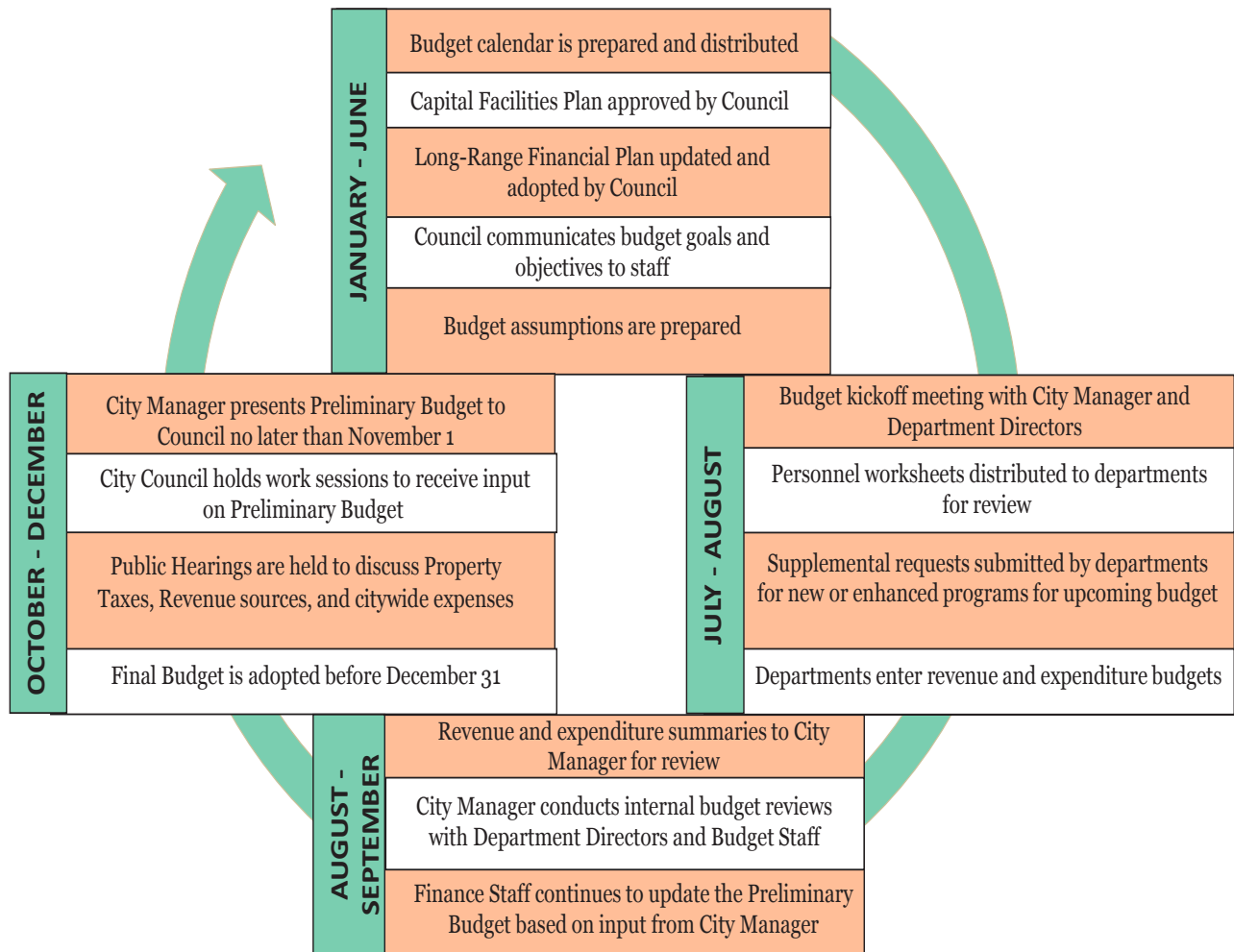
The City Manager is authorized to transfer budgeted amounts between departments within any fund. However, any revisions that alter the total expenditures, revenues, or reserves of a fund, or that effect the number of permanently authorized employee positions, salary ranges, or other conditions of employment, must be approved by the City Council.

The City Council determines whether it is in the best interest of the City to increase or decrease the appropriation of a particular fund. This can be accomplished by adoption of a budget amendment ordinance.

The status of the budget is comprehensively reviewed throughout the year, to identify any needed adjustments. All requests for amendments should first be filed with the Finance Director. The Finance Director and City Manager, after careful review of the process, make a recommendation to the City Council for budget amendments. The City Council usually amends the current budget three to four times during the fiscal year.






THE BUDGET PROCESS - CALENDAR



THE COMPREHENSIVE PLAN & THE BUDGET

The City’s Comprehensive Plan lays the foundation for the future of Port Angeles. This plan includes guidelines for several key elements from Land Management to the institution of a Capital and Transportation Improvement Plan. These guidelines and visions are interconnected into the Budget because the Budget authorizes and facilitates the spending of funds that relate to the items included in the Comprehensive Plan. Equally the goals in the Comprehensive Plan are taken into consideration while going through the budget process and when balancing the Budget. Items indicated by Council to be of a higher priority will remain in the budget whereas items of a lower priority may be removed if needed to balance the budget.

In some instances Council has indicated very specific goals in the Comprehensive Plan and in others the vision is more

generic. Throughout the Budget document these goals and visions will be indicated with a specific measurable number that ties into the Comprehensive Plan, or with the element met. Goals included in the Budget from the Comprehensive Plan will be indicated by the element symbols as discussed below (  ).

Addressed within the Comprehensive Plan are nine elements. While the elements most impacted in the Budget are the Capital Facilities and Transportation elements, the remaining seven are also touched on in several areas of the budget. The Comprehensive elements and a brief description of each element follows:

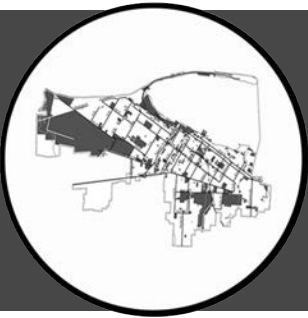


GROWTH
MANAGEMENT



The Comprehensive Plan has been developed in accordance with the requirements of the State Growth Management Act (GMA). The City participated with Clallam County, the City of Forks, the City of Sequim, area Tribes and other agencies in the development of a county-wide Planning Policy. The City also agreed to work with the County on a joint Comprehensive Plan for the Urban Growth Area (UGA). In 2005 the City entered into a phased annexation plan for the Eastern UGA. A similar agreement was reached regarding the Western UGA. At that time, the City established the intended zones that would be applied to areas annexed to the City from the Eastern UGA.

LAND USE



The Land Use element establishes City policy regarding how land may be developed. This element and its Future Land Use Map establishes the following six comprehensive plan land use categories:

- Low Density Residential;
- Medium Density Residential;
- High Density Residential;
- Commercial;
- Industrial, and;
- Open Space.

TRANSPORTATION



The intent of the Transportation Element is to define in a comprehensive manner how vehicular traffic and non-motorized modes of travel are to be routed in the most efficient, economical, and compatible manner. This Circulation Plan is a means of intercity commuting, a way to promote economic development, a means to promote healthy lifestyle, and a way to provide future utility right-of-way.

The goals provide direction for a strong community, creating walkable, people friendly environments, and improving health and quality of life for all residents.

UTILITIES &
PUBLIC SERVICES



The Utilities and Public Services element identifies and addresses the various services that make a community a safe and desirable place to live. It also establishes policies that define which services are the responsibility of the City to provide and which should be provided by the community as a whole.

This policy will help Port Angeles realize many long-range goals including:

- Sustaining the natural environment;
- Supporting economic growth and opportunity; and
- Helping keep services efficient and cost effective.

HOUSING



The City recognizes the extreme importance of available clean, safe, and affordable housing in the community. Beyond improving the quality, affordability, and availability of housing for residents, this element is seen to support community objectives related to economic development downtown growth, neighborhood character, and service-efficient, more cost effective development patterns.



CONSERVATION



The Conservation Element establishes the importance of quality of life to the people of Port Angeles. A clean, healthy, and diverse natural environment along with a variety of historical and cultural amenities are critical elements of a high quality community.

This element supports Port Angeles’ long-range vision related to conservation through goals, policies and objective framework such as optimizing the city’s relationship with its setting; supporting safe, attractive, character-rich neighborhoods; creating a more dynamic, successful downtown; and supporting a wide range of recreation opportunities for the entire community.

CAPITAL FACILITIES



The Capital Facilities Element consists of two parts. The first is the listing of goals and policies regarding the provision of urban services and its planning of capital improvements. The second is the annual six year Capital Facilities Plan that establishes how, where, and when the City will develop the facilities necessary to provide its various services.

Capital Facility policies provide guidance on how services should be provided and the establishment of minimum levels of service standards for each service. They also call for individual comprehensive service and facility plans that take an in-depth look at current services and the projected future demands for services including financial feasibility analysis.

ECONOMIC DEVELOPMENT



The intent of the Economic Development Element is to guide decision-making and investments that diversify and strengthen the local economy. Together, the framework presented in the element provides direction in realizing Port Angeles’ long-range vision regarding economic development - including:

- Optimizing the city’s relationship with its natural setting;
- Supporting safe, attractive and character-rich neighborhoods;
- Creating a more dynamic, successful downtown; and
- Improving Port Angeles’ standing as a regional hub for business & port related enterprises.

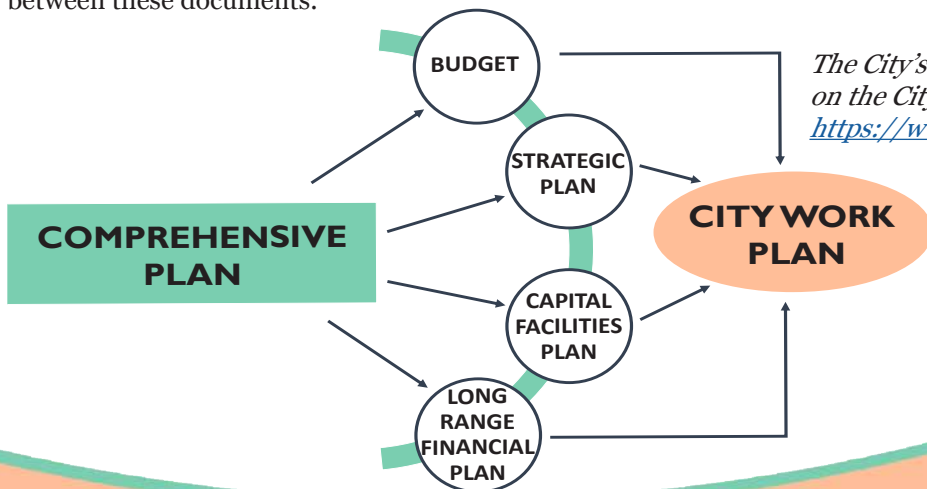
PARKS & RECREATION



The intent of the Park Element is to provide a guide for the development and management of City parks in Port Angeles. The goals and policy framework that provide direction in realizing this vision include:

- Optimizing the city’s relationship with its remarkable natural setting;
- Supporting a wide range of recreational opportunities available to all;
- Creating vibrant, well-valued neighborhoods with access to parks, trails and natural areas;
- Sustaining Port Angeles’ rich arts, cultural heritage and overall sense of community.

There are many documents that link to the Comprehensive Plan; including the City’s Strategic Plan, the Long-Range Financial Plan, the Capital Facilities Plan, and the City’s Budget. Though the Comprehensive Plan has broad goals and objectives these other documents have more specific goals and in some instances provide the funding authority to accomplish the goals and projects that stem out of the Comprehensive Plan. The image that follows shows the relationship between these documents.



The City’s Comprehensive Plan can also be viewed on the City’s website at: <https://www.cityofpa.us/937/Comprehensive-Plan>.



THE STRATEGIC PLAN

Every two years Council meets to discuss and plan the future of the City. During this planning process specific goals and objectives are identified as a priority by Council. The Strategic Plan drives many projects and goals within the Budget as well because the Budget provides the spending authority to complete these tasks. In October of 2024 City Council adopted the 2025-2026 Strategic Plan. Shown below are the City Council's Issues of Critical

Importance (ICI) outlined during the Strategic Planning sessions. Many of these items appear throughout the Budget and will be referenced by this symbol.



IMPLEMENTATION PRINCIPLES

- Environment
- Budget
- Equity
- Relationships



STRATEGIC FOCUS AREAS

- Community Resilience
- Citywide Resource Optimization
- Housing
- Infrastructure Development, Maintenance, and Connectivity





Strategic Focus Area	Goals	Measures	Impacted Groups
Community Resilience	<ul style="list-style-type: none"> Increase community engagement outreach with the public and local businesses. 	<ul style="list-style-type: none"> Neighborhood Association proposal is presented to Council by 12/31/2024 for action. Evaluate community response to efforts to establish baseline number of communications by 6/30/2025. Determine innovations to improve communication effectiveness by 6/30/2026. Evaluate National Night Out program and present to Council by 12/31/2026 	<p>Internal City Departments:</p> <ul style="list-style-type: none"> All City Departments <p>External Impacted Groups:</p> <ul style="list-style-type: none"> Service organizations Advocacy groups Local businesses Government agencies Private citizens Vulnerable populations
	<ul style="list-style-type: none"> Reinforce environmental stewardship by leading change and investing in achievable solutions in alignment with the Climate Action Plan. 	<ul style="list-style-type: none"> Identify Legislative priorities for Elwha Watershed Protection by 12/31/2024. Integrate environmental stewardship policy considerations to be incorporated into Council memos by 6/30/2025. Address equitable sustainable long-term stewardship of city properties in Elwha River Valley. 	
	<ul style="list-style-type: none"> Improve public safety and peace of mind in our community while promoting policies that create efficient practices. 	<ul style="list-style-type: none"> Increase # of users of City Emergency notification system to 90% or higher by 12/31/2026. Include public safety funding/revenue sources in Legislative priorities annually. Reduce unfunded mandates/barriers for state funding through annual adoption of legislative priorities. 	
	<ul style="list-style-type: none"> Expand application of disaster preparedness and emergency response practices. 	<ul style="list-style-type: none"> Solidify extreme weather preparedness plan by 6/30/2025. Complete capital improvements to senior center, fire hall, and Vern Burton for emergency facility use by 12/31/2026. Effective March 31, 2025, ensure battery backup systems are incorporated in all new municipal buildings and renovations to existing buildings. Update and deliver the Comprehensive Emergency Management Plan to Council by 12/31/2025. 	
	<ul style="list-style-type: none"> Develop plans to maintain economic stability for unexpected events. 	<ul style="list-style-type: none"> Review reserve fund policy and emergency fund capability by 06/30/2025 Develop new policy and approve by 06/30/2026 Evaluate needs and measures based on past events and case studies complete by 12/31/2026 to include resident impacts and business impacts. 	
	<ul style="list-style-type: none"> Improve community health and wellness or community resilience 	<ul style="list-style-type: none"> Develop a community health and wellness plan by 12/31/2025. Communicate policy and plan with community partners and residents by 12/31/2026. Define measures for increased public health and wellness indicators by 12/31/2026. Explore new partnerships with local sport and activity-based organization to promote wellness – ongoing. Invest in upgrades to youth field facilities ex: Girls Softball Fields and Soccer fields. 	





Strategic Focus Area	Goals	Measures	Impacted Groups
Citywide Resource Optimization	<ul style="list-style-type: none"> Maintain fiscal health 	<ul style="list-style-type: none"> Maintain fund balance requirements – ongoing. Maintain affordability index – ongoing. 	<p>Internal City Departments:</p> <ul style="list-style-type: none"> All City Departments <p>External Impacted Groups:</p> <ul style="list-style-type: none"> Washington State Community partners (advocacy support) Community colleges and professional associations
	<ul style="list-style-type: none"> Grow staff capacity 	<ul style="list-style-type: none"> Identify programs and services where staff capacity must be enhanced to implement Strategic Plan by 12/31/2025. Develop succession planning strategies for Council, Boards and Staff by 12/31/2026 including recruitment and staff retention. Increase # of completed continuing education courses, certifications, or endorsements by 12/31/2026. 	
	<ul style="list-style-type: none"> Maximize grant funding/Support for State Funding 	<ul style="list-style-type: none"> Seek grant funds with the goal of 50% of the Capital Budget to be funded through grants. Report annually on dollars leveraged through community partnerships. Report annually on dollars contributed towards community partnerships. 	
	<ul style="list-style-type: none"> Promote policies that create efficient practices 	<ul style="list-style-type: none"> Perform gap analysis on policies and practices by 12/31/2026. 	
	<ul style="list-style-type: none"> Advocate for adequate and non-regressive state revenue 	<ul style="list-style-type: none"> Increase the City's advocacy capacity to address priority issues including funding for Hwy 101/Truck Route interchange 	
	<ul style="list-style-type: none"> Stabilize utility resources for changing environments 	<ul style="list-style-type: none"> Evaluate water storage and/or source alternatives to the Elwha River by 12/31/2026. Evaluate & develop a phased in path for using alternative energy sources for Electric Utility annually. Develop funding-ready community solar project by 12/31/2026 Identify City owned properties and infrastructure endangered by changing environments by 12/31/2026. 	

Strategic Focus Area	Goals	Measures	Impacted Groups
Housing	<ul style="list-style-type: none"> Complete comprehensive plan that meets housing needs of PA Update the City Housing Action Plan from 2019. 	<ul style="list-style-type: none"> Comprehensive plan updated by 6/30/2025 Housing Action Plan Update by December 2025. 	<p>Internal City Departments:</p> <ul style="list-style-type: none"> Community & Economic Development Public Works & Utilities Legal Department Fire Department Finance Department City Manager's Office <p>External Impacted Groups</p> <ul style="list-style-type: none"> Low-income residents Workforce Tenants Advocacy groups Service organizations Government agencies Community colleges and other educational organizations Builders and developers
	<ul style="list-style-type: none"> Continue multi-family housing pilot project in Capital Facilities Plan 	<ul style="list-style-type: none"> Pilot project plan finished (site/layout) by 9/30/2026 	
	<ul style="list-style-type: none"> Recruit, attract, or facilitate new construction of an apartment complex by private developer 	<ul style="list-style-type: none"> Build local contractor/building knowledge - ongoing Apartment complex in process with plan for completion by 9/30/2026 Establish business license ordinance identifying number of local contractors by 12/31/2025 	
	<ul style="list-style-type: none"> Incentivize Development and Vacant Land Conversion <ul style="list-style-type: none"> Implement fair and adequate base for buildings served by Utilities 	<ul style="list-style-type: none"> Vacant housing base rate into COSA by 12/31/2024 Identify number of Vacant business spaces by 12/31/2025 and annually thereafter Establish underdeveloped parcel fee by 12/31/2026 Establish Unoccupied residence fee by 12/31/2026 	

Strategic Focus Area	Goals	Measures	Impacted Groups
Infrastructure Development, Maintenance, and Connectivity	<ul style="list-style-type: none"> Ensure adequate wastewater capacity is available for housing and commercial opportunities. 	<ul style="list-style-type: none"> 100% A Street Basin design complete by January 2026 100% A Street Basin construction funded by 12/31/2026 Fund top 20% failure rated sewer by 12/31/2026 	<p>Internal City Departments:</p> <ul style="list-style-type: none"> Public Works & Utilities Parks & Recreation Community & Economic Development <p>External Impacted Groups:</p> <ul style="list-style-type: none"> Government agencies Trade associations Users of sidewalks and stairs
	<ul style="list-style-type: none"> Improve connectivity between neighborhoods 	<ul style="list-style-type: none"> Identify priority areas for sidewalk expansion - ongoing Update School Walking Routes Map in Comprehensive Plan 6/30/2025 Explore policies to improve connectivity between neighborhoods – by 6/30/2025 	
	<ul style="list-style-type: none"> Improve pedestrian access to downtown 	<ul style="list-style-type: none"> Laurel Street stairs project funded 12/31/2025 Laurel Street stairs project completed 6/30/2026 Develop a snow plan for improving sidewalk safety and maintaining access in high use areas such as Laurel Street Stairs, Oak Street Ramp, and Eighth Street Bridges by 12/2025 	



BUDGETING BY FUND

Fund Accounting Structure

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. The funds utilized by the City are grouped into generic fund types (Governmental, Proprietary, and Fiduciary). Governmental funds are largely supported by general taxes. Proprietary funds are business type funds that recover the costs of operation through charges for services. Fiduciary funds are typically where the City acts in a trustee capacity. The categories within these fund types are summarized below:

The General Fund is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes.

Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds).

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds.

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

Trust and Custodial Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and other governments.

Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

Budgetary Basis and Basis of Accounting

The budget constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Transfers or revision within funds are allowed, but only the City Council has the legal authority to increase or decrease a given fund's annual budget. The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and on a budgetary basis. In most cases, this conforms to the way the City prepares its budget.

Governmental fund types (General Fund, Special Revenue Funds, etc.) utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due. Budgets for governmental fund types are adopted on a basis consistent with GAAP.

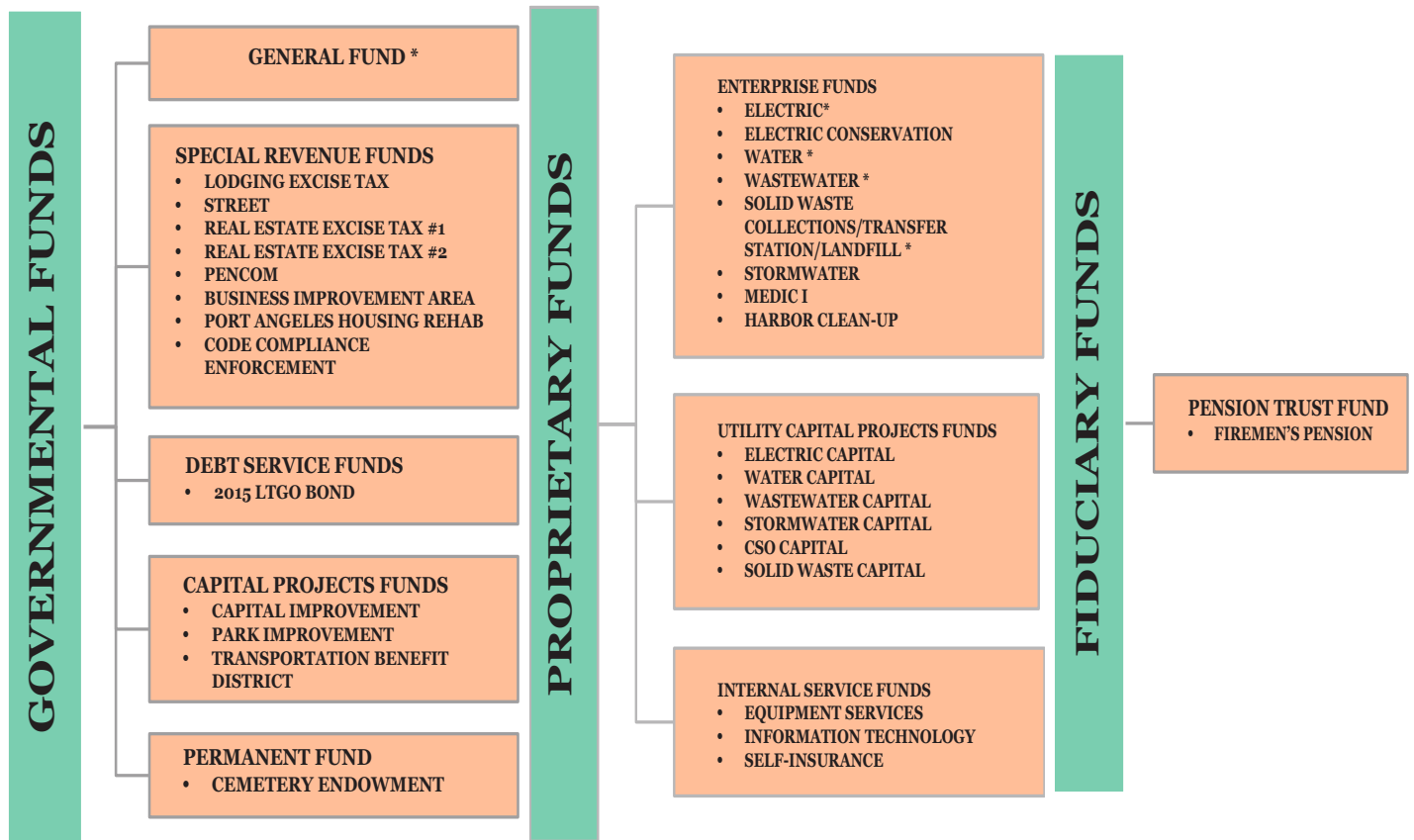
Proprietary fund types, including Enterprise (Electric, Wastewater, etc.) and Internal Services Funds (Information Services, Equipment Services, etc.), are operated in a manner similar to private business enterprise. These funds use the accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. These funds are budgeted based on Net Working Capital to provide a more accurate picture of whether there is sufficient funding to cover the cost of current operations. Net Working Capital is essentially current assets minus current liabilities with capital assets excluded from the calculation. Exceptions from GAAP are as follows:

- Compensated absences liabilities, in Enterprise and Internal Services Funds, that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).



- Principal payments on long-term debt within Enterprise and Internal Service Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a budget basis.
- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

The following tables provide a summary of the various funds of the City of Port Angeles and include both major and non-major funds as reported in the City’s Annual Comprehensive Financial Report. Additional information on each fund is available in various sections of this annual budget.



* Recognized as a major fund in the City’s Annual Comprehensive Financial Report. Major funds represent the significant activities of the City and basically include any fund in which revenues or expenditures, excluding “Other Financing Sources or Uses,” constitute more than 10% of the City’s total revenues or expenditures.

Note: For financial reporting the Harbor Clean-up Fund and Capital Funds report under Enterprise funds.



UNDERSTANDING THE BUDGET

Revenues and expenditures are reported in the Budget on a category level. Each category includes certain types of revenues and expenditures grouped according to the mandated Budgeting, Accounting and Reporting System (BARS). An explanation of each type of revenues or expenses are included in the categories listed below.

REVENUES

Taxes: The City's main tax sources include property tax, sales tax and utility tax. The City also collects a portion of many state shared taxes.

Licenses and Permits: Charges for the issuance of licenses and permits. License fees include the cost for administration, inspection and continuing services. Permits can include public control over private activity or they can regulate the private use of public property. Examples include business licenses and building permits.

Intergovernmental Revenue: These types of revenues include grants, entitlements, shared revenues and payments for goods and services provided by one government to another.

Charges for Goods and Services: Charges for services can include services provided from any fund within the City. Primarily these are comprised of charges collected from utility funds for service.

Fines and Penalties: Include all revenues collected for infractions related to civil or criminal offenses. Examples of this revenue source include parking tickets and fines.

Miscellaneous Revenue: Revenues derived from sources not otherwise provided for. These are monies collected from interest, rentals and leases, donations, sale of scrap and junk and internal service fund charges including vehicle use and information services.

Property/Trust Income: These sources of revenue are for the segregation of special transactions that affect the income of enterprise, internal service and fiduciary funds, including capital contributions.

Non-Revenues: Receipts which do not meet revenue criteria. Including proceeds from long-term debt and sales of investments.

Other Financing Sources: Revenue sources include bond proceeds, sale of capital assets, transfers in from

other funds for operations, capital and debt, and insurance recoveries.

Use of Reserves: When expenditures are expected to exceed revenues in a budget cycle funds are pulled from reserves to balance the budget. This is planned if the reserves have exceeded the Council directed fund balance amount for use on one-time projects.

EXPENDITURES

Salaries and Wages: Amounts paid for services rendered by employees in accordance with the rates, hours, terms and conditions authorized by law or stated in employment contracts. This includes overtime, full and part-time employment and specialized pay; such as holiday pay.

Personnel Benefits: Benefits paid by the employer as part of the conditions of current or past employment. This includes medical insurance, pension contributions, workers compensation, uniform reimbursements, and unemployment compensation.

Supplies: Items purchased directly by operating departments for consumption or resale, office and operating supplies, fuel consumed, power, water, or gas purchased for resale, supplies purchased for inventory or resale and small tools.

Other Services and Charges: Services, other than personal services, which are needed by the government. Such services may be provided by a governmental agency or by private business organizations. These expenses can include professional services, communication charges, employee travel and training, advertising, operating rentals/leases, insurance, utility services, repairs and maintenance and miscellaneous items.

Intergovernmental/Interfund Services: Payments made to other governmental entities for services rendered limited to those functions normally provided by governments and not by private businesses. These expenses include transfers for debt or capital.

Capital Outlay: Expenditures resulting in acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal and brokerage fees, land, preparation,



UNDERSTANDING THE BUDGET (CONT'D)

demolishing of buildings, fixtures and delivery costs. Also included in this category are the City's costs for equipment and vehicles.

Debt Service: Principal: Principal payments on outstanding debt for general obligation and revenue bonds, loans, leases and other debt.

Debt Service: Interest: Interest payments on outstanding debt for general obligation and revenue bonds, loans, leases and other debt.

Interfund Payments for Services: Charges for work done by another fund. For example work done by the Street department for the Solid Waste Fund.

Designated for Reserves: When revenues are expected to exceed expenditures in a budget cycle the excess funds are designated for reserves. Sometimes this can occur to achieve revenue coverage requirements for bonds and loans.



CITY OF PORT ANGELES



2025 PRELIMINARY BUDGET



CITYWIDE SUMMARY

*The **2025 Preliminary Budget** is a policy document, an operations guide, a financial plan, and a communications device. The Budget includes the financial planning and legal authority to obligate public funds. This section provides a financial summary for the entire City and budget totals for each City fund.*



ALL FUNDS SUMMARY

Revenues: The City utilizes a conservative approach when forecasting revenue for the coming year. This helps ensure that the City will not project more revenue for programs than will be collected at the end of the year, keeping the City's budget sustainable. The City is anticipating an increase in its primary revenue sources in 2025, however a cautious approach is taken due to economic uncertainty particularly when considering the effects of high inflation. The net projected decrease of Citywide revenues in 2025 is \$38.5 million, or -20.5% primarily due to one-time transfers from operating reserves for capital, use of reserves for capital projects and grant revenue that will not occur in 2025. Increases in tax revenues are also expected.

The majority of Citywide revenues are received from utility charges for services rendered. Charges for goods and services are projected to decrease by \$1.6 million, or -1.9% from 2024, primarily due to decreased consumption by the City's industrial electric customer. As well as expected increases to the Water and Wastewater rates as part of the cost of service analysis review. This rate adjustment includes an estimated 14.7% increase to Water residential rates and 2.3% to Wastewater residential rates.

The City's second largest source of Citywide revenues are taxes. Sales tax collection has seen a slight increase as compared to the 2024 Budget as tax collection remains higher than anticipated. In 2025, an overall increase of \$833,400, a 4.6% increase, is anticipated as compared to the 2024 projected total tax revenue.

A decrease to licenses and permit fees is anticipated based on permit collection to-date. This is the first full year of permit collection since the updates to the permit fee schedule occurred and it is expected this revenue source will vary slightly from estimates. The decrease in 2025 is estimated at \$90,400.

Revenue decreases are forecasted in the intergovernmental revenue category by \$8.2 million dollars. Most of this decrease is attributed to grant revenue that is not expected in 2025 for capital projects. Since these revenues are related to grants, they are expected to fluctuate yearly based on the availability of grants, capital projects planned for the year and programs that may be reimbursed.

The use of reserves is not considered a revenue source; however, it is included in revenue to clearly show the process by which the City transfers funds for future capital projects and equipment replacements each year. These funds are pulled from reserves to complete projects and replacements. The use of reserves in the amount of \$11.7 million dollars is shown on the citywide summary to reflect this.

Expenditures: There are several changes to the projected expenditures in the 2025 budget when compared to the 2024 budget. One of the largest increases is in salary and wages of \$866,600 and a corresponding increase to personnel benefits of \$584,100. These changes are attributed to scheduled cost of

living adjustments (COLA) for each of the collective bargaining groups and the management/non-represented staff. The COLAs range between 2.0% to 5.5%. There is also a budgeted increase of 5.0% for medical and 2.0% for dental and vision benefits.

In addition to the scheduled COLAs, the 2025 budget includes 2.5 full-time equivalent (FTE) employees in various departments. The new positions reflect the City's commitment to investing in core services to enhance customer service, upgrade infrastructure and increase safety within our community. Each of the positions were carefully evaluated and will further strengthen the foundation built over the last several years.

The 2025 budget demonstrates an overall reduction in costs for supplies and services despite increases caused by inflation due to a significant decline in power purchased from Bonneville Power Association (BPA) due to decreased industrial consumption. Increases are attributed to costs for equipment replacements, repair and maintenance costs and liability insurance premiums.

Capital outlay decreased by 50.2% compared to the 2024 budget due to planned capital in the Council approved 2025-2030 Capital Facility Plan (CFP) and Transportation Improvement Plan (TIP) for the 2025 budget year. Capital projects approved in the CFP/TIP are directly translated into the City's budget. A related reduction in intergovernmental services is the result of one-time transfers for capital needs that occurred in 2024 that will not carry in the 2025 Budget. Debt Service decreased by 7.4% due to changes in varying interest rates on bonds as certain bonds and loans become closer to maturity.

CityStaff carefully considered our community's expectations when building the 2025 Budget. These include continued partnerships and work toward providing solutions to affordable housing for residents as well as prioritizing public safety programs. The 2025 Budget will enhance and develop partnerships, promote resilience, optimize resources and provide needed infrastructure maintenance and repairs while working toward building a safer and more vibrant community.

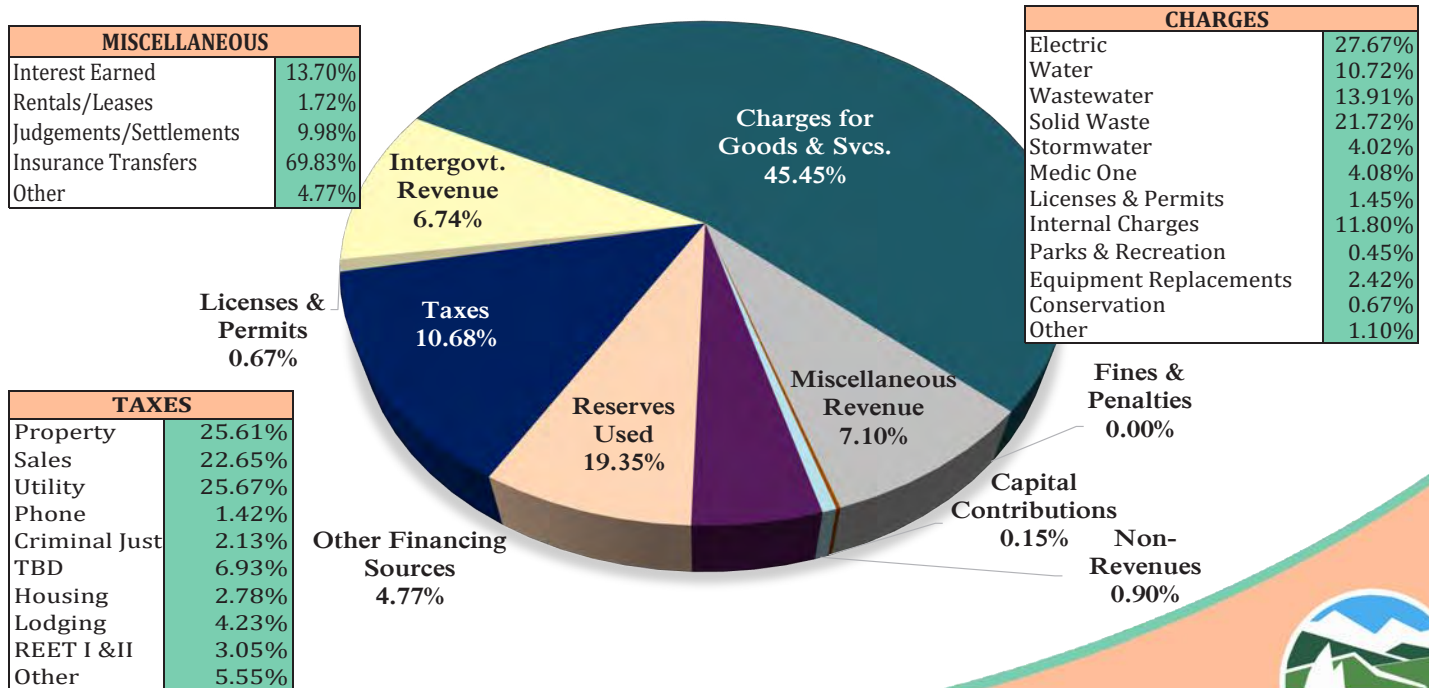
Challenges: The 2025 budget challenge continues to be a lack of resources to sustain the City's operations and capital projects. Every year City staff is diligent in identifying cost savings, however, many of the costs cannot be offset with savings and often increased costs are not able to be offset with revenue expectations. As personnel and benefits costs rise along with supplies and services, it is becoming increasingly difficult to find savings and keep the level of services that citizens have come to rely upon. City Council and Staff have taken steps to review additional revenue options that can assist in balancing the budget in the future while maintaining affordability to our community.



ALL FUNDS SUMMARY REVENUES BY CATEGORY

REVENUE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$	%
Taxes	\$18,907,074	\$18,844,104	\$20,166,622	\$19,397,700	\$20,281,100	883,400	4.55%
Licenses & Permits	609,047	651,530	585,057	1,254,300	1,163,900	(90,400)	-7.21%
Intergovt. Revenue	7,707,719	7,456,902	12,591,033	23,369,000	15,161,300	(8,207,700)	-35.12%
Charges for Goods & Svcs.	71,950,423	73,355,711	75,610,703	82,107,800	80,522,900	(1,584,900)	-1.93%
Fines & Penalties	695	596	1,435	1,500	1,500	-	0.00%
Miscellaneous Revenue	5,522,115	(38,793)	13,228,382	11,432,700	12,406,600	973,900	8.52%
Capital Contributions	108,967	111,806	248,169	150,000	231,300	81,300	54.20%
Non-Revenues	-	2,000,000	400,000	1,535,400	791,600	(743,800)	-48.44%
Other Financing Sources	12,735,488	7,278,582	11,521,747	18,099,000	7,132,500	(10,966,500)	-60.59%
Reserves Used	-	-	-	30,993,300	11,698,300	(19,295,000)	-62.26%
TOTAL REVENUE	\$117,541,528	\$109,660,438	\$134,353,148	\$188,340,700	\$149,391,000	(38,949,700)	-20.68%
<i>Change from Prior Yr. \$\$</i>	<i>\$5,375,576</i>	<i>(\$7,881,090)</i>	<i>\$24,692,710</i>	<i>\$53,987,552</i>			
<i>Change from Prior Year %</i>	<i>4.79%</i>	<i>-6.70%</i>	<i>22.52%</i>	<i>40.18%</i>			

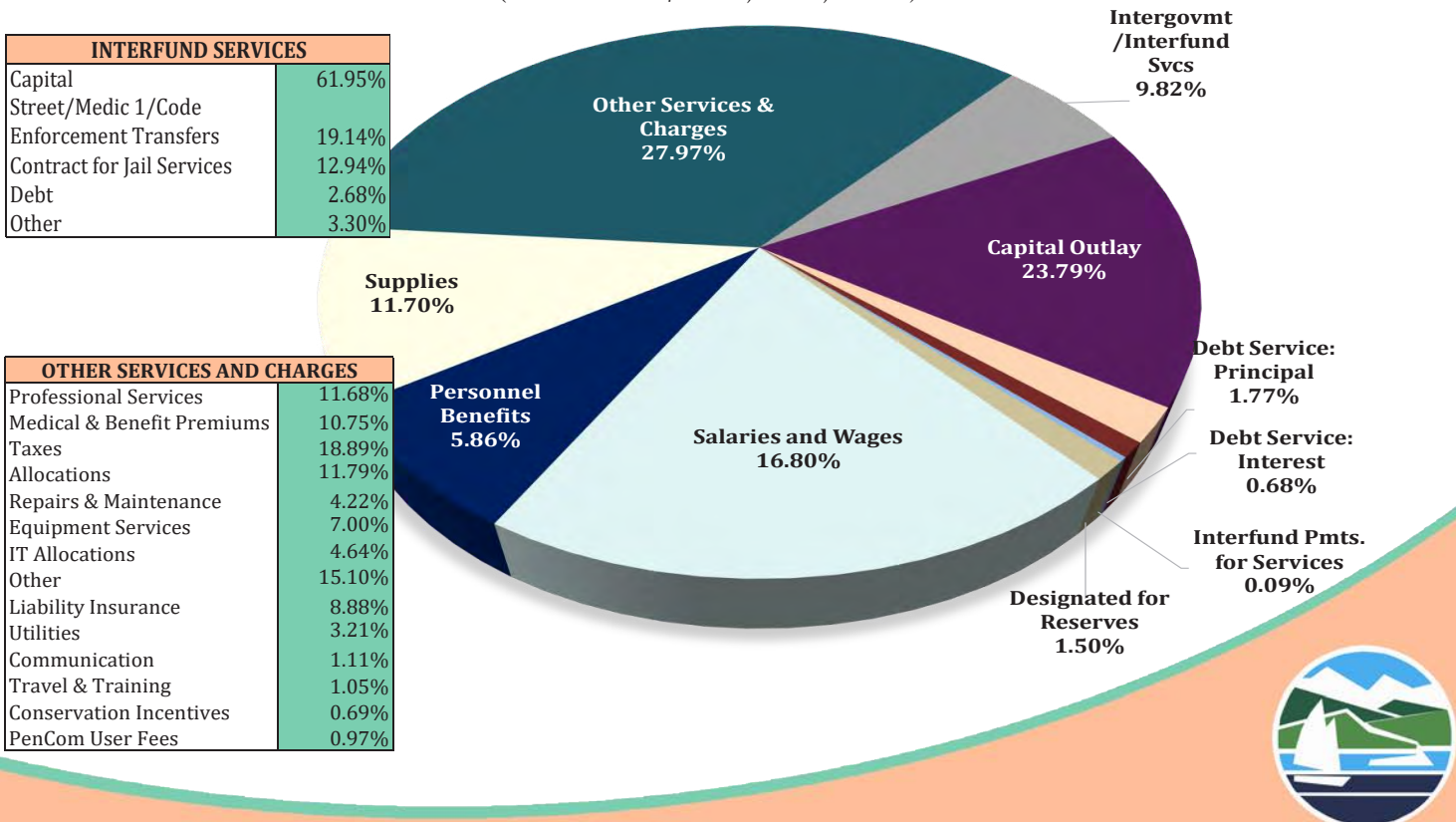
CITYWIDE REVENUES BY CATEGORY (TOTAL \$149,391,000)



ALL FUNDS SUMMARY EXPENDITURES BY CATEGORY

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$	%
Salaries and Wages	\$21,069,698	\$24,359,884	\$32,033,353	\$29,213,900	\$30,080,500	866,600	2.97%
Personnel Benefits	7,750,393	8,079,087	9,487,617	10,704,100	11,288,200	584,100	5.46%
Supplies	18,586,655	18,669,858	16,468,877	21,245,200	15,295,800	(5,949,400)	-28.00%
Other Services & Charges	38,403,813	42,174,735	44,125,258	52,084,300	52,885,900	801,600	1.54%
Intergovmt/Interfund Svcs	12,793,257	8,528,681	13,433,101	18,974,300	8,708,400	(10,265,900)	-54.10%
Capital Outlay	8,052,013	8,890,649	15,213,147	49,589,400	24,720,000	(24,869,400)	-50.15%
Debt Service: Principal	5,144,091	6,669,747	4,579,074	3,320,400	3,028,600	(291,800)	-8.79%
Debt Service: Interest	1,958,336	1,635,105	1,497,911	1,375,400	1,320,600	(54,800)	-3.98%
Interfund Pmts. for Services	314,682	348,395	407,894	299,300	357,300	58,000	19.38%
Designated for Reserves	-	-	-	1,534,400	1,705,700	171,300	11.16%
TOTAL EXPENDITURES	\$114,072,938	\$119,356,141	\$137,246,232	\$188,340,700	\$149,391,000	(38,949,700)	-20.68%
<i>Change from Prior Yr. \$\$</i>	<i>\$1,906,986</i>	<i>\$5,283,203</i>	<i>\$17,890,091</i>	<i>\$51,094,468</i>			
<i>Change from Prior Year %</i>	<i>1.70%</i>	<i>4.63%</i>	<i>14.99%</i>	<i>37.23%</i>			

CITYWIDE EXPENDITURES BY CATEGORY (TOTAL \$149,391,000)



BUDGET COMPARISON BY FUND

CHANGE IN FUND BALANCE

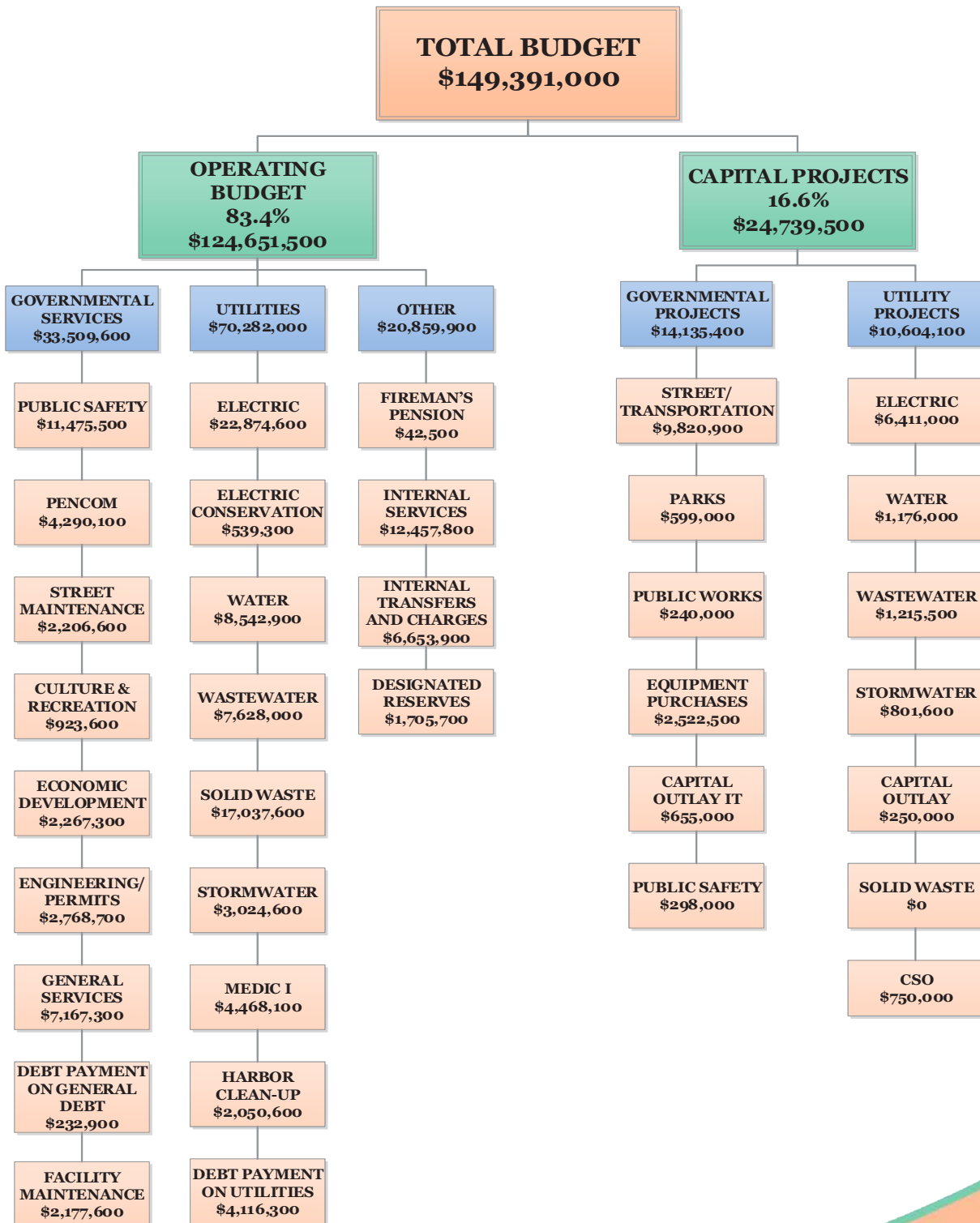
	EST. BEGINNING BALANCE	2025 REVENUES	2025 EXPENSES	ENDING BALANCE	CHANGE IN FUND BALANCE	% CHANGE
General Fund ¹	6,994,960	26,792,700	27,079,700	6,707,960	(287,000)	-4.1%
Special Revenue Funds						
Lodging Excise Tax	1,190,016	1,060,500	1,007,500	1,243,016	53,000	4.5%
Street	428,412	2,145,300	2,206,600	367,112	(61,300)	-14.3%
Real Estate Excise Tax #1	166,821	337,300	150,000	354,121	187,300	112.3%
Real Estate Excise Tax #2	228,299	329,500	444,100	113,699	(114,600)	-50.2%
PenCom	1,293,233	3,985,100	4,290,100	988,233	(305,000)	-23.6%
Business Improvement Area	111,194	33,700	-	144,894	33,700	30.3%
Affordable Housing	2,742,843	638,400	111,700	3,269,543	526,700	19.2%
Code Enforcement	56,416	257,100	257,100	56,416	-	0.0%
Debt Service Funds						
2015 LTGO Refunding	19,087	235,000	232,900	21,187	2,100	11.0%
Enterprise Funds ²						
Electric	12,720,322	23,464,700	23,851,800	12,333,222	(387,100)	-3.0%
Electric Conservation	301,325	539,300	539,300	301,325	-	0.0%
Water	10,247,858	9,720,900	10,110,600	9,858,158	(389,700)	-3.8%
Wastewater	1,240,826	9,031,300	9,174,500	1,097,626	(143,200)	-11.5%
Solid Waste	(647,225)	16,200,700	17,579,300	(2,025,825)	(1,378,600)	213.0%
Stormwater	1,914,261	3,512,100	3,661,700	1,764,661	(149,600)	-7.8%
Medic I	1,186,091	4,618,300	4,651,600	1,152,791	(33,300)	-2.8%
Harbor Clean-up	(398,622)	2,050,600	2,050,600	(398,622)	-	0.0%
Internal Service Funds ²						
Equipment Services	1,803,193	3,297,600	3,955,000	1,145,793	(657,400)	-36.5%
Information Technology	422,182	3,000,300	3,013,200	409,282	(12,900)	-3.1%
Self-Insurance	1,079,447	8,667,100	8,667,100	1,079,447	-	0.0%
Fiduciary Funds						
Firemen's Pension	163,886	200	42,500	121,586	(42,300)	-25.8%
Permanent Funds						
Cemetery Endowment	415,344	4,900	-	420,244	4,900	1.2%
Capital Funds						
Transportation Projects	3,706,813	8,473,300	9,820,900	2,359,213	(1,347,600)	-36.4%
Utility Projects	22,795,415	8,527,400	13,650,500	17,672,315	(5,123,100)	-22.5%
Governmental Projects	1,695,384	769,400	1,137,000	1,327,784	(367,600)	-21.7%
Total Reserves Designated/Used		11,698,300	1,705,700	N/A	N/A	N/A
TOTAL ALL FUNDS	\$ 71,877,781	\$ 149,391,000	\$ 149,391,000	\$ 61,885,181	\$ (9,992,600)	-13.9%

1 For the General Fund the balance reported is the Unassigned Fund Balance.

2 For the Enterprise Funds and Internal Service Funds, excluding the Harbor Cleanup Fund, the balance reported is the Unrestricted Cash Balance.



OPERATING VS. CAPITAL BUDGET SUMMARY EXPENDITURES BY CATEGORY



TOTAL CITYWIDE CAPITAL PROJECTS

Capital projects are defined as installations, builds, equipment or major assets, including land purchases, that have a useful life of more than one year and exceed \$30,000 in cost. This includes streets, trails, bridges, buildings, and infrastructure for utilities, including electrical, water and wastewater lines. Capital projects scheduled in 2025 are listed below.

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
TRANSPORATION CAPITAL		
TR1118 Revolving Street Improvements	344,500	30,000
TR1120 Complete Streets Revolving Fund	900,000	300,000
TR1799 Truck Route at Hwy 101 Intersection *	13,675,000	355,300
TR0716 ADA - Peabody Street *	370,000	370,000
TR0124 N Street Construction*	3,979,000	250,000
TR0915 Park Avenue Paving Overlay (Race to Liberty Streets)	700,000	36,000
TR1416 Hamilton School Walking Routes *	1,735,000	220,000
TR0624 Lauridsen - Tumwater Truck Route to L Street Chip Seal	300,000	300,000
TR0405 Alley Paving Revolving Funding	2,405,000	10,000
TR0621 Waterfront Trail Repairs	803,000	93,800
TR0321 Speed Feedback Sign Program	120,000	30,000
TR0101 Laurel Street Stairs Replacement	835,300	700,000
TR0222 First/Front Pedestrian Enhancements *	1,280,000	939,000
TR0414 Peabody Creek/Lincoln Street Culvert Repair *	4,107,600	500,000
TR1399 Traffic Signal Interconnect/Preemption	860,000	100,000
TR0224 Tumwater Bridge Repair	125,000	100,000
TR0715 16th Street LID (C to L Streets) *	1,990,900	1,777,300
TR0318 8th/10th Street Bike Lanes *	1,959,000	1,688,100
TR0416 1st/2nd/Valley/Oak Green Alley *	1,742,200	220,000
TR0618 Stevens Middle School Walking Routes *	930,000	115,000
TR0122 First/Front Paving (Lincoln to Tumwater Street) *	3,383,000	134,000
TR0322 Intersection Control Study	50,000	50,000
TR0220 Traffic Circle Program *	1,700,000	200,000



TOTAL CITYWIDE CAPITAL PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
TR0909 Wayfinding & ODT Signage	400,000	159,400
TR1324 Klallam Language Street Signs	30,000	30,000
TR0619 Race Street Complete Construction Phase II *	6,120,000	500,000
TR0919 Traffic Safety Camera Program	35,000	35,000
TR0721 Gales Addition Connector Planning *	600,000	600,000
TR0824 Downtown Streets Study	50,000	50,000
TRANSPORTATION TOTAL	51,529,500	9,892,900

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
GENERAL GOVERNMENT		
GG0303 NICE Funds	1,875,000	120,000
GG1113 Facility Security Projects	556,000	30,000
PUBLIC SAFETY		
FD0615 Fire Hoses	106,500	9,000
PD0307 Police Regional Training & Gun Range Facility	279,800	32,000
PD0116 Mobile Data Terminal Replacements	308,300	16,000
PD0122 Police Radio Replacement	160,000	20,000
PD0223 Police Body Worn Cameras	450,000	74,000
FD0124 Mobile Data Terminal Replacements	60,000	10,000
FD0224 PAFD Portable Radio Replacements	300,000	50,000
PD0120 Police Taser Replacements	296,600	37,000
FD0315 Fire Station Garage Door Replacement	450,000	50,000



TOTAL CITYWIDE CAPITAL PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
PARKS AND FACILITIES		
PK0216 Facility Improvement Revolving Fund	160,000	15,000
PK0205 Restroom Improvement Program	1,890,000	403,000
PK0418 Civic Field Upgrades	835,200	11,000
PK0223 Aluminum Bleacher Upgrades	73,500	10,000
PK0316 Locomotive #4 Refurbishment	190,800	80,000
PK0420 Ediz Hook Boat Launch Repairs	1,500,000	50,000
GOVERNMENTAL TOTAL	9,491,700	1,017,000

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
ELECTRIC CAPITAL		
CL0414 Construct New Light Operations Building	10,099,900	3,700,000
CL0216 City/PUD Service Area Capital Needs	400,000	200,000
CL0623 Community Solar Study	10,000	10,000
CL0322 Electric Vehicle Charging Station	2,630,000	526,000
CL0222 Advanced Metering & Outage Management	3,000,000	1,000,000
CL0624 Traffic Signal LED Conversion	400,000	150,000
CL0724 West Airport Hangar Cable Replacement	150,000	150,000
CL0824 East Airport Cable Replacement	200,000	200,000
CL0223 Overhead Reconductoring - 2025	150,000	150,000
CL1019 Underground Cable Replacement - 2025	100,000	100,000
CL0120 "F" Street Transformer Replacement	2,000,000	200,000
CL0124 SPCC Civil Engineering for Substations	25,000	25,000
ELECTRIC TOTAL	19,164,900	6,411,000



TOTAL CITYWIDE CAPITAL PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
WATER CAPITAL		
WT0218 Reservoir Instrumentation Upgrades	290,000	136,000
WT0121 White Creek & 3rd Street Main Crossing	720,000	60,000
WT0320 Morse Creek Transmission Main Eval/Design	440,000	140,000
WT0619 Peabody Reservoir Inlet Pipe Replacement	470,000	90,000
WT0421 Race Street Water Main Replacement North	1,780,000	200,000
WT0219 Peabody Heights Floating Cover Replacement	530,000	200,000
WT0319 Ground Water Resiliency Program	1,700,000	300,000
WT0624 Analysis of the Industrial Water Line Site	50,000	50,000
WATER TOTAL	5,980,000	1,176,000

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
WASTEWATER & CSO CAPITAL		
WW0122 Anaerobic Digester Roof Improvements	4,657,400	358,800
WW0419 WWTP HVAC Replacement	251,700	216,700
WW0518 Francis Street Sewer Trestle Repair	230,000	200,000
WW0124 WWTP Gas Flare System Replacement	350,000	320,000
WW0222 "A" Street Improvements	4,290,000	120,000
WW0918 2025 Neighborhood Sewer Rehabilitation	750,000	750,000
WASTEWATER & CSO TOTAL	10,529,100	1,965,500



TOTAL CITYWIDE CAPITAL PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
STORMWATER CAPITAL		
DR0213 H Street Stormwater Outfall	817,500	21,000
DR0322 Park Ave. Outfall to Peabody Creek	512,000	409,000
DR0215 Francis Street Outfall Repair	150,000	112,500
DR0404 Stormwater at Canyon Edge & Ahlvers	2,090,000	109,100
DR0324 Valley Creek Stormwater Park	10,637,300	100,000
TR0421 Valley Street Culvert Crossing	50,000	50,000
STORMWATER TOTAL	14,256,800	801,600

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
EQUIPMENT SERVICES CAPITAL		
Police	(23,412)	261,900
Parks & Recreation	229,092	140,600
Engineering	101,529	63,500
Light Operations	310,570	575,900
Water	204,851	70,000
Wastewater	319,183	330,500
Solid Waste	712,649	487,000
Stormwater	477,011	330,300
Equipment Services	438,748	262,800
EQUIPMENT SERVICES TOTAL	2,770,221	2,522,500



TOTAL CITYWIDE CAPITAL PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2025
INFORMATION SERVICES CAPITAL		
IT0319 Network Refresh	560,000	280,000
IT0323 SCADA Server Replacements	550,000	150,000
IT1018 UPS Replacement - Disaster Recovery Data Center	300,000	40,000
IT0124 Primary Data Backup Systems Replacement	500,000	100,000
IT0423 Building Access Control and Cameras	1,200,000	60,000
IT0523 City Owned Fiber Optics	1,500,000	25,000
INFORMATION SERVICES TOTAL	4,610,000	655,000
TOTAL 2024 CITYWIDE CAPITAL PROJECTS	118,332,221	24,441,500



GENERAL FUND SUMMARY

*The **General Fund** is the main operating fund of the City. This fund accounts for all financial activities associated with the provision of traditional City services such as general administration, finance, legal, planning, building, police, fire, public works, and parks and recreation. This fund is used to account for all resources not accounted for in another fund. Taxes are the main revenue source.*



GENERAL FUND SUMMARY

REVENUE AND EXPENDITURE SUMMARY

Description: The General Fund is the primary operating fund of the City of Port Angeles and is used to account for all financial resources except those that are required to be accounted for in another fund.

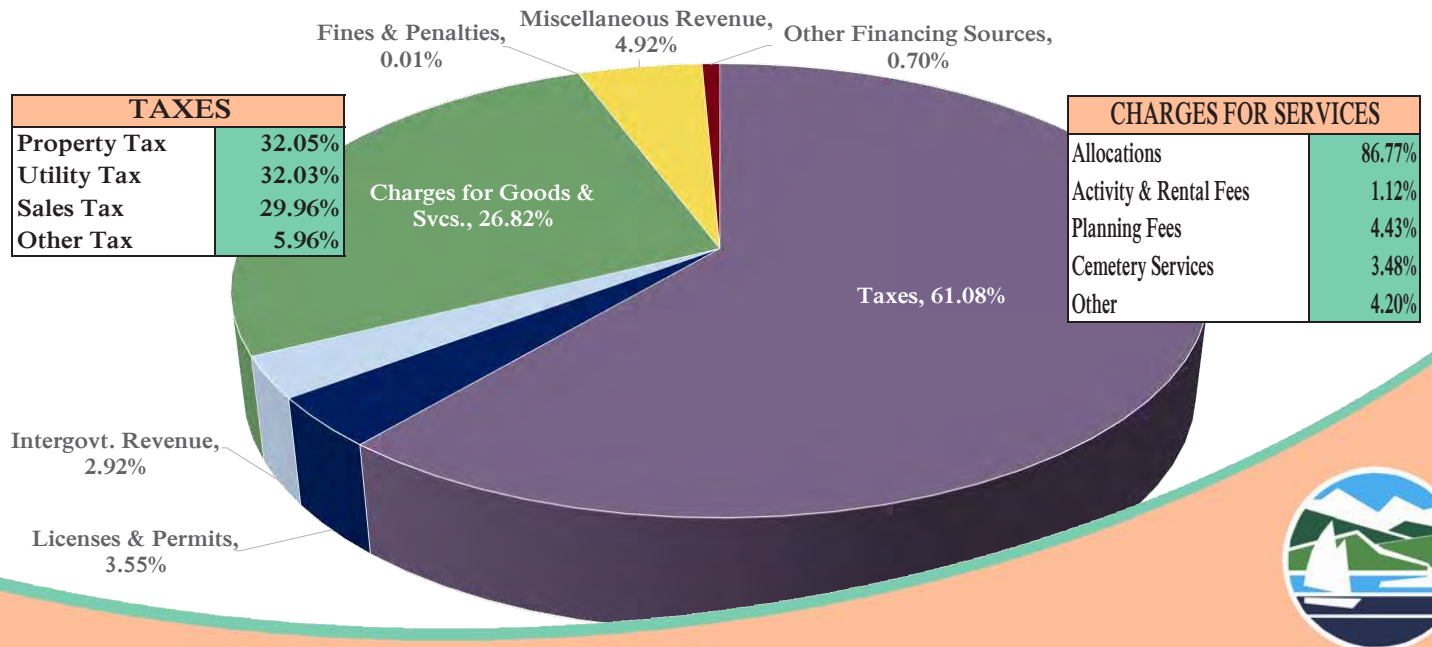
Funding Source: Revenues are generated from taxes, including property, sales, and utility taxes, charges for services, permits, fees, investment earnings, and other intergovernmental revenues, such as grants and state shared revenues.

Fund Balance: Fund balance is comprised of non-spendable, restricted, committed, assigned, and unassigned assets. Per City policy the General Fund Balance should not fall below 25% of budgeted expenditures and reserves should only be used for one-time expenses. In 2025, the General Fund unassigned operational fund balance is estimated at 25.0%.

REVENUES

REVENUE	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$	%
Taxes	\$ 15,179,927	\$ 15,023,317	\$ 16,274,551	\$ 15,953,800	\$ 16,365,900	412,100	2.58%
Licenses & Permits	486,789	509,223	474,339	1,041,100	950,700	(90,400)	-8.68%
Intergovt. Revenue	1,932,181	2,155,272	2,527,702	4,013,400	782,200	(3,231,200)	-80.51%
Charges for Goods & Svcs.	4,817,582	4,927,960	5,737,412	6,517,300	7,188,300	671,000	10.30%
Fines & Penalties	695	596	1,435	1,500	1,500	-	0.00%
Miscellaneous Revenue	67,490	(578,670)	696,753	230,400	1,317,000	1,086,600	471.61%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	63,566	121,889	88,000	160,700	187,100	26,400	16.43%
TOTAL REVENUE	\$ 22,548,230	\$ 22,159,587	\$ 25,800,192	\$ 27,918,200	\$26,792,700	(1,125,500)	-4.03%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 737,981</i>	<i>\$ (388,643)</i>	<i>\$ 3,640,605</i>	<i>\$ 2,118,008</i>			
<i>Change from Prior Year %</i>	<i>3.38%</i>	<i>-1.72%</i>	<i>16.43%</i>	<i>8.21%</i>			

GENERAL FUND REVENUES BY CATEGORY (TOTAL \$26,792,700)



EXPENDITURES

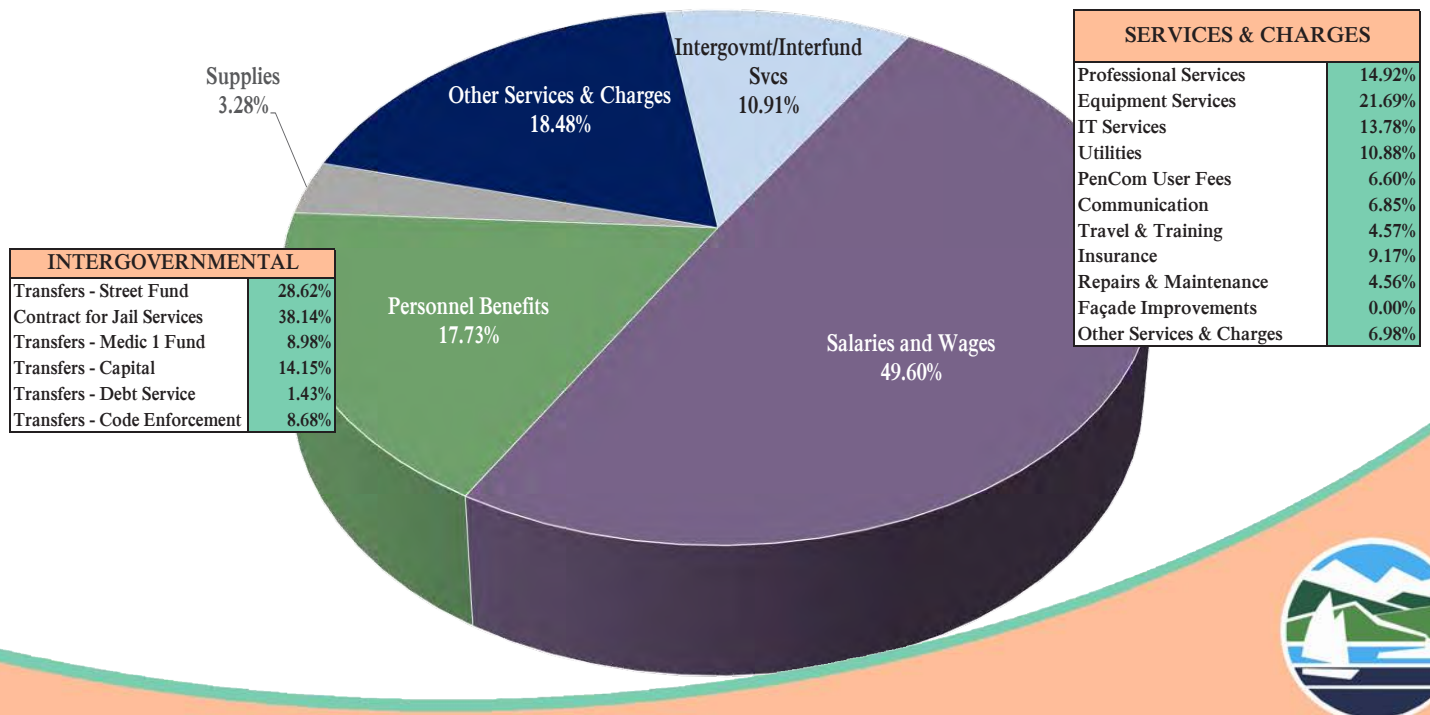
In 2025, a planned use of excess reserves in the amount of \$287,000 has been included in the budget. The planned use of reserves includes:

- \$16,300 Police Firearms Range capital projects from reserves held for these purposes collected from User fees.
- \$30,000 for the Addition of Klallam Language to Street Signage capital project.
- \$20,000 for the Traffic Circle Program capital project.
- \$170,700 from reserves held for Economic Development for capacity needs in the Community Services Division and the City Shade Program.
- \$50,000 for a K9 Officer replacement from donated funds held for this purpose.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 9,616,205	\$ 10,123,753	\$ 10,970,041	\$ 12,150,000	\$ 13,430,500	1,280,500	10.54%
Personnel Benefits	3,667,459	3,800,904	4,078,872	4,482,400	4,800,300	317,900	7.09%
Supplies	603,268	878,667	914,943	959,000	888,600	(70,400)	-7.34%
Other Services & Charges	5,318,598	5,284,183	5,815,320	5,943,500	5,005,200	(938,300)	-15.79%
Intergovmt/Interfund Svcs	3,746,895	2,996,612	3,624,807	4,957,600	2,955,100	(2,002,500)	-40.39%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	5,909	-	-	-	N/A
Debt Service: Interest	-	3	93	-	-	-	N/A
Interfund Pmts. for Services	49,754	12,991	13,033	-	-	-	N/A
TOTAL EXPENDITURES	\$ 23,002,179	\$ 23,097,113	\$ 25,423,018	\$ 28,492,500	\$27,079,700	(1,412,800)	-4.96%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 1,640,243</i>	<i>\$ 94,934</i>	<i>\$ 2,325,905</i>	<i>\$ 3,069,482</i>			
<i>Change from Prior Year %</i>	<i>7.68%</i>	<i>0.41%</i>	<i>10.07%</i>	<i>12.07%</i>			

FUND BALANCE	\$7,738,465	\$6,723,372	\$7,295,960	\$6,807,960	\$6,757,960		
USE OF ASSIGNED FUNDING	\$16,300	\$16,300	\$16,300	\$86,300	\$237,000		
<i>Change from Prior Yr. \$\$</i>	<i>(\$462,041)</i>	<i>(\$1,015,093)</i>	<i>\$572,588</i>	<i>(\$488,000)</i>	<i>(\$50,000)</i>		
<i>Change from Prior Year %</i>	<i>-5.63%</i>	<i>-13.12%</i>	<i>8.52%</i>	<i>-6.69%</i>	<i>-0.73%</i>		

GENERAL FUND EXPENDITURES BY CATEGORY (TOTAL \$27,079,700)



GENERAL FUND SUMMARY

PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
City Council	7.00	7.00	7.00	7.00	7.00	0.00	0.00%
City Manager's Office	4.50	5.50	7.50	7.50	7.50	0.00	0.00%
Finance	20.80	20.80	20.80	20.80	20.80	0.00	0.00%
City Attorney	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Community & Economic Develop.	6.00	6.00	6.00	9.00	9.00	0.00	0.00%
Police	38.40	37.50	37.50	38.50	38.50	0.00	0.00%
Fire	10.05	10.05	10.05	11.83	11.83	0.00	0.00%
Public Works	18.77	18.00	21.00	27.00	28.00	1.00	3.70%
Parks & Recreation	25.30	25.30	25.30	25.30	25.30	0.00	0.00%
TOTAL Authorized Positions	134.82	134.15	139.15	150.93	151.93	1.00	0.66%
<i>Change from Prior Yr. #</i>	<i>0.65</i>	<i>(0.67)</i>	<i>5.00</i>	<i>11.78</i>	<i>1.00</i>		
<i>Change from Prior Year %</i>	<i>0.48%</i>	<i>-0.50%</i>	<i>3.73%</i>	<i>8.47%</i>	<i>0.66%</i>		

Significant Changes: In 2025, the Public Works and Utilities Department will include one additional position to assist with inspection of capital projects.



GENERAL FUND SUMMARY

REVENUES BY CATEGORY

REVENUE DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND #2	2025 PROPOSED BUDGET
Property Taxes	4,833,873	4,833,542	5,073,829	5,193,600	5,245,500
Sales Taxes	4,776,269	5,012,180	5,199,241	4,593,200	4,903,600
Utility Taxes - City Utilities	4,672,977	4,197,344	4,995,599	5,205,700	5,221,400
Utility Taxes - Non-City Utilities	20,617	18,089	26,378	21,100	21,100
Criminal Justice Taxes	435,711	455,469	465,323	431,300	458,700
Leasehold Taxes	154,405	174,822	200,828	161,400	188,400
Gambling Taxes	27,165	24,770	22,995	25,600	25,600
Telephone Taxes	256,132	276,301	247,133	287,600	264,700
Other Taxes	2,778	30,800	43,225	34,300	36,900
Total Taxes	15,179,927	15,023,317	16,274,551	15,953,800	16,365,900
Telecable Franchise Fees	118,917	147,911	135,423	160,000	135,400
Planning Licenses & Permits	5,300	2,400	6,400	8,900	138,200
Building Licenses & Permits	237,926	224,985	208,192	410,900	433,000
Public Works Licenses & Permits	21,625	30,951	23,624	346,200	126,700
Police Licenses & Permits	101,608	102,406	100,289	113,500	116,400
Business Licenses & Permits	1,413	570	411	1,600	1,000
Total Licenses & Permits	486,789	509,223	474,339	1,041,100	950,700
Liquor Excise Taxes	141,096	142,470	181,356	146,300	133,900
Liquor Board Profits	158,142	158,461	118,250	155,200	152,800
Criminal Justice/High Crime	170,127	134,325	191,543	179,100	189,900
Proceeds from Grants (State & Fed)	1,251,211	1,514,828	1,965,296	3,438,100	763,700
Service Revenues	-	-	31,081	55,000	55,000
Other Intergovernmental	211,605	205,188	40,176	39,700	166,600
Total Intergovernmental	1,932,181	2,155,272	2,527,702	4,013,400	1,461,900
Interfund Charges	4,363,871	4,536,524	5,235,444	5,452,700	6,237,100
Planning	22,668	10,800	4,375	9,700	18,400
Building	161,213	85,531	173,378	403,200	300,200
Police	19,515	19,793	22,777	116,800	22,300
Public Works	32,473	47,774	54,266	50,100	57,800
Parks & Recreation	205,690	209,903	232,023	319,000	316,500
Fire	11,540	16,694	6,306	165,200	235,000
Finance	612	941	1,112	600	1,000
Total Charges for Services	4,817,582	4,927,960	5,729,681	6,517,300	7,188,300
Parking Tickets	695	596	1,435	1,500	1,500
Total Fines & Penalties	695	596	1,435	1,500	1,500
Interest on Investments	(72,802)	(702,126)	453,076	146,000	175,500
Rents & Leases	58,412	39,989	75,804	66,300	70,900
Contributions & Donations	66,101	4,594	28,505	10,000	-
Opioid Settlement Funds	-	-	-	-	384,100
Other Miscellaneous	15,779	78,873	147,099	8,100	6,800
Total Miscellaneous	67,490	(578,670)	704,484	230,400	637,300
Transfer from Other Funds	38,000	121,889	88,000	160,700	187,100
One-time transfers to close funds	25,566	-	-	-	-
Total Transfers from Other Funds	63,566	121,889	88,000	160,700	187,100
Total Operating Revenues	\$ 22,548,230	\$ 22,159,587	\$ 25,800,192	\$ 27,918,200	\$ 26,792,700



GENERAL FUND SUMMARY

REVENUE SOURCES

PROPERTY TAX

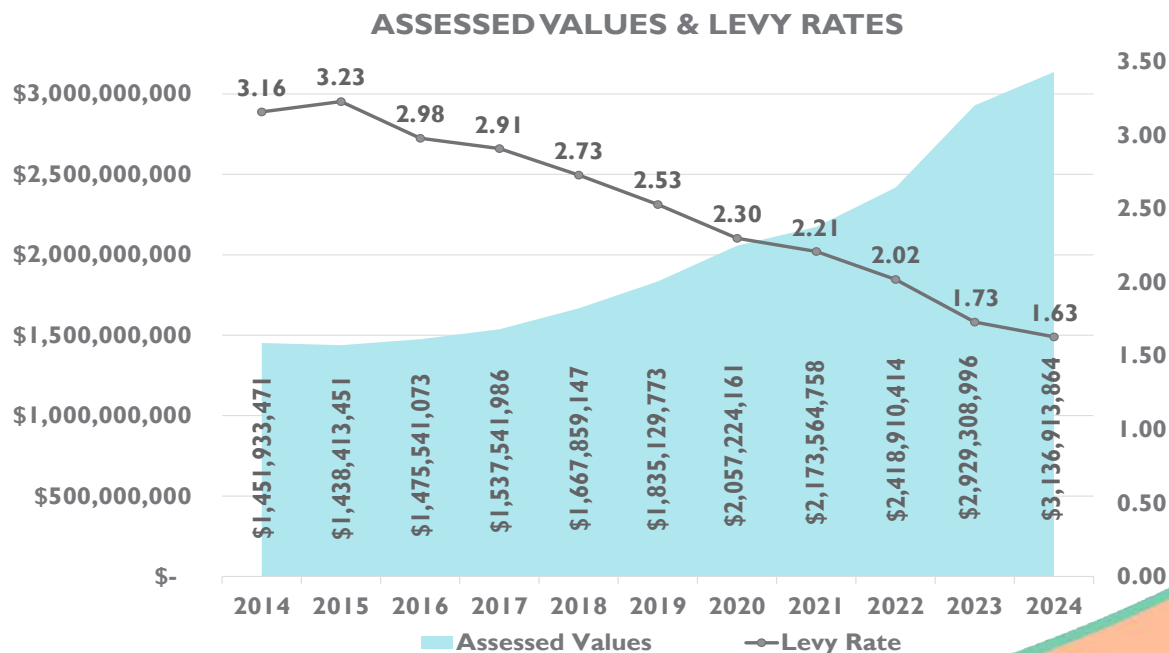
Property tax is the city's second largest source of funding for general city services. In 2025, the city expects to receive \$5.2 million in property tax revenue, an increase of the maximum allowed amount of 1.0% plus new construction amounts. All real and personal property (except where exempt by law) is assessed by the Clallam County Assessor at 100% of the property's fair market value. Real property includes land, buildings and improvements attached to the land. Taxable personal property includes property which is used for commercial business purposes, such as machinery, equipment, furniture and fixtures. Assessed values are adjusted each year based on market value changes. Although property taxes represent one of the City's major sources of revenue for the general fund at 19.5%, the City receives approximately 25% of the property owner's total bill.

CALCULATING LEVY RATES

State law limits the tax increase on property to the lesser of 1% or the current rate of the Implicit Price Deflator (IPD) for personal consumption published by the Bureau of Economic Analysis. Currently, City policy directs increasing tax by the maximum allowed of 1%. This is accomplished by Council approving a resolution and ordinance declaring the intent to collect the maximum increase of 1%. In situations where the IPD is less than 1% an additional resolution would need to be adopted declaring a substantial need to collect over the IPD rate.

The City's levy rate cannot exceed a shared \$10.00 for every \$1,000 of assessed value. The City's portion of this shared value cannot exceed \$3.163 plus an additional \$0.225 for Fireman's pension. The City currently does not levy for Fireman's Pension. The City has not yet received assessed valuation information from the County and therefore the 2025 levy rate is not yet known. There are many considerations and factors included in the calculation of the levy rate; however, a simplistic way to determine the rate is to take the total amount authorized by resolution plus any refunds, divide it by the assessed value and multiply by \$1,000.

The assessed value and the levy rate are directly connected. As the assessed value goes up the levy rate comes down. Likewise, as the assessed value goes down the levy rate comes up. This relationship keeps the levy rate from exceeding the maximum 1% increase allowed by state law. The chart below shows historical and current assessed values and levy rates.



Once the levy rate is determined, the amount of tax the City will collect can be determined through a simple formula.
 Assessed value per every \$1,000 x the levy rate

As an example when applying the 2024 levy rate of \$1.63 to a home in the City with an assessed value of \$250,000 would mean the property tax collected by the City would be \$410.00

$$250 \times 1.63 = \$410.00$$

The following charts show the historical levy rates and the taxes generated on a range of homes.

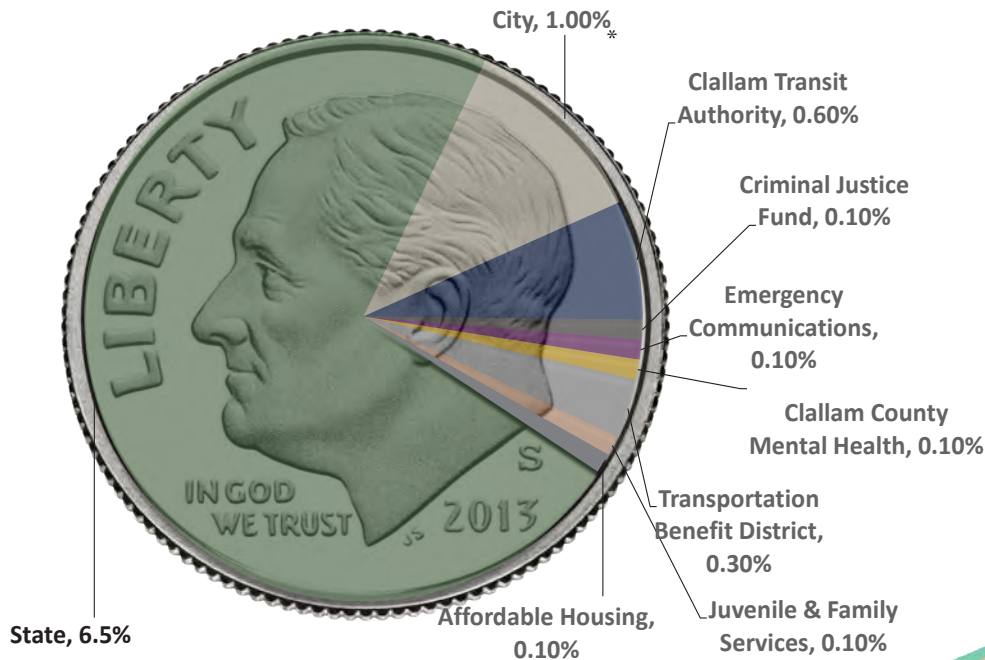
TAX YEAR	REGULAR LEVY	EXCESS LEVY	TOTAL LEVY	TAXES ON A \$250,000 HOME	TAXES ON A \$300,000 HOME	TAXES ON A \$350,000 HOME
2019	2.53	0.00	2.53	\$ 632.50	\$ 759.00	\$ 885.50
2020	2.30	0.00	2.30	\$ 575.00	\$ 690.00	\$ 805.00
2021	2.21	0.00	2.21	\$ 552.50	\$ 663.00	\$ 773.50
2022	2.02	0.00	2.02	\$ 505.00	\$ 606.00	\$ 707.00
2023	1.73	0.00	1.73	\$ 432.50	\$ 519.00	\$ 605.50
2024	1.63	0.00	1.63	\$ 407.50	\$ 489.00	\$ 570.50

SALES TAX

Sales tax is the fourth largest source of general fund revenue for the City of Port Angeles. In 2025, the City expects to receive \$4.9 million in sales tax revenue. Sales tax is levied on the sale of consumer goods, except for prescription drugs and food products consumed off the premises.

The total sales tax rate in Port Angeles starting January 1, 2025 will be 8.90%, with only 1.44% returning to the City of Port Angeles, 0.3% of which is exclusively for the Transportation Benefit District, with 0.1% going toward Affordable Housing. This means that the City receives 16% of the total sales tax collected and the state and other public agencies receive the remaining 84%.

SALES TAX DISTRIBUTION

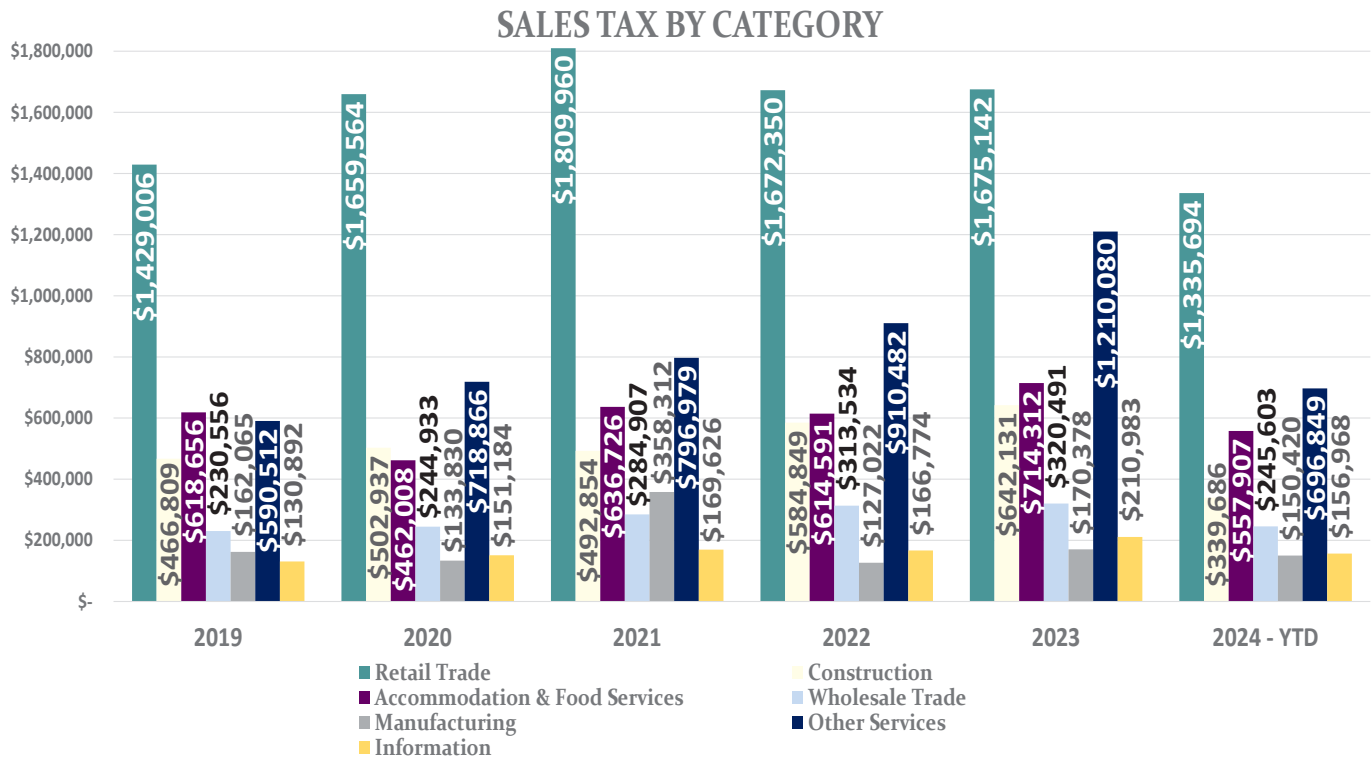


* The City receives 0.84% of the 1%, the County receives 0.15% and 0.01% pays for State administrative charges.



SALES TAX REVENUE PROJECTION

Based on prior year results, revenue collection in 2024 and current collection trends including present economic and inflationary conditions, projected tax collections for the 2025 Budget reflect a 6.8% increase of \$310,400 over the prior budgeted amount. This change considers one-time major construction related projects completed in 2024, or that are anticipated in 2025. Historically, sales tax has grown in three major categories; Retail Trade, Construction and Accommodation and Food Services. However, in recent years the City has seen a shift in spending across certain categories. Online sales have seen a drastic increase in collection since the start of the 2020 year. This increase is partially the result of the ruling in *South Dakota v. Wayfair* that determined States could charge tax on purchases made outside of the State. Tax reporting to the City for online sales have seen growth each year since this ruling. In addition, as a result of continued large construction projects in the City sales tax revenue collection in this category has remained high. The graph that follows shows a historical analysis of sales tax by major category as well as tax collection to-date in 2024.



UTILITY TAX

Utility tax is the city's third largest source of funding for general city services. Utilities charge taxes on gross operating revenues at the following rates:

UTILITY	PERCENTAGE OF REVENUES
Electric	6.00%
Water	10.00%
Wastewater	10.00%
Solid Waste Collection	10.00%
Solid Waste Transfer Station	8.00%
Stormwater	8.00%

These rates are set by City Council with the exception of the electric utility tax rate which is set by State regulations.



UTILITY TAX REVENUE PROJECTION

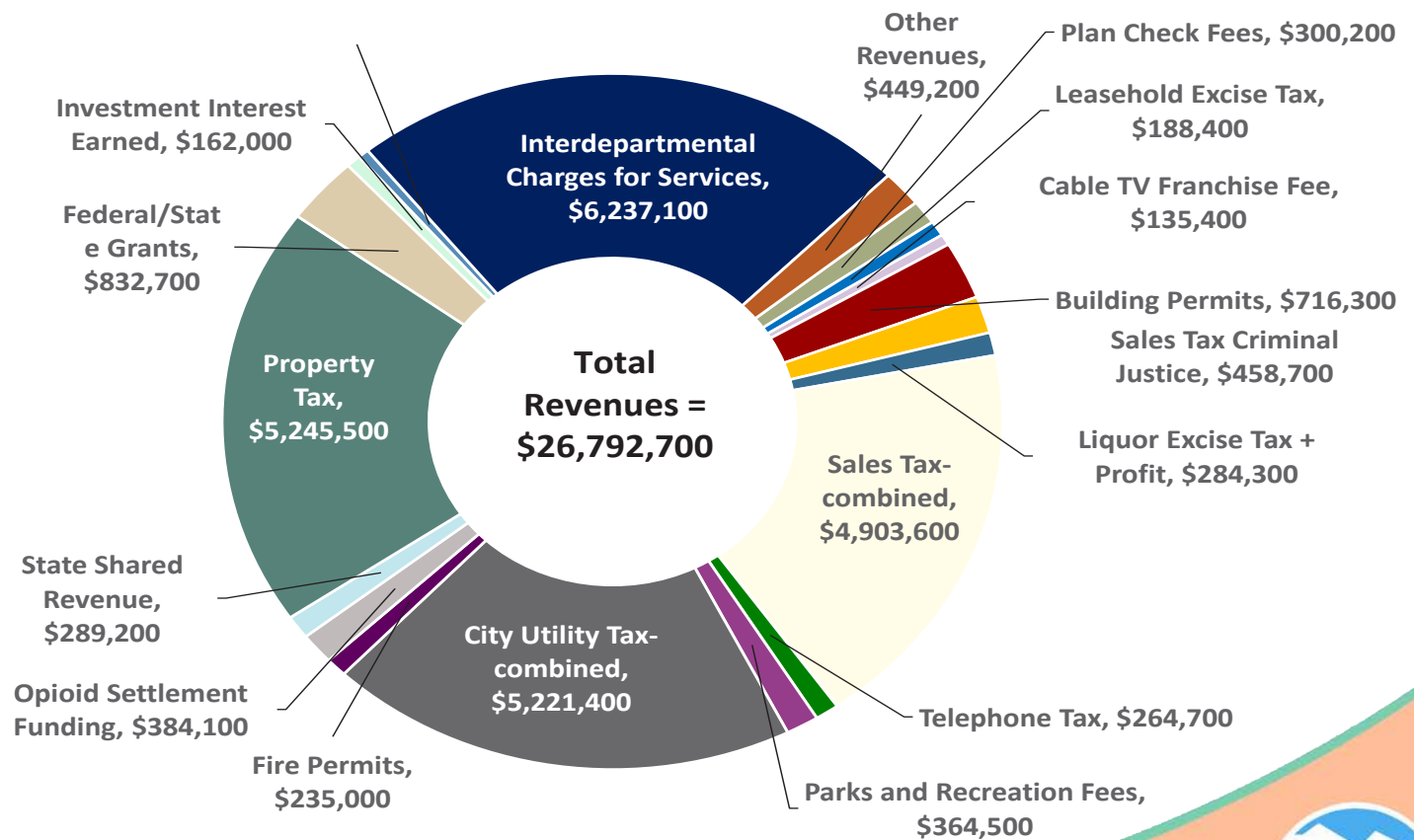
Utility tax revenue collections are anticipated to be \$5.2 million, or a 0.3% increase from the 2024 amended budget. This was primarily the result of multi-year rates proposed for approval in the Water and Wastewater utilities. The 2025 Budget includes a 14.7% increase in the Water residential rate and 2.4% in the Wastewater rate. With commercial users seeing similar increases. These increases were the result of increased costs to the City to operate these funds, particularly in the personnel, professional service and supplies categories. Additionally, reductions are planned in Electric Utility tax collection resulting from decreased revenue planned in 2025 from the City's industrial electric customer.

The following chart shows a historical comparison of utility tax collection in the General Fund:

YEAR	ELECTRIC UTILITY	WATER UTILITY	WASTEWATER UTILITY	SOLID WASTE COLLECTIONS	SOLID WASTE LANDFILL	STORMWATER UTILITY
2025 Budget	\$1,407,600	\$894,600	\$1,156,000	\$541,400	\$940,100	\$281,700
2024 Budget	\$1,787,100	\$741,000	\$1,042,500	\$534,300	\$821,500	\$279,300
2023	\$1,738,878	\$829,780	\$1,063,724	\$417,585	\$699,346	\$246,286
2022	\$1,628,729	\$512,044	\$686,150	\$265,491	\$740,924	\$141,247
2021	\$1,471,100	\$680,600	\$985,300	\$325,600	\$720,100	\$208,800
2020	\$1,442,939	\$681,019	\$963,805	\$324,918	\$728,012	\$202,931
2019	\$1,481,799	\$715,435	\$985,115	\$338,077	\$728,983	\$186,767
% Change 2025 vs. 2024	-21.24%	20.73%	10.89%	1.33%	14.44%	0.86%

OTHER MAJOR REVENUE SOURCES

There are several other revenue sources in the General Fund. Some of these include fees for permits and licenses, and charges from one fund to another, or interdepartmental charges for work performed by departments in the General Fund. All estimated revenues in the General Fund are shown below.



CHARGES FOR SERVICES

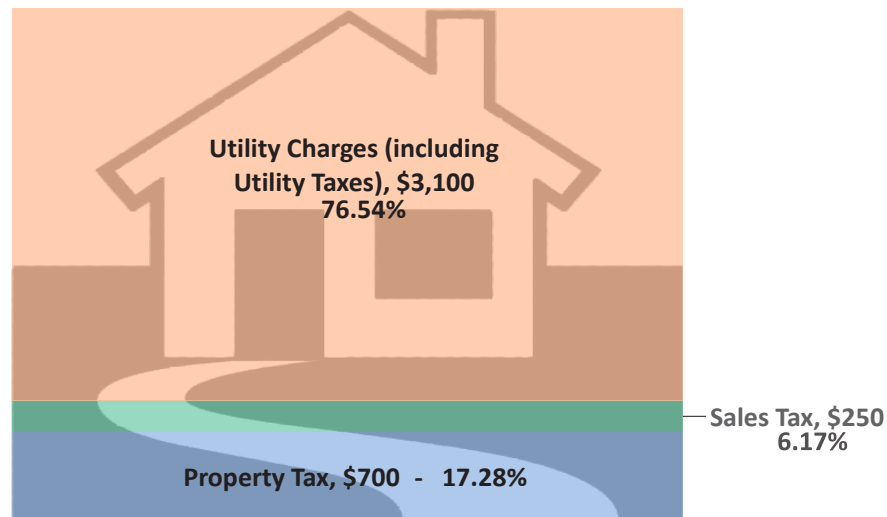
Charges for services make up 23.2% of the General Fund’s revenues and are the primary source of General Fund revenue. Within the General Fund departments charge other funds for work performed specifically for them. For example, a Customer Service Representative (CSR) resides within the General Fund. However, the majority of the tasks performed by a CSR are for the City’s utility funds; including posting, processing and answering questions about utility payments. As a result, a portion of the CSR’s salary is charged back to each utility based on the volume of the billing and cash postings for each individual utility. Each department and division in the General Fund has its own methodology for how these charges are applied to the utility funds. Allocated amounts are updated each year as part of the budget process by updating data used for the calculations with the previous years actuals and applying this to the budget projections for the new year.

WHAT DOES THIS MEAN TO THE AVERAGE HOUSEHOLD?

Taxes collected by the City are distributed throughout the General Fund. The major taxes seen by most households are sales tax, utility tax and property tax. Other items that households pay that do not go into the General Fund include payments for utilities, however, a portion of the utility payment comes back to the City’s General Fund in the form of utility taxes on gross operating revenues. This is discussed further in the utility tax section. The images below show what an average household in Port Angeles pays to the City in taxes and costs for utility services, as well as what these taxes support within the General Fund. On average households pay \$4,100 in major taxes and utility services to the City annually. All amounts shown are rounded estimates.

ASSUMPTIONS	
Property Tax	\$330,400 Assessed Value
Sales Tax	\$56,600 Median Income and \$18,900 taxable purchases
Electric	1,300 KWH per month
Water	450 Cubic feet of consumption per month
Wastewater	450 cubic feet per month
Solid Waste	Every other week
Stormwater	One residential unit

TOTAL ANNUAL HOUSEHOLD CHARGES



WHERE DO THE TAXES GO?	
GENERAL FUND TYPE	% ALLOCATED
Criminal Justice	40.30%
Public Safety	19.80%
Parks & Recreation	18.80%
Community & Economic Development	1.90%
Public Works	7.80%
Internal Support	11.40%
Total	100.00%

Internal support includes the following departments; Finance, Legal, City Manager’s Office, Human Resources, and City Council.



GENERAL FUND SUMMARY

EXPENDITURES BY CATEGORY

EXPENDITURE DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	% VARIANCE FROM 2024
Full-Time	8,775,237	9,120,044	9,784,565	11,296,500	12,522,100	10.8%
Part-Time	359,655	344,889	519,292	480,500	460,900	-4.1%
Overtime	478,481	656,467	665,228	370,000	444,900	20.2%
Other Salaries & Wages	2,847	2,353	956	3,000	2,600	-13.3%
Total Salaries & Wages	9,616,220	10,123,753	10,970,041	12,150,000	13,430,500	22.4%
Retirement - LEOFF	465,178	492,587	507,323	499,500	523,500	4.8%
Retirement - PERS	580,302	540,797	581,434	655,300	744,500	13.6%
Workers Compensation	231,275	157,877	212,390	242,800	242,800	0.0%
Medical Insurance	1,628,136	1,749,123	1,840,518	2,019,500	2,155,800	6.7%
Other Benefits	762,557	860,520	937,207	1,065,300	1,133,700	6.4%
Total Benefits	3,667,448	3,800,904	4,078,872	4,482,400	4,800,300	17.7%
Office & Operating Supplies	471,858	606,909	683,006	700,200	661,400	-5.5%
Fuel	105,066	146,856	145,468	127,400	133,200	4.6%
Other Supplies	26,345	124,902	86,469	131,400	94,000	-28.5%
Total Supplies	603,269	878,667	914,943	959,000	888,600	-2.9%
Professional Services	2,426,119	1,960,610	1,818,554	2,167,800	746,700	-65.6%
Communication	205,882	167,709	215,161	224,000	343,100	53.2%
Travel & Training	128,353	190,260	163,591	219,600	228,800	4.2%
Utilities	463,897	495,801	510,087	485,800	544,500	12.1%
Equipment Svcs - Operating/Repl.	668,790	764,542	871,588	1,014,100	1,085,400	7.0%
PenCom User Fees	276,600	294,600	318,300	296,300	330,400	11.5%
IT Services	372,772	510,442	637,170	598,500	689,600	15.2%
Facility Insurance	340,100	302,300	368,000	388,000	459,200	18.4%
Repairs & Maintenance	92,472	157,683	137,059	226,000	228,400	1.1%
Façade Improvements	-	30,000	35,704	50,000	-	-100.0%
Other Charges for Services	343,608	410,236	740,106	273,400	349,100	27.7%
Total Charges for Services	5,318,593	5,284,183	5,815,320	5,943,500	5,005,200	-13.9%
Contracted Jail Services	894,395	950,742	1,041,063	1,087,900	1,127,100	3.6%
Transfers - Capital	1,452,600	720,400	935,000	2,400,800	418,000	-82.6%
Transfers - Debt Service	42,700	42,000	42,000	42,400	42,200	-0.5%
Transfers - Medic I Support	355,500	265,500	265,500	265,500	265,500	0.0%
Transfers - Street Operations	1,001,700	899,800	1,134,640	906,900	845,800	-6.7%
Transfers - Code Enforcement	-	118,170	206,444	254,100	256,500	0.9%
Other Intergovernmental	-	-	160	-	-	N/A
Total Intergovernmental	3,746,895	2,996,612	3,624,807	4,957,600	2,955,100	-18.5%
Debt Service	-	3	6,002	-	-	N/A
Total Debt Service	-	3	6,002	-	-	N/A
Capital Outlay	-	-	-	-	-	N/A
Total Capital	-	-	-	-	-	N/A
Interdepartmental Expense	49,754	12,991	13,033	-	-	N/A
Total Interfund Payments for Services	49,754	12,991	13,033	-	-	N/A
Total Operating Expenditures	\$ 23,002,179	\$ 23,097,113	\$ 25,423,018	\$ 28,492,500	\$ 27,079,700	6.5%



GENERAL FUND SUMMARY

EXPENDITURES BY DEPARTMENT

EXPENDITURE DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	% VARIANCE FROM 2024
City Council	57,490	60,046	67,685	117,800	98,500	-16.4%
Total City Council	57,490	60,046	67,685	117,800	98,500	45.5%
Administration	438,029	360,082	576,718	713,500	684,100	-4.1%
Human Resources	227,034	287,035	293,312	330,500	434,800	31.6%
City Clerk	214,971	333,319	329,310	336,300	354,300	5.4%
Total City Manager	880,034	980,436	1,199,340	1,380,300	1,473,200	22.8%
Planning	629,551	528,046	811,747	1,174,300	877,100	-25.3%
Building	241,289	260,918	266,732	459,200	586,900	27.8%
Economic Development	613,960	50,923	80,063	101,900	71,900	-29.4%
Total Community & Economic Dev.	1,484,800	839,887	1,158,542	1,735,400	1,535,900	32.6%
Administration	778,165	867,176	997,971	1,069,400	1,193,900	11.6%
Accounting	905,492	968,818	998,093	1,141,700	1,196,600	4.8%
Customer Service	1,178,540	1,303,421	1,385,243	1,412,600	1,474,000	4.3%
Reprographics	36,911	14,877	42,262	46,600	49,500	6.2%
Total Finance	2,899,108	3,154,292	3,423,569	3,670,300	3,914,000	14.3%
Administration	250,776	250,420	243,746	236,900	319,200	34.7%
Intergovernmental	448,500	351,300	378,900	350,200	418,100	19.4%
Fire Suppression	1,360,930	1,529,941	1,550,624	1,585,700	1,754,200	10.6%
Fire Prevention	100,071	74,475	112,329	179,400	188,300	5.0%
Training	124,708	85,673	116,941	121,300	117,300	-3.3%
Facilities	59,915	72,944	69,882	83,100	70,300	-15.4%
Total Fire	2,344,900	2,364,753	2,472,422	2,556,600	2,867,400	16.0%
General Legal Services	532,192	589,771	565,858	622,000	665,600	7.0%
Jail	894,396	950,742	1,041,063	1,087,900	1,127,100	3.6%
Total Legal	1,426,588	1,540,513	1,606,921	1,709,900	1,792,700	11.6%
Administration	325,271	295,527	464,520	345,300	486,800	41.0%
Senior Center	150,986	161,984	155,252	164,800	174,100	5.6%
Cemetery	153,410	195,910	153,465	206,700	203,600	-1.5%
Parks Maintenance	2,082,454	2,293,229	2,558,324	2,382,300	2,271,600	-4.6%
Facility Maintenance	612,183	485,004	563,369	668,400	718,800	7.5%
Recreation	19,533	185,161	217	-	-	N/A
Total Parks & Recreation	3,343,837	3,616,815	3,895,147	3,767,500	3,854,900	-1.0%



GENERAL FUND SUMMARY

EXPENDITURES BY DEPARTMENT (CONT'D)

EXPENDITURE DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	% VARIANCE FROM 2024
Administration	730,603	718,204	673,849	690,200	926,100	34.2%
Intergovernmental	323,200	447,720	648,544	688,200	669,300	-2.7%
Investigation	1,106,387	1,146,979	1,291,841	1,269,100	1,310,100	3.2%
Patrol	3,787,290	4,116,290	4,496,584	4,568,100	4,338,800	-5.0%
Volunteers	2,264	4,628	3,541	10,100	11,000	8.9%
Records	401,760	479,061	511,467	510,100	523,500	2.6%
Facilities	6,122	8,433	8,279	9,200	9,200	0.0%
Total Police	6,357,626	6,921,315	7,634,105	7,745,000	7,788,000	2.0%
Administration	1,986,745	2,080,229	2,666,931	2,644,000	2,994,800	13.3%
Support for CIP	23,000	71,000	161,000	187,300	130,000	-30.6%
Telecommunications	31,542	28,712	26,401	32,800	32,800	0.0%
Total Public Works & Utilities	2,041,287	2,179,941	2,854,332	2,864,100	3,157,600	10.6%
Community Services	726,533	827,252	636,451	587,500	-	-100.0%
Property Management	397,276	435,963	432,504	455,700	555,300	21.9%
Debt Service	42,700	42,000	42,000	42,400	42,200	-0.5%
Transfers	1,000,000	133,900	-	1,860,000	-	-100.0%
Total Non-Departmental	2,166,509	1,439,115	1,110,955	2,945,600	597,500	-46.2%
Total Expenditures by Department	\$ 23,002,179	\$ 23,097,113	\$ 25,423,018	\$ 28,492,500	\$ 27,079,700	6.5%





GENERAL FUND DEPARTMENTS



The Departments that make up the General Fund are:

- *The City Council*
- *City Manager's Office*
- *Finance*
- *Legal*
- *Community and Economic Development*
- *Police*
- *Fire*
- *Public Works & Utilities*
- *Parks & Recreation*
- *Non-Departmental*

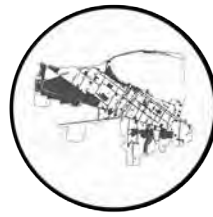


LEGEND

Items that include these symbols display the link to the City's Comprehensive Plan, or the Strategic plan. Elements of the Comprehensive Plan are shown here and displayed in each department's key goals and accomplishments section thereby linking these plans to budget priorities.



GROWTH
MANAGEMENT



LAND
USE



TRANSPORTATION



UTILITIES &
PUBLIC SERVICE



HOUSING



CONSERVATION



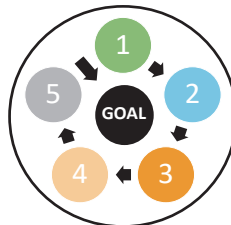
CAPITAL
FACILITIES



ECONOMIC
DEVELOPMENT



PARKS &
RECREATION



STRATEGIC
PLAN

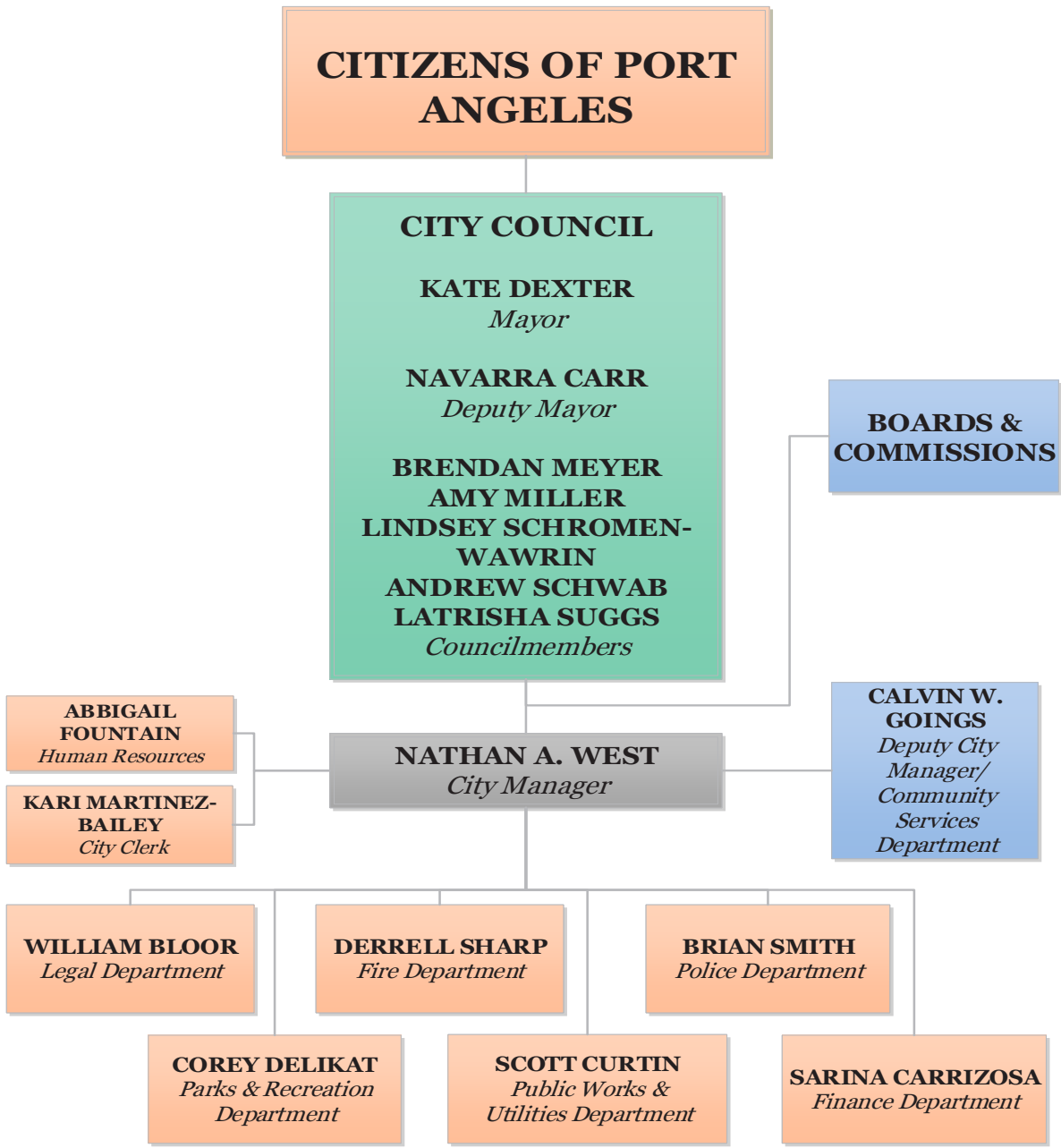


CITY COUNCIL

*The **Council** shall work to enrich the quality of life in Port Angeles; to build and maintain an inviting and secure community. We will reflect the priorities of our citizens and plan for the future while protecting our natural environment. We will be stewards of community resources, utilize sustainable practices, and work diligently to enhance the livability of Port Angeles.*



CITY COUNCIL



CITY COUNCIL DEPARTMENT SUMMARY



(Eric Neurath Photography)
Pictured left to right, back row: Navarra Carr (Deputy Mayor), Amy Miller, Kate Dexter (Mayor), LaTrisha Suggs.
Front row: Lindsey Schromen-Wawrin, Brendan Meyer, Andrew Schwab.



Major Accomplishments in 2024

-  Developed a new two-year strategic plan.
-   Continued to partner with Clallam County to create a Joint Public Safety Facility.
-   Adopted Legislation regarding Short Term Rentals in Port Angeles.
-   Passed utility rates which disincentivize unoccupied residential and commercial buildings.
-  Implemented a new revenue plan for staff to pursue incorporating six new revenue measures.
-   Initiated new fee waivers to promote housing.
-  Developed a 2024 list of legislative priorities and successful outreach to legislative bodies.
 - Approved various appointments to Boards, Committees and Commissions, so that each have full complement of members.
-  Adopted the 2025-2030 Capital Facilities Plan and Transportation Improvement Plan.
-  Adopted the 2023 Clean Energy Implementation Plan.
-  Accepted numerous grants to further City dollars.





Awarded the Opioid Settlement Funds to the Operation Shielding Hope: Police & Fire Uniting Forces for a Safer Community Attended the AWC Conference to receive training and engage with fellow city leaders from other jurisdictions.

Key Initiatives for 2025



Continue to work on facilitating the development of new housing units and preserve existing units.



Continue to support the City's Climate Resiliency efforts.



Focused on implementing and enhancing multi-modal transportation.



Prioritize business support through enhancement of our commercial districts.



Build capacity of the city to better meet the community's needs, invest in improvements, focus on improving economic outcomes and maintain what we have.



Prioritize focus on high performing relationships and partnerships.



Continued successful actions of the REDisCOVERY Program and Paramedicine Program.



Support the construction of housing units through the American Rescue Plan Act Funding.



Continued efforts to work through Port Angeles Municipal Code changes.



Support economic recovery of local businesses in partnership with State and Federal Legislative Delegations and the Clallam Economic Development Council.

- Continue to improve the hybrid meeting approach to reach more residents.



Adopt the 2025-2030 Capital Facilities Plan and Transportation Improvement Plan.



Continue to partner with Clallam County to create a Joint Public Safety Facility.



Continue the implementation of new revenue measures.



Adopt the 2025 Comprehensive Plan.



CITY COUNCIL PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Mayor	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Council Members	6.00	6.00	6.00	6.00	6.00	0.00	0.00%
TOTAL Authorized Positions	7.00	7.00	7.00	7.00	7.00	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

CITY COUNCIL REVENUE AND EXPENDITURE SUMMARY

REVENUES

City Council revenues are received as an allocation of services rendered, or charges for services to other funds/departments. These charges are based on Council agenda items per department and will fluctuate from year to year.

REVENUE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	16,411	20,207	39,129	69,300	80,900	11,600	16.74%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	858	-	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 17,269	\$ 20,207	\$ 39,129	\$ 69,300	\$80,900	11,600	16.74%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (22,336)</i>	<i>\$ 2,938</i>	<i>\$ 18,922</i>	<i>\$ 30,171</i>			
<i>Change from Prior Year %</i>	<i>-56.40%</i>	<i>17.01%</i>	<i>93.64%</i>	<i>77.11%</i>			

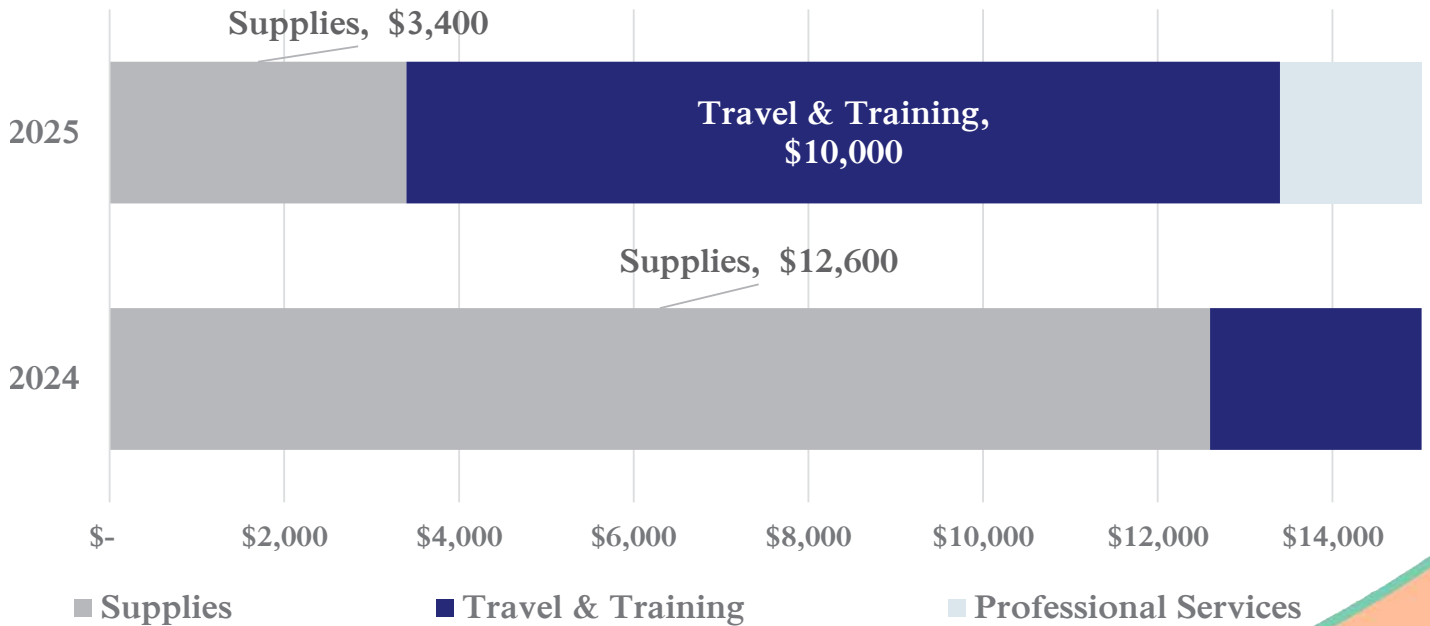


EXPENDITURES

In May 2023, City Council passed an ordinance to increase City Council’s monthly compensation as follows: Mayor; \$1,300, Deputy Mayor; \$1,200, and Council Members \$1,100 effective January 1, 2024. The new rates will apply only to newly elected members. In 2025, three council positions include this new rate. Remaining Council positions will receive the increased compensation after the next election.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Salaries and Wages	\$ 48,000	\$ 48,000	\$ 47,450	\$ 75,000	\$ 68,400	(6,600)	-8.80%
Personnel Benefits	7,793	6,708	7,290	9,800	9,300	(500)	-5.10%
Supplies	1,062	574	945	12,600	3,400	(9,200)	-73.02%
Other Services & Charges	635	4,764	12,000	20,400	17,400	(3,000)	-14.71%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 57,490	\$ 60,046	\$ 67,685	\$ 117,800	\$98,500	(19,300)	-16.38%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (6,454)</i>	<i>\$ 2,556</i>	<i>\$ 7,639</i>	<i>\$ 50,115</i>			
<i>Change from Prior Year %</i>	<i>-10.09%</i>	<i>4.45%</i>	<i>12.72%</i>	<i>74.04%</i>			

CITY COUNCIL COMMON EXPENDITURES COMPARISON



Professional Services include facilitation for strategic planning.

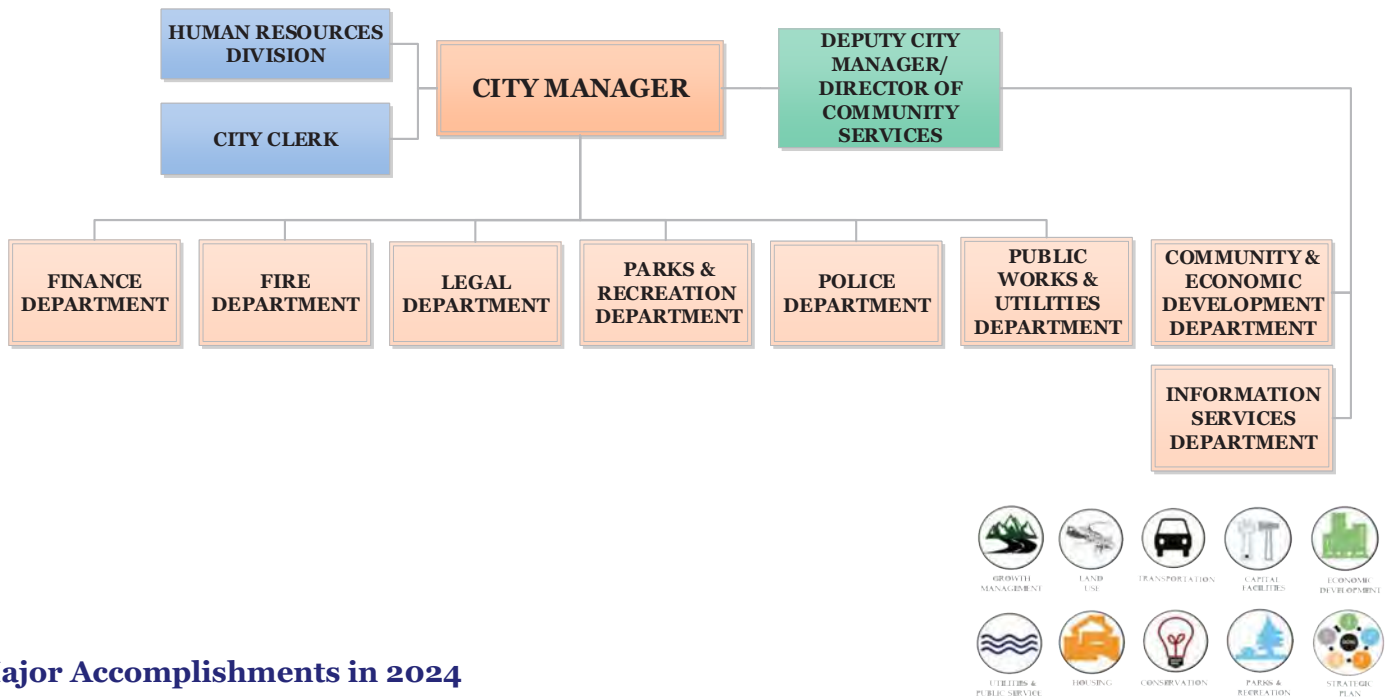


CITY MANAGER'S OFFICE















The City Manager's Office exists to uphold public trust, provide fiscal accountability and implement directives and policies at the direction of the City Council. Our mission is to build confidence among citizens and employees by providing support, leadership, and participatory government that enhances the quality of life and sense of community for all who live in Port Angeles.



CITY MANAGER'S OFFICE



Major Accomplishments in 2024

-  Delivered to Council a balanced 2025 Budget.
-  Completed over 185 casework items to ensure responsiveness to all complaints.
-  Facilitated the implementation of a new two-year Strategic Plan.
-  Identified and reviewed the feasibility of multiple properties for the Housing Pipeline Pilot Project.
-  Designed, authored, and published a quarterly community newsletter.
-  Facilitated early recruitment efforts for City Boards, Committees and Commission advisory groups.
-  Fulfilled approximately 200 requests for public records.
-  Added 14 New positions to City staff.
-  Filled 26 positions city-wide.
-  Continued a comprehensive review of the City's municipal code.
-  Redesigned and updated the onboarding/offboarding and Personal action forms.
 - Coordinated media and public communications during emergent events, such as winter storms, public safety incidents, and utility outages.
-  Enhanced website by improving organization and visual presentation for several webpages, and by implementing regular content updates for multiple departments/divisions.
 - Supported City departments by coordinating, writing and/or proofreading messaging, correspondence, and other content for print, web, and broadcast.
-  Helped achieve cost savings by assisting with branding, design work, and public engagement efforts for projects such as the Short-Term Lodging Ordinance, Comprehensive Plan Periodic Update, and Mobile and Itinerate Vendors code Amendment.
 - Finalized an administrative social media policy and user guide.
-  Expanded City of Port Angeles social media presence, achieving a 205% increase in LinkedIn followers and 32% increase in Facebook followers, while leading the City's social media committee.
 - Developed a guide for departmental use of the City logo.
 - Supported internal communications with regular intranet updates and monthly newsletters for both City Council and staff.
 - Supported the successful development and coordination of a large-scale, multi-speaker presentation event.
 - Created a Standard Operating Procedure for Email and Electronic Message Retention.



- Created a standardized guide for Boards & Commission Clerks.
- Implemented the Diversity, Equity & Inclusion (DEI) program based on goals developed by the DEI Committee.
- Partnered with the Community and Economic Development Department to apply for the 2024-2025 Paper to Digital Washington State Department of Commerce Grant.
- Applied for the 2024 Records Grant through the Washington State Archives.
- Implemented records management improvements, training, documentation, and governance to create efficiencies and reduce risk to the City.



HR in coordination with Finance began to build the Payroll and Human Capital Management platforms for the Tyler/Munis Enterprise Resource Planning (ERP).

Initiated a disincentive program for unoccupied residential and commercial buildings.

Key Initiatives for 2025



Facilitate the implementation of a new two-year Strategic Plan.

Present Council with a balanced Budget for 2026.



Continue to develop high-performing and consistent communication with State and Federal delegation on the City's Legislative Priorities.



Prioritize the facilitation of new housing units and long-term solutions to end homelessness.



Continue support for the successful enhancement of Commercial Districts including Downtown, Uptown, and west Port Angeles.

- Design and implement a Standard Operating Procedure for numerous topics.
- Focus on building City capacity by stabilizing revenue and reducing Capital backlog.



Continue to work on filling vacant positions within the City and strategize on how to recruit and retain for hard to fill positions.



Continue with the City's Wellness Program and meet AWC participation goals.



Collaborate with staff and external organizations to enhance emergency communication procedures.



Initiate the implementation of the City's Housing Pipeline Pilot.

Plan and strategize monthly local media advertisements to enhance visibility and engagement.

- Explore and implement alternative(s) for the community newsletter.
- Continue to write and publish newsletters for an internal audience.



Continue to support City departments by assisting in the design, developing and publishing messaging, correspondence, and other content for print, web, and broadcast.

- Continue to develop and implement a formal policy for website management.



Research and implement disincentives for vacant properties.

Enhance the website and social media with a focus on ADA compliance.

- Implement Standard Operating Procedure for City Social Media Management.

- Utilize Monsido solutions to ensure the City website is ADA compliant.



Continue to build relationships with local and Seattle-area press/media.

Formalize city logo usage guide through the development of a Standard Operating Procedure.

- Collaborate with the IT Division to implement Standard Operating Procedures for Email and Electronic Message Retention and Electronic Records and develop training guides to ensure consistency.

- Refine a Public Record Request training for all staff.

- Work with departments to establish records retention schedules.

- Maintain a constant focus on improving employee morale and organizational culture.

- Implement contract routing process for improved record retention.

- Continue to implement records management improvements training, documentation, and governance to create efficiencies and reduce risk to the city.

- Implement cost savings and service upgrades to the city's current records software system.



Improve public trust and city transparency by upgrading website/records repository and providing public access to more city records.

- Apply for 2025 Records Grant through the Secretary of State for Digital Imaging.



CITY MANAGER'S OFFICE SERVICES

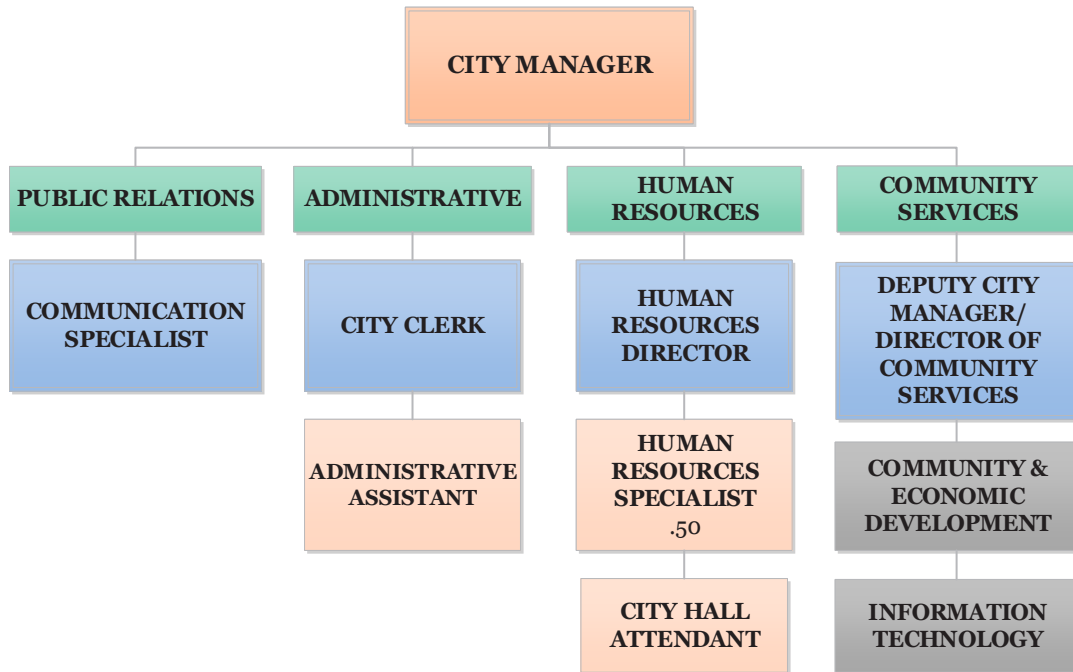
The **City Manager** ensures that all Council policies and directives are carried out and coordinates the work of all City departments and employees. Duties include acting as liaison between the City Council, advisory boards/committees, and City staff; preparing regular and special management reports; processing citizen inquiries and service requests; working with media for public relations and information purposes; working with other governmental agencies; representing the City at meetings and conferences; and serving on committees.

The **Human Resources division** handles all personnel issues including labor relations, classification of positions, recruitment, and testing for vacancies. This division also manages the City's self-insurance program which includes medical, dental and visions insurance; life and disability insurance; workers' compensation; liability and property

insurance; safety and wellness programs; and claims investigation. The insurance programs are funded through the Self Insurance Internal Service Fund.

The **City Clerk** manages the statutory provisions of the office of the City Clerk and serves as the City Records Manager and Public Records Officer. Duties include implementing records management requirements as specified by State law; maintaining legislative history and permanent City documents; providing official City information and records to the public and other agencies; preparing the Council agenda and materials for Council meetings; recording and preparation of City Council and other committee minutes; monitoring compliance with various regulations; administering business licenses; and providing administrative support to the City Manager.





CITY MANAGER'S OFFICE PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
City Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Deputy City Manager	0.00	1.00	1.00	1.00	1.00	0.00	0.00%
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Communications Specialist	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
City Hall Front Desk Attendant	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
Human Resources Manager	1.00	1.00	1.00	1.00	0.00	(1.00)	-100.00%
Human Resources Director	0.00	0.00	0.00	0.00	1.00	1.00	100.00%
City Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Human Resources Specialist	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
TOTAL Authorized Positions	4.50	5.50	7.50	7.50	7.50	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>1.00</i>	<i>2.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>22.22%</i>	<i>36.36%</i>	<i>0.00%</i>	<i>0.00%</i>		

Significant Changes: In 2025, the Human Resources Manager was reclassified as a Human Resources Director. No resulting increase or decrease to overall personnel occurred as a result of this change.

Note: The Information Services division and the Community and Economic Development department are tracked in a separate fund and as a result personnel, revenue and expenses from this division are not shown here.



CITY MANAGER'S OFFICE REVENUE & EXPENDITURES SUMMARY

REVENUES

The City Manager's Office receives revenues as an allocation of services rendered, or charges for services to other funds/ departments. Examples of methods used to determine this allocation include; the number of City employees, the amount of public records requests processed for each fund and time spent related to projects and services of the City.

REVENUE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	19,600	-	-	-	-	N/A
Charges for Goods & Svcs.	571,740	437,257	599,762	551,300	670,600	119,300	21.64%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	144	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	38,400	38,400	N/A
TOTAL REVENUE	\$ 571,740	\$ 457,001	\$ 599,762	\$ 551,300	\$ 709,000	157,700	28.61%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 70,366</i>	<i>\$ (114,739)</i>	<i>\$ 142,761</i>	<i>\$ (48,462)</i>			
<i>Change from Prior Year %</i>	<i>14.03%</i>	<i>-20.07%</i>	<i>31.24%</i>	<i>-8.08%</i>			

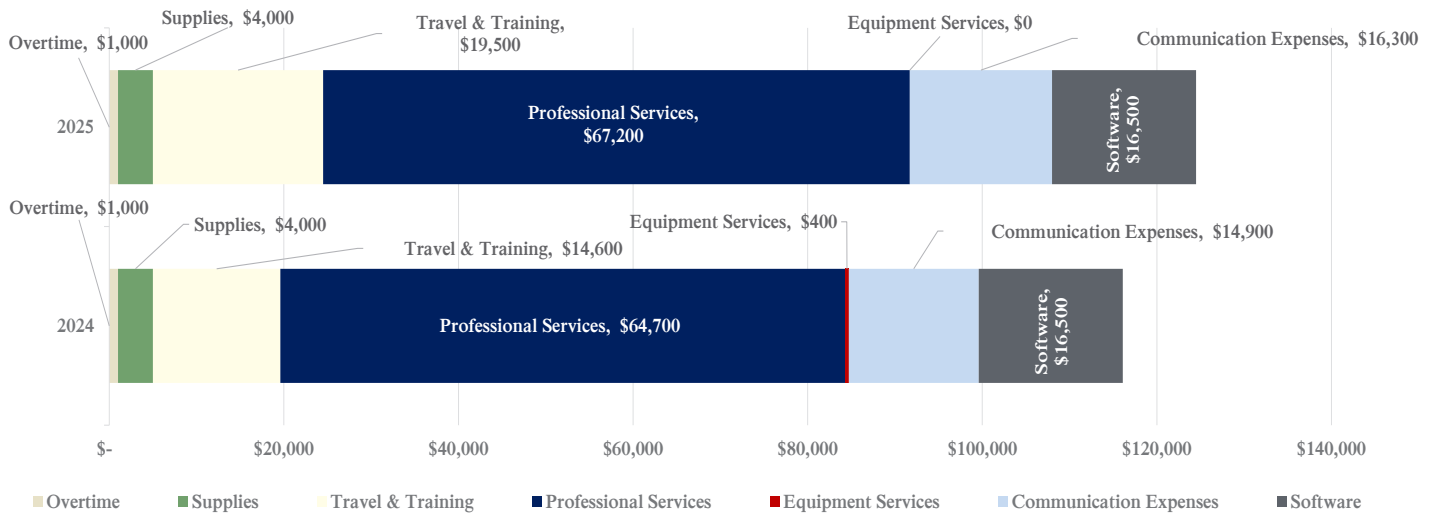
EXPENDITURES

Increased expenses in the City Manager's Office include temporary capacity to assist with the implementation of the City's Enterprise Resource System. The decrease in services and charges is attributed to one-time professional service fees for City code updates that are not planned for in the 2025 Budget, however any unspent funding for the code re-envisioning project will be carried into the 2025 Budget in the first quarter of the year.

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 447,093	\$ 567,127	\$ 746,352	\$ 850,000	\$ 972,200	122,200	14.38%
Personnel Benefits	182,796	200,204	241,522	270,300	320,300	50,000	18.50%
Supplies	16,080	17,029	27,367	28,200	18,500	(9,700)	-34.40%
Other Services & Charges	234,065	196,076	184,099	231,800	162,200	(69,600)	-30.03%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 880,034	\$ 980,436	\$ 1,199,340	\$ 1,380,300	\$ 1,473,200	92,900	6.73%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 73,359</i>	<i>\$ 100,402</i>	<i>\$ 218,904</i>	<i>\$ 180,960</i>			
<i>Change from Prior Year %</i>	<i>9.09%</i>	<i>11.41%</i>	<i>22.33%</i>	<i>15.09%</i>			



CITY MANAGER'S OFFICE COMMON EXPENDITURES COMPARISON

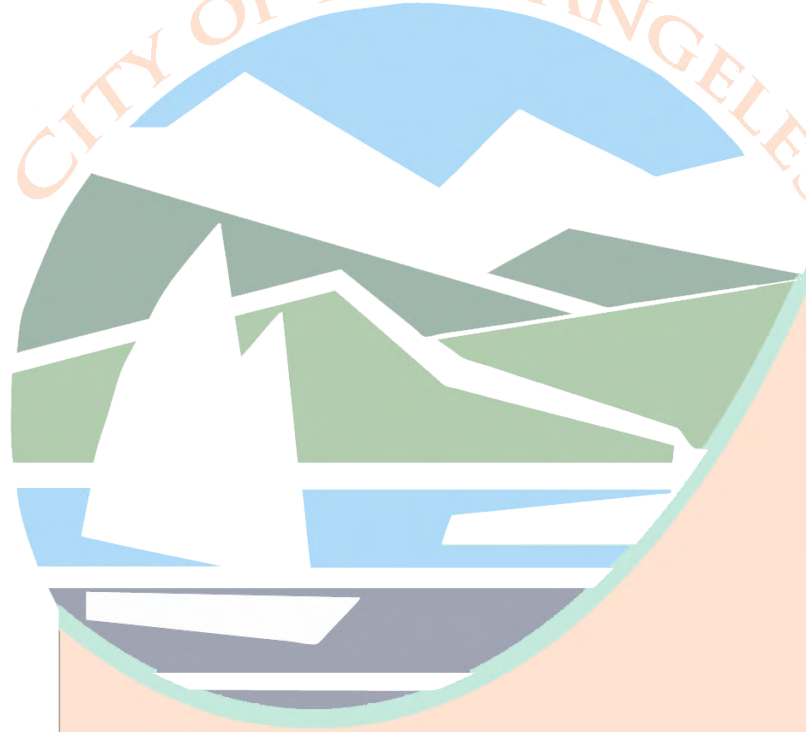


Professional Services include consultants for significant code changes.

Repairs and Maintenance include yearly maintenance for the City's website services and public records platform.



CITY OF PORT ANGELES



2025 PRELIMINARY BUDGET

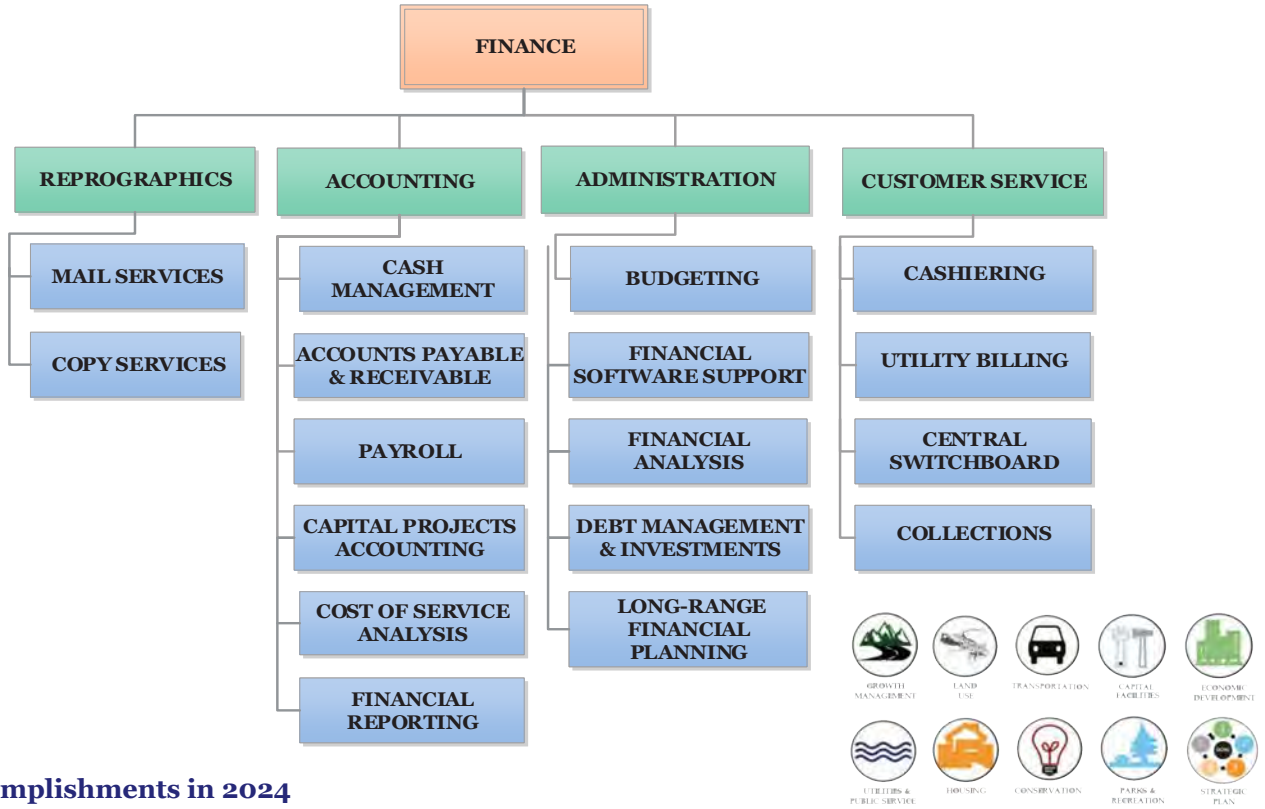


FINANCE DEPARTMENT

*The goal of the **Finance Department** is to manage the City's financial affairs and provide professional, knowledgeable, and courteous service to City employees and customers.*



FINANCE DEPARTMENT



Major Accomplishments in 2024



Prepared the 2023 Annual Comprehensive Financial Report (ACFR), 2025 Budget and 2025 – 2030 Capital Facilities Plan (CFP) and Transportation Improvement Plan (TIP) documents.

- Processed 3,759 journal entries, 93,620 customer transactions, 26 payroll cycles for over 250 employees, 2,705 accounts payable transactions, and \$4,185,457 in billing requests to -date.



Updated the Water and Wastewater Cost of Service Analysis to present rates for adoption for a two-year period 2025 – 2026.

- Submitted the 2023 Annual Reports to the Government Finance Officer’s Association (GFOA) for consideration of an award for excellence in reporting.



Continued to work with all City departments to implement replacement of the City’s aging Enterprise Reporting System (ERP) with a system that will meet current staffing, security and customer needs.

- Received a GFOA award for excellence in reporting on the City’s 2022 Annual Financial Report.

Received a GFOA award for excellence in budgeting on the City’s 2024 Budget.



Continue to provide past due utility relief for residents and businesses.



Administered, tracked and reported American Rescue Plan Act (ARPA) grants to community partners.



Implemented GASB Standard 96 - IT leases to track, report and account for subscription based IT services.



Updated the Affordability Index

Key Initiatives for 2025



Prepare the 2026 Budget, the 2026 – 2031 Capital Facilities plan and Transportation Improvement plan and the 2024 Annual Report documents and submit them for approval by City Council.

Submit the 2024 Annual Comprehensive Financial Report and 2025 Budget for the GFOA award.



Update the Long-Range Financial Plan.



Work with all City departments to complete the implementation for Phases 1 - Financials, 2- HR/Payroll, 3- Cashiering and 4- Utility Billing of the City’s ERP system.



Review and update the City’s Financial policies to incorporate changing governmental accounting standards.





Update the Electric, Stormwater and Solid Waste Collections and Transfer Station Cost of Service Analysis to present rates for adoption for a two-year period 2026 – 2027 as well as the three year rates for the 2026-2028 Medic 1 utility rates.

FINANCE DEPARTMENT SERVICES

The **administration division** in the finance department oversees and directs all finance functions, including budgeting, accounting, debt and cash management, financial planning, and customer services. This division also includes finance software support, and budget preparation and publication.

The **accounting division** provides financial services including accounting, accounts payable, accounts receivable, payroll, utility billing, general ledger, investments, capital projects accounting, debt management, and cash management. This division provides financial and budgetary reports and is responsible for the preparation of the budget, the annual

comprehensive financial report, cost of service studies used to set rates and capital planning and budgeting.

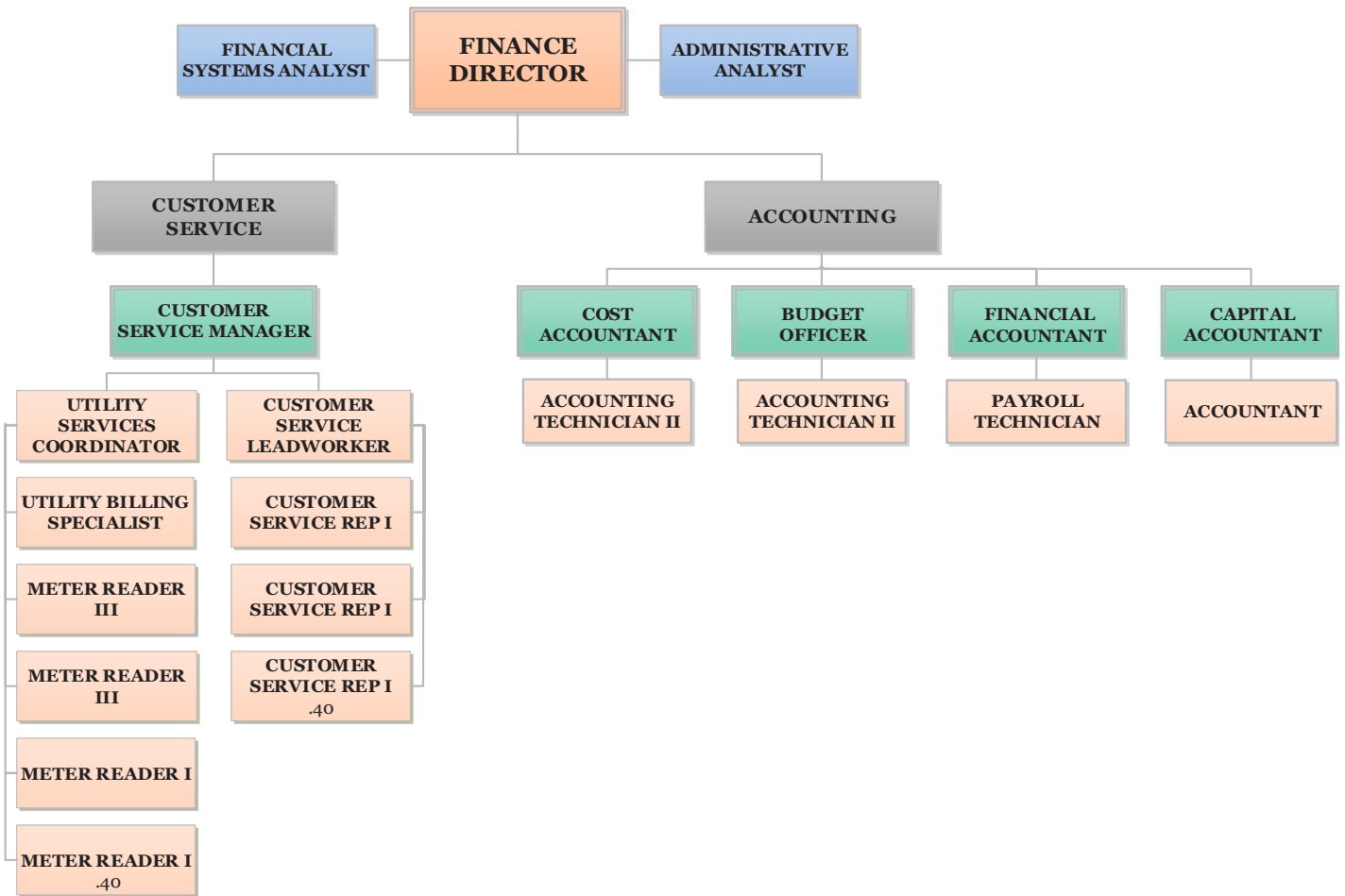
Customer service provides centralized cashiering, meter reading, utility billing, credit and collection and customer service in support of the City’s utilities. Additionally, central switchboard operations are the responsibility of this division.

The **reprographics division** provides assistance in running large copy jobs, delivering packages, picking up and dropping off mail to the post office. Additionally, this division assists in preparing various mailings by folding and stuffing envelopes and posts the daily mail.

FINANCE DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Finance Director	1.00	1.00	1.00	1.00	1.00	-	0.00%
Sr. Financial Systems Analyst	1.00	0.00	0.00	0.00	0.00	-	N/A
Financial Systems Analyst	0.00	1.00	1.00	1.00	1.00	-	0.00%
Capital Accountant	0.00	1.00	1.00	1.00	1.00	-	0.00%
Cost Accountant	0.00	1.00	1.00	1.00	1.00	-	0.00%
Budget Officer	0.00	1.00	1.00	1.00	1.00	-	0.00%
Financial Accountant	0.00	1.00	1.00	1.00	1.00	-	0.00%
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	-	0.00%
Management Accountant	2.00	0.00	0.00	0.00	0.00	-	N/A
Cost & Capital Accountant	1.00	0.00	0.00	0.00	0.00	-	N/A
Financial Analyst	1.00	0.00	0.00	0.00	0.00	-	N/A
Accountant	1.00	1.00	1.00	1.00	1.00	-	0.00%
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	-	0.00%
Payroll Specialist	1.00	0.00	0.00	0.00	0.00	-	N/A
Payroll Technician	0.00	1.00	1.00	1.00	1.00	-	0.00%
Customer Services Manager	1.00	1.00	1.00	1.00	1.00	-	0.00%
Customer Services Leadworker	0.00	1.00	1.00	1.00	1.00	-	0.00%
Customer Services Representative	3.00	2.00	2.00	2.00	2.00	-	0.00%
Meter Reader I, II & III	3.00	3.00	3.00	3.00	3.00	-	0.00%
Utility Services Coordinator	1.00	1.00	1.00	1.00	1.00	-	0.00%
Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00	-	0.00%
Part time Customer Services Rep.	0.80	0.80	0.80	0.80	0.80	-	0.00%
TOTAL Authorized Positions	20.80	20.80	20.80	20.80	20.80	-	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		





FINANCE DEPARTMENT REVENUES & EXPENDITURES SUMMARY

REVENUES

All major tax revenues and state-shared revenues within the General Fund are tracked and monitored in the Finance department. The Finance department also receives revenues as an allocation of services rendered, or charges for services to other funds/departments as well as revenue on investment interest. Changes in this area are highlighted in detail in the General Fund Summary section of the budget. Allocation charge examples include the number of cash transactions, the number of accounts payable items processed, the number of utility and accounts receivable billings and the number of pay periods and employees.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ 14,744,216	\$ 14,567,848	\$ 15,809,228	\$ 15,522,500	\$ 15,907,200	384,700	2.48%
Licenses & Permits	120,080	148,481	135,817	161,600	136,400	(25,200)	-15.59%
Intergovt. Revenue	448,812	472,289	355,607	353,400	395,000	41,600	11.77%
Charges for Goods & Svcs.	1,891,545	2,021,931	2,310,059	2,569,300	2,608,400	39,100	1.52%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(46,283)	(665,907)	593,317	174,300	204,100	29,800	14.60%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 17,158,370	\$ 16,544,642	\$ 19,204,028	\$ 18,781,100	\$19,251,100	470,000	2.50%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 643,235</i>	<i>\$ (613,728)</i>	<i>\$ 2,659,386</i>	<i>\$ (422,928)</i>			
<i>Change from Prior Year %</i>	<i>3.89%</i>	<i>-3.58%</i>	<i>16.07%</i>	<i>-2.20%</i>			

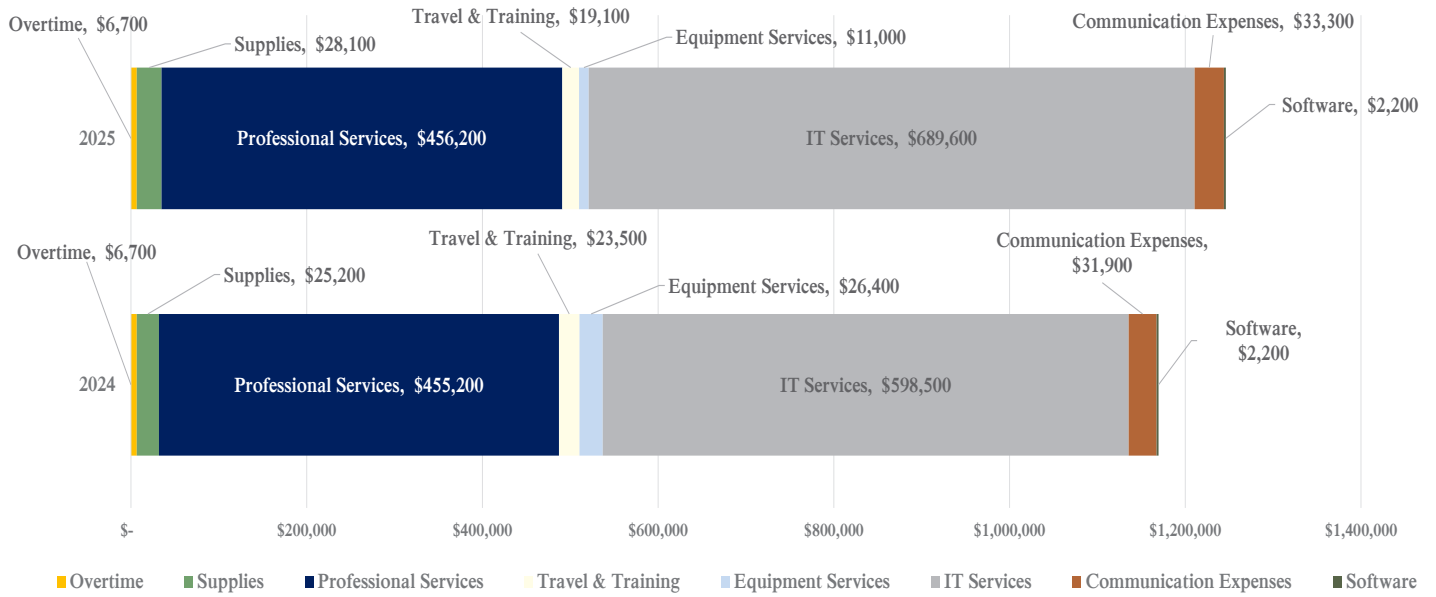
EXPENDITURES

Changes in the 2025 Budget as compared to 2024 include increases for charges from the IT Department for all General Fund services and IT capital needs as well as increases for employee costs in alignment with collective bargaining agreements.

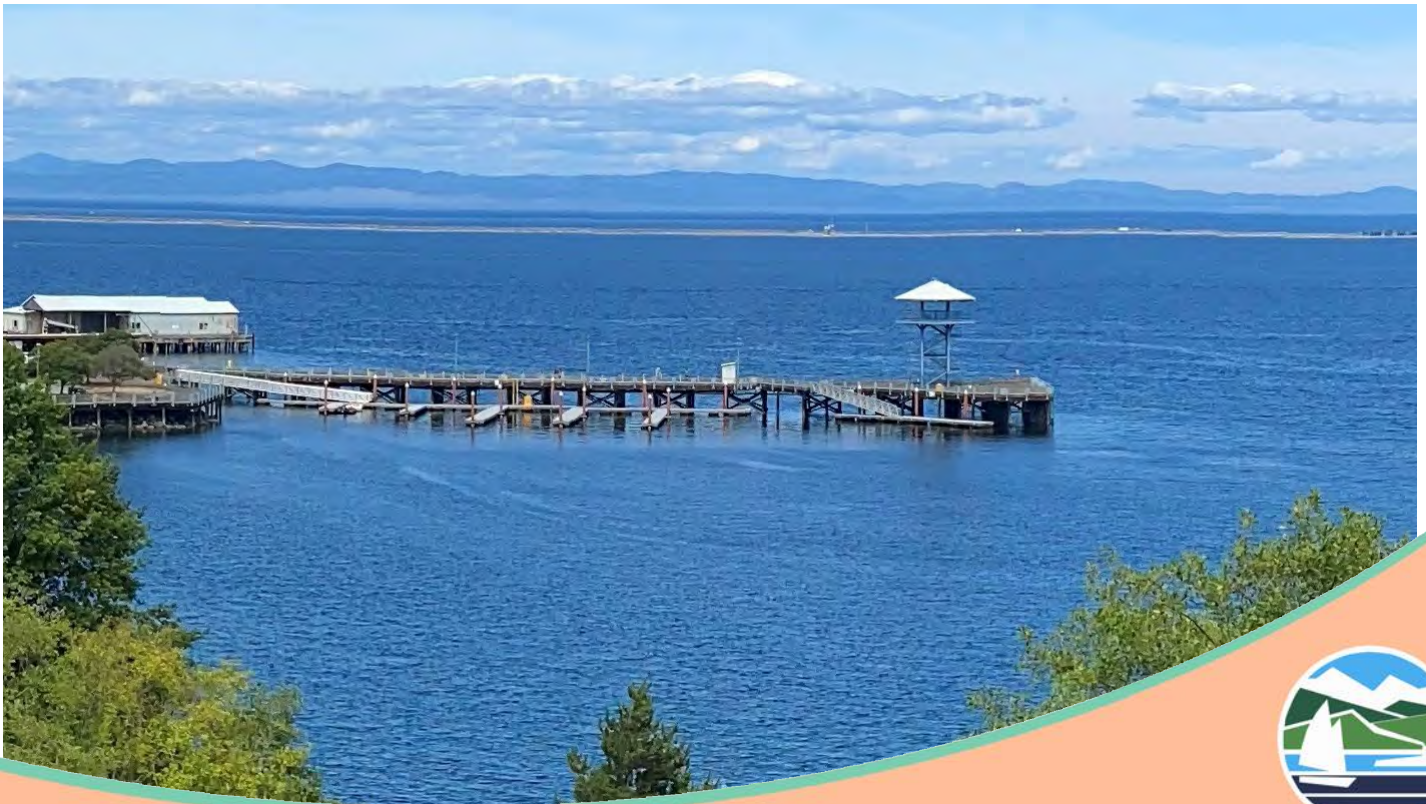
EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,451,542	\$ 1,500,221	\$ 1,520,131	\$ 1,752,200	\$ 1,856,000	103,800	5.92%
Personnel Benefits	593,835	632,086	642,420	725,900	772,900	47,000	6.47%
Supplies	35,229	37,456	97,800	48,400	50,400	2,000	4.13%
Other Services & Charges	818,502	984,526	1,157,056	1,143,800	1,234,700	90,900	7.95%
Intergovmt/Interfund Svcs	-	-	160	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	5,909	-	-	-	N/A
Debt Service: Interest	-	3	93	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,899,108	\$ 3,154,292	\$ 3,423,569	\$ 3,670,300	\$3,914,000	243,700	6.64%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 111,725</i>	<i>\$ 255,184</i>	<i>\$ 269,277</i>	<i>\$ 246,731</i>			
<i>Change from Prior Year %</i>	<i>4.01%</i>	<i>8.80%</i>	<i>8.54%</i>	<i>7.21%</i>			



FINANCE DEPARTMENT COMMON EXPENDITURES COMPARISON



Professional Services include merchant costs for a third party to mail utility billings, fees paid for credit card charges and fees paid to the State Auditor’s Office for the City’s annual audit.



LEGAL DEPARTMENT

*The **Legal Department** is a full service law firm. Our mission is to provide to the City the best professional legal service and resources available to supply legal services in an efficient, timely and effective manner; to deliver to all City departments comprehensive, prompt, competent legal advice; and to provide legal counsel in a manner that accomplishes the City's objectives while at the same time minimizes the City's liability exposure.*








LEGAL DEPARTMENT




Major Accomplishments for 2024

Provided substantial time, assistance, and advice with regard to projects of major importance to the City, including:

- 
Waste Connections Settlement
 - o All disputes involving Waste Connections were settled in February, ending a years' long legal dispute which saved the City substantial funds.
- 
Joint Public Safety Facility (JPSF) Project
 - o The City and County are currently negotiating a facility to house PenCom and the County's Emergency Operations Center (EOC), which when completed, will serve citizens of the City and County and ensure the smoothest possible operations in the event of City- or County-wide emergencies.
- Harbor cleanup process.
- 
Municipal Code Re-envisioning project, including the following:
 - o Preparation and enactment of new Title 1 of PAMC.
 - o Preparation of new Title 9 PAMC.
 - o Updating and simplifying the process for establishing City imposed fees and rates.
- 
Opioid Settlement funds
 - o Helped develop the City's process for distributing Opioid Settlement Funds effectively to continue the battle against opioid abuse.
- 
Code Enforcement
 - o Assisted PAPD's effective mitigation of long-term problem property located on Valley Street.
 - o Advised City employees on questions regarding violations of the PAMC.

Key Initiatives for 2025

- 
 - Harbor cleanup project.
 - JPSF Project.
 - The project to update, re-envision, and modernize the City's entire municipal code.
 - Code Enforcement.
 - Labor Negotiations.
 - Unforeseen Issues as they arise.



LEGAL DEPARTMENT SERVICES

The **Legal Department** is a full service law firm with the Client as "the City". The office serves as the legal advisor to the City Manager, the City Council and all departments and officials of the City. Staff drafts and reviews contracts, prepares legal opinions, and compiles and presents legal

research, prepares ordinances and resolutions, initiates or defends lawsuits on behalf of the City, and manages transactions involving the City's various interests in real property.



LEGAL DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
City Attorney	1.00	1.00	1.00	1.00	1.00	-	0.00%
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	-	0.00%
Legal Administrative Assistant	2.00	1.00	1.00	0.00	0.00	-	N/A
Senior Legal Assistant	0.00	1.00	1.00	1.00	1.00	-	0.00%
Paralegal	0.00	0.00	0.00	1.00	1.00	-	0.00%
TOTAL Authorized Positions	4.00	4.00	4.00	4.00	4.00	-	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



LEGAL DEPARTMENT

REVENUES & EXPENDITURES DEPARTMENT SUMMARY

REVENUES

The Legal Department's revenues are received as an allocation of services rendered, or charges for services to other funds/ departments. This allocation is calculated on time spent performing tasks for projects and services.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	355,906	170,983	209,158	213,000	199,700	(13,300)	-6.24%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	2,395	17,887	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 355,906	\$ 173,378	\$ 227,045	\$ 213,000	\$199,700	(13,300)	-6.24%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 9,117</i>	<i>\$ (182,528)</i>	<i>\$ 53,667</i>	<i>\$ (14,045)</i>			
<i>Change from Prior Year %</i>	<i>2.63%</i>	<i>-51.29%</i>	<i>30.95%</i>	<i>-6.19%</i>			

EXPENDITURES

As part of the City's agreement for prosecution services with the county the cost of prosecution fees increase per the CPI index. In 2025, the CPI index for the Seattle/Tacoma/Bellevue area was 3.6%. This resulted in an increase of \$39,200 to the Legal Department's 2025 Budget.

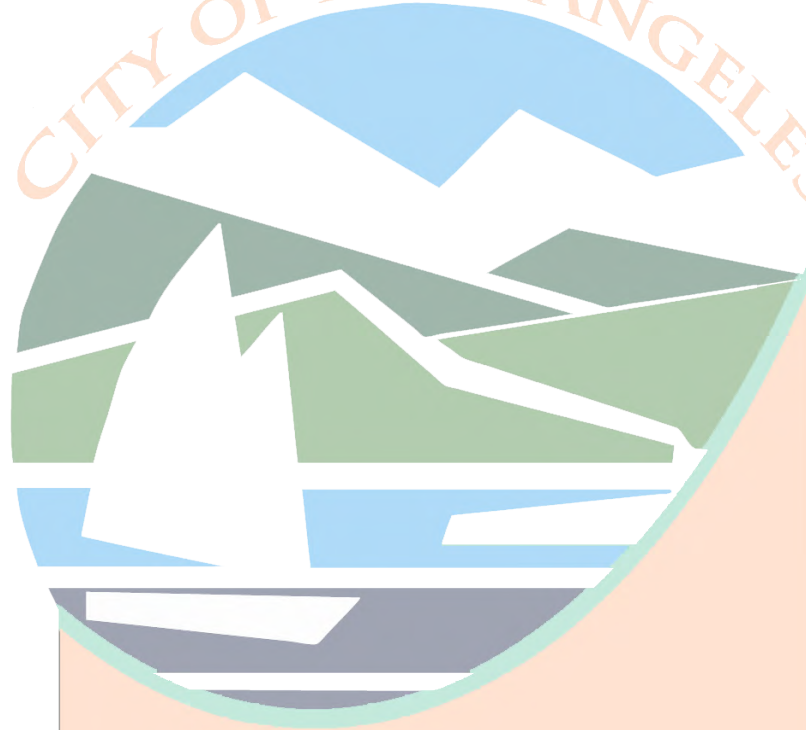
EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 397,056	\$ 440,406	\$ 413,402	\$ 461,300	\$ 496,300	35,000	7.59%
Personnel Benefits	115,981	124,350	129,771	137,400	145,600	8,200	5.97%
Supplies	8,298	6,119	7,581	4,500	4,500	-	0.00%
Other Services & Charges	10,858	18,896	15,104	18,800	19,200	400	2.13%
Intergovmt/Interfund Svcs	894,395	950,742	1,041,063	1,087,900	1,127,100	39,200	3.60%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 1,426,588	\$ 1,540,513	\$ 1,606,921	\$ 1,709,900	\$1,792,700	82,800	4.84%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 17,098</i>	<i>\$ 113,925</i>	<i>\$ 66,408</i>	<i>\$ 102,979</i>			
<i>Change from Prior Year %</i>	<i>1.21%</i>	<i>7.99%</i>	<i>4.31%</i>	<i>6.41%</i>			



LEGAL DEPARTMENT COMMON EXPENDITURES COMPARISON



CITY OF PORT ANGELES



2025 PRELIMINARY BUDGET

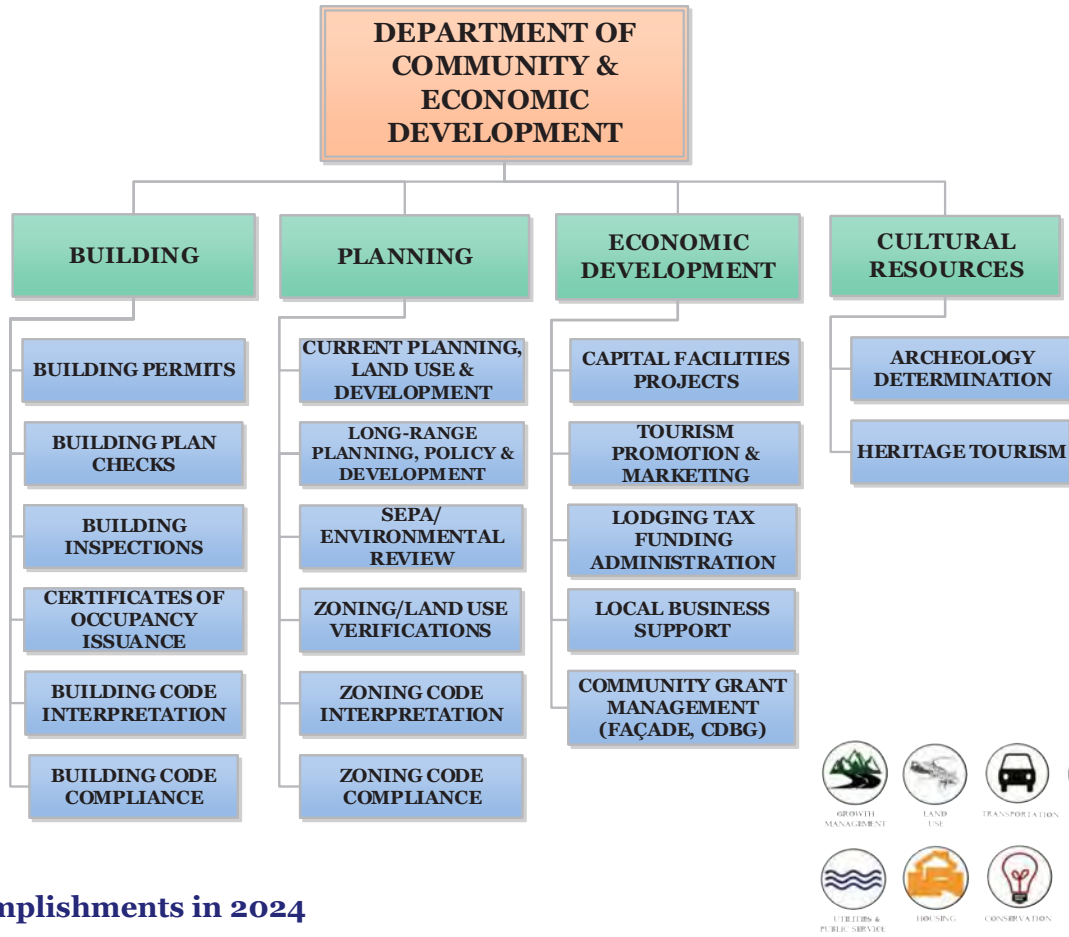


COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

*The focus of **Community and Economic Development** is to serve public interests and protect individual rights through the planned and orderly development of the lands and environs of Port Angeles.*



COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT



Major Accomplishments in 2024

Permitting Accomplishments:



Processed over 100 Planning and Zoning land use applications as of 09/03/2024.

Processed 433 building permits of various types with a total construction valuation of \$25,659,416.00 as of 09/03/2024.

- Responded to over 847 planning and permitting calls to the main phone lines.
- Assisted 1,118 customers at the CED permit counter as of 09/03/2024.
- Attended 769 Bookings to date across all CED; this included 471 Building Field Inspections, 55 Building Division Inquiries, 141 STL Inspections, 70 Land Use and Planning Inquiries, 15 Housing Inquiries, five Environmental Inquiries, and one Planning Inspection as of 09/03/2024.

Staffing Accomplishments:



Added a Building Inspector and STL Administrator Position to CED.

Added a temporary STL technician to CED to assist with the new STL process.

Short-Term Lodging Accomplishments:







Adoption of the Short-Term Lodging Ordinance #3728.

Successfully processed licenses for 164 Type II Short-Term Rentals, 28 Type I Short-Term Rentals, and five Bed and Breakfasts.




Natural Resource – Environment Accomplishments:

-  Enhanced the City Shade Street Tree Program for the second year with a Tree Distribution and Community Planting Event scheduled for 10/19/2024.
-  Successfully acted as lead agency for a \$26,500 DNR Urban Forestry Grant to improve the Front Street viewshed, created a guidance document for work in environmentally sensitive areas, and manage the Webster’s Woods urban forest.
-  Participated in regularly reoccurring Puget Sound Partnership Near Term Action Strait Ecosystem Recovery Network committee and North Olympic Lead Entity Group for Salmon Coalition meetings.
-  Participated in the North Olympic Peninsula Lead Entity for Salmon in the Lead Entity Group coordinated by Clallam County.










Grant Accomplishments:

-  Managed state and federal grants completion of Phase 1 of TR0209 Race Street Complete Street construction project in the total grant amount of \$4.1565 Million.



Lodging Tax Accomplishments:

- Managed a record-breaking \$1,735,800 Lodging Tax Budget with 28 funding recipients.
-  Assisted as a lead stakeholder in the completed Olympic Peninsula Visitor Bureau’s North Olympic Peninsula 5-year Strategic Plan and acted as lead on one of five short-term strategies.
- Provided technical assistance to the Lodging Tax Advisory Committee in annual revisions to the “Vision, Goals and Priorities for Lodging Tax Funding Programs” guidance document to ensure predictability for applicants and decision-making assistance for committee members.
- Provided training presentation for LTAX Fund potential funding applicants.

Housing Accomplishments:





-  All new 2024 housing programs have contributed to the potential development of 72 dwelling units. Many developments have qualified for more than one of the housing support programs.
-  Processed four Multifamily Tax Exemption requests, potentially resulting in 16 dwelling units.
-  Processed 18 Fee Waiver requests for 71 dwelling units.
-  Processed three NICE grant requests and four Sales and Use Tax Grant Requests, potentially resulting in 58 dwelling units.
-  Processed 13 requests for Permit-Ready-Plans; five dwelling units requesting these plans have already submitted for building permits.
-  Waived \$115,157.66 in permit fees as of 09/03/2024 potentially resulting in 71 Dwelling units.
-  Granted \$19,960.69 in NICE grants as of 09/03/2024.
-  Granted \$779,998.00 in 1590 Sales and Use Tax grants as of 09/03/2024.
-  Granted \$40,000.00 in 1406 Sales and Use Tax grants as of 09/03/2024.

Economic Development Accomplishments:

-  Provided \$20,000 in funding to the Clallam Economic Development Council to support business formation and retention.
-  Provided \$10,000 in funding to the Apex Accelerator Program to enhance small business formation and expansion.

Key Initiatives for 2025

Comprehensive Plan Periodic Update Goals:

-  Complete 2024 project tasks to ensure that the 2025 Comprehensive Plan Periodic Update process is on schedule to meet GMA requirements by the time of plan adoption in 2025.
-  Prepare a revised critical areas ordinance (Title 15 PAMC) to reflect current State standards and facilitate achieving City environmental protection goals during the 2025 Comprehensive Plan Periodic Update.
-  Continue hazard mitigation planning with Clallam County, the City of Sequim, and the City of Forks.
-  During the 2025 comprehensive plan update, initiate updates to the food truck and temporary housing codes.



Enterprise Permitting and Licensing Software Goals:



Begin designing and implementing the Enterprise Permitting and Licensing software (EPL).
Establish clear retention policies, customer use, and EPL integration with Laserfiche.



Prepare for a successful and smooth transition to EPL to implement a transparent citizen portal at the end of implementation.

Housing Goals:



Complete numerous premier affordable housing projects.
Increase housing unit production from last year.

Customer Service and Permitting Goals:

- Establish and ensure all employees track all hours for all permit reviews and recoverable costs within the City of Port Angeles.
- Provide excellent customer service experience.



Strengthening community partnerships and connections by actively participating with the following groups:

- o Lodging Tax Advisory Committee
- o Planning Commission
- o Builder's Roundtable
- o Port Angeles Association of Realtor Meetings
- o North Peninsula Builders Association Meetings
- o Housing Solutions Committee
- o Workforce Housing Taskforce
- o Port Angeles Fine Arts Center
- o Port Angeles Business Association
- o Waterfront District
- o Parking Business Improvement Area
- Supporting a thriving and inclusive Port Angeles through public engagement, training, and technical support.



COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT SERVICES

The **Department of Community & Economic Development** includes four focus areas that help analyze and facilitate development within the community. The Staff within this Department serve the community by managing the day-to-day operations of the City's Permit Counter, which is where the intake of all planning, building, and engineering permits occurs. Additionally, Staff assists the community by answering questions pertaining to development and building within the City of Port Angeles.

Planning is responsible for reviewing all current and long-range planning applications, such as Conditional Use Permits, Substantial Shoreline Development Permits, Short Plats, Subdivisions, Municipal Code Amendments, etc. It is also responsible for ensuring the City upholds the regulations of the State Environmental Protection Act (SEPA) by reviewing environmental checklists and ensuring environmentally sensitive areas are protected and any permits are obtained when development occurs within or in close proximity. Planning is the lead on City issues related to environmental challenges and issues facing the City. The annual update of the City's Comprehensive Plan, a growth management document that determines policies and regulations governing land use, transportation, park and recreation and housing, is overseen by the Planning team. Planning also provides guidance with all scales of development by providing pre-application meetings or zoning code interpretations for development.

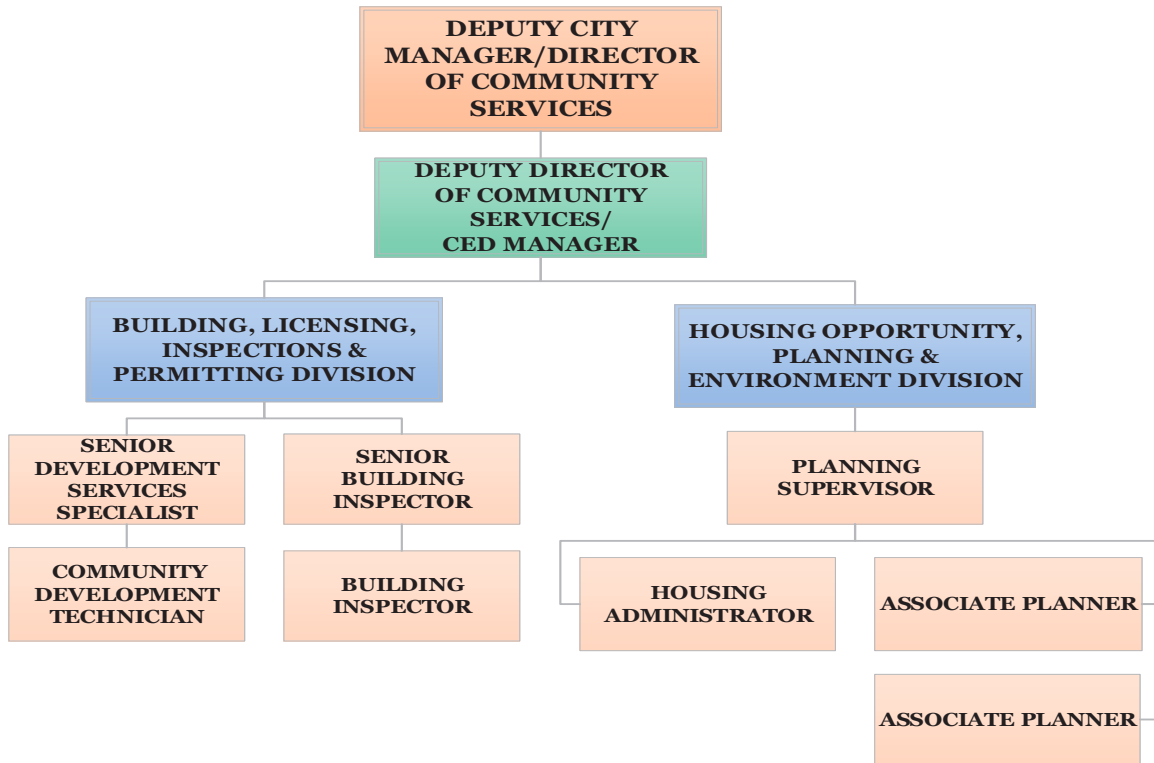
Building is responsible for reviewing all residential and commercial building permits, performing all permit plan checks and conducting all necessary building inspections

during the various stages of construction projects. This team also processes Certificates of Occupancy requests that are required with a change in business or a change in use within a building. Building documents all building permit approvals, as required by law, to ensure public health and safety. This team also provides pre-construction meetings and building code interpretations for development.

Economic Development oversees the economic development efforts of the Department, including tourism marketing, local business support, promotion and retention and lodging and tourism promotion funding. This team helps to enhance investment, employment and development opportunities within the City of Port Angeles through collaborations with State and Federal resources, the Clallam County Economic Development Council, Port of Port Angeles, Chamber of Commerce and Peninsula College. Additionally, this team takes the lead on Capital Facilities Projects that promote local economic development efforts. Lastly, Economic Development administers the City's Community Development Block Grant Program and processes building façade and event grant applications that offer financial assistance to community projects.

Cultural Resources ensures that development occurring within the community is providing adequate protection of the community's cultural resources, primarily archaeological resources. Protection and review of historic buildings and properties within the City are also part of the team's purview. This team analyzes mapping documents of the Port Angeles shoreline to assist promotion of predictable and respectful developments.





COMMUNITY & ECONOMIC DEVELOPMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	#2
						\$\$	%
Comm. & Econ. Development Director	1.00	0.00	0.00	0.00	0.00	-	N/A
Deputy Director of Community Devel.	0.00	1.00	1.00	1.00	1.00	-	0.00%
Planning Supervisor	1.00	0.00	0.00	1.00	1.00	-	0.00%
Senior Development Services Specialist	0.00	0.00	0.00	1.00	1.00	-	0.00%
Development Services Specialist	1.00	1.00	1.00	0.00	0.00	-	0.00%
Senior Planner	0.00	1.00	1.00	0.00	0.00	-	0.00%
Assistant Planner	0.00	1.00	1.00	0.00	0.00	-	0.00%
Associate Planner	1.00	0.00	0.00	1.00	1.00	-	0.00%
Senior Building Inspector	0.00	0.00	0.00	1.00	1.00	-	0.00%
Building Inspector	1.00	1.00	1.00	1.00	1.00	-	0.00%
Housing Administrator	0.00	0.00	0.00	1.00	1.00	-	0.00%
Natural Resources/ Grants Asst. Planner	0.00	0.00	0.00	1.00	1.00	-	0.00%
Permit Technician	0.00	1.00	1.00	1.00	1.00	-	0.00%
TOTAL Authorized Positions	5.00	6.00	6.00	9.00	9.00	-	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>1.00</i>	<i>0.00</i>	<i>3.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>20.00%</i>	<i>0.00%</i>	<i>50.00%</i>	<i>0.00%</i>		



COMMUNITY & ECONOMIC DEVELOPMENT REVENUES AND EXPENDITURES SUMMARY

REVENUES

The Community and Economic Development (CED) department collects revenues for building permits and fees, such as building inspection fees. This department also collects revenues from transfers by other funds for work done by staff. An example includes the administrative fee from the Lodging Tax fund to offset time spent by staff on tasks for this fund. Revenue also includes a transfer from the Affordable Housing fund to offset the Housing Administrator position. The decrease in intergovernmental revenue is attributed to a Department of Commerce grant for the Comprehensive Plan that will not occur in 2025 as well as adjustments to permit revenue collection.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	243,226	227,385	214,592	419,800	571,200	151,400	36.06%
Intergovt. Revenue	71,588	-	100,000	275,000	-	(275,000)	0.00%
Charges for Goods & Svcs.	444,919	345,262	479,945	743,400	694,500	(48,900)	-6.58%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	558	465	186	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	38,000	88,000	88,000	160,700	148,700	(12,000)	-7.47%
TOTAL REVENUE	\$ 798,291	\$ 661,112	\$ 882,723	\$ 1,598,900	\$ 1,414,400	(184,500)	-11.54%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (345,497)</i>	<i>\$ (137,179)</i>	<i>\$ 221,611</i>	<i>\$ 716,177</i>			
<i>Change from Prior Year %</i>	<i>-30.21%</i>	<i>-17.18%</i>	<i>33.52%</i>	<i>81.13%</i>			

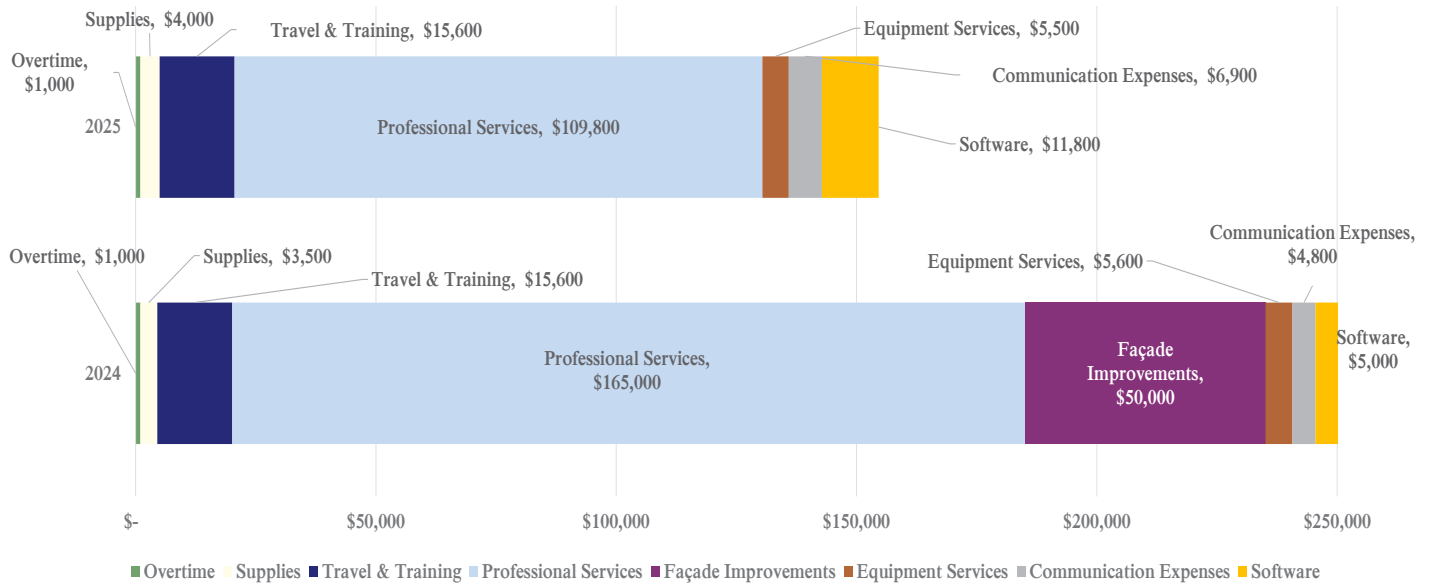
EXPENDITURES

In 2025, an increase in salaries and personnel benefits is planned for the inclusion of increased temporary capacity to assist with the implementation of the City's Enterprise Permit System as well as salary adjustments per approved collective bargaining agreements. The reduction in other services and charges is the result of reduced spending planned for the Comprehensive Plan that is not an ongoing expense in 2025. Any unused funding needed for the Comprehensive Plan in 2025 will be carried in the first budget amendment.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 489,487	\$ 441,118	\$ 577,754	\$ 815,300	\$ 1,015,300	200,000	24.53%
Personnel Benefits	198,081	183,827	216,362	313,100	330,300	17,200	5.49%
Supplies	7,379	9,677	32,570	41,900	20,400	(21,500)	-51.31%
Other Services & Charges	789,853	204,988	331,856	565,100	169,900	(395,200)	-69.93%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	277	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 1,484,800	\$ 839,887	\$ 1,158,542	\$ 1,735,400	\$ 1,535,900	(199,500)	-11.50%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 676,001</i>	<i>\$ (644,913)</i>	<i>\$ 318,655</i>	<i>\$ 576,858</i>			
<i>Change from Prior Year %</i>	<i>83.58%</i>	<i>-43.43%</i>	<i>37.94%</i>	<i>49.79%</i>			



COMMUNITY & ECONOMIC DEVELOPMENT COMMON EXPENDITURES COMPARISON



The 2024 Budget included funding in Professional Services for one-time costs for phase one of the Comprehensive Plan update, fees paid to the Hearings Examiner and Economic Development.



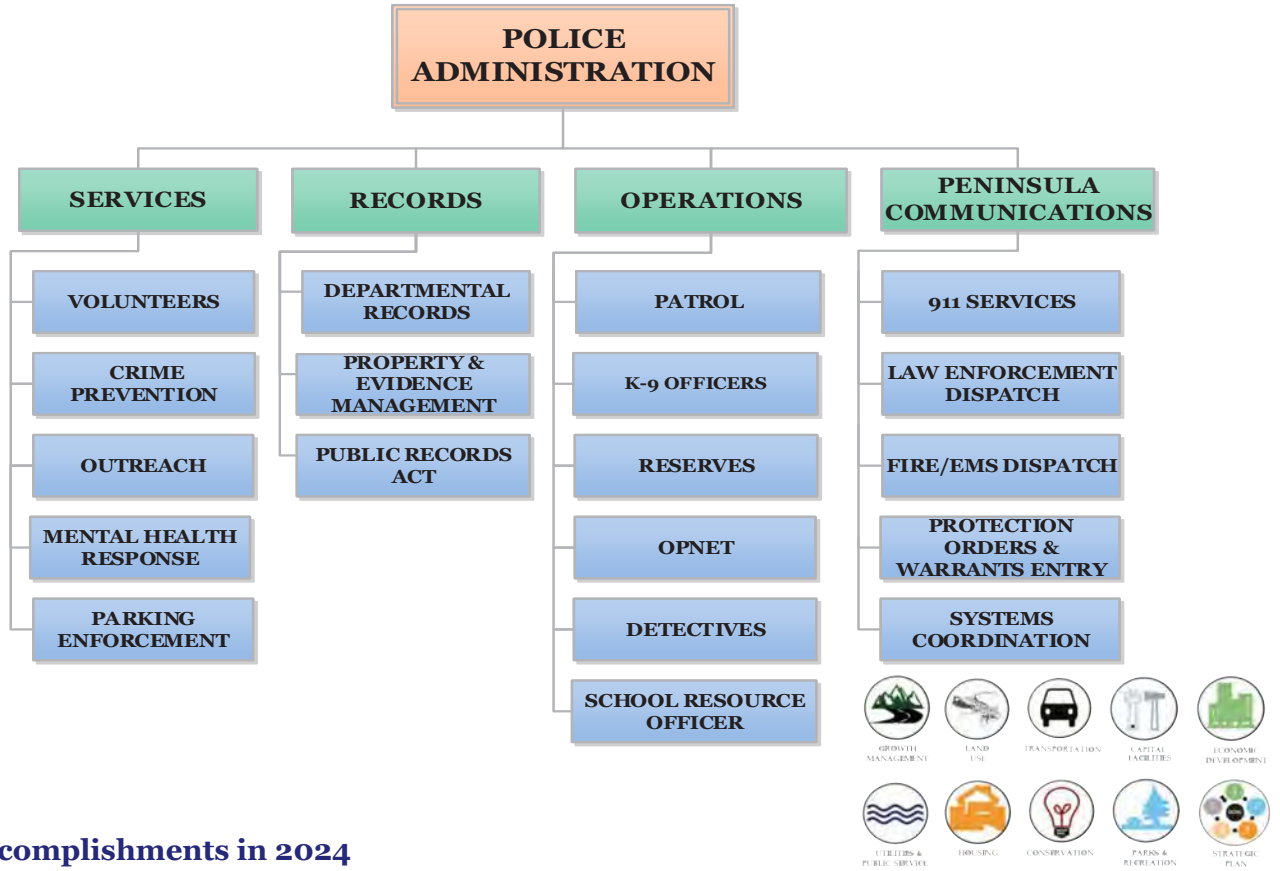
POLICE DEPARTMENT















*In partnership with the community, the **Port Angeles Police Department** recognizes its mission to serve in a compassionate, courteous, and professional manner, to promote freedom and peace of mind, pride in our neighborhoods and safety of our families.*





POLICE DEPARTMENT












Major Accomplishments in 2024

-  Refined and amended the Department 5-year strategic plan.
-  Replaced one aged Police vehicle with one 2024 Police Interceptor.
-   Worked collaboratively with Clallam County on the conceptual and detail design phase of the combined EOC and 9-1-1 Center.
-  Maintained and improved our Independent Investigative Team (IIT) in KCIRT.
-  Through our Capital Facilities Plan (CFP) continued to replace a portion of our mobile data computers and police Taser devices.
-  Through our CFP continued with our Interagency Firearms Range Improvements.
-  At the end of the 3rd Quarter of 2024 the Operations Division returned to full staffing.
-  Through the 3rd quarter of 2024 improved the staffing levels in the PenCom Division.
-  In the 3rd Quarter began the body worn camera program deployment.
-  Obtained additional grant funding for body worn cameras.
-  Obtained grant funding and replaced the Police Department unmanned aerial vehicle (UAV) with two modern UAV devices.



- Obtained grant funding and during the 2nd Quarter purchased two automated license plate reader systems.
-  Obtained grant funding and during the 2nd Quarter initiated an Outreach Patrol Officer assignment.
-  At the end of the 3rd Quarter established through agreements and training formal membership in the Clallam-Jefferson tactical response team- the Crisis Response Team (CRT).

Key Initiatives for 2025

-  Full operation and deployment of body worn cameras by the end of the 1st Quarter of 2025.
 - Full operation and deployment of the automated license plate readers by the end of the 1st Quarter.
-  Maintain full Operations staffing and improve PenCom staffing.
-  Maintain and improve our IIT capability.
-  Secure additional Legislative and /or grant funding for additional staffing and for new mandates.
-  Complete the detailed design and schedule the construction for the combined EOC/9-1-1 Center.
-  Secure additional grant funding for the EOC/9-1-1 Center.
 - Improve employee wellness and retention.
-  Through the CFP continue Interagency Range improvements and Taser/mobile data computer replacements.
-  Through grant funding replace one PAPD K-9 and expand to three PAPD K-9 teams by the end of the 2nd Quarter.
-  Through the CFP replace 2 aged police vehicles with 2025 Police Interceptors.

POLICE DEPARTMENT SERVICES

The Administration Division is comprised of the Police Chief, Deputy Chief, Operations Sergeant, Code Enforcement Officers (one full time and one part time), and Administrative Supervisor (shared with PenCom). The division is responsible for strategic planning and research, program development, training, recruitment, and crime analysis. Budget preparation and management, once a task confined primarily to this division is a responsibility shared by supervisors and department members with program responsibility. The Deputy Chief serves as the operations commander for all the sworn officers. The Operations Sergeant serves as the Department training manager and supervises the Code Enforcement Officers and the Police Volunteers.

The Investigations Division includes two Sergeants, one Corporal, and three detectives. One sergeant is assigned to OPNET, the multi-agency drug task force. In addition, the School Resource Officer is assigned to this division. The Detective Division is responsible for most felony investigations.

The Patrol Division is comprised of two 11 officer squads for a total of 22 officers (the Red Team and the Purple Team). There are 17 Patrol Officers, 3 Corporals, and 2 Sergeants. Each squad has a K-9 team. The Patrol Division work 11-hour shifts with 4 days on duty followed by 4 days off duty. Officers rotate every six months from a day shift to a night shift. In addition, a uniformed School Resource Officer (assigned to the Detective Division), a uniformed Downtown Resource Officer, and a uniformed Operations Sergeant (assigned to the Administration division) support Patrol's regular activities.

Patrol service includes all of the traditional duties while allowing officers the opportunity to serve in many specialty assignments. Specialty assignments include K-9 handler, Field Training Officer, Hostage Negotiation Officer, and Downtown Resource Officer, to name a few.



The Volunteer Division has become a key provider of auxiliary police services offered to the citizens of Port Angeles. Reserve Police Officers have been a part of PAPD since the early 1970s. The availability of Reserve Police Officers depends upon having interested and trained personnel. Police Reserve Officers are trained, commissioned and uniformed volunteer police officers. They assist and back up patrol officers and are required to meet all the WA standards for police reserve officer training and certification. They wear the same uniform and are equipped in the same manner as our patrol officers. They are typically assigned to work patrol shifts with a field training officer and are supervised by a Patrol Sergeant.

The Police Volunteer Program began in 1997 with a small group of citizens performing only limited services. In 1998, the program gained momentum and now provides a range of “community policing” and support services to the Department and community. Since 1998 our Police Volunteers have contributed over 18,000 hours and provided a wide variety of services. The non-uniformed, non-commissioned Police Volunteers provide services including: clerical work, vacation house checks, home security surveys, special parking enforcement, Radar Speed Watch, public safety presentations, crime victim assistance and distribution of public notices. The Police

Volunteers wear a uniform unique to their membership. They are equipped with a Volunteer patrol vehicle, phones and radios, Several local businesses and student programs at the Port Angeles High School contributed to supply the volunteers with a portable radar utility trailer used to conduct Radar Speed Watches in local problem areas. Post COVID the Police Department has a greatly reduced number of Police Volunteers.

The Records Division is responsible for the maintenance, retention, and dissemination of law enforcement records; evidence and found property storage, processing, and disposal; production of department reports; crime statistics; and other support services provided to the City Attorney and county prosecutor’s offices. Records staff also provide a variety of services to citizens such as fingerprinting, criminal history searches, parking ticket processing, and response to public records requests.

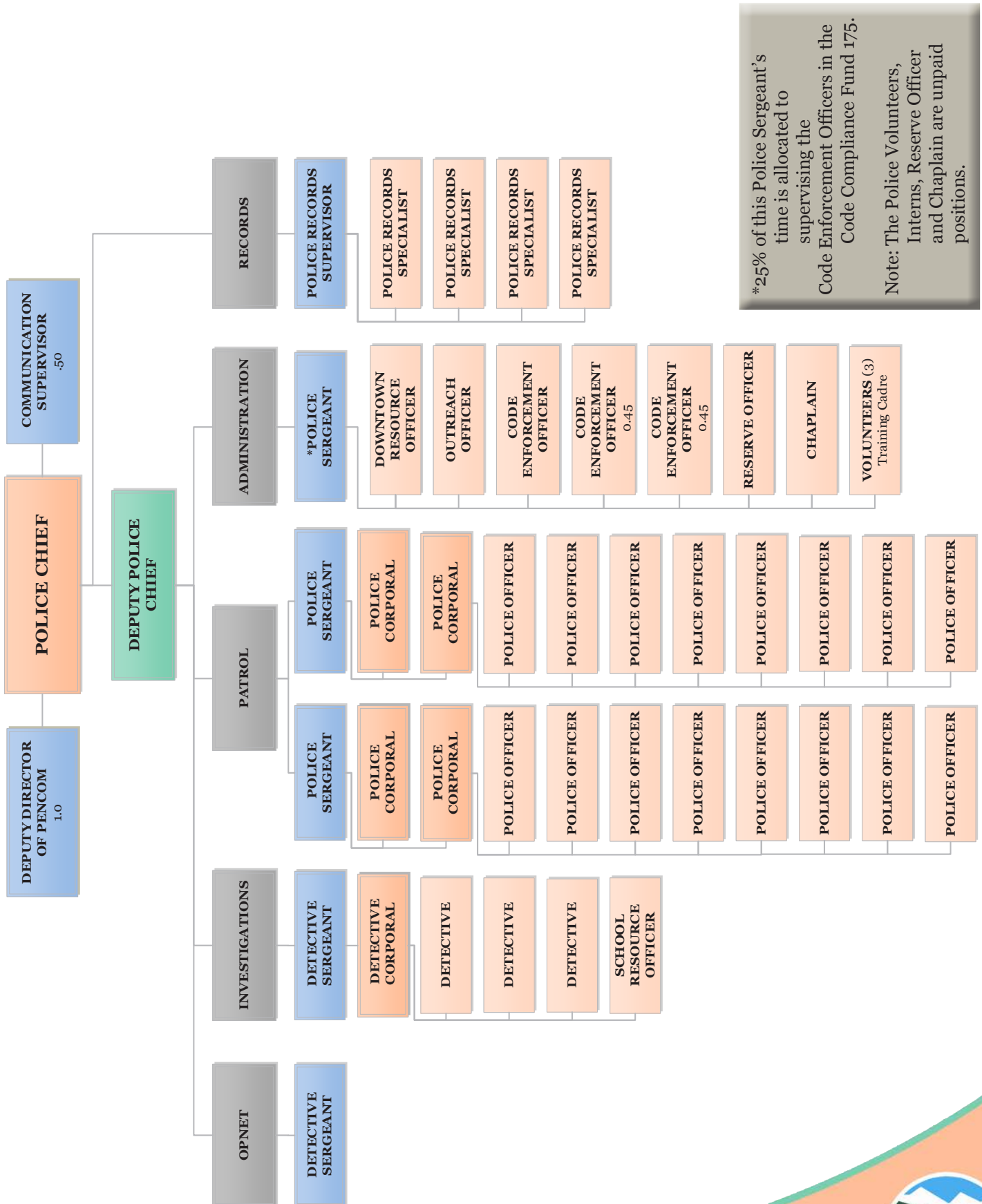
One member of the Records staff is assigned full time to Property and Evidence to support the commissioned officers of the Police Department and the citizens of Port Angeles with their property/evidence needs.

The Facilities Maintenance Division includes revenues and expenditures primarily related to maintenance and operation of the Firearms Range.

POLICE DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		\$\$	%
Police Chief	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Deputy Chief	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Police Sergeant	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Police Officer	20.00	20.00	20.00	20.00	20.00	0.00	0.00%
Downtown Resource Officer	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Corporal	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Records Specialist	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Code Enforcement Officer	0.90	0.00	0.00	0.00	0.00	0.00	N/A
Communication Supervisor	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
TOTAL Authorized Positions	38.40	37.50	37.50	38.50	38.50	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>(0.90)</i>	<i>0.00</i>	<i>1.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>-2.34%</i>	<i>0.00%</i>	<i>2.67%</i>	<i>0.00%</i>		





*25% of this Police Sergeant's time is allocated to supervising the Code Enforcement Officers in the Code Compliance Fund 175.
 Note: The Police Volunteers, Interns, Reserve Officer and Chaplain are unpaid positions.



POLICE DEPARTMENT REVENUES & EXPENDITURES SUMMARY

REVENUES

Revenues within the Police Department include criminal justice sales tax, grant revenue and fines and penalties. It is not uncommon for revenues in this department to fluctuate slightly due to changes in grant revenue expected. Increased miscellaneous revenue resulted from the use of Opioid Settlement funds to offset Code Enforcement and Downtown Resource efforts.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ 435,711	\$ 455,469	\$ 465,323	\$ 431,300	\$ 458,700	27,400	6.35%
Licenses & Permits	101,608	102,406	100,289	113,500	116,400	2,900	2.56%
Intergovt. Revenue	580,105	421,061	879,419	666,500	341,400	(325,100)	-48.78%
Charges for Goods & Svcs.	19,515	19,793	22,777	116,800	22,300	(94,500)	-80.91%
Fines & Penalties	695	596	1,435	1,500	1,500	-	0.00%
Miscellaneous Revenue	10,689	4,789	29,301	12,000	384,600	372,600	3105.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 1,148,323	\$ 1,004,114	\$ 1,498,544	\$ 1,341,600	\$1,324,900	(16,700)	-1.24%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 207,081</i>	<i>\$ (144,209)</i>	<i>\$ 494,430</i>	<i>\$ (156,944)</i>			
<i>Change from Prior Year %</i>	<i>22.00%</i>	<i>-12.56%</i>	<i>49.24%</i>	<i>-10.47%</i>			

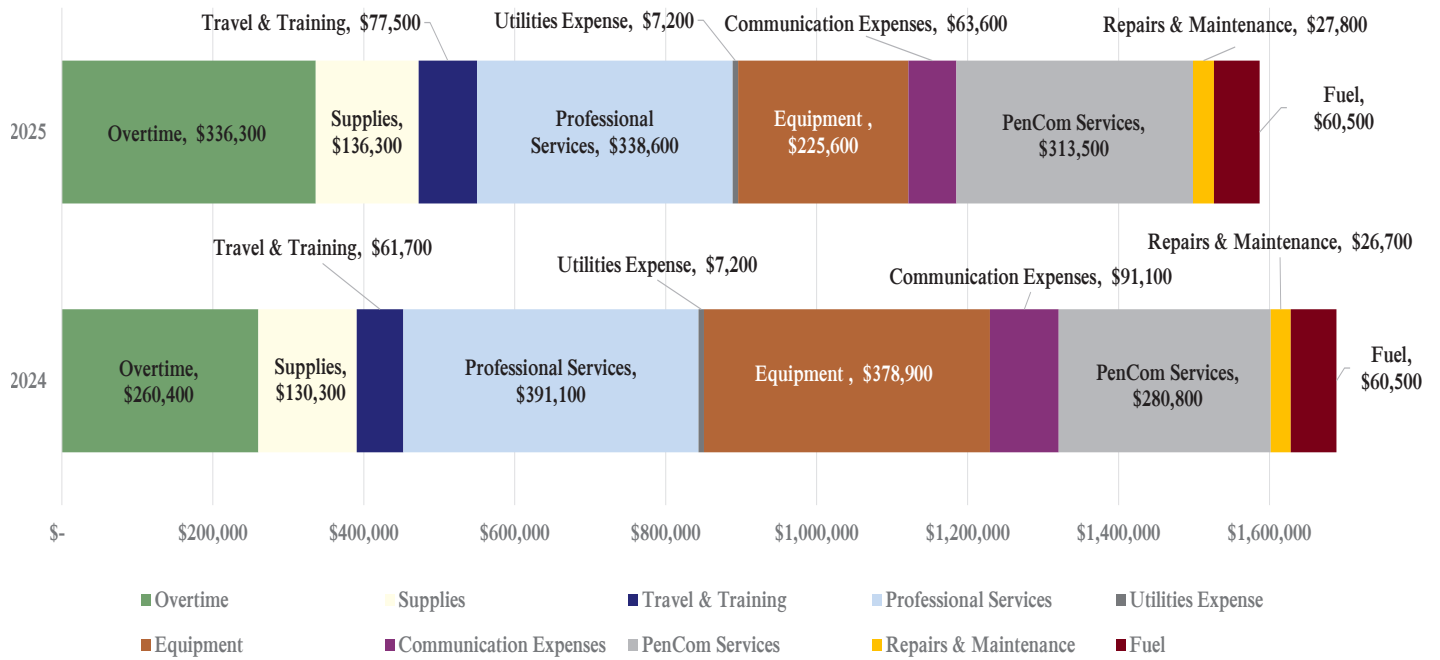
EXPENDITURES

Increases in salaries and personnel costs are due to planned cost of living adjustments in 2025 as well as planned capacity to backfill expected retirements in the Police Department in 2025. The decrease to other services and charges is the result of a grant to the City's partner for the REdisCOVERY program that was previously passed through from the City. In 2025, this grant will be directly distributed for this program. Increases are also planned for the replacement of one of the City's K9 Officers in 2025 due to the planned retirement of K9 Bogey.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 3,714,550	\$ 3,957,539	\$ 4,159,293	\$ 4,228,300	\$ 4,467,900	239,600	5.67%
Personnel Benefits	1,310,206	1,419,054	1,472,960	1,565,700	1,626,300	60,600	3.87%
Supplies	161,020	298,535	268,092	243,900	215,400	(28,500)	-11.69%
Other Services & Charges	1,112,450	1,081,517	1,441,816	1,364,700	1,132,600	(232,100)	-17.01%
Intergovmt/Interfund Svcs	59,400	164,670	291,944	342,400	345,800	3,400	0.99%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 6,357,626	\$ 6,921,315	\$ 7,634,105	\$ 7,745,000	\$7,788,000	43,000	0.56%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 109,309</i>	<i>\$ 563,689</i>	<i>\$ 712,790</i>	<i>\$ 110,895</i>			
<i>Change from Prior Year %</i>	<i>1.75%</i>	<i>8.87%</i>	<i>10.30%</i>	<i>1.45%</i>			



POLICE DEPARTMENT COMMON EXPENDITURES COMPARISON



CITY OF PORT ANGELES



2025 PRELIMINARY BUDGET



FIRE DEPARTMENT

*It is the purpose of the **Port Angeles Fire Department** to improve the quality of life for the citizens and visitors of the City while providing a broad range of services designed to save lives and property.*








FIRE DEPARTMENT



Major Accomplishments in 2024

Promotions:

-  Promoted Assistant Chief Joel McKeen to Deputy Chief/Fire Marshal.
-  Promoted Captain Tyler Gage to Division Chief of EMS/Training/Safety.
-  Promoted Lieutenant Dan Montana to Captain.
-  Promoted Paramedic Ryan Gonzales to Lieutenant.
-  Promoted Firefighter Bruce Symonds to Lieutenant.




Retirements:

- Celebrated the 30-year career of Fire Marshal Mike Sanders, who retired in 2024.
- Celebrated the 30-year career of Captain Kelly Ziegler, who retired in 2024.

Program Initiatives:

-  Received approval from the Washington State Department of Health to operate a Pilot Program expanding the scope of paramedic practice to include field administration of Buprenorphine for overdose victims experiencing acute opioid withdrawal post-resuscitation.
-  Implemented a Post Overdose Response Unit staffed with Community Paramedics.

Education and Certifications:






-  Celebrated the successful graduation of two paramedics from the Washington State Fire Academy.
-  Deputy Chief Joel McKeen obtained International Code Council (ICC) Inspector I and II certifications.
-  Successfully graduated seven paramedic students from NMETC Paramedic Training Institute and enrolled two more into the program.
 - Graduated three probationary employees from their probationary period.










Volunteer Program:

-  Successfully added nine new volunteers to the Port Angeles Fire Department volunteer program.

Grants and Funding:

-  Received a \$20,000 grant from the Washington State L&I Firefighter Injury and Illness Reduction (FIIRE) Program for station risk reduction.
-  Secured a \$7,500 grant from Marathon Petroleum for firefighting nozzle upgrades.
-  Awarded a \$234,000 grant from the Association of Washington Cities to expand the Lead Fire Alternative Response Team program.
-  Secured a \$350,000 grant from the University of Washington and the Co-Responder Outreach Alliance to expand the Co-Response program for field administration of Medications for Substance Use Disorder.
-  Received a \$351,871.24 Behavioral Health fund grant from Clallam County Health and Human Services to support the Community Paramedic Program.

Operational Achievements:


-  Established a Shared Duty Chief rotation with Clallam County Fire District #2.
-  Formalized an Automatic Mutual Aid Agreement with Clallam County Fire Districts #2 and #3 for residential and commercial structure fire responses.
-  Activated the Emergency Operations Center (EOC) to manage a city-wide response to an extreme weather event in January 2024.
-  Received council approval to add a full-time Fire Prevention Specialist position to implement a Fire and Life Safety Inspection program.
-  Received approval to implement a Day Car Medic Unit to enhance response capabilities during peak call times.
-  Established a Memorandum of Understanding (MOU) with the US Coast Guard, enabling Coast Guard Swimmers to ride with the Port Angeles Fire Department to enhance their Emergency Medical skills and experience.
-  Hosted key training opportunities, including:
 - o Confined Space Rescue
 - o Health and Medical Safety Officer
 - o Strategies and Tactics for Initial Company Officers

Key Initiatives for 2025

Operational and Strategic Partnerships:

-  Continue to strengthen relationships with neighboring fire districts and explore opportunities to improve operational efficiencies for enhanced fire and life safety responses.

Community Emergency Response Teams (CERT):

-  Establish and implement CERT teams throughout the City of Port Angeles by the end of 2025 to improve community preparedness.

Mentorship and Professional Development:

-  Expand the Fire Department Mentoring Program to promote professional development and succession planning.

Volunteer Recruitment:

- Enhance service delivery by adding eight new members to the Port Angeles Volunteer Program by the end of 2025.

Emergency Operations Training:

-  Establish an annual Emergency Operations Center (EOC) training schedule for city leadership by the end of Q1 2025.

Grant Funding:

-  Pursue grant funding to add additional firefighters to the Port Angeles Fire Department to meet growing service demands.



Fire and Life Safety Inspection Program:



Launch an Annual Fire and Life Safety Inspection Program to ensure ongoing compliance with safety regulations.

Fire and Arson Investigator Academy:



Host a Fire and Arson Investigator Academy to enhance investigative skills and fire prevention efforts on the Olympic Peninsula.

FIRE DEPARTMENT SERVICES

The Administration Division sets department policy, oversees each of the department's operating divisions, conducts planning and research activities, develops programs, manages public relations and public information requests, conducts recruitments, directs City emergency management functions, and develops and manages departmental budgets.

The Suppression Division responds to all types of emergency calls, stabilizes and transports patients to medical facilities and protects life and property from fires and other hazards. Personnel from this division are involved in extensive ongoing training and also assist with fire and life safety inspections for local businesses.

The Volunteer Division manages the volunteer firefighter pool that is shared with Clallam County Fire District #2. The division actively recruits, interviews, tests, selects and trains citizens who are interested in volunteering for their community. Volunteers are trained to become an integral part of the department.

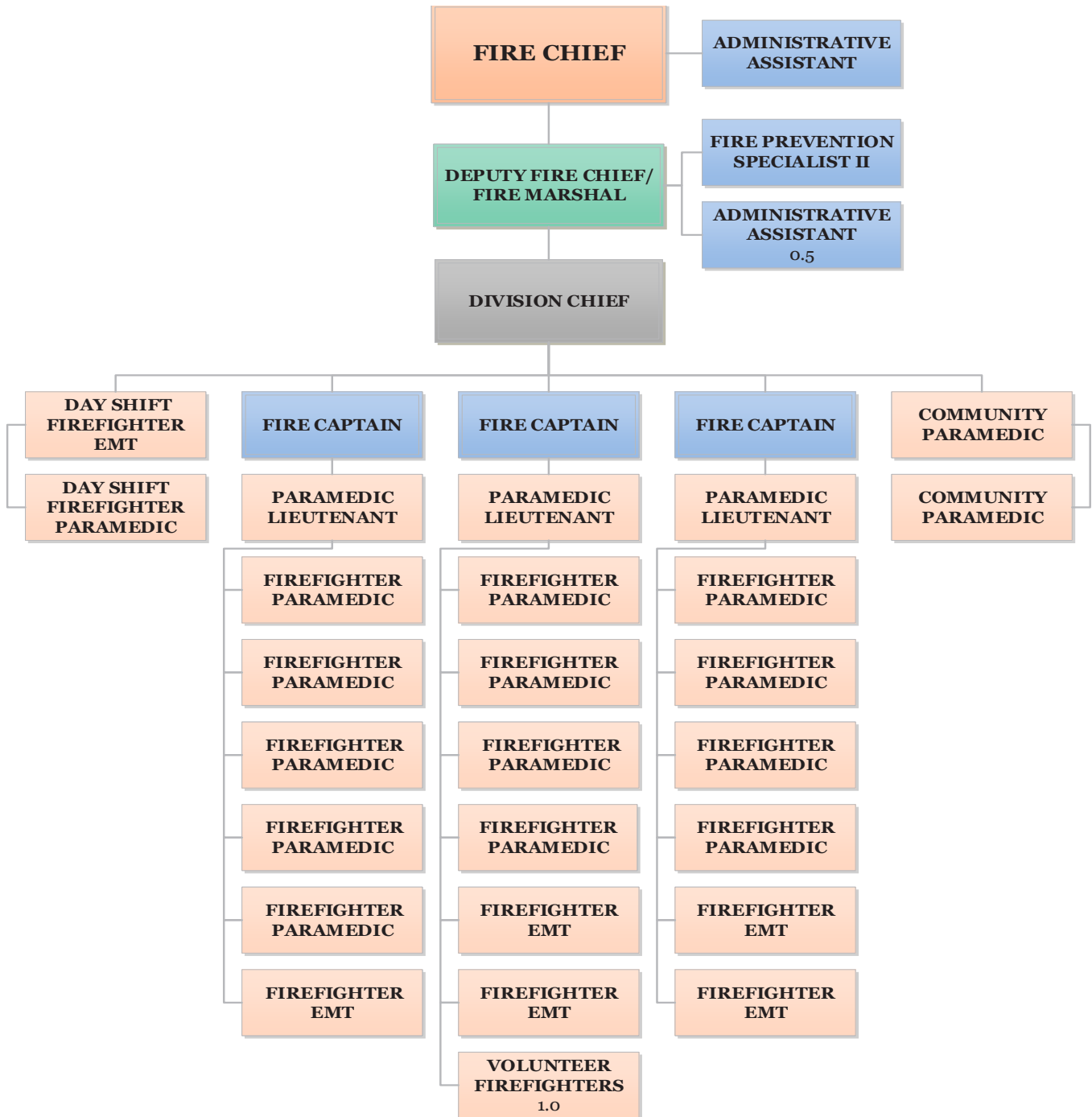
The Special Operations Division is responsible for providing training and support for those personnel who actively participate in the Clallam County Technical Rescue Team. This team provides technical rescue capability for trench rescue, confined space rescue, rope rescue and white water rescue.

The Fire Prevention Division works to prevent and reduce the impact of a variety of emergencies by providing fire and life safety services to the public. Firefighters carry out regular fire and life safety inspections in all existing commercial occupancies within the City. This division works with developers and contractors to maximize life safety through the building design and construction process. The prevention division is also responsible for investigating all fires and for coordinating public education activities.

The Training Division provides career and volunteer fire department personnel with the training necessary to competently, effectively, efficiently and safely respond to a broad range of emergencies. The Training Division is also responsible for vehicle and facility maintenance.

The Emergency Management Division is responsible for maintaining the City Comprehensive Emergency Management Plan (CEMP) and ensuring that all City Departments are familiar with the plan. This division will set up and start staffing the City Emergency Operations Center in response to a large scale emergency event. This division also works with FEMA and various City departments to coordinate aid following large scale events.





There are 10 Volunteer Firefighters currently employed by the City. These Volunteers are called in on an as-needed basis. The equivalent of one position is included in the budget for these instances. Community Paramedic FTE's are not allocated between the General Fund and the Medic 1 fund. Rather than are funded from grants tracked in the Medic 1 fund, but are shown here to demonstrate the complete Fire Department staffing.



FIRE DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Fire Chief	0.35	0.35	0.35	0.35	0.35	0.00	0.00%
Division Chief	0.00	0.00	0.00	0.35	0.35	0.00	0.00%
Assistant Chief of Operations	0.35	0.35	0.35	0.00	0.00	0.00	N/A
Deputy Chief/Fire Marshal	0.00	0.00	0.00	0.60	0.60	0.00	0.00%
Fire Marshal	0.60	0.60	0.60	0.00	0.00	0.00	N/A
Fire Captain	1.05	1.05	1.05	1.05	1.05	0.00	0.00%
Administrative Assistant	0.35	0.35	0.35	0.68	0.68	0.00	0.00%
Fire Prevention Specialist II	0.00	0.00	0.00	0.75	0.75	0.00	0.00%
Lieutenant - FF/EMT	1.05	1.05	1.05	1.05	1.05	0.00	0.00%
Firefighters - EMT	5.25	5.25	5.25	5.60	5.60	0.00	0.00%
Firefighters - Paramedic	1.05	1.05	1.05	1.40	1.40	0.00	0.00%
TOTAL Authorized Positions	10.05	10.05	10.05	11.83	11.83	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>1.78</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>17.71%</i>	<i>17.71%</i>		

Fire Department personnel are split 35% in the General Fund and 65% in the Medic 1 utility based on hours worked for each fund. The personnel shown above are reflective of this allocation.



FIRE DEPARTMENT REVENUES & EXPENDITURES SUMMARY

REVENUES

Fire Department revenues are received as an allocation of services rendered, or charges for services to other funds/ departments as well as permit revenue and a fire insurance premium collected to offset insurance costs for retirees. The increase for Charges & Services is anticipated from Fire Inspection Fees.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	29,630	42,795	43,913	39,400	45,800	6,400	16.24%
Charges for Goods & Svcs.	39,240	44,394	41,737	192,900	262,700	69,800	36.18%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	2,896	12,002	-	600	600	-	0.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 71,766	\$ 99,191	\$ 85,650	\$ 232,900	\$ 309,100	76,200	32.72%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 4,337</i>	<i>\$ 27,425</i>	<i>\$ (13,541)</i>	<i>\$ 147,250</i>			
<i>Change from Prior Year %</i>	<i>6.43%</i>	<i>38.21%</i>	<i>-13.65%</i>	<i>171.92%</i>			

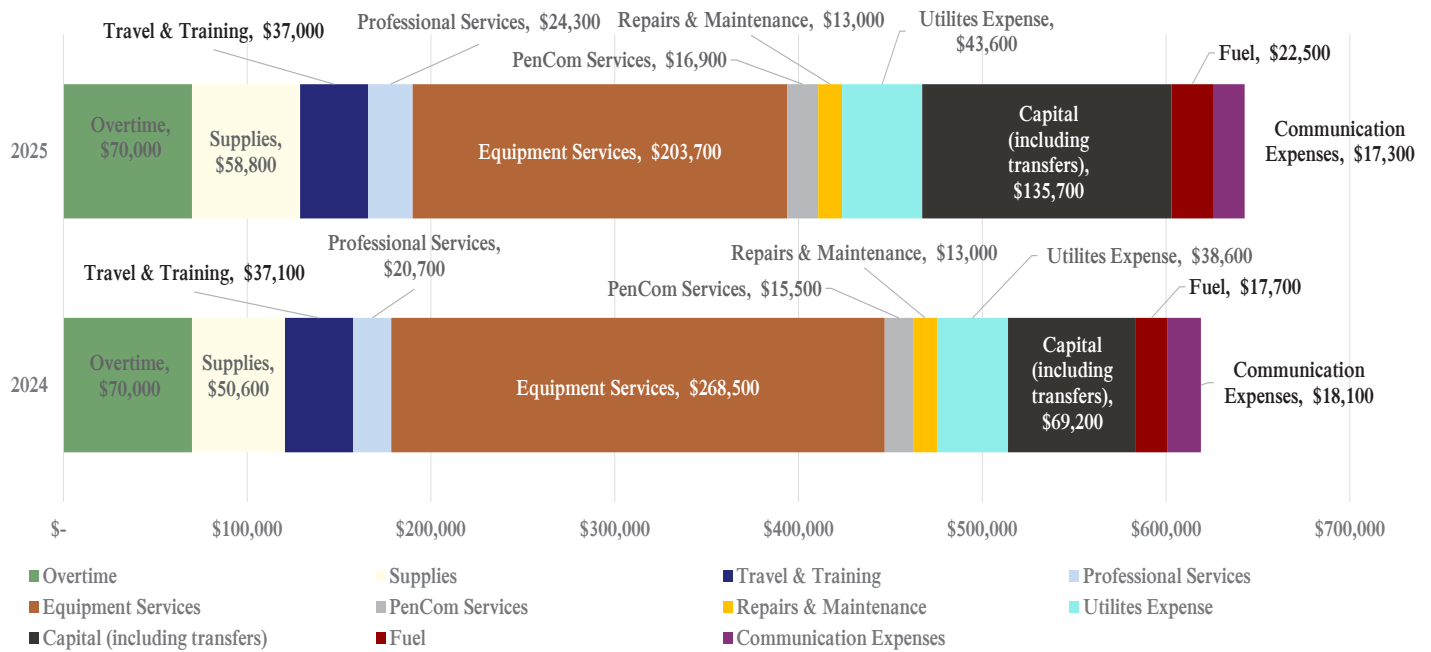
EXPENDITURES

Planned increases in salaries and wages are the result of collective bargaining agreements approved in 2024. In addition, increases in interfund services resulted from changes to capital projects as compared to 2024 as outlined in the Capital Facilities Plan and additional costs in the other services and charges category are due to increased charges for the use of the Countywide radio network.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,090,189	\$ 1,104,553	\$ 1,128,181	\$ 1,246,500	\$ 1,407,500	161,000	12.92%
Personnel Benefits	424,026	394,650	437,604	418,000	478,200	60,200	14.40%
Supplies	74,112	95,782	105,021	119,700	89,900	(29,800)	-24.90%
Other Services & Charges	308,294	446,268	447,575	437,700	490,600	52,900	12.09%
Intergovmt/Interfund Svcs	435,700	323,500	352,200	334,700	401,200	66,500	19.87%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	12,579	-	1,841	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,344,900	\$ 2,364,753	\$ 2,472,422	\$ 2,556,600	\$ 2,867,400	310,800	12.16%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (368,605)</i>	<i>\$ 19,853</i>	<i>\$ 107,669</i>	<i>\$ 84,178</i>			
<i>Change from Prior Year %</i>	<i>-13.58%</i>	<i>0.85%</i>	<i>4.55%</i>	<i>3.40%</i>			



FIRE DEPARTMENT COMMON EXPENDITURES COMPARISON

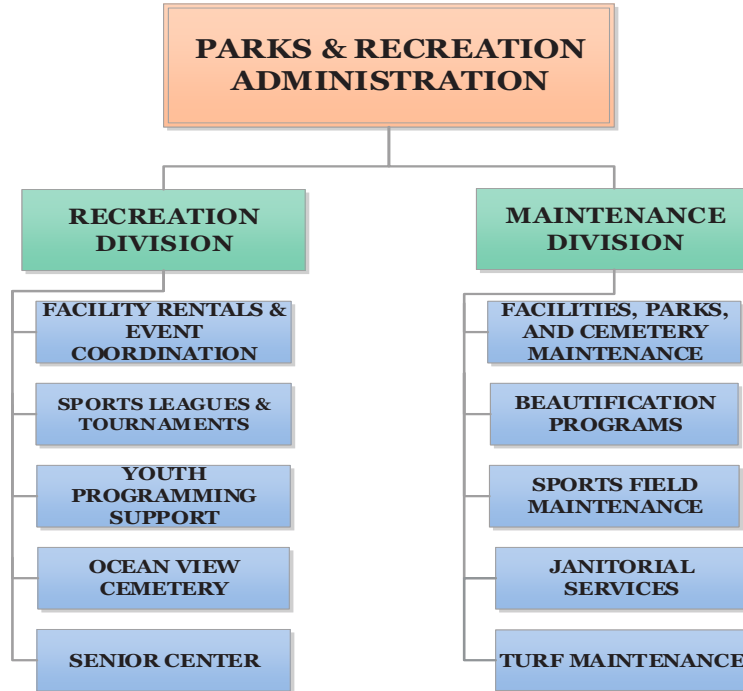


PARKS & RECREATION DEPARTMENT

*It is the continuing mission of the **Port Angeles Parks & Recreation Department** to develop and maintain exemplary parks and recreational facilities while providing programs that effectively enrich the quality of life for all citizens.*







PARKS & RECREATION DEPARTMENT



















Major Accomplishments in 2025

- Fixed asphalt and resurfaced the six Elks Pickleball Courts which sparked interest two years ago when the City received a large donation from a local citizen.
- After signing a software agreement with CemSites, the City has been working with the company on the installation of a new Cemetery Software program at Ocean View Cemetery.
- Worked closely with the Dream Playground Foundation on fundraising, design, and construction of the Generation III playground.
- Extended three Facility Use Agreements for the Clallam County Mineral & Gem Association, the Farmer's Market, and our local Community Garden.
- Worked with TRANE Technologies, Inc. on the installation of a new HVAC system and solar at the Port Angeles Senior Center. The battery storage portion of the project will take place Q1 of 2025.
- Worked with TRANE Technologies on grant opportunities and designs of future HVAC replacement and solar for the Port Angeles Fire Hall, City Hall, and Vern Burton Community Center.
- Worked with stakeholders, FEMA, and the community on the future replacement of the Ediz Hook Boat Launch and Docks.
- Worked with FEMA and Public Works on the future repairs of the Olympic Discovery Trail after severe damage during a winter storm occurred during the last winter storms.



-  Worked with an abatement company on the removal of the rest of the asbestos on Locomotive #4 on Lauridsen Blvd. Also, continued to work with multiple partnerships on the refurbishment of #4 with the “Restore the #4” campaign.
-  Extend our Interlocal Agreement with the Lower Elwha Clallam Tribe, Peninsula College, Port Angeles School District for another five years.
-  Worked with community partners on establishing a “Camp Host” spot at Erickson Playfield.
-  Continued to work on a Commerce State Grant on the replacement of the scoreboard at Civic Field.
-  Completed the Volunteer Field Turf project at Volunteer Field.
-  Worked with Public Works on the repairs of the City Pier Backflow and Fire Suppression.
-  Extend the CCAP 1-year agreement to a 5 year contract for the meal programs they provide the citizens at the Port Angeles Senior Center.
-  Assisted the Wilder Baseball Club on a successful State Tournament.
-  Assisted Public Works on a project at Shane Park to help keep the stormwater off of the playground.
-  Held 4th Annual Day of Play to showcase our community partners.

Key Initiatives for 2025

-  Continue to work with CemSites on the installation of a new Cemetery Software program at Ocean View Cemetery.
-   Continue to work with the Dream Playground Foundation on completing post build projects that still need to be completed.
-   Work with the Lincoln Park BMX Track on renewing their Facility Use Agreement at Lincoln Park for an additional 5 years.
-   Work with TRANE Technologies, Inc. on finishing the installation of the battery storage project at the Port Angeles Senior Center.
-   Continue to work with TRANE Technologies on grant opportunities and designs of future HVAC replacement and solar for the Port Angeles Fire Hall, City Hall, and Vern Burton Community Center.
-   Continue to work with stakeholders, FEMA, and the community on the future replacement of the Ediz Hook Boat Launch and Docks.
-  Continue to work with FEMA and Public Works on the future repairs of the Olympic Discovery Trail after severe damage during a winter storm occurred during the last winter storms.
-  Continued to work with multiple partnerships on the refurbishment of #4 with the “Restore the #4” campaign.
-   Continued to work on the replacement of the scoreboard and seating project at Civic Field.
 - Remove unrepairable and unsafe Tennis Courts at Shane Park.
-  Work with Public Works on the replacement of the Ediz Hook restrooms.





Work with North Olympic Softball & Baseball on hosting a State Tournament on various fields throughout the community.

- Continue to look for grants and funding to resurface the tennis courts at Erickson Playfield and Hazel Porter Keil Park.



Do upgrades to the inside of the “Campfire Clubhouse” at Webster Park.



Start our Bleacher replacement program at Shane Park.

PARKS & RECREATION DEPARTMENT SERVICES

The **Administration Division** provides management of parks facilities and recreation services, administers strategic policy planning, budget planning, preparation, and monitoring. In addition, conducts strategic and long-range planning for parks and recreation, development of the parks master plan and facility design, land acquisition, capital facility planning, grant preparation, and staff support to the Parks, Recreation and Beautification Commission.

Parks Maintenance is responsible for grounds and structural maintenance of 23 parks including a municipal cemetery and a community center totaling nearly 270 acres. In addition, this division maintains the grounds and facility maintenance of the Fine Arts Center, Marine Lab, Carnegie Library, City Hall, Vern Burton Community Center, Civic Field, City Pier, The Gateway, Senior Community Center, and Ocean View Cemetery. They also maintain public restrooms, playgrounds, pickleball courts, baseball/softball fields, over 8.5 miles of trails and over 60,000 square feet of indoor recreation space along with support of various public events.

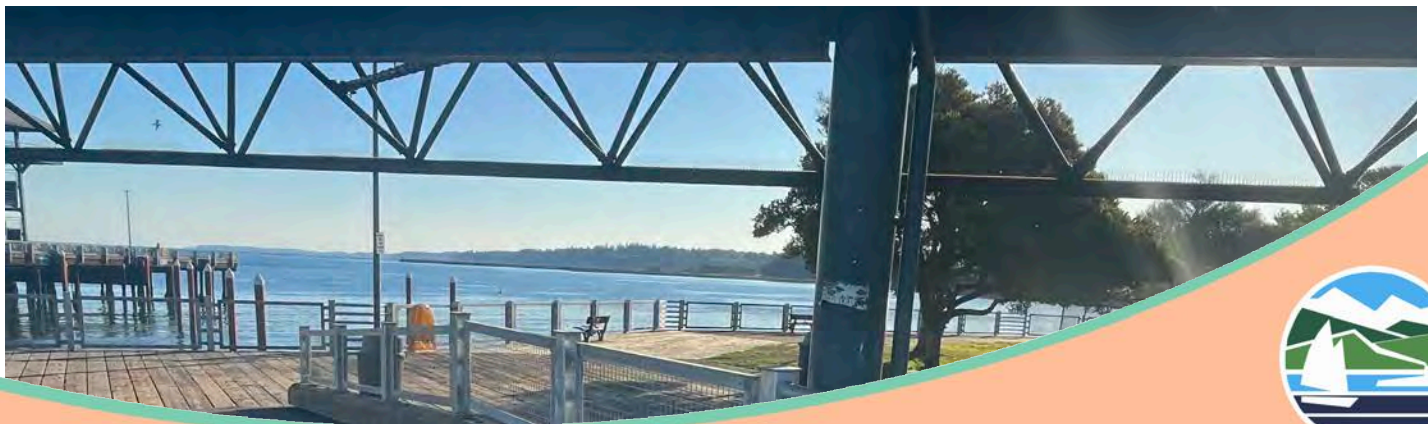
The **Recreation Division** provides year-round recreation programs and activities for youth, adults, families, and senior citizens with a balance of recreation facilities and programs that meet the needs of diverse age groups, abilities, and interests. Plan and coordinate special events for local residents as well as attract visitors to enhance the local economy. Operate the Vern Burton

Community Center and schedule the use of all city parks and facilities.

The **Facilities Division** is responsible for the facility maintenance of the Fine Art Center, Senior Center, Marine Lab, Vern Burton Community Center, City Hall, Police Department, Carnegie Library, and other City owned Facilities. Facility maintenance includes janitorial, HVAC systems, plumbing, carpentry, roofing, painting, masonry, minor electrical, and completion of yearly inspections.

The **Port Angeles Senior and Community Center** is a multipurpose Senior Center that offers recreation, education, social interaction and services to people 45 years old and above. The PASCC mission is to promote the physical, emotional, and economic well being of older adults and to encourage their participation in all aspects of community life.

The land for **Ocean View Cemetery** was acquired from the Federal Government in early 1890s. A resolution was passed by the City Council requesting a patent conveying title to said lands to the city. It was signed on June 24, 1895, by President Grover Cleveland’s secretary. In 1895, the 54-acre cemetery was ready for business. With spectacular views of the Strait of Juan De Fuca, Victoria, and Mount Baker, this old cemetery provides a detailed look at the social, ethnic, cultural and economic style of the past.



PARKS & RECREATION DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Administrative Specialist II	1.00	0.00	0.00	1.00	1.00	0.00	100.00%
Administrative Specialist I	0.00	1.00	1.00	0.00	0.00	0.00	-100.00%
Administrative Support & Scheduler Asst	0.00	0.50	0.50	0.00	0.00	0.00	N/A
Senior Center Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Parks Leadworker	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Parks Operations Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Facilities Operations Specialist	2.00	2.00	2.00	1.00	1.00	0.00	0.00%
Parks Caretaker II	5.00	5.00	5.00	3.00	3.00	0.00	0.00%
Parks Caretaker I	1.00	1.00	1.00	3.00	3.00	0.00	0.00%
Cemetery Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Custodian	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Facility Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Parks & Recreation Manager	0.00	0.00	0.00	1.00	1.00	0.00	100.00%
Parks & Rec. Project Coordinator	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Temporary/Part Time	7.30	6.80	6.80	7.30	7.30	0.00	0.00%
TOTAL Authorized Positions	25.30	25.30	25.30	25.30	25.30	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

Significant Changes: Changes in the Parks and Recreation department are the result of shifting duties between multiple positions. There was no resulting overall increase or decrease to personnel as a result of these changes.



PARKS & RECREATION DEPARTMENT REVENUES & EXPENDITURES SUMMARY

REVENUES

Revenues are generated in the Parks & Recreation Department by the rental of City facilities, Senior Center membership fees, charges for services rendered at the cemetery, and charges for services to other funds/departments for custodial and maintenance services. The increase for collection in the charges and services category is anticipated from increased allocated charges for services rendered.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	250	-	17	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	550,791	629,728	711,408	804,300	949,200	144,900	18.02%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	98,767	67,442	56,062	43,500	48,000	4,500	10.34%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	33,889	-	-	-	-	N/A
TOTAL REVENUE	\$ 649,808	\$ 731,059	\$ 767,487	\$ 847,800	\$ 997,200	149,400	17.62%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 63,138</i>	<i>\$ 81,251</i>	<i>\$ 36,428</i>	<i>\$ 80,313</i>			
<i>Change from Prior Year %</i>	<i>10.76%</i>	<i>12.50%</i>	<i>4.98%</i>	<i>10.46%</i>			

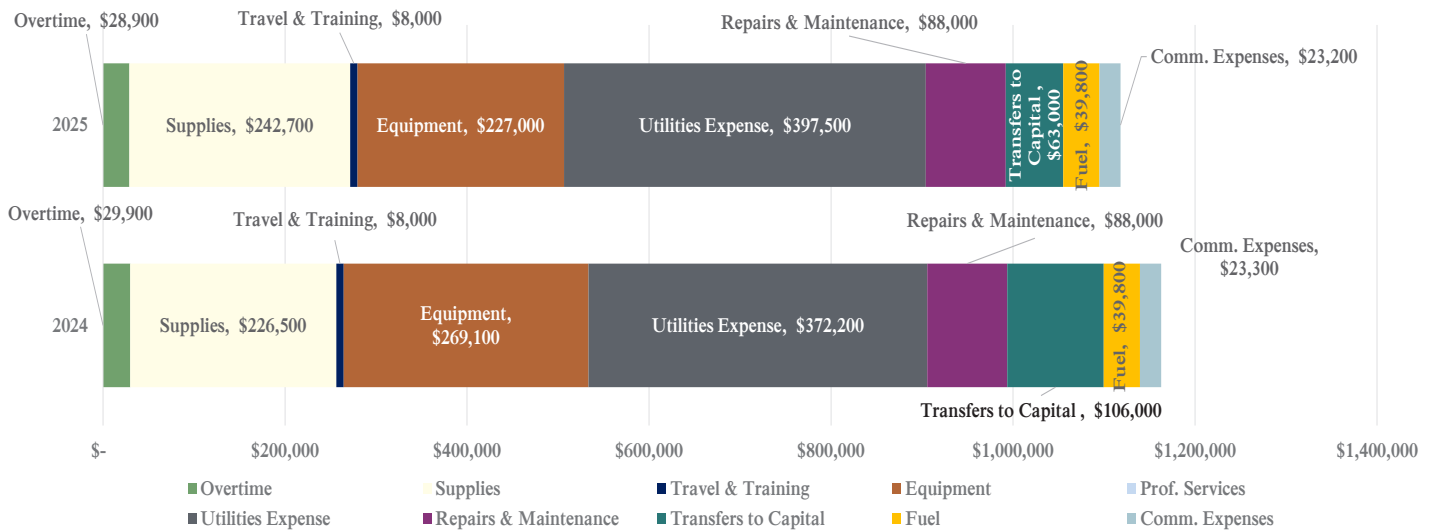
EXPENDITURES

Changes in the expenditure budget within the Parks department as compared to the 2024 Budget include increases for transfers to the equipment services fund for vehicle replacements and reductions to interfund services resulting from changes to capital projects as approved in the Capital Facilities Plan.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$	%
Salaries and Wages	\$ 1,382,937	\$ 1,433,287	\$ 1,517,755	\$ 1,647,100	\$ 1,783,600	136,500	8.29%
Personnel Benefits	593,124	584,952	594,979	635,400	610,500	(24,900)	-3.92%
Supplies	259,071	339,309	301,564	398,700	404,900	6,200	1.56%
Other Services & Charges	781,530	835,553	867,857	890,300	992,900	102,600	11.52%
Intergovmt/Interfund Svcs	290,000	411,000	601,800	196,000	63,000	(133,000)	-67.86%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	37,175	12,714	11,192	-	-	-	N/A
TOTAL EXPENDITURES	\$ 3,343,837	\$ 3,616,815	\$ 3,895,147	\$ 3,767,500	\$ 3,854,900	87,400	2.32%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 217,268</i>	<i>\$ 272,978</i>	<i>\$ 278,332</i>	<i>\$ (127,647)</i>			
<i>Change from Prior Year %</i>	<i>6.95%</i>	<i>8.16%</i>	<i>7.70%</i>	<i>-3.28%</i>			



PARKS & RECREATION COMMON EXPENDITURES COMPARISON



Supplies include items for building and ground maintenance or replacement; such as paint, concrete, playground parts and grass seed.



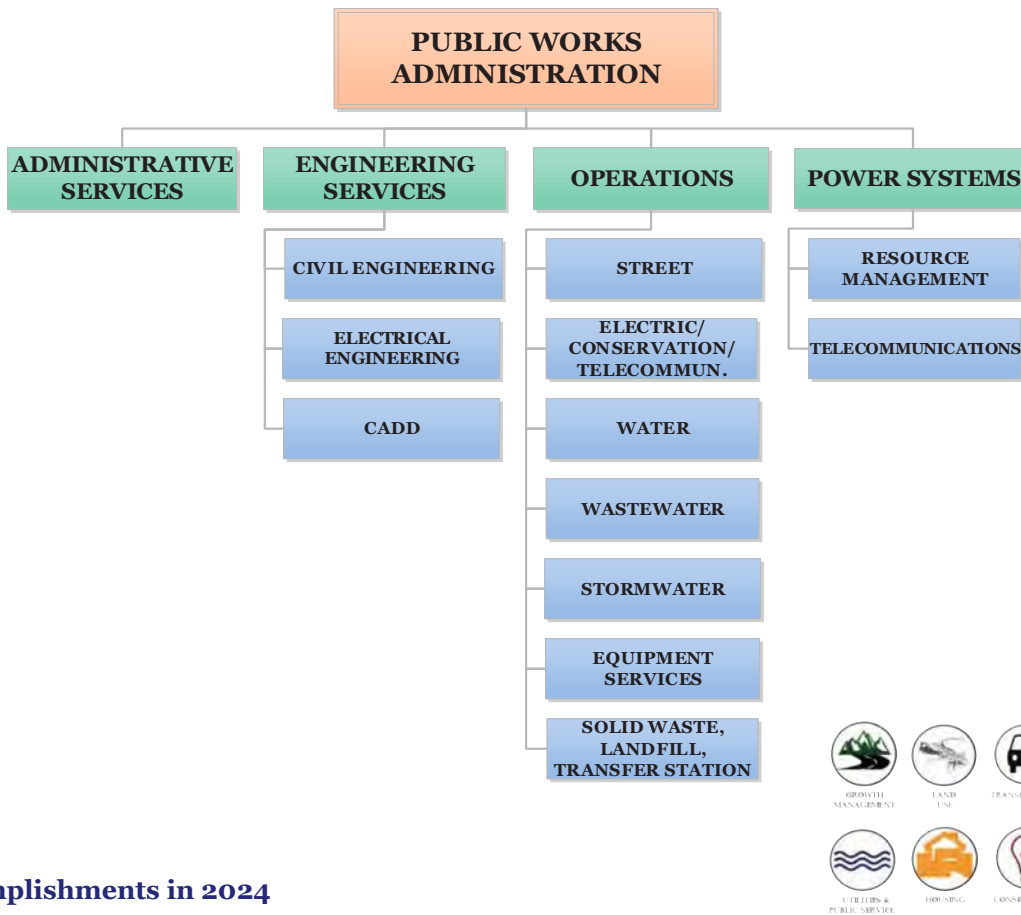
PUBLIC WORKS & UTILITIES DEPARTMENT



*It is the mission of the **Public Works and Utilities Department** to provide responsive and courteous service and to plan, design, construct, operate, and maintain the City facilities assigned to Public Works in a safe, efficient, and professional manner.*



PUBLIC WORKS & UTILITIES DEPARTMENT



Major Accomplishments in 2024



External Community Support

In 2024, Public Works provided on-going services to maintain and enhance our community's quality of life. A few highlights are listed below:

- Provided Department-wide support to ongoing Capital projects throughout the City. This included reviewing stormwater plans, issuing permits, reviewing change plans, inspections etc.



Internal Collaboration

Throughout the year, Public Works staff partnered with other City Departments to achieve the goals and Strategic Plan Objectives of the City. For example, the Public Works Staff:

- Implemented new permit fees as directed by City Council which included updating Central Square and supporting internal reference documentation for the new permit fees.
- Launched a new unified permit routing system collaboratively with Planning and Building by maneuvering multiple pieces of software to work adequately to accomplish the tasks needed.
- Started the Tyler Implementation collaboration in anticipation of going live in 2025.
- Executed 103 contracts for professional services, contracts, and equipment.



Provided support to CED by reviewing:

- o 1 Planning/Zoning/Land Use applications
- o 103 Building Permits
- Ensured the on-going operations for the 19 stationary and 3 portable emergency generators located in Departments throughout the City.






Electrical Engineering

Reviewed electrical system impacts for Port of Port Angeles future plans; provided one-on-one customer education on electrical project requirements; reviewed electrical plan permits and net metering applications for issue; was onsite for inspections.

- Created 110 maintenance and improvement work sketches for Light Operations.
 - Accomplished 77 end-of-life pole replacements.
 - Completed 3 direction bore locations for underground power reconductors.
 - Launched a Development of Zone System for more effective tracking and scheduling of maintenance contracts.
 - Contracted Davey Tree Surgery, Inc. for powerline clearance and tree trimming.
 - Contracted Pacific Pole Inspections, Inc. for power and transmission pole inspection program of the Electrical Dock Crew contract for general City needs covered under the contract.
- Applied for and received Permit from Bonneville Power Association for pole design enhancements and replacement of 70+ year old transmission exit poles currently being installed.



Accomplished 21 EV Car charging stations (50 chargers) designed and in review for grant application to install EV chargers throughout the City of Port Angeles.


- Obtained a Special Use Permit received from Olympic National Park for construction of electrical feeder tie point of Park grounds.
- Engineered Power system upgrade design and cost estimate for “Project Olympic” by airport.



Worked hand in hand with Peninsula Housing Authority to replace underground primary feed into apartment building “The Manor” which houses over 100 elderly and disabled residents.

- Applied for and received FAA permit to contract a 1000+ foot directional bore to replace aged underground primary cabling at William R. Fairchild International Airport.

- Removed 50 of end-of-life pole mounted wireless access points for Information Technology.



Provided subject matter expertise:

- Inspect sites throughout Traffic Signal Controller Upgrades Project (TR0120).
- One-on-one customer support for POPA Marine Trade Center.



Accomplished 5 Customer solar net metering applications reviewed and approved.

One employee completed the Electrical Engineering Specialist completed Staking Engineering Certification Program.



Power Systems and Conservation

In 2024, the Power Systems Division continued to maintain the power grid through regular tree trimming, pole testing and upgrading of the power distribution system. Throughout the year, Energy Conservation and GIS staff partnered with other City Departments to provide Department-wide energy conservation and GIS support for projects and special projects to achieve the goals of the City.



Continued ESRI servers reconfigured for new software. Continued clean-up and reconfiguring of data and upgrades GIS system to continue into 2025.

- Hired a GIS Analyst and GIS Technician hired.



Provided continuing representation to the Energy Northwest and the Northwest Public Power Association Board of Directors.



Continued to meet regulatory requirements of the Clean Energy Transformation Act (CETA) and the Climate Commitment Act (CCA).



Completed service of 3 Electric Vehicle (EV) charging stations at City Hall, providing connections for up to 6 EV simultaneously. Totals at 8/21/2024: 7,987 MWh sold, GHG saved 5,872 kg CO₂.

Applied and received a grant to install an additional 47 EV chargers throughout the City.



Participated in many workshops and meetings on BPA’s next 20-year power purchase agreement negotiations. Responded to service calls and customer requests.












The Conservation Program provided rebates for products to Low Income, Residential, Water and Commercial customers. This included:

- Assisted McKinley Paper lighting project paying a \$46,657 incentive and resulting in energy saving 336,989 kWh.
- Angeles Millwork replaced its HVAC system paying a \$20,000 incentive and resulting in energy savings of 85,982 kWh.
- 70 ductless heat pumps were installed.
- 46 heat pump installations.



- o Residents installed 14,449 sq. ft of insulation under the program.
- o 4,762 sq. ft. of efficient windows were achieved.
- o 11 ductless heat pumps to the low-income population were installed.
- o 2 efficient windows to low-income population grants were awarded.

Engineering

-  Completed 100% Construction of both phases of the Wastewater Capacity Improvements project WWO120 & WWO220.
-  Completed 100% Construction of the Elwha – Effluent Distribution Structure Bypass project WWO222.
-  Completed 100% construction for the East City Parking Lot LID Retrofit project TR1215.
-  Completed 100% construction for the Marine Drive Paving project TR022.
-  Completed 100% construction project for 8th & I Streets Chip Seal project TR0316.
-  Completed 100% construction for the City Pier Sidewalk Repair project PKO519.
-  Completed 100% construction for the City Pier Railing Replacement project PKO819.
-  Completed 100% construction for the Police Department Gun Range Cover PDO307.
-  Completed 100% construction for the Wastewater Treatment Plant Air-Gap CON-2022-04.
-  Completed 100% design for Fish Screen Improvements.
-  Completed 100% restoration construction project for the City Pier Observation Tower.
-  Completed 100% construction project for the 2024 Street Repairs for the following locations:
 - o West 11st Street and Oak Street (with ADA sidewalk replacement)
 - o West 14th Street utility trench patching
 - o Tumwater Street Bridge surfacing repair
 - o Valley Street Equipment Yard trench patching
 - o East 10th Street and Chase Street (with ADA sidewalk replacement)
 - o West 6th Street and H Street pavement repairs
 - o Liberty Street and East 7th Street pavement repairs
-  Completed 55% construction for the Signal Controller Upgrades project TR0120.
-  Completed 100% design for Wastewater Treatment Plant UST tank replacement.
-  Completion of the City of Port Angeles Wastewater Comprehensive Plan, including approval by the Department of Ecology.
-  Initial development of the City's 10-year Water System Plan update.
-  Completed 100% design and construction project manual for 8th Street Paving Project TR0119.
-  Completed 100% design and construction project manual for Decant Facility SWO112.
-  Completed 33% construction project for the Decant Facility SWO112.
-  Completed 100% construction project for Downtown Tree and Sidewalk Replacement Phase III TR0918.
-  Provided Shoreline Environmental permitting for Olympic Discovery Trail Repairs.
-  Provided estimates for and collaborated with FEMA (2024 Winter Storm Event).
-  Water Treatment Plant Asset assessment and review.
-  Provided community support and outreach:
 - o 6 Clearing and Grading Permits
 - o 20+ Public Records Requests
 - o 18 Right of Way Use Permits
 - o 43 Right of Way Construction Permits
-  Currently secured \$28,174,274 in grant funding
-  300+ hours inspecting private development projects.
-  Stormwater source control Inspection Program:
 - o Online business portal using ArcGIS Hub
 - o 65 Source Control Inspections
 - o 96 Pollution Prevention Assistance Visits
 - o Electronic inspection forms, reports, and analytics using ESRI Survey123
-  Survey123 field survey developed and launched to staff city-wide with trainings scheduled.:
 - o 23 illicit discharge incidents addresses
-  4 public outreach events:
 - o KONP Home Show
 - o Stevens Middle School STEM
 - o Dry Creek Elementary RIDGE
 - o Clallam County Fair





Awarded the Lincoln Park/Big Boy Pond Study consultant selection complete. Study near completion with all data collected, existing condition reports drafted, and alternatives analysis in progress.

Streamkeepers joint stream sampling event was completed.

- Field screening data collected for Tumwater/Valley basin with report in progress.

Operations



Solid Waste Division

- Provided scheduled garbage collection service to 7,632 residential and 1,879 commercial customers without missing a day of schedule.
- Provided on-time scheduled collection service to 6,671 residential recycling customers, 174 commercial recycling customers, 3,628-yard waste customers, 31 commercial yard waste customers, and 303 OCC customers.
- The Regional Transfer Station processed 108,125 successful financial transactions reflecting:
 - o 54,769 tons of municipal solid waste
 - o 2,217 tons of yard waste
 - o 2,703 tons of mixed recycling
 - o 1,456 tons of biosolids received and diverted for beneficial use
 - o 635 customers served at the Moderate Risk Waste Facility
- Blue Mountain Transfer Station was staffed successfully and was well maintained, including resurfacing of the main tipping area, servicing 26,207 customers and collecting 1,280 tons of municipal solid waste and 527 tons of mixed recycling.



Street/Stormwater Division

- During the 2023/2024 winter storm season we spread approximately 350 tons of sand and 80 tons of salt during a two shift around the clock storm response effort.
- Replaced over 140 Regulatory signs due to lack of retro-reflectivity or vehicle knockdowns.
- Painted countless crosswalk and curbs throughout the city.
- Performed approximately 45 asphalt and concrete repairs for the Water and Wastewater Divisions.
- Performed an additional 325 tons of asphalt repairs to City streets including school zones.
- Spent over 296 hours maintaining City-wide rain gardens.
- Spent over 1,078 hours cleaning and inspecting 1,566 stormwater catch basins City-wide.
- Sweeper activity resulted in 2,442 hours and 14,541 miles of streets being swept in order to reduce stormwater contaminants and maintain a healthy and attractive community for our residents and visitors to enjoy.



Water Distribution

- 1 fire hydrant was repaired or replaced.
- 31 new water service installations were accomplished.
- 53 water main repairs were accomplished.
- Completed 44 Water service leak repairs/replacements.
- Accomplished 59 Water meter replacements.
- Completed 111 Meter reader requests (replace meter box lids, leak requests, investigations, etc.).
- Performed 1,022 Utility Locates for construction activity.



Wastewater Collection

- 103,146 ft of sanitary sewer main were flushed and cleaned.
- 47,465 ft of sanitary sewer were video inspected.
- 3,410 ft of sanitary sewer were treated for root control.
- 279 manholes were inspected.
- 25 cure-in-place pipe patches were installed.
- 11 sewer excavation repairs were accomplished.



Water Treatment Plant (WTP)

- 877,963,000 gallons of drinking water produced and distributed.
- Provided Industrial Water users with a continuous supply of Elwha River water.
- 491 Coliform water samples were collected and tested.
- 30 lead and copper samples collected, analyzed and reported.





Wastewater Treatment Plant (WWTP)

- 720,760,000 gallons of wastewater was successfully and environmentally safely treated.
- 3,140,050 gallons of septage processed from surrounding area contractors.
- 349 dry tons of biosolids generated and disposed of for beneficial use.
- Maintained and operated 17 sewer lift stations successfully.
- Received WA State Ecology accreditation for the WWTP Laboratory.
- Managed permits for 10 industrial dischargers to the sewer system.



Fleet Division



- Designed and ordered 16 new vehicle replacements to be delivered in 2024/2025 at a cost of \$1,947,963.00.
- Completed 9,873 repair and maintenance projects.
 - Completed 454 scheduled vehicle and equipment service requests.
 - Responded to 64 emergency service calls.



Electrical

Metering & Dispatch:

- 181 new and changeout Meters installed.
- 271 primarily older Meters replaced.
- 217 Work Orders closed dealing with meter inquiries.



Substations:

- I Street substation breaker and switchgear replaced with new remote tracking magnetically operated breakers.
- College Substation load tap changer rebuilt.
- I Street substation legacy communications processor replaced with a Real Time Automation Controller (RTAC).



Inspections, Traffic Signals & City Electric:



- Updated new firmware into all existing Traffic Conflict Monitors and annual testing completed with ATSI.
- Upgraded the last Traconex traffic controller for the City to the upgraded Siemens M60.
 - LED traffic signal lamp retro fits replaced on First and Front Streets intersections.
 - New Western system control cabinets on downtown First and Front Streets intersections.
 - 1024 Electrical Inspections completed.
 - Repairs to damaged or stolen electrical at City Pier, downtown fountain lighting, and Waterfront trail lighting.
 - East City Hall Parking Lot electrical lighting upgrades.
 - City Electrician successfully received IMSA Traffic Signal Tech I Certification.



Distribution System:



- Continue our scheduled cable replacement projects.
- Continue the pole replacement and maintenance project activity.
 - Reconductor key areas to replace aged and worn wire.



Management – Strategy – Training:

- Sent employees to continuing education classes to keep current on new technologies as well as keeping certifications current.
- Offer “cross-training” to employees in areas that will benefit them and Light Operations.
- Successfully continue to achieve mandatory safety training through an outside contractor.



Key Initiatives for 2025

We will cultivate the professional growth, morale and safety of our Public Works employees to ensure we continue to provide a safe and healthy environment for our City residents and business community.

To accomplish these goals, we will focus on the following objectives:



Employees

- Provide training for key personnel to ensure safety and compliance with regulations and standards.
- Recognize and build a means to award excellence in the workforce.
- Whenever possible provide opportunities to promote from within.
- Ensure training, development and mentoring opportunities are offered throughout the Department.
- Initiate the use of innovative technological solutions.
- Identify opportunities for workflow and project planning improvements.



City Residents and Business Community

- Continue to support public outreach through enhanced communication tools.
- Respond to emergency callouts and non-routine residential requests.
- Seek opportunities to enhance communication, safety and on-going quality of life for our community.
- Provide focused services to internal customers supporting the community.
- Continue to support, maintain and upgrade when possible, City infrastructure.

Develop opportunities to leverage the Comprehensive Facilities Plan infrastructure improvements.

Deliver Capital projects on-time and within budget.

Implement the approved Capital Facilities Plan/Transportation Improvement Plan.

Identify and leverage external funding sources for City improvements:

- o Transportation Benefit District
- o Grants



Work with internal and external partners to encourage residential, commercial/industrial development.



Evaluate permitting processes and streamline workflows by leveraging technology and focusing on critical path efficiencies.



Operations

Solid Waste Division

- Acquire a compactor/baler to substantially reduce recycling costs.
- Review and analyze ways toward a more customer effective and economically sound way of disposing of Moderate Hazardous Waste.
- Take delivery of replacement collection equipment.



Street/Stormwater Division

- If equipment is available, conduct a sign retro-reflectivity survey of city regulatory signage.



Water Distribution

- Continue to provide prompt and efficient system repair service to our customers at all times of the day or night.
- Support the city goals of promoting new housing by providing new service connections when requested.
- Continue to practice safe work methods and procedures to reduce the possibility of injury.



Wastewater Collection

- Clean 105,000 feet of sanitary sewer.
- Video inspect 25,000 feet of sanitary sewer.



Water Treatment Plant (WTP)

- Continue to operate the plant well within regulation to insure the health and safety of our customers.
- Continue to provide prompt and efficient Plant system maintenance and repair service to insure healthy and safe water service for our customers to consume throughout the year.



- Support the city goals of promoting new housing by providing sufficient water for development.
- Continue to practice safe work methods and procedures to reduce the possibility of injury.



Wastewater Treatment Plant (WWTP)

- Continue to operate the plant well within regulation to insure the health and safety of our customers.
- Continue to provide prompt and efficient Plant system maintenance and repair service.
- Support the city goals of promoting new housing by providing sufficient wastewater services for new development.
- Continue to practice safe work methods and procedures to reduce the possibility of injury.



Fleet Division

- Implement fleet maintenance management software to improve efficiency, cost control and maintenance records.

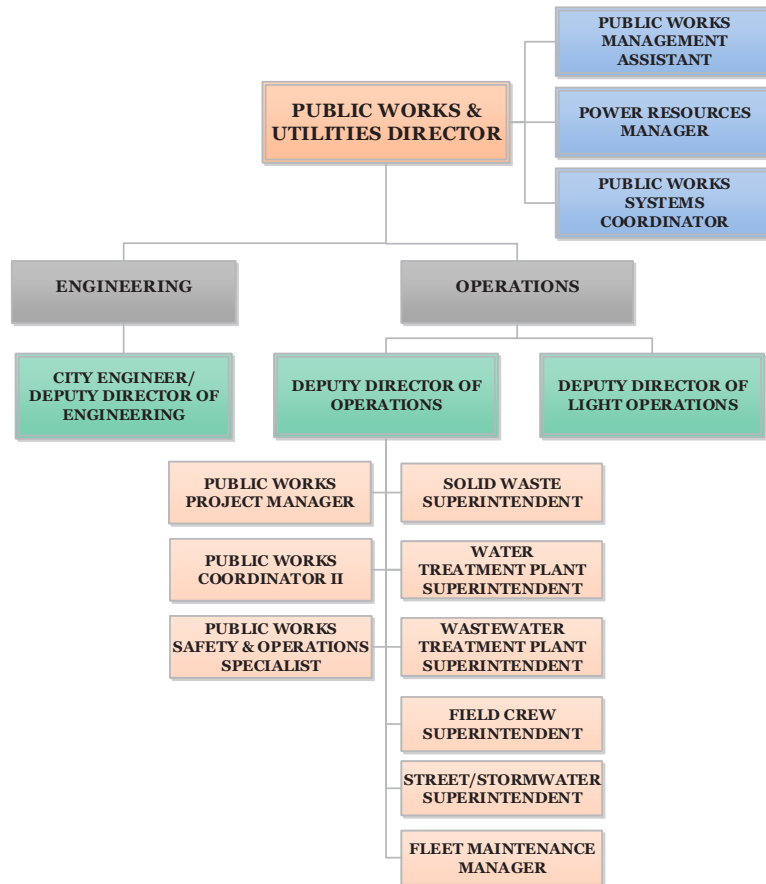


Electrical

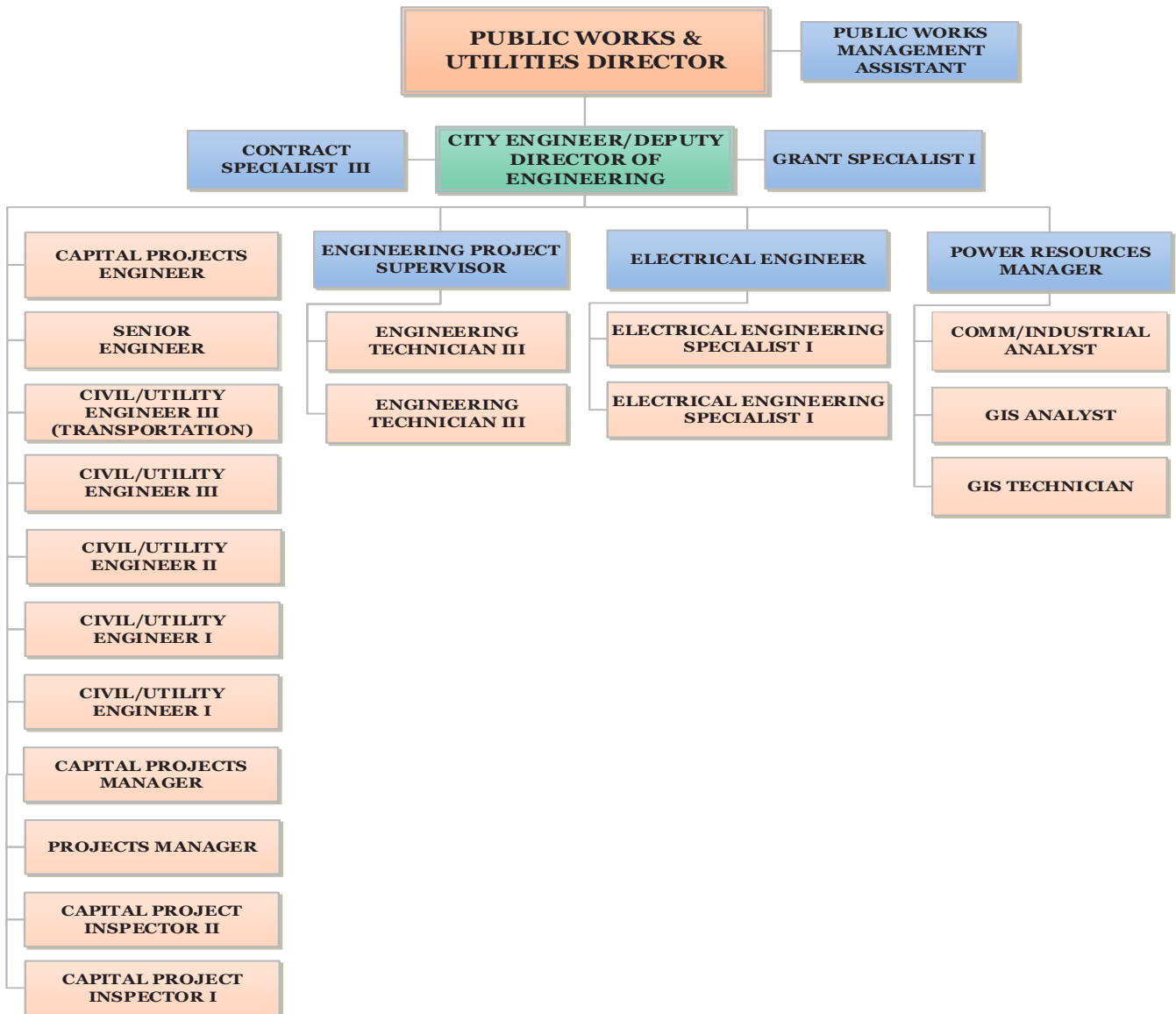
- Begin Phase 1 of the End of Line Voltage Pilot Program.
- Begin implementation of Outage Management System.
- Increase Substation security by adding cameras in key areas as well as software for monitoring.
- Traffic Signal Network/workstation for new traffic control cabinets.
- Continue maintenance and updating Downtown lighting and event panel electrical service upgrades.
- Begin a program of offering Traffic Signal Maintenance to neighboring communities as a Mutual Aid basis.
- Continue our scheduled cable replacement projects.
- Continue the pole replacement and maintenance project activity.
- Continue progress on CFP Projects.



ADMINISTRATIVE DIVISION



ENGINEERING DIVISION



The Electrical Engineering Specialist's, the Power Resources Manager, and the Electrical Engineer positions are funded out of the Electric Utility Fund. The Comm/Industrial Analyst is funded from the Electric Conservation fund. All other engineering staff are charged to the utility or fund their time is spent with.



PUBLIC WORKS & UTILITIES DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Public Works Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Assistant Director of Public Works	0.00	1.00	0.00	0.00	0.00	0.00	N/A
Public Works Mangement Assistant	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
Deputy Director of Operations	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Deputy Director of Engineering	0.00	1.00	1.00	1.00	1.00	0.00	0.00%
Public Works Admin Supervisor	1.00	0.00	0.00	0.00	0.00	0.00	N/A
Contracts Specialist II	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Administrative Specialist II	3.00	0.00	0.00	0.00	0.00	0.00	N/A
Project Manager	0.00	0.00	2.00	3.00	1.00	(2.00)	-66.67%
Public Works Coordinator I	0.00	1.00	1.00	1.00	1.00	0.00	0.00%
Public Works Safety & Operations Specialist	0.00	1.00	1.00	1.00	1.00	0.00	0.00%
Engineering Projects Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Grant Specialist	0.00	0.00	0.00	1.00	1.00	0.00	100.00%
GIS Analyst	2.00	2.00	2.00	1.00	1.00	0.00	0.00%
GIS Technician	0.00	0.00	0.00	1.00	1.00	0.00	100.00%
Senior Engineer	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
Civil/Utility Engineer III	0.00	0.00	1.00	1.00	3.00	2.00	200.00%
Civil/Utility Engineer II	3.00	3.00	1.00	2.00	0.00	(2.00)	N/A
Civil/Utility Engineer I	1.00	1.00	1.00	1.00	3.00	2.00	200.00%
Capital Project Engineer	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
Capital Projects Inspector	0.00	0.00	1.00	1.00	2.00	1.00	100.00%
Capital Projects Manager	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Engineering Technician III	2.00	2.00	2.00	1.00	3.00	2.00	200.00%
Engineering Technician II	0.00	1.00	1.00	2.00	0.00	(2.00)	-100.00%
Engineering Technician I	1.00	0.00	0.00	0.00	0.00	0.00	N/A
System Coordinator	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
SCADA Technician	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Temporary/Part Time	0.77	0.00	0.00	0.00	0.00	0.00	N/A
TOTAL Authorized Positions	18.77	18.00	21.00	27.00	28.00	1.00	3.70%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>(0.77)</i>	<i>3.00</i>	<i>6.00</i>	<i>1.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>-4.10%</i>	<i>16.67%</i>	<i>28.57%</i>	<i>3.70%</i>		

Significant Changes: The 2025 budget includes the addition of a Capital Projects Inspector to assist with the completion of projects citywide.



PUBLIC WORKS & UTILITIES DEPARTMENT REVENUES & EXPENDITURES SUMMARY

REVENUES

Revenues within the Public Works & Utilities Department are received as an allocation of services rendered, or charges for services to other funds/departments calculated based on time spent on capital projects, and number of employees per utility as well as collection of permit fees. These charges are expected to increase in the 2025 Budget. The increase in interdepartmental revenue is anticipated from the anticipated grant revenue to offset personnel costs. Finally, a reduction in planned revenue in this division is expected for permit fees in 2025.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	21,625	30,951	23,624	346,200	126,700	(219,500)	-63.40%
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	927,520	1,238,405	1,323,437	1,257,000	1,700,000	443,000	35.24%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	679,700	679,700	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 949,145	\$ 1,269,356	\$ 1,347,061	\$ 1,603,200	\$ 2,506,400	903,200	56.34%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 87,924</i>	<i>\$ 320,211</i>	<i>\$ 77,705</i>	<i>\$ 256,139</i>			
<i>Change from Prior Year %</i>	<i>10.21%</i>	<i>33.74%</i>	<i>6.12%</i>	<i>19.01%</i>			

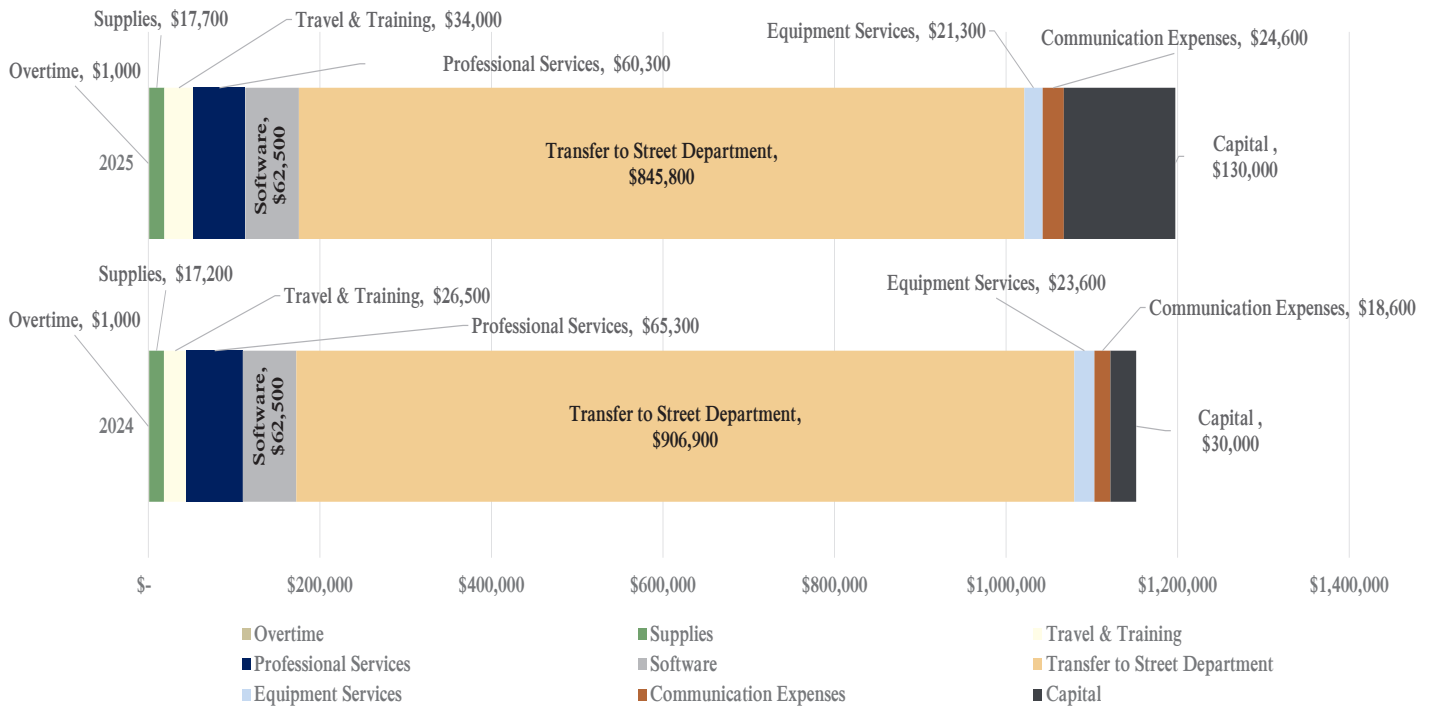
EXPENDITURES

In 2025, the Public Works budget includes the addition of a Capital Projects Inspector to support capital projects approved in the CFP that are currently backlogged due to staff capacity. This addition resulted in an increase to the salaries and personnel benefits categories in this department. The decrease in interfund services resulted from changes to capital projects as compared to the 2024 Budget and approved in the CFP as well as a reduction to the transfer to the Street fund for operations that was made possible by the additional 0.1% increase to transportation benefit district tax included in the Street fund.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Salaries and Wages	\$ 595,349	\$ 631,502	\$ 859,723	\$ 1,074,300	\$ 1,363,300	289,000	26.90%
Personnel Benefits	241,624	255,073	335,964	406,800	506,900	100,100	24.61%
Supplies	41,015	74,186	74,003	61,100	81,200	20,100	32.90%
Other Services & Charges	138,599	248,380	289,002	227,700	230,400	2,700	1.19%
Intergovmt/Interfund Svcs	1,024,700	970,800	1,295,640	1,094,200	975,800	(118,400)	-10.82%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,041,287	\$ 2,179,941	\$ 2,854,332	\$ 2,864,100	\$ 3,157,600	293,500	10.25%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (18,316)</i>	<i>\$ 138,654</i>	<i>\$ 674,391</i>	<i>\$ 9,768</i>			
<i>Change from Prior Year %</i>	<i>-0.89%</i>	<i>6.79%</i>	<i>30.94%</i>	<i>0.34%</i>			



PUBLIC WORKS & UTILITIES COMMON EXPENDITURES COMPARISON



Professional Services include support for Auto CAD software and payments for Public Education and Government (PEG) Access fees for local stations.

Supplies include OSHA compliant gear and computer replacements.



NON-DEPARTMENTAL SERVICES

The Non-Departmental section of the General Fund covers expenditures that cannot be linked to any specific department.

The following programs are included in this division:

- **Property Management:** This program includes expenditures (professional services, utility costs, insurance and taxes) related to unoccupied City-owned properties.
- **Debt Management:** This includes a transfer for principal and interest to the Debt Service fund for the Western Urban Growth Area.
- **Citywide Funding:** Funding received that is not specific to any one department or that is available for any purpose. Examples include grants received from the American Rescue Plan Act (ARPA) and remaining balances transferred from closed funds.

NON-DEPARTMENTAL REVENUES & EXPENDITURES SUMMARY

REVENUES

Revenue in the non-departmental division is generally one-time in nature that is also not specific to one City department. Examples include transfers of remaining balances that resulted from closed funds, grants that benefit Citywide budgets such as the CARES grant in 2020 and the American Rescue Plan Act (ARPA) funding received in 2021 through 2023. The City received a total of \$5.6 million in ARPA funding. The American Rescue Plan Act (ARPA) funds are currently held in a liability account and will be transferred to this division when spending occurs. In 2025, ARPA funding is not planned in the budget, however, unspent obligated funds will carry from 2024 in the first amendment.

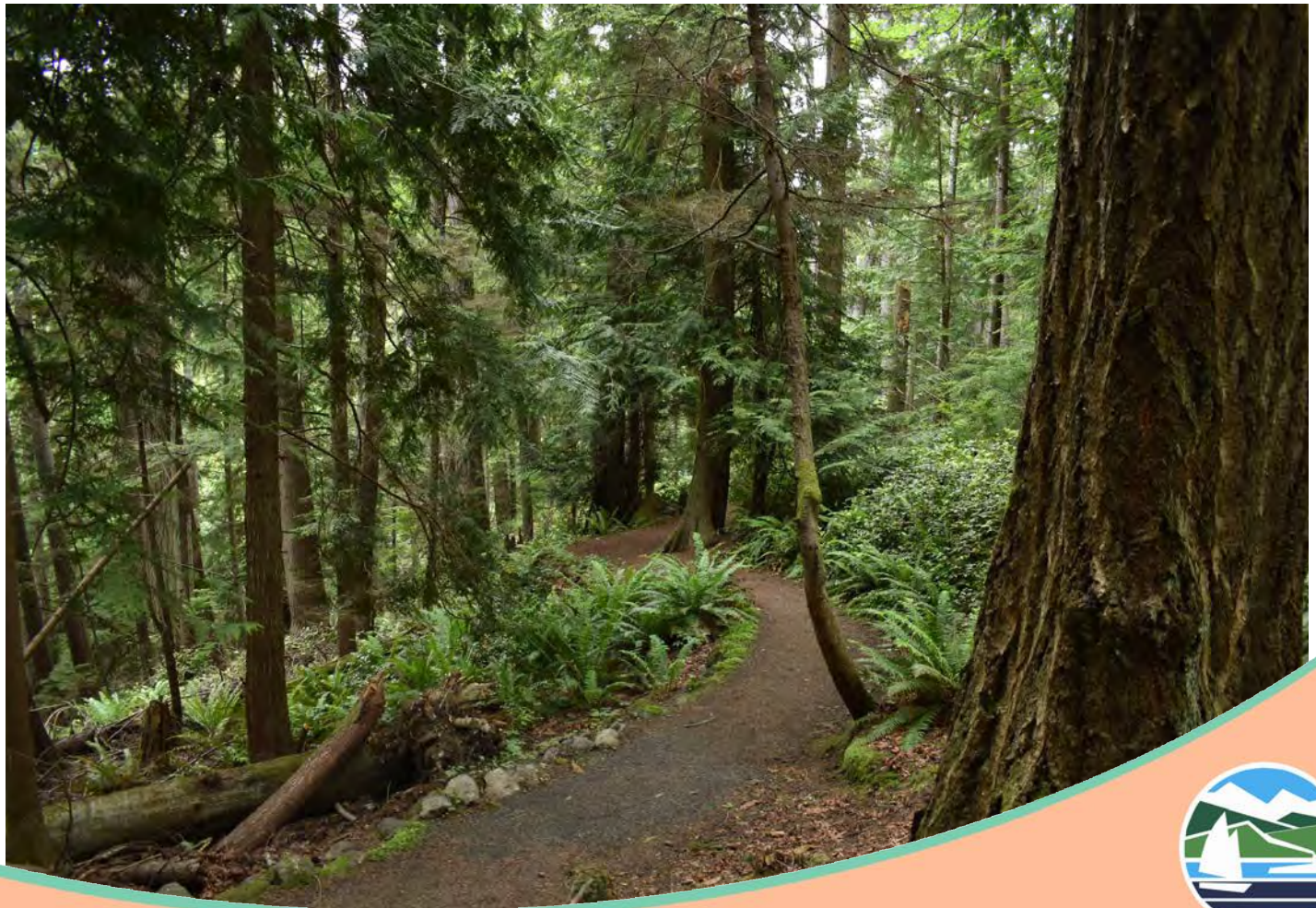
REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	802,046	1,199,527	1,148,763	2,679,100	-	(2,679,100)	100.00%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	25,566	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 827,612	\$ 1,199,527	\$ 1,148,763	\$ 2,679,100	\$ -	(2,679,100)	100.00%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 20,616</i>	<i>\$ 371,915</i>	<i>\$ (50,764)</i>	<i>\$ 1,530,337</i>			
<i>Change from Prior Year %</i>	<i>2.55%</i>	<i>44.94%</i>	<i>-4.23%</i>	<i>133.22%</i>			



EXPENDITURES

The budgeted expenditures for 2025 are for liability insurance, utilities, and stormwater fees. The significant reduction in spending in this division is the result of a transfer to the capital fund for the HVAC upgrade at multiple City sites that occurred in 2024 that is not expected in 2025.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	1,123,809	1,263,215	1,068,955	1,043,200	555,300	(487,900)	-87.86%
Intergovmt/Interfund Svcs	1,042,700	175,900	42,000	1,902,400	42,200	(1,860,200)	-4408.06%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,166,509	\$ 1,439,115	\$ 1,110,955	\$ 2,945,600	\$ 597,500	(2,348,100)	-392.99%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 828,858</i>	<i>\$ (727,394)</i>	<i>\$ (328,160)</i>	<i>\$ 1,834,645</i>			
<i>Change from Prior Year %</i>	<i>61.96%</i>	<i>-33.57%</i>	<i>-22.80%</i>	<i>165.14%</i>			





SPECIAL REVENUE FUNDS

Special Revenue Funds are governmental fund types used to account for and report the proceeds of specific resources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.



LODGING TAX FUND #101 REVENUE & EXPENDITURE SUMMARY

Description: The Lodging Tax Fund accounts for 4% excise tax on lodging establishments to be used for tourism promotion, events, capital improvement or operations.

Funding Source: Revenues are generated from a 4% tax on all charges at hotels, motels, and similar lodging establishments. The total tax that local lodging establishments pay in combined retail sales tax is 10.6%. Over the last several years total revenue collection has increased year over year, with over \$1.33 million collected in 2023. To-date 2024 collection is on track to slightly exceed the 2023 actuals. Looking forward into 2025, the City has budgeted revenue collection in this fund conservatively in order to ensure the fund is not overburdened should reduced travel to the area occur as a result of changing economic conditions.

Major Expenditures: This fund provides support to agencies promoting Port Angeles as a tourism and destination area. The Lodging Tax resolution and policy amended in 2023 specifies that 20% of Lodging Tax expenditures must be related to capital projects, in addition to 5% held to build a capital reserve. City Council approved the amended Lodging Tax resolution to include the following expenditure allocations that are also reflected in the 2025 Budget:

- 20% of expenditures toward capital for tourism related to facilities owned or operated by the City.
- 5% toward Lodging Tax Committee priorities.
- 25% toward marketing.
- 33% for operations of tourism related to facilities owned or operated by the City.
- 12% toward events designed to attract tourism.
- 5% held in capital reserves.

Per State law a Lodging Tax Advisory Committee (LTAC) meets to recommend to Council how available revenue in this fund will be allocated. The LTAC has not yet met to discuss and make recommendations for the 2025 Budget. This will occur late in October and early in November. Placeholders for each of the approved categories as described have been included in the proposed budget and will be updated upon approval of the LTAC's recommendation by Council.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Taxes	\$ 1,009,841	\$ 1,146,408	\$ 1,327,203	\$ 857,200	\$ 1,030,000	172,800	20.16%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(3,034)	(61,689)	67,046	19,000	30,500	11,500	60.53%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	50,000	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 1,056,807	\$ 1,084,719	\$ 1,394,249	\$ 876,200	\$ 1,060,500	184,300	21.03%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 549,568</i>	<i>\$ 27,912</i>	<i>\$ 309,530</i>	<i>\$ (518,049)</i>			
<i>Change from Prior Year %</i>	<i>108.34%</i>	<i>2.64%</i>	<i>28.54%</i>	<i>-37.16%</i>			

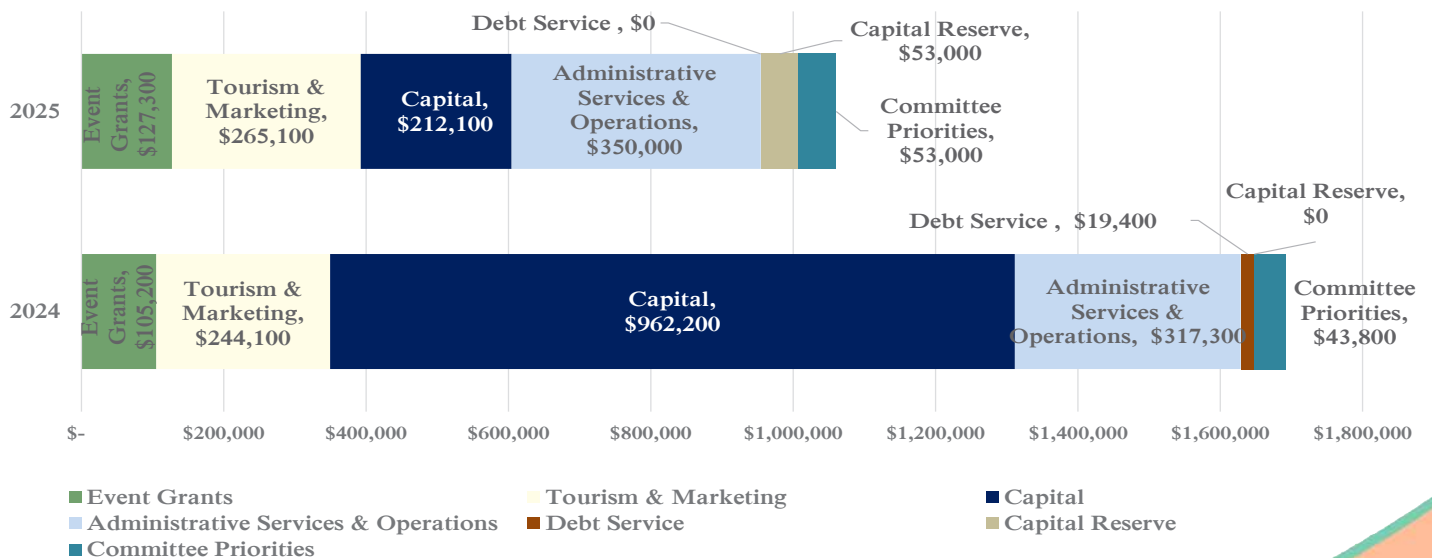


EXPENDITURES

Expenditures are directly linked to expected revenues and are allocated according to Council guidelines for each category. Individual or specific budget amounts are considered and recommended to Council for final approval by the Lodging Tax Advisory Committee each year.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	470,533	483,808	638,590	1,634,600	969,500	(665,100)	-40.69%
Intergovmt/Interfund Svcs	57,700	117,600	57,500	57,400	38,000	(19,400)	-33.80%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	93	-	-	-	N/A
TOTAL EXPENDITURES	\$ 528,233	\$ 601,408	\$ 696,183	\$ 1,692,000	\$ 1,007,500	(684,500)	-40.46%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (231,543)</i>	<i>\$ 73,175</i>	<i>\$ 94,775</i>	<i>\$ 995,817</i>			
<i>Change from Prior Year %</i>	<i>-30.48%</i>	<i>13.85%</i>	<i>15.76%</i>	<i>143.04%</i>			
FUND BALANCE	\$ 824,439	\$ 1,307,750	\$ 2,005,816	\$ 1,190,016	\$ 1,243,016		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 619,172</i>	<i>\$ 483,311</i>	<i>\$ 698,066</i>	<i>\$ (815,800)</i>	<i>\$ 53,000</i>		
<i>Change from Prior Year %</i>	<i>301.64%</i>	<i>58.62%</i>	<i>53.38%</i>	<i>-40.67%</i>	<i>4.45%</i>		

LODGING TAX COMMON EXPENDITURES COMPARISON



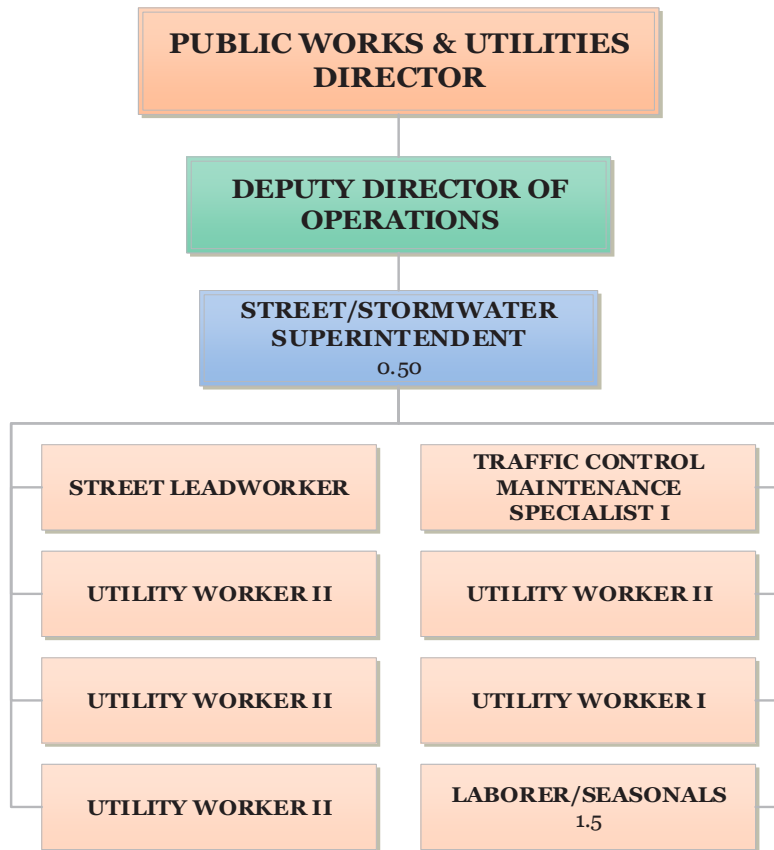
STREET FUND SUMMARY #102

Description: The Street Fund is a special revenue fund that accounts for revenues and expenditures related to the operation and maintenance of all street facilities and infrastructure.

Funding Source: The primary revenue sources are state-levied gasoline taxes, as well as operational support from the General Fund. In addition, the Water, Wastewater, Stormwater, and Solid Waste Collection utilities are charged for work performed by the Street crews in support of those utilities. This includes work for brush clearing and pavement patches.

In September 2023, City Council passed an ordinance allowing the City to collect an additional 1/10 of 1% in Transportation Benefit District sales tax effective January 1, 2024. The additional tax will be used to offset the Street fund's operational and maintenance costs and is estimated to collect \$548,300 in 2025.

The remaining 2/10 of 1% of the Transportation Benefit District sales tax can only be used for capital projects in the City's Transportation Improvement Plan. As a result, these funds are tracked in a separate capital fund to ensure these revenues are used exclusively on capital street projects.



STREET FUND #102 PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Street/Stormwater Superintendent	0.50	0.50	0.50	0.50	0.50	-	0.00%
Street/Traffic Supervisor	1.00	0.00	0.00	0.00	0.00	-	N/A
Leadworker	0.00	0.00	1.00	1.00	1.00	-	0.00%
Traffic Control Specialist II	1.00	1.00	1.00	1.00	1.00	-	0.00%
Utility Worker I/II	6.00	6.00	5.00	5.00	5.00	-	0.00%
Temporary/Seasonal	1.50	1.50	1.50	1.50	1.50	-	0.00%
TOTAL Authorized Positions	9.00	9.00	9.00	9.00	9.00	-	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



STREET FUND #102 REVENUE & EXPENDITURE SUMMARY

REVENUES

Revenue collection for the 0.1% transportation benefit district tax is expected to increase in 2025. Motor vehicle excise tax and interdepartmental revenue for work performed by the Street Department for utility funds are expected to be consistent with the 2024 budget. Additionally, as in prior years, the General Fund will continue to transfer funds to support streets in order to keep the fund balance at 25%. In 2025, this transfer will be \$845,800 which is a 13.0% decrease from 2024.

REVENUE	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ 509,100	\$ 548,300	39,200	7.70%
Licenses & Permits	1,887	4,550	7,700	-	-	-	N/A
Intergovt. Revenue	409,305	398,222	400,046	395,100	397,000	1,900	0.48%
Charges for Goods & Svcs.	220	2,050	1,095	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	182,687	195,627	198,902	207,600	204,200	(3,400)	-1.64%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	1,126,700	1,024,800	1,259,640	1,056,900	995,800	(61,100)	-5.78%
TOTAL REVENUE	\$ 1,720,799	\$ 1,625,249	\$ 1,867,383	\$ 2,168,700	\$ 2,145,300	(23,400)	-1.08%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 49,429</i>	<i>\$ (95,550)</i>	<i>\$ 242,134</i>	<i>\$ 301,317</i>			
<i>Change from Prior Year %</i>	<i>2.96%</i>	<i>-5.55%</i>	<i>14.90%</i>	<i>16.14%</i>			

EXPENDITURES

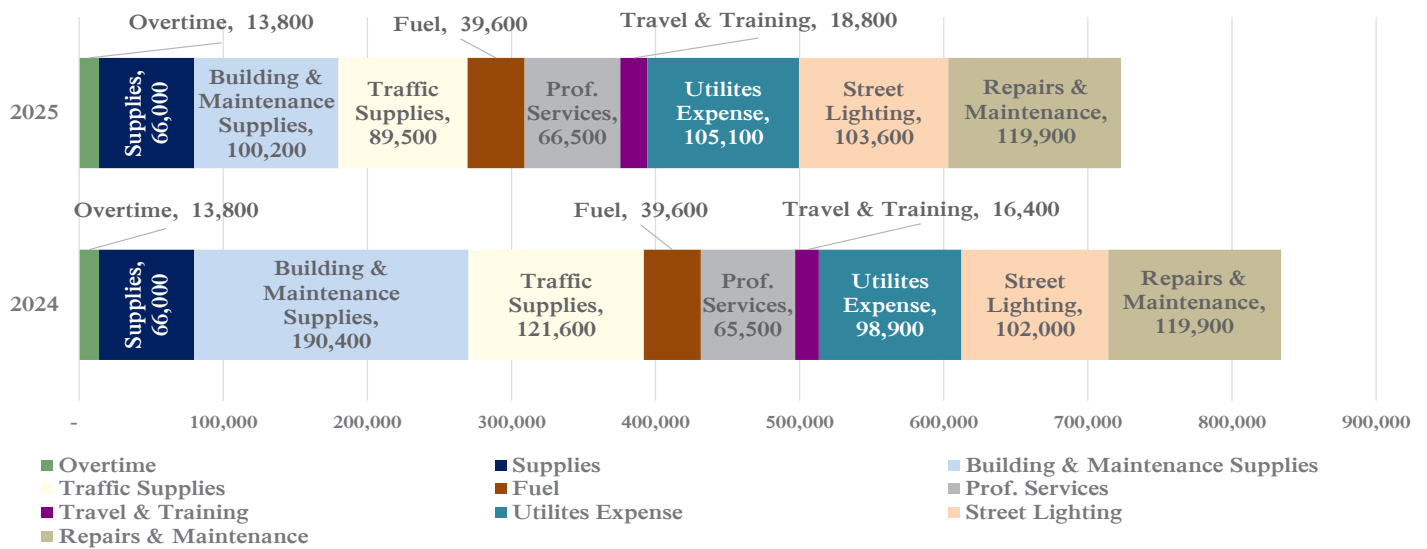
Changes in expenditures were a result of increased employee costs in line with the approved bargaining agreements and equipment replacement costs. Additionally, a reduction in supplies is the result of salt shed purchase in 2024 that will not occur in 2025.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Salaries and Wages	\$ 580,228	\$ 651,966	\$ 677,117	\$ 801,000	\$ 822,000	21,000	2.62%
Personnel Benefits	184,693	196,095	225,245	251,800	243,600	(8,200)	-3.26%
Supplies	216,169	250,757	288,604	431,900	310,800	(121,100)	-28.04%
Other Services & Charges	623,043	586,385	636,271	767,100	788,300	21,200	2.76%
Intergovmt/Interfund Svcs	24,000	25,000	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	28,252	26,010	67,923	27,100	41,900	14,800	54.61%
TOTAL EXPENDITURES	\$ 1,656,385	\$ 1,736,213	\$ 1,895,160	\$ 2,278,900	\$ 2,206,600	(72,300)	-3.17%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 181,992</i>	<i>\$ 261,820</i>	<i>\$ 238,775</i>	<i>\$ 542,687</i>			
<i>Change from Prior Year %</i>	<i>12.34%</i>	<i>17.76%</i>	<i>14.42%</i>	<i>31.26%</i>			

FUND BALANCE	\$ 677,348	\$ 566,386	\$ 538,612	\$ 428,412	\$ 367,112		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 64,413</i>	<i>\$ (110,962)</i>	<i>\$ (27,774)</i>	<i>\$ (110,200)</i>	<i>\$ (61,300)</i>		
<i>Change from Prior Year %</i>	<i>10.51%</i>	<i>-16.38%</i>	<i>-4.90%</i>	<i>-20.46%</i>	<i>-14.31%</i>		



STREET DEPARTMENT COMMON EXPENDITURES COMPARISON



Professional Services include budget to contract for bridge inspections and engineering assistance.



REAL ESTATE EXCISE TAX #1 FUND #105 REVENUE & EXPENDITURE SUMMARY

Description: The Real Estate Excise Tax (REET) #1 Fund accounts for the proceeds of the first of two 0.25% real estate excise taxes distributed to the City. According to state law, REET funds shall be used solely for financing capital projects specified in a capital facilities plan (CFP) element of the Comprehensive Plan.

Funding Source: The real estate excise tax is levied on all sales of real estate within the City limits.

Major Expenditures: Expenditures in REET #1 for 2025 include \$150,000 for the Restroom Replacement Program as approved in the 2025-2030 Capital Facilities Plan.

REVENUES

REVENUE	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Taxes	\$ 564,250	\$ 463,575	\$ 380,887	\$ 308,800	\$ 325,900	17,100	5.54%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(8,533)	(74,550)	34,058	4,400	11,400	7,000	159.09%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 555,717	\$ 389,025	\$ 414,945	\$ 313,200	\$ 337,300	24,100	7.69%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 124,975</i>	<i>\$ (166,692)</i>	<i>\$ 25,920</i>	<i>\$ (101,745)</i>			
<i>Change from Prior Year %</i>	<i>29.01%</i>	<i>-30.00%</i>	<i>6.66%</i>	<i>-24.52%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	617,800	355,200	900,600	742,800	150,000	(592,800)	-79.81%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 617,800	\$ 355,200	\$ 900,600	\$ 742,800	\$ 150,000	(592,800)	-79.81%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 229,900</i>	<i>\$ (262,600)</i>	<i>\$ 545,400</i>	<i>\$ (157,800)</i>			
<i>Change from Prior Year %</i>	<i>59.27%</i>	<i>-42.51%</i>	<i>153.55%</i>	<i>-17.52%</i>			
FUND BALANCE	\$ 1,048,251	\$ 1,082,076	\$ 596,421	\$ 166,821	\$ 354,121		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (62,083)</i>	<i>\$ 33,825</i>	<i>\$ (485,655)</i>	<i>\$ (429,600)</i>	<i>\$ 187,300</i>		
<i>Change from Prior Year %</i>	<i>-5.59%</i>	<i>3.23%</i>	<i>-44.88%</i>	<i>-72.03%</i>	<i>112.28%</i>		



REAL ESTATE EXCISE TAX #2 FUND #160 REVENUE & EXPENDITURE SUMMARY

Description: The Real Estate Excise Tax (REET) #2 Fund accounts for the proceeds of the second of two 0.25% real estate excise taxes distributed to the City. REET #2 funds are more restrictive and can only be used for public works projects related to transportation, water systems, storm and sanitary sewer systems, and park improvements. Projects must be specified in a Capital Facilities Plan (CFP).

Funding Source: The real estate excise tax is levied on all sales of real estate within the City limits.

Major Expenditures: The expenditures for 2025 include \$60,000 for Stevens Middle School Walking routes, \$93,800 for Waterfront Trail repairs, \$50,000 for Valley Street Culvert Crossing, \$110,000 for Hamilton School Walking routes, \$100,300 for 1st/2nd/Valley/Oak Green Alley and \$30,000 for Speed Feedback sign program. These projects were approved in the 2025-2030 Capital Facilities Plan.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2		PROPOSED BUDGET	BUDGET AMEND. 2
						\$\$	%
Taxes	\$ 564,250	\$ 463,575	\$ 380,887	\$ 308,800	\$ 325,900	17,100	5.54%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(8,625)	(61,779)	16,189	5,000	3,600	(1,400)	-28.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 555,625	\$ 401,796	\$ 397,076	\$ 313,800	\$ 329,500	15,700	5.00%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 126,526</i>	<i>\$ (153,829)</i>	<i>\$ (4,720)</i>	<i>\$ (83,276)</i>			
<i>Change from Prior Year %</i>	<i>29.49%</i>	<i>-27.69%</i>	<i>-1.17%</i>	<i>-20.97%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2		PROPOSED BUDGET	BUDGET AMEND. 2
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	920,422	512,000	1,076,300	180,000	444,100	264,100	146.72%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmnts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 920,422	\$ 512,000	\$ 1,076,300	\$ 180,000	\$ 444,100	264,100	146.72%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 777,892</i>	<i>\$ (408,422)</i>	<i>\$ 564,300</i>	<i>\$ (896,300)</i>			
<i>Change from Prior Year %</i>	<i>545.77%</i>	<i>-44.37%</i>	<i>110.21%</i>	<i>-83.28%</i>			
FUND BALANCE	\$883,927	\$773,723	\$94,499	\$228,299	\$113,699		
<i>Change from Prior Yr. \$\$</i>	<i>(\$364,798)</i>	<i>(\$110,204)</i>	<i>(\$679,224)</i>	<i>\$133,800</i>	<i>(\$114,600)</i>		
<i>Change from Prior Year %</i>	<i>-29.21%</i>	<i>-12.47%</i>	<i>-87.79%</i>	<i>141.59%</i>	<i>-50.20%</i>		



PENCOM FUND #107 PERSONNEL SUMMARY

Description: The Peninsula Communications (PenCom) Fund was established in 1992 to account for revenues and expenditures related to emergency dispatch and records management services. The City is responsible for PenCom's operations and currently provides dispatch services for 17 agencies in Clallam County.

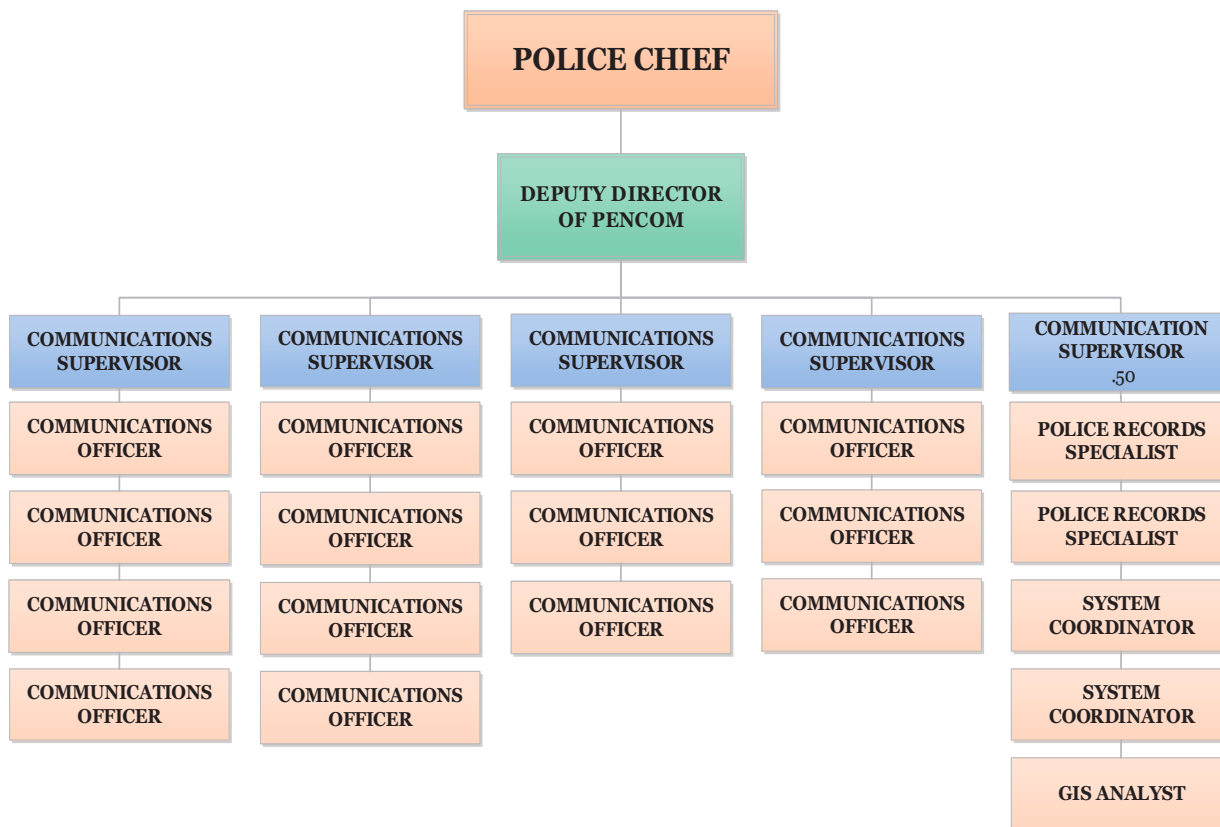
Funding Sources: Revenues include sales tax, a 911 phone tax, user fees from member agencies (including City user fees for Police and Fire), grants and interest income. In the years that PenCom makes capital purchases, sales tax revenue that is collected and held is used specifically for these purposes.

Major Expenditures: Salaries and benefits make up the majority of spending, along with maintenance contracts related to PenCom's software and hardware.

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2		PROPOSED BUDGET	BUDGET AMEND. 2
						\$\$	%
Deputy Director of PenCom	1.00	1.00	1.00	1.00	1.00	-	0.00%
Communications Supervisor	4.50	4.50	4.50	4.50	4.50	-	0.00%
Communications Officer	16.00	16.00	16.00	14.00	14.00	-	0.00%
System Coordinator	2.00	2.00	2.00	2.00	2.00	-	0.00%
Police Records Specialist	1.00	1.00	1.00	2.00	2.00	-	0.00%
GIS Analyst	0.00	0.00	0.00	1.00	1.00	-	0.00%
TOTAL Authorized Positions	24.50	24.50	24.50	24.50	24.50	-	0.00%
<i>Change from Prior Yr. #</i>	<i>2.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>8.89%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



PENCOM



PENCOM FUND #107 REVENUE & EXPENDITURES SUMMARY

REVENUES

Revenue in this fund includes county-wide 911 sales tax, a 9-1-1 telephone tax as well as collection of user fees from all agencies that utilize the 911 system. The increase in revenue as compared to the 2024 Budget is due to anticipated user fees charges and expected increases for 911 sales and telephone tax.

REVENUE	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	3,128,786	3,419,380	3,812,455	3,098,000	3,448,100	350,100	11.30%
Charges for Goods & Svcs.	404,300	426,100	478,300	457,400	513,900	56,500	12.35%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(11,593)	(101,314)	54,883	15,300	23,100	7,800	50.98%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 3,521,493	\$ 3,744,166	\$ 4,345,638	\$ 3,570,700	\$ 3,985,100	414,400	11.61%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 329,436</i>	<i>\$ 222,673</i>	<i>\$ 601,472</i>	<i>\$ (774,938)</i>			
<i>Change from Prior Year %</i>	<i>10.32%</i>	<i>6.32%</i>	<i>16.06%</i>	<i>-17.83%</i>			

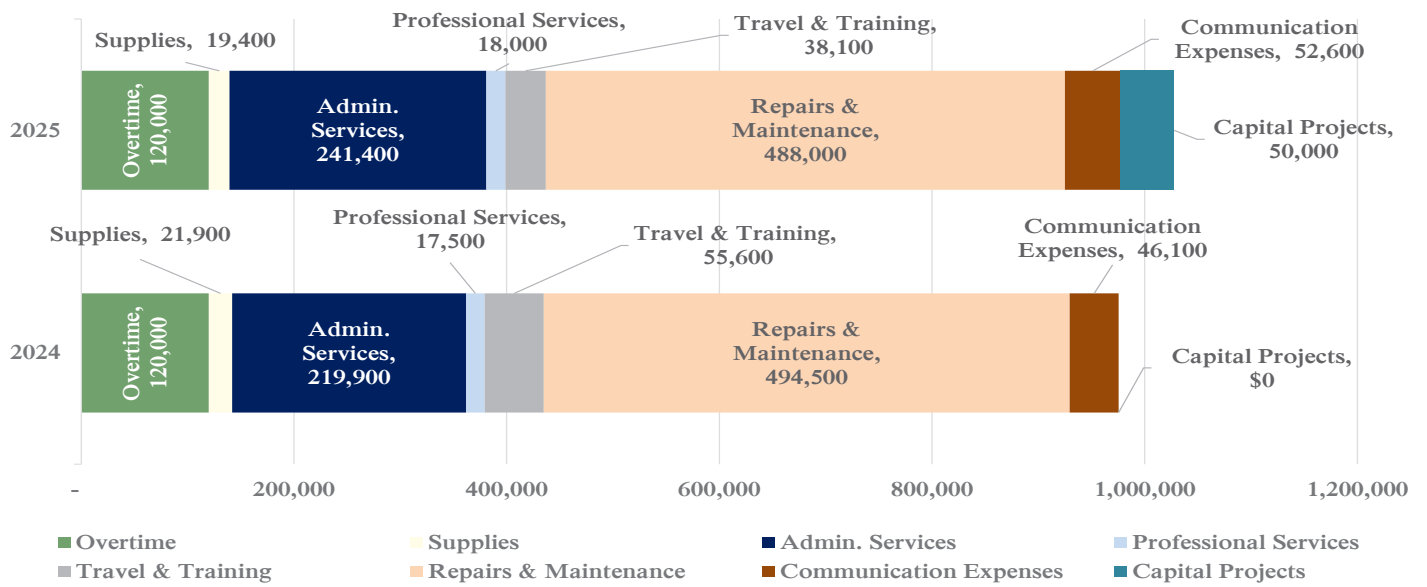
EXPENDITURES

The changes in expenditures are due to increased costs for personnel, software and equipment costs and an increase in the allocation for administrative costs.

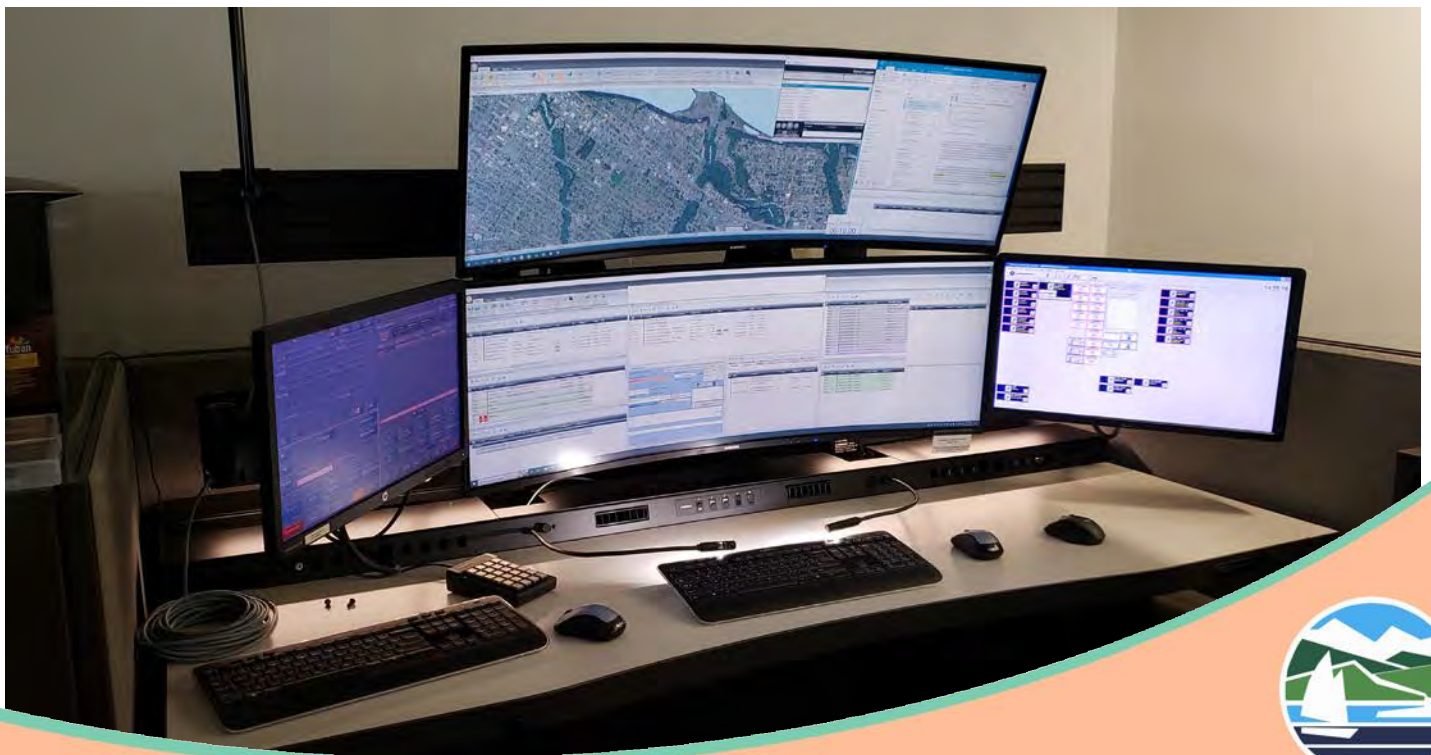
EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Salaries and Wages	\$ 1,636,513	\$ 2,118,886	\$ 2,354,286	\$ 2,183,400	\$ 2,318,000	134,600	6.16%
Personnel Benefits	615,577	707,695	810,127	879,100	940,100	61,000	6.94%
Supplies	14,320	27,320	36,629	31,700	30,400	(1,300)	-4.10%
Other Services & Charges	767,373	875,717	966,649	925,300	951,600	26,300	2.84%
Intergovmt/Interfund Svcs	152,700	54,900	440,000	5,000	-	(5,000)	-100.00%
Capital Outlay	-	-	-	50,000	50,000	-	0.00%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	46	(21)	11,152	-	-	-	N/A
TOTAL EXPENDITURES	\$ 3,186,529	\$ 3,784,497	\$ 4,618,843	\$ 4,074,500	\$ 4,290,100	215,600	5.29%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 133,524</i>	<i>\$ 597,968</i>	<i>\$ 834,346</i>	<i>\$ (544,343)</i>			
<i>Change from Prior Year %</i>	<i>4.37%</i>	<i>18.77%</i>	<i>22.05%</i>	<i>-11.79%</i>			
FUND BALANCE	\$ 1,986,822	\$ 2,070,242	\$ 1,797,033	\$ 1,293,233	\$ 988,233		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 334,964</i>	<i>\$ 83,420</i>	<i>\$ (273,209)</i>	<i>\$ (503,800)</i>	<i>\$ (305,000)</i>		
<i>Change from Prior Year %</i>	<i>20.28%</i>	<i>4.20%</i>	<i>-13.20%</i>	<i>-28.04%</i>	<i>-23.58%</i>		



PENCOM FUND COMMON EXPENDITURES COMPARISON



- Administrative Services include costs associated with work performed on behalf of PenCom by General Fund and Information Services staff.
- Professional Services include contracts for testing associated with hiring.
- Repairs and Maintenance include payments for the dispatch systems and operating computer yearly maintenance.



BUSINESS IMPROVEMENT AREA FUND #165 REVENUE & EXPENDITURES SUMMARY

Description: The Business Improvement Area Fund tracks and records revenues collected from billing businesses in the downtown district for parking and downtown improvements.

Funding Sources: Revenues received from businesses in the downtown district.

Major Expenditures: Expenses include enhancements to the downtown district and parking maintenance in the business improvement area.

REVENUES

REVENUES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. 2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. 2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	235	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	16,410	32,380	31,196	32,900	33,700	800	2.43%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 16,410	\$ 32,615	\$ 31,196	\$ 32,900	\$ 33,700	800	2.43%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 7,098</i>	<i>\$ 16,205</i>	<i>\$ (1,419)</i>	<i>\$ 1,704</i>			
<i>Change from Prior Year %</i>	<i>76.22%</i>	<i>98.75%</i>	<i>-4.35%</i>	<i>5.46%</i>			

EXPENDITURES

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. 2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. 2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	4,000	9,000	17,573	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 4,000	\$ 9,000	\$ 17,573	\$ -	\$ -	-	N/A
<i>Change from Prior Yr. \$\$</i>	<i>\$ (34,800)</i>	<i>\$ 5,000</i>	<i>\$ 8,573</i>	<i>\$ (17,573)</i>			
<i>Change from Prior Year %</i>	<i>-89.69%</i>	<i>125.00%</i>	<i>95.26%</i>	<i>-100.00%</i>			
FUND BALANCE	\$ 41,055	\$ 64,671	\$ 78,294	\$ 111,194	\$ 144,894		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 12,410</i>	<i>\$ 23,616</i>	<i>\$ 13,623</i>	<i>\$ 32,900</i>	<i>\$ 33,700</i>		
<i>Change from Prior Year %</i>	<i>43.32%</i>	<i>57.52%</i>	<i>21.07%</i>	<i>42.02%</i>	<i>30.31%</i>		



PORT ANGELES HOUSING REHABILITATION FUND #172 REVENUE & EXPENDITURE SUMMARY

Description: The Port Angeles Housing Rehabilitation Fund administers home improvement loans for low-income individuals. These funds are from a Community Development Block Grant (CDBG) and are used to rehabilitate and build low income housing in the City. This fund is also used to track and administer funding received for Affordable Housing.

Funding Source: Revenue collected includes repayment of low-income housing loans and an Affordable Housing tax of 0.10% that took effect April 1, 2020, as well as a sales tax credit to be used for affordable housing. Major changes as compared to 2024 include expected increases to affordable housing tax collection.

Major Expenditures: Major changes in expenditures as compared to 2024, include a reduction of \$50,000 for the Façade transfer that occurs biennially, next occurring in 2026. Additionally, there is a budgeted transfer of \$110,700 to fund the Housing Administrator Position in the Community & Economic Development Department utilizing the Affordable Housing tax collection.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Taxes	\$ 564,538	\$ 627,404	\$ 639,034	\$ 563,600	\$ 588,500	24,900	4.42%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	118,590	-	372,199	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	16,084	291,574	80,797	44,900	49,900	5,000	11.14%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 699,212	\$ 918,978	\$ 1,092,030	\$ 608,500	\$ 638,400	29,900	4.91%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (426,488)</i>	<i>\$ 219,766</i>	<i>\$ 173,052</i>	<i>\$ (483,530)</i>			
<i>Change from Prior Year %</i>	<i>-37.89%</i>	<i>31.43%</i>	<i>18.83%</i>	<i>-44.28%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	396,711	-	-	82,000	1,000	(81,000)	-98.78%
Intergovmt/Interfund Svcs	115,930	200,000	545,608	172,700	110,700	(62,000)	-35.90%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 512,641	\$ 200,000	\$ 545,608	\$ 254,700	\$ 111,700	(143,000)	-56.14%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (296,638)</i>	<i>\$ (312,641)</i>	<i>\$ 345,608</i>	<i>\$ (290,908)</i>			
<i>Change from Prior Year %</i>	<i>-36.65%</i>	<i>-60.99%</i>	<i>172.80%</i>	<i>-53.32%</i>			

FUND BALANCE	2021	2022	2023	2024	2025
	\$ 1,123,640	\$ 1,842,620	\$ 2,389,043	\$ 2,742,843	\$ 3,269,543
<i>Change from Prior Yr. \$\$</i>	<i>\$ 743,239</i>	<i>\$ 718,980</i>	<i>\$ 546,423</i>	<i>\$ 353,800</i>	<i>\$ 526,700</i>
<i>Change from Prior Year %</i>	<i>195.38%</i>	<i>63.99%</i>	<i>29.65%</i>	<i>14.81%</i>	<i>19.20%</i>

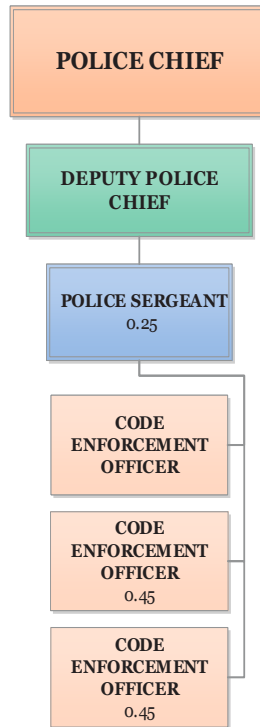


CODE COMPLIANCE FUND SUMMARY #175

Description: The Code Compliance Fund accounts for costs associated with enforcing City Code; including administration, operations and other expenses incurred as part of compliance efforts. This fund also accounts for blighted property acquisition.

Funding Source: For transparency and ease of tracking, the Code Compliance Fund includes all costs associated with Code Enforcement as well as those costs associated with the purchase and sale of blighted properties. Initial funding for blighted properties was transferred from the General Fund in the amount of \$50,000. Transfers from the General Fund will continue to occur to support the cost of Officers and other code enforcement needs. Additionally, fines, fees or penalties collected from Code Enforcement processes will also be tracked in this fund.

Major Expenditures: Expenses in this fund include costs associated with citywide code enforcement, including personnel costs. This fund also tracks property purchased or expenses related to blighted properties.



CODE COMPLIANCE FUND #175 PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	\$\$	%
Code Enforcement Officer	0.00	1.90	1.90	1.90	1.90	-	0.00%
TOTAL Authorized Positions	0.00	1.90	1.90	1.90	1.90	-	0.00%
<i>Change from Prior Yr. #</i>	0.00	0.00	0.00	0.00	0.00		
<i>Change from Prior Year %</i>	0.00%	0.00%	0.00%	0.00%	0.00%		



CODE COMPLIANCE FUND #175 REVENUE & EXPENDITURE SUMMARY

REVENUES

Revenues include a transfer from the General Fund.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(315)	(326)	131	200	600	400	200.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	145,793	206,444	254,100	256,500	2,400	0.94%
TOTAL REVENUE	\$ (315)	\$ 145,467	\$ 206,575	\$ 254,300	\$ 257,100	2,800	1.10%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (909)</i>	<i>\$ 145,782</i>	<i>\$ 61,108</i>	<i>\$ 47,725</i>			
<i>Change from Prior Year %</i>	<i>-153.03%</i>	<i>-46280.00%</i>	<i>42.01%</i>	<i>23.10%</i>			

EXPENDITURES

The Code Enforcement personnel costs include 25% of one Police Sergeant that supervises the Code Enforcement Officers. The 2025 Budget also includes one full-time and two part-time Code Enforcement Officers as well as supplies and vehicle expenses for this division.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. 2	PROPOSED BUDGET	BUDGET AMEND. 2	
						\$\$	%
Salaries and Wages	\$ -	\$ 81,888	\$ 127,382	\$ 144,400	\$ 146,400	2,000	1.39%
Personnel Benefits	-	41,812	60,905	51,200	53,000	1,800	3.52%
Supplies	-	-	400	7,300	5,400	(1,900)	-26.03%
Other Services & Charges	-	4,903	17,758	51,400	52,300	900	1.75%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	326	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 326	\$ 128,603	\$ 206,445	\$ 254,300	\$ 257,100	2,800	1.10%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1)</i>	<i>\$ 128,277</i>	<i>\$ 77,842</i>	<i>\$ 47,855</i>			
<i>Change from Prior Year %</i>	<i>-0.31%</i>	<i>39348.77%</i>	<i>60.53%</i>	<i>23.18%</i>			
FUND BALANCE	\$ 39,421	\$ 56,285	\$ 56,416	\$ 56,416	\$ 56,416		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (640)</i>	<i>\$ 16,864</i>	<i>\$ 131</i>	<i>\$ -</i>	<i>\$ -</i>		
<i>Change from Prior Year %</i>	<i>-1.60%</i>	<i>42.78%</i>	<i>0.23%</i>	<i>0.00%</i>	<i>0.00%</i>		



CITY OF PORT ANGELES



2025 PRELIMINARY BUDGET



DEBT SERVICE FUNDS

Debt Service Funds are governmental fund types used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

General obligation (G.O.) bonds are those for which the full faith and credit of the City are pledged. They are payable from taxes or other revenue sources.

Debt service funds include unlimited (voted) and limited (councilmanic) tax obligation bonds.



DEBT SERVICE FUNDS REVENUE & EXPENDITURE SUMMARY

Debt Service Funds

These funds include two councilmanic General Obligation Bonds.

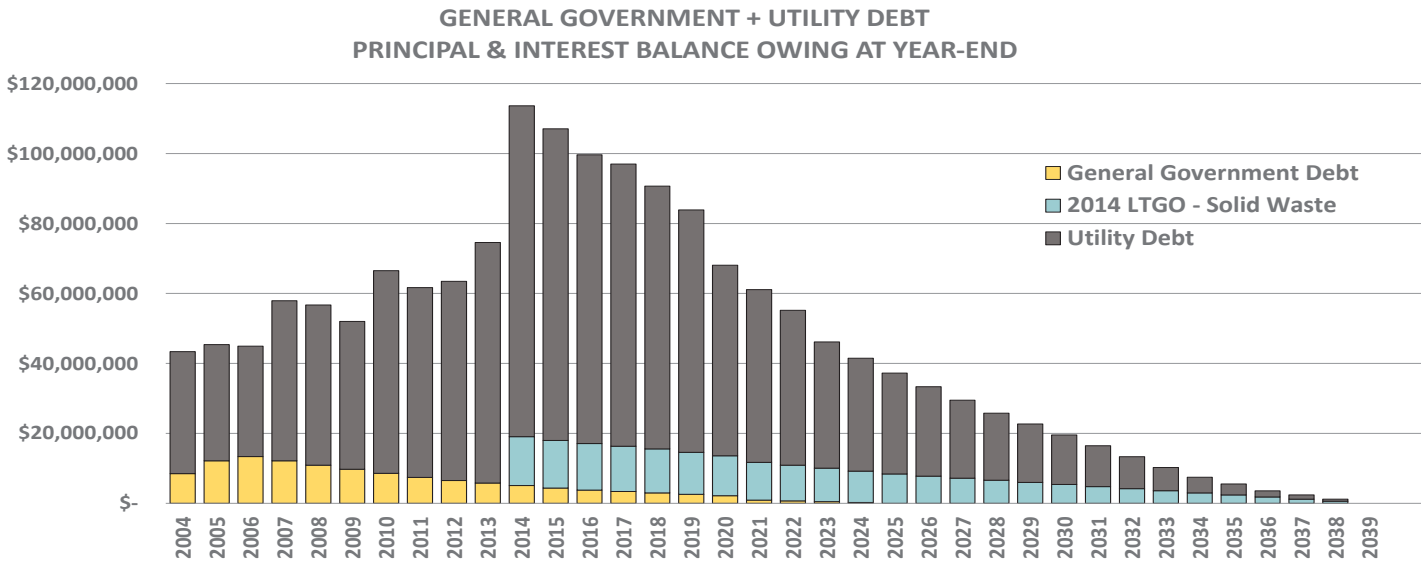
Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the assessed valuation. Within this 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. The City's remaining debt capacity for general purposes within the 2.5% limit is projected at \$73.1 million (as of January 1, 2024). All voted bonds require a 60% majority approval and to validate the election, the total votes cast must equal at least 40% of the total votes cast in the last general election.

Debt service for voted bond issues are funded with special property tax levies. Currently there are no outstanding voted bond issues. Debt Service for Councilmanic bond issues are funded through regular property taxes and by interfund transfers.

The general obligation bonds have various interest rates between 2.6% and 4.5% with maturity dates to 2039.

The City's current General Obligation bond rating with Moody's Investors Service is Aa3. A bond rating is a letter-based credit scoring system used to judge the quality and credit worthiness of a bond. The higher a bond's rating, the lower the interest rate it will carry. The City's current rating is considered high quality and subject to low credit risk.

This section of the budget only shows debt associated with General Obligation Bonds. However, the City also carries debt in each of its utility funds. This debt is in the form of bonds and loans. The image shown below demonstrates the total amount that the City carries by type and maturity date. If no new debt is issued, the City will be debt free in 2039.



2015 L.T.G.O. BOND FUND #217

REVENUE & EXPENDITURE SUMMARY

Description: These bonds are the result of the refunding of the 2005 LTGO bonds and are for the installation of utilities in the Western Urban Growth Area (WUGA), an area designated for annexation into the City.

Repayment: This bond matures in 2025 and bears an interest rate of 2.59%. Revenues for repayment consist of interest earned on investment of funds and transfers from the General Fund, and the Electric, Water and Wastewater funds.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET		BUDGET	BUDGET AMEND. #2
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(262)	232	2,110	1,800	2,000	200	11.11%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	235,300	231,800	232,200	234,100	233,000	(1,100)	-0.47%
TOTAL REVENUE	\$ 235,038	\$ 232,032	\$ 234,310	\$ 235,900	\$ 235,000	(900)	-0.38%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 785</i>	<i>\$ (3,006)</i>	<i>\$ 2,278</i>	<i>\$ 1,590</i>			
<i>Change from Prior Year %</i>	<i>0.34%</i>	<i>-1.28%</i>	<i>0.98%</i>	<i>0.68%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET		BUDGET	BUDGET AMEND. #2
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	207,000	209,000	215,000	222,000	227,000	5,000	2.25%
Debt Service: Interest	27,972	22,610	17,198	11,700	5,900	(5,800)	-49.57%
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 234,972	\$ 231,610	\$ 232,198	\$ 233,700	\$ 232,900	(800)	-0.34%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 1,900</i>	<i>\$ (3,362)</i>	<i>\$ 588</i>	<i>\$ 1,502</i>			
<i>Change from Prior Year %</i>	<i>0.82%</i>	<i>-1.43%</i>	<i>0.25%</i>	<i>0.65%</i>			

FUND BALANCE	2021	2022	2023	2024	2025
	\$ 14,353	\$ 14,775	\$ 16,887	\$ 19,087	\$ 21,187
<i>Change from Prior Yr. \$\$</i>	<i>\$ 66</i>	<i>\$ 422</i>	<i>\$ 2,112</i>	<i>\$ 2,200</i>	<i>\$ 2,100</i>
<i>Change from Prior Year %</i>	<i>0.46%</i>	<i>2.94%</i>	<i>14.29%</i>	<i>13.03%</i>	<i>11.00%</i>



CLOSED DEBT

2006 L.T.G.O. BOND FUND #215

Description: The 2006 Limited Tax General Obligation (LTGO) Bond Fund accounted for principal and interest payments on the limited general tax obligation bond for the purchase of property adjacent to the International Multi-Modal Gateway Center. The purchase was made via the issuance of a \$1,200,000 limited tax general obligation bond.

Repayment: This debt was paid in full in 2021. The remaining balance was transferred to the General Fund.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	20	-	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 20	\$ -	\$ -	\$ -	\$ -	-	N/A
<i>Change from Prior Yr. \$\$</i>	<i>\$ (367,908)</i>	<i>\$ (20)</i>	<i>\$ -</i>	<i>\$ -</i>			
<i>Change from Prior Year %</i>	<i>-99.99%</i>	<i>-100.00%</i>	<i>N/A</i>	<i>N/A</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	25,566	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	1,000,000	-	-	-	-	-	N/A
Debt Service: Interest	32,500	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 1,058,066	\$ -	\$ -	\$ -	\$ -	-	N/A
<i>Change from Prior Yr. \$\$</i>	<i>\$ 971,176</i>	<i>\$ (1,058,066)</i>	<i>\$ -</i>	<i>\$ -</i>			
<i>Change from Prior Year %</i>	<i>1117.71%</i>	<i>-100.00%</i>	<i>N/A</i>	<i>N/A</i>			

FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,058,046)</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>-</i>	<i>N/A</i>
<i>Change from Prior Year %</i>	<i>-100.00%</i>	<i>0.00%</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>



CLOSED DEBT

2014 L.T.G.O. BOND FUND #216

Description: These bonds were issued to finance a portion of the costs associated with improving and stabilizing the Port Angeles Landfill Bluff. This \$8,275,000 bond was issued in 2014 and will mature in 2039.

Repayment: Payment of this debt has been moved directly to Solid Waste Utility Fund.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(2,529)	(21,771)	-	4,400	-	(4,400)	-100.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	598,200	597,200	-	598,800	-	(598,800)	-100.00%
TOTAL REVENUE	\$ 595,671	\$ 575,429	\$ -	\$ 603,200	\$ -	(603,200)	-100.00%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (8,058)</i>	<i>\$ (20,242)</i>	<i>\$ (575,429)</i>	<i>\$ 603,200</i>			
<i>Change from Prior Year %</i>	<i>-1.33%</i>	<i>-3.40%</i>	<i>-100.00%</i>	<i>100.00%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	300	300	-	300	-	(300)	-100.00%
Intergovmt/Interfund Svcs	-	-	156,692	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	275,000	285,000	-	310,000	-	(310,000)	-100.00%
Debt Service: Interest	322,900	311,900	-	288,500	-	(288,500)	-100.00%
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 598,200	\$ 597,200	\$ 156,692	\$ 598,800	\$ -	(598,800)	-100.00%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (300)</i>	<i>\$ (1,000)</i>	<i>\$ (440,508)</i>	<i>\$ 442,108</i>			
<i>Change from Prior Year %</i>	<i>-0.05%</i>	<i>-0.17%</i>	<i>-73.76%</i>	<i>282.15%</i>			

FUND BALANCE	2021	2022	2023	2024	2025
	\$ 178,463	\$ 156,692	\$ -	\$ 4,400	\$ 4,400
<i>Change from Prior Yr. \$\$</i>	<i>\$ (2,528)</i>	<i>\$ (21,771)</i>	<i>\$ (156,692)</i>	<i>\$ 4,400</i>	<i>\$ -</i>
<i>Change from Prior Year %</i>	<i>-1.40%</i>	<i>-12.20%</i>	<i>-100.00%</i>	<i>N/A</i>	<i>N/A</i>





ENTERPRISE FUNDS

Enterprise Funds are proprietary fund types used to account for activities for which a fee is charged to external users for goods or services. The fees charged recover the full cost of providing goods and services. The activities are financed in a manner similar to private business enterprise.



UTILITIES AT A GLANCE

GENERAL DATA

Number of Households Served	10,466
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ELECTRIC

Number of Substations	7
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WATER

Ranney Well System minimum yield	11 million gallons
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Customers outside of City limits	58
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WASTEWATER

Number of Pump Stations	17
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Acres sewer system serves	3,700
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Number of gallons rated per day	10.8 million
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Number of gallons the peak flow storage tank holds	4.9 million
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SOLID WASTE

Collection offered	Weekly/Bi-weekly
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Recycling Program participation	80%
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Curbside yardwaste participation	50%
----------------------------------	-----

Regional Transfer Stations	2
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STORMWATER

Natural Acting systems; including the use of rain gardens.	
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ENTERPRISE FUNDS

Description

Enterprise Funds are used to account for the acquisition, operation, and maintenance of City facilities and services that are intended to be entirely or predominately self-supported from user charges. Operations are accounted for in such a manner as to show a profit or loss on a basis comparable with industries in the private sector. The City operates seven funds in this manner: Electric, Electric Conservation, Water, Wastewater, Solid Waste, Stormwater, and Medic I.

Budget Basis of Accounting

The City uses the modified accrual basis in preparing Enterprise Fund budgets. This allows budgets for debt service and capital expenditures to be included on the income and expense part of the budget. For financial reporting, the City is using the accrual basis of accounting and both capital and debt are reported on the Statement of Net Position.

Revenues and expenses are recognized at the time they occur. For example, when homeowners use electricity or water, the City records the revenue when the meters are read and consumption is calculated, not when the customer pays the utility bill. Similarly, the City reports expenses when a service is performed or an item is purchased, not when the City pays the invoice.

Cash Balances

Enterprise Funds are managed differently than general governmental services. The management of these funds is not focused on line items of revenue and expenses, but rather the "bottom line" of whether expenses are supported by revenues. Instead of fund balance, the City is using cash balance and working capital to evaluate these funds. By including capital expenditures and debt service payments in the reconciliation of these funds, both cash balance and working capital are more meaningful than the fund balance.

A City, unlike private sector enterprises, cannot make a profit. Expenses and revenues should balance. However, cash reserves should accumulate to a level sufficient for three purposes:

1. To provide a cushion, or a contingency, for unforeseen needs and emergencies (similar to fund balances in governmental funds);

2. To provide adequate security for long-term debt; and
3. To allow for a capital development program that reduces the need for borrowing.

Allocations Definitions

All allocations are calculated based on personnel hours provided by various departments for utility activities. Allocated staff hours are either tracked through work orders or are calculated based on actual activities, for example:

- Accounts Payable/Receivable - number of invoices for accounts
- Management function - number of employees
- Treasury function - utility cash balances
- Customer Service - number of accounts/utility rates.

Administrative Charges - Services provided by City Council, City Manager, Finance Administration, Accounting, Customer Service, Legal, postage, and Facility Maintenance divisions are included in administrative charges and calculated through the allocation process.

Equipment Services - Equipment Services are internal charges to various departments and divisions based on equipment replacement needs and equipment repairs. Fuel usage is charged directly to departments. There are five components to the departmental charges:

1. **Monthly usage fee** - a fee based on the vehicle type.
2. **Fuel charges** - the inventory cost plus overhead for fuel pumped on site at the City's Corporation Yard and/or actual cost plus overhead for fuel pumped off site.
3. **Repair charges** - parts inventory costs and a set rate for labor hours, including overhead on both.
4. **Outside repair charges** - the actual cost of the repairs plus a handling percentage.
5. **Replacement charges** - calculated based on each department/division's regularly used equipment, the life of the equipment, replacement value and available reserves.



Additional charges may occur if equipment purchases are made outside of the equipment replacement schedule. Replacement reserves are monitored regularly.

Public Works Administrative Charges - based on the number of employees and tasks in each fund supported by Engineering.

Information Services Charges - Departments/divisions are charged by Information Services, an Internal Service Fund, based on a number of different factors including telephone usage, server usage and storage, help desk requests, system and equipment maintenance, computers, devices, and other information services.

Salary and benefit changes

In the 2025 Budget, the following changes were assumed:

- A cost of living adjustment (COLA) of 2.0%-5.58% is anticipated for represented employees in accordance with each bargaining groups contract. Additionally, two of these contracts also included salary adjustments to align positions with comparable cities as part of a salary survey complete in 2024.
- A 5.0% increase of medical coverage which includes a 2.0% discount for participation in the Wellness Program.
- A 2.0% increase for dental and vision coverage.

Utility Rates

Enterprise funds represent more than half of the City's budget. The most significant issue affecting Enterprise Funds is to ensure that these funds are self-supporting and maintain adequate cash balances to cover operating costs, debt service, capital transfers, repairs and replacements. While most of the enterprise funds are self-supporting and maintain adequate cash reserves, rate adjustments are needed periodically to ensure this condition continues. Medic I requires General Fund support to operate.

Early in 2019, City Council, staff, citizens, and the Utility Advisory Committee spent several months reviewing the City's methodologies for all utilities. These methodologies were then approved by Council for use in the rate setting. These methodologies were designed to set rates that were fair, equitable and affordable.

The rates for the Water and Wastewater utilities will expire on December 31, 2024. Rate proposals for each of these utilities are currently under review by City Council for consideration of adoption. Adjustments planned in 2025

include a 14.7% increase to Water residential rates and an average of 15.3% for commercial rates. Wastewater rates are expected to increase 2.4% for residential customers and average increase of 1.1% for commercial customers. No changes are planned to the combined sewer overflow rate in 2025.

Additionally, in an effort to keep rates as affordable as possible for citizens all utility fund budgets are given a high level of scrutiny to ensure costs are as efficient as possible.

Affordability Index

The City updated its Affordability Index in 2022 to determine whether rates charged in Port Angeles are affordable to our citizens when compared to cities similar in size and structure to Port Angeles. Sixteen cities were selected and compared to Port Angeles. The results of which showed that on average annual household costs in Port Angeles were the third lowest of the sixteen comparable cities, however the median household income level in Port Angeles is 36.9% lower than in comparable cities. This showed that while Port Angeles rates are low, residents have a very limited ability to support increases based on income levels.

Please refer to Appendix B to view the complete 2022 Affordability Index.



ELECTRIC UTILITY FUND #401

Description: The Electric Fund accounts for activities related to the provision of electric services to City residents and businesses and industrial customers. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, and related debt service are accounted for in this fund.

The Power Resources division negotiates contracts with Bonneville Power Association (BPA), and the City's industrial customer, and oversees conservation efforts although conservation revenues and expenditures are tracked in the Conservation fund.

The Electric Engineering division works to streamline permitting and oversees projects and other distribution upgrades, replacements and repairs.

Services:

- Electric delivery and transmission for Commercial, Industrial, and Residential customers
- Meter installations and repairs
- Emergency response

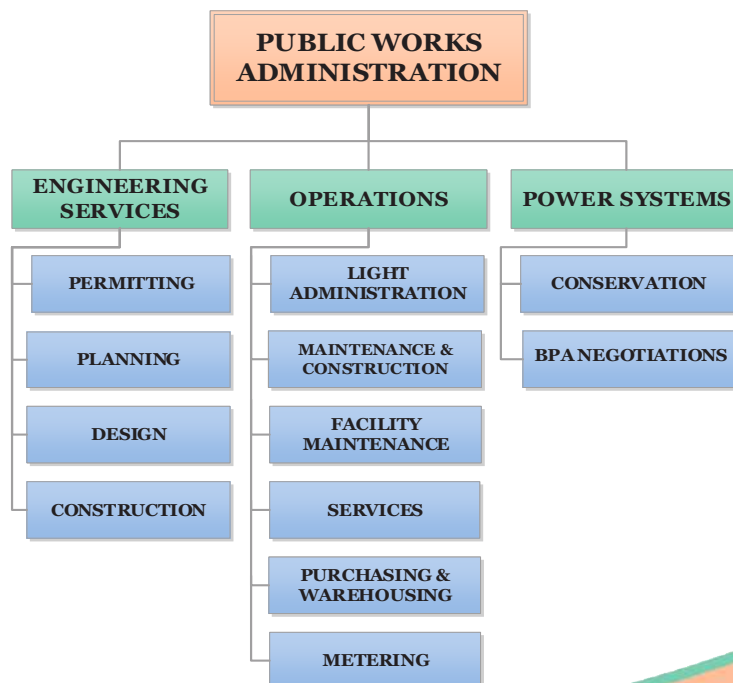
Challenges: Major challenges include keeping rates stable, and at an affordable level, while maintaining cash flow and infrastructure. The City's rates will be based on cost recovery needed to provide adequate electrical power for residents and businesses. Carefully considered plans can be affected by litigation and legislation, all of which can make long-term planning the most significant challenge.

Debt Payments: \$140,400

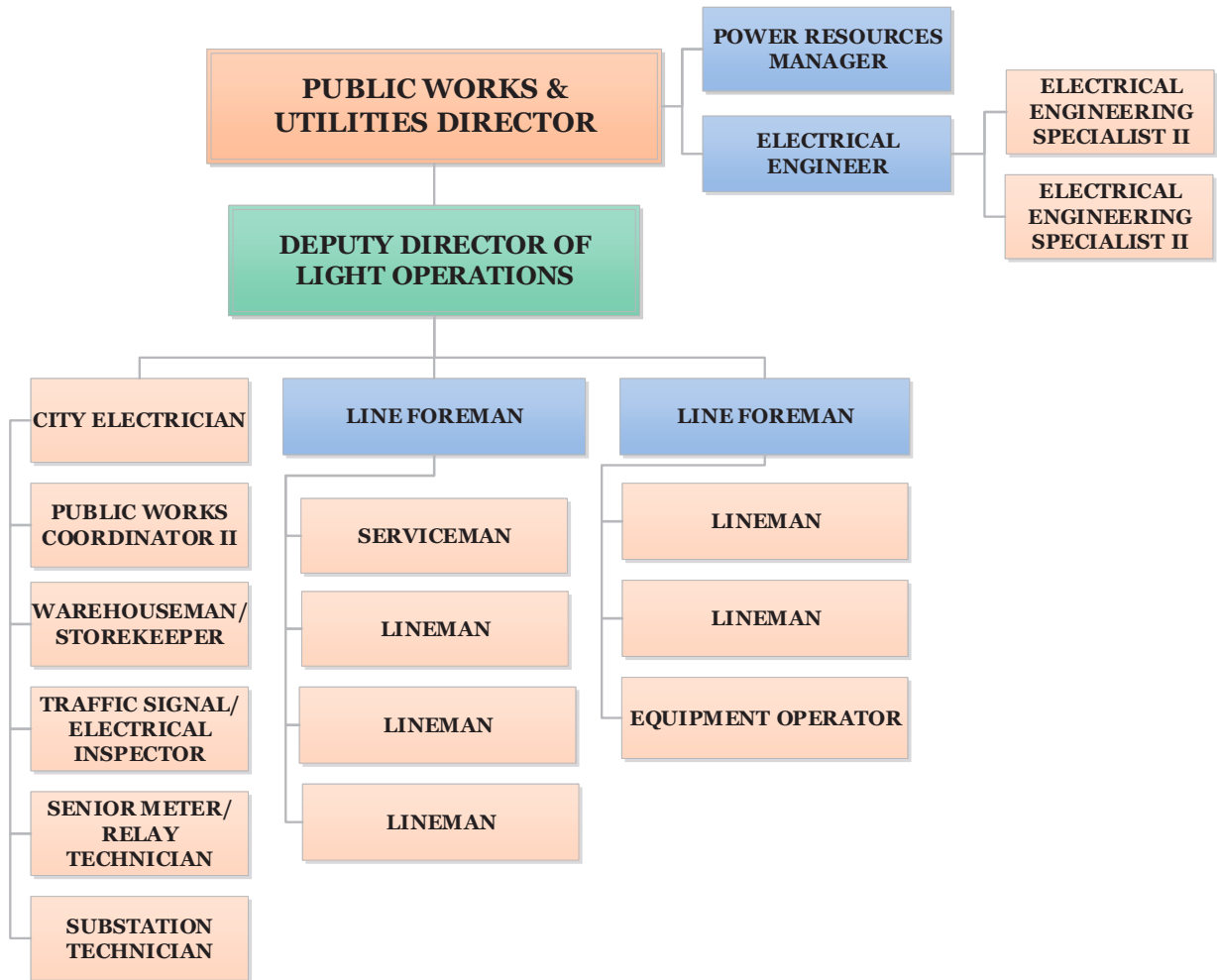
- 2015 Refunding Electric Bond, \$135,000 matures 2025 bearing interest of 2.0-4.0%, or \$5,400 in 2025.

Transfers Out: \$836,800

- Capital Fund: \$15,000 in support of the NICE program and \$100 for emergency management pods, and \$800,000 transfer to capital fund for electric projects in the Capital Facilities Plan (CFP).
- Debt Service transfer \$21,700 for 2015 LTGO Bond maturing in 2025 for the Western Urban Growth Area bearing interest of 3%-4.5%.



LIGHT OPERATIONS DIVISION



ELECTRIC UTILITY FUND #401 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Operations Manager	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Deputy Director of Light Operations	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Line Foreman	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
General Foreman	1.00	1.00	0.00	0.00	0.00	0.00	N/A
Public Works Coordinator	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
Lineman	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Substation Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Equipment Operator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Warehouseman/Purchasing Agent	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Serviceman	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Senior Meter Relay Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
SCADA Technician	0.00	1.00	1.00	0.00	0.00	0.00	N/A
City Electrician	1.00	0.00	0.00	1.00	1.00	0.00	0.00%
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Deputy Director of Power Systems	1.00	0.00	0.00	0.00	0.00	0.00	N/A
Power Resource Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Electrical Engineer	0.00	1.00	1.00	1.00	1.00	0.00	0.00%
Electrical Engineering Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
TOTAL Authorized Positions	20.00	20.00	20.00	20.00	20.00	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



ELECTRIC UTILITY FUND #401 REVENUE & EXPENDITURE SUMMARY

REVENUES

Electric utility revenues are comprised primarily from charges for service. However, the electric utility also collects revenue for electrical permits, pole rentals, interest and settlements. In 2025, a reduction in charges from the City's industrial customer is planned. Additional increases are planned for investment earnings resulting from more favorable market conditions.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	103,851	117,370	90,135	137,700	137,700	-	0.00%
Intergovt. Revenue	57,227	-	-	-	-	-	N/A
Charges for Goods & Svcs.	27,880,171	27,908,883	27,316,685	28,296,200	22,270,000	(6,026,200)	-21.30%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	74,044	(1,562,092)	1,676,283	501,900	825,700	323,800	64.51%
Prop./Trust Income	108,967	111,806	239,577	150,000	231,300	81,300	54.20%
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 28,224,260	\$ 26,575,967	\$ 29,322,680	\$ 29,085,800	\$ 23,464,700	(5,621,100)	-19.33%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 4,409,584</i>	<i>\$ (1,648,293)</i>	<i>\$ 2,746,713</i>	<i>\$ (236,880)</i>			
<i>Change from Prior Year %</i>	<i>18.52%</i>	<i>-5.84%</i>	<i>10.34%</i>	<i>-0.81%</i>			

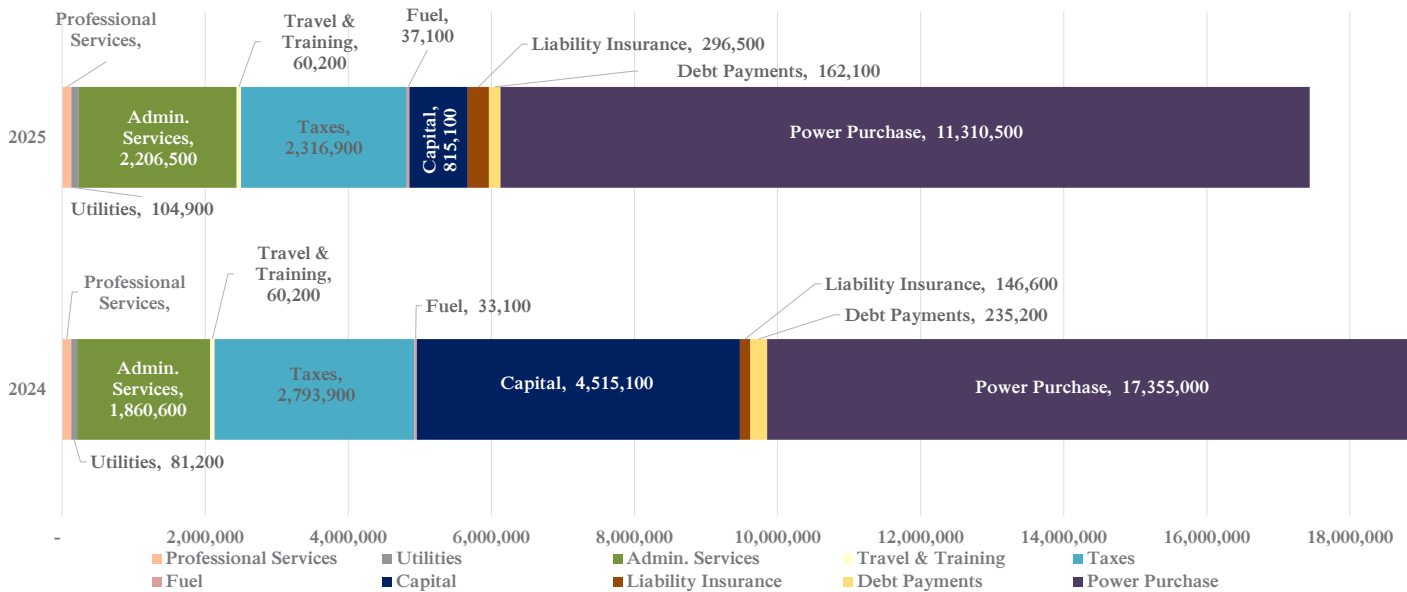
EXPENDITURES

The 2025 Budget reflects a change in the amount of power purchased from Bonneville Power Association (BPA) to reflect reduced usage from the City's industrial electric customer. The 2025 Budget also includes an increase in departmental charges for services and a decrease in transfers for capital that resulted from a one-time \$3.7 million transfer in support of the light operations building that will not occur in 2025.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,883,220	\$ 1,803,362	\$ 2,396,939	\$ 2,820,300	\$ 2,932,600	112,300	3.98%
Personnel Benefits	676,750	589,897	756,491	915,800	924,700	8,900	0.97%
Supplies	16,896,095	16,144,305	13,833,000	18,140,200	12,250,900	(5,889,300)	-32.47%
Other Services & Charges	5,132,772	5,873,100	5,696,094	6,223,800	6,182,200	(41,600)	-0.67%
Intergovmt/Interfund Svcs	842,400	836,700	931,352	4,605,200	1,255,100	(3,350,100)	-72.75%
Capital Outlay	-	-	-	150,000	150,000	-	0.00%
Debt Service: Principal	340,000	350,000	190,000	200,000	135,000	(65,000)	-32.50%
Debt Service: Interest & Other	44,067	30,338	18,462	13,400	5,400	(8,000)	-59.70%
Interfund Pmts. for Services	4,982	34,806	24,318	12,500	15,900	3,400	27.20%
TOTAL EXPENDITURES	\$ 25,820,286	\$ 25,662,508	\$ 23,846,656	\$ 33,081,200	\$ 23,851,800	(9,229,400)	-27.90%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 4,452,297</i>	<i>\$ (157,778)</i>	<i>\$ (1,815,852)</i>	<i>\$ 9,234,544</i>			
<i>Change from Prior Year %</i>	<i>20.84%</i>	<i>-0.61%</i>	<i>-7.08%</i>	<i>38.72%</i>			
Reclassification of Capital/Debt	\$1,070,080	\$325,002	\$488,651	\$422,167			
UNRESTRICTED CASH BALANCE	\$ 11,443,657	\$ 11,855,385	\$ 16,715,722	\$ 12,720,322	\$ 12,333,222	\$ (387,100)	-3.04%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,411,235)</i>	<i>\$ 411,728</i>	<i>\$ 4,860,337</i>	<i>\$ (3,995,400)</i>	<i>\$ (387,100)</i>		
<i>Change from Prior Year %</i>	<i>-10.98%</i>	<i>3.60%</i>	<i>41.00%</i>	<i>-23.90%</i>	<i>-3.04%</i>		



ELECTRIC UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Services for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of the utility.



ELECTRIC CONSERVATION UTILITY FUND #421

Description: The **Electric Conservation Fund** accounts for activities related to the provision of energy conservation programs for City residents and businesses. All activities necessary to provide such services, including administration, operations, and loan programs are accounted for in this fund. Additionally, this fund provides education and customer assistance in the area of electric conservation, using funding from Bonneville Power Administration (BPA) grants.

Services:

- Energy analysis of individual and commercial usage providing energy savings alternatives.
- Marketing of energy savings devices.
- Inspections and approval of conservation improvements for residential and commercial areas.



ELECTRIC CONSERVATION UTILITY FUND #421 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Commercial Energy Analyst	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
TOTAL Authorized Positions	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>(1.00)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>-50.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

ELECTRIC CONSERVATION UTILITY FUND #421 REVENUE & EXPENDITURE SUMMARY

REVENUES

Electric Conservation revenues are almost entirely driven by incentive funds which are proportionate to power purchased.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	280,290	417,650	279,310	705,500	536,500	(169,000)	-23.95%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(5,125)	(30,838)	16,076	4,100	2,800	(1,300)	-31.71%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 275,165	\$ 386,812	\$ 295,386	\$ 709,600	\$ 539,300	(170,300)	-24.00%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 12,105</i>	<i>\$ 111,647</i>	<i>\$ (91,426)</i>	<i>\$ 414,214</i>			
<i>Change from Prior Year %</i>	<i>4.60%</i>	<i>40.57%</i>	<i>-23.64%</i>	<i>140.23%</i>			

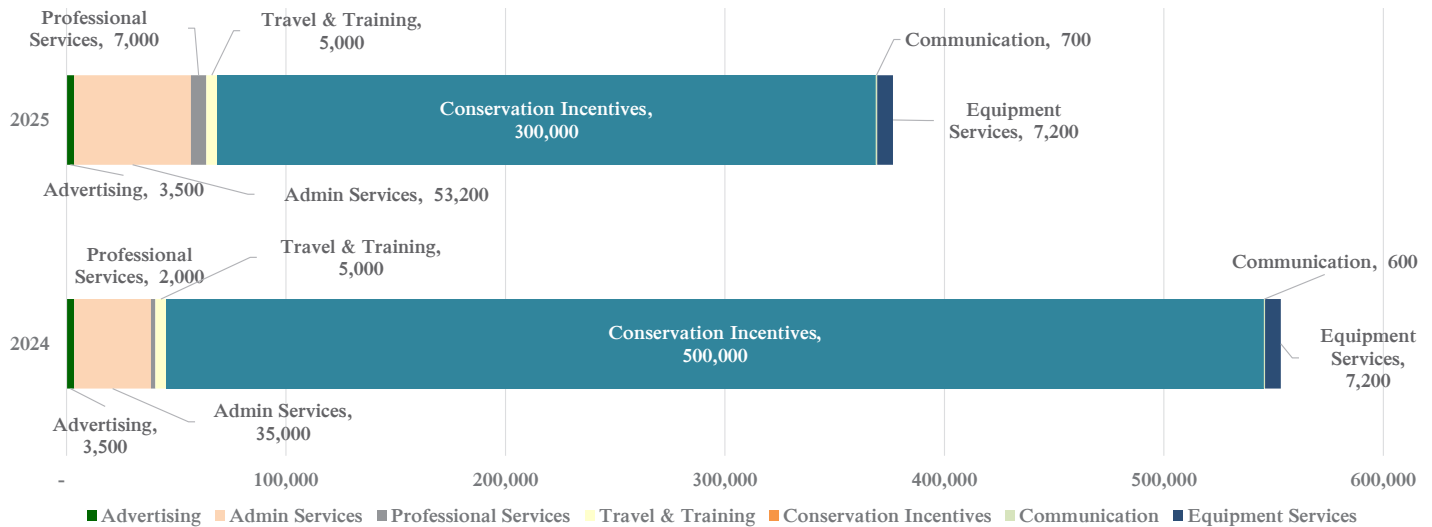


EXPENDITURES

Conservation incentives are based on a percentage of reduced power purchased for the electric utility. The 2025 incentives are based on projections from the BPA.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 87,562	\$ 92,266	\$ 101,392	\$ 101,000	\$ 103,700	2,700	2.67%
Personnel Benefits	48,006	43,350	47,400	49,800	51,000	1,200	2.41%
Supplies	352	300	658	2,600	2,600	-	0.00%
Other Services & Charges	225,653	367,413	305,480	561,200	382,000	(179,200)	-31.93%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest & Other	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 361,573	\$ 503,329	\$ 454,930	\$ 714,600	\$ 539,300	(175,300)	-24.53%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (50,407)</i>	<i>\$ 141,756</i>	<i>\$ (48,399)</i>	<i>\$ 259,670</i>			
<i>Change from Prior Year %</i>	<i>-12.24%</i>	<i>39.21%</i>	<i>-9.62%</i>	<i>57.08%</i>			
Unrestricted Cash Balance	\$ 575,352	\$ 273,286	\$ 306,325	\$ 301,325	\$ 301,325		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (85,137)</i>	<i>\$ (302,066)</i>	<i>\$ 33,039</i>	<i>\$ (5,000)</i>	\$ -		
<i>Change from Prior Year %</i>	<i>-12.89%</i>	<i>-52.50%</i>	<i>12.09%</i>	<i>-1.63%</i>	0.00%		

ELECTRIC CONSERVATION UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Services for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of the utility.



WATER UTILITY FUND #402

Description: The **Water Fund** accounts for activities related to the provision of water services to City residents and businesses. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, and related debt service are accounted for in this fund. Additionally, costs associated with the protection of water rights are included in this fund. The Water Fund is responsible for the operation, maintenance and delivery of all water facilities, including the Ranney Well, Port Angeles Water Treatment Plant, and the Industrial Water Plant.

Services:

- Distribution systems operation
- Water quality testing
- Well operation and maintenance
- Service installations including meter maintenance

Challenges: Rising costs associated with the water treatment plant and aging distribution pumping systems continue to be a major challenge. Meters for residents and commercial customers are on a scheduled replacement plan. Additionally, with the acquisition of the Industrial Water Plant the City will have challenges in repairing, maintaining and operating the plant.

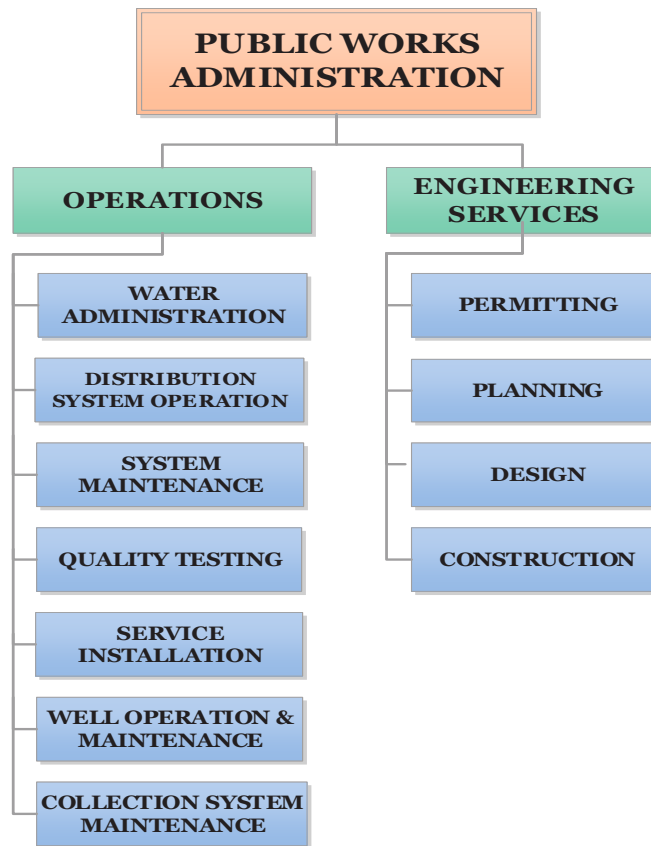
Debt Payments: \$284,300

- 2020 Revenue Bond, \$186,400 plus \$97,900 for interest; matures 2036.

Transfers Out: \$1,283,400

- Capital Fund: \$15,000 in support of the NICE program and \$100 for emergency management pods, and \$1,150,000 for Water Capital fund for water projects in the Capital Facilities Plan.
- Debt Service transfer \$118,300 for 2015 LTGO Bond maturing in 2025 for the Western Urban Growth Area bearing interest of 3%-4.5%.





WATER UTILITY FUND #402 PERSONNEL SUMMARY

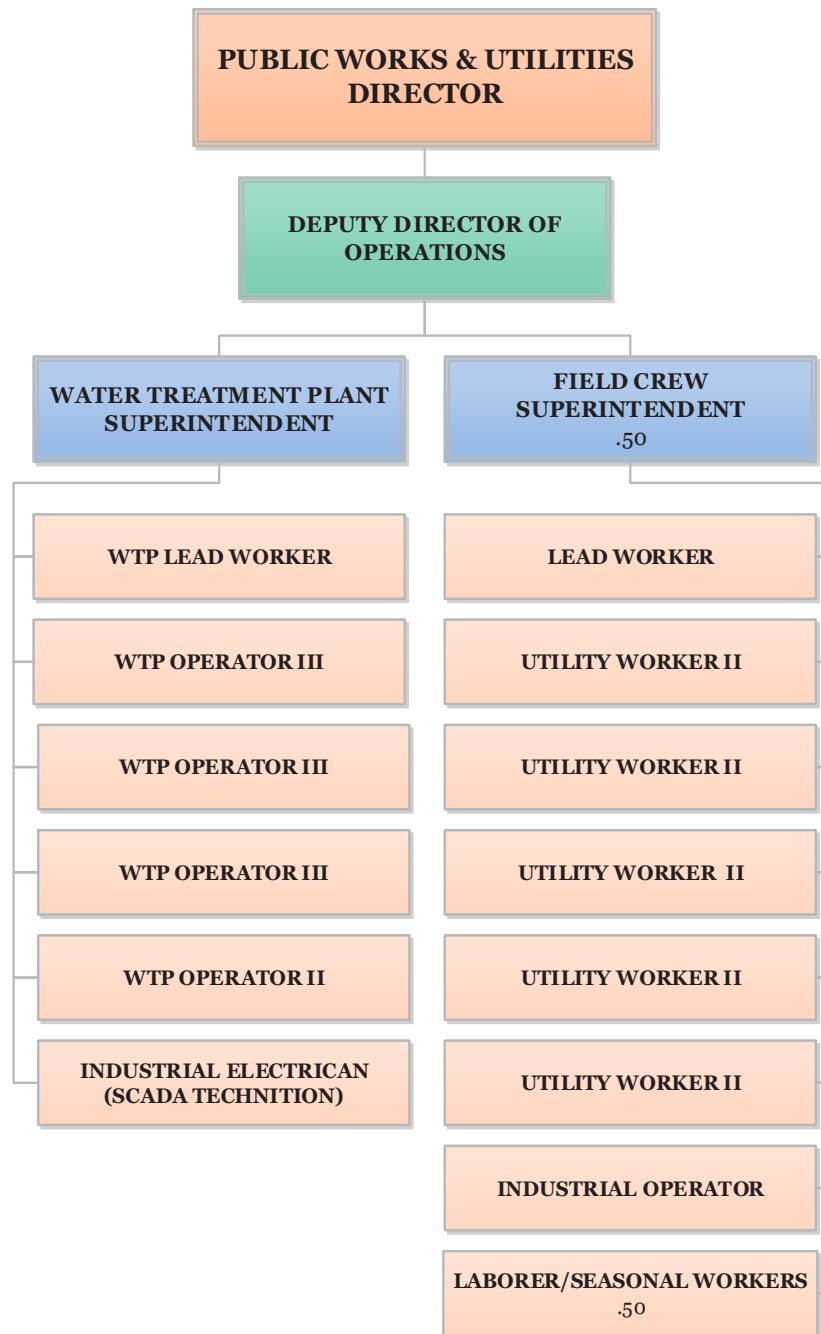
	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
AUTHORIZED POSTIONS							
Water Superintendent	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Wastewater/Water Field Superintendent	0.34	0.34	0.50	0.50	0.50	0.00	0.00%
WTP Operator II	0.00	0.00	0.00	0.00	1.00	1.00	100.00%
WTP Lead Worker	0.00	1.00	1.00	1.00	1.00	0.00	0.00%
WTP Operator III	4.00	3.00	4.00	4.00	3.00	(1.00)	-25.00%
Leadworker	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Utility Worker I/II	5.00	5.00	5.00	5.00	6.00	1.00	20.00%
Part time/Seasonal	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
TOTAL Authorized Positions	11.84	11.84	13.00	13.00	14.00	1.00	7.69%
<i>Change from Prior Yr. #</i>	<i>(1.00)</i>	<i>0.00</i>	<i>1.16</i>	<i>0.00</i>	<i>1.00</i>		
<i>Change from Prior Year %</i>	<i>-7.79%</i>	<i>0.00%</i>	<i>9.80%</i>	<i>0.00%</i>	<i>7.69%</i>		

Significant Changes: In 2025, an addition of one Utility Worker II is proposed to assist with maintenance needs at the Water and Wastewater Treatment Plants. This position is charged to both divisions accordingly.

For administrative purposes all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned.



WATER DIVISION



WATER UTILITY FUND #402 REVENUE & EXPENDITURE SUMMARY

REVENUES

Water utility revenues are comprised from charges for services. Changes in revenues as compared to 2024 are attributed to the proposed adjustments to the utility rate schedule of 13.5% - 16.5% dependent on rate classification as well as scheduled loan repayments from the Solid Waste division.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	172	-	-	-	-	-	N/A
Charges for Goods & Svcs.	6,708,333	6,623,312	7,387,262	7,213,300	8,631,500	1,418,200	19.66%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(173,249)	(1,382,368)	857,078	213,800	297,800	84,000	39.29%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	400,000	35,400	791,600	756,200	2136.16%
Other Financing Sources	37,500	37,300	37,100	36,900	-	(36,900)	-100.00%
TOTAL REVENUE	\$ 6,572,756	\$ 5,278,244	\$ 8,681,440	\$ 7,499,400	\$ 9,720,900	2,221,500	29.62%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (2,811,207)</i>	<i>\$ (1,294,512)</i>	<i>\$ 3,403,196</i>	<i>\$ (1,182,040)</i>			
<i>Change from Prior Year %</i>	<i>-29.96%</i>	<i>-19.70%</i>	<i>64.48%</i>	<i>-13.62%</i>			

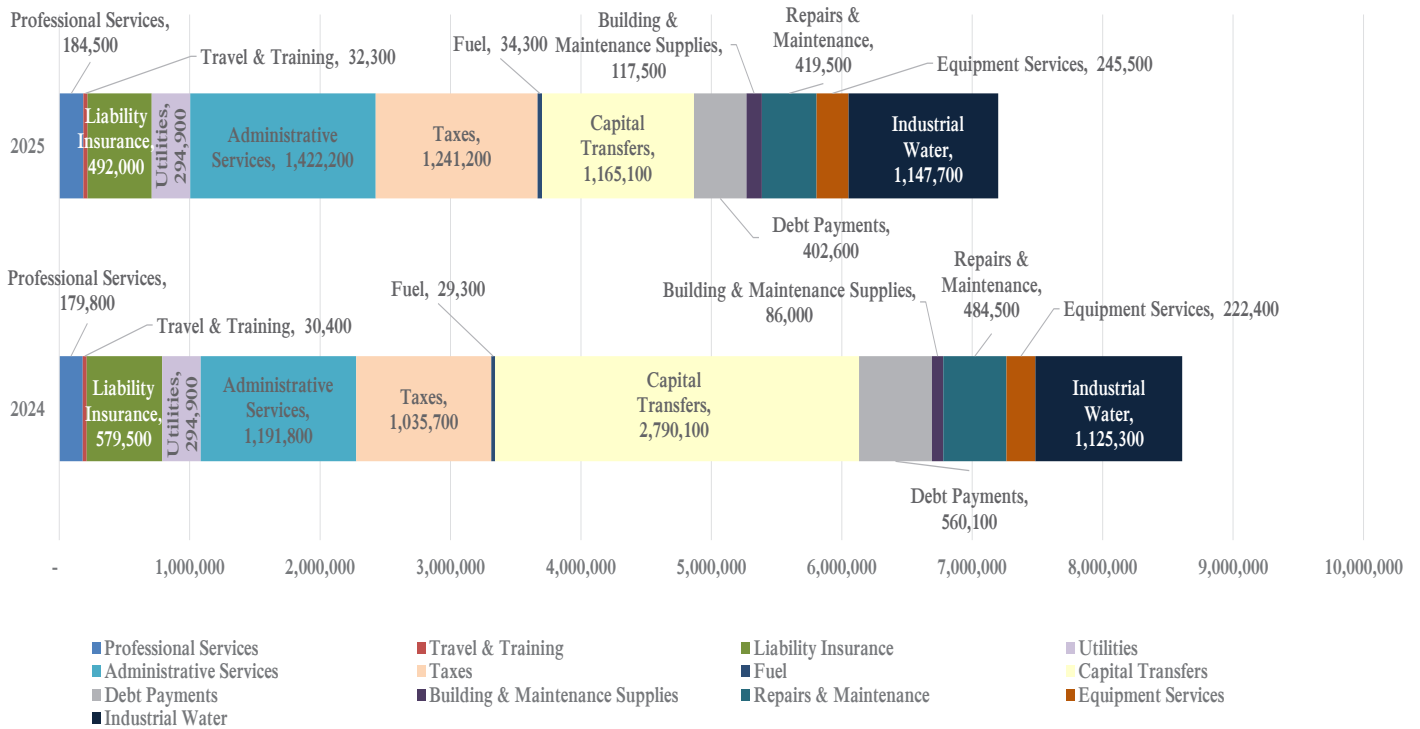
EXPENDITURES

Expenditure changes are attributed to increases in overall supplies for repairs and building maintenance, a large increase to liability insurance premiums and an increase to administrative charges for services provided by other departments. Increases also include the addition of a Utility Worker II that is reflected in salaries and wages. There is also a decrease planned in the Water division as compared to the 2024 Budget for the \$1.5 million interfund loan to the Solid Waste division as well as a \$1.5 million capital transfer from excess reserves that will not occur in 2025. Finally, a planned use of \$1,147,700 from the National Park Service settlement funds for costs at the industrial water treatment plant is included.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 1,093,575	\$ 1,136,191	\$ 1,384,143	\$ 1,565,100	\$ 1,654,100	89,000	5.69%
Personnel Benefits	547,368	482,100	550,022	599,900	611,800	11,900	1.98%
Supplies	245,077	260,328	372,274	443,900	508,300	64,400	14.51%
Other Services & Charges	3,329,515	3,043,564	4,270,074	5,180,200	5,538,100	357,900	6.91%
Intergovmt/Interfund Svcs	789,900	2,857,800	931,571	4,987,100	1,309,900	(3,677,200)	-73.73%
Capital Outlay	25,582	-	-	187,400	50,000	(137,400)	-73.32%
Debt Service: Principal	470,230	466,192	1,284,757	332,400	186,400	(146,000)	-43.92%
Debt Service: Interest	188,013	170,994	149,456	108,800	97,900	(10,900)	-10.02%
Interfund Pmts. for Services	73,195	105,662	167,855	105,700	154,100	48,400	45.79%
TOTAL EXPENDITURES	\$ 6,762,455	\$ 8,522,831	\$ 9,110,152	\$ 13,510,500	\$10,110,600	(3,399,900)	-25.16%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 103,734</i>	<i>\$ 1,760,376</i>	<i>\$ 587,321</i>	<i>\$ 4,400,348</i>			
<i>Change from Prior Year %</i>	<i>1.56%</i>	<i>26.03%</i>	<i>6.89%</i>	<i>48.30%</i>			
Reclassification of Capital/Debt	\$245,065	\$140,511	\$1,091,679	\$665,936			
Unrestricted Cash Balance	\$ 16,907,671	\$ 13,606,411	\$ 13,682,958	\$ 10,247,858	\$ 10,954,058		
NPS Rate Stabilization Reserves	\$ -	\$ -	\$ -	\$ 2,576,000	\$ 1,095,900		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (100,863)</i>	<i>\$ (3,301,260)</i>	<i>\$ 76,547</i>	<i>\$ (3,435,100)</i>	<i>\$ 1,802,100</i>		
<i>Change from Prior Year %</i>	<i>-0.59%</i>	<i>-19.53%</i>	<i>0.56%</i>	<i>-25.10%</i>	<i>6.89%</i>		



WATER UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Services for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of the utility.



WASTEWATER UTILITY FUND #403

Description: The **Wastewater Fund** accounts for activities related to the provision of sewer services to City residents and businesses. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, harbor clean-up, and related debt service are accounted for in this fund.

Services:

- Operation of the Wastewater Treatment Facility
- Sewer transmission lines

Challenges: Payment of debt service for the Combined Sewer Outflow (CSO) project, a \$46 million project will continue to be a challenge for years to come. Additionally, costs for mandated clean up of the harbor related to historical outfall have yet to be fully identified. It is an ongoing challenge to continue to make necessary improvements to capital infrastructure while maintaining affordable rates for City residents.

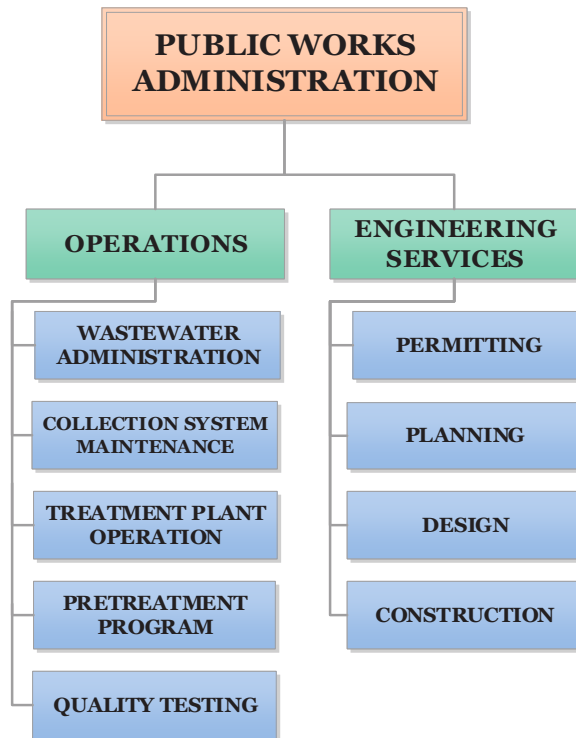
Debt Payments: \$280,600

- 2020 Revenue Bond, \$184,000 plus \$96,600 in interest; matures 2026.

Transfers Out: \$1,265,900

- Capital Fund: \$15,000 in support of the NICE program and \$100 for emergency management pods and \$1,200,000 to the Wastewater Capital fund for wastewater projects in the Capital Facilities Plan.
- Debt Service transfer for WUGA debt on 2015 LTGO Bond \$50,800.





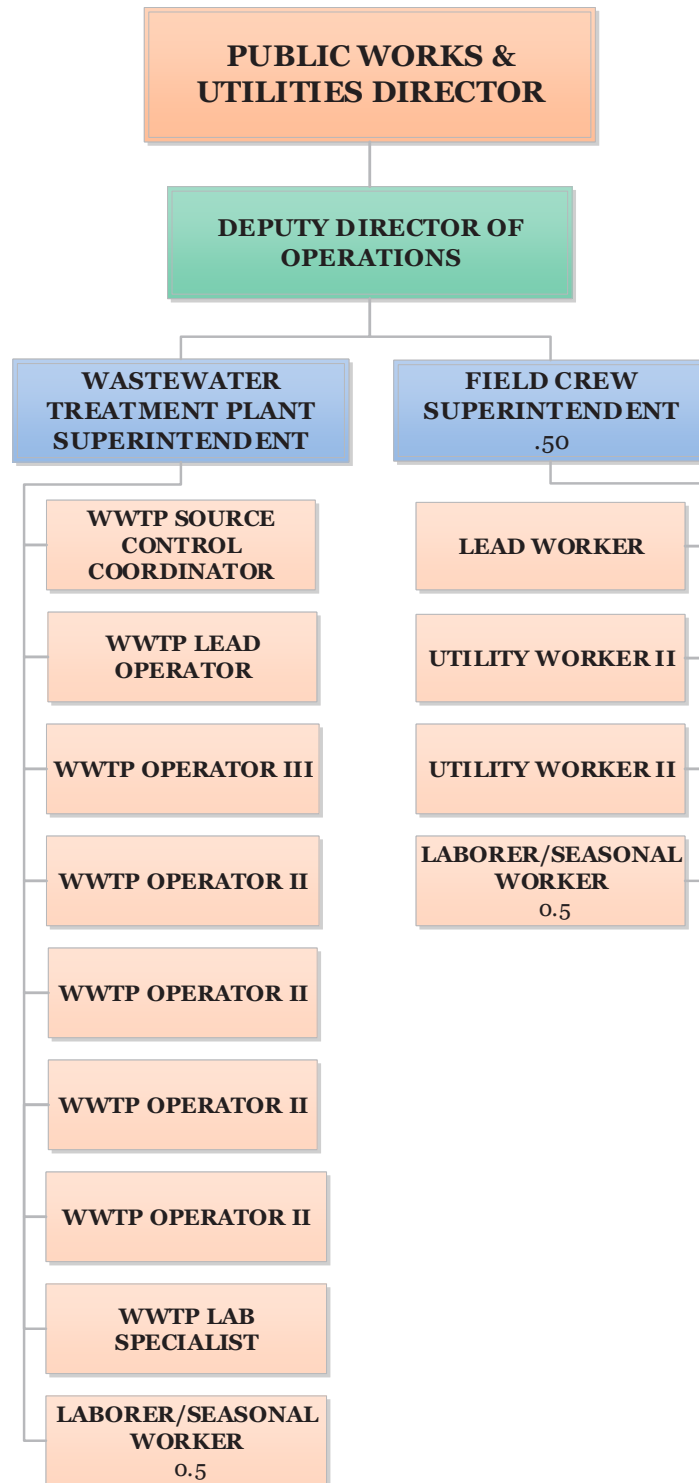
WASTEWATER UTILITY FUND #403 PERSONNEL SUMMARY

	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
AUTHORIZED POSITIONS							
Wastewater Division Superintendent	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Wastewater/Water Field Superintendent	0.33	0.33	0.50	0.50	0.50	0.00	0.00%
Source Control Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Leadworker	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Laboratory Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator III	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator I/II	3.00	3.00	3.00	3.00	3.00	0.00	0.00%
Utility Worker I/II	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Pollution Prevention Specialist	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Temporary/Seasonal	0.50	0.50	1.00	1.00	1.00	0.00	0.00%
TOTAL Authorized Positions	12.83	12.83	13.50	12.50	12.50	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.67</i>	<i>(1.00)</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>5.22%</i>	<i>-7.41%</i>	<i>0.00%</i>		

For administrative purposes all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned to.



WASTEWATER DIVISION



WASTEWATER UTILITY FUND #403 REVENUE & EXPENDITURE SUMMARY

REVENUES

Wastewater utility revenues are comprised from charges for services. Changes in revenues as compared to 2024 are attributed to the proposed adjustments to the utility rate schedule of 1.0% - 2.9% dependent on rate classification.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	16,520	20,387	12,883	75,500	75,500	-	0.00%
Intergovt. Revenue	74,587	3,588	80,853	-	-	-	N/A
Charges for Goods & Svcs.	7,213,824	7,190,932	7,717,383	7,549,900	8,843,300	1,293,400	17.13%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(55,594)	(490,548)	313,469	53,300	112,500	59,200	111.07%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 7,249,337	\$ 6,724,359	\$ 8,124,588	\$ 7,678,700	\$ 9,031,300	1,352,600	17.61%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 2,017</i>	<i>\$ (524,978)</i>	<i>\$ 1,400,229</i>	<i>\$ (445,888)</i>			
<i>Change from Prior Year %</i>	<i>0.03%</i>	<i>-7.24%</i>	<i>20.82%</i>	<i>-5.49%</i>			

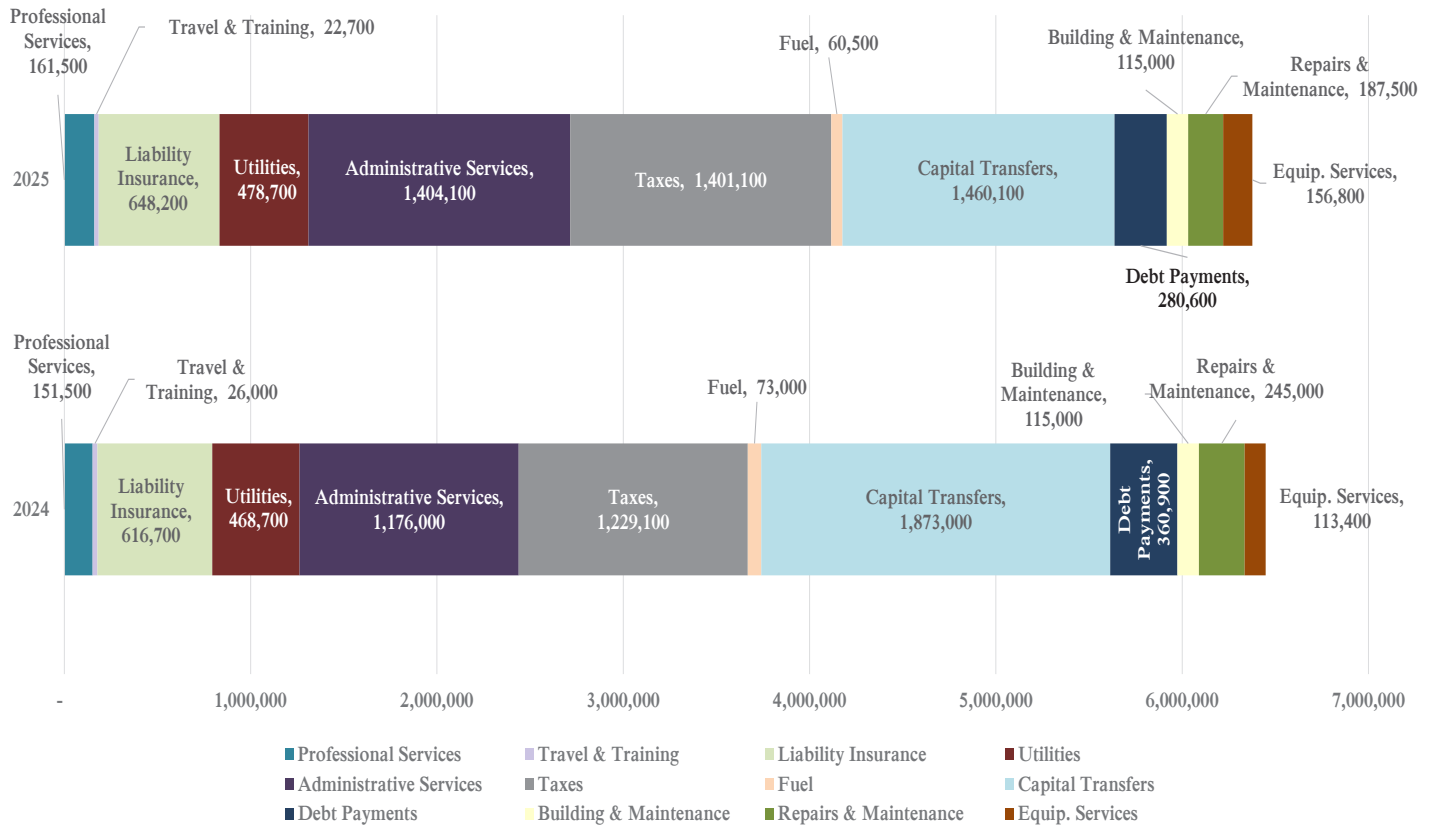
EXPENDITURES

In the 2025 Budget there are expected increases to expenditures for liability insurance premiums, additional tax payments that resulted from rate adjustments and administrative charges for services provided by other departments. Transfers for capital are also expected to decrease due to a one-time transfer of \$850,000 that will not occur in 2025.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,074,235	\$ 1,217,967	\$ 1,343,224	\$ 1,557,500	\$ 1,766,700	209,200	13.43%
Personnel Benefits	458,199	478,024	526,560	590,000	632,600	42,600	7.22%
Supplies	263,234	320,353	323,268	409,700	417,200	7,500	1.83%
Other Services & Charges	3,189,248	3,484,491	3,773,000	4,340,400	4,665,000	324,600	7.48%
Intergovmt/Interfund Svcs	1,268,100	1,015,600	1,375,952	2,125,600	1,293,100	(832,500)	-39.17%
Capital Outlay	84,128	52,675	47,269	50,000	50,000	-	0.00%
Debt Service: Principal	261,073	252,978	586,462	203,100	184,000	(19,100)	-9.40%
Debt Service: Interest	155,251	142,225	127,966	106,800	96,600	(10,200)	-9.55%
Interfund Pmts. for Services	85,948	31,270	74,094	68,800	69,300	500	0.73%
TOTAL EXPENDITURES	\$ 6,839,416	\$ 6,995,583	\$ 8,177,795	\$ 9,451,900	\$9,174,500	(277,400)	-2.93%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 39,905</i>	<i>\$ 156,167</i>	<i>\$ 1,182,212</i>	<i>\$ 1,274,105</i>			
<i>Change from Prior Year %</i>	<i>0.59%</i>	<i>2.28%</i>	<i>16.90%</i>	<i>15.58%</i>			
Reclassification of Capital/Debt	\$1,380,323	\$854,854	\$4,571,229	\$2,200,664			
Unrestricted Cash Balance	\$ 3,380,413	\$ 3,109,707	\$ 3,014,026	\$ 1,240,826	\$ 1,097,626		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 475,328</i>	<i>\$ (270,706)</i>	<i>\$ (95,681)</i>	<i>\$ (1,773,200)</i>	<i>\$ (143,200)</i>		
<i>Change from Prior Year %</i>	<i>16.36%</i>	<i>-8.01%</i>	<i>-3.08%</i>	<i>-58.83%</i>	<i>-11.54%</i>		



WASTEWATER UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Services Fund for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of the utility.



SOLID WASTE UTILITY FUND #404

Description: The **Solid Waste Fund** accounts for activities related to the provision of solid waste collection services to City residents and businesses, and for activities related to the operation of the county-wide transfer stations, waste disposal, and closure/post-closure of the landfill. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, and related debt service are accounted for in this fund. The Collection and Transfer Station functions were combined into one fund. However, the City develops a separate cost of service analysis (COSA) for each division for more accuracy and accountability between divisions.

Services:

- Collection of City yard waste, trash, and recycling.
- Operations of county-wide Transfer Station and Blue Mountain Transfer Station.
- Provide landfill post-closure care and monitoring.

Challenges: The cost of the Landfill Bluff project was over \$21 million, funded by LTGO and Revenue bonds amortized over the next 14 years. Increased governmental mandates from both state and federal agencies are also an ongoing concern. In addition, in 2022 the City terminated its collections service contract with Waste Connections and will now provide services with City staff and City owned equipment. The challenge will be to keep the costs as low as possible to maintain stable customer rates.

Major expenses were incurred for personnel and equipment as part of this transition to ensure seamless operations for our customers. As a result of the increased costs, the reserves of the Solid Waste fund have been depleted. Moving forward it is expected that costs will stabilize and reserves will begin to rebuild in this fund.

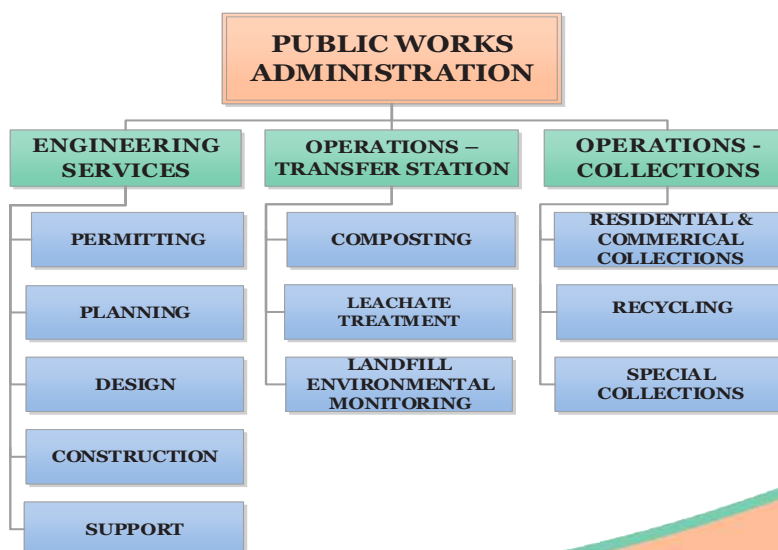
Debt Payments: \$791,500

- Interfund Water Utility Loan; \$400,000 with an interest payment of \$15,100; matures in 2027 and \$300,000 with an interest payment of \$76,400; matures in 2029.
- Principal payment for landfill bluff project resides in the Capital/Debt Fund 454.

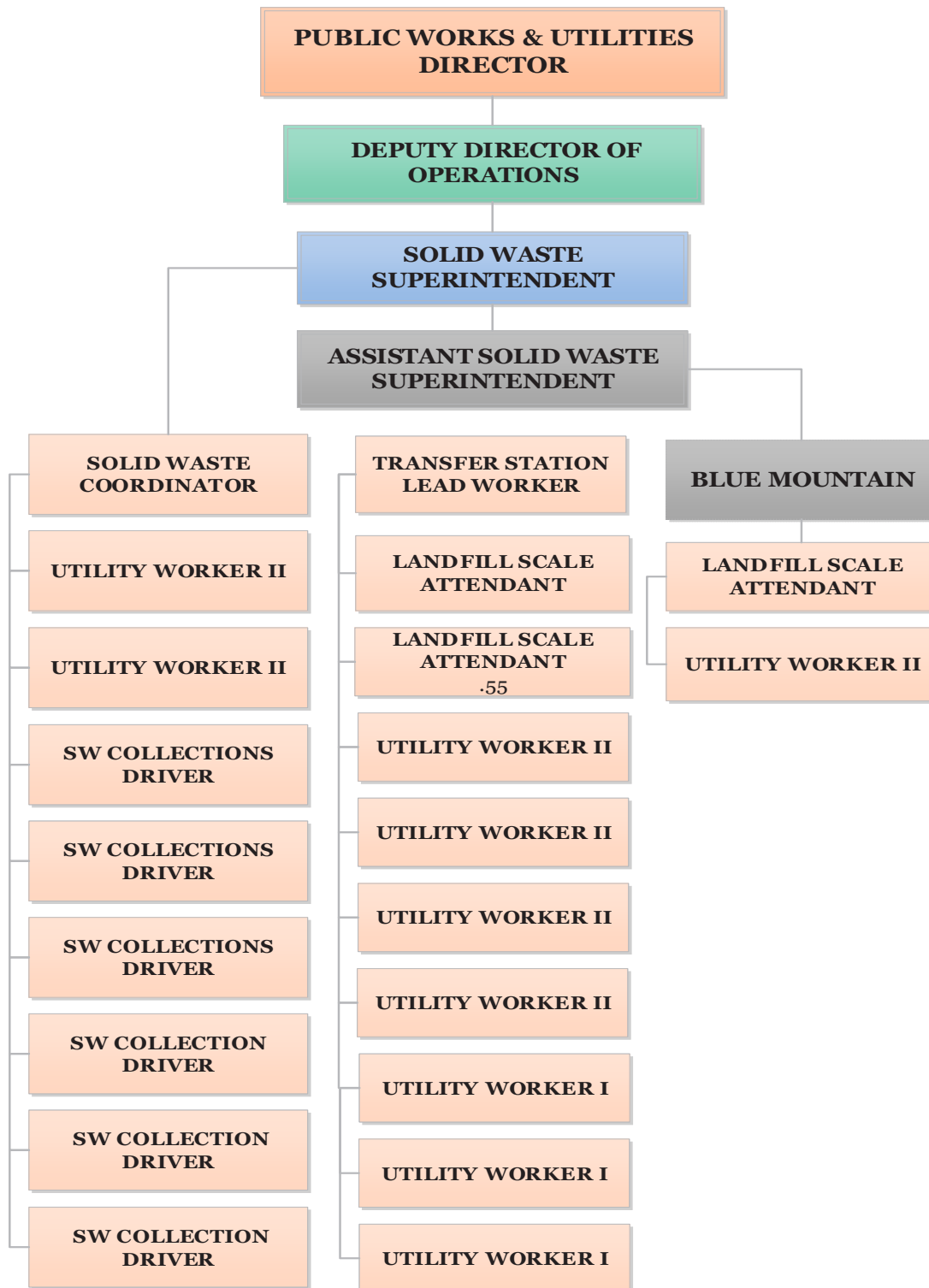
Transfers Out: \$450,100

- Capital Fund: \$100 for emergency management pods and \$300,000 to the Solid Waste capital fund for solid waste projects in the Capital Facilities Plan.
- Street Fund for street maintenance; \$150,000.

SOLID WASTE DIVISION



SOLID WASTE DIVISION



SOLID WASTE UTILITY FUND #404 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2 \$\$	%
Solid Waste Superintendent	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Assistant Superintendent	0.00	1.00	1.00	1.00	1.00	0.00	0.00%
Transfer Station Supervisor	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Transfer Station Leadworker	0.00	1.00	1.00	1.00	2.00	1.00	100.00%
Utility Worker I & II	2.00	9.00	9.00	9.00	8.00	(1.00)	-11.11%
Solid Waste Collections Driver	2.00	6.00	6.00	6.00	6.00	0.00	0.00%
Solid Waste Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Landfill Scale Attendant	1.50	2.00	2.50	2.50	2.50	0.00	0.00%
Part time/seasonal	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
TOTAL Authorized Positions	9.00	22.50	23.00	22.00	22.00	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>13.50</i>	<i>0.50</i>	<i>(1.00)</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>150.00%</i>	<i>2.22%</i>	<i>-4.35%</i>	<i>0.00%</i>		

Significant Changes: In 2024, the Transfer Station Supervisor position was closed. Additionally, one Utility Worker II is planned to promote to a Lead worker in 2025.

For administrative purpose all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned to.



SOLID WASTE UTILITY FUND #404 REVENUE & EXPENDITURE SUMMARY

REVENUES

The primary revenue source in the Solid Waste utility are charges for services. The overall decrease in revenue is attributed to the \$1.5 million loan for the Water division that occurred in 2024 and is not expected in 2025. Additionally, increased waste transported to the Transfer Station is expected in 2025.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	40,804	50,655	85,542	100,000	100,000	-	100.00%
Charges for Goods & Svcs.	12,836,849	12,886,058	12,706,568	15,859,700	16,026,200	166,500	1.05%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(83,772)	(435,416)	256,486	60,800	74,500	13,700	22.53%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	2,000,000	-	1,500,000	-	(1,500,000)	N/A
TOTAL REVENUE	\$ 12,793,881	\$ 14,501,297	\$ 13,048,596	\$ 17,520,500	\$ 16,200,700	(1,319,800)	-7.53%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 209,607</i>	<i>\$ 1,707,416</i>	<i>\$ (1,452,701)</i>	<i>\$ 4,471,904</i>			
<i>Change from Prior Year %</i>	<i>1.67%</i>	<i>13.35%</i>	<i>-10.02%</i>	<i>34.27%</i>			

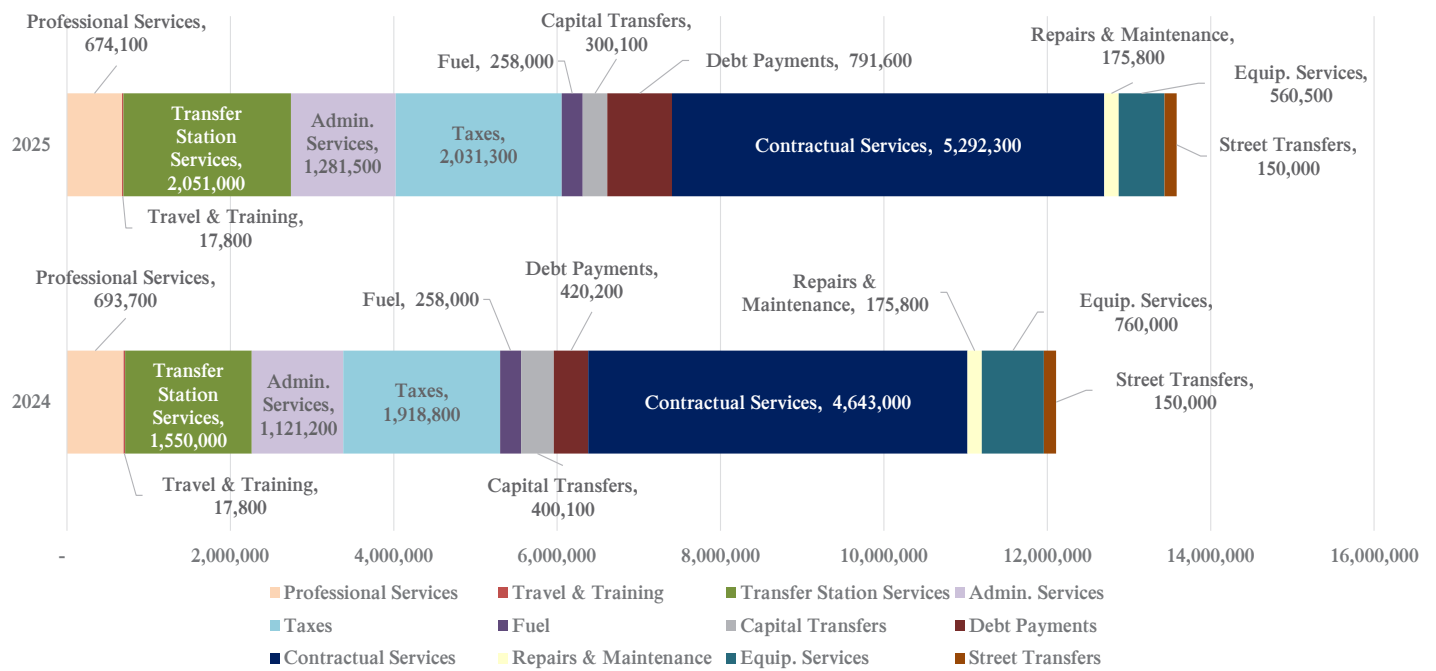
EXPENDITURES

The increases in expenditures are primarily due to contractual services for waste transport that are increasing significantly in 2025. Other cost increases include personnel costs and charges for administrative services with reductions occurring to hold capital projects in this fund for a one year period to assist with building the cash balance to acceptable levels. Finally, \$578,500 is planned in spending for post closure in 2025. These costs are not built into rates, rather they are offset by reserves held for this purpose.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 807,622	\$ 1,463,477	\$ 1,675,028	\$ 1,860,900	\$ 1,917,400	56,500	3.04%
Personnel Benefits	409,718	628,771	736,766	786,000	781,400	(4,600)	-0.59%
Supplies	128,438	501,489	373,979	421,000	416,900	(4,100)	-0.97%
Other Services & Charges	10,811,231	13,427,133	10,804,837	12,302,300	13,157,000	854,700	6.95%
Intergovmt/Interfund Svcs	2,653,763	300,100	324,152	565,500	470,800	(94,700)	-16.75%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	548,925	3,107,582	400,000	700,000	700,000	-	0.00%
Debt Service: Interest & Other	204,419	38,317	25,200	35,400	91,600	56,200	158.76%
Interfund Pmts. for Services	18,138	89,538	27,231	36,400	44,200	7,800	21.43%
TOTAL EXPENDITURES	\$ 15,582,254	\$ 19,556,407	\$ 14,367,193	\$ 16,707,500	\$17,579,300	871,800	5.22%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 3,243,355</i>	<i>\$ 3,974,153</i>	<i>\$ (5,189,214)</i>	<i>\$ 2,340,307</i>			
<i>Change from Prior Year %</i>	<i>26.29%</i>	<i>25.50%</i>	<i>-26.53%</i>	<i>16.29%</i>			
Reclassification of Capital/Debt	\$945,252	\$1,051,735	\$113,672	\$829,771			
Unrestricted Cash Balance	\$ 2,800,872	\$ (227,935)	\$ (2,511,625)	\$ (1,225,725)	\$ (2,025,825)		
Use of Post Closure Restricted Funds	\$ 389,730	\$ 314,824	\$ 325,209	\$ 472,900	\$ 578,500		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (2,084,254)</i>	<i>\$ (3,028,807)</i>	<i>\$ (2,283,690)</i>	<i>\$ 1,285,900</i>	<i>\$ (800,100)</i>		
<i>Change from Prior Year %</i>	<i>-42.67%</i>	<i>-108.14%</i>	<i>1001.90%</i>	<i>-51.20%</i>	<i>0.652756532</i>		



SOLID WASTE UTILITY COMMON EXPENDITURES COMPARISON



Contractual Services include costs associated with waste transport.

Administrative Services include transfers to the General Fund and Information Services for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of the utility.



STORMWATER UTILITY FUND #406

Description: The **Stormwater Fund** accounts for activities related to the construction of stormwater facilities to reduce erosion and flooding caused by water runoff. This fund also accounts for the separation of storm and waste drainage as mandated by the National Pollutant Discharge Elimination System (NPDES) permit.

Services:

- Repair of culverts and catch basins.
- Illicit discharge clean up.
- Permitting costs associated with the City's NPDES permit.
- Department of Ecology compliance for outflows to marine and stream.

Challenges: Increased costs as additional Stormwater requirements continue to be identified. Funding major projects is heavily dependent on grants from state and federal agencies. An enormous effort is made by senior staff and engineers to pursue grant opportunities. Additionally, the State requires that our staff participate in certain trainings and certifications.

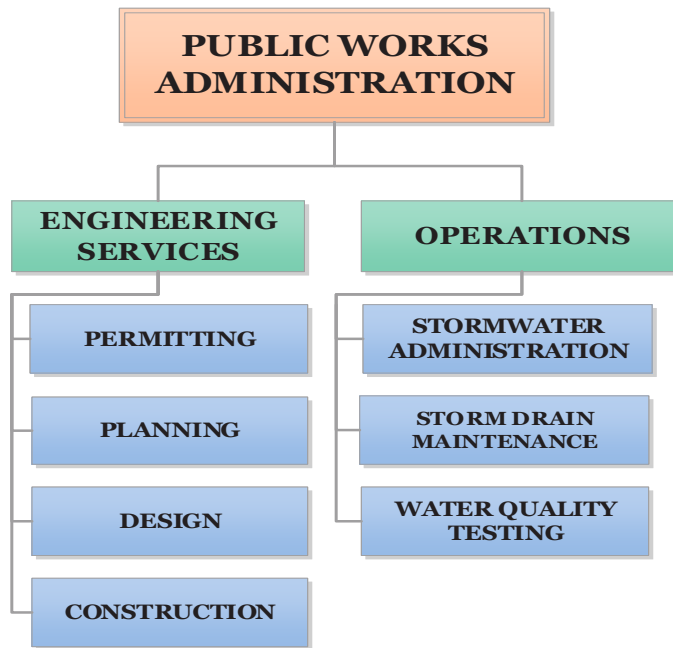
Debt Payments: \$23,000

- 2020 Revenue Bond, \$15,100 plus \$7,900 in interest; matures 2036.

Transfers Out: \$614,100

- Capital Fund: \$15,000 in support of the NICE program, \$100 for emergency management pods, \$50,000 for the Tumwater Bridge repair, \$88,000 for the 16th Street water retrofit C to E Street project, and \$461,000 to the Stormwater capital fund for stormwater projects in the Capital Facilities Plan.





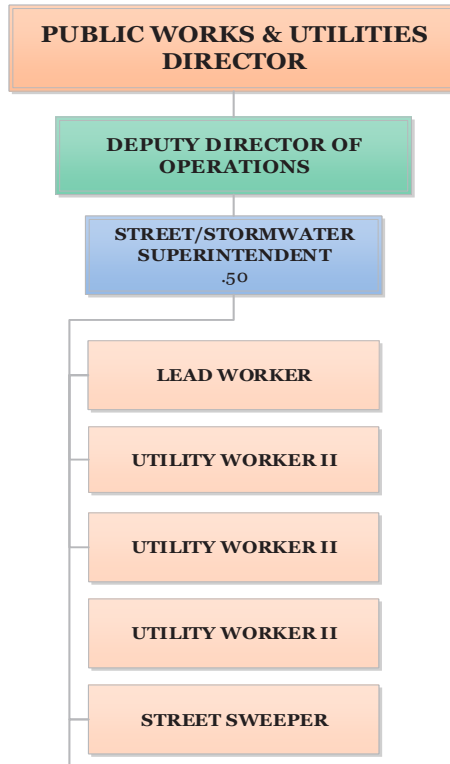
STORMWATER UTILITY FUND #406 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Street/Stormwater Superintendent	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
Field Crew Superintendent	0.33	0.33	0.00	0.00	0.00	0.00	N/A
Leadworker	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Utility Worker I/II	2.00	2.00	2.00	3.00	3.00	0.00	0.00%
Source Control & Pollution Prevention	0.00	0.00	0.00	1.00	1.00	0.00	100.00%
Street Sweeper	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
TOTAL Authorized Positions	4.83	4.83	4.50	6.50	6.50	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>(0.33)</i>	<i>2.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>-6.83%</i>	<i>44.44%</i>	<i>0.00%</i>		

For administrative purposes all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned to.



STORMWATER DIVISION



STORMWATER UTILITY FUND #406 REVENUE & EXPENDITURE SUMMARY

REVENUES

Stormwater utility revenues are comprised primarily from charges for services. The decrease to revenue planned in 2025 from the 2024 year is the result of a grant from Department of Ecology received in 2024 for equipment that will not occur in 2025.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	24,362	204,808	164,432	434,700	184,700	(250,000)	-57.51%
Charges for Goods & Svcs.	2,514,202	2,633,808	2,677,990	3,262,700	3,233,100	(29,600)	-0.91%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(38,063)	(334,493)	231,690	27,000	94,300	67,300	249.26%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 2,500,501	\$ 2,504,123	\$ 3,074,112	\$ 3,724,400	\$ 3,512,100	(212,300)	-5.70%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (121,679)</i>	<i>\$ 3,622</i>	<i>\$ 569,989</i>	<i>\$ 650,288</i>			
<i>Change from Prior Year %</i>	<i>-4.64%</i>	<i>0.14%</i>	<i>22.76%</i>	<i>21.15%</i>			

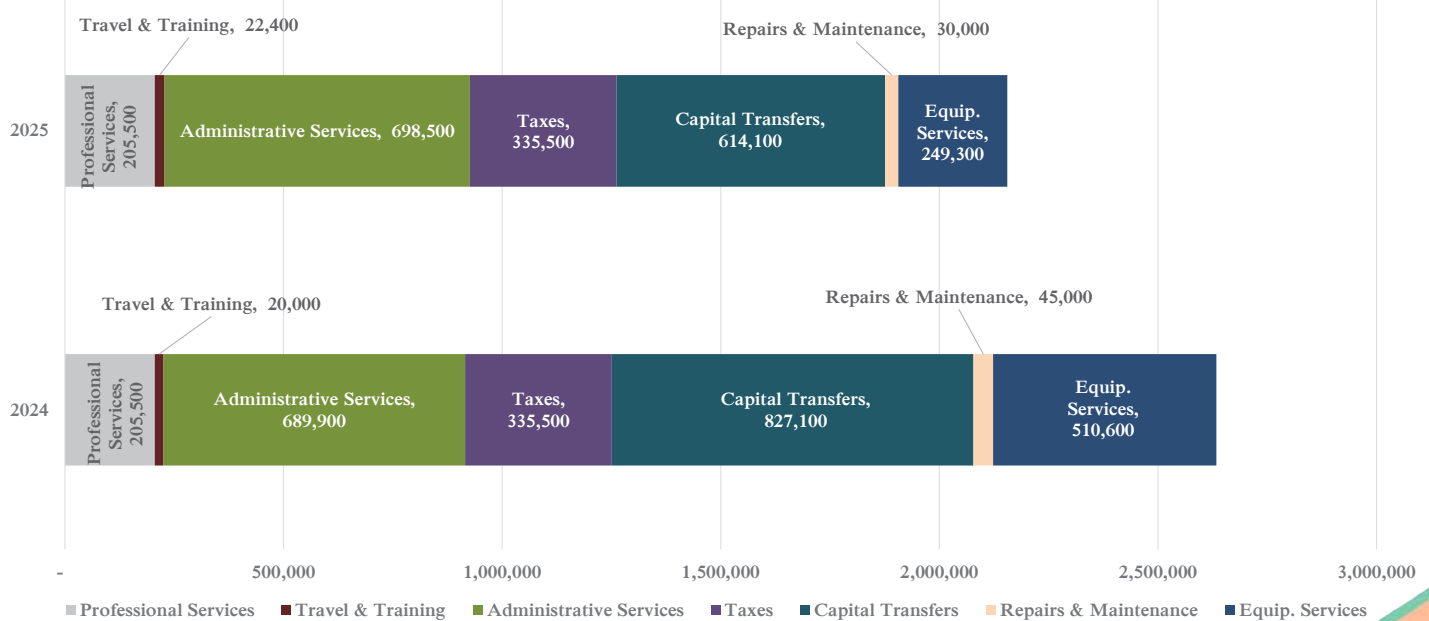


EXPENDITURES

Increased expenditures planned in 2025 are attributed to personnel costs. Reductions to the overall stormwater budget include removal of equipment costs supported by a grant in 2024 and capital transfers for projects identified in the Capital Facilities Plan.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 509,740	\$ 545,598	\$ 615,135	\$ 671,900	\$ 858,600	186,700	27.79%
Personnel Benefits	213,297	227,226	256,524	289,200	315,500	26,300	9.09%
Supplies	56,074	76,626	73,073	98,200	104,500	6,300	6.42%
Other Services & Charges	784,077	1,133,747	1,285,221	1,684,400	1,434,800	(249,600)	-14.82%
Intergovmt/Interfund Svcs	916,447	644,109	818,986	958,400	893,400	(65,000)	-6.78%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	16,860	15,960	15,840	16,700	15,100	(1,600)	-9.58%
Debt Service: Interest & Other	11,081	10,197	9,400	8,800	7,900	(900)	-10.23%
Interfund Pmts. for Services	54,304	46,938	16,938	48,800	31,900	(16,900)	-34.63%
TOTAL EXPENDITURES	\$ 2,561,880	\$ 2,700,401	\$ 3,091,117	\$ 3,776,400	\$ 3,661,700	(114,700)	-3.04%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 366,303</i>	<i>\$ 138,521</i>	<i>\$ 390,716</i>	<i>\$ 685,283</i>			
<i>Change from Prior Year %</i>	<i>16.68%</i>	<i>5.41%</i>	<i>14.47%</i>	<i>22.17%</i>			
Reclassification of Capital/Debt	\$465,784	\$25,003	\$113,672	\$829,771			
Unrestricted Cash Balance	\$ 2,211,487	\$ 2,013,649	\$ 1,993,261	\$ 1,941,261	\$ 1,791,661		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (48,970)</i>	<i>\$ (197,838)</i>	<i>\$ (20,388)</i>	<i>\$ (52,000)</i>	<i>\$ (149,600)</i>		
<i>Change from Prior Year %</i>	<i>-2.17%</i>	<i>-8.95%</i>	<i>-1.01%</i>	<i>-2.61%</i>	<i>-7.71%</i>		

STORMWATER UTILITY COMMON EXPENDITURES COMPARISON



Professional services include costs for the three year Stormwater Management Program, water testing and public outreach. Administrative Services include transfers to the General Fund and Information Services for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of the utility.



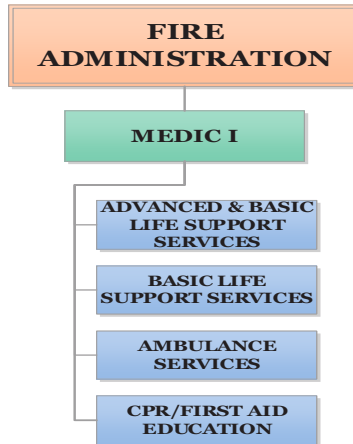
MEDIC I UTILITY FUND #409

Description: The **Medic I Fund** accounts for all activities related to the provision of ambulance and emergency medical services to City residents. Medic 1 is the primary ambulance and medical response team in the City of Port Angeles. Medics and Firefighters respond to all fire and medical emergencies and are supported by a monthly charge to citizens and businesses.

Services:

- Medical transportation both emergency and scheduled.
- Assistance with fire calls.
- CPR and first aid classes.

Challenges: Increasing call volume with limited staffing is the most significant challenge faced by the Medic 1 utility. Another challenge to the utility is the ability to keep the Community Paramedic program operational. Since it's inception in 2020 Medic 1 has received grant funding from healthcare entities within the community. In 2025, some of the grant funding is no longer available or contracts have expired. City staff continues to apply for grants for this program.



MEDIC I UTILITY FUND #409 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$	%
Fire Chief	0.65	0.65	0.65	0.65	0.65	0.00	0.00%
Deputy Chief/Fire Marshal	0.40	0.40	0.40	0.40	0.40	0.00	0.00%
Division Chief/Training Officer	0.00	0.00	0.00	0.65	0.65	0.00	0.00%
Fire Captain	1.95	1.95	1.95	1.95	1.95	0.00	0.00%
Fire Prevention Specialist	0.00	0.00	0.00	0.25	0.25	0.00	0.00%
Training Officer	0.65	0.65	0.65	0.00	0.00	0.00	N/A
Community Paramedic	1.00	3.00	3.00	2.00	2.00	0.00	0.00%
Administrative Assistant	0.65	0.65	0.65	0.82	0.82	0.00	0.00%
Lieutenant - FF/EMT	1.95	1.95	1.95	1.95	1.95	0.00	0.00%
Firefighters - EMT	1.95	1.95	1.95	2.60	2.60	0.00	0.00%
Firefighters - Paramedic	9.75	9.75	9.75	10.40	10.40	0.00	0.00%
TOTAL Authorized Positions	18.95	20.95	20.95	21.67	21.67	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>1.00</i>	<i>2.00</i>	<i>0.00</i>	<i>0.72</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>5.57%</i>	<i>10.55%</i>	<i>0.00%</i>	<i>3.44%</i>	<i>0.00%</i>		

The Medic 1 FTEs include 2.0 full-time Community Paramedics that are funded by local community grants. All other positions are split between the General Fund and Medic 1 utility 35%/65% respectively.



MEDIC I UTILITY FUND #409 REVENUE & EXPENDITURE SUMMARY

REVENUES

Medic 1 revenues include a monthly charge to citizens and businesses for services as well as a transfer from the General Fund. The increase in revenue is due to grant funding secured for the Community Paramedic program as well as increased ambulance service fees that are resulting from higher-than-expected transports as compared to the 2024 Budget.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	512,032	428,332	672,349	583,200	1,017,900	434,700	74.54%
Charges for Goods & Svcs.	2,161,110	2,127,628	2,865,023	2,933,100	3,284,400	351,300	11.98%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(9,741)	233,328	103,877	70,400	50,500	(19,900)	-28.27%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	355,500	265,500	265,500	265,500	265,500	-	0.00%
TOTAL REVENUE	\$ 3,018,901	\$ 3,054,788	\$ 3,906,749	\$ 3,852,200	\$ 4,618,300	766,100	19.89%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (262,361)</i>	<i>\$ 35,887</i>	<i>\$ 851,961</i>	<i>\$ (54,549)</i>			
<i>Change from Prior Year %</i>	<i>-8.00%</i>	<i>1.19%</i>	<i>27.89%</i>	<i>-1.40%</i>			

EXPENDITURES

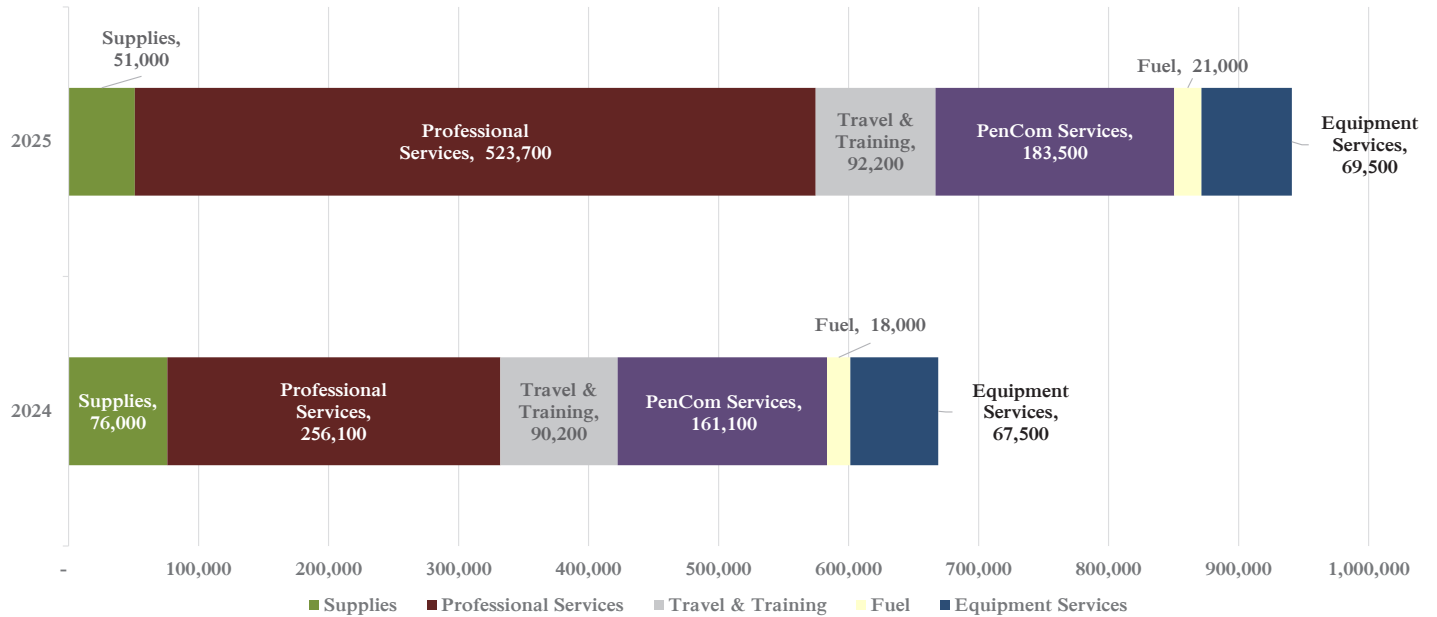
An increase in expenditures is expected for pass through grant funding to community partners for services performed and personnel cost increases as approved in the most recent collective bargaining agreement.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 2,004,532	\$ 2,065,191	\$ 2,057,535	\$ 2,577,800	\$ 2,804,400	226,600	8.79%
Personnel Benefits	558,980	515,915	629,872	675,300	736,000	60,700	8.99%
Supplies	112,163	123,691	182,193	141,600	137,300	(4,300)	-3.04%
Other Services & Charges	315,522	347,372	816,314	657,600	905,200	247,600	37.65%
Intergovmt/Interfund Svcs	4,234	15,860	21,314	18,200	18,200	-	0.00%
Capital Outlay	-	87,317	-	50,500	50,500	-	0.00%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,995,431	\$ 3,155,346	\$ 3,707,228	\$ 4,121,000	\$ 4,651,600	530,600	12.88%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (120,561)</i>	<i>\$ 159,915</i>	<i>\$ 551,882</i>	<i>\$ 413,772</i>			
<i>Change from Prior Year %</i>	<i>-3.87%</i>	<i>5.34%</i>	<i>17.49%</i>	<i>11.16%</i>			

Unrestricted Cash Balance	\$ 1,407,454	\$ 1,209,657	\$ 1,454,891	\$ 1,186,091	\$ 1,152,791		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 74,555</i>	<i>\$ (197,797)</i>	<i>\$ 245,234</i>	<i>\$ (268,800)</i>	<i>\$ (33,300)</i>		
<i>Change from Prior Year %</i>	<i>5.59%</i>	<i>-14.05%</i>	<i>20.27%</i>	<i>-18.48%</i>	<i>-2.81%</i>		



MEDIC 1 UTILITY COMMON EXPENDITURES COMPARISON



Professional Services include payments for third party billing of services.

PenCom Services are fees transferred to the City’s PenCom 911 fund for dispatch services rendered.

Administrative Services include transfers to the General Fund and Information Services for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of the utility.



HARBOR CLEAN-UP FUND #413

REVENUE & EXPENDITURE SUMMARY

Description: The **Harbor Clean-up Fund** accounts for mitigation and legal consultation related to outfall clean-up of the Harbor. Much of the costs associated with the Harbor Clean-up are reimbursable by insurance, or grant funding.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	400,000	1,200,000	800,000	200.00%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	352,676	165,059	113,771	1,650,600	850,600	(800,000)	-48.47%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	800,000	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 1,152,676	\$ 165,059	\$ 113,771	\$ 2,050,600	\$ 2,050,600	-	0.00%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 161,629</i>	<i>\$ (987,617)</i>	<i>\$ (51,288)</i>	<i>\$ 1,936,829</i>			
<i>Change from Prior Year %</i>	<i>16.31%</i>	<i>-85.68%</i>	<i>-31.07%</i>	<i>1702.39%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 800,000	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	451,975	207,653	149,570	2,050,600	2,050,600	-	0.00%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 1,251,975	\$ 207,653	\$ 149,570	\$ 2,050,600	\$ 2,050,600	-	0.00%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 287,159</i>	<i>\$ (1,044,322)</i>	<i>\$ (58,083)</i>	<i>\$ 1,901,030</i>			
<i>Change from Prior Year %</i>	<i>29.76%</i>	<i>-83.41%</i>	<i>-27.97%</i>	<i>1271.00%</i>			

FUND BALANCE	\$ (152,367)	\$ (381,971)	\$ (398,622)	\$ (398,622)	\$ (398,622)		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 107,972</i>	<i>\$ (229,604)</i>	<i>\$ (16,651)</i>	<i>\$ -</i>	<i>\$ -</i>		
<i>Change from Prior Year %</i>	<i>-41.47%</i>	<i>150.69%</i>	<i>4.36%</i>	<i>0.00%</i>	<i>0.00%</i>		





INTERNAL SERVICE FUNDS

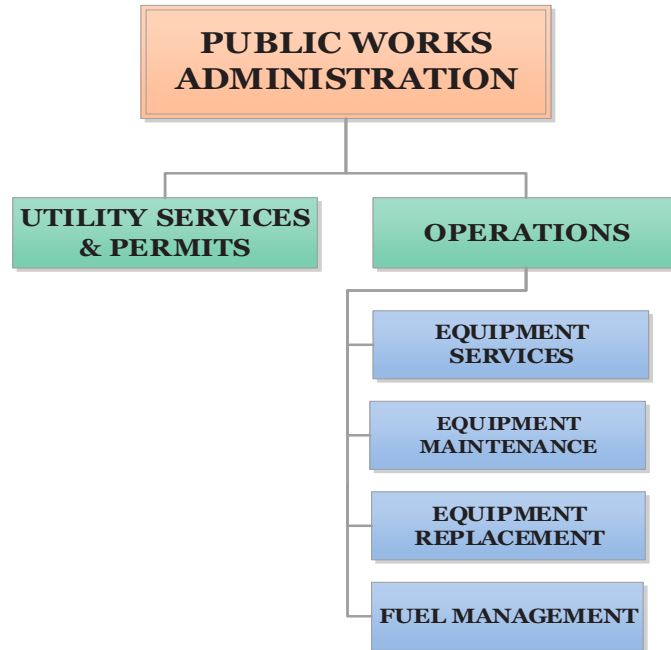
Internal Service Funds are proprietary fund types used to account for activities related to the provision of goods or services from one fund, department or agency to other funds, departments or agencies of the primary government on a cost-reimbursement basis.



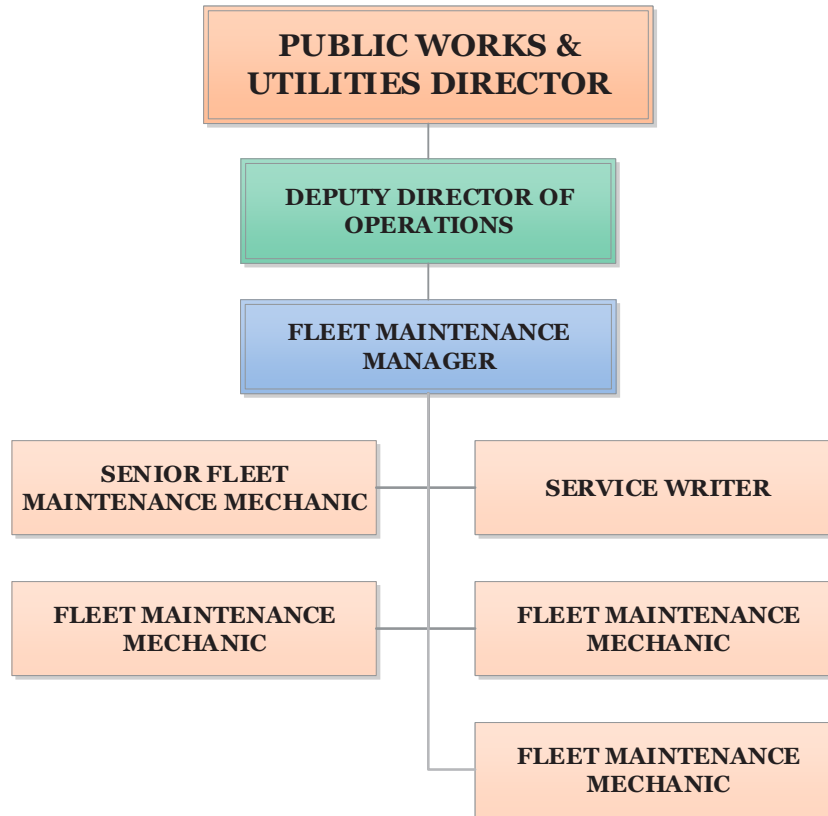
EQUIPMENT SERVICES FUND #501

Description: The Equipment Services Fund accounts for revenues and expenditures related to maintaining and replacing all City vehicles and construction equipment. All costs including salaries, maintenance, replacement, and depreciation are included in rates charged to each department for services rendered.

Replacement Policy: The City's equipment replacement and vehicle use policy states that similar vehicles and equipment are grouped by department and division based on percentage of reserves and their target level. Therefore, departments/divisions only pay replacement costs when they fall below their reserve target level.



EQUIPMENT SERVICES DIVISION



EQUIPMENT SERVICES FUND #501 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Fleet Maintenance Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Sr. Fleet Maintenance Mechanic	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Fleet Maintenance Mechanic	2.00	2.00	2.00	3.00	3.00	0.00	0.00%
Service Writer	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
TOTAL Authorized Positions	5.00	5.00	5.00	6.00	6.00	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>1.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>20.00%</i>	<i>0.00%</i>		



EQUIPMENT SERVICES FUND #501

VEHICLE EXPENDITURE LISTING BY YEAR EQUIPMENT SERVICES CAPITAL	2024 REPLA BEG. CASH	BUDGET 2024	PROPOSED 2025
Finance	91,148	80,600	-
Community Development	65,574	54,800	-
Police	(23,412)	60,500	261,900
Fire & Medic 1	1,176,302	1,129,000	-
Parks & Recreation	229,092	301,200	140,600
Engineering	101,529	63,500	63,500
Light Operations	310,570	533,200	575,900
Water	204,851	90,000	70,000
Wastewater	319,183	126,600	330,500
Solid Waste	712,649	439,700	487,000
Stormwater	477,011	743,700	330,300
Conservation	31,955	-	-
Equipment Services	438,748	104,700	262,800
Information Services	30,401	30,500	-
Streets	388,618	517,600	-
EQUIPMENT SERVICES TOTAL	4,554,219	4,275,600	2,522,500

EQUIPMENT SERVICES FUND #501 REVENUE & EXPENDITURE SUMMARY

REVENUES

Equipment Services revenues include funds that are collected from other departments and divisions for services rendered as well as interest paid on investments. Revenues also include yearly transfers from other funds for vehicle replacements.

REVENUES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	75	-	-	-	-	-	N/A
Charges for Goods & Svcs.	1,740,834	1,979,141	2,242,428	3,088,900	3,217,100	128,200	4.15%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(45,280)	(416,077)	228,285	74,200	80,500	6,300	8.49%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	2,760,000	25,000	76,671	-	-	-	N/A
TOTAL REVENUE	\$ 4,455,629	\$ 1,588,064	\$ 2,547,384	\$ 3,163,100	\$ 3,297,600	134,500	4.25%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 2,716,327</i>	<i>\$ (2,867,565)</i>	<i>\$ 959,320</i>	<i>\$ 615,716</i>			
<i>Change from Prior Year %</i>	<i>156.17%</i>	<i>-64.36%</i>	<i>60.41%</i>	<i>24.17%</i>			

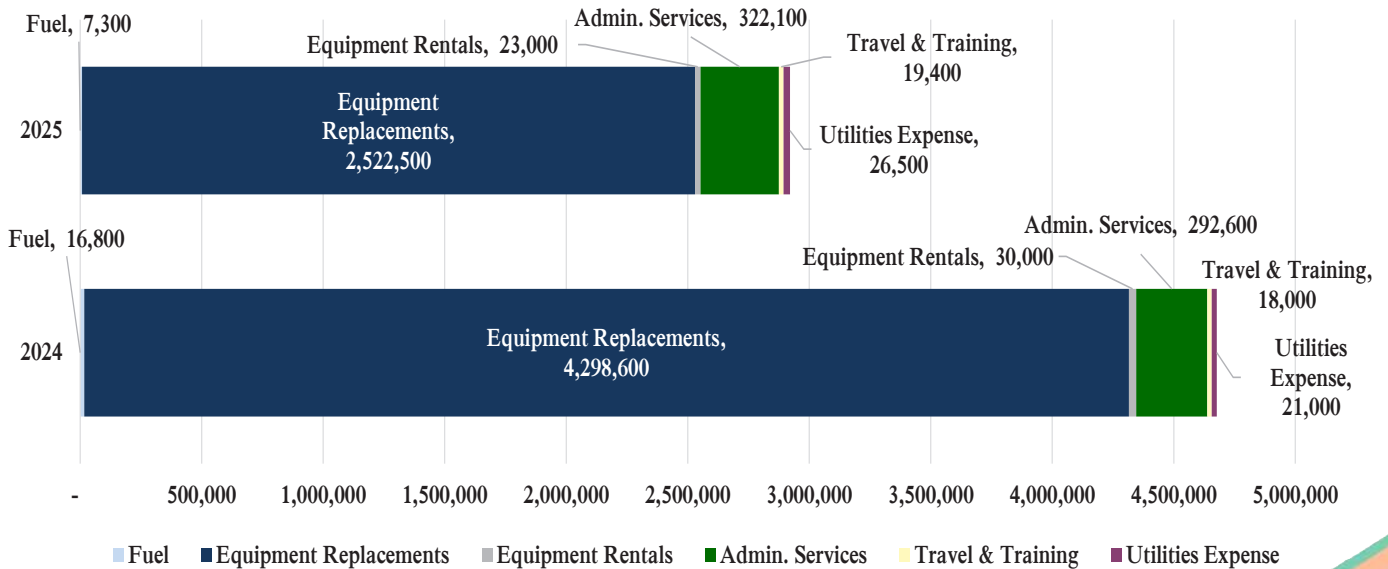


EXPENDITURES

The 2025 Budget includes reductions for supplies and services needs due to replacement of tools and minor equipment that will not occur in 2025. There was also an increase in charges for allocated services. The decreases in spending include fewer vehicle replacements planned than the 2024 Budget as outlined in the Capital Facilities Plan.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 470,002	\$ 487,721	\$ 525,161	\$ 647,900	\$ 681,200	33,300	5.14%
Personnel Benefits	177,503	174,891	201,874	218,900	267,900	49,000	22.38%
Supplies	30,458	44,496	50,587	103,500	57,000	(46,500)	-44.93%
Other Services & Charges	231,720	232,550	371,702	464,300	426,400	(37,900)	-8.16%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	924,153	3,489,681	1,736,914	4,275,600	2,522,500	(1,753,100)	-41.00%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	1,201	1,987	-	-	-	N/A
TOTAL EXPENDITURES	\$ 1,833,836	\$ 4,430,540	\$ 2,888,225	\$ 5,710,200	\$ 3,955,000	(1,755,200)	-30.74%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 663,731</i>	<i>\$ 2,596,704</i>	<i>\$ (1,542,315)</i>	<i>\$ 2,821,975</i>			
<i>Change from Prior Year %</i>	<i>56.72%</i>	<i>141.60%</i>	<i>-34.81%</i>	<i>97.71%</i>			
Unrestricted Cash Balance	\$2,577,705	\$4,958,858	\$4,350,293	\$1,803,193	\$1,145,793		
<i>Change from Prior Yr. \$\$</i>	<i>(\$1,711,687)</i>	<i>\$2,381,153</i>	<i>(\$608,565)</i>	<i>(\$2,547,100)</i>	<i>(\$657,400)</i>		
<i>Change from Prior Year %</i>	<i>-39.91%</i>	<i>92.37%</i>	<i>-12.27%</i>	<i>-58.55%</i>	<i>-36.46%</i>		

EQUIPMENT SERVICES COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Services for work performed, such as Human Resources, Accounting, Information Services, etc., on behalf of Equipment Services.



INFORMATION SERVICES FUND #502

Description: The **Information Services Fund** accounts for the cost of providing information services to all City departments. All costs including hardware, software, maintenance, labor, capital improvements, and supplies are included in rates charged to each department.

The IT Division is charged with the design, planning, implementation, maintenance, upgrade and on-going support of the City technology needs. This includes everything from desktop and phone support, to network maintenance and security, to tracking and maintaining all software tools, to database backup and recovery. Ensuring the smooth functioning of City technology makes the IT division one of the most critical internal support operations within the City.



Major Accomplishments in 2024

- 


Assisted with ERP deployment project.
Replaced and updated approximately 30 Verizon mobile devices including phones, tablets, and hotspots while auditing service plans and billing.

 - Implemented project tracking utilizing ServiceDesk Plus helpdesk platform.
 - Deployed 3 Mobile Data Terminals (MDTs) for Fire and Police.
 - Replaced or deployed 48 total end user Workstations.
 - Responded, resolved, and closed over 1,150 IT helpdesk tickets.
- 


Assisted with Permitting and Licensing (EP&L) technical project kickoff and initial project phases.
Completed planning, configuration, and purchasing work for Downtown camera replacement project.
Completed Astound remote site inventory and labeling.
- 


Assisted with Senior Center HVAC project network configuration work.
Migrated PTAN Test environment and completed planning work for Central Square upgrade.

 - Completed server configuration work and provided technical guidance for ESRI Enterprise upgrade and migration project.
 - Completed SLCGP grant security systems enhancement project research and selection phase.
 - Transitioned primary, in plant SCADA environment technical support role to public works systems coordinator.
 - Migrated Corp Yard printers off VLAN 1 and conducted phase one of network cleanup work at Corp Yard.
 - Conducted planning, network configuration and technical prep for License Plate Reader project.
 - Provided technical support for approximately 100 City Council, committees, and commission hybrid meetings.
 - Started research and planning phase of data management and storage program.
 - Completed build outs for critical server replacements and upgrades.
 - Implemented improvements for in-plant SCADA network at Elwha water treatment plant.
- 

Installation of redundant internet connection for emergency operations center at Fire Department
Conducted annual end-user cybersecurity training campaign for City staff.
- 

Updated technical employee onboarding process and form used for employee IT resource onboarding.
Deployed satellite phones to business-critical staff and conducted monthly testing. (EOC related)
Re-engaged Technology Governance Board (TGB) charter, membership and re-started monthly TGB meetings.

 - Completed Astound contract 1 year extension negotiations work.
 - Joined PISCES project for free, additional network security monitoring.
 - Implemented managed detection and response with third party provider for active threat detection and response.
- 








Joined the Community Cybersecurity Preparedness Working Group with partners including IT security professionals from Jamestown, Elwha, PUD, Clallam County, City of Sequim, City of Port Townsend, Peninsula College, Port Angeles School District, OlyPen and 7 Cedars Resort IT.
- 

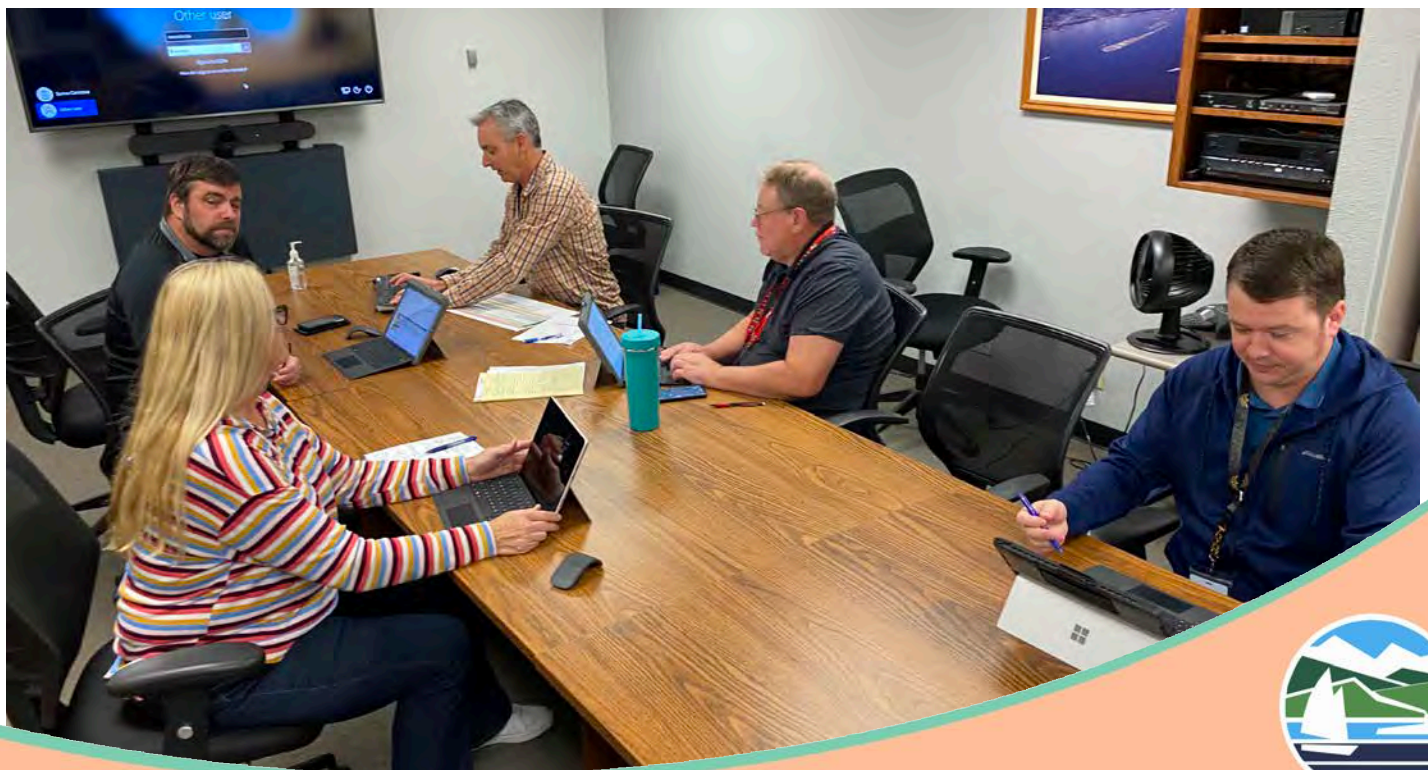
Assisted with selection, purchasing, kickoff and implementation of CFP Project ITO416 Cemetery Software with Parks and Recreation.

 - Decommissioned and prepped for e-cycle and metal recycling approximately 100 of the 240 MetroNet Wireless Access Points (WAPs) from City utility poles.

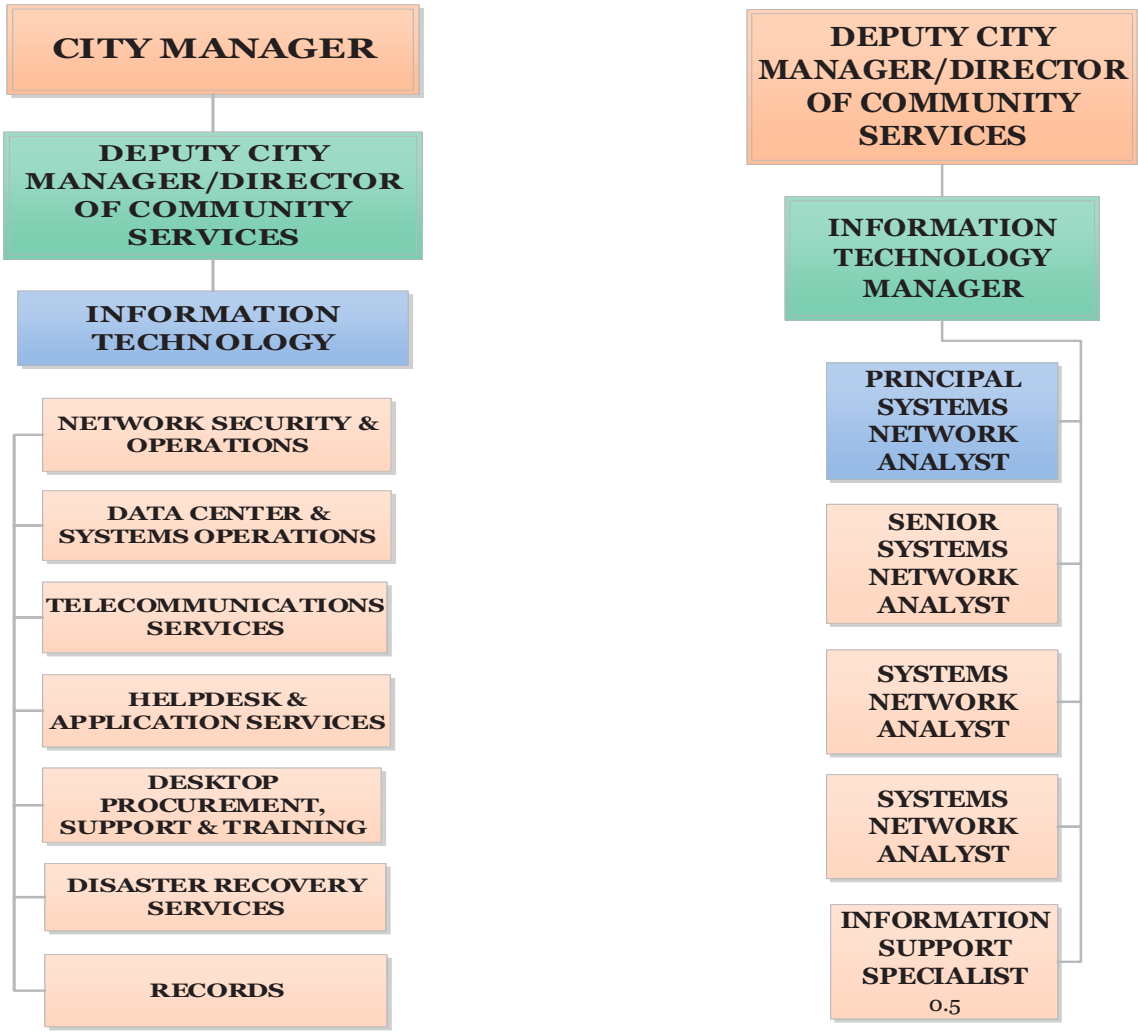


Key Initiatives for 2025

-  Secure additional position for IT by converting approved part-time position to FTE position.
Create an “IT Service Catalog” detailing standard Information Technology services with per-user/per-year pricing for more accurate ordering and department budget allocations.
 - Submit FY24SLCGP grant application for additional cybersecurity enhancement purchases.
 - Assist City Clerk’s office with establishment of data management and retention plan to allow for better data storage, server management and backup capacity management.
 - Participate in and assist with new Astound contract negotiations.
 - Provide Tier 2 support for all in-plant SCADA systems managed by Public Works.
 - Engage Security Vendors for modern (touchless) HID door locks and access control security systems for Security Team demonstration and review. Completion dependent on CFP funding.
 - Upgrade of critical network servers.
-   Continuation of ERP migration and implementation.
-  Continuation of Permitting and Licensing system implementation.
 - Upgrade of virtualization management system.
-  Continue to provide excellent customer service experience.
 - o Use ServiceDesk Portal metrics to support departmental allocations and SLA’s.
 - Continue PISCES participation and network monitoring.
 - Continue participation in Community Cybersecurity Preparedness Working Group.
-  Develop draft Emergency Operations Command and disaster recovery IT plan for business continuity.
Disaster recovery datacenter refresh; Uninterrupted Power Supply (UPS), network connection, and other related hardware and software.
 - Investigate feasibility and implementation of Wireless bridge City Hall to Fire to 3rd St Reservoir.
 - Review current WIFI hardware and plan out new WIFI for other facilities like Water, Wastewater and Elwha.
-  Implement point to point connection from PenCom to JeffCom.
Ongoing support for PenCom to JeffCom failover.
 - Implement new Intrusion Detection and Prevention System for SLCGP grant.
 - Assist with implementation of outage mapping on public website for Light Operations customers.
 - Investigate redundant internet connections for City sites including City Hall, Corp Yard, Fire Department, Light Ops and more.
 - Increase backup system storage capacity and retention duration through backup system upgrades and expansion.
 - Complete decommissioning and recycling of remaining MetroNet Wireless Access Points.



INFORMATION SERVICES FUND #502



INFORMATION SERVICES FUND #502 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
IT Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Senior Systems Network Analyst	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Systems Network Analyst	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Information Support Specialist	0.00	0.00	0.00	0.00	0.50	0.50	100.00%
TOTAL Authorized Positions	5.00	5.00	5.00	5.00	5.50	0.50	10.00%
<i>Change from Prior Yr. #</i>	0.00	0.00	0.00	0.00	0.50		
<i>Change from Prior Year %</i>	25.00%	0.00%	0.00%	0.00%	10.00%		

Significant Changes: The 2025 Budget includes the addition of a part-time Information Support Specialist.



INFORMATION SERVICES FUND #502 REVENUE & EXPENDITURE SUMMARY

REVENUES

Revenues in the Information Services fund are collected from funds for services rendered, capital projects and computer replacements, and as a result will vary each year dependant on the needs of the City.

REVENUES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	18,645	-	-	-	-	-	N/A
Charges for Goods & Svcs.	1,743,454	2,568,782	2,575,033	2,539,400	2,957,200	417,800	16.45%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(16,065)	(189,163)	131,096	36,600	43,100	6,500	17.76%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	1,000,000	133,900	-	-	-	-	N/A
TOTAL REVENUE	\$ 2,746,034	\$ 2,513,519	\$ 2,706,129	\$ 2,576,000	\$ 3,000,300	424,300	16.47%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 627,627</i>	<i>\$ (232,515)</i>	<i>\$ 192,610</i>	<i>\$ (130,129)</i>			
<i>Change from Prior Year %</i>	<i>29.63%</i>	<i>-8.47%</i>	<i>7.66%</i>	<i>-4.81%</i>			

EXPENDITURES

Changes in expenditures compared to 2024 include the addition of a part-time Information Support Specialist, increases for software services citywide and the inclusion of yearly citywide computer replacements in the IT Budget. Additionally, in 2025, the IT Department will have fewer planned capital projects as outlined in the Capital Facilities Plan.

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 461,135	\$ 493,919	\$ 540,929	\$ 602,700	\$ 625,500	22,800	3.78%
Personnel Benefits	192,843	192,407	206,959	214,700	230,300	15,600	7.27%
Supplies	21,007	41,526	19,269	54,600	165,900	111,300	203.85%
Other Services & Charges	1,008,878	1,191,192	1,475,133	1,290,300	1,336,500	46,200	3.58%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	307,423	159,342	589,851	3,039,500	655,000	(2,384,500)	-78.45%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	63	-	3,270	-	-	-	N/A
TOTAL EXPENDITURES	\$ 1,991,349	\$ 2,078,386	\$ 2,835,411	\$ 5,201,800	\$ 3,013,200	(2,188,600)	-42.07%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 267,738</i>	<i>\$ 87,037</i>	<i>\$ 757,025</i>	<i>\$ 2,366,389</i>			
<i>Change from Prior Year %</i>	<i>15.53%</i>	<i>4.37%</i>	<i>36.42%</i>	<i>83.46%</i>			

Unrestricted Cash Balance	\$2,576,358	\$2,879,365	\$3,067,982	\$442,182	\$429,282
<i>Change from Prior Yr. \$\$</i>	<i>\$674,548</i>	<i>\$303,007</i>	<i>\$188,617</i>	<i>(\$2,625,800)</i>	<i>(\$12,900)</i>
<i>Change from Prior Year %</i>	<i>35.47%</i>	<i>11.76%</i>	<i>6.55%</i>	<i>-85.59%</i>	<i>-2.92%</i>

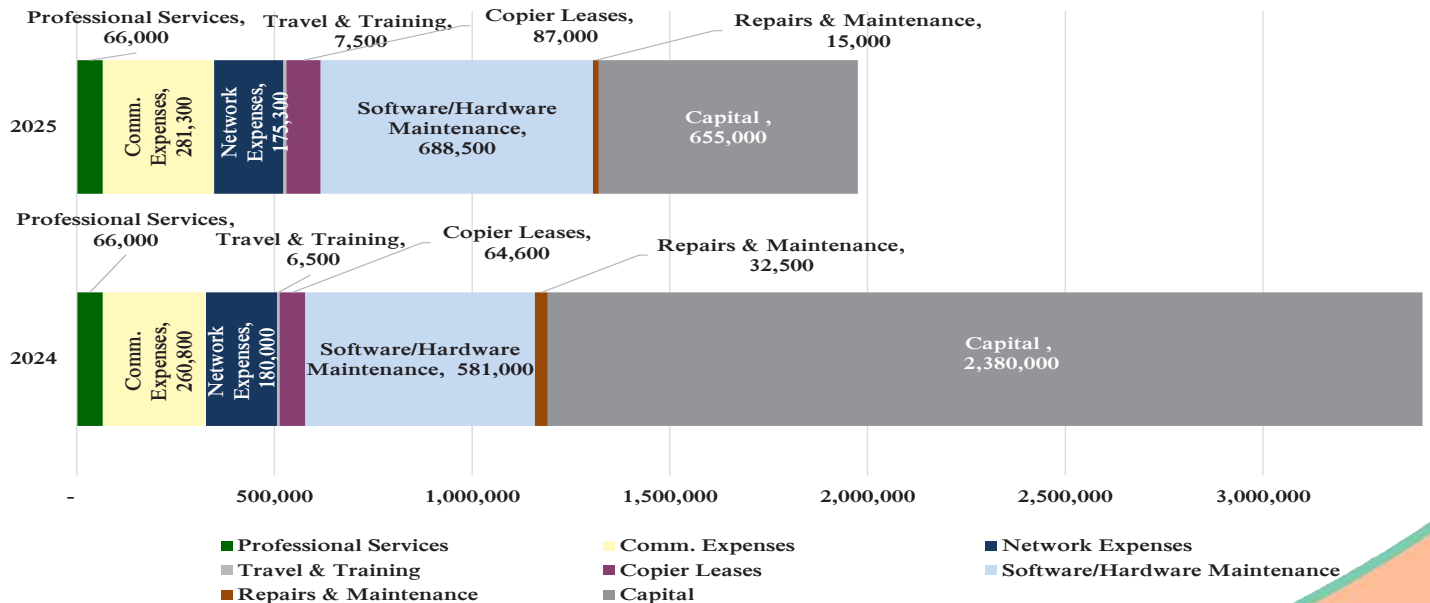


INFORMATION SERVICES PROJECTS

IT EXPENDITURE LISTING BY YEAR INFORMATION SERVICES CAPITAL		PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
IT0319	Network Refresh	560,000	-	280,000
IT0618	Virtual Server Replacements	750,000	150,100	-
IT0214	Records Management System	180,500	52,400	-
IT0323	SCADA Server Replacements	550,000	-	150,000
IT1018	UPS Replacement - Disaster Recovery Data Center	300,000	39,400	40,000
IT0124	Primary Data Backup Systems Replacement	500,000	150,000	100,000
IT0416	Cemetery Software	30,000	30,000	-
IT0119	Wireless Bridge	60,000	36,000	-
IT0716	ERP Road Map & Replacement	2,454,900	2,255,200	-
IT0320	ESRI Migration to Arc Pro	100,000	74,400	-
IT0324	Primary Data Backup Tape Storage Safe	22,000	22,000	-
IT0123	Intrusion Detection and Prevention	200,000	200,000	-
IT0224	Primary Data Center Fiber Switch Replacement	30,000	30,000	-
IT0423	Building Access Control and Cameras	1,200,000	-	60,000
IT0523	City Owned Fiber Optics	1,500,000	-	25,000
INFORMATION SERVICES TOTAL		8,437,400	3,039,500	655,000



INFORMATION SERVICES COMMON EXPENDITURES COMPARISON

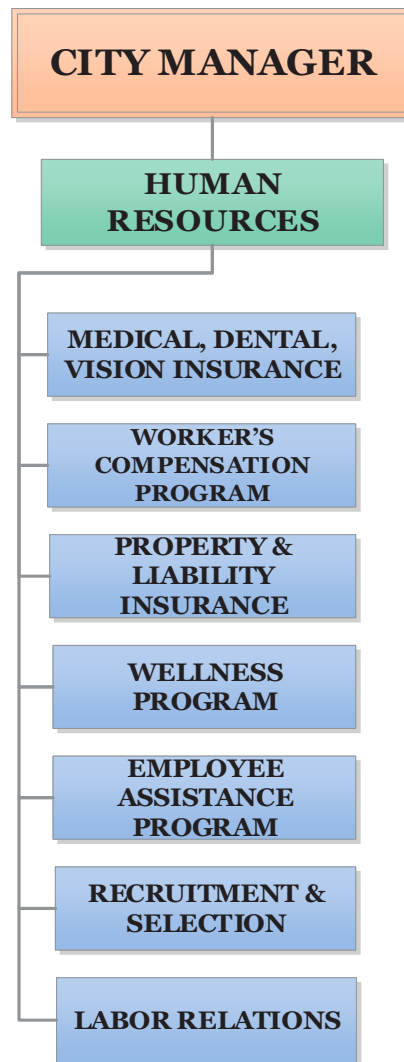


Professional services include funds for consultant work on the City's network.



SELF-INSURANCE FUND #503

Description: The **Self-Insurance Fund** accounts for the payment of all City insurance premiums and claims for which each department is charged. The City is self-insured for medical and workers' compensation, and self-insures for property and casualty deductibles. Each City department is charged for these services. These charges are transferred into this fund for payment.



SELF INSURANCE FUND #503 REVENUE & EXPENDITURE SUMMARY

REVENUES

REVENUES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	5,247,027	5,641,558	7,319,152	7,885,600	8,667,100	781,500	9.91%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 5,247,027	\$ 5,641,558	\$ 7,319,152	\$ 7,885,600	\$ 8,667,100	781,500	9.91%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 171,603</i>	<i>\$ 394,531</i>	<i>\$ 1,677,594</i>	<i>\$ 566,448</i>			
<i>Change from Prior Year %</i>	<i>3.38%</i>	<i>7.52%</i>	<i>29.74%</i>	<i>7.74%</i>			

EXPENDITURES

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 22,230	\$ 49,228	\$ 48,791	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	5,331,896	5,622,224	7,078,954	7,885,600	8,667,100	781,500	9.91%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 5,354,126	\$ 5,671,452	\$ 7,127,745	\$ 7,885,600	\$ 8,667,100	781,500	9.91%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 228,280</i>	<i>\$ 317,326</i>	<i>\$ 1,456,293</i>	<i>\$ 757,855</i>			
<i>Change from Prior Year %</i>	<i>4.45%</i>	<i>5.93%</i>	<i>25.68%</i>	<i>10.63%</i>			
Unrestricted Cash Balance	\$685,878	\$708,766	\$1,079,447	\$1,079,447	\$1,079,447		
<i>Change from Prior Yr. \$\$</i>	<i>(\$155,297)</i>	<i>\$22,888</i>	<i>\$370,681</i>	<i>\$0</i>	<i>\$0</i>		
<i>Change from Prior Year %</i>	<i>-18.46%</i>	<i>3.34%</i>	<i>52.30%</i>	<i>0.00%</i>	<i>0.00%</i>		



FIDUCIARY FUNDS

Fiduciary Funds are fund types used to account for assets held by the government as a trustee or agent and cannot be used to support the government's own programs. There are four types of fiduciary funds: pension trust funds, investment trust funds, private purpose trust funds, and custodial funds.



FIREMAN'S PENSION FUND #602

REVENUE & EXPENDITURE SUMMARY

Description: The **Firemen's Pension Fund** is a pension trust fund established to provide a pension system and related benefits for retired firefighters and surviving spouses that were hired prior to March 1, 1970. One retired firefighter and one surviving spouse currently participate in this pension plan.

Funding Source: Revenue sources include interest on investments and in prior years fire insurance premiums distributed by the State. Fire insurance premiums are now recorded in the General Fund due to accounting standard changes issued by the Governmental Accounting Standards Board (GASB).

Major Expenditures: Expenses for salary, medical and long-term care have continued to exceed revenues causing significant reductions in the fund balance. Salary increases are the result of the difference between amounts paid by the state to these pensions and the change to the City's bargaining contract for the Firefighter's group. Medical premiums were also moved to the General Fund as a result of GASB accounting requirement changes for pension and other post-employment benefits. The General Fund will be responsible for any expenses this fund is unable to accommodate.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	ADOPTED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	69,149	(85,894)	29,000	19,393	200	(19,193)	-98.97%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 69,149	\$ (85,894)	\$ 29,000	\$ 19,393	\$ 200	(19,193)	-98.97%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 8,517</i>	<i>\$ (155,043)</i>	<i>\$ 114,894</i>	<i>\$ (9,607)</i>			
<i>Change from Prior Year %</i>	<i>14.05%</i>	<i>-224.22%</i>	<i>-133.76%</i>	<i>33.13%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	ADOPTED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 22,899	\$ 28,471	\$ 21,250	\$ 30,000	\$ 19,400	(10,600)	-35.33%
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	10,837	-	6,668	39,400	23,100	(16,300)	-41.37%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 33,736	\$ 28,471	\$ 27,918	\$ 69,400	\$ 42,500	(26,900)	-38.76%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,797)</i>	<i>\$ (5,265)</i>	<i>\$ (553)</i>	<i>\$ 41,482</i>			
<i>Change from Prior Year %</i>	<i>-5.06%</i>	<i>-15.61%</i>	<i>-1.94%</i>	<i>148.59%</i>			
FUND BALANCE	\$327,176	\$212,811	\$213,893	\$163,886	\$121,586		
<i>Change from Prior Yr. \$\$</i>	<i>\$35,413</i>	<i>(\$114,365)</i>	<i>\$1,082</i>	<i>(\$50,007)</i>	<i>(\$42,300)</i>		
<i>Change from Prior Year %</i>	<i>12.14%</i>	<i>-34.96%</i>	<i>0.51%</i>	<i>-23.38%</i>	<i>-25.81%</i>		



PERMANENT FUNDS

Permanent Funds are governmental fund types used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (i.e. for the benefit of the government or its citizenry).



CEMETERY ENDOWMENT FUND #601

REVENUE & EXPENDITURE SUMMARY

Description: The **Cemetery Endowment Fund** accounts for the receipts from the sale of Ocean View Cemetery lots, tracts, parcels, donations, bequests, or grants received prior to April 1, 1981. The principal is invested and cannot be used for cemetery maintenance until the cemetery reaches full capacity.

REVENUES

REVENUES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(2,453)	(20,911)	13,449	4,200	4,900	700	16.67%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ (2,453)	\$ (20,911)	\$ 13,449	\$ 4,200	\$ 4,900	700	16.67%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (8,808)</i>	<i>\$ (18,458)</i>	<i>\$ 34,360</i>	<i>\$ (9,249)</i>			
<i>Change from Prior Year %</i>	<i>-138.60%</i>	<i>752.47%</i>	<i>-164.32%</i>	<i>-68.77%</i>			

EXPENDITURES

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest & Other	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
<i>Change from Prior Yr. \$\$</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>			
<i>Change from Prior Year %</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>			

FUND BALANCE	\$418,606	\$397,695	\$411,144	\$415,344	\$420,244
<i>Change from Prior Yr. \$\$</i>	<i>(\$2,454)</i>	<i>(\$20,911)</i>	<i>\$13,449</i>	<i>\$4,200</i>	<i>\$4,900</i>
<i>Change from Prior Year %</i>	<i>-0.58%</i>	<i>-5.00%</i>	<i>3.38%</i>	<i>1.02%</i>	<i>1.18%</i>



CAPITAL FACILITIES BUDGET

Governmental, Transportation Benefit District and Capital Projects Funds are used to account for the financial resources to be used for the acquisition or construction of major utility capital facilities, general City infrastructure and City Street projects.



THE CAPITAL FACILITIES PLAN & THE COMPREHENSIVE PLAN

Two of the key elements discussed in the Comprehensive Plan are the Capital Facilities Plan (CFP) and the Transportation Improvement Plan (TIP). Both of these plans are included in brief in this section of the Budget showing only projects scheduled for 2024 and 2025. The CFP and TIP are approved in June of each year, with projects approved on a six year cycle. Only projects approved in the CFP and TIP are included in the capital budget. Often times capital project spending rolls from year to year. The spending for these ongoing projects is included as part of the budget amendment process.

Capital Funds are split into three types of funds:

- **General Governmental:** The Capital Improvement Fund (#310) accounts for monies related to the acquisition, construction, or replacement of major governmental facilities. These projects are funded through the transfers of funds from the City's General Fund, Lodging Tax Fund and/or Real Estate Excise Tax I & II Funds as well as grant funds and utility reserves. General governmental projects include those in the Park Improvement fund (#316). Monies held in this fund are dedicated to the City's parks. Funds received for a specific park are restricted for this use only. All other funds may be used for any park improvement.
- **Transportation:** The Transportation Benefit District Fund (#312) accounts for monies collected from the Transportation Benefit District (TBD). The additional 0.2% increase to sales tax for the TBD will fund capital projects included in the TIP; and has been included in a separate fund to more easily show and track activity. These funds can only be used exclusively for projects related to the improvement of streets and sidewalks. Additionally, revenue for transportation related projects also is received in transfers from the General Fund and the Real Estate Excise Tax fund as well as grant funding.
- **Utility Capital Projects:** All utility capital fund projects are directly related to the maintenance, improvement and replacement of items used by a specific utility. These projects are funded by transfers from the applicable utility and are included in the Cost of Service Analysis. It is normal for project costs in these funds to differ from amounts received as revenue from the utility funds as these transfers are adjusted based on the six-year CFP cycle that has been averaged to keep rates stable. Each utility has its own corresponding capital account (#451-#463).

For more detailed information about the Capital Facilities Plan, or the Transportation Improvement Plan, please visit the City's website at www.cityofpa.us, or the Capital Facilities Plan page directly at <https://wa-portangeles.civicplus.com/774/Capital-Facilities-Plan>.



CAPITAL IMPROVEMENT FUND #310

REVENUE & EXPENDITURE SUMMARY

In 2025, revenue and expenditures reflect a decrease in planned grant funds and spending for the Joint Public Safety Facility as well as reduced funds planned for the HVAC replacement project at the Senior Center. These are multi-year projects and amounts remaining in 2024 will carry into the 2025 Budget in the first quarter.

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	40,355	350,000	350,000	1,547,000	124,000	(1,423,000)	-91.98%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	13,932	(180,202)	322,322	63,200	116,400	53,200	84.18%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	1,094,800	1,107,900	1,732,500	3,328,500	516,500	(2,812,000)	-84.48%
TOTAL REVENUE	\$ 1,149,087	\$ 1,277,698	\$ 2,404,822	\$ 4,938,700	\$ 756,900	(4,181,800)	-84.67%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (673,812)</i>	<i>\$ 128,611</i>	<i>\$ 1,127,124</i>	<i>\$ 2,533,878</i>			
<i>Change from Prior Year %</i>	<i>-36.96%</i>	<i>11.19%</i>	<i>88.22%</i>	<i>105.37%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovt/Interfund Svcs	59,200	-	-	-	-	-	N/A
Capital Outlay	312,119	1,811,617	2,454,017	6,492,200	1,017,000	(5,475,200)	-84.34%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	120,000	120,000	N/A
TOTAL EXPENDITURES	\$ 371,319	\$ 1,811,617	\$ 2,454,017	\$ 6,492,200	\$ 1,137,000	(5,355,200)	-82.49%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (448,875)</i>	<i>\$ 1,440,298</i>	<i>\$ 642,400</i>	<i>\$ 4,038,183</i>			
<i>Change from Prior Year %</i>	<i>-54.73%</i>	<i>387.89%</i>	<i>35.46%</i>	<i>164.55%</i>			
FUND BALANCE	\$3,477,644	\$2,943,726	\$2,894,831	\$1,341,331	\$961,231		
<i>Change from Prior Yr. \$\$</i>	<i>\$777,768</i>	<i>(\$533,918)</i>	<i>(\$48,895)</i>	<i>(\$1,553,500)</i>	<i>(\$380,100)</i>		
<i>Change from Prior Year %</i>	<i>28.81%</i>	<i>-15.35%</i>	<i>-1.66%</i>	<i>-53.66%</i>	<i>-28.34%</i>		



GOVERNMENTAL CAPITAL PROJECTS FUND

PROJECT EXPENDITURE LISTING BY YEAR GOVERNMENTAL CAPITAL		PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
GENERAL GOVERNMENT				
GG0303	NICE Funds	1,875,000	587,900	120,000
GG1113	Facility Security Projects	556,000	319,000	30,000
GG0123	Housing Pipeline Pilot Project	50,000	50,000	-
GG0516	Senior Center Fire Detection System	125,000	125,000	-
GG0416	City Hall Fire Detection System	150,000	150,000	-
GG0121	Broadband Improvement Feasibility Study	50,000	50,000	-
GG0119	Ennis Creek Fish Barrier Removal	1,245,000	45,000	-
PUBLIC SAFETY				
FD0615	Fire Hoses	106,500	19,900	9,000
PD0307	Police Regional Training & Gun Range Facility	279,800	83,600	32,000
PD0116	Mobile Data Terminal Replacements	308,300	42,900	16,000
PD0122	Police Radio Replacement	160,000	18,400	20,000
PD0223	Police Body Worn Cameras	450,000	90,000	74,000
FD0124	Mobile Data Terminal Replacements	60,000	-	10,000
FD0224	PAFD Portable Radio Replacements	300,000	-	50,000
PD0120	Police Taser Replacements	296,600	11,000	37,000
PD0121	EOC/911 Dispatch (PenCom center)	10,150,000	9,873,400	-
FD0318	Emergency Management Pods	158,000	130,100	-
FD0315	Fire Station Garage Door Replacement	450,000	-	50,000
PARKS AND FACILITIES				
PK0216	Facility Improvement Revolving Fund	160,000	26,000	15,000
PK0205	Restroom Improvement Program	1,890,000	-	403,000
PK0418	Civic Field Upgrades	835,200	624,100	11,000
PK0223	Aluminum Bleacher Upgrades	73,500	13,500	10,000
PK0719	Parks Maintenance Building	706,500	532,100	-
PK0519	City Pier Erosion Stabilization & Sidewalk Repair (Peabody)	400,000	343,200	-
PK0316	Locomotive #4 Refurbishment	190,800	52,000	80,000
PK0320	HVAC Upgrades at City Facilities	2,150,000	2,128,000	-
PK0324	City Pier Tower Repair	575,500	575,500	-
PK0122	Erickson Playfield Tennis Court Improvement	370,000	370,000	-
PK0222	OVC Columbarium Expansion	50,000	50,000	-
PK0123	Elks Pickleball Court Improvements	55,000	55,000	-
PK0420	Ediz Hook Boat Launch Repairs	1,500,000	-	50,000
GOVERNMENTAL TOTAL		25,726,700	16,365,600	1,017,000



PARK IMPROVEMENT FUND #316 REVENUE & EXPENDITURE SUMMARY

REVENUES

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	15,689	(23)	34,848	11,300	12,500	1,200	10.62%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
TOTAL REVENUE	\$ 15,689	\$ (23)	\$ 34,848	\$ 11,300	\$ 12,500	1,200	10.62%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 8,808</i>	<i>\$ (15,712)</i>	<i>\$ 34,871</i>	<i>\$ (23,548)</i>			
<i>Change from Prior Year %</i>	<i>128.00%</i>	<i>-100.15%</i>	<i>-151613.04%</i>	<i>-67.57%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
<i>Change from Prior Yr. \$\$</i>	<i>\$ (9,562)</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>			
<i>Change from Prior Year %</i>	<i>-100.00%</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>			

FUND BALANCE	\$307,928	\$307,906	\$342,753	\$354,053	\$366,553
<i>Change from Prior Yr. \$\$</i>	<i>\$15,689</i>	<i>(\$22)</i>	<i>\$34,847</i>	<i>\$11,300</i>	<i>\$12,500</i>
<i>Change from Prior Year %</i>	<i>5.37%</i>	<i>-0.01%</i>	<i>11.32%</i>	<i>3.30%</i>	<i>3.53%</i>



TRANSPORTATION BENEFIT DISTRICT FUND #312

REVENUE & EXPENDITURE SUMMARY

Changes in the 2025 Budget include reduced funding for several large grant funded projects, including the Signal Controller Upgrades, Marine Drive Paving and 8th Street paving that occurred in 2024 and will not occur in 2025.

REVENUES




































REVENUES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ 1,024,268	\$ 1,119,825	\$ 1,164,060	\$ 896,400	\$ 1,096,600	200,200	22.33%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	1,329,808	388,917	4,118,627	10,648,400	6,706,700	(3,941,700)	-37.02%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(25,102)	(273,271)	202,733	81,600	87,900	6,300	7.72%
Prop./Trust Income	-	-	8,592	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	1,668,922	628,500	1,912,500	1,054,600	582,100	(472,500)	-44.80%
TOTAL REVENUE	\$ 3,997,896	\$ 1,863,971	\$ 7,406,512	\$ 12,681,000	\$ 8,473,300	(4,207,700)	-33.18%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 2,225,237</i>	<i>\$ (2,133,925)</i>	<i>\$ 5,542,541</i>	<i>\$ 5,274,488</i>			
<i>Change from Prior Year %</i>	<i>125.53%</i>	<i>-53.38%</i>	<i>297.35%</i>	<i>71.21%</i>			

EXPENDITURES

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	2,858,388	1,373,010	5,040,893	16,247,600	9,820,900	(6,426,700)	-39.55%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,858,388	\$ 1,373,010	\$ 5,040,893	\$ 16,247,600	\$ 9,820,900	(6,426,700)	-39.55%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 1,688,535</i>	<i>\$ (1,485,378)</i>	<i>\$ 3,667,883</i>	<i>\$ 11,206,707</i>			
<i>Change from Prior Year %</i>	<i>144.34%</i>	<i>-51.97%</i>	<i>267.14%</i>	<i>222.32%</i>			
FUND BALANCE	\$4,375,652	\$4,866,614	\$7,273,413	\$3,706,813	\$2,359,213		
<i>Change from Prior Yr. \$\$</i>	<i>\$1,139,509</i>	<i>\$490,962</i>	<i>\$2,406,799</i>	<i>(\$3,566,600)</i>	<i>(\$1,347,600)</i>		
<i>Change from Prior Year %</i>	<i>35.21%</i>	<i>11.22%</i>	<i>49.46%</i>	<i>-49.04%</i>	<i>-36.35%</i>		



TRANSPORTATION BENEFIT DISTRICT FUND #312 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR TRANSPORTATION CAPITAL		PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
TR1118	Revolving Street Improvements 	344,500	150,000	30,000
TR1120	Complete Streets Revolving Fund 	900,000	-	300,000
TR0121	Pavement Management Plan  	200,000	200,000	-
TR0518	I Street Chip Seal (5th to 16th Streets) 	500,000	170,200	-
TR0316	8th Street Chip Seal (A to I Streets) 	450,000	278,900	-
TR0119	8th Street Paving (Lincoln to A Streets) *  	2,364,000	2,352,300	-
TR1799	Truck Route at Hwy 101 Intersection *  	13,675,000	338,900	355,300
TR0420	2023 Pavement Preservation 	400,000	400,000	-
TR0716	ADA - Peabody Street *  	370,000	-	370,000
TR0221	Marine Dr Paving (Valley to Hill Street) * 	1,140,200	1,140,200	-
TR0417	Ennis Street Pavement Repair 	120,000	120,000	-
TR1109	Marine Drive Bulkhead Repairs 	3,000,000	50,000	-
TR0124	N Street Construction* 	3,979,000	-	250,000
TR0620	2026 Pavement Preservation 	400,000	-	-
TR0915	Park Avenue Paving Overlay (Race to Liberty Streets) 	700,000	-	36,000
TR1416	Hamilton School Walking Routes *  	1,735,000	-	220,000
TR0324	Marine Drive Paving Hill Street to Mill Bridge* 	700,000	-	-
TR0624	Lauridsen - Tumwater Truck Route to L Street Chip Seal 	300,000	-	300,000
TR0117	Liberty Street Reconstruction 	575,000	15,000	-
TR0405	Alley Paving Revolving Funding 	2,405,000	1,154,900	10,000
TR0621	Waterfront Trail Repairs  	803,000	136,100	93,800
TR0321	Speed Feedback Sign Program  	120,000	30,000	30,000
TR0209	Race Street Complete Design & Construc  	5,251,800	731,600	-
TR0918	Downtown Tree/Sidewalk Replacement Phase III 	500,000	500,000	-
TR0101	Laurel Street Stairs Replacement  	835,300	94,900	700,000
TR0120	Signal Controller Upgrades 1st/Front * 	5,677,000	5,144,300	-



*Projects are funded by Transportation Benefit District taxes.



TRANSPORTATION BENEFIT DISTRICT FUND #312 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR TRANSPORTATION CAPITAL		PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
TR1215	City Hall East Parking Lot LID *	1,748,600	1,634,100	-
TR0222	First/Front Pedestrian Enhancements *	1,280,000	341,000	939,000
TR0414	Peabody Creek/Lincoln Street Culvert Repair *	4,107,600	17,800	500,000
TR1399	Traffic Signal Interconnect/Preemption	860,000	614,200	100,000
TR0224	Tumwater Bridge Repair	125,000	25,000	100,000
TR0821	Facility Assessment	10,000	5,300	-
TR0715	16th Street LID (C to L Streets) *	1,990,900	67,000	1,777,300
TR0318	8th/10th Street Bike Lanes *	1,959,000	270,900	1,688,100
TR1116	School Area Speed Signs (Near Franklin) *	50,000	50,000	-
TR0416	1st/2nd/Valley/Oak Green Alley *	1,742,200	-	220,000
TR0618	Stevens Middle School Walking Routes *	930,000	15,000	115,000
TR0122	First/Front Paving (Lincoln to Tumwater Street) *	3,383,000	-	134,000
TR0322	Intersection Control Study	50,000	-	50,000
TR0220	Traffic Circle Program *	1,700,000	-	200,000
TR0909	Wayfinding & ODT Signage	400,000	-	159,400
TR1324	Klallam Language Street Signs	30,000	-	30,000
TR0619	Race Street Complete Construction Phas	6,120,000	200,000	500,000
TR0919	Traffic Safety Camera Program	35,000	-	35,000
TR0819	Sidewalks for Mt Angeles Rd & Porter St *	3,000,000	-	-
TR1224	Race Street Complete Design & Construc	4,000,000	-	-
TR0721	Gales Addition Connector Planning *	600,000	-	600,000
TR0824	Downtown Streets Study	50,000	-	50,000
TRANSPORTATION TOTAL		81,616,100	16,247,600	9,892,900



*Projects are funded by Transportation Benefit District taxes.



ELECTRIC CAPITAL FUND #451 REVENUE & EXPENDITURE SUMMARY

REVENUES

A one-time transfer occurred in 2024 in the amount of \$3.7 million from Operations for completion of the Light Operations building that will not occur in 2025.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	19,249	5,237	1,683,000	421,000	421,000	-74.99%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	800,000	800,000	800,000	4,500,000	800,000	(3,700,000)	-82.22%
TOTAL REVENUE	\$ 800,000	\$ 819,249	\$ 805,237	\$ 6,183,000	\$ 1,221,000	(4,962,000)	-80.25%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (2,500,000)</i>	<i>\$ 19,249</i>	<i>\$ (14,012)</i>	<i>\$ 5,377,763</i>			
<i>Change from Prior Year %</i>	<i>-75.76%</i>	<i>2.41%</i>	<i>-1.71%</i>	<i>667.85%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	975,936	213,964	424,066	8,924,800	6,411,000	(2,513,800)	-28.17%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 975,936	\$ 213,964	\$ 424,066	\$ 8,924,800	\$ 6,411,000	(2,513,800)	-28.17%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 448,245</i>	<i>\$ (761,972)</i>	<i>\$ 210,102</i>	<i>\$ 8,500,734</i>			
<i>Change from Prior Year %</i>	<i>84.94%</i>	<i>-78.08%</i>	<i>98.20%</i>	<i>2004.58%</i>			

Unrestricted Cash Balance	\$12,430,778	\$13,022,083	\$13,523,181	\$10,781,381	\$5,591,381		
<i>Change from Prior Yr. \$\$</i>	<i>(\$154,940)</i>	<i>\$591,305</i>	<i>\$501,098</i>	<i>(\$2,741,800)</i>	<i>(\$5,190,000)</i>		
<i>Change from Prior Year %</i>	<i>-1.23%</i>	<i>4.76%</i>	<i>3.85%</i>	<i>-20.27%</i>	<i>-48.14%</i>		



ELECTRIC CAPITAL FUND #451 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR ELECTRIC CAPITAL		PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
CL0414	Construct New Light Operations Building	10,099,900	5,970,800	3,700,000
CL0216	City/PUD Service Area Capital Needs	400,000	200,000	200,000
CL0123	Overhead Reconductoring - 2024	150,000	150,000	-
CL0719	Underground Cable Replacement - 2024	100,000	100,000	-
CL1124	Decant Facility at Transfer Station	200,000	200,000	-
CL0623	Community Solar Study	10,000	-	10,000
CL0322	Electric Vehicle Charging Station	2,630,000	2,104,000	526,000
CL0222	Advanced Metering & Outage Management	3,000,000	100,000	1,000,000
CL0624	Traffic Signal LED Conversion	400,000	100,000	150,000
CL0724	West Airport Hangar Cable Replacement	150,000	-	150,000
CL0824	East Airport Cable Replacement	200,000	-	200,000
CL0223	Overhead Reconductoring - 2025	150,000	-	150,000
CL1019	Underground Cable Replacement - 2025	100,000	-	100,000
CL0120	"F" Street Transformer Replacement	2,000,000	-	200,000
CL0124	SPCC Civil Engineering for Substations	25,000	-	25,000
ELECTRIC TOTAL		19,614,900	8,924,800	6,411,000



WATER CAPITAL FUND #452 REVENUE & EXPENDITURE SUMMARY

REVENUES

In 2024, a transfer of \$1.5 million occurred to offset anticipated large projects and a transfer of \$350,000 from reserves were held for the Industrial Water Facility for projects planned that are not expected in 2025.




















REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	650,000	725,000	765,000	3,334,000	1,150,000	(2,184,000)	-65.51%
TOTAL REVENUE	\$ 650,000	\$ 725,000	\$ 765,000	\$ 3,334,000	\$ 1,150,000	(2,184,000)	-65.51%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (69,100)</i>	<i>\$ 75,000</i>	<i>\$ 40,000</i>	<i>\$ 2,569,000</i>			
<i>Change from Prior Year %</i>	<i>-9.61%</i>	<i>11.54%</i>	<i>5.52%</i>	<i>335.82%</i>			

EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	206,267	136,352	1,064,531	3,271,300	1,176,000	(2,095,300)	-64.05%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 206,267	\$ 136,352	\$ 1,064,531	\$ 3,271,300	\$ 1,176,000	(2,095,300)	-64.05%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (850,687)</i>	<i>\$ (69,915)</i>	<i>\$ 928,179</i>	<i>\$ 2,206,769</i>			
<i>Change from Prior Year %</i>	<i>-80.48%</i>	<i>-33.90%</i>	<i>680.72%</i>	<i>207.30%</i>			
Unrestricted Cash Balance	\$4,769,111	\$5,346,683	\$5,048,589	\$5,111,289	\$5,085,289		
<i>Change from Prior Yr. \$\$</i>	<i>\$308,708</i>	<i>\$577,572</i>	<i>(\$298,094)</i>	<i>\$62,700</i>	<i>(\$26,000)</i>		
<i>Change from Prior Year %</i>	<i>6.92%</i>	<i>12.11%</i>	<i>-5.58%</i>	<i>1.24%</i>	<i>-0.51%</i>		



WATER CAPITAL FUND #452 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR WATER CAPITAL	PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
WT0419 Decant Facility at Transfer Station - Water Sc 	880,000	853,800	-
WT0218 Reservoir Instrumentation Upgrades 	290,000	144,400	136,000
WT0321 Facility Assessment 	10,000	5,300	-
WT0221 Race Street Water Main Replacement South 	1,284,800	205,900	-
WT0420 Ennis Creek Water Main Relocate 	175,000	175,000	-
WT0519 Water Treatment Plant Repairs 	300,000	255,900	-
WT0121 White Creek & 3rd Street Main Crossing 	720,000	60,000	60,000
WT0320 Morse Creek Transmission Main Eval/Design 	440,000	300,000	140,000
WT0123 11th Street ROW Tumwater Creek Crossing 	60,000	60,000	-
WT0223 14th Street ROW Tumwater Creek Crossing 	60,000	60,000	-
WT0619 Peabody Reservoir Inlet Pipe Replacement 	470,000	-	90,000
WT0421 Race Street Water Main Replacement North 	1,780,000	-	200,000
WT0219 Peabody Heights Floating Cover Replacement 	530,000	-	200,000
WT0319 Ground Water Resiliency Program 	1,700,000	-	300,000
WT0222 Elwha - Effluent Distribution Structure Bypass 	302,000	302,000	-
WT0122 Elwha - Fish Screen Facility Improvements 	549,000	549,000	-
WT0424 Elwha - River Ranney Reach Habitat Restora 	250,000	250,000	-
WT0522 Elwha - Facility Surplus 	50,000	50,000	-
WT0624 Analysis of the Industrial Water Line Site 	50,000	-	50,000
WATER TOTAL	9,900,800	3,271,300	1,176,000



WASTEWATER CAPITAL FUND #453 REVENUE & EXPENDITURE SUMMARY

REVENUES

In 2024, a transfer of \$865,000 occurred from the Wastewater operations to fund planned projects that will not occur in 2025.















	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
REVENUES							
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	900,000	950,000	978,500	2,357,900	1,320,000	(1,037,900)	-44.02%
TOTAL REVENUE	\$ 900,000	\$ 950,000	\$ 978,500	\$ 2,357,900	\$ 1,320,000	(1,037,900)	-44.02%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 50,000</i>	<i>\$ 50,000</i>	<i>\$ 28,500</i>	<i>\$ 1,379,400</i>			
<i>Change from Prior Year %</i>	<i>5.88%</i>	<i>5.56%</i>	<i>3.00%</i>	<i>140.97%</i>			

EXPENDITURES

	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
EXPENDITURES							
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	981,245	120,941	588,334	4,638,200	1,215,500	(3,422,700)	-73.79%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	2,218,000	-	-	-	N/A
TOTAL EXPENDITURES	\$ 981,245	\$ 120,941	\$ 2,806,334	\$ 4,638,200	\$ 1,215,500	(3,422,700)	-73.79%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 149,175</i>	<i>\$ (860,304)</i>	<i>\$ 2,685,393</i>	<i>\$ 1,831,866</i>			
<i>Change from Prior Year %</i>	<i>17.93%</i>	<i>-87.67%</i>	<i>2220.42%</i>	<i>65.28%</i>			
Unrestricted Cash Balance	\$3,618,852	\$4,376,875	\$2,570,203	\$289,903	\$394,403		
<i>Change from Prior Yr. \$\$</i>	<i>(\$308,276)</i>	<i>\$758,023</i>	<i>(\$1,806,672)</i>	<i>(\$2,280,300)</i>	<i>\$104,500</i>		
<i>Change from Prior Year %</i>	<i>-7.85%</i>	<i>20.95%</i>	<i>-41.28%</i>	<i>-88.72%</i>	<i>36.05%</i>		



WASTEWATER CAPITAL FUND #453 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR WASTEWATER & CSO CAPITAL	PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
WW0319 Wastewater Comprehensive Plan 	379,900	11,000	-
WW0519 Decant Facility at Transfer Station - Wastewater S 	880,000	845,700	-
WW0220 West 4th Street Capacity Improvement 	1,655,000	1,245,000	-
WW0121 Facility Assessment 	10,000	5,300	-
WW0520 Sanitary Force Main Relocate (Lees Creek) 	160,000	160,000	-
WW0122 Anaerobic Digester Roof Improvements 	4,657,400	248,600	358,800
WW0523 WWTP UST Tank Replacement 	250,000	250,000	-
WW0419 WWTP HVAC Replacement 	251,700	22,200	216,700
WW0518 Francis Street Sewer Trestle Repair 	230,000	30,000	200,000
WW0124 WWTP Gas Flare System Replacement 	350,000	30,000	320,000
WW0222 "A" Street Improvements 	4,290,000	-	120,000
WW0120 Pump Station #3 Force Main Replacement 	5,135,000	1,775,400	-
WW0918 2025 Neighborhood Sewer Rehabilitation 	750,000	-	750,000
WW0316 CSO 6 and 7 Reconstruction 	243,900	15,000	-
WASTEWATER & CSO TOTAL	19,242,900	4,638,200	1,965,500



*Includes Capital Fund #463



SOLID WASTE CAPITAL FUND #454 REVENUE & EXPENDITURE SUMMARY

REVENUES

In 2024, the City received a grant to fund the Decant Facility project that is not expected in the 2025 Budget. Additionally, a transfer station surcharge is collected and tracked in this fund for the debt service payment on the Landfill Stabilization project.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	20,790	38,479	1,591	466,200	-	(466,200)	-100.00%
Charges for Goods & Svcs.	1,277,054	1,297,713	1,268,038	1,326,600	1,463,600	137,000	10.33%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(28,073)	(168,363)	87,810	29,800	36,000	6,200	20.81%
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	50,000	50,000	206,692	250,000	300,000	50,000	20.00%
TOTAL REVENUE	\$ 1,319,771	\$ 1,217,829	\$ 1,564,131	\$ 2,072,600	\$ 1,799,600	(273,000)	-13.17%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (32,519)</i>	<i>\$ (101,942)</i>	<i>\$ 346,302</i>	<i>\$ 508,469</i>			
<i>Change from Prior Year %</i>	<i>-2.40%</i>	<i>-7.72%</i>	<i>28.44%</i>	<i>32.51%</i>			

EXPENDITURES



The Interfund service payment is for the debt service payment on the 2014 LTGO Bond, which is not a Capital Project expense in the CFP, but is an expense of the Solid Waste Capital Fund. The debt service fund has been closed, and these payments are now directly reflected within the Debt Service Principal and Interest line items in this fund. \$601,100 in principal and interest is expected for this bond.

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ 7,195,000	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	(69)	-	50	-	-	-	N/A
Intergovmt/Interfund Svcs	598,200	597,200	71	598,800	-	(598,800)	-100.00%
Capital Outlay	936,700	1,043,500	82,413	807,200	-	(807,200)	-100.00%
Debt Service: Principal	290,000	300,000	605,000	315,000	650,000	335,000	106.35%
Debt Service: Interest	304,670	295,921	587,396	279,300	544,400	265,100	94.92%
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,129,501	\$ 2,236,621	\$ 8,469,930	\$ 2,000,300	\$ 1,194,400	(805,900)	-140.29%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 928,410</i>	<i>\$ 107,120</i>	<i>\$ 6,233,309</i>	<i>\$ (6,469,630)</i>			
<i>Change from Prior Year %</i>	<i>77.30%</i>	<i>5.03%</i>	<i>278.69%</i>	<i>-76.38%</i>			

Unrestricted Cash Balance	\$2,270,260	\$1,262,431	\$1,395,734	\$1,468,034	\$2,073,234		
<i>Change from Prior Yr. \$\$</i>	<i>(\$823,394)</i>	<i>(\$1,007,829)</i>	<i>\$133,303</i>	<i>\$72,300</i>	<i>\$605,200</i>		
<i>Change from Prior Year %</i>	<i>-26.62%</i>	<i>-44.39%</i>	<i>10.56%</i>	<i>5.18%</i>	<i>41.23%</i>		



SOLID WASTE CAPITAL FUND #454 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR SOLID WASTE CAPITAL	PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
SW0112 Decant Facility at Transfer Station 	1,040,400	801,900	-
SW0221 Facility Assessment 	10,000	5,300	-
SOLID WASTE TOTAL	1,050,400	807,200	-



STORMWATER CAPITAL FUND #456 REVENUE & EXPENDITURE SUMMARY

REVENUES

In 2025, a \$100,000 grant is planned for the Valley Creek Stormwater Park project.

REVENUES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	100,000	100,000	100.00%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	545,000	434,000	443,000	667,000	526,000	(141,000)	-21.14%
TOTAL REVENUE	\$ 545,000	\$ 434,000	\$ 443,000	\$ 667,000	\$ 626,000	(41,000)	-6.15%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 145,000</i>	<i>\$ (111,000)</i>	<i>\$ 9,000</i>	<i>\$ 224,000</i>			
<i>Change from Prior Year %</i>	<i>36.25%</i>	<i>-20.37%</i>	<i>2.07%</i>	<i>50.56%</i>			










EXPENDITURES

EXPENDITURES	2021	2022	2023	2024	2025	VARIANCE FROM 2024	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	439,726	22,186	29,694	1,405,100	801,600	(603,500)	-42.95%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest & Other	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 439,726	\$ 22,186	\$ 29,694	\$ 1,405,100	\$ 801,600	(603,500)	-42.95%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 433,206</i>	<i>\$ (417,540)</i>	<i>\$ 7,508</i>	<i>\$ 1,375,406</i>			
<i>Change from Prior Year %</i>	<i>6644.26%</i>	<i>-94.95%</i>	<i>33.84%</i>	<i>4631.93%</i>			

Unrestricted Cash Balance	\$2,860,342	\$3,089,060	\$3,530,272	\$2,792,172	\$2,616,572
<i>Change from Prior Yr. \$\$</i>	<i>\$288,369</i>	<i>\$228,718</i>	<i>\$441,212</i>	<i>(\$738,100)</i>	<i>(\$175,600)</i>
<i>Change from Prior Year %</i>	<i>11.21%</i>	<i>8.00%</i>	<i>14.28%</i>	<i>-20.91%</i>	<i>-6.29%</i>



STORMWATER CAPITAL FUND #456 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR STORMWATER CAPITAL	PROJECT TOTAL	BUDGET 2024	PROPOSED 2025
DR0120 Decant Facility at Transfer Station - Stormwater Soils I 	1,121,100	1,096,700	-
DR0804 Lincoln Park/Big Boy Pond Study 	151,600	151,600	-
DR0121 Facility Assessment 	10,000	5,300	-
DR0213 H Street Stormwater Outfall 	817,500	11,000	21,000
DR0322 Park Ave. Outfall to Peabody Creek 	512,000	103,000	409,000
DR0215 Francis Street Outfall Repair 	150,000	37,500	112,500
DR0404 Stormwater at Canyon Edge & Ahlvers 	2,090,000	-	109,100
DR0324 Valley Creek Stormwater Park 	10,637,300	-	100,000
TR0421 Valley Street Culvert Crossing 	50,000	-	50,000
STORMWATER TOTAL	15,539,500	1,405,100	801,600



COMBINED SEWER OVERFLOW CAPITAL FUND #463

REVENUE & EXPENDITURE SUMMARY

REVENUES

The Combined Sewer Overflow (CSO) fund also accounts for the debt associated with the \$46 million CSO project that occurred in 2014. A surcharge for this project is collected on City wastewater utility bills for repayment. These revenues are tracked in this fund. Additionally, this fund collects earnings from investment interest.

REVENUES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	2,372,200	2,365,459	2,358,176	2,357,800	2,357,800	-	0.00%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	(15,685)	(128,794)	108,892	79,200	53,000	(26,200)	-33.08%
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	2,518,000	-	-	-	N/A
TOTAL REVENUE	\$ 2,356,515	\$ 2,236,665	\$ 4,985,068	\$ 2,437,000	\$ 2,410,800	(26,200)	-1.08%
<i>Change from Prior Yr. \$\$</i>	<i>\$ (15,432)</i>	<i>\$ (119,850)</i>	<i>\$ 2,748,403</i>	<i>\$ (2,548,068)</i>			
<i>Change from Prior Year %</i>	<i>-0.65%</i>	<i>-5.09%</i>	<i>122.88%</i>	<i>-51.11%</i>			

EXPENDITURES

In 2025, the amount of the debt payment for the CSO will be \$2,102,000. Capital projects related to the CSO are shown in the wastewater capital project fund listing.

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	10,196	500,000	-	(500,000)	-100.00%
Capital Outlay	-	380,064	3,155,165	-	750,000	750,000	100.00%
Debt Service: Principal	1,735,003	1,683,035	1,676,106	1,721,200	1,631,100	(90,100)	-5.23%
Debt Service: Interest & Other	667,463	612,599	562,770	522,700	470,900	(51,800)	-9.91%
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 2,402,466	\$ 2,675,698	\$ 5,404,237	\$ 2,743,900	\$ 2,852,000	108,100	3.94%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 135,509</i>	<i>\$ 273,232</i>	<i>\$ 2,728,539</i>	<i>\$ (2,660,337)</i>			
<i>Change from Prior Year %</i>	<i>5.98%</i>	<i>11.37%</i>	<i>101.97%</i>	<i>-49.23%</i>			

Unrestricted Cash Balance	\$1,569,258	\$3,117,330	\$2,659,536	\$2,352,636	\$1,911,436		
<i>Change from Prior Yr. \$\$</i>	<i>\$13,533</i>	<i>\$1,548,072</i>	<i>(\$457,794)</i>	<i>(\$306,900)</i>	<i>(\$441,200)</i>		
<i>Change from Prior Year %</i>	<i>0.87%</i>	<i>98.65%</i>	<i>-14.69%</i>	<i>-11.54%</i>	<i>-18.75%</i>		





CITYWIDE PERSONNEL SUMMARY BY FUND

AUTHORIZED POSITIONS - DEPARTMENT	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
City Council	7.00	7.00	7.00	7.00	7.00	0.00	0.00%
City Manager	4.50	5.50	7.50	7.50	7.50	0.00	0.00%
Community Services Division	11.00	11.00	11.00	14.00	14.50	0.50	3.57%
Finance	20.80	20.80	20.80	20.80	20.80	0.00	0.00%
Fire	29.00	31.00	31.00	34.50	34.50	0.00	0.00%
Legal	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Parks & Recreation	25.30	25.30	25.30	25.30	25.30	0.00	0.00%
Police	60.90	61.90	63.90	64.90	64.90	0.00	0.00%
Public Works & Utilities	92.27	105.00	110.00	119.00	121.00	2.00	1.68%
TOTAL AUTHORIZED POSITIONS	254.77	271.50	280.50	297.00	299.50	2.50	0.84%
<i>Change from Prior Yr. #</i>	<i>(3.50)</i>	<i>16.73</i>	<i>9.00</i>	<i>16.50</i>	<i>2.50</i>		
<i>Change from Prior Year %</i>	<i>-1.36%</i>	<i>6.57%</i>	<i>3.31%</i>	<i>5.88%</i>	<i>0.84%</i>		

Significant Changes: In 2025, three additional positions are planned in the Budget. The Public Works and Utilities department will see an increase for a Capital Projects Inspector to assist with completing backlogged capital projects planned in the CFP and a additional Utility Worker to provide needed maintenance at the Water and Wastewater Treatment facilities. In addition, the IT department will also have an increase of one part-time Information Support Specialist to assist with capacity needs.



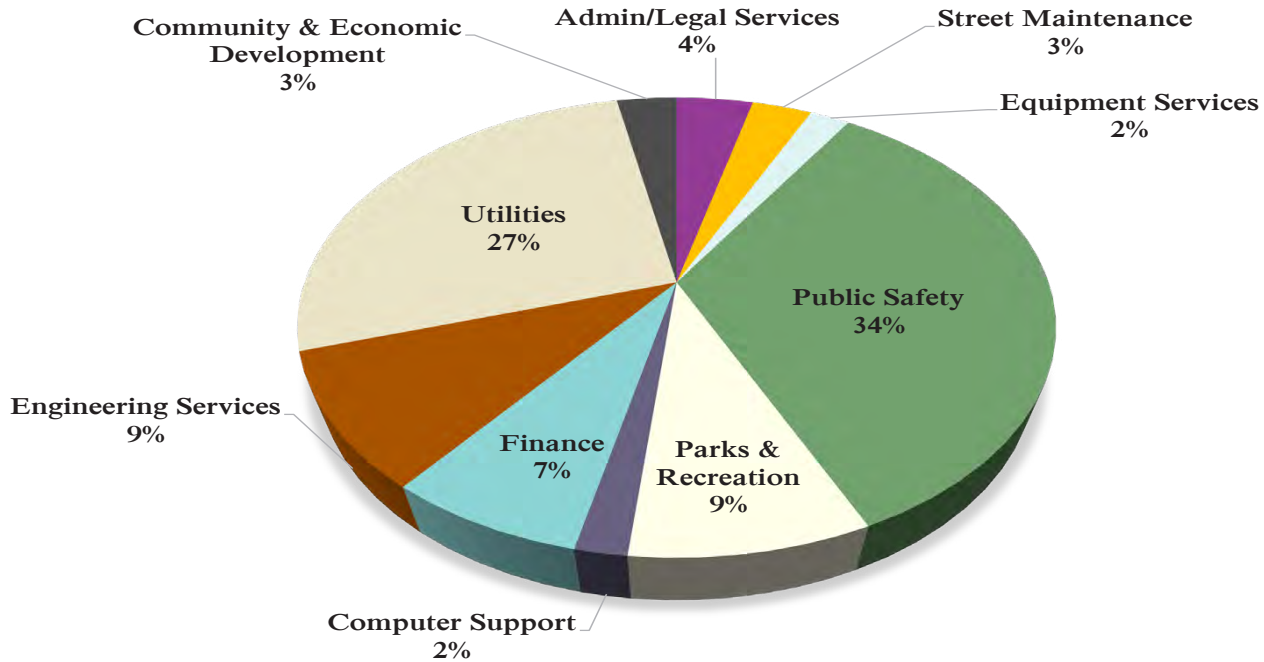
CITYWIDE PERSONNEL SUMMARY (CONTINUED)

PERMANENT POSITIONS - BY FUND	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
General Fund							
City Council	7.00	7.00	7.00	7.00	7.00	0.00	0.00%
City Manager	4.50	5.50	7.50	7.50	7.50	0.00	0.00%
Community & Economic Development	6.00	6.00	6.00	9.00	9.00	0.00	0.00%
Finance	20.80	20.80	20.80	20.80	20.80	0.00	0.00%
Fire	10.05	10.05	10.05	11.87	11.87	0.00	0.00%
Legal	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Parks & Recreation	18.00	18.50	18.50	18.00	18.00	0.00	0.00%
Police	38.40	37.50	37.50	38.50	38.50	0.00	0.00%
Public Works & Utilities	18.00	18.00	21.00	27.00	28.00	1.00	3.70%
Sub-Total General Fund	126.75	127.35	132.35	143.67	144.67	1.00	0.70%
OTHER FUNDS							
Street	7.50	7.50	7.50	7.50	7.50	0.00	0.00%
PenCom	22.50	22.50	24.50	24.50	24.50	0.00	0.00%
Code Compliance	-	1.90	1.90	1.90	1.90	0.00	0.00%
Electric	20.00	20.00	20.00	20.00	20.00	0.00	0.00%
Electric Conservation	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Water	11.34	11.34	12.50	12.50	13.50	1.00	8.00%
Wastewater	12.33	12.33	12.50	12.50	12.50	0.00	0.00%
Solid Waste	8.50	22.00	22.50	22.50	22.50	0.00	0.00%
Stormwater	4.83	4.83	4.50	6.50	6.50	0.00	0.00%
Medic I	18.95	20.95	20.95	22.63	22.63	0.00	0.00%
Equipment Services	5.00	5.00	5.00	6.00	6.00	0.00	0.00%
Information Technology	5.00	5.00	5.00	5.00	5.50	0.50	10.00%
Sub-Total Other Funds	116.95	134.35	137.85	142.53	144.03	1.50	1.05%
Total Permanent Positions	243.70	261.70	270.20	286.20	288.70	2.50	0.87%
SEASONAL POSITIONS - BY FUND							
General Fund							
Parks & Recreation	7.30	6.80	6.80	7.30	7.30	0.00	0.00%
Public Works & Utilities	0.77	-	-	-	-	0.00	N/A
OTHER FUNDS							
Street	1.50	1.50	1.50	1.50	1.50	0.00	0.00%
Water	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
Wastewater	0.50	0.50	1.00	1.00	1.00	0.00	0.00%
Solid Waste	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
Total Seasonal Positions	11.07	9.80	10.30	10.80	10.80	0.00	0.00%
TOTAL PERMANENT & SEASONAL POSITIONS	254.77	271.50	280.50	297.00	299.50	2.50	0.84%
<i>Change from Prior Yr. #</i>	<i>6.00</i>	<i>16.73</i>	<i>9.00</i>	<i>16.50</i>	<i>2.50</i>		
<i>Change from Prior Yr. %</i>	<i>2.41%</i>	<i>6.57%</i>	<i>3.31%</i>	<i>5.88%</i>	<i>0.84%</i>		



CITYWIDE PERSONNEL SUMMARY

PERSONNEL BY FUNCTION



TOTAL CITYWIDE PERSONNEL EXPENDITURES

EXPENDITURES	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET AMEND. #2	2025 PROPOSED BUDGET	VARIANCE FROM 2024 BUDGET AMEND. #2	
						\$\$	%
Full time Salaries	\$ 18,467,535	\$ 19,973,677	\$ 22,385,591	\$ 25,648,300	\$ 28,227,100	2,578,800	10.05%
Part Time Salaries	184,005	517,467	517,065	656,500	530,500	(126,000)	-19.19%
Seasonal/Temporary Salaries	276,424	204,528	233,476	346,800	431,700	84,900	24.48%
Overtime	1,055,038	1,473,231	1,502,764	813,500	888,600	75,100	9.23%
Benefits	7,750,382	8,152,491	9,847,429	10,704,100	11,288,200	584,100	5.46%
Travel & Training	183,331	322,273	415,475	545,200	554,100	8,900	1.63%
Memberships & Subscriptions	191,719	116,006	173,908	171,800	188,900	17,100	9.95%
Uniforms	55,332	77,907	70,160	52,500	49,600	(2,900)	-5.52%
TOTAL EXPENDITURES	\$ 28,163,766	\$ 30,837,580	\$ 35,145,868	\$ 38,938,700	\$ 42,158,700	3,220,000	8.27%
<i>Change from Prior Yr. \$\$</i>	<i>\$ 1,484,802</i>	<i>\$ 2,673,814</i>	<i>\$ 4,308,288</i>	<i>\$ 3,792,832</i>			
<i>Change from Prior Year %</i>	<i>5.57%</i>	<i>9.49%</i>	<i>13.97%</i>	<i>10.79%</i>			





AFSCME LOCAL #1619

The following salary schedules are approximations calculated from the negotiated Cost of Living Adjustments (COLA) and Wage Adjustments for each contract. The amounts listed will be updated to align with the payroll system after January 1st, 2025.

City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement					
Salary & Classification Schedule effective January 1, 2025 3.0% COLA					
Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
RANGE 35 Civil Engineer III Senior Engineer	1	\$52.002	\$4,160.13	\$9,013.61	\$108,163.35
	2	\$53.562	\$4,284.96	\$9,284.09	\$111,409.08
	3	\$55.169	\$4,413.51	\$9,562.60	\$114,751.23
	4	\$56.826	\$4,546.09	\$9,849.86	\$118,198.35
	5	\$58.529	\$4,682.30	\$10,144.98	\$121,739.74
	6	\$60.285	\$4,822.79	\$10,449.38	\$125,392.53
	7	\$62.093	\$4,967.47	\$10,762.86	\$129,154.31
RANGE 34 Senior Engineering Project Supervisor	1	\$50.488	\$4,039.00	\$8,751.17	\$105,014.02
	2	\$52.002	\$4,160.13	\$9,013.61	\$108,163.35
	3	\$53.562	\$4,284.96	\$9,284.09	\$111,409.08
	4	\$55.169	\$4,413.51	\$9,562.60	\$114,751.23
	5	\$56.826	\$4,546.09	\$9,849.86	\$118,198.35
	6	\$58.529	\$4,682.30	\$10,144.98	\$121,739.74
	7	\$60.285	\$4,822.79	\$10,449.38	\$125,392.53
RANGE 33 Principal Systems Network Analyst	1	\$49.017	\$3,921.33	\$8,496.22	\$101,954.67
	2	\$50.488	\$4,039.00	\$8,751.17	\$105,014.02
	3	\$52.002	\$4,160.13	\$9,013.61	\$108,163.35
	4	\$53.562	\$4,284.96	\$9,284.09	\$111,409.08
	5	\$55.169	\$4,413.51	\$9,562.60	\$114,751.23
	6	\$56.825	\$4,546.01	\$9,849.68	\$118,196.21
	7	\$58.529	\$4,682.30	\$10,144.98	\$121,739.74
RANGE 32 Parks & Recreation Manager Principle Planner	1	\$47.592	\$3,807.37	\$8,249.31	\$98,991.73
	2	\$49.017	\$3,921.33	\$8,496.22	\$101,954.67
	3	\$50.488	\$4,039.00	\$8,751.17	\$105,014.02
	4	\$52.005	\$4,160.38	\$9,014.15	\$108,169.78
	5	\$53.571	\$4,285.71	\$9,285.70	\$111,428.37
	6	\$55.181	\$4,414.50	\$9,564.74	\$114,776.94
	7	\$56.836	\$4,546.91	\$9,851.65	\$118,219.77
RANGE 31 Civil/Utility Engineer II Engineering Project Supervisor Senior Systems Network Analyst	1	\$46.208	\$3,696.63	\$8,009.36	\$96,112.35
	2	\$47.592	\$3,807.37	\$8,249.31	\$98,991.73
	3	\$49.017	\$3,921.33	\$8,496.22	\$101,954.67
	4	\$50.488	\$4,039.00	\$8,751.17	\$105,014.02
	5	\$52.005	\$4,160.38	\$9,014.15	\$108,169.78
	6	\$53.571	\$4,285.71	\$9,285.70	\$111,428.37
	7	\$55.181	\$4,414.50	\$9,564.74	\$114,776.94



City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2025 3.0% COLA

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$44.866	\$3,589.26	\$7,776.73	\$93,320.80
RANGE 30	2	\$46.208	\$3,696.63	\$8,009.36	\$96,112.35
	3	\$47.592	\$3,807.37	\$8,249.31	\$98,991.73
	4	\$49.017	\$3,921.33	\$8,496.22	\$101,954.67
	5	\$50.488	\$4,039.00	\$8,751.17	\$105,014.02
	6	\$52.005	\$4,160.38	\$9,014.15	\$108,169.78
	7	\$53.571	\$4,285.71	\$9,285.70	\$111,428.37

	1	\$43.562	\$3,484.94	\$7,550.71	\$90,608.52
RANGE 29	2	\$44.866	\$3,589.26	\$7,776.73	\$93,320.80
Civil/Utility Engineer I	3	\$46.208	\$3,696.63	\$8,009.36	\$96,112.35
Senior Planner	4	\$47.592	\$3,807.37	\$8,249.31	\$98,991.73
Systems Coordinator - PenCom	5	\$49.017	\$3,921.33	\$8,496.22	\$101,954.67
Systems Coordinator - Public Works	6	\$50.488	\$4,039.00	\$8,751.17	\$105,014.02
	7	\$52.005	\$4,160.38	\$9,014.15	\$108,169.78

	1	\$42.294	\$3,383.51	\$7,330.94	\$87,971.23
RANGE 28	2	\$43.562	\$3,484.94	\$7,550.71	\$90,608.52
Water Treatment Plant Lead Operator	3	\$44.866	\$3,589.26	\$7,776.73	\$93,320.80
	4	\$46.208	\$3,696.63	\$8,009.36	\$96,112.35
	5	\$47.592	\$3,807.37	\$8,249.31	\$98,991.73
	6	\$49.017	\$3,921.33	\$8,496.22	\$101,954.67
	7	\$50.488	\$4,039.00	\$8,751.17	\$105,014.02

	1	\$41.061	\$3,284.88	\$7,117.23	\$85,406.78
RANGE 27	2	\$42.294	\$3,383.51	\$7,330.94	\$87,971.23
Capital Project Manager	3	\$43.562	\$3,484.94	\$7,550.71	\$90,608.52
Project Manager	4	\$44.866	\$3,589.26	\$7,776.73	\$93,320.80
	5	\$46.208	\$3,696.63	\$8,009.36	\$96,112.35
	6	\$47.592	\$3,807.37	\$8,249.31	\$98,991.73
	7	\$49.017	\$3,921.33	\$8,496.22	\$101,954.67

	1	\$39.859	\$3,188.72	\$6,908.88	\$82,906.60
RANGE 26	2	\$41.061	\$3,284.88	\$7,117.23	\$85,406.78
WWTPO Lead Operator	3	\$42.294	\$3,383.51	\$7,330.94	\$87,971.23
	4	\$43.562	\$3,484.94	\$7,550.71	\$90,608.52
	5	\$44.866	\$3,589.26	\$7,776.73	\$93,320.80
	6	\$46.208	\$3,696.63	\$8,009.36	\$96,112.35
	7	\$47.592	\$3,807.37	\$8,249.31	\$98,991.73



City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2025 3.0% COLA

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$38.693	\$3,095.44	\$6,706.78	\$80,481.40
RANGE 25	2	\$39.859	\$3,188.72	\$6,908.88	\$82,906.60
Associate Planner	3	\$41.061	\$3,284.88	\$7,117.23	\$85,406.78
Capital Project Inspector III	4	\$42.294	\$3,383.51	\$7,330.94	\$87,971.23
Contract Specialist III	5	\$43.562	\$3,484.94	\$7,550.71	\$90,608.52
Engineering Technician III	6	\$44.866	\$3,589.26	\$7,776.73	\$93,320.80
Systems Network Analyst	7	\$46.208	\$3,696.63	\$8,009.36	\$96,112.35
Transfer Station Supervisor					
WTP Operator III					
WWTP Operator III					

	1	\$37.567	\$3,005.38	\$6,511.65	\$78,139.76
RANGE 24	2	\$38.693	\$3,095.44	\$6,706.78	\$80,481.40
Electrical Engineering Specialist II	3	\$39.859	\$3,188.72	\$6,908.88	\$82,906.60
Senior Building Inspector	4	\$41.061	\$3,284.88	\$7,117.23	\$85,406.78
Senior Development Services Specialist	5	\$42.294	\$3,383.51	\$7,330.94	\$87,971.23
Street/Traffic Supervisor	6	\$43.562	\$3,484.94	\$7,550.71	\$90,608.52
WWTP Lab Technician	7	\$44.866	\$3,589.26	\$7,776.73	\$93,320.80
WWTP Source Control Specialist					

	1	\$36.474	\$2,917.95	\$6,322.22	\$75,866.67
RANGE 23	2	\$37.567	\$3,005.38	\$6,511.65	\$78,139.76
Accountant	3	\$38.693	\$3,095.44	\$6,706.78	\$80,481.40
Contract Specialist II	4	\$39.859	\$3,188.72	\$6,908.88	\$82,906.60
GIS Analyst	5	\$41.061	\$3,284.88	\$7,117.23	\$85,406.78
GIS Analyst - PenCom	6	\$42.294	\$3,383.51	\$7,330.94	\$87,971.23
WTP Operator II	7	\$43.562	\$3,484.94	\$7,550.71	\$90,608.52
WWTP Operator II					

	1	\$35.414	\$2,833.16	\$6,138.51	\$73,662.14
RANGE 22	2	\$36.474	\$2,917.95	\$6,322.22	\$75,866.67
Backflow Prevention Specialist	3	\$37.567	\$3,005.38	\$6,511.65	\$78,139.76
Building Inspector	4	\$38.693	\$3,095.44	\$6,706.78	\$80,481.40
Cemetery Coordinator	5	\$39.859	\$3,188.72	\$6,908.88	\$82,906.60
Development Services Specialist	6	\$41.061	\$3,284.88	\$7,117.23	\$85,406.78
Electrical Engineering Specialist I	7	\$42.294	\$3,383.51	\$7,330.94	\$87,971.23
Grant Specialist II					
Parks Leadworker					
PW&U Leadworker					
Solid Waste Coordinator					
Traffic Control Maintenance Specialist II					
Transfer Station Leadworker					



City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2025 3.0% COLA

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$34.377	\$2,750.18	\$5,958.73	\$71,504.74
RANGE 21	2	\$35.414	\$2,833.16	\$6,138.51	\$73,662.14
Assistant Planner	3	\$36.474	\$2,917.95	\$6,322.22	\$75,866.67
Capital Projects Inspector II	4	\$37.567	\$3,005.38	\$6,511.65	\$78,139.76
Engineering Technician II	5	\$38.693	\$3,095.44	\$6,706.78	\$80,481.40
Facilities Operations Specialist	6	\$39.859	\$3,188.72	\$6,908.88	\$82,906.60
Information Support Specialist	7	\$41.061	\$3,284.88	\$7,117.23	\$85,406.78
Parks Operations Specialist					

	1	\$33.382	\$2,670.58	\$5,786.27	\$69,435.18
RANGE 20	2	\$34.377	\$2,750.18	\$5,958.73	\$71,504.74
Contract Specialist I	3	\$35.414	\$2,833.16	\$6,138.51	\$73,662.14
Information Support Specialist	4	\$36.474	\$2,917.95	\$6,322.22	\$75,866.67
Lead Scale Attendant	5	\$37.567	\$3,005.38	\$6,511.65	\$78,139.76
Source Control Pollution Prevention Specialist	6	\$38.693	\$3,095.44	\$6,706.78	\$80,481.40
PW&U Leadworker	7	\$39.859	\$3,188.72	\$6,908.88	\$82,906.60

	1	\$32.405	\$2,592.39	\$5,616.84	\$67,402.05
RANGE 19	2	\$33.382	\$2,670.58	\$5,786.27	\$69,435.18
Customer Service Lead	3	\$34.377	\$2,750.18	\$5,958.73	\$71,504.74
GIS Technician	4	\$35.414	\$2,833.16	\$6,138.51	\$73,662.14
	5	\$36.474	\$2,917.95	\$6,322.22	\$75,866.67
	6	\$37.567	\$3,005.38	\$6,511.65	\$78,139.76
	7	\$38.693	\$3,095.44	\$6,706.78	\$80,481.40

	1	\$31.467	\$2,517.32	\$5,454.19	\$65,450.32
RANGE 18	2	\$32.405	\$2,592.39	\$5,616.84	\$67,402.05
Grant Speciliast I	3	\$33.382	\$2,670.58	\$5,786.27	\$69,435.18
Industrial WTP Operator	4	\$34.377	\$2,750.18	\$5,958.73	\$71,504.74
Parks Facility Caretaker II	5	\$35.414	\$2,833.16	\$6,138.51	\$73,662.14
Solid Waste Collections Driver	6	\$36.474	\$2,917.95	\$6,322.22	\$75,866.67
Street Sweeper	7	\$37.567	\$3,005.38	\$6,511.65	\$78,139.76
Utility Services Coordinator					
Utility Worker II					
WTP Operator I/OIT					
WWTP Operator I/OIT					



City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2025 3.0% COLA

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$30.546	\$2,443.65	\$5,294.58	\$63,535.01
RANGE 17	2	\$31.467	\$2,517.32	\$5,454.19	\$65,450.32
Capital Projects Inspector I	3	\$32.405	\$2,592.39	\$5,616.84	\$67,402.05
Engineering Technician I	4	\$33.382	\$2,670.58	\$5,786.27	\$69,435.18
Utility Billing Specialist	5	\$34.377	\$2,750.18	\$5,958.73	\$71,504.74
	6	\$35.414	\$2,833.16	\$6,138.51	\$73,662.14
	7	\$36.474	\$2,917.95	\$6,322.22	\$75,866.67

	1	\$29.654	\$2,372.30	\$5,139.97	\$61,679.70
RANGE 16	2	\$30.546	\$2,443.65	\$5,294.58	\$63,535.01
CD Technician	3	\$31.467	\$2,517.32	\$5,454.19	\$65,450.32
Meter Reader III	4	\$32.405	\$2,592.39	\$5,616.84	\$67,402.05
Planning Technician	5	\$33.382	\$2,670.58	\$5,786.27	\$69,435.18
Traffic Control Maintenance Spec I	6	\$34.377	\$2,750.18	\$5,958.73	\$71,504.74
	7	\$35.414	\$2,833.16	\$6,138.51	\$73,662.14

	1	\$28.793	\$2,303.41	\$4,990.72	\$59,888.65
RANGE 15	2	\$29.654	\$2,372.30	\$5,139.97	\$61,679.70
Accounting Technician II	3	\$30.546	\$2,443.65	\$5,294.58	\$63,535.01
Facility Rental Coordinator	4	\$31.467	\$2,517.32	\$5,454.19	\$65,450.32
Parks Facility Caretaker I	5	\$32.405	\$2,592.39	\$5,616.84	\$67,402.05
Utility Worker I	6	\$33.382	\$2,670.58	\$5,786.27	\$69,435.18
	7	\$34.377	\$2,750.18	\$5,958.73	\$71,504.74

	1	\$27.958	\$2,236.67	\$4,846.11	\$58,153.31
RANGE 14	2	\$28.793	\$2,303.41	\$4,990.72	\$59,888.65
Administrative Specialist II	3	\$29.654	\$2,372.30	\$5,139.97	\$61,679.70
Facility Rental Coordinator	4	\$30.546	\$2,443.65	\$5,294.58	\$63,535.01
Meter Reader II	5	\$31.467	\$2,517.32	\$5,454.19	\$65,450.32
Public Works Coordinator II	6	\$32.406	\$2,592.47	\$5,617.02	\$67,404.19
	7	\$33.382	\$2,670.58	\$5,786.27	\$69,435.18



City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2025 3.0% COLA

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$27.146	\$2,171.65	\$4,705.25	\$56,462.95
RANGE 13	2	\$27.958	\$2,236.67	\$4,846.11	\$58,153.31
Accounting Technician I	3	\$28.793	\$2,303.41	\$4,990.72	\$59,888.65
	4	\$29.654	\$2,372.30	\$5,139.97	\$61,679.70
	5	\$30.546	\$2,443.65	\$5,294.58	\$63,535.01
	6	\$31.467	\$2,517.32	\$5,454.19	\$65,450.32
	7	\$32.405	\$2,592.39	\$5,616.84	\$67,402.05

	1	\$26.363	\$2,109.03	\$4,569.56	\$54,834.73
RANGE 12	2	\$27.146	\$2,171.65	\$4,705.25	\$56,462.95
Meter Reader I	3	\$27.958	\$2,236.67	\$4,846.11	\$58,153.31
	4	\$28.793	\$2,303.41	\$4,990.72	\$59,888.65
	5	\$29.654	\$2,372.30	\$5,139.97	\$61,679.70
	6	\$30.546	\$2,443.65	\$5,294.58	\$63,535.01
	7	\$31.467	\$2,517.32	\$5,454.19	\$65,450.32

	1	\$25.594	\$2,047.56	\$4,436.37	\$53,236.50
RANGE 11	2	\$26.363	\$2,109.03	\$4,569.56	\$54,834.73
Administrative Specialist I Custodian Landfill Scale Attendant Public Works Coordinator I	3	\$27.146	\$2,171.65	\$4,705.25	\$56,462.95
	4	\$27.958	\$2,236.67	\$4,846.11	\$58,153.31
	5	\$28.793	\$2,303.41	\$4,990.72	\$59,888.65
	6	\$29.654	\$2,372.30	\$5,139.97	\$61,679.70
	7	\$30.546	\$2,443.65	\$5,294.58	\$63,535.01

	1	\$24.859	\$1,988.72	\$4,308.90	\$51,706.82
RANGE 10	2	\$25.594	\$2,047.56	\$4,436.37	\$53,236.50
Customer Service Representative	3	\$26.363	\$2,109.03	\$4,569.56	\$54,834.73
	4	\$27.146	\$2,171.65	\$4,705.25	\$56,462.95
	5	\$27.958	\$2,236.67	\$4,846.11	\$58,153.31
	6	\$28.793	\$2,303.41	\$4,990.72	\$59,888.65
	7	\$29.654	\$2,372.30	\$5,139.97	\$61,679.70

	1	\$24.129	\$1,930.30	\$4,182.32	\$50,187.86
RANGE 9	2	\$24.859	\$1,988.72	\$4,308.90	\$51,706.82
Administrative Specialist Trainee Administrative Support & Scheduling Asst	3	\$25.594	\$2,047.56	\$4,436.37	\$53,236.50
	4	\$26.363	\$2,109.03	\$4,569.56	\$54,834.73
	5	\$27.146	\$2,171.65	\$4,705.25	\$56,462.95
	6	\$27.958	\$2,236.67	\$4,846.11	\$58,153.31
	7	\$28.793	\$2,303.41	\$4,990.72	\$59,888.65



City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2025 3.0% COLA

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$23.422	\$1,873.78	\$4,059.85	\$48,718.18
RANGE 8	2	\$24.129	\$1,930.30	\$4,182.32	\$50,187.86
	3	\$24.859	\$1,988.72	\$4,308.90	\$51,706.82
	4	\$25.594	\$2,047.56	\$4,436.37	\$53,236.50
	5	\$26.363	\$2,109.03	\$4,569.56	\$54,834.73
	6	\$27.146	\$2,171.65	\$4,705.25	\$56,462.95
	7	\$27.958	\$2,236.67	\$4,846.11	\$58,153.31

	1	\$22.736	\$1,818.90	\$3,940.94	\$47,291.34
RANGE 7	2	\$23.422	\$1,873.78	\$4,059.85	\$48,718.18
PW & U Seasonal Laborer	3	\$24.129	\$1,930.30	\$4,182.32	\$50,187.86
	4	\$24.859	\$1,988.72	\$4,308.90	\$51,706.82
	5	\$25.594	\$2,047.56	\$4,436.37	\$53,236.50
	6	\$26.363	\$2,109.03	\$4,569.56	\$54,834.73
	7	\$27.146	\$2,171.65	\$4,705.25	\$56,462.95

	1	\$22.083	\$1,766.66	\$3,827.75	\$45,933.06
RANGE 6	2	\$22.736	\$1,818.90	\$3,940.94	\$47,291.34
	3	\$23.423	\$1,873.86	\$4,060.03	\$48,720.32
	4	\$24.129	\$1,930.30	\$4,182.32	\$50,187.86
	5	\$24.859	\$1,988.72	\$4,308.90	\$51,706.82
	6	\$25.594	\$2,047.56	\$4,436.37	\$53,236.50
	7	\$26.362	\$2,108.95	\$4,569.38	\$54,832.59

	1	\$21.436	\$1,714.91	\$3,715.64	\$44,587.63
RANGE 5	2	\$22.083	\$1,766.66	\$3,827.75	\$45,933.06
	3	\$22.736	\$1,818.90	\$3,940.94	\$47,291.34
	4	\$23.422	\$1,873.78	\$4,059.85	\$48,718.18
	5	\$24.129	\$1,930.30	\$4,182.32	\$50,187.86
	6	\$24.859	\$1,988.72	\$4,308.90	\$51,706.82
	7	\$25.594	\$2,047.56	\$4,436.37	\$53,236.50

	1	\$20.814	\$1,665.14	\$3,607.80	\$43,293.62
RANGE 4	2	\$21.436	\$1,714.91	\$3,715.64	\$44,587.63
	3	\$22.083	\$1,766.66	\$3,827.75	\$45,933.06
	4	\$22.736	\$1,818.90	\$3,940.94	\$47,291.34
	5	\$23.422	\$1,873.78	\$4,059.85	\$48,718.18
	6	\$24.129	\$1,930.30	\$4,182.32	\$50,187.86
	7	\$24.859	\$1,988.72	\$4,308.90	\$51,706.82



City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement
Salary & Classification Schedule effective January 1, 2025 3.0% COLA

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$20.199	\$1,615.95	\$3,501.22	\$42,014.61
RANGE 3	2	\$20.814	\$1,665.14	\$3,607.80	\$43,293.62
	3	\$21.436	\$1,714.91	\$3,715.64	\$44,587.63
	4	\$22.083	\$1,766.66	\$3,827.75	\$45,933.06
	5	\$22.736	\$1,818.90	\$3,940.94	\$47,291.34
	6	\$23.422	\$1,873.78	\$4,059.85	\$48,718.18
	7	\$24.129	\$1,930.30	\$4,182.32	\$50,187.86

	1	\$19.612	\$1,568.98	\$3,399.45	\$40,793.44
RANGE 2	2	\$20.199	\$1,615.95	\$3,501.22	\$42,014.61
Seasonal Parks Laborer	3	\$20.814	\$1,665.14	\$3,607.80	\$43,293.62
	4	\$21.436	\$1,714.91	\$3,715.64	\$44,587.63
	5	\$22.083	\$1,766.66	\$3,827.75	\$45,933.06
	6	\$22.736	\$1,818.90	\$3,940.94	\$47,291.34
	7	\$23.422	\$1,873.78	\$4,059.85	\$48,718.18

	1	\$19.033	\$1,522.67	\$3,299.12	\$39,589.41
RANGE 1	2	\$19.612	\$1,568.98	\$3,399.45	\$40,793.44
Youth Parks Seasonal	3	\$20.199	\$1,615.95	\$3,501.22	\$42,014.61
	4	\$20.814	\$1,665.14	\$3,607.80	\$43,293.62
	5	\$21.436	\$1,714.91	\$3,715.64	\$44,587.63
	6	\$22.083	\$1,766.66	\$3,827.75	\$45,933.06
	7	\$22.736	\$1,818.90	\$3,940.94	\$47,291.34

	1	\$16.850	\$673.99	\$1,460.31	\$17,523.76
RANGE 0	2	\$17.372	\$694.88	\$1,505.57	\$18,066.86
	3	\$17.910	\$716.39	\$1,552.17	\$18,626.03
	4	\$18.461	\$738.43	\$1,599.93	\$19,199.12

Note: The annual salary is adjusted in Central Square by the COLA amount of 3.0% effective 1/1/2025.

Due to differences in rounding between Excel and Central Square some salaries may vary within a few cents.



IAFF LOCAL #656 - FIRE DEPARTMENT

The following salary schedules are approximations calculated from the negotiated Cost of Living Adjustments (COLA) and Wage Adjustments for each contract. The amounts listed will be updated to align with the payroll system after January 1st, 2025.

City of Port Angeles -- IAFF Local #656 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2025 --3.0% COLA & 2.5% Wage Adjustment

Occup. Code, Range, & Classification	Steps	Annual Work Hours	Hourly	Bi-Weekly	Monthly	Annual
RANGE 01 Occup. Code 3000 FIREFIGHTER	1	2,588	\$ 32.0862	\$ 3,193.81	\$ 6,919.93	\$ 83,039.05
	2	2,588	\$ 34.6503	\$ 3,449.04	\$ 7,472.92	\$ 89,675.00
	3	2,588	\$ 37.4193	\$ 3,724.66	\$ 8,070.09	\$ 96,841.24
	4	2,588	\$ 40.4097	\$ 4,022.32	\$ 8,715.02	\$ 104,580.21
	5	2,588	\$ 43.6389	\$ 4,343.75	\$ 9,411.46	\$ 112,937.56
RANGE 02 Occup. Code 3001 FIREFIGHTER/PARAMEDIC	1	2,588	\$ 34.2637	\$ 3,410.56	\$ 7,389.55	\$ 88,674.50
	2	2,588	\$ 37.0018	\$ 3,683.12	\$ 7,980.07	\$ 95,760.81
	3	2,588	\$ 39.9588	\$ 3,977.44	\$ 8,617.78	\$ 103,413.41
	4	2,588	\$ 43.1521	\$ 4,295.29	\$ 9,306.46	\$ 111,677.54
	5	2,588	\$ 46.6005	\$ 4,638.53	\$ 10,050.17	\$ 120,602.11
RANGE 02-F Occup. Code 3000 PARAMEDIC - Floater Authorized by Section J of the CBA	1	2,588	\$ 31.9556	\$ 3,180.81	\$ 6,891.76	\$ 82,701.08
	2	2,588	\$ 33.5514	\$ 3,339.66	\$ 7,235.92	\$ 86,831.10
	3	2,588	\$ 35.2285	\$ 3,506.59	\$ 7,597.62	\$ 91,171.40
	4	2,588	\$ 36.9723	\$ 3,680.17	\$ 7,973.69	\$ 95,684.31
	5	2,588	\$ 38.7973	\$ 3,861.83	\$ 8,367.29	\$ 100,407.48
RANGE 03 Occup. Code 3002 FIRE CAPTAIN	1	2,588	\$ 45.9074	\$ 4,569.55	\$ 9,900.68	\$ 118,808.24
	2	2,588	\$ 47.6492	\$ 4,742.92	\$ 10,276.33	\$ 123,316.10
	3	2,588	\$ 49.4557	\$ 4,922.74	\$ 10,665.93	\$ 127,991.27
	4	2,588	\$ 51.3327	\$ 5,109.58	\$ 11,070.75	\$ 132,848.99
RANGE 04 Occup. Code 3004 Fire Prev. Spec. I Class Not In Use	1	2,080	\$ 40.6541	\$ 3,252.33	\$ 7,046.70	\$ 84,560.45
	2	2,080	\$ 43.9058	\$ 3,512.47	\$ 7,610.35	\$ 91,324.16
	3	2,080	\$ 47.4191	\$ 3,793.52	\$ 8,219.31	\$ 98,631.73
	4	2,080	\$ 51.2142	\$ 4,097.14	\$ 8,877.12	\$ 106,525.54
	5	2,080	\$ 55.3967	\$ 4,431.72	\$ 9,602.08	\$ 115,225.10
RANGE 05 Occup. Code 3006 Fire Prev. Spec. II Class Not In Use	1	2,080	\$ 41.1329	\$ 3,290.63	\$ 7,129.71	\$ 85,556.47
	2	2,080	\$ 44.4204	\$ 3,553.63	\$ 7,699.53	\$ 92,394.39
	3	2,080	\$ 47.9697	\$ 3,837.58	\$ 8,314.76	\$ 99,776.94
	4	2,080	\$ 51.8041	\$ 4,144.33	\$ 8,979.38	\$ 107,752.56
	5	2,080	\$ 55.9071	\$ 4,472.57	\$ 9,690.57	\$ 116,286.80



RANGE 06 Occup. Code 3007 Medical Officer (no position)	1	2,588	\$ 45.9074	\$ 4,569.55	\$ 9,900.69	\$ 118,808.24
	2	2,588	\$ 47.6492	\$ 4,742.93	\$ 10,276.34	\$ 123,316.10
	3	2,588	\$ 49.4557	\$ 4,922.74	\$ 10,665.94	\$ 127,991.27
	4	2,588	\$ 51.3327	\$ 5,109.57	\$ 11,070.74	\$ 132,848.99
RANGE 07 Occup. Code 3008 Paramedic Prev.Spec.I Class Not In Use	1	2,080	\$ 43.5271	\$ 3,482.16	\$ 7,544.70	\$ 90,536.45
	2	2,080	\$ 46.9865	\$ 3,758.92	\$ 8,144.34	\$ 97,731.92
	3	2,080	\$ 50.7226	\$ 4,057.81	\$ 8,791.91	\$ 105,503.01
	4	2,080	\$ 54.7570	\$ 4,380.55	\$ 9,491.21	\$ 113,894.46
	5	2,080	\$ 59.0949	\$ 4,727.59	\$ 10,243.12	\$ 122,917.42
RANGE 08 Occup. Code 3009 Paramedic Prev.Spec.II Class Not In Use	1	2,080	\$ 43.9958	\$ 3,519.66	\$ 7,625.95	\$ 91,511.35
	2	2,080	\$ 47.4879	\$ 3,799.03	\$ 8,231.24	\$ 98,774.86
	3	2,080	\$ 51.2240	\$ 4,097.92	\$ 8,878.83	\$ 106,545.99
	4	2,080	\$ 55.2485	\$ 4,419.88	\$ 9,576.40	\$ 114,916.96
	5	2,080	\$ 59.6054	\$ 4,768.43	\$ 10,331.60	\$ 123,979.15
RANGE 09 Occup. Code 3003 TRAINING OFFICER	1	2,340	\$ 55.7080	\$ 5,013.72	\$ 10,863.05	\$ 130,356.64
	2	2,340	\$ 57.8223	\$ 5,204.01	\$ 11,275.36	\$ 135,304.15
	3	2,340	\$ 60.0148	\$ 5,401.32	\$ 11,702.87	\$ 140,434.56
	4	2,340	\$ 62.2881	\$ 5,605.93	\$ 12,146.18	\$ 145,754.24
RANGE 10 Occup. Code 3010 FIRE LIEUTENANT	1	2,588	\$ 41.5762	\$ 4,138.43	\$ 8,966.60	\$ 107,599.29
	2	2,588	\$ 43.1874	\$ 4,298.80	\$ 9,314.08	\$ 111,769.08
	3	2,588	\$ 44.8647	\$ 4,465.78	\$ 9,675.84	\$ 116,109.94
	4	2,588	\$ 46.6081	\$ 4,639.31	\$ 10,051.82	\$ 120,621.76
RANGE 10-F Occup. Code 3010 FIRE LIEUTENANT-Floater	1	2,080	\$ 53.6090	\$ 4,288.72	\$ 9,292.23	\$ 111,506.64
	2	2,080	\$ 55.6877	\$ 4,455.01	\$ 9,652.52	\$ 115,830.41
	3	2,080	\$ 57.8488	\$ 4,627.91	\$ 10,027.13	\$ 120,325.55
	4	2,080	\$ 60.0923	\$ 4,807.39	\$ 10,416.00	\$ 124,992.03
RANGE 11 Occup. Code 3011 PARAMEDIC LIEUTENANT	1	2,588	\$ 44.2982	\$ 4,409.38	\$ 9,553.65	\$ 114,643.82
	2	2,588	\$ 46.0516	\$ 4,583.91	\$ 9,931.80	\$ 119,181.61
	3	2,588	\$ 47.8743	\$ 4,765.34	\$ 10,324.90	\$ 123,898.82
	4	2,588	\$ 49.7706	\$ 4,954.09	\$ 10,733.85	\$ 128,806.31
RANGE 11-F Occup. Code 3011 PARAMEDIC LT-Floater	1	2,588	\$ 45.6270	\$ 4,541.63	\$ 9,840.20	\$ 118,082.56
	2	2,588	\$ 47.4345	\$ 4,721.56	\$ 10,230.04	\$ 122,760.50
	3	2,588	\$ 49.3136	\$ 4,908.60	\$ 10,635.30	\$ 127,623.62
	4	2,588	\$ 51.2643	\$ 5,102.77	\$ 11,056.00	\$ 132,671.94

Note: This Salary Table is an approximation using MS Excel for calculating the 3.0% COLA and 2.5% Wage Adjustment for 2025. Final calculations will be made after the COLA & Wage Adjustment have been entered into the payroll system in Central Square.



IBEW LOCAL #997

The following salary schedules are approximations calculated from the negotiated Cost of Living Adjustments (COLA) and Wage Adjustments for each contract. The amounts listed will be updated to align with the payroll system after January 1st, 2025.

City of Port Angeles -- IBEW Local #997 Collective Bargaining Agreement							
Salary & Classification Schedule effective May 1, 2025 with 3.0% COLA							
% of Lineman Position	% of Fleet Maint. Mechanic Position	Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
115.0%		Range #400 General Foreman	1	\$78.625	\$6,290.00	\$13,628.34	\$163,540.10
112.5%		Range #401 Line Foreman	1	\$76.916	\$6,153.30	\$13,332.16	\$159,985.86
100.0%		Range #402 Lineman	1	\$68.369	\$5,469.55	\$11,850.69	\$142,208.23
75.0%		Range #403 Apprentice Lineman/Meterman	1	\$51.278	\$4,102.20	\$8,888.10	\$106,657.24
78.0%	2		\$53.328	\$4,266.26	\$9,243.56	\$110,922.76	
81.0%	3		\$55.379	\$4,430.32	\$9,599.02	\$115,188.28	
84.0%	4		\$57.431	\$4,594.46	\$9,954.66	\$119,455.94	
87.0%	5		\$59.481	\$4,758.52	\$10,310.12	\$123,721.46	
90.0%	6		\$61.533	\$4,922.66	\$10,665.76	\$127,989.12	
95.0%	7	\$64.952	\$5,196.14	\$11,258.31	\$135,099.74		
89.5%		Range #404 Equipment Operator	1	\$61.190	\$4,895.22	\$10,606.31	\$127,275.70
82.5%		Range #405 Head Groundman	1	\$56.405	\$4,512.39	\$9,776.84	\$117,322.11
69.0%		Range #406 Groundman/Meterman Helper	1	\$47.175	\$3,774.00	\$8,177.01	\$98,124.06
100.0%		Range #407 Electrical Inspector	1	\$68.369	\$5,469.55	\$11,850.69	\$142,208.23
112.5%		Range #408 Shop Foreman	1	\$76.916	\$6,153.30	\$13,332.16	\$159,985.86
100.0%		Range #409 Meter Relay Technician	1	\$68.369	\$5,469.55	\$11,850.69	\$142,208.23
87.0%		Range #410 Warehouse/Storekeeper	1	\$59.481	\$4,758.52	\$10,310.12	\$123,721.46
100.0%		Range #411 Fleet Maintenance Mechanic	1	\$47.095	\$3,767.58	\$8,163.08	\$97,956.96



City of Port Angeles -- IBEW Local #997 Collective Bargaining Agreement

Salary & Classification Schedule effective May 1, 2025 with 3.0% COLA

% of Lineman Position	% of Fleet Maint. Mechanic Position	Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
	106.0%	Range #412 Sr. Fleet Maintenance Mechanic	1	\$49.920	\$3,993.60	\$8,652.80	\$103,833.56
100.0%		Range #413 Maintenance Technician	1	\$68.369	\$5,469.55	\$11,850.69	\$142,208.23
105.0%		Range #414 Senior Electrical Inspector	1	\$71.788	\$5,743.03	\$12,443.24	\$149,318.85
		Range #415 Commercial/Industrial Analyst	1	\$43.232	\$3,458.58	\$7,493.58	\$89,922.96
			2	\$44.339	\$3,547.16	\$7,685.50	\$92,226.04
			3	\$45.457	\$3,636.56	\$7,879.21	\$94,550.54
			4	\$46.593	\$3,727.45	\$8,076.13	\$96,913.61
			5	\$47.667	\$3,813.39	\$8,262.34	\$99,148.13
			6	\$48.821	\$3,905.68	\$8,462.30	\$101,547.62
			7	\$50.093	\$4,007.44	\$8,682.79	\$104,193.48
	87.5%	Range #416 Service Writer	1	\$41.207	\$3,296.58	\$7,142.58	\$85,711.00
100.0%		Range #417 City Electrician	1	\$68.369	\$5,469.55	\$11,850.69	\$142,208.23
105.0%		Range #418 Serviceman	1	\$71.788	\$5,743.03	\$12,443.24	\$149,318.85
105.0%		Range #419 Substation Technician	1	\$71.788	\$5,743.03	\$12,443.24	\$149,318.85
105.0%		Range #420 Senior Meter-Relay Technician	1	\$71.788	\$5,743.03	\$12,443.24	\$149,318.85
105.0%		Range #421 Industrial Electrician/SCADA Technician	1	\$71.788	\$5,743.03	\$12,443.24	\$149,318.85

Note: On 5/1/2025, the following increases will be implemented: Lineman 3.0% COLA, Fleet & Conservation 3.0% COLA.

Due to rounding differences between Central Square and Excel, some salaries may vary within a few cents.



MANAGEMENT & NON-REPRESENTED EMPLOYEES

The following salary schedules are approximations calculated from the negotiated Cost of Living Adjustments (COLA) and Wage Adjustments for each contract. The amounts listed will be updated to align with the payroll system after January 1st, 2025.

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 19.3274	\$ 1,546.19	\$ 3,350.08	\$ 40,200.90
<i>Grade M-01</i>	2	\$ 19.9125	\$ 1,593.00	\$ 3,451.50	\$ 41,417.99
	3	\$ 20.5113	\$ 1,640.90	\$ 3,555.29	\$ 42,663.46
	4	\$ 21.1237	\$ 1,689.90	\$ 3,661.44	\$ 43,937.28
	5	\$ 21.3338	\$ 1,706.70	\$ 3,697.85	\$ 44,374.21
	6	\$ 21.5506	\$ 1,724.05	\$ 3,735.44	\$ 44,825.31
	7	\$ 21.7634	\$ 1,741.07	\$ 3,772.32	\$ 45,267.87
	8	\$ 21.9844	\$ 1,758.75	\$ 3,810.62	\$ 45,727.49
	9	\$ 22.2026	\$ 1,776.21	\$ 3,848.45	\$ 46,181.41
	10	\$ 22.4263	\$ 1,794.10	\$ 3,887.22	\$ 46,646.68
	11	\$ 22.6486	\$ 1,811.89	\$ 3,925.76	\$ 47,109.11
	12	\$ 22.8777	\$ 1,830.22	\$ 3,965.48	\$ 47,585.72
	13	\$ 23.1028	\$ 1,848.23	\$ 4,004.49	\$ 48,053.87
MANAGEMENT RANGE	1	\$ 19.9125	\$ 1,593.00	\$ 3,451.50	\$ 41,417.99
<i>Grade M-02</i>	2	\$ 20.5113	\$ 1,640.90	\$ 3,555.29	\$ 42,663.46
	3	\$ 21.1237	\$ 1,689.90	\$ 3,661.44	\$ 43,937.28
	4	\$ 21.7593	\$ 1,740.74	\$ 3,771.61	\$ 45,259.36
	5	\$ 21.9775	\$ 1,758.20	\$ 3,809.44	\$ 45,713.30
	6	\$ 22.1971	\$ 1,775.77	\$ 3,847.50	\$ 46,170.03
	7	\$ 22.4181	\$ 1,793.45	\$ 3,885.80	\$ 46,629.63
	8	\$ 22.6432	\$ 1,811.45	\$ 3,924.81	\$ 47,097.76
	9	\$ 22.8696	\$ 1,829.57	\$ 3,964.06	\$ 47,568.72
	10	\$ 23.0973	\$ 1,847.79	\$ 4,003.54	\$ 48,042.48
	11	\$ 23.3292	\$ 1,866.34	\$ 4,043.73	\$ 48,524.80
	12	\$ 23.5584	\$ 1,884.67	\$ 4,083.45	\$ 49,001.43
	13	\$ 23.7998	\$ 1,903.98	\$ 4,123.30	\$ 49,503.56
MANAGEMENT RANGE	1	\$ 20.5113	\$ 1,640.90	\$ 3,555.29	\$ 42,663.46
<i>Grade M-03</i>	2	\$ 21.1237	\$ 1,689.90	\$ 3,661.44	\$ 43,937.28
	3	\$ 21.7593	\$ 1,740.74	\$ 3,771.61	\$ 45,259.36
	4	\$ 22.4099	\$ 1,792.79	\$ 3,884.39	\$ 46,612.65
	5	\$ 22.6363	\$ 1,810.91	\$ 3,923.63	\$ 47,083.58
	6	\$ 22.8628	\$ 1,829.02	\$ 3,962.88	\$ 47,554.53
	7	\$ 23.0919	\$ 1,847.35	\$ 4,002.60	\$ 48,031.16
	8	\$ 23.3238	\$ 1,865.90	\$ 4,042.79	\$ 48,513.46
	9	\$ 23.5529	\$ 1,884.23	\$ 4,082.51	\$ 48,990.08
	10	\$ 23.7916	\$ 1,903.33	\$ 4,123.88	\$ 49,486.58
	11	\$ 24.0276	\$ 1,922.21	\$ 4,164.78	\$ 49,977.36
	12	\$ 24.2663	\$ 1,941.30	\$ 4,206.15	\$ 50,473.85
	13	\$ 24.5104	\$ 1,960.83	\$ 4,248.47	\$ 50,981.68
MANAGEMENT RANGE	1	\$ 21.1237	\$ 1,689.90	\$ 3,661.44	\$ 43,937.28
<i>Grade M-04</i>	2	\$ 21.7593	\$ 1,740.74	\$ 3,771.61	\$ 45,259.36
	3	\$ 22.4099	\$ 1,792.79	\$ 3,884.39	\$ 46,612.65
	4	\$ 23.0865	\$ 1,846.92	\$ 4,001.65	\$ 48,019.82
	5	\$ 23.3142	\$ 1,865.14	\$ 4,041.13	\$ 48,493.61
	6	\$ 23.5475	\$ 1,883.80	\$ 4,081.56	\$ 48,978.75
	7	\$ 23.7834	\$ 1,902.67	\$ 4,122.46	\$ 49,469.54
	8	\$ 24.0194	\$ 1,921.55	\$ 4,163.36	\$ 49,960.34
	9	\$ 24.2595	\$ 1,940.76	\$ 4,204.97	\$ 50,459.67
	10	\$ 24.5063	\$ 1,960.51	\$ 4,247.76	\$ 50,973.16
	11	\$ 24.7491	\$ 1,979.93	\$ 4,289.85	\$ 51,478.18
	12	\$ 24.9974	\$ 1,999.79	\$ 4,332.88	\$ 51,994.52
	13	\$ 25.2456	\$ 2,019.65	\$ 4,375.90	\$ 52,510.84



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 21.7593	\$ 1,740.74	\$ 3,771.61	\$ 45,259.36
<i>Grade M-05</i>	2	\$ 22.4099	\$ 1,792.79	\$ 3,884.39	\$ 46,612.65
	3	\$ 23.0865	\$ 1,846.92	\$ 4,001.65	\$ 48,019.82
	4	\$ 23.7766	\$ 1,902.13	\$ 4,121.28	\$ 49,455.36
	5	\$ 24.0126	\$ 1,921.01	\$ 4,162.18	\$ 49,946.19
	6	\$ 24.2526	\$ 1,940.21	\$ 4,203.79	\$ 50,445.49
	7	\$ 24.4968	\$ 1,959.74	\$ 4,246.11	\$ 50,953.30
	8	\$ 24.7423	\$ 1,979.38	\$ 4,288.67	\$ 51,463.99
	9	\$ 24.9905	\$ 1,999.24	\$ 4,331.69	\$ 51,980.31
	10	\$ 25.2374	\$ 2,018.99	\$ 4,374.49	\$ 52,493.84
	11	\$ 25.4898	\$ 2,039.18	\$ 4,418.22	\$ 53,018.69
	12	\$ 25.7448	\$ 2,059.59	\$ 4,462.44	\$ 53,549.23
	13	\$ 26.0040	\$ 2,080.32	\$ 4,507.35	\$ 54,088.24
MANAGEMENT RANGE	1	\$ 22.4099	\$ 1,792.79	\$ 3,884.39	\$ 46,612.65
<i>Grade M-06</i>	2	\$ 23.0865	\$ 1,846.92	\$ 4,001.65	\$ 48,019.82
	3	\$ 23.7766	\$ 1,902.13	\$ 4,121.28	\$ 49,455.36
	4	\$ 24.4913	\$ 1,959.31	\$ 4,245.16	\$ 50,941.97
	5	\$ 24.7355	\$ 1,978.84	\$ 4,287.48	\$ 51,449.80
	6	\$ 24.9810	\$ 1,998.48	\$ 4,330.04	\$ 51,960.47
	7	\$ 25.2292	\$ 2,018.34	\$ 4,373.07	\$ 52,476.79
	8	\$ 25.4843	\$ 2,038.74	\$ 4,417.28	\$ 53,007.34
	9	\$ 25.7366	\$ 2,058.93	\$ 4,461.01	\$ 53,532.18
	10	\$ 25.9958	\$ 2,079.66	\$ 4,505.94	\$ 54,071.22
	11	\$ 26.2549	\$ 2,100.40	\$ 4,550.86	\$ 54,610.27
	12	\$ 26.5182	\$ 2,121.45	\$ 4,596.48	\$ 55,157.81
	13	\$ 26.7828	\$ 2,142.62	\$ 4,642.35	\$ 55,708.21
MANAGEMENT RANGE	1	\$ 23.0865	\$ 1,846.92	\$ 4,001.65	\$ 48,019.82
<i>Grade M-07</i>	2	\$ 23.7766	\$ 1,902.13	\$ 4,121.28	\$ 49,455.36
	3	\$ 24.4913	\$ 1,959.31	\$ 4,245.16	\$ 50,941.97
	4	\$ 25.2238	\$ 2,017.90	\$ 4,372.12	\$ 52,465.47
	5	\$ 25.4788	\$ 2,038.31	\$ 4,416.33	\$ 52,995.98
	6	\$ 25.7298	\$ 2,058.38	\$ 4,459.83	\$ 53,517.99
	7	\$ 25.9903	\$ 2,079.23	\$ 4,504.99	\$ 54,059.88
	8	\$ 26.2481	\$ 2,099.85	\$ 4,549.67	\$ 54,596.08
	9	\$ 26.5127	\$ 2,121.02	\$ 4,595.54	\$ 55,146.48
	10	\$ 26.7760	\$ 2,142.08	\$ 4,641.17	\$ 55,694.03
	11	\$ 27.0433	\$ 2,163.47	\$ 4,687.51	\$ 56,250.10
	12	\$ 27.3134	\$ 2,185.07	\$ 4,734.32	\$ 56,811.81
	13	\$ 27.5875	\$ 2,207.00	\$ 4,781.84	\$ 57,382.07
MANAGEMENT RANGE	1	\$ 23.7766	\$ 1,902.13	\$ 4,121.28	\$ 49,455.36
<i>Grade M-08</i>	2	\$ 24.4913	\$ 1,959.31	\$ 4,245.16	\$ 50,941.97
<i>City Hall Attendant</i>	3	\$ 25.2238	\$ 2,017.90	\$ 4,372.12	\$ 52,465.47
	4	\$ 25.9549	\$ 2,076.39	\$ 4,498.84	\$ 53,986.13
	5	\$ 26.2167	\$ 2,097.34	\$ 4,544.24	\$ 54,530.83
	6	\$ 26.4800	\$ 2,118.40	\$ 4,589.86	\$ 55,078.37
	7	\$ 26.7446	\$ 2,139.57	\$ 4,635.73	\$ 55,628.76
	8	\$ 27.0133	\$ 2,161.06	\$ 4,682.30	\$ 56,187.65
	9	\$ 27.2806	\$ 2,182.45	\$ 4,728.65	\$ 56,743.75
	10	\$ 27.5548	\$ 2,204.38	\$ 4,776.17	\$ 57,313.98
	11	\$ 27.8276	\$ 2,226.21	\$ 4,823.45	\$ 57,881.38
	12	\$ 28.1058	\$ 2,248.47	\$ 4,871.68	\$ 58,460.14
	13	\$ 28.3868	\$ 2,270.94	\$ 4,920.38	\$ 59,044.55



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 24.9796	\$ 1,998.37	\$ 4,329.80	\$ 51,957.63
<i>Grade M-09</i>	2	\$ 25.7285	\$ 2,058.28	\$ 4,459.60	\$ 53,515.18
	3	\$ 26.4745	\$ 2,117.96	\$ 4,588.92	\$ 55,067.04
	4	\$ 27.2711	\$ 2,181.69	\$ 4,726.99	\$ 56,723.87
	5	\$ 27.5466	\$ 2,203.73	\$ 4,774.75	\$ 57,296.95
	6	\$ 27.8208	\$ 2,225.66	\$ 4,822.27	\$ 57,867.21
	7	\$ 28.0977	\$ 2,247.81	\$ 4,870.26	\$ 58,443.12
	8	\$ 28.3800	\$ 2,270.40	\$ 4,919.20	\$ 59,030.38
	9	\$ 28.6610	\$ 2,292.88	\$ 4,967.90	\$ 59,614.81
	10	\$ 28.9474	\$ 2,315.79	\$ 5,017.55	\$ 60,210.58
	11	\$ 29.2352	\$ 2,338.82	\$ 5,067.44	\$ 60,809.23
	12	\$ 29.5298	\$ 2,362.39	\$ 5,118.50	\$ 61,422.04
	13	\$ 29.8258	\$ 2,386.06	\$ 5,169.80	\$ 62,037.65

MANAGEMENT RANGE	1	\$ 25.7285	\$ 2,058.28	\$ 4,459.60	\$ 53,515.18
<i>Grade M-10</i>	2	\$ 26.4745	\$ 2,117.96	\$ 4,588.92	\$ 55,067.04
	3	\$ 27.2711	\$ 2,181.69	\$ 4,726.99	\$ 56,723.87
	4	\$ 28.0881	\$ 2,247.05	\$ 4,868.60	\$ 58,423.25
	5	\$ 28.3718	\$ 2,269.75	\$ 4,917.78	\$ 59,013.38
	6	\$ 28.6528	\$ 2,292.22	\$ 4,966.48	\$ 59,597.81
	7	\$ 28.9392	\$ 2,315.14	\$ 5,016.13	\$ 60,193.58
	8	\$ 29.2297	\$ 2,338.38	\$ 5,066.49	\$ 60,797.88
	9	\$ 29.5203	\$ 2,361.62	\$ 5,116.85	\$ 61,402.16
	10	\$ 29.8149	\$ 2,385.19	\$ 5,167.91	\$ 62,014.94
	11	\$ 30.1163	\$ 2,409.31	\$ 5,220.16	\$ 62,641.95
	12	\$ 30.4123	\$ 2,432.98	\$ 5,271.47	\$ 63,257.60
	13	\$ 30.7192	\$ 2,457.54	\$ 5,324.66	\$ 63,895.92

MANAGEMENT RANGE	1	\$ 26.4745	\$ 2,117.96	\$ 4,588.92	\$ 55,067.04
<i>Grade M-11</i>	2	\$ 27.2711	\$ 2,181.69	\$ 4,726.99	\$ 56,723.87
	3	\$ 28.0881	\$ 2,247.05	\$ 4,868.60	\$ 58,423.25
	4	\$ 28.9310	\$ 2,314.48	\$ 5,014.71	\$ 60,176.56
	5	\$ 29.2216	\$ 2,337.72	\$ 5,065.07	\$ 60,780.84
	6	\$ 29.5121	\$ 2,360.97	\$ 5,115.43	\$ 61,385.14
	7	\$ 29.8053	\$ 2,384.43	\$ 5,166.26	\$ 61,995.11
	8	\$ 30.1068	\$ 2,408.54	\$ 5,218.51	\$ 62,622.10
	9	\$ 30.4055	\$ 2,432.44	\$ 5,270.28	\$ 63,243.41
	10	\$ 30.7124	\$ 2,456.99	\$ 5,323.48	\$ 63,881.72
	11	\$ 31.0179	\$ 2,481.43	\$ 5,376.44	\$ 64,517.24
	12	\$ 31.3275	\$ 2,506.20	\$ 5,430.10	\$ 65,161.26
	13	\$ 31.6385	\$ 2,531.08	\$ 5,484.01	\$ 65,808.09

MANAGEMENT RANGE	1	\$ 26.7364	\$ 2,138.91	\$ 4,634.31	\$ 55,611.74
<i>Grade M-12</i>	2	\$ 27.5357	\$ 2,202.86	\$ 4,772.86	\$ 57,274.27
	3	\$ 28.3650	\$ 2,269.20	\$ 4,916.60	\$ 58,999.16
	4	\$ 29.2147	\$ 2,337.18	\$ 5,063.89	\$ 60,766.67
	5	\$ 29.5053	\$ 2,360.42	\$ 5,114.25	\$ 61,370.96
	6	\$ 29.8012	\$ 2,384.10	\$ 5,165.55	\$ 61,986.58
	7	\$ 30.0999	\$ 2,408.00	\$ 5,217.32	\$ 62,607.89
	8	\$ 30.4000	\$ 2,432.00	\$ 5,269.34	\$ 63,232.06
	9	\$ 30.7028	\$ 2,456.23	\$ 5,321.82	\$ 63,861.88
	10	\$ 31.0097	\$ 2,480.78	\$ 5,375.02	\$ 64,500.22
	11	\$ 31.3234	\$ 2,505.87	\$ 5,429.39	\$ 65,152.73
	12	\$ 31.6331	\$ 2,530.64	\$ 5,483.06	\$ 65,796.76
	13	\$ 31.9536	\$ 2,556.29	\$ 5,538.62	\$ 66,463.46



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 27.5357	\$ 2,202.86	\$ 4,772.86	\$ 57,274.27
<i>Grade M-13</i>	2	\$ 28.3650	\$ 2,269.20	\$ 4,916.60	\$ 58,999.16
	3	\$ 29.2147	\$ 2,337.18	\$ 5,063.89	\$ 60,766.67
	4	\$ 30.0918	\$ 2,407.34	\$ 5,215.91	\$ 62,590.86
	5	\$ 30.3932	\$ 2,431.46	\$ 5,268.16	\$ 63,217.87
	6	\$ 30.6946	\$ 2,455.57	\$ 5,320.41	\$ 63,844.87
	7	\$ 31.0015	\$ 2,480.12	\$ 5,373.60	\$ 64,483.22
	8	\$ 31.3112	\$ 2,504.89	\$ 5,427.27	\$ 65,127.21
	9	\$ 31.6262	\$ 2,530.10	\$ 5,481.88	\$ 65,782.55
	10	\$ 31.9400	\$ 2,555.20	\$ 5,536.26	\$ 66,435.10
	11	\$ 32.2591	\$ 2,580.73	\$ 5,591.58	\$ 67,098.96
	12	\$ 32.5851	\$ 2,606.81	\$ 5,648.09	\$ 67,777.02
	13	\$ 32.9056	\$ 2,632.45	\$ 5,703.64	\$ 68,443.72
MANAGEMENT RANGE	1	\$ 28.3650	\$ 2,269.20	\$ 4,916.60	\$ 58,999.16
<i>Grade M-14</i>	2	\$ 29.2147	\$ 2,337.18	\$ 5,063.89	\$ 60,766.67
	3	\$ 30.0918	\$ 2,407.34	\$ 5,215.91	\$ 62,590.86
	4	\$ 30.9920	\$ 2,479.36	\$ 5,371.95	\$ 64,463.34
	5	\$ 31.3016	\$ 2,504.13	\$ 5,425.61	\$ 65,107.35
	6	\$ 31.6180	\$ 2,529.44	\$ 5,480.46	\$ 65,765.54
	7	\$ 31.9318	\$ 2,554.54	\$ 5,534.84	\$ 66,418.06
	8	\$ 32.2523	\$ 2,580.18	\$ 5,590.40	\$ 67,084.79
	9	\$ 32.5742	\$ 2,605.93	\$ 5,646.19	\$ 67,754.29
	10	\$ 32.8975	\$ 2,631.80	\$ 5,702.23	\$ 68,426.71
	11	\$ 33.2289	\$ 2,658.31	\$ 5,759.67	\$ 69,116.08
	12	\$ 33.5617	\$ 2,684.94	\$ 5,817.36	\$ 69,808.35
	13	\$ 33.8986	\$ 2,711.89	\$ 5,875.76	\$ 70,509.07
MANAGEMENT RANGE	1	\$ 29.2147	\$ 2,337.18	\$ 5,063.89	\$ 60,766.67
<i>Grade M-15</i>	2	\$ 30.0918	\$ 2,407.34	\$ 5,215.91	\$ 62,590.86
	3	\$ 30.9920	\$ 2,479.36	\$ 5,371.95	\$ 64,463.34
	4	\$ 31.9372	\$ 2,554.98	\$ 5,535.79	\$ 66,429.43
	5	\$ 32.2564	\$ 2,580.51	\$ 5,591.11	\$ 67,093.28
	6	\$ 32.5837	\$ 2,606.70	\$ 5,647.85	\$ 67,774.17
	7	\$ 32.9043	\$ 2,632.34	\$ 5,703.41	\$ 68,440.87
	8	\$ 33.2357	\$ 2,658.86	\$ 5,760.86	\$ 69,130.29
	9	\$ 33.5685	\$ 2,685.48	\$ 5,818.54	\$ 69,822.51
	10	\$ 33.9054	\$ 2,712.43	\$ 5,876.94	\$ 70,523.27
	11	\$ 34.2450	\$ 2,739.60	\$ 5,935.81	\$ 71,229.68
	12	\$ 34.5860	\$ 2,766.88	\$ 5,994.91	\$ 71,938.96
	13	\$ 34.9298	\$ 2,794.38	\$ 6,054.49	\$ 72,653.89
MANAGEMENT RANGE	1	\$ 30.0918	\$ 2,407.34	\$ 5,215.91	\$ 62,590.86
<i>Grade M-16</i>	2	\$ 30.9920	\$ 2,479.36	\$ 5,371.95	\$ 64,463.34
<i>Payroll Technician</i>	3	\$ 31.9372	\$ 2,554.98	\$ 5,535.79	\$ 66,429.43
	4	\$ 32.8893	\$ 2,631.14	\$ 5,700.81	\$ 68,409.67
	5	\$ 33.2180	\$ 2,657.44	\$ 5,757.78	\$ 69,093.40
	6	\$ 33.5494	\$ 2,683.95	\$ 5,815.23	\$ 69,782.78
	7	\$ 33.8863	\$ 2,710.91	\$ 5,873.63	\$ 70,483.56
	8	\$ 34.2232	\$ 2,737.86	\$ 5,932.03	\$ 71,184.32
	9	\$ 34.5656	\$ 2,765.25	\$ 5,991.37	\$ 71,896.41
	10	\$ 34.9093	\$ 2,792.74	\$ 6,050.94	\$ 72,611.32
	11	\$ 35.2598	\$ 2,820.79	\$ 6,111.70	\$ 73,340.45
	12	\$ 35.6145	\$ 2,849.16	\$ 6,173.17	\$ 74,078.08
	13	\$ 35.9677	\$ 2,877.42	\$ 6,234.41	\$ 74,812.90



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 30.9920	\$ 2,479.36	\$ 5,371.95	\$ 64,463.34
<i>Grade M-17</i>	2	\$ 31.9372	\$ 2,554.98	\$ 5,535.79	\$ 66,429.43
	3	\$ 32.8893	\$ 2,631.14	\$ 5,700.81	\$ 68,409.67
	4	\$ 33.8850	\$ 2,710.80	\$ 5,873.39	\$ 70,480.71
	5	\$ 34.2246	\$ 2,737.97	\$ 5,932.26	\$ 71,187.14
	6	\$ 34.5683	\$ 2,765.46	\$ 5,991.84	\$ 71,902.07
	7	\$ 34.9161	\$ 2,793.29	\$ 6,052.13	\$ 72,625.50
	8	\$ 35.2612	\$ 2,820.90	\$ 6,111.94	\$ 73,343.30
	9	\$ 35.6158	\$ 2,849.27	\$ 6,173.41	\$ 74,080.94
	10	\$ 35.9691	\$ 2,877.53	\$ 6,234.64	\$ 74,815.71
	11	\$ 36.3305	\$ 2,906.44	\$ 6,297.29	\$ 75,567.53
	12	\$ 36.6920	\$ 2,935.36	\$ 6,359.95	\$ 76,319.36
	13	\$ 37.0616	\$ 2,964.93	\$ 6,424.01	\$ 77,088.17

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 31.9372	\$ 2,554.98	\$ 5,535.79	\$ 66,429.43
<i>Grade M-18</i>	2	\$ 32.8893	\$ 2,631.14	\$ 5,700.81	\$ 68,409.67
Administrative Assistant	3	\$ 33.8850	\$ 2,710.80	\$ 5,873.39	\$ 70,480.71
Legal Administrative Assistant	4	\$ 34.8984	\$ 2,791.87	\$ 6,049.05	\$ 72,588.65
Payroll Specialist	5	\$ 35.2489	\$ 2,819.91	\$ 6,109.81	\$ 73,317.75
	6	\$ 35.6008	\$ 2,848.07	\$ 6,170.81	\$ 74,049.71
	7	\$ 35.9568	\$ 2,876.54	\$ 6,232.51	\$ 74,790.17
	8	\$ 36.3155	\$ 2,905.24	\$ 6,294.69	\$ 75,536.34
	9	\$ 36.6770	\$ 2,934.16	\$ 6,357.35	\$ 76,288.17
	10	\$ 37.0453	\$ 2,963.62	\$ 6,421.18	\$ 77,054.13
	11	\$ 37.4176	\$ 2,993.41	\$ 6,485.72	\$ 77,828.67
	12	\$ 37.7900	\$ 3,023.20	\$ 6,550.27	\$ 78,603.18
	13	\$ 38.1705	\$ 3,053.64	\$ 6,616.23	\$ 79,394.72

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 32.8893	\$ 2,631.14	\$ 5,700.81	\$ 68,409.67
<i>Grade M-19</i>	2	\$ 33.8850	\$ 2,710.80	\$ 5,873.39	\$ 70,480.71
Administrative Analyst	3	\$ 34.8984	\$ 2,791.87	\$ 6,049.05	\$ 72,588.65
	4	\$ 35.9473	\$ 2,875.78	\$ 6,230.86	\$ 74,770.31
	5	\$ 36.3060	\$ 2,904.48	\$ 6,293.04	\$ 75,516.48
	6	\$ 36.6688	\$ 2,933.50	\$ 6,355.93	\$ 76,271.11
	7	\$ 37.0371	\$ 2,962.97	\$ 6,419.76	\$ 77,037.14
	8	\$ 37.4081	\$ 2,992.65	\$ 6,484.07	\$ 77,808.81
	9	\$ 37.7777	\$ 3,022.22	\$ 6,548.14	\$ 78,577.66
	10	\$ 38.1542	\$ 3,052.33	\$ 6,613.39	\$ 79,360.68
	11	\$ 38.5388	\$ 3,083.11	\$ 6,680.06	\$ 80,160.73
	12	\$ 38.9235	\$ 3,113.88	\$ 6,746.73	\$ 80,960.78
	13	\$ 39.3122	\$ 3,144.97	\$ 6,814.11	\$ 81,769.33

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 33.8850	\$ 2,710.80	\$ 5,873.39	\$ 70,480.71
<i>Grade M-20</i>	2	\$ 34.8984	\$ 2,791.87	\$ 6,049.05	\$ 72,588.65
	3	\$ 35.9473	\$ 2,875.78	\$ 6,230.86	\$ 74,770.31
	4	\$ 37.0248	\$ 2,961.98	\$ 6,417.63	\$ 77,011.60
	5	\$ 37.3931	\$ 2,991.45	\$ 6,481.47	\$ 77,777.60
	6	\$ 37.7695	\$ 3,021.56	\$ 6,546.72	\$ 78,560.62
	7	\$ 38.1433	\$ 3,051.46	\$ 6,611.50	\$ 79,337.97
	8	\$ 38.5293	\$ 3,082.34	\$ 6,678.41	\$ 80,140.86
	9	\$ 38.9125	\$ 3,113.00	\$ 6,744.84	\$ 80,938.09
	10	\$ 39.2985	\$ 3,143.88	\$ 6,811.75	\$ 81,740.96
	11	\$ 39.6941	\$ 3,175.53	\$ 6,880.31	\$ 82,563.71
	12	\$ 40.0910	\$ 3,207.28	\$ 6,949.11	\$ 83,389.29
	13	\$ 40.4920	\$ 3,239.36	\$ 7,018.61	\$ 84,223.36



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 34.8984	\$ 2,791.87	\$ 6,049.05	\$ 72,588.65
<i>Grade M-21</i>	2	\$ 35.9473	\$ 2,875.78	\$ 6,230.86	\$ 74,770.31
Legal Assistant/Paralegal	3	\$ 37.0248	\$ 2,961.98	\$ 6,417.63	\$ 77,011.60
Public Works Safety & Operations Specialist	4	\$ 38.1351	\$ 3,050.81	\$ 6,610.08	\$ 79,320.95
	5	\$ 38.5170	\$ 3,081.36	\$ 6,676.28	\$ 80,115.32
	6	\$ 38.9030	\$ 3,112.24	\$ 6,743.18	\$ 80,918.22
	7	\$ 39.2903	\$ 3,143.23	\$ 6,810.33	\$ 81,723.92
	8	\$ 39.6845	\$ 3,174.76	\$ 6,878.66	\$ 82,543.86
	9	\$ 40.0801	\$ 3,206.41	\$ 6,947.22	\$ 83,366.58
	10	\$ 40.4811	\$ 3,238.49	\$ 7,016.72	\$ 84,200.67
	11	\$ 40.8862	\$ 3,270.90	\$ 7,086.94	\$ 85,043.31
	12	\$ 41.2954	\$ 3,303.63	\$ 7,157.87	\$ 85,894.38
	13	\$ 41.7073	\$ 3,336.58	\$ 7,229.26	\$ 86,751.17

MANAGEMENT RANGE	1	\$ 35.9473	\$ 2,875.78	\$ 6,230.86	\$ 74,770.31
<i>Grade M-22</i>	2	\$ 37.0248	\$ 2,961.98	\$ 6,417.63	\$ 77,011.60
Communications & Records Management Coordinator	3	\$ 38.1351	\$ 3,050.81	\$ 6,610.08	\$ 79,320.95
Human Resources Specialist	4	\$ 39.2767	\$ 3,142.14	\$ 6,807.96	\$ 81,695.56
	5	\$ 39.6723	\$ 3,173.78	\$ 6,876.52	\$ 82,518.30
	6	\$ 40.0665	\$ 3,205.32	\$ 6,944.85	\$ 83,338.23
	7	\$ 40.4688	\$ 3,237.51	\$ 7,014.59	\$ 84,175.14
	8	\$ 40.8739	\$ 3,269.91	\$ 7,084.81	\$ 85,017.74
	9	\$ 41.2818	\$ 3,302.54	\$ 7,155.50	\$ 85,866.04
	10	\$ 41.6937	\$ 3,335.49	\$ 7,226.90	\$ 86,722.81
	11	\$ 42.1151	\$ 3,369.21	\$ 7,299.96	\$ 87,599.47
	12	\$ 42.5352	\$ 3,402.82	\$ 7,372.77	\$ 88,473.25
	13	\$ 42.9567	\$ 3,436.54	\$ 7,445.83	\$ 89,349.92

MANAGEMENT RANGE	1	\$ 37.0248	\$ 2,961.98	\$ 6,417.63	\$ 77,011.60
<i>Grade M-23</i>	2	\$ 38.1351	\$ 3,050.81	\$ 6,610.08	\$ 79,320.95
Public Works Management Assistant	3	\$ 39.2767	\$ 3,142.14	\$ 6,807.96	\$ 81,695.56
Senior Center Manager	4	\$ 40.4647	\$ 3,237.18	\$ 7,013.89	\$ 84,166.62
	5	\$ 40.8616	\$ 3,268.93	\$ 7,082.68	\$ 84,992.21
	6	\$ 41.2708	\$ 3,301.67	\$ 7,153.61	\$ 85,843.34
	7	\$ 41.6827	\$ 3,334.62	\$ 7,225.01	\$ 86,700.10
	8	\$ 42.0974	\$ 3,367.79	\$ 7,296.88	\$ 87,562.57
	9	\$ 42.5216	\$ 3,401.73	\$ 7,370.41	\$ 88,444.90
	10	\$ 42.9444	\$ 3,435.55	\$ 7,443.70	\$ 89,324.39
	11	\$ 43.3727	\$ 3,469.82	\$ 7,517.93	\$ 90,215.21
	12	\$ 43.8105	\$ 3,504.84	\$ 7,593.83	\$ 91,125.92
	13	\$ 44.2443	\$ 3,539.54	\$ 7,669.01	\$ 92,028.10

MANAGEMENT RANGE	1	\$ 38.1351	\$ 3,050.81	\$ 6,610.08	\$ 79,320.95
<i>Grade M-24</i>	2	\$ 39.2835	\$ 3,142.68	\$ 6,809.15	\$ 81,709.76
	3	\$ 40.4647	\$ 3,237.18	\$ 7,013.89	\$ 84,166.62
	4	\$ 41.6800	\$ 3,334.40	\$ 7,224.54	\$ 86,694.43
	5	\$ 42.0947	\$ 3,367.57	\$ 7,296.41	\$ 87,556.89
	6	\$ 42.5175	\$ 3,401.40	\$ 7,369.70	\$ 88,436.40
	7	\$ 42.9417	\$ 3,435.33	\$ 7,443.22	\$ 89,318.70
	8	\$ 43.3700	\$ 3,469.60	\$ 7,517.46	\$ 90,209.54
	9	\$ 43.8064	\$ 3,504.52	\$ 7,593.12	\$ 91,117.39
	10	\$ 44.2374	\$ 3,539.00	\$ 7,667.82	\$ 92,013.89
	11	\$ 44.6835	\$ 3,574.68	\$ 7,745.14	\$ 92,941.62
	12	\$ 45.1295	\$ 3,610.36	\$ 7,822.44	\$ 93,869.33
	13	\$ 45.5810	\$ 3,646.48	\$ 7,900.70	\$ 94,808.42



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 39.2835	\$ 3,142.68	\$ 6,809.15	\$ 81,709.76
<i>Grade M-25</i>	2	\$ 40.4647	\$ 3,237.18	\$ 7,013.89	\$ 84,166.62
	3	\$ 41.6800	\$ 3,334.40	\$ 7,224.54	\$ 86,694.43
	4	\$ 42.9308	\$ 3,434.46	\$ 7,441.33	\$ 89,296.00
	5	\$ 43.3618	\$ 3,468.94	\$ 7,516.04	\$ 90,192.52
	6	\$ 43.7887	\$ 3,503.10	\$ 7,590.04	\$ 91,080.52
	7	\$ 44.2293	\$ 3,538.34	\$ 7,666.41	\$ 91,996.89
	8	\$ 44.6698	\$ 3,573.59	\$ 7,742.77	\$ 92,913.24
	9	\$ 45.1199	\$ 3,609.59	\$ 7,820.79	\$ 93,849.47
	10	\$ 45.5700	\$ 3,645.60	\$ 7,898.81	\$ 94,785.69
	11	\$ 46.0229	\$ 3,681.83	\$ 7,977.30	\$ 95,727.60
	12	\$ 46.4907	\$ 3,719.26	\$ 8,058.39	\$ 96,700.72
	13	\$ 46.9504	\$ 3,756.03	\$ 8,138.07	\$ 97,656.79
MANAGEMENT RANGE	1	\$ 40.4647	\$ 3,237.18	\$ 7,013.89	\$ 84,166.62
<i>Grade M-26</i>	2	\$ 41.6800	\$ 3,334.40	\$ 7,224.54	\$ 86,694.43
Assistant City Attorney	3	\$ 42.9308	\$ 3,434.46	\$ 7,441.33	\$ 89,296.00
	4	\$ 44.2197	\$ 3,537.58	\$ 7,664.75	\$ 91,977.03
	5	\$ 44.6630	\$ 3,573.04	\$ 7,741.59	\$ 92,899.07
	6	\$ 45.1117	\$ 3,608.94	\$ 7,819.37	\$ 93,832.44
	7	\$ 45.5619	\$ 3,644.95	\$ 7,897.39	\$ 94,768.70
	8	\$ 46.0147	\$ 3,681.18	\$ 7,975.88	\$ 95,710.59
	9	\$ 46.4757	\$ 3,718.06	\$ 8,055.79	\$ 96,669.49
	10	\$ 46.9422	\$ 3,755.38	\$ 8,136.65	\$ 97,639.76
	11	\$ 47.4128	\$ 3,793.02	\$ 8,218.21	\$ 98,618.54
	12	\$ 47.8847	\$ 3,830.78	\$ 8,300.01	\$ 99,600.16
	13	\$ 48.3634	\$ 3,869.08	\$ 8,383.00	\$ 100,595.95
MANAGEMENT RANGE	1	\$ 41.6800	\$ 3,334.40	\$ 7,224.54	\$ 86,694.43
<i>Grade M-27</i>	2	\$ 42.9308	\$ 3,434.46	\$ 7,441.33	\$ 89,296.00
	3	\$ 44.2197	\$ 3,537.58	\$ 7,664.75	\$ 91,977.03
	4	\$ 45.5482	\$ 3,643.86	\$ 7,895.03	\$ 94,740.32
	5	\$ 46.0052	\$ 3,680.41	\$ 7,974.23	\$ 95,690.73
	6	\$ 46.4621	\$ 3,716.97	\$ 8,053.43	\$ 96,641.14
	7	\$ 46.9272	\$ 3,754.18	\$ 8,134.05	\$ 97,608.57
	8	\$ 47.3978	\$ 3,791.82	\$ 8,215.61	\$ 98,587.35
	9	\$ 47.8724	\$ 3,829.79	\$ 8,297.89	\$ 99,574.63
	10	\$ 48.3539	\$ 3,868.31	\$ 8,381.34	\$ 100,576.10
	11	\$ 48.8327	\$ 3,906.61	\$ 8,464.33	\$ 101,571.92
	12	\$ 49.3210	\$ 3,945.68	\$ 8,548.97	\$ 102,587.58
	13	\$ 49.8161	\$ 3,985.29	\$ 8,634.79	\$ 103,617.46
MANAGEMENT RANGE	1	\$ 42.9308	\$ 3,434.46	\$ 7,441.33	\$ 89,296.00
<i>Grade M-28</i>	2	\$ 44.2197	\$ 3,537.58	\$ 7,664.75	\$ 91,977.03
City Clerk	3	\$ 45.5482	\$ 3,643.86	\$ 7,895.03	\$ 94,740.32
	4	\$ 46.9176	\$ 3,753.41	\$ 8,132.39	\$ 97,588.68
	5	\$ 47.3828	\$ 3,790.62	\$ 8,213.01	\$ 98,556.14
	6	\$ 47.8588	\$ 3,828.70	\$ 8,295.52	\$ 99,546.26
	7	\$ 48.3375	\$ 3,867.00	\$ 8,378.51	\$ 100,542.06
	8	\$ 48.8176	\$ 3,905.41	\$ 8,461.73	\$ 101,540.71
	9	\$ 49.3100	\$ 3,944.80	\$ 8,547.07	\$ 102,564.90
	10	\$ 49.8011	\$ 3,984.08	\$ 8,632.18	\$ 103,586.20
	11	\$ 50.3003	\$ 4,024.02	\$ 8,718.71	\$ 104,624.57
	12	\$ 50.8036	\$ 4,064.29	\$ 8,805.95	\$ 105,671.43
	13	\$ 51.3110	\$ 4,104.88	\$ 8,893.90	\$ 106,726.81



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 44.2197	\$ 3,537.58	\$ 7,664.75	\$ 91,977.03
<i>Grade M-29</i>	2	\$ 45.5482	\$ 3,643.86	\$ 7,895.03	\$ 94,740.32
	3	\$ 46.9176	\$ 3,753.41	\$ 8,132.39	\$ 97,588.68
	4	\$ 48.3225	\$ 3,865.80	\$ 8,375.91	\$ 100,510.86
	5	\$ 48.8081	\$ 3,904.65	\$ 8,460.07	\$ 101,520.85
	6	\$ 49.2950	\$ 3,943.60	\$ 8,544.47	\$ 102,533.69
	7	\$ 49.7888	\$ 3,983.10	\$ 8,630.06	\$ 103,560.70
	8	\$ 50.2853	\$ 4,022.82	\$ 8,716.11	\$ 104,593.37
	9	\$ 50.7872	\$ 4,062.98	\$ 8,803.12	\$ 105,637.39
	10	\$ 51.2946	\$ 4,103.57	\$ 8,891.07	\$ 106,692.80
	11	\$ 51.8088	\$ 4,144.71	\$ 8,980.20	\$ 107,762.35
	12	\$ 52.3271	\$ 4,186.17	\$ 9,070.04	\$ 108,840.42
	13	\$ 52.8509	\$ 4,228.07	\$ 9,160.82	\$ 109,929.85
MANAGEMENT RANGE	1	\$ 45.5482	\$ 3,643.86	\$ 7,895.03	\$ 94,740.32
<i>Grade M-30</i>	2	\$ 46.9176	\$ 3,753.41	\$ 8,132.39	\$ 97,588.68
Assistant Solid Waste Supintendent	3	\$ 48.3225	\$ 3,865.80	\$ 8,375.91	\$ 100,510.86
Customer Service Manager	4	\$ 49.7724	\$ 3,981.79	\$ 8,627.22	\$ 103,526.65
Financial Systems Analyst	5	\$ 50.2730	\$ 4,021.84	\$ 8,713.99	\$ 104,567.83
	6	\$ 50.7722	\$ 4,061.78	\$ 8,800.52	\$ 105,606.20
	7	\$ 51.2823	\$ 4,102.59	\$ 8,888.94	\$ 106,667.24
	8	\$ 51.7925	\$ 4,143.40	\$ 8,977.36	\$ 107,728.33
	9	\$ 52.3135	\$ 4,185.08	\$ 9,067.67	\$ 108,812.07
	10	\$ 52.8373	\$ 4,226.98	\$ 9,158.46	\$ 109,901.51
	11	\$ 53.3624	\$ 4,268.99	\$ 9,249.48	\$ 110,993.76
	12	\$ 53.8957	\$ 4,311.66	\$ 9,341.92	\$ 112,103.05
	13	\$ 54.4372	\$ 4,354.97	\$ 9,435.78	\$ 113,229.34
MANAGEMENT RANGE	1	\$ 46.9176	\$ 3,753.41	\$ 8,132.39	\$ 97,588.68
<i>Grade M-31</i>	2	\$ 48.3225	\$ 3,865.80	\$ 8,375.91	\$ 100,510.86
	3	\$ 49.7724	\$ 3,981.79	\$ 8,627.22	\$ 103,526.65
	4	\$ 51.2646	\$ 4,101.17	\$ 8,885.86	\$ 106,630.37
	5	\$ 51.7788	\$ 4,142.31	\$ 8,975.00	\$ 107,699.94
	6	\$ 52.2958	\$ 4,183.66	\$ 9,064.60	\$ 108,775.19
	7	\$ 52.8223	\$ 4,225.78	\$ 9,155.86	\$ 109,870.29
	8	\$ 53.3501	\$ 4,268.01	\$ 9,247.35	\$ 110,968.25
	9	\$ 53.8821	\$ 4,310.56	\$ 9,339.56	\$ 112,074.67
	10	\$ 54.4236	\$ 4,353.88	\$ 9,433.42	\$ 113,200.99
	11	\$ 54.9637	\$ 4,397.09	\$ 9,527.04	\$ 114,324.44
	12	\$ 55.5161	\$ 4,441.29	\$ 9,622.79	\$ 115,473.47
	13	\$ 56.0671	\$ 4,485.37	\$ 9,718.30	\$ 116,619.59
MANAGEMENT RANGE	1	\$ 48.3225	\$ 3,865.80	\$ 8,375.91	\$ 100,510.86
<i>Grade M-32</i>	2	\$ 49.7724	\$ 3,981.79	\$ 8,627.22	\$ 103,526.65
Budget Accountant	3	\$ 51.2646	\$ 4,101.17	\$ 8,885.86	\$ 106,630.37
Capital Accountant	4	\$ 52.8032	\$ 4,224.25	\$ 9,152.55	\$ 109,830.58
Cost Accountant	5	\$ 53.3283	\$ 4,266.26	\$ 9,243.57	\$ 110,922.83
Financial Accountant	6	\$ 53.8643	\$ 4,309.15	\$ 9,336.48	\$ 112,037.78
Planning Supervisor	7	\$ 54.4004	\$ 4,352.03	\$ 9,429.39	\$ 113,152.74
Power Resources Manager	8	\$ 54.9487	\$ 4,395.89	\$ 9,524.44	\$ 114,293.23
Senior Financial Systems Analyst	9	\$ 55.4970	\$ 4,439.76	\$ 9,619.48	\$ 115,433.74
	10	\$ 56.0521	\$ 4,484.17	\$ 9,715.70	\$ 116,588.41
	11	\$ 56.6141	\$ 4,529.13	\$ 9,813.10	\$ 117,757.25
	12	\$ 57.1801	\$ 4,574.41	\$ 9,911.22	\$ 118,934.66
	13	\$ 57.7516	\$ 4,620.13	\$ 10,010.28	\$ 120,123.37



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 49.7724	\$ 3,981.79	\$ 8,627.22	\$ 103,526.65
<i>Grade M-33</i>	2	\$ 51.2646	\$ 4,101.17	\$ 8,885.86	\$ 106,630.37
Field Crew Superintendent	3	\$ 52.8032	\$ 4,224.25	\$ 9,152.55	\$ 109,830.58
Fleet Manager	4	\$ 54.3854	\$ 4,350.83	\$ 9,426.79	\$ 113,121.53
Solid Waste Superintendent	5	\$ 54.9309	\$ 4,394.48	\$ 9,521.36	\$ 114,256.36
Street/Stormwater Superintendent	6	\$ 55.4793	\$ 4,438.34	\$ 9,616.41	\$ 115,396.86
	7	\$ 56.0385	\$ 4,483.08	\$ 9,713.34	\$ 116,560.03
	8	\$ 56.5977	\$ 4,527.82	\$ 9,810.27	\$ 117,723.23
	9	\$ 57.1624	\$ 4,572.99	\$ 9,908.15	\$ 118,897.74
	10	\$ 57.7312	\$ 4,618.49	\$ 10,006.74	\$ 120,080.83
	11	\$ 58.3108	\$ 4,664.87	\$ 10,107.21	\$ 121,286.56
	12	\$ 58.8919	\$ 4,711.35	\$ 10,207.93	\$ 122,495.14
	13	\$ 59.4839	\$ 4,758.71	\$ 10,310.53	\$ 123,726.41

MANAGEMENT RANGE	1	\$ 51.2646	\$ 4,101.17	\$ 8,885.86	\$ 106,630.37
<i>Grade M-34</i>	2	\$ 52.8032	\$ 4,224.25	\$ 9,152.55	\$ 109,830.58
Water Superintendent	3	\$ 54.3854	\$ 4,350.83	\$ 9,426.79	\$ 113,121.53
Wastewater Superintendent	4	\$ 56.0208	\$ 4,481.66	\$ 9,710.26	\$ 116,523.16
	5	\$ 56.5813	\$ 4,526.51	\$ 9,807.43	\$ 117,689.16
	6	\$ 57.1460	\$ 4,571.68	\$ 9,905.31	\$ 118,863.71
	7	\$ 57.7175	\$ 4,617.40	\$ 10,004.37	\$ 120,052.46
	8	\$ 58.2958	\$ 4,663.67	\$ 10,104.61	\$ 121,255.34
	9	\$ 58.8769	\$ 4,710.15	\$ 10,205.33	\$ 122,463.96
	10	\$ 59.4661	\$ 4,757.29	\$ 10,307.46	\$ 123,689.55
	11	\$ 60.0635	\$ 4,805.08	\$ 10,411.01	\$ 124,932.17
	12	\$ 60.6623	\$ 4,852.99	\$ 10,514.80	\$ 126,177.65
	13	\$ 61.2679	\$ 4,901.43	\$ 10,619.77	\$ 127,437.28

MANAGEMENT RANGE	1	\$ 52.8032	\$ 4,224.25	\$ 9,152.55	\$ 109,830.58
<i>Grade M-35</i>	2	\$ 54.3854	\$ 4,350.83	\$ 9,426.79	\$ 113,121.53
	3	\$ 56.0208	\$ 4,481.66	\$ 9,710.26	\$ 116,523.16
	4	\$ 57.7012	\$ 4,616.09	\$ 10,001.53	\$ 120,018.41
	5	\$ 58.2781	\$ 4,662.25	\$ 10,101.54	\$ 121,218.48
	6	\$ 58.8605	\$ 4,708.84	\$ 10,202.49	\$ 122,429.90
	7	\$ 59.4484	\$ 4,755.87	\$ 10,304.39	\$ 123,652.66
	8	\$ 60.0431	\$ 4,803.45	\$ 10,407.47	\$ 124,889.60
	9	\$ 60.6419	\$ 4,851.35	\$ 10,511.26	\$ 126,135.06
	10	\$ 61.2502	\$ 4,900.02	\$ 10,616.70	\$ 127,400.40
	11	\$ 61.8640	\$ 4,949.12	\$ 10,723.09	\$ 128,677.06
	12	\$ 62.4778	\$ 4,998.22	\$ 10,829.48	\$ 129,953.75
	13	\$ 63.1038	\$ 5,048.31	\$ 10,938.00	\$ 131,255.96

MANAGEMENT RANGE	1	\$ 55.4233	\$ 4,433.87	\$ 9,606.71	\$ 115,280.53
<i>Grade M-36</i>	2	\$ 57.0860	\$ 4,566.88	\$ 9,894.91	\$ 118,738.89
Capital Projects Engineer	3	\$ 58.8005	\$ 4,704.04	\$ 10,192.09	\$ 122,305.05
Electrical Engineer	4	\$ 60.5641	\$ 4,845.13	\$ 10,497.78	\$ 125,973.36
IT Manager	5	\$ 61.1697	\$ 4,893.58	\$ 10,602.75	\$ 127,233.02
	6	\$ 61.7821	\$ 4,942.57	\$ 10,708.90	\$ 128,506.84
	7	\$ 62.3973	\$ 4,991.78	\$ 10,815.53	\$ 129,786.34
	8	\$ 63.0220	\$ 5,041.76	\$ 10,923.81	\$ 131,085.72
	9	\$ 63.6535	\$ 5,092.28	\$ 11,033.27	\$ 132,399.28
	10	\$ 64.2905	\$ 5,143.24	\$ 11,143.68	\$ 133,724.17
	11	\$ 64.9315	\$ 5,194.52	\$ 11,254.80	\$ 135,057.60
	12	\$ 65.5808	\$ 5,246.46	\$ 11,367.34	\$ 136,408.03
	13	\$ 66.2382	\$ 5,299.06	\$ 11,481.29	\$ 137,775.51



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 57.0860	\$ 4,566.88	\$ 9,894.91	\$ 118,738.89
<i>Grade M-37</i>	2	\$ 58.8005	\$ 4,704.04	\$ 10,192.09	\$ 122,305.05
Light Operations Manager	3	\$ 60.5641	\$ 4,845.13	\$ 10,497.78	\$ 125,973.36
	4	\$ 62.3809	\$ 4,990.47	\$ 10,812.69	\$ 129,752.31
	5	\$ 63.0043	\$ 5,040.34	\$ 10,920.74	\$ 131,048.84
	6	\$ 63.6344	\$ 5,090.75	\$ 11,029.96	\$ 132,359.54
	7	\$ 64.2687	\$ 5,141.49	\$ 11,139.90	\$ 133,678.79
	8	\$ 64.9152	\$ 5,193.21	\$ 11,251.96	\$ 135,023.54
	9	\$ 65.5630	\$ 5,245.04	\$ 11,364.26	\$ 136,371.14
	10	\$ 66.2191	\$ 5,297.53	\$ 11,477.98	\$ 137,735.77
	11	\$ 66.8779	\$ 5,350.23	\$ 11,592.17	\$ 139,106.03
	12	\$ 67.5504	\$ 5,404.03	\$ 11,708.73	\$ 140,504.73
	13	\$ 68.2214	\$ 5,457.71	\$ 11,825.05	\$ 141,900.56

MANAGEMENT RANGE	1	\$ 58.8005	\$ 4,704.04	\$ 10,192.09	\$ 122,305.05
<i>Grade M-38</i>	2	\$ 60.5641	\$ 4,845.13	\$ 10,497.78	\$ 125,973.36
Division Chief	3	\$ 62.3809	\$ 4,990.47	\$ 10,812.69	\$ 129,752.31
Fire Marshall/Assistant Chief	4	\$ 64.2523	\$ 5,140.18	\$ 11,137.06	\$ 133,644.74
	5	\$ 64.8961	\$ 5,191.69	\$ 11,248.65	\$ 134,983.81
	6	\$ 65.5426	\$ 5,243.41	\$ 11,360.72	\$ 136,328.60
	7	\$ 66.2000	\$ 5,296.00	\$ 11,474.67	\$ 137,696.05
	8	\$ 66.8629	\$ 5,349.03	\$ 11,589.57	\$ 139,074.86
	9	\$ 67.5258	\$ 5,402.06	\$ 11,704.47	\$ 140,453.65
	10	\$ 68.2051	\$ 5,456.40	\$ 11,822.21	\$ 141,866.52
	11	\$ 68.8884	\$ 5,511.07	\$ 11,940.66	\$ 143,287.88
	12	\$ 69.5758	\$ 5,566.07	\$ 12,059.81	\$ 144,717.76
	13	\$ 70.2715	\$ 5,621.72	\$ 12,180.39	\$ 146,164.62

MANAGEMENT RANGE	1	\$ 60.5641	\$ 4,845.13	\$ 10,497.78	\$ 125,973.36
<i>Grade M-39</i>	2	\$ 62.3809	\$ 4,990.47	\$ 10,812.69	\$ 129,752.31
Community Services Deputy/CED Manager	3	\$ 64.2523	\$ 5,140.18	\$ 11,137.06	\$ 133,644.74
Deputy Director of PenCom	4	\$ 66.1782	\$ 5,294.26	\$ 11,470.89	\$ 137,650.64
Senior Assistant City Attorney	5	\$ 66.8411	\$ 5,347.29	\$ 11,585.79	\$ 139,029.46
	6	\$ 67.5108	\$ 5,400.86	\$ 11,701.87	\$ 140,422.45
	7	\$ 68.1887	\$ 5,455.09	\$ 11,819.37	\$ 141,832.46
	8	\$ 68.8666	\$ 5,509.33	\$ 11,936.87	\$ 143,242.48
	9	\$ 69.5554	\$ 5,564.43	\$ 12,056.26	\$ 144,675.17
	10	\$ 70.2496	\$ 5,619.97	\$ 12,176.60	\$ 146,119.24
	11	\$ 70.9548	\$ 5,676.38	\$ 12,298.83	\$ 147,586.00
	12	\$ 71.6613	\$ 5,732.91	\$ 12,421.30	\$ 149,055.59
	13	\$ 72.3788	\$ 5,790.30	\$ 12,545.65	\$ 150,547.85

MANAGEMENT RANGE	1	\$ 62.3809	\$ 4,990.47	\$ 10,812.69	\$ 129,752.31
<i>Grade M-40</i>	2	\$ 64.2523	\$ 5,140.18	\$ 11,137.06	\$ 133,644.74
Deputy Police Chief	3	\$ 66.1782	\$ 5,294.26	\$ 11,470.89	\$ 137,650.64
	4	\$ 68.1764	\$ 5,454.11	\$ 11,817.24	\$ 141,806.92
	5	\$ 68.8461	\$ 5,507.69	\$ 11,933.33	\$ 143,199.91
	6	\$ 69.5363	\$ 5,562.90	\$ 12,052.95	\$ 144,635.44
	7	\$ 70.2319	\$ 5,618.55	\$ 12,173.53	\$ 146,082.36
	8	\$ 70.9302	\$ 5,674.42	\$ 12,294.58	\$ 147,534.92
	9	\$ 71.6409	\$ 5,731.27	\$ 12,417.75	\$ 149,013.04
	10	\$ 72.3597	\$ 5,788.78	\$ 12,542.35	\$ 150,508.16
	11	\$ 73.0799	\$ 5,846.39	\$ 12,667.18	\$ 152,006.12
	12	\$ 73.8150	\$ 5,905.20	\$ 12,794.61	\$ 153,535.28
	13	\$ 74.5488	\$ 5,963.91	\$ 12,921.80	\$ 155,061.60



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 64.2523	\$ 5,140.18	\$ 11,137.06	\$ 133,644.74
<i>Grade M-41</i>	2	\$ 66.1782	\$ 5,294.26	\$ 11,470.89	\$ 137,650.64
City Engineer/Deputy Director of Engineering	3	\$ 68.1764	\$ 5,454.11	\$ 11,817.24	\$ 141,806.92
Deputy Director of Light Operations	4	\$ 70.2183	\$ 5,617.46	\$ 12,171.17	\$ 146,053.99
Deputy Director of Operations	5	\$ 70.9112	\$ 5,672.89	\$ 12,291.27	\$ 147,495.19
Deputy Fire Chief	6	\$ 71.6191	\$ 5,729.52	\$ 12,413.97	\$ 148,967.64
	7	\$ 72.3379	\$ 5,787.03	\$ 12,538.56	\$ 150,462.77
	8	\$ 73.0594	\$ 5,844.75	\$ 12,663.63	\$ 151,963.56
	9	\$ 73.7905	\$ 5,903.24	\$ 12,790.35	\$ 153,484.23
	10	\$ 74.5311	\$ 5,962.49	\$ 12,918.73	\$ 155,024.73
	11	\$ 75.2731	\$ 6,021.85	\$ 13,047.34	\$ 156,568.08
	12	\$ 76.0274	\$ 6,082.19	\$ 13,178.08	\$ 158,136.97
	13	\$ 76.7885	\$ 6,143.08	\$ 13,310.00	\$ 159,720.03

MANAGEMENT RANGE	1	\$ 66.1782	\$ 5,294.26	\$ 11,470.89	\$ 137,650.64
<i>Grade M-42</i>	2	\$ 68.1764	\$ 5,454.11	\$ 11,817.24	\$ 141,806.92
Director of Community & Economic Development	3	\$ 70.2183	\$ 5,617.46	\$ 12,171.17	\$ 146,053.99
	4	\$ 72.3297	\$ 5,786.37	\$ 12,537.15	\$ 150,445.74
	5	\$ 73.0499	\$ 5,843.99	\$ 12,661.97	\$ 151,943.70
	6	\$ 73.7809	\$ 5,902.48	\$ 12,788.70	\$ 153,464.37
	7	\$ 74.5202	\$ 5,961.62	\$ 12,916.84	\$ 155,002.04
	8	\$ 75.2608	\$ 6,020.87	\$ 13,045.21	\$ 156,542.55
	9	\$ 76.0165	\$ 6,081.32	\$ 13,176.19	\$ 158,114.27
	10	\$ 76.7748	\$ 6,141.99	\$ 13,307.64	\$ 159,691.65
	11	\$ 77.5441	\$ 6,203.53	\$ 13,440.98	\$ 161,291.77
	12	\$ 78.3189	\$ 6,265.51	\$ 13,575.27	\$ 162,903.21
	13	\$ 79.1031	\$ 6,328.25	\$ 13,711.21	\$ 164,534.51

MANAGEMENT RANGE	1	\$ 68.1764	\$ 5,454.11	\$ 11,817.24	\$ 141,806.92
<i>Grade M-43</i>	2	\$ 70.2183	\$ 5,617.46	\$ 12,171.17	\$ 146,053.99
Finance Director	3	\$ 72.3297	\$ 5,786.37	\$ 12,537.15	\$ 150,445.74
Fire Chief	4	\$ 74.4970	\$ 5,959.76	\$ 12,912.82	\$ 154,953.82
Human Resources Director	5	\$ 75.2404	\$ 6,019.23	\$ 13,041.67	\$ 156,500.00
Parks & Recreation Director	6	\$ 75.9974	\$ 6,079.79	\$ 13,172.88	\$ 158,074.56
Police Chief	7	\$ 76.7517	\$ 6,140.13	\$ 13,303.62	\$ 159,643.44
	8	\$ 77.5250	\$ 6,202.00	\$ 13,437.67	\$ 161,252.06
	9	\$ 78.2943	\$ 6,263.54	\$ 13,571.01	\$ 162,852.14
	10	\$ 79.0813	\$ 6,326.51	\$ 13,707.43	\$ 164,489.14
	11	\$ 79.8724	\$ 6,389.79	\$ 13,844.55	\$ 166,134.63
	12	\$ 80.6731	\$ 6,453.84	\$ 13,983.33	\$ 167,799.95
	13	\$ 81.4792	\$ 6,518.33	\$ 14,123.05	\$ 169,476.65

MANAGEMENT RANGE	1	\$ 70.2237	\$ 5,617.90	\$ 12,172.11	\$ 146,065.33
<i>Grade M-44</i>	2	\$ 72.3228	\$ 5,785.83	\$ 12,535.96	\$ 150,431.53
	3	\$ 74.4970	\$ 5,959.76	\$ 12,912.82	\$ 154,953.82
	4	\$ 76.7353	\$ 6,138.82	\$ 13,300.78	\$ 159,609.40
	5	\$ 77.4964	\$ 6,199.71	\$ 13,432.71	\$ 161,192.48
	6	\$ 78.2738	\$ 6,261.91	\$ 13,567.47	\$ 162,809.59
	7	\$ 79.0568	\$ 6,324.54	\$ 13,703.17	\$ 164,438.04
	8	\$ 79.8479	\$ 6,387.83	\$ 13,840.29	\$ 166,083.54
	9	\$ 80.6430	\$ 6,451.44	\$ 13,978.13	\$ 167,737.53
	10	\$ 81.4532	\$ 6,516.26	\$ 14,118.56	\$ 169,422.75
	11	\$ 82.2689	\$ 6,581.51	\$ 14,259.94	\$ 171,119.31
	12	\$ 83.0941	\$ 6,647.53	\$ 14,402.98	\$ 172,835.72
	13	\$ 83.9220	\$ 6,713.76	\$ 14,546.49	\$ 174,557.82



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
MANAGEMENT RANGE	1	\$ 72.3297	\$ 5,786.37	\$ 12,537.15	\$ 150,445.74
<i>Grade M-45</i>	2	\$ 74.4943	\$ 5,959.54	\$ 12,912.35	\$ 154,948.16
City Attorney	3	\$ 76.7353	\$ 6,138.82	\$ 13,300.78	\$ 159,609.40
Public Works & Utilities Director	4	\$ 79.0349	\$ 6,322.79	\$ 13,699.39	\$ 164,392.66
	5	\$ 79.8219	\$ 6,385.75	\$ 13,835.80	\$ 166,029.62
	6	\$ 80.6240	\$ 6,449.92	\$ 13,974.82	\$ 167,697.82
	7	\$ 81.4273	\$ 6,514.19	\$ 14,114.07	\$ 169,368.84
	8	\$ 82.2443	\$ 6,579.55	\$ 14,255.69	\$ 171,068.23
	9	\$ 83.0627	\$ 6,645.02	\$ 14,397.54	\$ 172,770.47
	10	\$ 83.8975	\$ 6,711.80	\$ 14,542.23	\$ 174,506.72
	11	\$ 84.7336	\$ 6,778.69	\$ 14,687.15	\$ 176,245.85
	12	\$ 85.5833	\$ 6,846.67	\$ 14,834.44	\$ 178,013.31
	13	\$ 86.4385	\$ 6,915.08	\$ 14,982.68	\$ 179,792.14
MANAGEMENT RANGE	1	\$ 74.4970	\$ 5,959.76	\$ 12,912.82	\$ 154,953.82
<i>Grade M-46</i>	2	\$ 76.7326	\$ 6,138.60	\$ 13,300.31	\$ 159,603.73
Deputy City Manager/Director of Community Service	3	\$ 79.0349	\$ 6,322.79	\$ 13,699.39	\$ 164,392.66
	4	\$ 81.4069	\$ 6,512.55	\$ 14,110.52	\$ 169,326.28
	5	\$ 82.2157	\$ 6,577.26	\$ 14,250.72	\$ 171,008.66
	6	\$ 83.0423	\$ 6,643.38	\$ 14,393.99	\$ 172,727.93
	7	\$ 83.8702	\$ 6,709.62	\$ 14,537.50	\$ 174,450.02
	8	\$ 84.7104	\$ 6,776.83	\$ 14,683.14	\$ 176,197.62
	9	\$ 85.5574	\$ 6,844.59	\$ 14,829.95	\$ 177,959.43
	10	\$ 86.4140	\$ 6,913.12	\$ 14,978.42	\$ 179,741.10
	11	\$ 87.2787	\$ 6,982.30	\$ 15,128.32	\$ 181,539.78
	12	\$ 88.1517	\$ 7,052.13	\$ 15,279.62	\$ 183,355.49
	13	\$ 89.0301	\$ 7,122.41	\$ 15,431.88	\$ 185,182.56
MANAGEMENT RANGE	1	\$ 76.7353	\$ 6,138.82	\$ 13,300.78	\$ 159,609.40
<i>Grade M-47</i>	2	\$ 79.0322	\$ 6,322.58	\$ 13,698.92	\$ 164,387.00
	3	\$ 81.4069	\$ 6,512.55	\$ 14,110.52	\$ 169,326.28
	4	\$ 83.8484	\$ 6,707.87	\$ 14,533.72	\$ 174,404.60
	5	\$ 84.6831	\$ 6,774.65	\$ 14,678.40	\$ 176,140.86
	6	\$ 85.5342	\$ 6,842.74	\$ 14,825.93	\$ 177,911.21
	7	\$ 86.3881	\$ 6,911.05	\$ 14,973.93	\$ 179,687.17
	8	\$ 87.2542	\$ 6,980.34	\$ 15,124.06	\$ 181,488.72
	9	\$ 88.1230	\$ 7,049.84	\$ 15,274.66	\$ 183,295.91
	10	\$ 89.0069	\$ 7,120.55	\$ 15,427.86	\$ 185,134.31
	11	\$ 89.8976	\$ 7,191.80	\$ 15,582.24	\$ 186,986.92
	12	\$ 90.7964	\$ 7,263.71	\$ 15,738.04	\$ 188,856.53
	13	\$ 91.7034	\$ 7,336.28	\$ 15,895.26	\$ 190,743.16
MANAGEMENT RANGE	1	\$ 91.138	\$ 7,291.05	\$ 15,797.30	\$ 189,567.56
<i>Grade M-48</i>					
MANAGEMENT RANGE	1	\$ 93.872	\$ 7,509.78	\$ 16,271.22	\$ 195,254.59
<i>Grade M-49</i>					
MANAGEMENT RANGE	1	\$ 96.689	\$ 7,735.08	\$ 16,759.35	\$ 201,112.23
<i>Grade M-50</i>					
City Manager					
MANAGEMENT RANGE	1	\$ 99.589	\$ 7,967.13	\$ 17,262.13	\$ 207,145.60
<i>Grade M-51</i>					
MANAGEMENT RANGE	1	\$ 102.577	\$ 8,206.14	\$ 17,780.00	\$ 213,359.97
<i>Grade M-52</i>					

**Includes 1/1/2025 COLA of 3.0%.

Note: Due to differences in rounding between Excel and Central Square some salaries may vary within a few cents.



POLICE DEPARTMENT NON-SWORN

The rates shown are for 2024. The 2025 negotiations were not complete when the preliminary 2025 budget document was published.

City of Port Angeles -- TEAMSTERS Local #589 Communications & Support Unit					
Salary & Classification Schedule effective January 1, 2024 -- 2.50% COLA Records & Code Enforcement					
--5.0% COLA for Communications Officers and Communications Supervisors					
Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
	1	\$29.142	\$2,331.36	\$5,051.28	\$60,615.36
RANGE 1	2	\$30.587	\$2,446.96	\$5,301.75	\$63,620.96
Communications Officer	3	\$32.123	\$2,569.84	\$5,567.99	\$66,815.84
	4	\$33.706	\$2,696.48	\$5,842.37	\$70,108.48
	5	\$35.398	\$2,831.84	\$6,135.65	\$73,627.84
	6	\$37.172	\$2,973.76	\$6,443.15	\$77,317.76
	7	\$39.031	\$3,122.48	\$6,765.37	\$81,184.48
	1	\$37.364	\$2,989.12	\$6,476.43	\$77,717.12
RANGE 2	2	\$39.212	\$3,136.96	\$6,796.75	\$81,560.96
Communications Supervisor	3	\$41.197	\$3,295.76	\$7,140.81	\$85,689.76
	4	\$43.271	\$3,461.68	\$7,500.31	\$90,003.68
	5	\$45.435	\$3,634.80	\$7,875.40	\$94,504.80
	1	\$31.664	\$2,533.12	\$5,488.43	\$65,861.12
RANGE 3	2	\$33.232	\$2,658.56	\$5,760.21	\$69,122.56
Police Records Supervisor	3	\$34.915	\$2,793.20	\$6,051.93	\$72,623.20
	4	\$36.671	\$2,933.68	\$6,356.31	\$76,275.68
	1	\$23.557	\$1,884.52	\$4,083.14	\$48,997.62
RANGE 4	2	\$24.737	\$1,978.99	\$4,287.81	\$51,453.69
Police Records Specialist	3	\$25.974	\$2,077.88	\$4,502.07	\$54,024.88
	4	\$27.267	\$2,181.36	\$4,726.29	\$56,715.46
	5	\$28.626	\$2,290.10	\$4,961.87	\$59,542.50
	1	\$19.605	\$1,568.40	\$3,398.20	\$40,778.40
RANGE 6	2	\$20.699	\$1,655.92	\$3,587.82	\$43,053.89
Parking Control Officer	3	\$21.913	\$1,753.04	\$3,798.25	\$45,579.04
	4	\$22.871	\$1,829.68	\$3,964.31	\$47,571.67
	5	\$23.896	\$1,911.68	\$4,141.97	\$49,703.68
	6	\$25.108	\$2,008.64	\$4,352.05	\$52,224.64
	1	\$22.423	\$1,793.83	\$3,886.64	\$46,639.63
RANGE 7	2	\$23.547	\$1,883.79	\$4,081.54	\$48,978.44
Warrant Entry Clerk	3	\$24.720	\$1,977.59	\$4,284.79	\$51,417.44
	4	\$25.956	\$2,076.49	\$4,499.05	\$53,988.64
	5	\$27.256	\$2,180.46	\$4,724.33	\$56,692.01
	1	\$22.871	\$1,829.68	\$3,964.31	\$47,571.68
Range 8	2	\$24.014	\$1,921.12	\$4,162.43	\$49,949.12
Code Enforcement Officer	3	\$25.215	\$2,017.20	\$4,370.60	\$52,447.20
	4	\$26.476	\$2,118.08	\$4,589.17	\$55,070.08
	5	\$27.800	\$2,224.00	\$4,818.67	\$57,824.00
	6	\$29.190	\$2,335.20	\$5,059.60	\$60,715.20

Note: Effective 1/1/2024, the annual salary is adjusted by the COLA amount (2.50% & 5.0%) depending on the job classification. Due to rounding differences between Central Square and Excel, some salaries may differ within a few cents.



TEAMSTERS LOCAL #589 - POLICE DEPARTMENT

The rates shown are for 2024. The 2025 negotiations were not complete when the preliminary 2025 budget document was published.

City of Port Angeles -- TEAMSTERS Local #589 Sworn Officers Unit					
Salary & Classification Schedule effective January 1, 2024 -- 3.0% COLA and 2.5% Wage Adjustment					
Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
	1	\$40.0619	\$3,204.95	\$6,944.06	\$83,328.72
RANGE 1	2	\$41.864	\$3,349.13	\$7,256.44	\$87,077.31
Police Officer	3	\$43.765	\$3,501.21	\$7,585.96	\$91,031.49
	4	\$45.736	\$3,658.89	\$7,927.59	\$95,131.10
	5	\$47.707	\$3,816.58	\$8,269.23	\$99,230.73
RANGE 2	1	\$53.193	\$4,255.46	\$9,220.16	\$110,641.96
Police Sergeant	2	\$54.997	\$4,399.83	\$9,532.96	\$114,395.53
	1	\$44.275	\$3,542.00	\$7,674.34	\$92,092.12
RANGE 3	2	\$45.467	\$3,637.38	\$7,881.00	\$94,571.97
Police Corporal	3	\$48.043	\$3,843.47	\$8,327.52	\$99,930.29
	4	\$49.112	\$3,928.93	\$8,512.65	\$102,151.85
	5	\$51.082	\$4,086.60	\$8,854.29	\$106,251.47
RANGE 4	1	\$36.945	\$2,955.56	\$6,403.71	\$76,844.56
Training					
	1	\$24.264	\$1,941.10	\$4,205.71	\$50,468.52
RANGE 5	2	\$25.477	\$2,038.15	\$4,416.00	\$52,991.96
Code Enforcement Sworn Officer	3	\$26.751	\$2,140.06	\$4,636.80	\$55,641.55
	4	\$28.088	\$2,247.06	\$4,868.64	\$58,423.63
	5	\$29.493	\$2,359.42	\$5,112.07	\$61,344.82
	6	\$30.967	\$2,477.39	\$5,367.67	\$64,412.05

Note: Due to rounding differences between Central Square and Excel, some salaries may differ within a few cents.





PORT ANGELES

2022 AFFORDABILITY INDEX AND COST COMPARISON

Methodology and Comparison Criteria

The purpose of this study is to determine the affordability of utilities, housing and living costs in Port Angeles by residents. This study further compares similar cities to Port Angeles in terms of cost of utilities, employment rate, housing costs and median income levels. This study was last conducted in 2019, this index is an update to that study. Selection criteria for comparable cities is as follows:

- Population size within 20% of Port Angeles
- Population density
- National Pollution Discharge Elimination System (NPDES) Permit Requirement
- Location West of the Cascades

Based on the above criteria the following cities were selected as comparisons for this study:

- | | | |
|----------------|---------------|-------------|
| ▪ Aberdeen | ▪ Anacortes | ▪ Arlington |
| ▪ Battleground | ▪ Bonney Lake | ▪ Camas |
| ▪ Centralia | ▪ Covington | ▪ Kenmore |
| ▪ Mill Creek | ▪ Monroe | ▪ Mukilteo |
| ▪ Oak Harbor | ▪ Tukwila | ▪ Tumwater |

The data contained in this study was gathered from the 2020 US census, county assessor data, Department of Revenue data, US Department of Health and Human Services, and utility cost research performed by the City of Port Angeles Finance Department. In all comparisons the average household usage in Port Angeles was used whenever possible to keep data consistent. These monthly averages include 1,300 kw per hour for electric utility usage, 450 cubic yards of water and wastewater and weekly garbage pickup.

Findings

Exhibit 1 below indicates that Port Angeles annual household costs for utilities, housing, property tax and sales tax are \$20,885 which is an increase of 30.3% (\$4,857) as compared to the 2019 Affordability Index. Total costs to Port Angeles residents are 24.9% less than the average of \$27,818 for all comparable cities. However, when comparing the total annual costs to residents against the median household income for each comparable city the affordability of these services to Port Angeles residents is considerably lower than that of 12 of the other comparable cities making Port Angeles the fourth highest in terms of utility and tax related household income used as compared to median household income. This is demonstrated in exhibit 4 below. Indicating that while utility rates in Port Angeles are among the lowest in regard to comparable cities they are also one of the least affordable in terms of household income.

Additionally, unemployment rates in Port Angeles have decreased since 2019 going from the highest of the comparable cities at 9.0% to the sixth highest at 5.6%. Food stamp usage remained largely the same with a 0.5% decrease since 2019, however the percentage of the Port Angeles population receiving public assistance increased significantly as compared to 2019 going from the 7th lowest of the 16 cities to the 12th highest, a 2.8% increase and 2.1% higher than the average comparable city in 2022.



Exhibit 1:

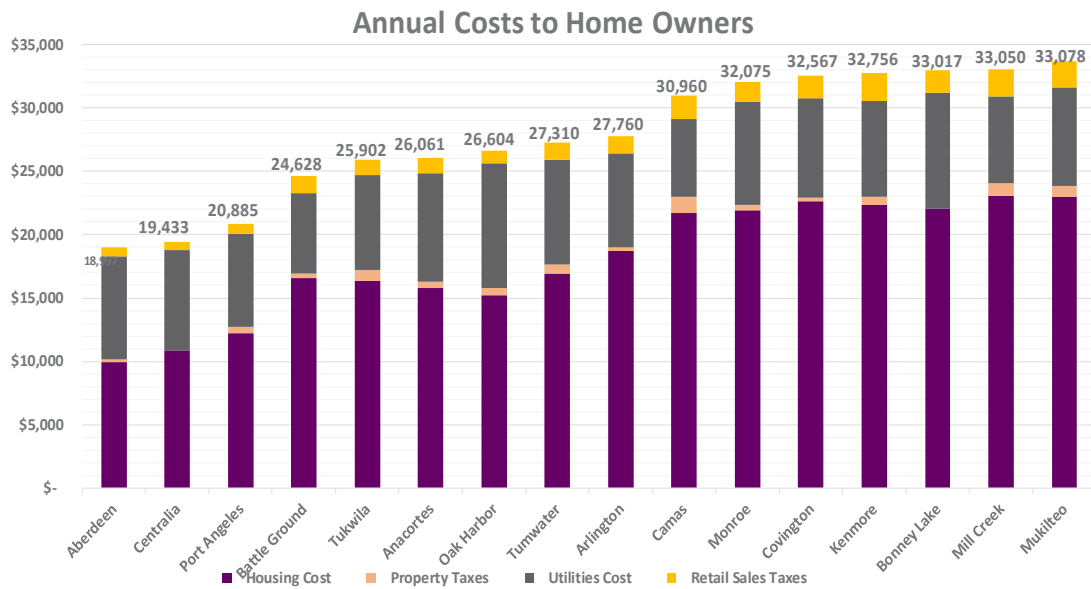


Exhibit 2:

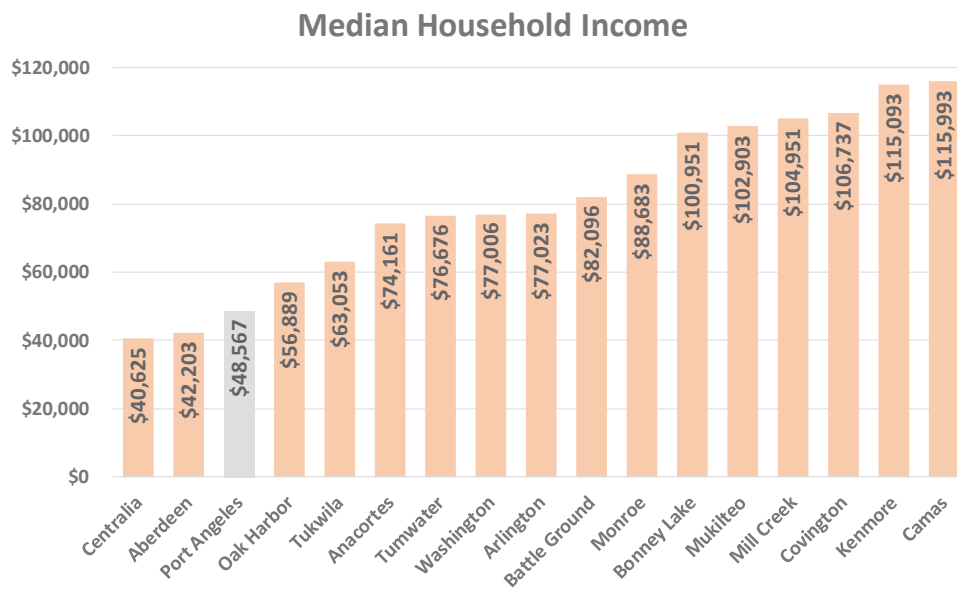


Exhibit 3:

Housing Costs

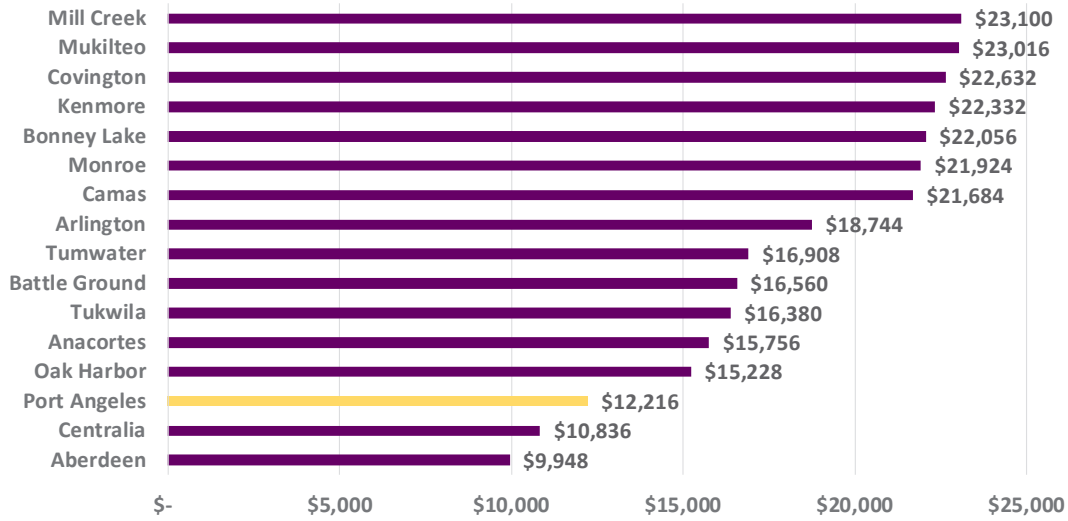


Exhibit 4:

Total Cost as % of Median Household Income

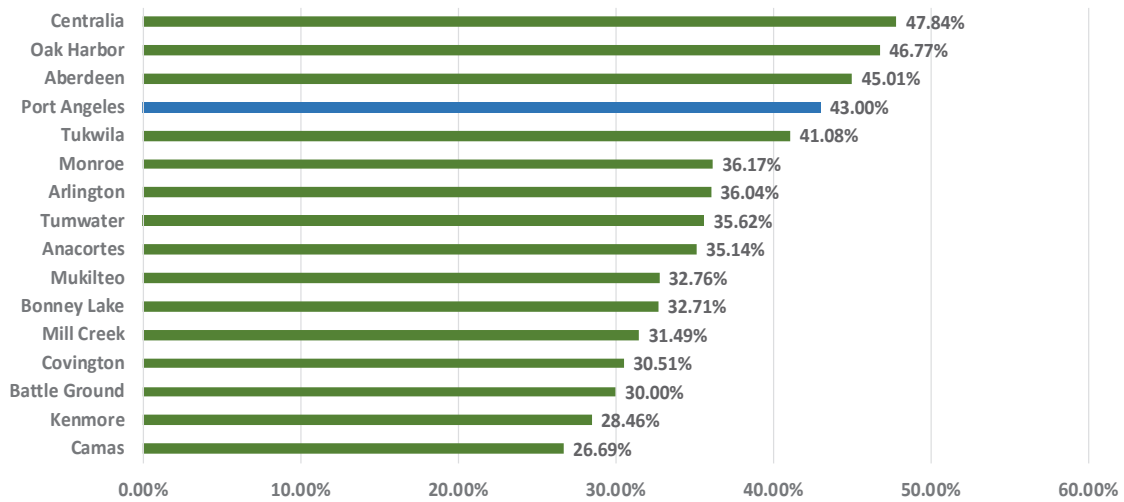


Exhibit 5:

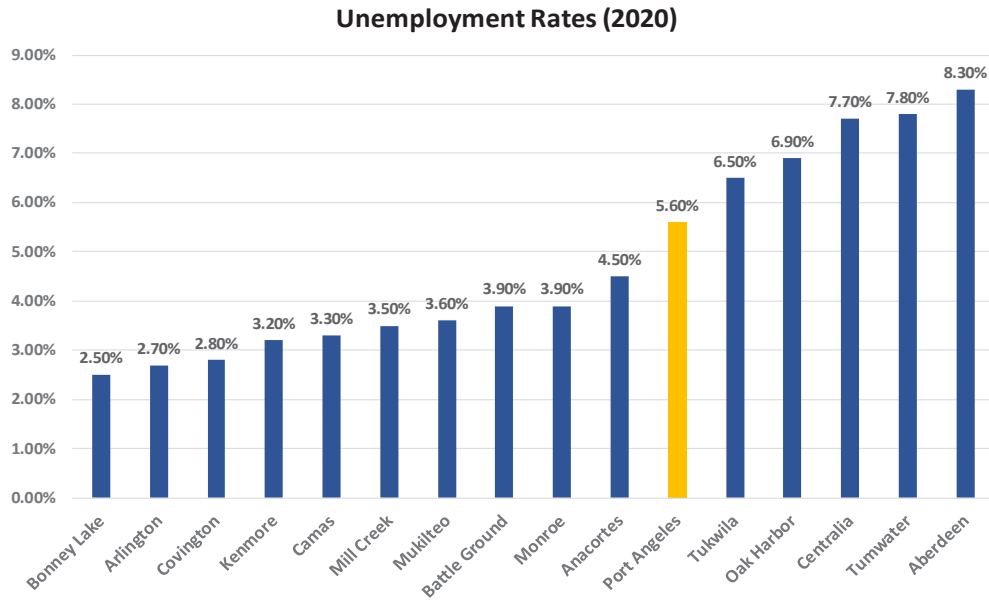


Exhibit 6:

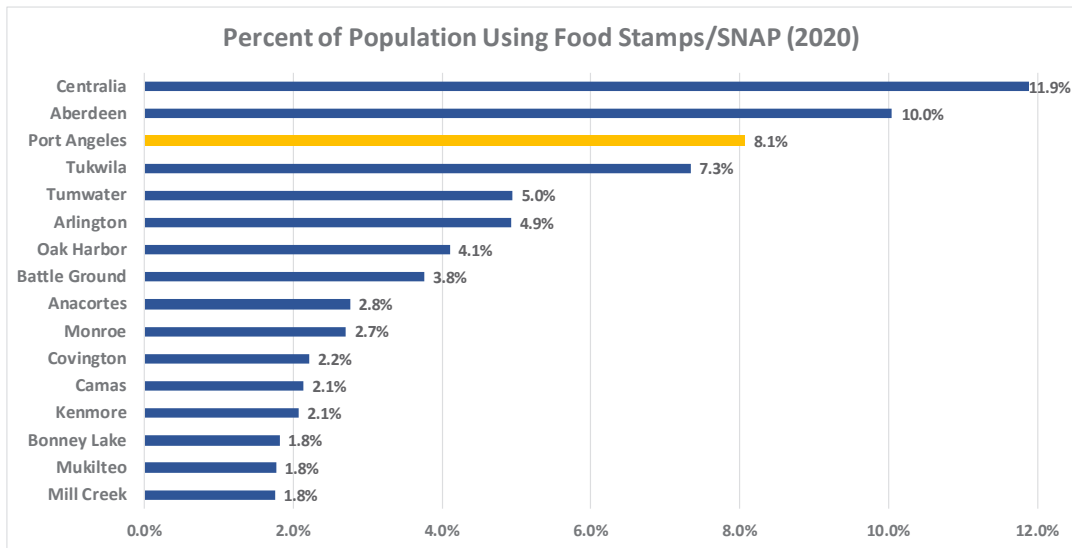
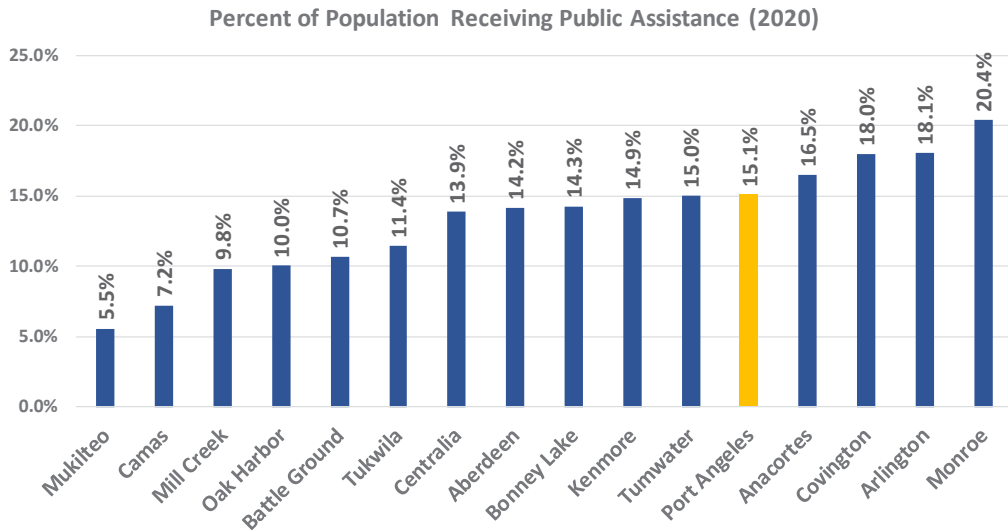
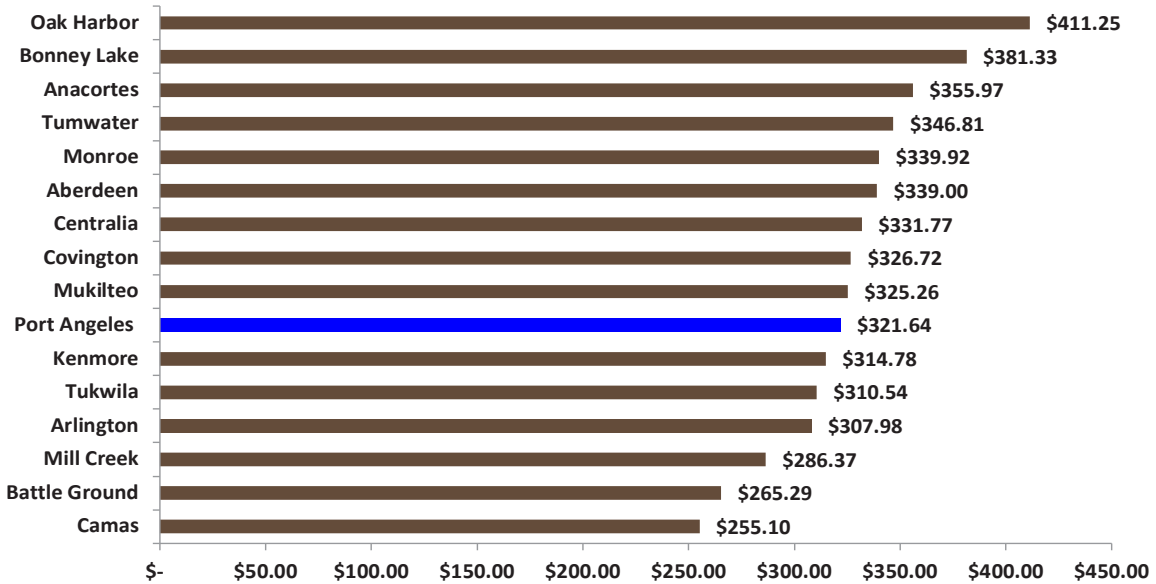


Exhibit 7:



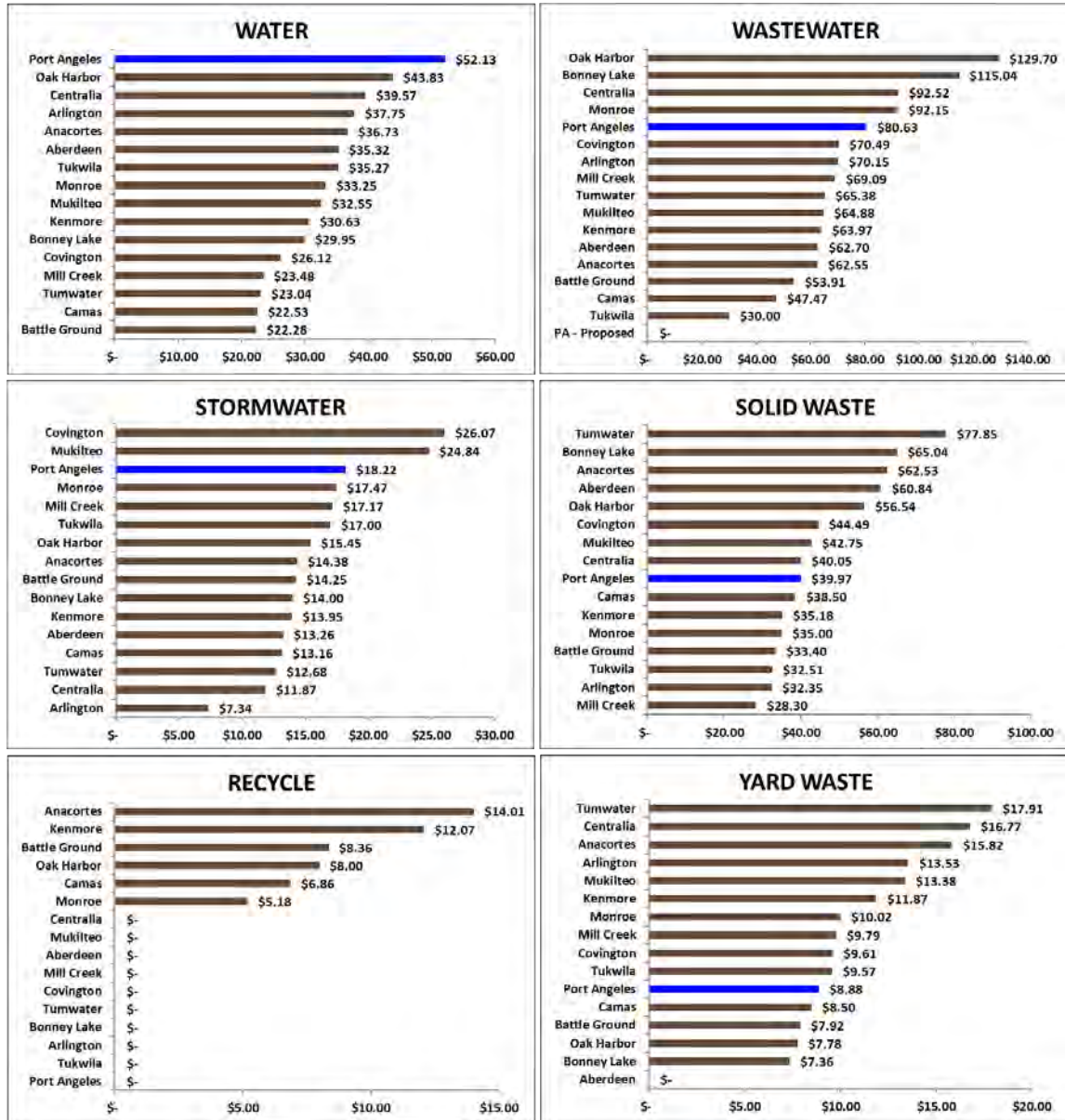
In terms of utility rate comparisons Port Angeles' total average utility bill is the seventh lowest, or 3.5% lower than the average comparable city as demonstrated in exhibit 8. The overall change to a Port Angeles residents utility bill as compared to 2019 is estimated at a decrease of \$1.45 per month, or \$17.40 per year. This estimation and comparison includes the CSO surcharge. This surcharge is approximately 4.3% of resident's overall utility bills.

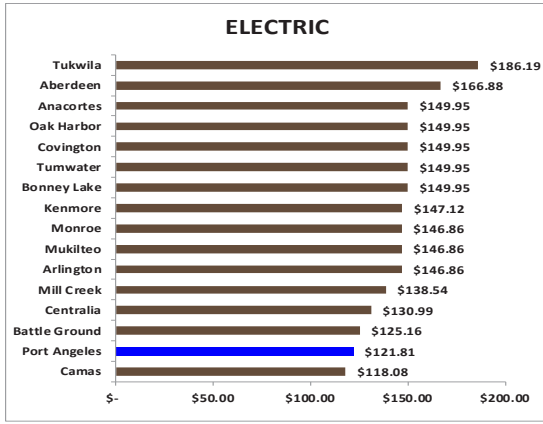
Exhibit 8:



When comparing individual utilities Port Angeles' water, wastewater and stormwater rates are amid the highest in the comparable cities. This is largely due to debt resulting from mandated projects, such as the combined sewer overflow, that Port Angeles has finished in the last five years. However, Port Angeles' electric utility rates are one of the lowest.

Exhibit 9:





Conclusion

The results of the Affordability Index show that while overall annual costs to homeowners are low when compared to other similar cities, due to a lower than average median household income Port Angeles residents pay more for services and taxes as a percentage of their annual income. This is particularly problematic in terms of affordability of the utility to meet demands and expectations of customers as the Port Angeles utilities have the same need for capital, debt, maintenance and personnel as other similar utilities. Additionally, due to recent mandates Port Angeles has undertaken some very large capital projects that have resulted in high amounts of debt to the utilities that have been incorporated into the rates. The reduction of just one of these additional charges, in this example the combined sewer overflow, results in a 4.5% reduction in utility bill costs and changes the rank of Port Angeles in terms of total utility costs from one of the highest to average when compared to other cities of the same size.

Also of consideration is the impact of lower than comparable family wage jobs in the Port Angeles area that contributes to the difficulty of residents to afford all of the household costs for services despite lower average overall costs in Port Angeles. The Port Angeles median income is 36.9% less than the average for comparable cities in this study and the average household costs for services are 20.0% less, leaving about a 17% gap between the average costs of cities of comparison. This difference is the source of what is driving the ability of Port Angeles residents to afford household services and should be heavily weighed when considering any rate or tax increases.



CITY OF PORT ANGELES



2025 PRELIMINARY BUDGET



BUDGET GLOSSARY

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent. Used in proprietary and non-expendable types of funds.

Agency Fund - One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

Appropriation - The legal spending level authorized by an ordinance of the City Council. Spending should not exceed this level without approval by the Council.

Arbitrage – The simultaneous purchase and sale of the same asset in different markets in order to profit from differences in the asset’s listed price.

Assessed Valuation – The value assigned to properties within the City which is used in computing the property taxes to be paid by property owners.

Asset - Resources owned or held by a government which have monetary value.

Association of Washington Cities (AWC) - A nonprofit, non-partisan organization funded through service fees paid by its member cities.

Audit - The examination of financial records to determine if funds were handled properly and all required records and filings are accurate. The City is audited by the Washington State Auditor’s Office (SAO) annually.

Available (Undesignated Fund Balance) - Refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget - A budget wherein revenues equal expenditures.

BARS - The state of Washington Budgeting, Accounting and Reporting System required for all governmental entities in the State.

Benefits - Benefits provided for employees, such as Social Security, retirement, worker’s compensation, life

insurance, and medical insurance.

Bond - A written promise to pay a sum of money at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. These are most frequently used to finance capital projects.

Bond Refinancing - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Budget - The financial plan for the operation of a program or organization for the year (or other fiscal period).

Budget Calendar - The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budgetary Control - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Budgeting for Priorities - Priority driven budget process to allocate resources to programs or services that achieve the goals and objectives that are the greatest value to the community.

Capital Expenditures - Expenditures for capital assets including land, buildings, equipment, infrastructure or improvements thereof, which will have a useful life greater than one year. Routine capital expenditures range from \$7,500 to \$30,000 and have no significant impact on the operating budget. Non-routine capital expenditures in excess of \$30,000 are those that will have a significant impact on the operating budget.

Capital Facilities Plan (CFP) - The six-year plan or schedule of project expenditures for public facilities, equipment, and infrastructure.



Capital Improvement Program (CIP) - The one-year plan or schedule of project expenditures for public facilities, equipment, and infrastructure, that is incorporated into the Budget.

Capital Outlay - Expenditures for furnishings, equipment, vehicles, or machinery that results in the acquisition of assets with a useful life of more than one year. These expenditures are routine in nature.

Capital Project - The largely one-time cost for acquisition, construction, improvement, replacement, or renovation of land, structures, and improvements thereon. Capital project budgets are adopted at the time the project is authorized and continue until completion. These expenditures are non-routine in nature.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CDBG - Community Development Block Grant. Grants issued by the Washington State Department of Community, Trade and Economic Development, for the purpose of funding low income housing rehabilitation and health related community projects.

(COLA) Cost-of-Living Adjustment - An increase in salaries to offset the adverse effect of inflation on compensation.

Consumer Price Index (CPI) - The measure of changes in prices of all goods and services purchased for consumption by urban households.

Contingency - The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

COSA - Cost of Service Analysis. An analysis of costs associated with providing services, in an effort to determine revenue requirements to recover those costs.

Cost Allocation - Assignment of applicable costs and charges from one fund to another required by treating each fund as an independent entity.

Coverage - Percent of revenues which covers expenditures.

COVID-19 - A respiratory disease caused by a corona virus discovered in 2019 that generated a global pandemic in 2020 through present day.

CSO - Combined Sewer Overflow. The overflow of stormwater into the City's sewer system.

Debt Service - The annual payment of principal and

interest on the City's bonded indebtedness. Bonds are issued to finance the construction of capital projects such as utility facilities and expansion.

Debt Service Coverage Ratio - The ratio of pledged revenues to related debt service payments.

Debt Service Funds - One of five governmental fund types. Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department - The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation - The periodic transfer of cost to expense.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division - A group of homogeneous cost centers within a department, i.e. Accounting Division within the Finance Department.

Employee Benefits - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrances - The amount of funds committed to vendors for goods or services received or to be received by the City as specified in a City purchase order.

Enterprise Funds - One of two proprietary fund types. Enterprise funds are used to report activities for which a fee is charged to external users for goods or services. The City budgets seven such funds, the Electric, Electric Conservation, Water, Wastewater, Solid Waste Collection, and Transfer Station/Landfill, Stormwater and Medic I Funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year.

EUGA - Eastern Urban Growth Area. The geographical area east of current City limits, proposed for urban development within the next twenty years, as required by the Growth Management Act.



Expenditure - Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fees - A general term for any charge levied by the City associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include business licenses, fines, and user charges.

Fiduciary Funds - Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Policy - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

Full Faith and Credit - A pledge of a government's taxing power to repay debt obligations.

Full-Time Equivalent Position (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time employee working 20 hours per week would be the equivalent to 0.5 of a full-time position.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance - The excess of the assets of a fund over its liabilities, reserves, and carry-over.

Fund Type - One of eleven classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and

agency funds.

GAAP - Generally Accepted Accounting Principles are standards used for accounting and reporting for both private industry and governments. Government GAAP is currently set by the Governmental Accounting Standards Board.

GASB - Governmental Accountant Standards Board established in 1985 is the current standards-setting board for governmental GAAP.

General Fund - One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial activities except those that are required to be accounted for in another fund.

General Obligation (G. O.) Bond - This type of bond is backed by the full faith, credit and taxing power of the government.

GFOA - Government Finance Officers Association of the United States and Canada. A professional association of state/provincial and local finance officers in the United States and Canada, founded in 1906. This association plays a major role in the development and promotion of GAAP for state and local governments.

Goal - A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Governmental Capital Projects Funds - One of five governmental fund types. Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Governmental Funds - Funds used to account for tax supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, governmental capital projects funds, and permanent funds.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Growth Management Act (GMA) - Passed in 1990 by the Washington State Legislature & later amended in 1991, 1993, and 1995. The Act provides a growth strategy that



protects property rights and the environment, encourages economic development, and gives local cities and counties experiencing rapid population growth, the tools to better manage the development that accompanies it.

Implicit Price Deflator (IPD) - An index of inflation for personal consumption expenditures for the previous 12 months, as published in September of each year by the Bureau of Economic Analysis.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Revenue from other governments, primarily shared State revenue from auto excise tax, and liquor profits and tax.

Internal Control - The system of controls established by the City to protect the assets from misappropriation and ensure accurate reporting of financial transactions.

Internal Service Funds - One of two proprietary fund types. Internal service funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost reimbursement basis. The City budgets three such funds, Equipment Services, Information Services and Self Insurance Funds.

LEOFF - Law Enforcement Officers and Firefighters Retirement System provided in the State of Washington.

Levy Rate - The rate of tax to be imposed on the assessed value of real property for the computation of property tax revenues.

Licenses and Permits - Revenue category that includes building permits, business licenses, and any other miscellaneous licenses.

LID -Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Long-term Debt - Debt with a maturity of more than one year after the date of issuance.

LTGO -Limited Tax General Obligation Bond. Non-voted or councilmanic debt payable from regular tax levies or general revenues.

Major Fund - A fund where total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least ten percent

of the corresponding element total, for all funds of that category or type, and is at least five percent of the corresponding element total for all governmental and enterprise funds combined.

Metropolitan Park District - A park district created for the management, control, improvement, maintenance, and acquisition of parks, parkways, boulevards, and recreational facilities.

Miscellaneous Revenue - The account which provides for accumulation of revenues not specifically identified in other accounts. This includes interest, rents, and incidentals.

Modified Accrual - Basis of accounting according to which revenues are recognized when available and measurable, and expenditures are recognized when the underlying liability is incurred.

NICE Program - Neighborhood Improvement Community Enhancement program. A revolving program for infrastructure improvements that enhance economic development.

NPDES -National Pollutant Discharge Elimination System. Used in reference to the waste discharge permit that is required to operate a wastewater treatment plant.

Non-Major Fund - A fund that does not meet the requirements of a major fund. Please see the definition of major fund for more details.

Non-Operating Expense - Expenses of enterprise funds that are incidental to the main purpose of the fund.

Objective - A strategy that when carried out results in the accomplishment of a goal. An objective is specific, measurable, achievable, realistic, and time bound.

Operating Budget - An operation plan, expressed in financial terms, by which a program is funded. It should include: (1) the mission; (2) the services provided; (3) impact on future years; and (4) current year operations.

Operating Expense - Those costs including expenditures for salaries and wages, benefits, supplies, services, and charges which are necessary to support the primary services of the organization.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings,



and grant revenues. Operating revenues are used to pay for day-to-day services.

PDA - Public Development Authority. A public corporation established under RCW 35.21. 730 to develop and oversee a specific area or venue. Used in reference to the Port Angeles Harbor Works PDA, which was established to assist in the redevelopment of the former Rayonier Mill site.

Pension Trust Funds - One of four fiduciary fund types. Pension trust funds are used to report resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, other post-employment benefit plans, or other employee benefit plans. The City budgets one such fund, the Firemen's Pension Fund.

Permanent Fund – Funds required to be used to report resources that are legally restricted to the extent that only earnings may be used for purposes that support the reporting government programs.

Proprietary Fund – A fund that accounts for activities that involve business-like interactions.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resources - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue - Sources of income financing the operations of government.

Revenue Bonds - A municipal bond issued to provide funding for utility or other projects that serve the public. Future revenues from the projects are pledged for payment of debt service on the bonds.

Service Level - Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

Source of Revenue - Revenues are classified according to their source or point of origin.

Self-Supporting Bonds - General obligation or revenue bonds whose principal and interest are payable primarily or solely from the non-tax earnings of the municipality.

Special Revenue Funds - One of five governmental

fund types. Special revenue funds are used to account for the proceeds of resources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Standard Work Year - 2080 hours, or 260 working days.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBD - Transportation Benefit District. Additional 0.2% sales tax collection to be used solely for capital transportation projects as listed in the Capital Facilities Plan.

TIP - Transportation Improvement Program. A six-year specific program of transportation improvements for roadways, transit, and other transportation infrastructure, including non-motorized improvements.

Transfers In/Out - See Interfund Transfers.

TSFP - Transportation Services and Facilities Plan. This plan supplements and expands the goals and policies stated in the Comprehensive Plan for the City. It addresses the City's transportation standards, existing deficiencies, traffic forecasting, future transportation system needs and funding.

Unreserved Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

UTGO - Unlimited Tax General Obligation Bond. Voter approved debt payable from a specific excess bond levy.

WFOA - Washington Finance Officers Association. A Washington State nonprofit association of public finance professionals and governmental officials founded in 1956, whose mission is "To promote excellence in governmental finance through leadership, education and communication for the public benefit."



Working Capital - The excess of current assets over current liabilities representing the capital immediately available for continued operation of business-type activities in Enterprise and Internal Service Funds.

Workload Indicator - A unit of work to be done (e.g., number of permit applications received, the number of households receiving refuse collection service, or the number of burglaries to be investigated).

WUGA - Western Urban Growth Area. The geographical area west of current City limits, proposed for urban development within the next twenty years, as required by the Growth Management Act.

