



**SEPTEMBER 9, 2025**  
**City of Port Angeles UTILITY ADVISORY COMMITTEE Agenda**

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5<sup>th</sup> Street, Port Angeles, or remotely via telephone or video link.

*The Chair may determine the order of business for a particular UAC meeting. The agenda should be arranged to best serve the needs and/or convenience of the UAC and the public. The Chair will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular UAC meetings may include the following:*

**A. Call to Order – Regular Meeting at 3:00 p.m.**

**B. Public Comment**

The Utility Advisory Committee (UAC) desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: [gking@cityofpa.us](mailto:gking@cityofpa.us), comments will not be read aloud but will be made part of the record. Comments should be received by **10:00 a.m. Tuesday, SEPTEMBER 9, 2025.**

For audio only please call: **1-844-992-4726**

Use access code: **2554 953 8157**

Password: **rFB3Dn2XMU4** (73233629 when dialing from a phone or video system)

Once connected, press \*3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the **SEPTEMBER 9, 2025** meeting only.

If you are joining in through the WebEx link:

<https://cityofpa.webex.com/cityofpa/j.php?MTID=m745f4a09ae874d130926da55f4555e0f>

and wish to make a comment or public testimony, please use the “raise your hand” feature in WebEx. You will be notified when it is your turn to speak.

Members of the public may address the UAC at the beginning of any Regular Meeting under "Public Comment." The UAC desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other

necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

C. Late Items

*To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.*

D. Minutes July 8, 2025 | *Approve*

E. Sidewalk Fee in Lieu Program | *Presentation by Timothy Hayes, Civil/Utility Engineer III*

F. Next Meeting UAC: October 14, 2025

Adjournment

**UTILITY ADVISORY COMMITTEE SPECIAL MEETING**

Hybrid Meeting  
Port Angeles, WA 98362  
**July 8, 2025**  
**3:00 p.m.**

**I. A. Call to Order**

Chair Mattias Järvegren called the meeting to order at 3:00 p.m.

**B. Roll Call**

UAC Assigned

Councilmembers Present: Mayor Kate Dexter and Councilmember Lindsey Schromen-Wawrin

UAC Members Present: Chair Mattias Järvegren, Richard French and Michael McDonald

UAC Members Absent: Councilmember Amy Miller and Laura Dodd

Staff Present: Public Works and Utilities Director Scott Curtin, City Engineer Jonathan Boehme, Power Resources Manager Gregg King, Media Services Technician Mandy Young, and Public Works Management Assistant Jessica Toth

**II. Public Comment** The public is invited to provide written comments via e-mail prior to the meeting, call-in and via WebEx.

There was no public comment.

**III. Late Items**

Councilmember Lindsey Schromen-Wawrin added two late items to the agenda:

1) Discussion of the resolution of the PUD commissions on a joint task force with the City to look at exploring cooperative opportunities to support energy resilience, advanced infrastructure, customer service enhancement, regional economic development and operational efficiencies.

2) Discussion of where the City is at with the tier two power (with Bonneville Power Administration)

Chair Järvegren asked if there was consensus to add and discuss these two items to the agenda.

**IV. Approval of Minutes**

Mayor Dexter moved to approve the May 13, 2025 minutes. Member McDonald seconded the motion.

**Chair Järvegren asked for all those in favor say aye, the motion carried 5-0.**

## **V. Clean Energy Implementation Plan**

Power Resources Manager, Gregg King, gave a presentation regarding the Clean Energy Transformation Act signed into law in 2019. The City is tasked with creating a roadmap for how we will provide customers with an electric supply free from greenhouse gas emissions by 2045. In 2022, the City developed and approved the first Clean Energy Implementation Plan (CEIP) roadmap. This Plan is required to be updated every four years. The updated CEIP will describe how the City will ensure the transition to clean electricity is equitable and does not unintentionally harm highly impacted communities or vulnerable populations.

As part of the development of the new plan, the City has created a public survey to ensure that the switch to clean electricity doesn't unintentionally harm highly impacted communities and vulnerable populations.

Members offered suggestions for locations to have the survey available including, utility mailer, food bank, hospital and the Clallam County fair to reach the vulnerable population and highly impacted in the community.

Members also discussed how to word the questions in the survey to get tangible data collection for what information we're trying to obtain.

Discussion followed.

The community survey will be postponed pending further investigation and discussion with UAC members on their recommendations.

## **VI. LATE ITEM: Resolution of the PUD Commissioners on a joint task force with the City of Port Angeles**

Councilmember Schromen-Wawrin discussed the joint meeting between the City of Port Angeles City Council and the board of the Public Utility District No. 1 of Clallam County. The meeting was held to explore cooperative opportunities, support energy resilience, advanced infrastructure, customer service enhancements, regional economic development, operational efficiencies, and any such matters that may be of mutual benefit between the two utilities. Subsequent to that meeting, the PUD commissioners passed a resolution forming a joint task force.

Councilmember Schromen-Wawrin moved to recommend City Council create a Joint Task Force with Clallam County PUD for the purposes described in Clallam County PUD resolution 2315-25 ("for the purpose of exploring cooperative opportunities that support energy resiliency, advanced infrastructure, customer service enhancements, regional economic development, operational efficiencies and any such matters that may be of mutual benefit between the two utilities") Member French seconded the motion.

Discussion followed.

**Chair Järvegren asked for all those in favor say aye, the motion carried 5-0.**

## **VII. LATE ITEM: Update on where the City is as with the tier two power (with Bonneville Power Administration)**

Chair Järvegren stated this topic is in regard to what our tier two options are with regards to the long term power contract with the power administration.

Member Schromen-Wawrin asked what our next steps are and what needs to be considered for the next steps.

Power Resources Manager, Gregg King, gave an update on the status of the contract negotiations with Bonneville Power Administration. The contracts have not been drafted and sent out. The contract high watermark calculations have not been sent out and calculations are estimates at this point. Next steps, once the contracts are received, that will provide the opportunity to do load forecasting to try and estimate tier two costs. That information will be brought to the UAC to make a recommendation to City Council on which product would be the best fit for the City. The original contract will need to be finalized by December 1, 2025. The tier two decision will need to be made in May or June of 2026.

Discussion followed.

**VIII. Additional Discussion:**

Member French would like to discuss the possibility of the City conducting a deer study like the City of Port Townsend has done recently. Would like staff to obtain a copy and see the results.

Member French asked if staff knows anything about the Canadian storage power exchange. Staff do not have knowledge of these negotiations.

Member French asked for the status of N Street construction. Public Works & Utilities Director, Scott Curtin, stated the City does have a Capital Facilities Plan Project planned for 2027 and we are currently pursuing funding for this project.

Member French asked about City streetlights converting to LED and if the City has a plan to convert all lights to LED. Public Works & Utilities Director, Scott Curtin, stated that the City currently has a project underway that is converting traffic lights to LED. In regard to streetlights, the City is a mix of LED and non-LED lights, however, when a streetlight gets called in for service, it is replaced with a LED light.

Member French questioned vehicle replacement since several vehicles were replaced this year. Does the City have an A Fleet and a B Fleet? The A Fleet would have a capital component for replacements, but the B Fleet would be retained for other uses. Public Works & Utilities Director, Scott Curtin, stated that the City maintains one fleet plan based on the needs of the City. A piece of equipment may be moved from one division to another division, but the intent is to sell the replaced equipment.

Discussion followed.

**IX. Next Meeting Date:** August 12, 2025

**X. Adjournment:** 4:33 p.m.

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Chair Mattias Järvegren

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Jessica Toth,  
Public Works Management Assistant



**Date:** September 9, 2025  
**To:** Utility Advisory Committee  
**From:** *Jonathan Boehme, City Engineer*  
*Timothy Hayes, Civil/Utility Engineer III*  
**Subject:** Sidewalk Fee-in-Lieu Program

**Summary:** Staff will be presenting a proposed Sidewalk Fee-in-Lieu Program.

**Funding:** Not applicable at this time.

**Recommendation:** Staff request that the Utility Advisory Committee consider the proposed Sidewalk Fee-in-Lieu Program and provide comments on the program and a favorable recommendation to City Council for consideration and adoption.

**Background / Analysis:** A Sidewalk Fee-in-Lieu program is a long-awaited update to the Port Angeles Municipal Code which will normalize the code requirements for sidewalk, give developers additional options, and provide the City a revenue stream for addressing priority pedestrian infrastructure improvements.

In 2018, A Complete Streets ordinance was adopted by City Council in accordance with Washington State Complete Streets Act (RCW 47.04.320-.340). That ordinance mandated that “the transportation network should be planned and built as a connected system that maximizes mobility and access for its users by providing multiple options to destinations”.

In 2021, Council adopted an ADA Transition Plan in compliance with the Americans with Disabilities Act (ADA). As part of the necessary self-assessment, the ADA Transition Plan identified that 96% of the 2,758 existing curb ramps and 98% of the ~83miles of sidewalk are non-compliant. Additionally, a further 8 miles of missing sidewalk segments were identified between existing sidewalks.

The sidewalk fee-in-lieu program will provide private developers increased flexibility, predictability and common-sense options to meet required City and State requirements for providing for pedestrian accessibility connected to proposed development. The program to be presented removes ambiguities regarding sidewalk frontage requirements, will be simple for City Staff to administer with existing staffing levels and will provide a much-needed source of revenue which can be used towards accomplishing the goal of a more walkable City and continue to make progress to addressing the City’s ADA Transition Plan and existing sidewalk gaps.

**Funding Overview:** Not applicable at this time

**Attachment:** None

## **G. Calendar of Actions and Meetings**

### **Future Discussion Topics**

- Discussion on recent direction from the Federal Government on the greenhouse gas reduction fund and if there are opportunities that staff have seen to utilize that fund
- Discussion on community solar projects,
- Discussion on looking at how Port Angeles is utilizing Direct Pay and those new mechanisms for funding infrastructure projects.

## **H. Next UAC Meeting**

**October 14, 2025**

**3:00 – 5:00 PM**

This meeting will be conducted as a hybrid meeting.