



**DECEMBER 9, 2025**  
**City of Port Angeles UTILITY ADVISORY COMMITTEE Agenda**

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5<sup>th</sup> Street, Port Angeles, or remotely via telephone or video link.

*The Chair may determine the order of business for a particular UAC meeting. The agenda should be arranged to best serve the needs and/or convenience of the UAC and the public. The Chair will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular UAC meetings may include the following:*

**A. Call to Order – Regular Meeting at 3:00 p.m.**

**B. Public Comment**

The Utility Advisory Committee (UAC) desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: [gking@cityofpa.us](mailto:gking@cityofpa.us), comments will not be read aloud but will be made part of the record. Comments should be received by **10:00 a.m. Tuesday, DECEMBER 9, 2025.**

For audio only please call: **1-844-992-4726**

Use access code: **2550 842 1213**

Password: 2nyQP4mVSP8 (26977468 when dialing from a phone or video system)

Once connected, press \*3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the **DECEMBER 9, 2025** meeting only.

If you are joining in through the WebEx link:

<https://cityofpa.webex.com/cityofpa/j.php?MTID=me626edc164686c4fae74408fbba9fb22>

and wish to make a comment or public testimony, please use the “raise your hand” feature in WebEx. You will be notified when it is your turn to speak.

Members of the public may address the UAC at the beginning of any Regular Meeting under "Public Comment." The UAC desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other

necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

C. Late Items

*To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.*

D. Minutes October 14, 2025 | *Approve*

E. Washington State Transportation Improvement Board Grant Acceptance: N Street Reconstruction (TR0124) | *Information Only by Scott Curtin, Public Works & Utilities Director and Jonathan Boehme, City Engineer*

F. Landfill Seawall - Beach Nourishment | *Presentation by Lucio Baack, Civil/Utility Engineer III*

G. 2026 Clean Energy Implementation Plan | *Presentation by Ted Light, Lighthouse Energy Consulting and Gregg King, Power Resources Manager*

H. Next Meeting UAC: January 13, 2026

Adjournment

## UTILITY ADVISORY COMMITTEE MEETING

Hybrid Meeting  
Port Angeles, WA 98362  
**October 14, 2025**  
**3:00 p.m.**

### **I. A. Call to Order**

Mayor Kate Dexter called the meeting to order at 3:00 pm.

### **B. Roll Call**

UAC Assigned

Councilmembers Present: Mayor Kate Dexter and Councilmember Jon Hamilton

UAC Members Present: Richard French, Shaun Henson and Laura Dodd

UAC Members Absent: Councilmember Amy Miller and Chair Mattias Järvegren

Staff Present: Public Works and Utilities Director Scott Curtin, City Engineer Jonathan Boehme, Power Resources Manager Gregg King, Fire Department Chief Derrell Sharp, Finance Director Sarina Carrizosa, Cost Accountant Jason Jones, City Attorney William Bloor, Media Services Technician Mandy Young, and Public Works & Utilities Management Assistant Jessica Toth

### **II. Public Comment** The public is invited to provide written comments via e-mail prior to the meeting, call-in and via WebEx.

John Ralston spoke to the Sidewalk Fee-in-Lieu program. He has concerns about the sidewalk program and the added cost for this program.  
He also spoke to the cost of the City transformers and hopes there will be a late comers agreement in the future.

### **III. Late Items**

There were no late items.

### **IV. Approval of Minutes**

Councilmember Hamilton moved to approve the September 9, 2025, minutes, French seconded the motion.

**Mayor Dexter asked if there was unanimous consent, hearing no opposition, the motion carried 5-0.**

### **V. Bonneville Power Administration Load Following Contract post – 2028**

Power Resources Manager, Gregg King, gave a brief overview of the new contract negotiations and introduced Ryan Neale, Attorney for Washington Public Agencies Group (WPAG).

The provider of choice contract will take effect post 2028. Port Angeles received the finalized BPA Load Following contract, on September 30, 2025. This wholesale power purchasing agreement between the BPA and the city of Port Angeles is for the contract period ending in 2044.

Ryan Neale has been the lead in tracking and providing input to BPA on behalf of the City of Port Angeles and twenty-three other public utilities.

Discussion followed.

Councilmember Hamilton moved to provide a favorable recommendation to authorize the City Manager to sign the BPA Provider of Choice contract. Member Henson seconded the motion. **Mayor Dexter asked if there was unanimous consent, hearing no opposition, the motion carried 5-0.**

**VI. Cost of Service Analysis: 2026-2027 rates for Electric, Solid Waste Collections, and Transfer Station Utilities and 2026-2028 rates for the Medic 1 utility**

Finance Director Sarina Carrizosa gave a presentation regarding the cost of service analysis for Electric, Solid Waste Collections, Transfer Station Utilities and Medic 1 utility. The Electric, Solid Waste Collections and Transfer Station and Medic 1 utility rates will expire December 31, 2025. Principles used when creating the COSA methodologies include the following: rates must be cost based, meet revenue requirements of the utility, be easy to administer, be just, reasonable, fair and equitable and must be affordable. The rates discussed utilize the principles and methodologies to determine true and fair costs associated with each utility and the associated customer classes.

Discussion Followed.

Councilmember Hamilton moved to forward a favorable recommendation to the City Council for the approval of the 2026-2027 rate adjustments in the Electric, Solid Waste Collections and Transfer Station utilities and the 2026-2028 rates for the Medic 1 utility. Member Henson seconded the motion.

**Mayor Dexter asked if there was unanimous consent, hearing no opposition, the motion carried 5-0.**

**VII. Next Meeting Date:** November 12, 2025

**VIII. Adjournment:** 4:48 p.m.

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Mayor Kate Dexter

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Jessica Toth,  
Public Works Management Assistant



**Date:** December 9, 2025  
**To:** Utility Advisory Committee  
**From:** Scott Curtin, *Director of Public Works & Utilities*  
**Subject:** Washington State Transportation Improvement Board Grant Acceptance: N Street Reconstruction – Project (TR0124)

**Summary:** The City was successful in obtaining a Washington State Transportation Improvement Board (TIB) grant to reconstruct N Street between 6th Street and 15<sup>th</sup> Street. An agreement with TIB is required to obligate the funding.

**Funding:** The N Street Reconstruction project is in the City’s approved 2026-2031 Capital Facilities Plan and Transportation Improvement Plan (TIP) for project TR0124 with \$500,000 in the City’s Transportation Benefit District (TBD) funding. An additional \$47,164 of TBD funding is requested in the 2026 budget for this project. Design and construction funding is in the amount of \$2,188,652 from the TIB grant with an additional \$547,164 funded from the local TBD funds.

**Recommendation:** Information Only

**Background / Analysis:** To enhance the movement of people, goods and services throughout the State, the Washington State Transportation Improvement Board (TIB) funds high-priority transportation projects. The City was successful in obtaining a TIB grant in the amount of \$2,188,652 to reconstruct N Street between 6th Street and 15<sup>th</sup> Street.

N Street Reconstruction – Project (TR0124) is included in the approved 2026-2031 Capital Facilities Plan and includes the following improvements:

- Full depth reconstruction of N Street pavement from 6<sup>th</sup> Street to 15<sup>th</sup> Street
- Installation of ADA ramps
- Installation of a protected shared use path within the street pavement
- Traffic calming improvements
- Stormwater improvements between 8<sup>th</sup> Street and 6<sup>th</sup> Street

**Funding Overview:** The N Street Reconstruction project is in the City’s approved 2026-2031 Capital Facilities Plan and Transportation Improvement Plan (TIP) for project TR0124 with \$500,000 in the City’s Transportation Benefit District (TBD) funding. An additional \$47,164 of TBD funding is requested in the 2026 budget for this project. Design and construction funding is in the amount of \$2,188,652 from the TIB grant with an additional \$547,164 funded from the local TBD funds. The project cost, City cost share, and award amount for the design phase are summarized in Table 1.

**Table 1 – Project Cost, Cost Share & Award Amount**

<b>Preliminary Engineering Design</b>	<b>Cost</b>	<b>Cost Share (%)</b>
TIB Grant	\$2,188,652	80.0%
City – Transportation Benefit District (TBD)	\$547,164	20.0%
<b>Total Design &amp; Construction Cost:</b>	<b>\$2,735,816</b>	

**Attachment:** None



**Date:** December 9, 2025  
**To:** Utility Advisory Committee  
**From:** Scott Curtin, *Director Public Works & Utilities*  
**Subject:** Landfill Seawall – Beach Nourishment

**Summary:** Staff will provide a briefing on the status of the Landfill Beach Nourishment Permit. With the Final Acceptance of the 2024 Landfill Beach Nourishment Contract, City Council directed City Staff to approach Washington State regulators to request elimination of the recurring Port Angeles Landfill Seawall Beach Nourishment Permit Requirement. Over the past year, City staff have been pursuing this objective.

**Funding:** Not applicable at this time

**Recommendation:** Support the City executing a Memorandum of Understanding (MOU) with the Washington State Department of Ecology, suspending the beach nourishment requirement of Shoreline Conditional Use Permit #2005-SW-02799.

Authorize staff to proceed with development and evaluation of alternative compensatory mitigation projects within the City’s jurisdiction that meet Washington State Department of Ecology’s ecological objectives and Shoreline Management Act “no net loss” standards.

**Background / Analysis:** The City’s Hydraulic Project Approval Permit (HPA) with Washington Department of Fish and Wildlife (WDFW) for its recurring beach nourishment originates from a Shoreline Conditional Use Permit issued by the Department of Ecology for construction of the landfill seawall. The Shoreline permit required annual placement of beach nourishment material along the landfill seawall to offset shoreline hardening impacts, maintain beach grade, and sediment composition.

At an April 2025 meeting, Staff met with WDFW, Ecology, and Clallam County to discuss the existing mitigation requirement. Regulators expressed openness to eliminating the nourishment requirement if an alternative mitigation pathway could be established.

Alternatives were discussed with regulators during an onsite meeting.

1. In-Place, In-Kind Mitigation
2. In-Lieu Fee (ILF) Program
3. “Out-of-Place / Out-of-Kind” Compensatory Mitigation

No specific alternative mitigation project was settled on during this initial discussion. WDFW proposed the development of a Memorandum of Understanding (MOU). Said MOU would be the outline of a plan to develop an alternative compensatory mitigation project(s) in place of beach nourishment. The MOU could have up to a 5-year duration, replacing the HPA requirement for beach nourishment during that time.

Staff developed a draft MOU document, during WDFW's review of the document they determined that it would not be appropriate for their agency to enter into a legal agreement, like MOU, for a proposal that is outside of their regulatory authority. WDFW recommended that the MOU would more appropriately be between the City of Port Angeles and The Washington Department of Ecology.

This process has been initiated with the Department of Ecology's Shorelands & Environmental Assistance Program. Ecology is currently reviewing the draft MOU and developing a regulatory path forward.

**Funding Overview:** Not applicable at this time



**Date:** December 9, 2025  
**To:** Utility Advisory Committee  
**From:** Scott Curtin, *Director of Public Works & Utilities*  
**Subject:** 2026 Clean Energy Implementation Plan (CEIP)

**Summary:** The City of Port Angeles draft Clean Energy Implementation Plan has been prepared in accordance with the Clean Energy Transformation Act (CETA). The Act requires the governing body of the consumer-owned utility must, after a public meeting, adopt the consumer-owned utility's clean energy implementation plan. The clean energy implementation plan must be submitted to the department and made available to the public.

**Funding:** Actions included in the plan will be included in future annual budgets

**Recommendation:** Staff is recommending that the Utility Advisory Committee provide a favorable recommendation that the City Council approve and adopt the 2026 Clean Energy Implementation Plan (CEIP).

### **Background / Analysis:**

The Clean Energy Transformation Act (CETA) was enacted by the Washington State legislature to provide the electric industry with a path to a non-carbon emitting future. The City's electric utility must comply with the Act's mandate to provide a Clean Energy Implementation Plan every four years. The following benchmarks apply to all electric utilities, including Port Angeles:

- coal free by 2025,
- green-house gas neutral by 2030, and
- 100% non-emitting/renewable by 2045.

The electric utility is required, by RCW 19.405.060, to prepare a Clean Energy Implementation Plan (CEIP) and submit it to the Washington State Department of Commerce. The Plan must include specific targets and actions the City will take to meet the benchmarks of CETA.

The CEIP must be updated every four years and will be available for public review on the City's website.

### **Funding Overview:**

Actions included in the plan will be included in future annual budgets

## **G. Calendar of Actions and Meetings**

### **Future Discussion Topics**

- Discussion on recent direction from the Federal Government on the greenhouse gas reduction fund and if there are opportunities that staff have seen to utilize that fund
- Discussion on community solar projects,
- Discussion on looking at how Port Angeles is utilizing Direct Pay and those new mechanisms for funding infrastructure projects.

## **H. Next UAC Meeting**

**January 13, 2026**

**3:00 – 5:00 PM**

This meeting will be conducted as a hybrid meeting.