



**MARCH 10, 2026**  
**City of Port Angeles UTILITY ADVISORY COMMITTEE Agenda**

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5<sup>th</sup> Street, Port Angeles, or remotely via telephone or video link.

*The Chair may determine the order of business for a particular UAC meeting. The agenda should be arranged to best serve the needs and/or convenience of the UAC and the public. The Chair will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular UAC meetings may include the following:*

**A. Call to Order – Regular Meeting at 3:00 p.m.**

**B. Roll Call**

**Ceremonial Matters**

1. Chair and Vice-Chair Elections

**C. Public Comment**

The Utility Advisory Committee (UAC) desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: [gking@cityofpa.us](mailto:gking@cityofpa.us), comments will not be read aloud but will be made part of the record. Comments should be received by **10:00 a.m. Tuesday, MARCH 10, 2026.**

For audio only please call: **1-844-992-4726**

Use access code: **2555 476 3559**

Password: **5KXimjZpp62** (55946597 when dialing from a phone or video system)

Once connected, press \*3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the **MARCH 10, 2026** meeting only.

If you are joining in through the WebEx link:

<https://cityofpa.webex.com/cityofpa/j.php?MTID=m8048eb040b187d3f76f829e66fa3e0ed>

and wish to make a comment or public testimony, please use the “raise your hand” feature in WebEx. You will be notified when it is your turn to speak.

Members of the public may address the UAC at the beginning of any Regular Meeting under "Public Comment." The UAC desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

D. Late Items

*To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.*

E. Minutes February 10, 2026 | *Approve*

F. "A" Street Wastewater Capacity Improvement Design Status Update | *Presentation by: Lucio Baack, Civil/Utility Engineer III*

G. Next Meeting UAC: April 14, 2026

Adjournment



**Date:** March 10, 2026

**To:** Utility Advisory Committee

**From:** Scott Curtin, *Director Public Works & Utilities*

**Subject:** Election of Chair and Vice-Chair

**Summary:** According to state statute, the first order of business for the March 10 Utility Advisory Committee meeting is for the Committee to elect a new Chair and Vice Chair. The statute does not, however, establish the procedure the Committee shall follow to make these elections. The Committee is free to decide on what process to follow.

**Suggestion:** While each Committee decides on the procedure it will follow to elect the Chair and Vice Chair, it has been the tradition in Port Angeles to select the Chair and Vice Chair through a Committee nomination process. That procedure seems to have worked well over the years. Therefore, as a suggestion, the Committee might consider using that same procedure. If so, the meeting would occur as follows:

Clerk Toth will call the meeting to order, conduct roll call, and immediately turn the meeting over to the Committee:

- As the first item of business, the Committee could appoint a pro tem by consensus to call for nominations for a new Chair.
- The pro tem will accept nominations as they come in if those nominated wish to be considered.
- Nominations do not require a second.
- Once all the nominations have been made, the pro tem will close the nominations.
- Voting on the nominations will proceed at the Committees preference.
- The newly elected Chair will then follow the same process for election of the Vice Chair.

**UTILITY ADVISORY COMMITTEE SPECIAL MEETING**

Hybrid Meeting  
Port Angeles, WA 98362  
**October 14, 2025**  
**3:00 p.m.**

**I. A. Call to Order**

Chairman Mattias Järvegren called the meeting to order at 3:02 pm.

**B. Roll Call**

UAC Assigned

Councilmembers Present: Deputy Mayor Navarra Carr, Councilmember Amy Miller and Councilmember Jon Hamilton

UAC Members Present: Chair Mattias Jarvegren and Laura Dodd (arrived at 3:13)

UAC Members Absent: Richard French and Shaun Henson

Staff Present: Public Works and Utilities Director Scott Curtin, City Engineer Jonathan Boehme, Power Resources Manager Gregg King, Civil/Utility Engineer II Rob Feller, Media Services Technician Mandy Young, Public Works and Management Assistant Jessica Toth

**II. Public Comment** The public is invited to provide written comments via e-mail prior to the meeting, call-in and via WebEx.

There was no public comment.

**III. Late Items**

There were no late items.

**IV. Approval of Minutes**

Councilmember Hamilton moved to approve the December 9, 2025 minutes. Councilmember Miller seconded the motion.

**Chair Järvegren asked if there was unanimous consent, hearing no opposition, the motion carried 4-0.**

**V. Neighborhood Sewer Rehabilitation Presentation – For information Only**

Civil/Utility Engineer II Rob Feller provided a presentation on the City's Neighborhood Wastewater Sanitary Sewer Rehabilitation strategic work plan review, justification and available technologies. Approximately 40% of the City's 120 miles of active sanitary sewer collection

system was installed before 1955 with the oldest sections dating back to 1915. The typical life expectancy of clay and concrete gravity sewer mains is 50-60 years. The 2024 City of Port Angeles Wastewater Comprehensive Plan identified the City has “an approximately \$216 million backlog in pipe replacement” in the sanitary sewer collection system. The City responded by increasing the Neighborhood Sewer Rehabilitation annual budget from \$350,000 to \$750,000 to help address this deficiency. At the current spending rate of \$750,000/year, the comprehensive plan estimates the City may see a shift from reactive to proactive maintenance mode for the sanitary sewer collection system in 2040.

The process of rehabilitation is a long-term project and requires City Staff to prioritize what sections will be rehabilitated first. The methodology used by City Staff has three parts that include age, size, and condition. The program asset list includes all sanitary sewer lines installed prior to 1955.

The sanitary sewer rehabilitation program is essential to maintaining the City’s infrastructure as system failure repairs are costly. To rehabilitate the aging infrastructure, the City is using trenchless technologies in the form of Cure in Place Pipe (CIPP). The use of CIPP technology where feasible is a much more cost-effective approach compared to traditional trenching and complete replacements of pipe.

Discussion followed.

**VI. Next Meeting Date:** March 10, 2026

**VII. Adjournment:** 3:56 p.m.

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Chair Mattias Järvegren

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Jessica Toth,  
Public Works Management Assistant



**Date:** March 10, 2026  
**To:** Utility Advisory Committee  
**From:** Scott Curtin, *Director of Public Works & Utilities*  
**Subject:** “A” Street Wastewater Capacity Improvement Design Status Update

**Summary:** Staff will provide a briefing on the status of the “A” Street Wastewater Capacity Improvement Design. Over the past year, City staff have been collecting wastewater flow data, survey data, updating growth projections, recalibrating wastewater models, and drafting project design plans and specifications.

**Funding:** Funds are available in the approved 2026 budget for the Wastewater Utility Capital projects (453-7488-594-6510) in an amount not to exceed \$1,700,000 (unspent 2025 design budget will be rolled forward to 2026 for construction). \$500,000 is being distributed to the project from NICE funds. Additional budget from the Clallam County Opportunity Fund Program Grant in the amount of \$1,393,100 brings the projects total funding to \$3,593,100.

**Recommendation:** *For Information Only.*

### **Background / Analysis:**

The City’s sewage collection system consists of both separate and combined sewer systems. The Wastewater collection system is subject to significant inflow and infiltration (I/I) during storm events. Portions of the collection system have insufficient capacity to convey wet weather flow rates, resulting in Sanitary Sewer Overflows (SSO) in the right-of-way and on private property. Significant wet weather capacity issues were identified by the conveyance capacity model developed during the City’s Wastewater Comprehensive Plan, necessitating the development of a series of wastewater conveyance capacity improvement projects.

These projects are part of a multi-phase program to improve wastewater conveyance capacity in the city of Port Angeles to address increased wastewater flow resulting from future service area expansion and land development.

The “A” Street Wastewater Capacity Improvement project will increase the size of the existing sanitary sewer gravity main along “A” Street from the intersection of West 17<sup>th</sup> Street to the Alley between West 8<sup>th</sup> and West 9<sup>th</sup>. The goal of the project is to eliminate the possibility of future SSOs in the “A” Street, its adjoining alleys, and adjacent private properties. The project is also sized for future growth infill development in the “A” Street sanitary sewer basin, and for increased development in the Western Urbanized Growth Area (WUGA).

The project's construction elements include the following:

1. Demolition of existing sanitary sewer piping along the new gravity sewer alignment. Installation of new 12 to 18-inch diameter PVC gravity sewer main within an existing and active sewer alignment via open cut construction
2. Sewer service to be maintained by the Contractor throughout construction via bypass pumping
3. Installation of new 8 & 10-inch DIP potable water main to replace existing 8-inch AC water main & 10-inch CI water main at the intersection of A Street and 9<sup>th</sup> Street.
4. Replacement of 4 water gate valves.
5. Removal, disposal, replacement, and reconnection of 16 sanitary sewer manholes.
6. Removal, disposal, replacement, and reconnection of 9 stormwater catch basins.
7. Installation of 2 new curb ramps.
8. Installation of new 6-inch PVC storm drain laterals to replace existing storm drain laterals where impacted by gravity sewer main construction.
9. Demolition and replacement of various existing roadway and site features along the gravity sewer alignment.
10. Trench, roadway, and roadside restoration of the site.

The 90% Engineers Estimate places probable construction costs between \$3,200,000 and \$4,000,000. The higher value includes a 30% contingency associated with non-competitive bids. Recognizing the projects budget constraints, the project's bid documents have been structured with a Base Bid and an Additive Bid. This ensures that there is a means to award the project's highest priority elements if bids for Base Bid and Additive 1 fall beyond the projects available budget.

The Engineering Department is expecting Legal Department comments on the 90% Contract Document and Specifications soon. All other 90% review comments have been incorporated into the Contract Documents, once legal comments are received 100% contract documents, plans, and specifications can be developed. The Engineering Department anticipates advertising the project before the end of March, placing advertising in a favorable window for competitive bidding.

**Funding Overview:** Funds are available in the approved 2026 budget for the Wastewater Utility Capital projects (453-7488-594-6510) in an amount not to exceed \$1,700,000 (unspent 2025 design budget will be rolled forward to 2026 for construction). \$500,000 is being distributed to the project from NICE funds. Additional budget from the Clallam County Opportunity Fund Program Grant in the amount of \$1,393,100 brings the projects total funding to \$3,593,100.

## **F. Next UAC Meeting**

**April 14, 2026**

**3:00 – 5:00 PM**

This meeting will be conducted as a hybrid meeting.