



## Lodging Tax Advisory Committee Special Meeting Agenda

Thursday, March 12, 2026

10:00 a.m. – 12:00 p.m.

Notice is hereby given that the Lodging Tax Advisory Committee (LTAC) will hold a hybrid Special Meeting on Thursday, March 12<sup>th</sup>, 2026, starting at 10:00 AM in the City Council Chambers in City Hall located at 321 E. 5<sup>th</sup> Street, Port Angeles, WA. This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Committee members, and City staff have the option to attend the meeting in person, at City Hall or remotely via telephone or video link.

**Audio only:** 1-844-992-4726

**Access code:** 2551 187 0361

**Webinar password:** miU7c3CBjd8 (64872322 when dialing from a phone or video system)

Once connected, press \*3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the March 12, 2026 meeting only.

**Webex link:** <https://cityofpa.webex.com/cityofpa/j.php?MTID=mcd9fd62092c037415fb68918d7d72130>

To make a public comment, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak. The meeting is open to the public.

### I. CALL TO ORDER

### II. ROLL CALL

### III. COMMITTEE INTRODUCTIONS

### IV. APPROVAL OF MINUTES

Minutes of the November 13, 2025 Lodging Tax Advisory Committee meeting.

### V. PUBLIC COMMENT

*The Lodging Tax Advisory Committee desires to allow the opportunity for Public Comment. However, business must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/984/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to [lodgingtaxadvisorycommittee@cityofpa.us](mailto:lodgingtaxadvisorycommittee@cityofpa.us), comments will not be read aloud.*

### VI. DISCUSSION/ACTION ITEMS

1. **Discussion: LTAC Orientation.** Staff presentation of the State Revised Code of Washington regulatory guidance and 2026 LTAC Funding Workplan and Procedures.
2. **Action: Review and Recommend Award of Round 2 2026 Lodging Tax Application Proposals.** Review LTAC member scoring for Round 2 of the 2026 Lodging Tax (LTAX) Fund Request For Proposals and make award recommendations for the 2026 LTAX budget to the City Council based on the LTAC Funding Workplan and Procedures guidance document.

### VII. STAFF UPDATES

1. February 2026 Lodging Tax Report

### VIII. COMMITTEE MEMBER UPDATES

### IX. ADJOURNMENT

# LODGING TAX ADVISORY COMMITTEE

Port Angeles, Washington

November 13, 2025

10:00 a.m.

*This meeting was conducted as a hybrid meeting.*

## **CALL TO ORDER**

Chair Carr called the meeting of the Lodging Tax Advisory Committee to order at 10:01 a.m.

## **ROLL CALL**

**Members Present:** Navarra Carr, Christine Loewe, Caitlin Sullivan (attending virtually), Sam Grello, Sara Olsen, David Mattern and John Hughes.

Members Absent: None.

Staff Present: Ben Braudrick, Hailey Jones, Aubrianna Winn, Courtney Bornsworth, Sarina Carrizosa, and Tim Tucker.

## **APPROVAL OF MINUTES**

**It was moved by Grello and seconded by Mattern to:**

Approve the September 11, 2025 minutes.

**Motion carried 7-0.**

## **PUBLIC COMMENT**

Chair Carr recognized the large audience and noted that due to the number of individuals signed up for public comment, she announced public comment would be limited to two minutes per person for meeting efficiency.

Steve Raider-Ginsburg, city resident, spoke in favor Field Arts & Events Hall application for lodging tax funding.

Don Corson, did not specify residency, spoke in favor of the Port Angeles Arts Council application for lodging tax funding.

Jarrette Hanson, not a city resident, spoke in favor of the Port Angeles High School Band Boosters application for lodging tax funding.

Lee Whetham, city resident, spoke in favor of the Port Angeles Salmon Club application for lodging tax funding.

Robert Beausoleil, city resident, spoke in favor of the Port Angeles Salmon Club application for the lodging tax funding.

Scott Sherer, city resident, spoke in favor of the KSQM application for the lodging tax funding.

Roxanne Greeson, city resident, thanked the LTAC committee and spoke in favor of the Hubbub application for lodging tax funding.

Laurie Thorpe, not a city resident, spoke in favor of the Outdoor Recreation Collaborative application for lodging tax funding.

Marsha Massey, part-time resident, spoke on behalf of Olympic Peninsula Tourism Marketing and reasons for the missing application.

Laurie Mittman, city resident, spoke to the City of Port Angeles Right-of-Way application and the City of Port Angeles Staff Time application.

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Tim Tucker, city resident, spoke on behalf of the City of Port Angeles Parks & Recreation application.

Mary-Sue French, city resident, thanked the Committee and spoke on behalf of Port Angeles Arts Council application for lodging tax funds.

Steve Zenovic, not a city resident, spoke in favor of the Port Angeles Fine Arts Center application for lodging tax funds.

Kylan Johnson, city resident, spoke on behalf of Wander Fuca and the contract that was previously awarded to them.

Kari Chance, city resident, spoke in favor of all events and tourism in Port Angeles and asked the Committee to fund fully as many applications as they can.

Kelly Johnson, city resident, thanked the committee and all applicants and spoke against the COPA Staff time application for lodging tax funding.

Steven Pelayo, did not specify residency, spoke against the COPA Staff Time application for lodging tax funding.

**DISCUSSION/ ACTION ITEMS**

**1. Review and Recommend Award of Annual 2026 Lodging Tax Application Proposals**

Planning Supervisor Braudrick introduced the LTAC member scoring for the 2026 Lodging Tax (LTAX) Fund RFP. Chair Carr spoke to potential conflicts of interest and that members of the Committee will need to recuse themselves when the time comes in the discussion.

Chair Carr opened the floor for Committee discussion.

**It was moved by Mattern and seconded by Grello to:**

Fund the following capital applications at the requested amount:

LPBMX	\$84,217
Peninsula Trails Coalition	\$20,000
Juan de Fuca Festival of the Arts	\$25,500
PA Arts Council	\$1,000
Concerts on the Pier	\$13,000
City of Port Angeles Public Works Department	\$30,000

**Motion carried 6-1, with Sullivan opposed.**

Due to a conflict of interest, Committee member Loewe recused herself during Committee discussion on PA Fine Art Center and City of Port Angeles Parks and Recreation Department capital funding applications. Committee member Loewe stepped out of the Council Chambers at 10:51 a.m.

**It was moved by Grello and seconded by Mattern to:**

Fully fund the following capital applications at the requested amount:

PA Fine Arts Center	\$126,472
City of Port Angeles Parks and Recreation Department	\$25,000

**Motion carried 6-0, with Loewe recused.**

Parks & Recreation Manager Tim Tucker answered Committee questions regarding the COPA Parks & Recreation application before the vote took place.

Committee member Loewe returned to the Council Chambers at 10:53 a.m.

Chair Carr opened the floor for Committee discussion on event application funding. The Committee asked clarifying questions of several of the applicants in attendance.

Victoria Jones, on behalf of the Port Angeles Marathon Association, fielded Committee questions regarding the application for lodging tax funding.

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Lindy Hopie, on behalf of the Feiro Marine Life Center, fielded Committee questions regarding the application for lodging tax funding.

Howie Ruddell, on behalf of the Port Angeles Youth Basketball, fielded Committee questions regarding the application for lodging tax funding.

Representatives (names not provided) on behalf of the Top Left Trails Co-op, fielded Committee questions regarding the application for lodging tax funding.

Robert Beausoleil, on behalf of the Port Angeles Salmon Club, fielded Committee questions regarding the application for lodging tax funding.

Jarrette Hanson, on behalf of the Port Angeles High School Band Booster, fielded Committee questions regarding the application for lodging tax funding.

Representative (name not provided) on behalf of KSQM, fielded Committee questions regarding the application for lodging tax funding.

Finance Director Sarina Carrizosa and Planning Supervisor Ben Braudrick on behalf of COPA Staff Time application for lodging tax funding.

Due to a conflict of interest regarding the GOPA LLC application, Committee member Grello recused himself and stepped out of the Council Chambers at 11:54 p.m.

**It was moved by Loewe and seconded by Mattern to:**

Fully fund the following event applications at the requested amounts:

Peninsula Adventure Sports	\$10,000
GOPA LLC	\$10,000
COPA Visit Port Angeles	\$266,000
Port Angeles Regional Chamber of Commerce	\$142,324
Port Angeles Marathon Association	\$29,000
Feiro Marine Life Center	\$2,100
Music on the Straits	\$15,000
Juan de Fuca Foundation for the Arts	\$25,000
Port Angeles Arts Council	\$11,074

**Motion carried 6-0, with Grello recused.**

Committee member Grello returned to the Council Chambers at 11:55 p.m.

Chair Carr asked if there were other applications the Committee would like to discuss. Due to a conflict of interest regarding the Port Angeles Waterfront District application, Committee member Grello recused himself and left the Council Chambers at 11:56 p.m.

**It was moved by Mattern and seconded by Carr to:**

**After the motion was made and amended, the final motion passed:**

Fully fund following event applications at the requested amounts:

Hurricane Ridge WSEF	\$40,610
N-Dub Productions	\$22,500
Port Angeles Waterfront District	\$50,000
Field Hall	\$255,000
Peninsula Trails Coalition	\$22,500
Top Left Trails Co-op	\$11,345
Dungeness Crab Festival	\$55,000

**Motion carried 6-0, with Grello recused.**

Committee discussion took place prior to the vote.

Committee member Grello returned to the Council Chambers at 12:05 p.m.

**It was moved by Mattern and seconded by Hughes to:**

Fully fund Port Angeles Youth Basketball at the requested amount \$90,000.

**Motion carried 4-3, with Carr, Sullivan and Loewe opposed.**

Due to a conflict of interest, Committee member Loewe recused herself during Committee discussion on the Port Angeles Fine Art Center event application. Committee member Loewe stepped out of the Council Chambers at 12:09 p.m.

**It was moved by Grello and seconded by Mattern to:**

Fully fund Port Angeles Fine Arts Center at the requested amount of \$40,000.

**Motion carried 6-0, with Loewe recused.**

Committee member Loewe returned to the Council Chambers at 12:10 p.m.

Due to a conflict of interest, Chair Carr herself during Committee discussion on the Community Boating Program event application. Chair Carr stepped out of the Council Chambers at 12:11 p.m. Committee member Grello took over Chair duties during Chair Carr's absence.

**It was moved by Sullivan and seconded by Mattern to:**

Fully fund the Community Boating Program at the requested amount of \$14,162.

**Motion carried 6-0, with Carr recused.**

Chair Carr returned to the Council Chambers at 12:12 p.m.

**It was moved by Mattern and seconded by Sullivan to:**

Not fund the Flow Forward Health LLC funding request.

**Motion carried 7-0.**

Committee discussion took place before the vote.

**It was moved by Grello and seconded by Carr to:**

Not fund the Outdoor Recreation Collaborative funding request.

**Motion carried 7-0.**

Committee discussion took place before the vote.

**It was moved by Grello and seconded by Olsen to:**

Fully fund the following event applications at the requested amount:

The Hubbub	\$19,000
Olympic Peninsula Rowing 2	\$2,500
Port Angeles Salmon Club	\$10,000
Concerts on the Pier	\$10,500

**Motion carried 6-1, with Sullivan opposed.**

**It was moved by Grello and seconded by Mattern to:**

Fully fund the event applications at the requested amounts:

PAHS Band Boosters	\$18,750
Olympic Peninsula Rowing 1	\$2,500
North Olympic Baseball and Softball	\$30,297
COPA ROW	\$10,000

**Motion carried 6-1, Sullivan opposed.**

Committee discussion took place before the vote.

**It was moved by Grello and seconded by Mattern to:**

Fund KSQM funding request at a percentage of the ask at \$1,750.

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**Motion carried 7-0.**

**It was moved by Olsen and seconded by Sullivan to:**

Fund the COPA Staff Time application request at the amount awarded in 2024, in the amount of \$55,824.

**Motion carried 5-2, with Mattern and Loewe opposed.**

Committee discussion took place before the vote.

**It was moved by Grello and seconded by Mattern to:**

Open a second request for proposal for applications 2026 in order to review and make funding recommendations to City Council.

**Motion carried 7-0.**

**It was moved by Mattern and seconded by Grello to:**

Recommend to City Council the funding amounts approved by the Lodging Tax Advisory Committee.

**Motion carried 7-0.**

**STAFF UPDATES**

No updates were given.

**COMMITTEE MEMBER UPDATES**

No reports were given.

**ADJOURNMENT**

Chair Carr adjourned the meeting at 12:31 p.m.

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Navarra Carr, Chair

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Aubrianna Winn, Acting Clerk



**Date:** March 12, 2026  
**To:** Lodging Tax Advisory Committee  
**From:** Ben Braudrick, *Planning Supervisor*  
Courtney Bornsworth, *Natural Resources and Grant Administrator*  
Sarina Carrizosa, *Finance Director*  
**Subject:** 2026 Lodging Tax Advisory Committee Orientation

**Summary:** The Lodging Tax Advisory Committee (LTAC) reviews and recommends the approval of funding proposals for the final Lodging Tax (LTAX) fund budget to City Council each year in adherence with Revised Code of Washington (RCW) 67.28.1816. Funding can be provided in the budget for any of the following purposes: the operation of tourism-related facilities and events, marketing services that promote tourism in Port Angeles, and the construction and maintenance of City-owned tourism related facilities such as City parks and recreation facilities. To do this, the Committee has created a Funding Work Plan and Procedures document that is reviewed each year by the LTAC and City Council and adopted by City Council by Resolution.

**Funding:** N/A

**Recommendation:** Information only.

**Background / Analysis:**

The Lodging Tax Advisory Committee (LTAC) reviews and recommends approval of funding proposals for the final LTAX fund budget to City Council each year in adherence with RCW 67.28.1816. Funding can be provided in the budget for any of the following purposes: the operation of tourism-related facilities and events, marketing services that promote tourism in Port Angeles, and the construction and maintenance of City-owned tourism-related facilities such as City parks and recreation facilities.

In conjunction with the statutory requirements for proper funding disbursement, the Port Angeles City Council has annually adopted by resolution a policy, procedure, and workplan document to assist City staff, LTAX Fund applicants, the LTAC, and City Council with navigating the budget, application, review, and funding award process. This resolution began in 2018 with four funding policies. It now includes:

- A vision statement focused on how LTAX funds should be allocated.
- Goals that support LTAX fund growth, creativity, improved visitor experience, partnerships, and collaboration.
- Definitions pulled directly from RCW to ensure recommendations by LTAC members meet statutory requirements.
- Funding priorities that assist guiding what requests should be acknowledged as permissible and of those what should be given priority by the Committee.
- Funding disbursement categories for approximate allocation.
- Use of excess funds and reserves in the annual budget recommendation.
- Scoring criteria for application review.
- Meeting procedures to set annual meeting topics.
- Request for proposal application procedures.

The procedures and workplan resolution is meant to be reviewed annually by the LTAC and adopted by City Council to ensure that as Port Angeles grows and changes the use of the funds continues to fit the needs of our community.

#### 2026 City Council Resolution

On December 16, 2025 City Council voted to direct staff to bring an amendment to the current Funding Work Plan and Procedures resolution to set policy for the LTAC that includes fully funding the administrative costs of the LTAC to City Council prior to the next LTAC meeting.

With that motion, staff brought to City Council an updated 2026 LTAC Funding Work Plan and Procedures for adoption at the February 3, 2026 Council meeting to include funding the Lodging Tax program Administration and Fiscal Oversight at 12% of the annual budget. The Council voted to adopt Resolution 02-26, updating the 2026 Lodging Tax Advisory Committee Funding Work Plan and Procedures (See Attachment 1).

#### **Attachments:**

1. Resolution 02-26: 2026 Port Angeles Lodging Tax Advisory Committee Funding Work Plan and Procedures



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## **2026 Port Angeles Lodging Tax Advisory Committee Funding Work Plan and Procedures (Adopted by City Council under Resolution 02-26)**

### **Vision:**

To best utilize lodging tax funds to create a welcoming and inviting community with facilities and activities that increase tourism-related revenue through a sustainable visitor experience.

### **Goals:**

1. Foster and maintain a healthy and diverse tourism sector that continues to thrive.
2. Fully utilize and promote creative uses of existing facilities.
3. Improve the quality of experience and relationships for tourists and residents while diminishing any negative impacts from tourism-related activities and traffic.
4. Promote partnerships and increase tourism by concentrating on priorities identified by both residents and the tourism industry.
5. Focus on our unique Port Angeles assets that make us a premier destination for environmentally and fiscally sustainable recreation and tourism.
6. Encourage collaboration recognizing that Olympic Peninsula-based tourism supports and benefits all communities.

### **Definitions:**

1. "Events or Festivals" are held on specific dates related to programming for entertainment, competition, education, arts and culture, and celebration. Events are not required to occur within city limits but must demonstrate support of tourism-related facilities and/or lodging facilities within Port Angeles.
2. "Operation" includes, but is not limited to, operation, management, and marketing.
3. "Peak tourism season" is defined by the period of the year where lodging tax revenue is at its peak in the months of June through September.
4. "Tourism" means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
5. "Tourism promotion" means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding the marketing of or the operation of special events and festivals designed to attract tourists.
6. "Tourism-related facility" means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is: (a)(i) Owned by a public entity; (ii) owned by a nonprofit organization described under section 501(c)(3) of the federal internal revenue code of 1986, as amended; or (iii) owned by a nonprofit organization described under

section 501(c)(6) of the federal internal revenue code of 1986, as amended, a business organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities.

**Funding Priorities:**

1. Support the increase of tourism capacity, where capacity is defined as the broad number activities within the community a visitor can attend, visit, or take part in when staying overnight.
2. Assist the maintenance and establishment of tourism-related capital facilities including:
  - a. Wayfinding and interpretative signage
  - b. Public restrooms
  - c. Public art
  - d. Transportation facilities,
  - e. Passive recreational park facilities (benches, walkways, pedestrian scale lighting, landscaping etc.)
  - f. Active recreational facilities (ball fields, trails, playgrounds, wheel-based recreation, water-based recreation, etc.).
3. Support efforts to improve information on attractions and facilities.
4. Support Port Angeles as its own destination marketing organization.
5. Support regional Olympic Peninsula-wide collaborative tourism marketing.
6. Support a long-term established visitor center facility.
7. Fund proposals that encourage and enhance tourism during the off-peak season (October-May)
8. Promote tourism that highlights Port Angeles assets – its natural beauty, geology, outdoor activities, anthropology, community events, lifelong learning opportunities, history, culture, and the arts.
9. Develop key community assets that function as destinations or venues for multipurpose events and festivals on a year-round basis.
10. Create partnerships and synergies with existing organizations to develop and promote attractions and events for visitors.
11. Develop innovative opportunities that improve the tourist/resident relationship
12. Improve effectiveness of coordinated transportation and trail linkages.
13. Support of organizations and projects that promote coordination and cooperation in tourism activities.
  
14. Lend support to a diverse range of tourism sustainable activities to encourage visitors to enjoy longer stays and return often.
15. Encourage events to become self-sufficient or demonstrate innovative techniques in marketing, event expansion, or extending participant stays in Port Angeles.
16. Encourage the creation of new events and festivals in the off-peak seasons that drive an increase in lodging tax.
17. Encourage the potential growth of existing events. Support of organizations and projects that promote coordination and cooperation in tourism activities.

18. Support the development of innovative opportunities that improve the tourist/resident relationship.
19. Support operations that demonstrate regional marketing and marketing partnerships with other local/regional marketing organizations.
20. Support projects that demonstrate a clear marketing strategy and business goals.

**HIGH PRIORITY may be given to tourism activities that:**

1. Have a demonstrated potential or high potential from the Committee’s perspective to result in overnight stays by visitors in lodging establishments for projected nonpeak periods in Port Angeles.
2. Promote Port Angeles events, activities, and places in Port Angeles to potential visitors from outside the County.
3. Have demonstrated a high potential from the Committee’s perspective to result in documented economic benefit to Port Angeles.
4. Have demonstrated history of success or are proposed by a group with a demonstrated history or high potential of success with similar activities.
5. Minimize duplication of services where appropriate and encourage cooperative marketing and/or includes an element of cooperation or partnership.
6. Provide, maintain, operate, or enhance City-owned tourism facilities or infrastructure.

**Annual Funding Disbursement:**

The expected outcome of the funded activities is to increase economic activity in Port Angeles through the overnight lodging of tourists, through tourism-related expenditures, and construction of tourism-related facilities in accordance with RCW 67.28.1816.

Funding categories and their percentage of annual budgeted expenditures should approximate:

1. Supporting the operations and capital expenditures of tourism-related facilities owned or operated by a municipality or a public facilities district created under chapters 35.57 and 36.100 RCW. Reserves are to be taken from the initial annual projected available revenues prior to LTAC consideration of expenditure allocation and budget for the annum up to 20% plus 5% reserved.
2. Tourism-related marketing; the marketing and operations of special events and festivals designed to attract tourists; and supporting the operations of tourism-related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501(c)(3) and 26 U.S.C. Sec. 501(c)(6) of the internal revenue code of 1986, as amended up to 75%.
3. Lodging Tax program Administration and Fiscal Oversight – 12%

**Annual Excess Reserve Funding**

As a part of the annual budget process, and in accordance with City Financial Policies, staff reserve 25% of planned budgetary expenses into a reserve fund only to be used in the event of a budget shortfall. The remainder of this reserve is excess to the immediate annual reserve needs. The excess reserves shall be used annually in the following manner:

1. An additional \$200,000 of excess reserve shall be added to the annual 25% reserve to only be used in the event of a budget short fall. This additional amount may be released for other uses upon recommendation from the committee if economic conditions improve.
2. The remainder of the total excess reserves shall be made available in the following year's annual budget for disbursement to eligible application proposals.
3. Any remaining excess reserves not allocated to proposals during the LTAC annual budget recommendation may be considered for use each spring will require the same application process.

**Scoring Criteria for Capital Expenditures and Public Facilities Districts – 25 possible points:**

1. There is evidence provided that this project will help increase opportunities for sustainable tourism activities.
2. There is evidence provided that the expenditure will encourage visitors to enjoy longer stays and return.
3. The proposal provides a clear-timeline for action defined and the proposal reflects enough detail to effectively determine potential for success.
4. The budget provided reflects a clear understanding of the costs associated with this project and there is evidence that this budget is based on market research, structured estimates, or estimates provided by contractors.
5. The proposal will support our local economy through local contracts, retail purchases, or partnerships.

**Scoring Criteria for Tourism Marketing, Tourism-related Operations, and Events – 25 possible points:**

1. There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities.
2. There is evidence provided that this organization or proposal will encourage visitors to enjoy longer stays or engage in return visits.
3. The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities.
4. The proposal clearly reflects how the funds will be used to help sustain a tourism-related business.
5. The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference).
6. Bonus (Staff allocated) Operations and efforts are targeting the tourism shoulder season – 3 points or off season – 5 points.

Each criterion will be evaluated on the following spectrum:

Strongly Agree – 5 pts

Agree – 4 pts.

Neutral – 3 pts.

Disagree – 2 pts.

Strongly Disagree – 1 pt.

Did not answer – 0 pts.

### **Meeting Procedures and Workplan**

1. Regular LTAC meetings are two hours long.
2. Meetings are held on the second Thursday of the month.
3. The LTAC regularly holds a minimum of four open public meetings per year and requests for LTAX Fund application proposals a minimum of once per year:
  - a. **March:** New business, LTAC and LTAX fund orientation, Guidance document review.
  - b. **June:** Recommended revisions to guidance document, Destination Marketing Presentation.
  - c. **September:** Committee Orientation to LTAX Application Review
  - d. **November:** Annual LTAX Fund RFP award recommendation to City Council.

### **LTAX Fund RFP Application Procedures**

1. The annual application window will open the Friday after City Council approves the annual budget recommendation.
2. The RFP application window is at minimum 14 days.
3. Applications must be sent to [ced@cityofpa.us](mailto:ced@cityofpa.us) on or before 5:00 PM of the closing date. Late applications will not be accepted.
4. Applications requesting funding for events must be for events that have not yet taken place.
5. At the request of CED, the City Attorney's office will review all applications and determine whether the request is eligible for funding prior to LTAC review.
6. Events requesting operations funding must demonstrate annual service and operational impact to the LTAX Fund.
7. All Committee application criteria scoring will be compiled and made available in the meeting agenda packet.

### **Please note:**

- All capital requests on city owned property or within city right of way requires explicit written City permission that may include City Council approval.
- Public works as defined by RCW's 39.04.010 and 39.12.020 require prevailing wage for reimbursement.
- All LTAX Fund recipients must provide a final report detailing the results of the LTAX Award expenditures that includes information for the State Joint Legislative Audit Review Committee.



**Date:** March 12, 2026

**To:** Lodging Tax Advisory Committee

**From:** Ben Braudrick, *Planning Supervisor*  
Courtney Bornsworth, *Natural Resources and Grant Administrator*  
Sarina Carrizosa, *Finance Director*

**Subject:** 2026 LTAX Fund Round Two RFP Application Review and Recommendations

**Summary:** The Lodging Tax Advisory Committee (LTAC) reviews and recommends approval of funding proposals for the final Lodging Tax (LTAX) fund budget each year. Funding can be provided in the budget for any of the following purposes: the operation of tourism-related facilities and events, marketing services that promote tourism in Port Angeles, and the construction and maintenance of City-owned tourism related facilities such as city parks and recreation facilities. The approved budget proposal and any excess fund balance that has resulted from higher-than-expected lodging tax collection in the previous year may be used to fund application proposals.

**Funding:** The round one variance of \$162,975 from the FY2026 Lodging Tax budget of \$1,760,900 is available for the Round Two funding cycle. Additionally, \$200,000 in emergency reserves has been held in accordance with LTAX policy and would be available for use if recommended by the LTAC. Capital reserves are available per policy in the amount of \$58,600 if recommended for use by the Committee.

**Recommendation:** Staff recommends that the LTAC review the Round Two Committee scoring sheets, recommend funding to applications by motion, and recommend the amended FY2026 LTAX budget to City Council by motion.

**Background / Analysis:**

2026 Preliminary Annual Lodging Tax Budget Recommendation

At the November 13, 2025 LTAC Meeting, after reviewing applications, the LTAC recommended by a vote of 7-0 the award of thirty-seven (37) 2026 Lodging Tax (LTAX) applications and a final 2026 budget of \$1,597,925. This left a variance of \$162,975 that the LTAC recommended to City Council be utilized for a second-round application period for funding at the beginning of 2026. The initial budget and 2026 Round 2 application opening recommendations were approved by City Council at the December 16, 2025 Council meeting.

The Committee has recommended 20% of Lodging Tax expenditures be related to capital projects, in addition to 5% of this budget held for capital facilities reserve. The remaining available budget can be expended as recommended by the Committee, including additional capital expenditures. LTAC policy also includes holding excess reserves in the amount of \$200,000 for emergency purposes. These reserve funds can be made available for expenditure upon recommendation of the LTAC.

Excess 2025 Revenue Collection

The 2025 Revenue collection in this fund was higher than anticipated in the budget. This resulted in an estimated excess fund balance at the end of the 2025 fiscal year of \$260,085 that could also be utilized for the second-round applications.

2026 Annual Lodging Tax (LTAX) Round Two Request for Proposals (RFP) Application Process

The RFP was issued for the 2026 Round Two LTAX Fund Application on January 1, 2026. The round two application was advertised in the following ways:

1. As a newsflash on the City’s website.
2. On the City’s opt-in bids and RFP’s webpage and notification.
3. In an email to the previous years’ applicants.

Applications were due at 11:59 PM on January 25, 2026. After initial review by the Legal Department, eleven (11) applications were then reviewed by the LTAC with a total request amount of \$272,120. The chart below provides the balance and request for funding by category:

<b>Request Type</b>	<b>Request Amount</b>	<b>Available Balance</b>	<b>Balance less request</b>
Capital Balance	\$ 52,000	\$ 0	\$ (52,000)
Remaining Balance	\$ 226,120	\$ 162,975	\$ (63,145)
<b>Total</b>	<b>\$ 272,120</b>	<b>\$ 162,975</b>	<b>\$ (109,145)</b>
Capital Reserve Available		\$58,600	\$ 58,600
Available Emergency Reserve		\$ 200,000	\$200,000
Excess Reserve from 2025		\$260,085	\$260,085
<b>Total Reserves Available</b>		<b>\$ 518,685</b>	<b>\$ 518,685</b>

The LTAC were provided all applications with scoring sheets that reflected the scoring criteria for each category in the LTAC Funding Work Plan and Procedures document. Staff has compiled the individual LTAC scoring and provided a ranking based on the average score of each application. Although the requests exceed the approved 2026 Budget balance, the Capital, 2025 Excess and Emergency Reserves may be used to cover the remaining requests, in the amount of \$109,145, should the Committee recommend it. In total \$518,685 remains in these reserve types, demonstrated in the table above, for use on applications. Any remaining excess reserve balance from 2025 will automatically be included in the available budget for the upcoming year per LTAC procedures. See Attachments 1 and 2 for Committee scoring and average ranking.

**Attachments:**

1. 2026 LTAX Capital Application Committee Scoring and Ranking
2. 2026 LTAX Marketing/Operations/Events Application Committee Scoring and Ranking

# Attachment 1: Round 2 Capital Request LTAC Scoring and Ranking

Rank	Applicant	Request Amount	Committee Average Score
1	Port Angeles Waterfront District	\$ 12,000	22.0
2	City of Port Angeles Public Works Department	\$ 30,000	19.6
	Total Request	\$ 42,000	
	Total Available	\$ 58,600	

2026 LTAX Round 2 Capital Request Scoring Sheet

Organization: COPA Public Works  
 Request Type: Capital  
 Request For: Race Street Trail Corridor Maintenance  
 Request Amount: \$ 40,000  
 Overall Budget: \$ 2,200,000

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that this project will help increase opportunities for tourism sustainable activities. <b>(5 pts.)</b>			4	5	0	3	3	3	1.9
There is evidence provided that the project will encourage visitors to enjoy longer stays and return. <b>(5 pts.)</b>			4	5	4	3	2	3.6	1.1
The proposal provides a clear timeline for action defined and the proposal reflects enough detail to effectively determine potential for success. <b>(5 pts.)</b>			5	5	5	3	4	4.4	0.9
The budget provided reflects a clear understanding of the costs associated with this project and there is evidence that this budget is based on market research, structured estimates, or estimates provided by contractors. <b>(5 pts.)</b>			5	5	5	3	3	4.2	1.1
The proposal will support our local economy through local contracts, retail purchases, or partnerships. <b>(5 pts.)</b>			5	5	5	3	4	4.4	0.9
<b>Total</b>			<b>23</b>	<b>25</b>	<b>19</b>	<b>15</b>	<b>16</b>	<b>19.6</b>	<b>4.3</b>

2026 LTAX Round 2 Capital Request Scoring Sheet

Organization: Port Angeles Waterfront District  
 Request Type: Capital  
 Request For: Street Pole Decorations  
 Request Amount: \$ 12,000  
 Overall Budget: \$ 230,000

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that this project will help increase opportunities for tourism sustainable activities. <b>(5 pts.)</b>			4	5	3		3	3.75	1.0
There is evidence provided that the project will encourage visitors to enjoy longer stays and return. <b>(5 pts.)</b>			4	5	3		3	3.75	1.0
The proposal provides a clear timeline for action defined and the proposal reflects enough detail to effectively determine potential for success. <b>(5 pts.)</b>			5	5	5		4	4.75	0.5
The budget provided reflects a clear understanding of the costs associated with this project and there is evidence that this budget is based on market research, structured estimates, or estimates provided by contractors. <b>(5 pts.)</b>			5	5	4		5	4.75	0.5
The proposal will support our local economy through local contracts, retail purchases, or partnerships. <b>(5 pts.)</b>			5	5	5		5	5	0.0
<b>Total</b>			<b>23</b>	<b>25</b>	<b>20</b>		<b>20</b>	<b>22</b>	<b>2.4</b>

## Attachment 2: 2026 Round 2 Marketing and Operations Request LTAC Scoring and Ranking

Rank	Applicant	Request Amount	Committee Average Score
1	Feiro Marine Life Center	\$ 17,210	30.0
2	Port Angeles Waterfront District	\$ 12,700	29.3
3	Olympic Peninsula Tourism Commission (Co-Op)	\$ 27,000	29.2
4	Olympic Peninsula Tourism Commission (Annual)	\$ 33,000	29.2
5	GOPA LLC	\$ 5,000	29.0
6	Story People of Clallam County	\$ 3,000	28.4
7	Port Angeles Community Players	\$ 7,000	26.6
8	Juan de Fuca Foundation for the Arts	\$ 42,500	23.6
9	COPA Program Oversight	\$ 78,710	20.6
	<b>Total Request</b>	<b>\$ 226,120</b>	
	Round 1 Variance from 2026 Budget Available	\$ 162,975	
	Emergency Reserves Available	\$ 200,000	
	<b>Total Available</b>	<b>\$ 362,975</b>	

**Organization:** City of Port Angeles  
**Request Type:** Operations  
**Request For:** LTAX Program Operational Costs  
**Request Amount:** \$ 78,710  
**Overall Budget:** \$ 134,534

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities <b>(5 pts.)</b>			5	5	5	1	0	3.2	2.5
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. <b>(5 pts.)</b>			5	5	5	1	0	3.2	2.5
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. <b>(5 pts.)</b>			5	5	5	1	0	3.2	2.5
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. <b>(5 pts.)</b>			3	5	5	1	0	2.8	2.3
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). <b>(5 pts)</b>			5	5	5	1	0	3.2	2.5
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season <b>(3 pts)</b> or off season <b>(5 pts)</b> .			5	5	5	5	5	5.0	0.0
<b>Total</b>			<b>28</b>	<b>30</b>	<b>30</b>	<b>10</b>	<b>5</b>	<b>20.6</b>	<b>12.1</b>

**Organization:** Feiro Marine Life Center  
**Request Type:** Operations  
**Request For:** Facility Operations  
**Request Amount:** \$17,210  
**Overall Budget:** \$590,600

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities <b>(5 pts.)</b>			5	5		5	5	5.0	0.0
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. <b>(5 pts.)</b>			5	5		5	5	5.0	0.0
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. <b>(5 pts.)</b>			5	5		5	5	5.0	0.0
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. <b>(5 pts.)</b>			5	5		5	5	5.0	0.0
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). <b>(5 pts)</b>			5	5		5	5	5.0	0.0
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season <b>(3 pts)</b> or off season <b>(5 pts)</b> .			5	5		5	5	5.0	0.0
<b>Total</b>			<b>30</b>	<b>30</b>		<b>30</b>	<b>30</b>	<b>30.0</b>	<b>0.0</b>

**Organization:** GOPA LLC  
**Request Type:** Event Marketing & Operations  
**Request For:** Squatchcon marketing and operations  
**Request Amount:** \$ 5,000  
**Overall Budget:** \$ 65,000

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities <b>(5 pts.)</b>			4	5	5		5	4.8	0.5
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. <b>(5 pts.)</b>			5	5	5		5	5.0	0.0
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. <b>(5 pts.)</b>			4	5	4		5	4.5	0.6
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. <b>(5 pts.)</b>			5	5	5		5	5.0	0.0
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). <b>(5 pts)</b>			4	5	5		5	4.8	0.5
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season <b>(3 pts)</b> or off season <b>(5 pts)</b> .			5	5	5		5	5.0	0.0
<b>Total</b>			<b>27</b>	<b>30</b>	<b>29</b>		<b>30</b>	<b>29.0</b>	<b>1.4</b>

**Organization:** Juan de Fuca Foundation for the Arts  
**Request Type:** Event marketing & operations  
**Request For:** Arts in Action marketing & operations  
**Request Amount:** \$ 42,500  
**Overall Budget:** \$ 647,220

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities <b>(5 pts.)</b>			3	5	5	5	5	4.6	0.9
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. <b>(5 pts.)</b>			3	5	4	5	5	4.4	0.9
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. <b>(5 pts.)</b>			5	5	5	5	5	5.0	0.0
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. <b>(5 pts.)</b>			5	5	5	5	5	5.0	0.0
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). <b>(5 pts)</b>			4	5	4	5	5	4.6	0.5
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season <b>(3 pts)</b> or off season <b>(5 pts)</b> .			0	0	0	0	0	0.0	0.0
<b>Total</b>			<b>20</b>	<b>25</b>	<b>23</b>	<b>25</b>	<b>25</b>	<b>23.6</b>	<b>2.2</b>

Organization: Olympic Peninsula Tourism Commission  
 Request Type: Marketing  
 Request For: Annual marketing partner support  
 Request Amount: \$ 33,000  
 Overall Budget: \$ 393,000

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities (5 pts.)			5	5	5	5	5	5.0	0.0
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. (5 pts.)			5	5	5	5	3	4.6	0.9
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. (5 pts.)			5	5	5	5	3	4.6	0.9
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. (5 pts.)			5	5	5	5	5	5.0	0.0
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). (5 pts)			5	5	5	5	5	5.0	0.0
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season (3 pts) or off season (5 pts).			5	5	5	5	5	5.0	0.0
<b>Total</b>			<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>26</b>	<b>29.2</b>	<b>1.8</b>

Organization: Olympic Peninsula Tourism Commission  
 Request Type: Marketing  
 Request For: Co-Op Marketing Funds  
 Request Amount: \$ 27,000  
 Overall Budget: \$ 393,000

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities (5 pts.)			5	5	5	5	5	5.0	0.0
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. (5 pts.)			5	5	5	5	3	4.6	0.9
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. (5 pts.)			5	5	5	5	3	4.6	0.9
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. (5 pts.)			5	5	5	5	5	5.0	0.0
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). (5 pts)			5	5	5	5	5	5.0	0.0
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season (3 pts) or off season (5 pts).			5	5	5	5	5	5.0	0.0
<b>Total</b>			<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>26</b>	<b>29.2</b>	<b>1.8</b>

**Organization:** Port Angeles Waterfront District  
**Request Type:** Event marketing & operations  
**Request For:** Tree lighting ceremony  
**Request Amount:** \$ 12,700  
**Overall Budget:** \$ 230,000

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities <b>(5 pts.)</b>			4	5	5		5	4.8	0.5
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. <b>(5 pts.)</b>			4	5	5		5	4.8	0.5
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. <b>(5 pts.)</b>			5	5	4		5	4.8	0.5
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. <b>(5 pts.)</b>			5	5	5		5	5.0	0.0
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). <b>(5 pts)</b>			5	5	5		5	5.0	0.0
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season <b>(3 pts)</b> or off season <b>(5 pts)</b> .			5	5	5		5	5.0	0.0
<b>Total</b>			<b>28</b>	<b>30</b>	<b>29</b>		<b>30</b>	<b>29.3</b>	<b>1.0</b>

**Organization:** Port Angeles Community Players  
**Request Type:** Event Marketing & Operations  
**Request For:** Autumn tide Shadow Festival  
**Request Amount:** \$ 7,000  
**Overall Budget:** \$ 72,400

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities <b>(5 pts.)</b>			4	4	5	5	5	4.6	0.5
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. <b>(5 pts.)</b>			5	4	5	5	5	4.8	0.4
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. <b>(5 pts.)</b>			4	5	4	5	5	4.6	0.5
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. <b>(5 pts.)</b>			5	5	5	5	5	5.0	0.0
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). <b>(5 pts)</b>			4	4	5	5	5	4.6	0.5
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season <b>(3 pts)</b> or off season <b>(5 pts)</b> .			3	3	3	3	3	3.0	0.0
<b>Total</b>			<b>25</b>	<b>25</b>	<b>27</b>	<b>28</b>	<b>28</b>	<b>26.6</b>	<b>1.5</b>

**Organization:** Story People of Clallam County  
**Request Type:** Event marketing & operations  
**Request For:** 3-day storytelling festival  
**Request Amount:** \$ 3,000  
**Overall Budget:** \$ 22,757

[Link to Application](#)  
[Link to Funding Workplan and Procedures Document](#)

Scoring Criteria	CL	CS	DM	JH	KD	SG	SO	Avg.	St.Dev.
There is evidence provided that the proposal will help increase or sustain opportunities for tourism related activities (5 pts.)			5	3	5	5	5	4.6	0.9
There is evidence provided that this organization or project will encourage visitors to enjoy longer stays or engage in return visits. (5 pts.)			5	3	5	5	5	4.6	0.9
The proposal provides clear evidence that this organization can successfully draw tourists and demonstrate a history of high success with similar activities. (5 pts.)			5	4	4	5	5	4.6	0.5
The proposal clearly reflects how the funds will be used to help sustain a tourism-related business. (5 pts.)			5	4	5	5	5	4.8	0.4
The project lends itself to the complement of other events in the community and helps create a diversity of opportunities (arts, culture, recreation, education, historic significance, or conference). (5 pts)			5	4	5	5	5	4.8	0.4
Staff Allocated Bonus - Operations and efforts are targeting the tourism shoulder season (3 pts) or off season (5 pts).			5	5	5	5	5	5.0	0.0
<b>Total</b>			<b>30</b>	<b>23</b>	<b>29</b>	<b>30</b>	<b>30</b>	<b>28.4</b>	<b>3.0</b>

February 2026 Room Tax Report

	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change over prior YTD	YTD-over-YTD % change from 2019
<b>Clal. Co</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$87,681.56	\$87,230.28											\$174,911.84	\$174,911.84	10.50%	172.86%
2025	\$78,176.28	\$80,109.20	\$132,147.05	\$29,901.94	\$144,364.00	\$166,996.94	\$261,607.97	\$310,019.47	\$273,876.06	\$259,368.45	\$213,857.31	\$121,600.22	\$2,072,024.89	\$158,285.48	20.37%	146.93%
2024	\$60,741.79	\$70,762.03	\$112,927.33	\$115,299.87	\$140,885.40	\$156,244.77	\$205,662.20	\$266,244.40	\$280,495.48	\$266,399.45	\$217,226.17	\$123,943.88	\$2,016,832.77	\$131,503.82	14.66%	105.15%
2023	\$58,949.27	\$55,738.41	\$99,500.62	\$63,119.24	\$110,307.80	\$134,698.33	\$180,516.76	\$234,491.47	\$265,256.38	\$230,245.41	\$203,092.91	\$100,920.77	\$1,736,837.37	\$114,687.68	-7.21%	78.91%
2022	\$61,655.81	\$61,942.93	\$94,697.66	\$102,318.23	\$121,982.73	\$126,841.89	\$153,765.97	\$198,802.60	\$224,118.46	\$212,620.30	\$182,578.41	\$110,337.43	\$1,651,662.42	\$123,598.74	31.63%	92.82%
2021	\$41,234.47	\$52,664.55	\$73,732.76	\$71,384.48	\$114,540.40	\$130,026.22	\$151,555.38	\$193,691.88	\$229,217.99	\$198,433.27	\$169,412.80	\$95,934.87	\$1,484,829.02	\$93,899.02	33.66%	46.48%
2020	\$32,556.07	\$37,693.92	\$40,679.21	\$39,731.36	\$6,289.26	\$2,198.56	\$43,110.81	\$102,444.89	\$160,075.87	\$132,469.30	\$124,311.26	\$66,996.65	\$788,557.16	\$70,249.99	9.59%	4.59%
2019	\$21,055.74	\$43,046.43	\$37,244.32	\$28,807.02	\$63,079.64	\$65,055.68	\$93,931.88	\$135,017.28	\$156,745.60	\$152,906.83	\$131,121.09	\$63,596.63	\$991,608.14	\$64,102.17		
<b>Pt Angeles</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$45,148.40	\$37,795.73											\$82,944.13	\$82,944.13	-0.25%	37.39%
2025	\$31,937.07	\$51,214.58	\$53,293.52	\$49,459.15	\$68,890.81	\$71,673.46	\$128,493.61	\$214,080.78	\$251,280.99	\$231,374.08	\$168,187.08	\$78,915.11	\$1,398,800.24	\$83,151.65	0.85%	37.74%
2024	\$32,226.49	\$50,223.27	\$39,212.16	\$69,558.60	\$83,193.91	\$101,515.07	\$107,133.96	\$166,815.76	\$248,211.21	\$221,424.28	\$158,483.33	\$79,660.38	\$1,357,658.42	\$82,449.76	9.28%	36.57%
2023	\$39,646.93	\$35,798.37	\$46,591.47	\$58,992.73	\$73,588.70	\$88,799.83	\$123,124.35	\$160,665.60	\$231,241.01	\$212,086.03	\$179,946.56	\$69,717.38	\$1,320,198.96	\$75,445.30	8.67%	24.97%
2022	\$37,706.01	\$31,718.02	\$41,282.90	\$50,058.81	\$67,040.22	\$73,265.10	\$102,061.88	\$130,873.85	\$202,015.13	\$188,341.61	\$136,124.80	\$79,898.40	\$1,140,386.73	\$69,424.03	21.00%	15.00%
2021	\$29,706.66	\$27,669.61	\$34,779.78	\$35,259.89	\$55,570.09	\$68,735.54	\$81,724.74	\$123,597.72	\$194,139.64	\$180,458.08	\$78,632.65	\$87,518.66	\$997,793.06	\$57,376.27	-11.40%	-4.96%
2020	\$34,334.66	\$30,426.63	\$28,744.11	\$31,752.03	\$14,023.82	\$5,387.68	\$21,148.05	\$37,748.92	\$51,301.46	\$100,138.89	\$71,138.54	\$47,848.92	\$507,959.71	\$64,761.29	7.27%	7.27%
2019	\$29,107.95	\$31,261.66	\$26,222.34	\$22,065.27	\$39,640.08	\$48,157.01	\$72,624.87	\$96,293.39	\$142,359.68	\$144,375.36	\$94,453.64	\$52,463.96	\$799,025.21	\$60,369.61		
<b>Sequim</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$21,892.60	\$13,052.38											\$34,944.98	\$34,944.98	-8.09%	14.51%
2025	\$22,108.02	\$15,914.14	\$20,337.58	\$16,520.14	\$28,502.34	\$34,043.80	\$61,136.11	\$107,896.25	\$111,291.31	\$89,442.40	\$53,915.07	\$28,581.75	\$589,688.91	\$38,022.16	2.32%	24.60%
2024	\$21,129.62	\$16,028.74	\$21,146.78	\$34,211.74	\$38,808.18	\$44,846.28	\$51,035.42	\$94,164.75	\$68,906.03	\$129,816.91	\$54,323.38	\$29,985.26	\$604,403.09	\$37,158.36	-14.70%	21.77%
2023	\$24,114.78	\$19,449.48	\$22,585.68	\$24,531.48	\$28,138.20	\$46,697.46	\$48,902.96	\$86,134.08	\$99,044.34	\$82,704.66	\$57,735.28	\$25,668.78	\$559,707.18	\$43,564.26	12.68%	42.76%
2022	\$19,944.37	\$18,715.99	\$20,211.44	\$27,275.46	\$30,515.01	\$29,776.90	\$55,423.76	\$69,937.34	\$85,749.60	\$70,343.96	\$77,956.25	\$27,614.08	\$533,464.16	\$38,660.36	22.19%	26.69%
2021	\$16,542.54	\$15,096.62	\$20,862.28	\$27,091.77	\$28,950.88	\$41,323.43	\$53,995.58	\$60,732.77	\$50,049.48	\$96,659.96	\$45,675.45	\$27,574.44	\$484,555.20	\$31,639.16	1.60%	3.68%
2020	\$14,434.53	\$16,706.72	\$17,118.28	\$15,188.08	\$4,791.47	\$15,904.01	\$16,176.22	\$24,528.28	\$58,171.52	\$38,833.06	\$38,134.39	\$25,872.15	\$283,859.71	\$31,142.25	2.05%	2.05%
2019	\$15,982.29	\$14,533.37	\$13,513.48	\$13,753.99	\$24,683.51	\$25,005.68	\$38,439.35	\$45,097.27	\$68,994.24	\$63,544.40	\$42,190.78	\$34,093.55	\$399,831.91	\$30,515.66		
<b>Forks</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$31,651.36	\$22,457.36											\$54,108.72	\$54,108.72	21.29%	260.25%
2025	\$23,754.65	\$20,856.37	\$37,605.40	\$34,362.80	\$51,761.45	\$50,612.02	\$82,133.36	\$97,253.12	\$106,680.53	\$98,444.58	\$79,699.81	\$49,573.19	\$732,737.28	\$44,611.02	16.13%	197.01%
2024	\$17,585.39	\$20,830.21	\$31,577.98	\$34,854.63	\$50,069.60	\$51,945.54	\$69,397.43	\$74,238.12	\$83,866.12	\$100,345.73	\$64,657.54	\$54,634.72	\$654,003.01	\$38,415.60	13.87%	155.76%
2023	\$19,062.47	\$14,673.91	\$26,494.31	\$27,981.59	\$35,900.21	\$35,609.87	\$51,502.75	\$66,612.64	\$87,112.29	\$69,883.08	\$59,562.27	\$34,059.84	\$528,455.23	\$33,736.38	25.82%	124.61%
2022	\$15,177.37	\$11,634.90	\$20,071.35	\$24,744.51	\$27,189.49	\$30,800.76	\$40,135.51	\$54,601.76	\$60,177.42	\$50,155.28	\$35,089.42	\$35,089.42	\$427,688.13	\$26,812.27	23.34%	78.51%
2021	\$11,870.47	\$9,868.20	\$13,837.32	\$13,862.82	\$27,560.75	\$29,628.50	\$35,278.02	\$49,920.41	\$51,139.37	\$57,454.61	\$42,069.36	\$25,839.09	\$368,328.92	\$21,738.67	23.56%	44.73%
2020	\$9,609.28	\$7,984.88	\$8,996.30	\$8,947.36	\$8,756.91	\$648.59	\$7,845.14	\$17,587.44	\$33,530.16	\$42,082.24	\$30,870.12	\$21,251.12	\$198,109.54	\$17,594.16	17.14%	17.14%
2019	\$8,841.54	\$6,178.36	\$8,335.22	\$11,118.42	\$11,925.56	\$16,154.91	\$26,893.64	\$33,349.29	\$41,329.82	\$42,993.27	\$30,125.36	\$16,484.04	\$253,729.43	\$15,019.90		
<b>Jeff. Co</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$35,614.46	\$38,917.13											\$74,531.59	\$74,531.59	-11.98%	8.26%
2025	\$41,547.24	\$43,126.45	\$40,226.10	\$32,871.82	\$54,906.62	\$64,268.11	\$91,401.19	\$100,446.44	\$87,880.70	\$90,709.41	\$77,874.08	\$48,800.40	\$774,058.56	\$84,673.69	10.68%	23.00%
2024	\$38,324.51	\$38,180.22	\$33,816.10	\$41,251.65	\$52,202.74	\$62,402.88	\$68,790.07	\$94,291.87	\$103,725.45	\$92,663.28	\$81,777.38	\$54,909.26	\$762,335.41	\$76,504.73	-16.23%	11.13%
2023	\$38,585.12	\$52,737.59	\$71,172.47	\$142,896.71	\$56,232.42	\$60,370.02	\$68,684.39	\$91,609.47	\$98,727.44	\$93,073.23	\$79,199.32	\$49,318.21	\$902,606.39	\$91,322.71	10.09%	32.65%
2022	\$39,468.68	\$43,484.52	\$40,797.64	\$55,439.56	\$60,886.96	\$64,213.58	\$82,763.16	\$99,377.25	\$113,177.85	\$46,239.34	\$87,442.65	\$59,924.17	\$793,215.36	\$82,953.20	-1.43%	20.50%
2021	\$38,925.82	\$45,229.94	\$46,407.13	\$43,406.48	\$65,961.50	\$69,432.85	\$70,727.44	\$85,104.28	\$90,607.51	\$67,898.24	\$102,436.87	\$53,062.58	\$779,200.64	\$84,155.76	30.53%	22.24%
2020	\$31,208.52	\$33,263.68	\$28,921.38	\$28,566.17	\$11,196.91	\$533.76	\$22,715.37	\$41,591.37	\$75,131.03	\$78,437.33	\$75,232.02	\$54,415.58	\$481,213.12	\$64,472.20	-6.35%	-6.35%
2019	\$28,817.97	\$40,024.49	\$24,277.10	\$21,724.70	\$40,545.40	\$42,349.77	\$47,889.57	\$69,624.83	\$87,495.61	\$59,893.26	\$64,163.76	\$41,780.75	\$568,587.21	\$68,842.46		
<b>Pt Town</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$28,544.54	\$26,913.89											\$55,458.43	\$55,458.43	-11.28%	-2.53%
2025	\$34,131.52	\$28,377.43	\$26,993.82	\$28,606.28	\$32,877.70	\$38,700.18	\$46,832.50	\$61,383.30	\$79,167.88	\$73,812.98	\$64,630.74	\$40,011.48	\$555,525.81	\$62,508.95	-3.76%	9.86%
2024	\$33,325.46	\$31,625.90	\$24,463.86	\$31,819.78	\$34,404.50	\$46,078.18	\$51,531.62	\$70,844.89	\$96,773.54	\$84,807.63	\$73,230.48	\$46,285.68	\$625,191.52	\$64,951.36	-25.75%	14.16%
2023	\$56,413.84	\$31,062.76	\$23,460.18	\$30,351.98	\$37,679.22	\$44,754.59	\$51,449.27	\$67,147.87	\$83,971.10	\$92,652.96	\$74,081.59	\$47,710.72	\$640,736.08	\$87,476.60	30.45%	53.75%
2022	\$33,015.90	\$34,042.91	\$29,606.77	\$37,389.56	\$31,409.19	\$50,459.79	\$49,784.62	\$54,139.79	\$128,765.18	\$64,468.02	\$68,201.07	\$60,216.89	\$602,166.89	\$67,058.81	61.02%	17.86%
2021	\$21,393.25	\$20,252.85	\$19,399.19	\$21,639.46	\$38,131.79	\$35,371.78	\$44,684.07	\$64,751.90	\$77,672.97	\$81,453.56	\$58,652.34	\$41,675.55	\$525,078.71	\$41,646.10	-32.95%	-26.80%
2020	\$32,168.38	\$29,943.18	\$25,007.02													

GHC	January	February	March	April	May	June	July	August	September	October	November	December	Full Year	YTD	% Change	% Change
2026	\$155,035.16	\$155,690.05											\$310,725.21	\$310,725.21	1.85%	42.97%
2025	\$156,543.34	\$148,546.62	\$143,895.18	\$103,171.03	\$174,660.56	\$240,606.48	\$229,430.05	\$336,463.27	\$513,863.12	\$545,929.58	\$271,119.19	\$163,320.79	\$3,027,549.21	\$305,089.96	-0.20%	40.37%
2024	\$148,193.89	\$157,499.57	\$123,929.58	\$160,089.57	\$174,397.33	\$200,904.57	\$229,646.01	\$316,257.70	\$504,326.14	\$529,104.19	\$279,289.20	\$163,155.46	\$2,986,793.21	\$305,693.46	12.37%	40.65%
2023	\$139,826.67	\$132,216.53	\$139,986.97	\$137,406.53	\$169,158.39	\$225,295.09	\$221,593.04	\$322,990.57	\$485,569.86	\$475,226.71	\$294,176.40	\$177,392.53	\$2,920,839.29	\$272,043.20	-25.53%	25.17%
2022	\$200,051.49	\$165,251.74	\$173,344.13	\$198,550.60	\$194,435.68	\$251,676.25	\$222,216.35	\$309,597.61	\$449,459.48	\$470,056.72	\$284,227.52	\$204,428.00	\$3,123,295.57	\$365,303.23	16.00%	68.08%
2021	\$163,455.33	\$151,458.09	\$165,857.08	\$158,110.02	\$227,172.49	\$259,836.06	\$258,628.56	\$345,427.97	\$437,552.54	\$459,824.68	\$329,354.11	\$203,581.18	\$3,160,258.11	\$314,913.42	43.56%	44.89%
2020	\$107,691.21	\$111,676.01	\$98,994.00	\$100,371.96	\$40,635.18	\$21,656.17	\$152,778.09	\$206,945.35	\$334,312.32	\$322,585.87	\$291,095.32	\$192,631.07	\$1,981,372.55	\$219,367.22	0.93%	0.93%
2019	\$102,909.29	\$114,433.41	\$96,832.56	\$87,023.39	\$126,354.51	\$156,435.02	\$153,527.59	\$220,231.99	\$321,894.62	\$352,375.57	\$203,314.40	\$113,788.10	\$2,049,120.45	\$217,342.70		
<b>Mason Co</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$54,042.18	\$63,948.08											\$117,990.26	\$117,990.26	-5.55%	53.85%
2025	\$60,609.92	\$64,307.36	\$67,032.86	\$0.00	\$87,309.48	\$92,129.87	\$143,437.62	\$144,845.90	\$132,683.05	\$126,423.15	\$78,609.25	\$59,519.30	\$1,056,907.76	\$124,917.28	-1.84%	62.88%
2024	\$57,850.29	\$69,407.08	\$66,164.28	\$75,192.48	\$94,343.10	\$92,374.38	\$102,389.48	\$125,357.37	\$154,029.19	\$145,372.45	\$96,664.58	\$64,570.15	\$1,143,714.83	\$127,257.37	24.28%	65.94%
2023	\$49,680.94	\$52,715.40	\$66,073.45	\$53,542.98	\$79,767.71	\$83,681.92	\$100,482.93	\$125,383.85	\$154,040.34	\$143,465.68	\$96,301.09	\$61,082.79	\$1,066,219.08	\$102,396.34	-2.82%	33.52%
2022	\$52,626.05	\$52,740.94	\$54,848.06	\$66,961.90	\$82,481.51	\$81,911.30	\$76,419.32	\$103,214.15	\$140,312.32	\$133,572.06	\$98,607.16	\$75,248.06	\$1,018,942.83	\$105,366.99	36.28%	37.39%
2021	\$34,594.19	\$42,724.13	\$41,657.39	\$50,623.94	\$75,985.97	\$83,727.89	\$85,175.91	\$98,683.49	\$105,649.79	\$111,013.69	\$80,629.03	\$59,267.21	\$869,732.63	\$77,318.32	21.83%	0.82%
2020	\$31,314.22	\$32,150.44	\$30,791.06	\$31,993.26	\$12,187.26	\$4,516.34	\$30,770.14	\$61,326.82	\$82,275.33	\$88,480.56	\$65,498.51	\$48,699.22	\$520,003.16	\$63,464.66	-17.25%	-17.25%
2019	\$30,095.47	\$46,595.52	\$24,616.02	\$24,443.49	\$36,924.43	\$38,702.51	\$47,304.43	\$61,277.03	\$82,197.42	\$83,452.47	\$50,981.86	\$35,411.70	\$562,002.35	\$76,690.99		
<b>Shelton</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>Full Year</b>	<b>YTD</b>	<b>% Change</b>	<b>% Change</b>
2026	\$3,319.52	\$3,135.24											\$6,454.76	\$6,454.76	-12.42%	-4.03%
2025	\$3,797.54	\$3,572.40	\$4,132.78	\$3,655.84	\$5,268.32	\$5,517.70	\$6,475.74	\$6,203.98	\$8,950.70	\$8,210.30	\$6,126.84	\$3,372.70	\$65,284.84	\$7,369.94	-20.83%	9.58%
2024	\$5,534.66	\$3,774.92	\$4,678.94	\$2,821.00	\$4,875.88	\$4,839.72	\$5,226.96	\$6,263.26	\$7,546.18	\$6,549.34	\$5,724.22	\$4,758.28	\$62,593.36	\$9,309.58	2.53%	38.42%
2023	\$4,768.02	\$4,311.46	\$3,152.28	\$3,675.67	\$4,255.14	\$4,153.86	\$5,975.88	\$7,200.20	\$8,485.20	\$6,932.92	\$6,327.32	\$6,318.16	\$65,556.11	\$9,079.48	-2.20%	34.99%
2022	\$5,301.72	\$3,981.96	\$4,086.44	\$3,077.98	\$4,329.87	\$5,342.04	\$5,220.18	\$6,411.76	\$7,699.56	\$7,041.18	\$5,814.64	\$6,805.74	\$65,113.07	\$9,283.68	43.12%	38.03%
2021	\$3,507.72	\$2,979.00	\$3,617.06	\$3,167.68	\$4,748.30	\$4,787.16	\$4,995.16	\$6,067.50	\$6,847.04	\$6,465.02	\$5,485.90	\$3,782.20	\$56,449.74	\$6,486.72	-0.47%	-3.55%
2020	\$3,579.84	\$2,937.72	\$2,817.24	NA	\$1,877.78	\$3,115.18	\$3,446.58	\$4,007.32	\$4,361.12	\$5,695.20	\$4,310.88	\$4,195.34	\$40,344.20	\$6,517.56	-3.10%	-3.10%
2019	\$3,549.69	\$3,176.13	\$3,680.30	\$3,468.74	\$2,158.72	\$5,113.21	\$4,313.81	\$4,940.31	\$5,584.00	\$5,682.24	\$5,100.66	\$4,091.58	\$50,859.39	\$6,725.82		

Data is acquired from the Dept. of Revenue (www.dor.wa.gov). There is a two month lag between tax collection and reporting. This reflects the reporting dates. Figures are the combined total of "Special Hotel/Motel" and "Transient Rental" taxes.

Percent change is the amount changed from one year (month to date) vs. the prior year (month to date). Clallam, Jefferson, Grays Harbor, and Mason County figures refer to lodgings within the respective unincorporated counties, excluding the other municipalities listed. **2025 Factors:** Easter break late April (vs. March 2024). **Port Angeles:** Some reduction of STVR inventory '25 vs. 24. **Sequim:** Two major hotels with temporarily reduced inventory. **Jefferson County:** 15% inventory reduction Kalaloch.

**Pt. Townsend:** Loss of Ft. Worden inventory (Jan. 25 - 85 units). **Other factors:** Drop in Canadian travel. Cancellations of government business/travel freeze.