



# SIDEWALK FEE IN LIEU APPLICATION

Department of Public Works  
321 E. 5th Street, Port Angeles, WA 98362 360.417.4827  
[www.cityofpa.us](http://www.cityofpa.us) | [publicworksinbox@cityofpa.us](mailto:publicworksinbox@cityofpa.us)

## PROJECT INFORMATION

Date: \_\_\_\_\_ Associated Permit No: \_\_\_\_\_

Project Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Email: \_\_\_\_\_

Engineer: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor: \_\_\_\_\_ Email: \_\_\_\_\_

**Purpose:** Developments required to provide sidewalk per 18.08 of the Port Angeles Municipal Code (PAMC) and Chapter 3 of the Urban Services Standards and Guidelines (USSG), may request to pay a fee-in-lieu of constructing required improvements or to construct equivalent off-site improvements before application for final plat approval, or any time prior to final Public Works inspections and Certificate of Occupancy. The City will evaluate Fee-in-Lieu application, and if approved, the City will collect and track fees to construct pedestrian safety improvements, which could include sidewalk, curb ramps and lighting in the vicinity, within two miles, from the contributing parcel to ensure that the improvements maintain a sufficient nexus to the project. The Fee-in-Lieu program is authorized in PAMC 18.08.045

**Review of Applications:** Not all Fee-in-Lieu applications will be approved. Applicants are encouraged to discuss this option with staff ahead of applying. Staff will review applications to see if they meet the goals of the program as described in this form.

**Directions:** To determine the fee amount, applicants should fill out the appropriate table below.

**Step 1:** Read this form including the Conditions section.

**Step 2:** Reach out to Public Works to discuss likelihood of application approval and options.

**Step 3:** Select a fee option, see the Fee Option section below.

**Step 4:** Submit the application

**Step 5:** Public Works staff will review the application and notify application of result

**Step 6:**

-If Fee Option #1 is selected and accepted, the applicant will pay the fee at the City Hall permit counter by cash or check only. If rejected, the applicant will build the infrastructure as required by the PAMC and USSG as directed by Public Works.

-If Fee Option #2 is selected and accepted, the applicant will construct equivalent offsite improvements. If rejected, the applicant will build the infrastructure as required by the PAMC and USSG as directed by Public Works.

**FEE OPTIONS AND SELECTION**

**Option 1: Pre-determined Fees:** Applicants may determine the total fee using city pre-determined unit costs.

**Concrete Sidewalk (See Conditions for Length)**

**Total Length of Frontage:** \_\_\_\_\_ (ft)

<u>Sidewalk Fees</u>			
Item	Length (ft)	\$ (per frontage ft)	Total (\$)
Site not requiring Curb (first 50 feet)		\$50	
Site requiring Curb (first 50 feet)		\$100	
Site not requiring Curb (Remaining Frontage > 50 feet)		\$30	
Site requiring Curb (Remaining Frontage > 50 feet)		\$60	
Sidewalk Total (\$)			
<u>Curb Ramp Fees</u>			
Item	Count (each)	\$ (per each)	Total (\$)
Ramps (Residential)		\$1000	
Ramps (Commercial)		\$3000	
Ramp Total (\$)			
<b>Site Total (\$)</b>			

**Option 2: Equivalent Offsite Improvement:** Applicants may work with Public Works staff to identify and construct and pedestrian improvement of similar cost to the required frontage improvements.

**Alternative Project:**

Description of Alternative Improvement (Location, Length, Width, Material)	
Frontage Length (ft) of Subject Property	
Estimated Cost of Alternative Project	\$

Note: Projects proposing to fill an existing sidewalk gap are eligible for a 25% reduction in required linear footage, e.g. a project whose frontage is 100ft could apply to fill a 75ft gap in sidewalk along a higher priority corridor.

## CONDITIONS AND CRITERIA

**Conditions** – The following conditions will be used to determine the required sidewalk and curb ramps improvements for a given project.

### Sidewalk:

- Required along all subject site frontage for existing or proposed streets.
- For corner lots, both streets require sidewalk.
- Length must include extensions to intersecting streets, to centerline of t-intersections, or centerline of unopened rights-of-way / trail corridors.

### Curb Ramps

- Individual directional ADA Ramps are required at every legal crosswalk. Crosswalks exist at each street intersection for each crossing, regardless of whether they are marked.
- Every ramp so required must be matched on the opposite side of the street per RCW 35.68.075

**Criteria for Application Approval** – The Director or designee may accept a fee-in-lieu for required improvements, provided the public improvements cannot or should not be constructed concurrently with the subject development and the following requirements are met:

- Sufficient information is provided by the applicant to determine project feasibility including constructability, and compatibility with adjacent sites;
- Staff assessment determines building sidewalks and associated ADA sidewalk ramps along all or a portion of the subject development frontage provide minimal benefit to the applicant and community at that location.
- Staff assessment based on accident history, planning, and engineering evaluation concludes that no significant adverse impacts on the traveling public will result from a delay in constructing the required improvements; and
- Staff determines that improvements will not remove significant obligations from the ADA Transition Plan.
- Project is not on the Sidewalk Prioritization Map or site specific analysis provides justification for not constructing sidewalk.

**Note: The justification to allow use of the fee-in-lieu program shall not be based on cost savings to the applicant in comparison with constructing required improvement adjacent to the property.**

## ATTESTATION & ACCEPTANCE

I hereby certify that the information provided is correct, that I am either the owner of authorized to act on behalf of the owner and that all activities associated with this permit will be in accordance with State Laws and the Port Angeles Municipal Code.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_