



April 7, 2026

City of Port Angeles Council Meeting Agenda

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:

A. Call to Order – Special Meeting at 4:30 p.m. – The purpose of the Special Meeting is for City Council to receive a presentation from staff followed by a Council discussion.

- 1. Camping and Encampment.....A-1

Call to Order – Regular Meeting at 6:00 p.m.

**B. Roll Call, Pledge of Allegiance
Ceremonial Matters, Proclamations & Employee Recognitions**

C. Late Items

To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.

D. Public Comment

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: council@cityofpa.us, comments will not be read aloud.

Audio only: 1-844-992-4726

Access code(webinar number): 2556 547 2500

Webinar password: jhTe2iAvW52 (54832428 when dialing from a phone or video system)

Once connected, press *3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the Tuesday, April 07, 2026 meeting only.

Webex link: <https://cityofpa.webex.com/cityofpa/j.php?MTID=ma1d2931b2fe271347ce0ee73121ad864>

To make a public comment, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing. The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting’s agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

E. Consent Agenda | Approve

- 1. Minutes from March 3, 2026 / *Approve*E-1
- 2. Expenditure Report: Between March 7, 2026 and March 27, 2026 in the amount of \$3,479,302.88 /*Approve*E-5
- 3. Light-Ops Material Purchase: 3-Phase Transformer Vaults & Lids / 1) *Award a contract to WESCO Distribution, Inc., of Lithia Springs, GA in the amount of \$32,022.05, including applicable tax, for the purchase of five (5) 3-phase transformer vaults and five (5) vault lids, and 2) authorize the City Manager to sign all contract-related documents, to administer the contract, and to make minor modifications as necessary.*E-53
- 4. Light-Ops Material Purchase: Power Poles / 1) *Award a contract to WESCO Distribution, Inc. of Portland, OR in the amount of \$32,153.38, including applicable taxes, for the purchase of twenty-two (22) power poles, and 2) authorize the City Manager to execute all contract-related documents, to administer the contract, and to make minor modifications as necessary.*E-57
- 5. Small, Rural and Tribal Body Worn Camera Grant / 1) *Approve the acceptance of the \$74,000 grant from the BJA Small, Rural and Tribal Body Worn Camera Grant Program for the Police Department BWC program and 2) authorize the City Manager to sign the grant agreement.*.....E-60
- 6. Night Vision Equipment Purchase / 1) *Authorize the purchase of five sets of night vision goggles, and the associated training from WHA, in an amount not to exceed \$38,125.00 plus applicable sales tax, and 2) allow the City Manager to make minor modifications.*.....E-67
- 7. Regional Fire and EMS Study – Professional Services Agreement with AP Triton / 1) *Approve the Professional Services Agreement with AP Triton, LLC, in an amount not to exceed \$23,621.34, plus applicable taxes and, 2) Authorize the City Manager to sign the agreement and make minor modifications as necessary.*.....E-71
- 8. Land Use Agreement Between United States of America, Department of Energy, Bonneville Power Administration (BPA), and the City of Port Angeles / 1) *Approve a Land Use Agreement between the BPA, and the City of Port Angeles, and 2) authorize the City Manager to sign Land Use Agreement related documents, to administer the Land Use Agreement, and to make minor modifications as necessary.*E-85

F. Public Hearings | 6:30 p.m. or Soon ThereafterNone

G. Ordinances Not Requiring Council Public HearingsNone

H. Resolutions Not Requiring Council Public Hearings

- 1. 2025-2026 Strategic Plan Update / *Pass Resolution*.....H-1

I. Other Considerations

- 1. Camping and Encampment / *Possible Continued Discussion and Action*

J. Contracts & Purchasing

- 1. Water Division Material Purchase – Inventory Stock / *Award and Authorize*J-1
- 2. 2026 WA Military Department Cybersecurity Grant & Nutanix Server Purchase / *Approve and Authorize*J- 5

K. Council Reports

L. Information

City Manager Reports:

- 1. Past Due Utility Report March/ *For Information Only*L-1

M. Second Public Comment

Follow the instructions from the first public comment period.

Adjournment

PUBLIC HEARINGS

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. City Council may choose to seek public opinion through the public hearing process.



Date: April 7, 2026

To: City Council

From: Nathan A. West, *City Manager*
Calvin W. Goings, *Deputy City Manager*

Subject: Camping and Encampments

Summary: At the February 3, 2026, City Council meeting, the topic of Camping and Encampments was discussed. A motion was passed to hold a Council Work Session on this topic on April 7, 2026. To prepare for the Work Session, a series of external organizations presented to City Council on their specific roles during Council meetings in February and March.

During the April 7, 2026, Work Session from 4:30 p.m. to 6:00 p.m., staff will provide an overview of City roles and efforts, followed by a City Council discussion. If City Council has additional discussion or formal direction/action for staff, that will occur under “Other Considerations” during the regularly scheduled Council Meeting beginning at 6:00 p.m.

Strategic Plan: This item aligns with Strategic Focus Area #1.

Funding: N/A

Recommendation: Possible continued Council discussion from the Work Session. Formal direction/action would need the support of at least four Councilmembers.

Relationship to Strategic Plan: The 2025-2026 Strategic Plan (Resolution 10-24) was approved by the City Council on October 1, 2024. This item aligns with Strategic Focus Area #1.

Background / Analysis: At the February 3, 2026, City Council meeting, the topic of Camping and Encampments was discussed. A motion was passed to hold a Council Work Session on this topic on April 7, 2026. To prepare for the Work Session, a series of external organizations presented to City Council on their specific roles during Council meetings in February and March as follows:

February 17th presentations:

- Habitat for Humanity
- Salvation Army
- 4PA

March 3rd Presentations:

- Clallam County Homelessness Task Force
- Clallam County Harm Reduction Center
- Peninsula Behavioral Health

March 17th Presentations:

- Peninsula Housing Authority
- Serenity House
- The Answer For Youth (TAFY)
- Port Angeles Waterfront District
- Olympic Peninsula Community Clinic (OPCC) / REdisCOVERY
- Port Angeles First United Methodist Church
- Olympic Community Action Programs

During the April 7, 2026, Work Session from 4:30 p.m. to 6:00 p.m., staff will provide an overview of City roles as follows:

- Police Department
- Fire Department
- Parks, Recreation and Facilities Department
- Public Works and Utilities Department
- Community and Economic Development Department
- Legal Department

These presentations will be followed by a City Council discussion.

If City Council has additional discussion or formal direction/action for staff, that will occur under “Other Considerations” during the regularly scheduled Council Meeting at 6:00 p.m.

Funding Overview: N/A

Attachment(s): None

**CITY OF PORT ANGELES
CITY COUNCIL**

Port Angeles, Washington

March 3, 2026

This meeting was conducted as a hybrid meeting.

CALL TO ORDER SPECIAL MEETING

Mayor Dexter called the special meeting of the Port Angeles City Council to order at 5:15 p.m.

Members Present: Mayor Dexter, Deputy Mayor Carr, Council members Hamilton, Hodgson, Miller, Schwab (attending virtually), and Suggs.

Members Absent: None.

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey.

SPECIAL MEETING

At 5:15 p.m., Mayor Dexter, Deputy Mayor Carr, Council member Miller and Council member Suggs gathered in the lobby of City Hall along with the women of the City of Port Angeles where the Mayor read a proclamation in recognition of International Women’s Day on March 8, 2026.

EXECUTIVE SESSION

At 5:30 p.m. the Mayor announced the need for an Executive Session under RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel, for 25 minutes, until 5:55 p.m. Council moved to the Jack Pittis Conference and the meeting convened at 5:33 p.m.

ADJOURNMENT

Mayor Dexter adjourned the Special Meeting at 5:59 p.m.

CALL TO ORDER-REGULAR MEETING

Mayor Dexter called the regular meeting of the Port Angeles City Council to order at 6:02 p.m.

ROLL CALL

Members Present: Mayor Dexter, Deputy Mayor Carr, Council members Hamilton, Hodgson, Miller, Schwab, and Suggs.

Members Absent: None.

Staff Present: City Manager West, Deputy City Manager Goings, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, B. Smith, S. Carrizosa, D. Sharp, S. Curtin, A. Fountain and M. Young.

PLEDGE OF ALLEGIANCE

Mayor Dexter led the Pledge of Allegiance to the Flag.

CEREMONIAL MATTERS, PROCLAMATIONS & EMPLOYEE RECOGNITIONS

1. Proclamation in Recognition of International Women’s Day

Mayor Dexter left the Council Chambers for the lobby, where she was joined by many City of Port Angeles staff. She read a proclamation in recognition of International Women’s Day, featuring a special recognition of the women of the City of Port Angeles. During the reading of the proclamation, a slide show was played that displayed photos of staff.

2. Recognition of Retired National Park Service Special Agent Susannah “Sanny” Lustig
Mayor Dexter was joined by Police Chief Brian Smith, Program Manager of Healthy Families of Clallam County Sarah McBride, and Retired National Park Service Special Agent Susannah “Sanny” Lustig at the front of the Council Chambers where she read a proclamation in recognition to Ms. Lustig’s public service.

LATE ITEMS TO BE PLACED ON THIS OR FUTURE AGENDAS

The Mayor added a discussion on a letter of support to the agenda, there was no objection from Council.

PUBLIC COMMENT

Sandra Kline, residing outside city limits, spoke about drug use and recovery.

Lorrie Mittman, city resident, spoke about drug use in the City of Port Angeles.

Stacey Richards, county resident, spoke about drug use and recovery.

Susie Blake, city resident, spoke about drug use in the City of Port Angeles.

Tracey Able, city resident, spoke about the need for housing.

CONSENT AGENDA

At the request of Council member Deputy Mayor Carr and after hearing no objection, Mayor Dexter added *Material Purchase: Electric Meters* to the Consent Agenda.

It was moved by Suggs and seconded by Carr to approve the Consent Agenda to include:

1. Minutes for the meeting of February 17, 2026 / *Approve*
2. Expenditure Report: *Between February 7, 2026 and February 20, 2026 in the amount of \$1,874,297.37*
3. Jones Street Reservoir Valve Replacement (WT0125) CON-2025-10 – Final Acceptance / *1) Accept the Jones Street Reservoir Valve Replacement Project No. CON-2025-10 as complete, and 2) authorize staff to proceed with project closeout, and release the retainage upon receipt of all required clearances.*
4. Service Contract – Class B Biosolids Transportation & Beneficial Use Services / *1) Approve a service contract with Tenelco, Inc., for transportation and beneficial use services of biosolids that have not met Vector Attraction Reduction standards at a rate of \$147.15 per ton through December 31, 2026; and 2) authorize the City Manager to decide whether and when to exercise the option contained in that contract to renew for additional years, not exceeding three years, and give all notices and execute all documents necessary to exercise the option; and 3) authorize the City Manager to sign all contract-related documents, to administer the contract and to make minor modifications as necessary.*
5. Temporary Wheeling Agreements with Clallam PUD / *1) Approve three (3) wheeling agreements between Clallam County Public Utility District #1 and the City of Port Angeles for temporary wheeling of services for the following properties located within city limits: 3626 Aviation Place, Critchfield Road, and CEDO Inc., and 2) authorize the City Manager to sign all wheeling agreements, to administer the agreements, and to make minor modifications as necessary.*
6. ITEM ADDED TO CONSENT / *J-1 Material Purchase: Electric Meters / Approve the purchase of two hundred and forty (240) electric meters from WESCO Distribution, Inc. of Portland, OR through the SourceWell cooperative purchasing agreement, in the amount of \$112,384.80, including applicable taxes, and 2) authorize the City Manager to sign all contract-related documents, to administer the contract, and to make minor modifications as necessary.*

Council discussion followed.

Motion carried 7-0.

RESOLUTIONS NOT REQUIRING COUNCIL PUBLIC HEARINGS

1. Resolution Updating the Rules of Procedure for Proceedings Before the Hearing Examiner

Deputy City Manager Goings presented the agenda item and then turned the meeting over to Long Range & Special Project Administrator/Associate Planner Angel Torres who spoke to the proposed resolution which provided clarity, expectations, and consistent rules to the Hearings Examiner and staff. Staff answered Council's questions.

Mayor Dexter read the resolution by title, entitled,

RESOLUTION NO. 02-26

It was moved by Suggs and seconded by Hamilton to:

A RESOLUTION of the City Council of the City of Port Angeles, Washington, adopting updated Rules and Procedures Governing Proceedings before the Hearing Examiner.

Motion carried 7-0.

OTHER CONSIDERATIONS

1. TRANE Technologies Presentation by Angie Estey

Parks and Recreation Director Corey Delikat presented the agenda item and turned the meeting over to Trane Senior Account Executive Angie Estey who shared slides on HVAC improvements at both the Senior Center and Fire Station. Estey and staff answered Council's questions.

2. Peace Pole Presentation, Lower Elwha Klallam Tribe & Nor'Wester Rotary

Director Delikat introduced Sean Simmons, representing Nor'Wester Rotary, and Carmen Watson-Charles, representing the Lower Elwha Klallam Tribe, and invited Council to attend the Peace Pole Dedication on Saturday, March 28, at 2:00 p.m. at Pebble Beach Park.

The Mayor recessed the meeting for a break at 7:13 p.m. The meeting reconvened at 7:22 p.m.

3. Clallam County Homelessness Task Force Presentation

Clallam County Health and Human Services Christine Dunn shared presentation slides and spoke about their organization's work in the community. Dunn answered Council's questions.

4. Clallam County Harm Reduction Presentation

Clallam County Health & Human Services Deputy Director Jenny Oppelt shared presentation slides and spoke about their organization's work in the community. Deputy Director Oppelt answered Council's question.

The Mayor recessed the meeting for a break at 8:49 p.m. The meeting reconvened at 8:54 p.m.

5. Peninsula Behavioral Health Presentation

Peninsula Behavioral Health Executive Director Wendy Sisk shared presentation slides and spoke about their organization's work in the community. Executive Director Sisk answered Council's questions.

Due to the time, the Mayor moved to the Second Public Comment period.

SECOND PUBLIC COMMENT

Stacy Richards, residing outside the city limits, spoke in opposition of harm reduction services.

Kayla Hopkins, residing outside the city limits, Chair of the Esprit Board, spoke about their visitor's positive experience visiting Port Angeles.

Olivia Hoslow, Sequim resident, spoke in favor of harm reduction services.

6. Permanent Committee Appointments

The Mayor presented the agenda item and invited the subcommittee to speak to their recommendations. Ad Hoc Appointment Committee member Deputy Mayor Carr spoke to the recruitment and application process and the need to reevaluate whether to continue the Public Safety Advisory Board.

It was moved by Carr and seconded by Suggs to:

Approve the appointments to the City's Permanent Committees as detailed in the tables in the packet, and as listed below, and direct Ad Hoc Appointment Committees for LTAC, Planning Commission and UAC to have an additional review of applications beginning on March 9 or shortly after in order to make recommendations to fill expiring or vacant terms.

Parks, Recreation and Facilities Commission

Sam Mckee, Commissioner #1 for the term 3/1/2026 – 2/28/2030

Lee Snook, Commissioner #2 for the term 3/1/2026 – 2/28/2030

Planning Commission

Paul Vogel, Position 1 for the term 3/1/2026 – 2/28/2030

Anna Schorr, Position 2 for the term 3/1/2026 – 2/28/2030

Walker Mellema, Position 3 for the term 3/1/2026 – 2/28/2030

Lodging Tax Advisory Committee

Kara Anderson, Tax Collector for the term 3/1/2026 – 2/28/2028

John Hughes, Member-at-Large for the term 3/1/2026 – 2/28/2028

Utility Advisory Committee

Anna Schoor, Member-at-Large for the term 3/1/2026 – 2/28/2030

Motion carried 7-0.

Due to the time nearing 10:00 p.m., it was moved by Carr and seconded by Miller to:

Extend the meeting to the completion of the discussion.

Motion carried 7-0.

Council discussion followed.

It was moved by Carr and seconded by Hamilton to:

Continue to recruit for the Public Safety Advisory Board while the staff prepare a presentation to further discuss their work plan and the use of the Board.

Motion carried 7-0.

7. LATE ITEM – Letter of Support Discussion

The Mayor spoke to the item that she wished to add to the agenda and said that it was no longer relevant and would not need to be brought to the Council's attention at this time.

ADJOURNMENT

There being no further business to come before the Council, the Mayor adjourned the meeting at 10:10 p.m.

Kate Dexter, Mayor

Kari Martinez-Bailey, City Clerk

Minutes were approved on:



**City of Port Angeles
City Council Expenditure Report
Between Mar 7, 2026 and Mar 27, 2026**

Vendor	Description	Account Number	Amount
A/R MISCELLANEOUS REFUNDS	DUPLICATE PAYMENT OF INV	001-0000-213.10-90	95.10
	DUPLICATE PAYMENT OF INV	001-0000-213.10-90	162.00
	DUPLICATE PAYMENT OF INV	001-0000-213.10-90	300.00
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	001-0000-237.00-00	1,061.70
	EXCISE TAX RETURNS-FEB	001-0000-237.30-00	52.78
FLUXLIGHT, INC	COMPUTERS,DP & WORD PROC.	001-0000-237.00-00	(155.68)
IMS ALLIANCE	UNIFORMS	001-0000-237.00-00	(551.79)
US BANK CORPORATE PAYMENT SYSTEM	Evidence Supplies	001-0000-237.00-00	(43.55)
	Amazon-disputing unknown	001-0000-213.10-00	37.56
	Accidental Charge-refunde	001-0000-213.10-95	(29,770.05)
	CITY CREDIT CARD	001-0000-213.10-95	(32,841.82)
	CITY CREDIT CARD PMT	001-0000-213.10-95	36,800.46
	Amazon-disputing unknown	001-0000-213.10-00	(37.56)
	Amazon-disputing unknown	001-0000-213.10-00	37.56
	CITY CREDIT CARD	001-0000-213.10-95	(32,841.82)
	CITY CREDIT CARD	001-0000-213.10-95	32,841.82
	Evidence Supplies	001-0000-237.00-00	(43.55)
	Evidence Supplies	001-0000-237.00-00	43.55
	WA STATE PATROL	FEB 2026 FINGERPRINTS	001-0000-229.50-00
WASHINGTON (DOL), STATE OF	FEBRUARY 2026 CPLS	001-0000-229.60-00	258.00
Division Total:			(\$24,535.29)
Department Total:			(\$24,535.29)
US BANK CORPORATE PAYMENT SYSTEM	AWC Reg-J Hamilton	001-1160-511.43-10	103.46
	AWC Reg-M Hodgson	001-1160-511.43-10	103.46
	AWC Reg-J Hamilton	001-1160-511.43-10	274.25
	AWC Reg-K Dexter	001-1160-511.43-10	274.25
	AWC Reg-N Carr	001-1160-511.43-10	274.25
	AWC Reg-J Hamilton	001-1160-511.43-10	(274.25)
	AWC Reg-J Hamilton	001-1160-511.43-10	(103.46)
	AWC Reg-J Hamilton	001-1160-511.43-10	103.46
	AWC Reg-J Hamilton	001-1160-511.43-10	274.25
	AWC Reg-K Dexter	001-1160-511.43-10	(274.25)
	AWC Reg-K Dexter	001-1160-511.43-10	274.25
	AWC Reg-M Hodgson	001-1160-511.43-10	(103.46)
	AWC Reg-M Hodgson	001-1160-511.43-10	103.46



**City of Port Angeles
City Council Expenditure Report
Between Mar 7, 2026 and Mar 27, 2026**

Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	AWC Reg-N Carr	001-1160-511.43-10	(274.25)
	AWC Reg-N Carr	001-1160-511.43-10	274.25
Mayor & Council Division Total:			\$1,029.67
Legislative Department Total:			\$1,029.67
NATIONAL LEAGUE OF CITIES	MEMBERSHIPS	001-1210-513.49-01	1,805.00
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	001-1210-513.43-10	33.10
STORY CRANE PRODUCTS	COMMUNICATIONS/MEDIA SERV	001-1210-513.42-10	3,300.00
US BANK CORPORATE PAYMENT SYSTEM	Chamber lunch-N West/C Go	001-1210-513.43-10	60.00
	Pens (2pks)/Yellow notepa	001-1210-513.31-01	51.82
	City action 2026 reg/N We	001-1210-513.43-10	274.25
	PDN Subscr-N West	001-1210-513.49-01	95.40
	Shredding serv subscr	001-1210-513.41-50	424.75
	ID badge holders(5pk)	001-1210-513.31-01	16.69
	Notary tab flags(800pcs)	001-1210-513.31-01	11.59
	Chamber lunch-N West/C Go	001-1210-513.43-10	(60.00)
	Chamber lunch-N West/C Go	001-1210-513.43-10	60.00
	City action 2026 reg/N We	001-1210-513.43-10	(274.25)
	City action 2026 reg/N We	001-1210-513.43-10	274.25
	ID badge holders(5pk)	001-1210-513.31-01	(16.69)
	ID badge holders(5pk)	001-1210-513.31-01	16.69
	Notary tab flags(800pcs)	001-1210-513.31-01	(11.59)
	Notary tab flags(800pcs)	001-1210-513.31-01	11.59
	PDN Subscr-N West	001-1210-513.49-01	(95.40)
	PDN Subscr-N West	001-1210-513.49-01	95.40
	Pens (2pks)/Yellow notepa	001-1210-513.31-01	(51.82)
	Pens (2pks)/Yellow notepa	001-1210-513.31-01	51.82
	Shredding serv subscr	001-1210-513.41-50	(424.75)
Shredding serv subscr	001-1210-513.41-50	424.75	
City Manager Division Total:			\$6,072.60
US BANK CORPORATE PAYMENT SYSTEM	Credit-WSHRMA-A Fountain	001-1220-516.43-10	(129.00)
	Bridge toll-A Fountain	001-1220-516.43-10	5.50
	Bridge toll-A Fountain	001-1220-516.43-10	(5.50)
	Bridge toll-A Fountain	001-1220-516.43-10	5.50
	Credit-WSHRMA-A Fountain	001-1220-516.43-10	(129.00)



City of Port Angeles City Council Expenditure Report Between Mar 7, 2026 and Mar 27, 2026

Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Credit-WSHRMA-A Fountain	001-1220-516.43-10	129.00
Human Resources Division Total:			(\$123.50)
GRANICUS	FOIA MODULE/REPORTING	001-1230-514.41-50	10,972.23
MISC TRAVEL	J STRAITS-ONSITE FOR STAT	001-1230-514.43-10	552.00
US BANK CORPORATE PAYMENT SYSTEM	Cisco Subscr dues	001-1230-514.42-10	43.56
	Cisco Subscr dues	001-1230-514.42-10	204.73
	Webinar-KMB	001-1230-514.43-10	100.00
	Cisco subscr dues 1/15-2/	001-1230-514.42-10	43.56
	Cisco subscr dues 1/15-2/	001-1230-514.42-10	204.73
	Cisco Subscr dues	001-1230-514.42-10	(204.73)
	Cisco Subscr dues	001-1230-514.42-10	(43.56)
	Cisco Subscr dues	001-1230-514.42-10	43.56
	Cisco Subscr dues	001-1230-514.42-10	204.73
	Cisco subscr dues 1/15-2/	001-1230-514.42-10	(204.73)
	Cisco subscr dues 1/15-2/	001-1230-514.42-10	(43.56)
	Cisco subscr dues 1/15-2/	001-1230-514.42-10	43.56
	Cisco subscr dues 1/15-2/	001-1230-514.42-10	204.73
	Webinar-KMB	001-1230-514.43-10	(100.00)
	Webinar-KMB	001-1230-514.43-10	100.00
City Clerk Division Total:			\$12,120.81
City Manager Department Total:			\$18,069.91
US BANK CORPORATE PAYMENT SYSTEM	Lunch-S Carrizosa	001-2020-514.31-01	18.02
	Lunch-S Carrizosa	001-2020-514.31-01	(18.02)
	Lunch-S Carrizosa	001-2020-514.31-01	18.02
Finance Administration Division Total:			\$18.02
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	001-2023-514.44-50	(112.61)
US BANK CORPORATE PAYMENT SYSTEM	Lunch-A Tawes/L Anderson/	001-2023-514.31-01	54.05
	PayrollOrg Mbmsp-A Tawes	001-2023-514.49-01	305.00
	Lunch-A Tawes/L Anderson/	001-2023-514.31-01	(54.05)
	Lunch-A Tawes/L Anderson/	001-2023-514.31-01	54.05
	PayrollOrg Mbmsp-A Tawes	001-2023-514.49-01	(305.00)
	PayrollOrg Mbmsp-A Tawes	001-2023-514.49-01	305.00
Accounting Division Total:			\$246.44
EQUIFAX	FINANCIAL SERVICES	001-2025-514.41-50	84.94



**City of Port Angeles
City Council Expenditure Report
Between Mar 7, 2026 and Mar 27, 2026**

Vendor	Description	Account Number	Amount
MISC ONE-TIME VENDORS	DEBT PAID TO COPA IN ERRO	001-2025-514.41-50	22.31
PAYMENTUS GROUP INC	TRANSACTION FEES	001-2025-514.41-50	1,281.98
	TRANSACTION FEES	001-2025-514.41-50	17,596.83
US BANK CORPORATE PAYMENT SYSTEM	Cert renewal-D Sharnbroic	001-2025-514.49-01	42.00
	Cert renewal-H Iyulores	001-2025-514.49-01	42.00
	Cert renewal-D Sharnbroic	001-2025-514.49-01	(42.00)
	Cert renewal-D Sharnbroic	001-2025-514.49-01	42.00
	Cert renewal-H Iyulores	001-2025-514.49-01	(42.00)
	Cert renewal-H Iyulores	001-2025-514.49-01	42.00
Customer Service Division Total:			\$19,070.06
QUADIENT	RENTAL/LEASE EQUIPMENT	001-2070-518.45-30	2,383.67
Reprographics Division Total:			\$2,383.67
Finance Department Total:			\$21,718.19
CLALLAM CNTY COMMISSIONER'S OFFICE	SUPPLIES	001-3012-598.51-23	150,569.95
	SUPPLIES	001-3012-598.51-23	150,569.95
	SUPPLIES	001-3012-598.51-23	150,569.95
Jail Contributions Division Total:			\$451,709.85
LEXISNEXIS	SUBSCRIPTION	001-3030-515.49-01	(480.25)
	SUBSCRIPTION	001-3030-515.49-01	480.25
	SUBSCRIPTION	001-3030-515.49-01	480.25
US BANK CORPORATE PAYMENT SYSTEM	MRSC Training-J Molay	001-3030-515.43-10	50.00
	MRSC Training-W Bloor	001-3030-515.43-10	50.00
	MRSC Training-W Bloor	001-3030-515.43-10	50.00
	CLE Subscr-W Bloor	001-3030-515.43-10	59.00
	WAPRO dues-J Molay	001-3030-515.49-01	25.00
	WAPRO dues-J Roberts	001-3030-515.49-01	25.00
	CLE Subscr-W Bloor	001-3030-515.43-10	(59.00)
	CLE Subscr-W Bloor	001-3030-515.43-10	59.00
	MRSC Training-J Molay	001-3030-515.43-10	(50.00)
	MRSC Training-J Molay	001-3030-515.43-10	50.00
	MRSC Training-W Bloor	001-3030-515.43-10	(50.00)
	MRSC Training-W Bloor	001-3030-515.43-10	(50.00)
	MRSC Training-W Bloor	001-3030-515.43-10	50.00
	MRSC Training-W Bloor	001-3030-515.43-10	50.00
	WAPRO dues-J Molay	001-3030-515.49-01	(25.00)



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	WAPRO dues-J Molay	001-3030-515.49-01	25.00
	WAPRO dues-J Roberts	001-3030-515.49-01	(25.00)
	WAPRO dues-J Roberts	001-3030-515.49-01	25.00
City Attorney Division Total:			\$739.25
City Attorney Department Total:			\$452,449.10
MISC TRAVEL	T CARLSTROM-CONSTRUCTION	001-4050-558.43-10	345.00
US BANK CORPORATE PAYMENT SYSTEM	EV charging acct replenis	001-4050-558.31-01	40.00
	ICC Code Reg-S Cartmel	001-4050-558.43-10	850.00
	EV charging acct replenis	001-4050-558.31-01	(40.00)
	EV charging acct replenis	001-4050-558.31-01	40.00
	ICC Code Reg-S Cartmel	001-4050-558.43-10	(850.00)
	ICC Code Reg-S Cartmel	001-4050-558.43-10	850.00
Building Division Total:			\$1,235.00
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	001-4060-558.43-10	132.44
US BANK CORPORATE PAYMENT SYSTEM	ChatGPT Sub	001-4060-558.49-01	21.78
	ChatGPT Subscr	001-4060-558.49-01	21.78
	ChatGPT Sub	001-4060-558.49-01	(21.78)
	ChatGPT Sub	001-4060-558.49-01	21.78
	ChatGPT Subscr	001-4060-558.49-01	(21.78)
	ChatGPT Subscr	001-4060-558.49-01	21.78
Planning Division Total:			\$176.00
MISC TRAVEL	S CARTMEL-CONSTRUCTION EX	001-4071-558.43-10	345.00
US BANK CORPORATE PAYMENT SYSTEM	ChatGPT Subscr-S Cartmel	001-4071-558.49-01	21.78
	EV charging acct replenis	001-4071-558.31-01	40.00
	AA batteries-sticky notes	001-4071-558.31-01	26.11
	ChatGPT Subscr-B Braudric	001-4071-558.49-01	21.78
	AA batteries-sticky notes	001-4071-558.31-01	(26.11)
	AA batteries-sticky notes	001-4071-558.31-01	26.11
	ChatGPT Subscr-B Braudric	001-4071-558.49-01	(21.78)
	ChatGPT Subscr-B Braudric	001-4071-558.49-01	21.78
	ChatGPT Subscr-S Cartmel	001-4071-558.49-01	(21.78)
	ChatGPT Subscr-S Cartmel	001-4071-558.49-01	21.78
	EV charging acct replenis	001-4071-558.31-01	(40.00)
	EV charging acct replenis	001-4071-558.31-01	40.00



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Vendor	Description	Account Number	Amount
Economic Development Division Total:			\$454.67
Community Development Department Total:			\$1,865.67
LEXIPOL LLC	LIBRARY SERVICES(EXCL 908	001-5010-521.49-01	4,742.12
LEXISNEXIS	LIBRARY SERVICES(EXCL 908	001-5010-521.49-01	4,881.29
US BANK CORPORATE PAYMENT SYSTEM	Fuel-Patrol car-B Smith	001-5010-521.43-10	31.02
	Fuel-Patrol car-B Smith	001-5010-521.43-10	36.64
	Fuel-Patrol car-B Smith	001-5010-521.43-10	39.96
	Lodging-B Smith	001-5010-521.43-10	421.17
	Dinner-Command Post	001-5010-521.31-01	128.77
	Snacks-Command Post	001-5010-521.31-01	37.09
	FBINAA dues-J Viada	001-5010-521.49-01	160.00
	2026 Planner Calendar-Adm	001-5010-521.31-01	10.88
	Badge wallet-Admin	001-5010-521.31-01	71.55
	2026 Planner Calendar-Adm	001-5010-521.31-01	(10.88)
	2026 Planner Calendar-Adm	001-5010-521.31-01	10.88
	Badge wallet-Admin	001-5010-521.31-01	(71.55)
	Badge wallet-Admin	001-5010-521.31-01	71.55
	Dinner-Command Post	001-5010-521.31-01	(128.77)
	Dinner-Command Post	001-5010-521.31-01	128.77
	FBINAA dues-J Viada	001-5010-521.49-01	(160.00)
	FBINAA dues-J Viada	001-5010-521.49-01	160.00
	Fuel-Patrol car-B Smith	001-5010-521.43-10	(39.96)
	Fuel-Patrol car-B Smith	001-5010-521.43-10	(36.64)
	Fuel-Patrol car-B Smith	001-5010-521.43-10	(31.02)
	Fuel-Patrol car-B Smith	001-5010-521.43-10	31.02
	Fuel-Patrol car-B Smith	001-5010-521.43-10	36.64
	Fuel-Patrol car-B Smith	001-5010-521.43-10	39.96
	Lodging-B Smith	001-5010-521.43-10	(421.17)
Lodging-B Smith	001-5010-521.43-10	421.17	
Snacks-Command Post	001-5010-521.31-01	(37.09)	
Snacks-Command Post	001-5010-521.31-01	37.09	
Police Administration Division Total:			\$10,560.49
CURTIS & SONS INC, L N	CASE EXCHANGE	001-5021-521.31-11	(71.98)
FORENSIC PIECES INC	HUMAN SERVICES	001-5021-521.43-10	735.00
	HUMAN SERVICES	001-5021-521.43-10	735.00



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Vendor	Description	Account Number	Amount
LINCOLN STREET STATION	SHIPPING AND HANDLING	001-5021-521.42-10	9.74
MISC TRAVEL	K MALONE-EVAWI CONF	001-5021-521.43-10	1,153.28
PACIFIC OFFICE EQUIPMENT INC	FURNITURE, OFFICE	001-5021-521.31-01	2,421.94
US BANK CORPORATE PAYMENT SYSTEM	Evidence Supplies	001-5021-521.31-01	532.95
	Airfare-J Dunn	001-5021-521.43-10	308.10
	Airfare-J Ordon	001-5021-521.43-10	308.10
	Airfare-J Ordon	001-5021-521.43-10	308.10
	Airfare-T Dropp	001-5021-521.43-10	90.00
	Airfare-T Dropp	001-5021-521.43-10	308.10
	Airfare-T Dropp	001-5021-521.43-10	308.10
	Lodging-J Hooper	001-5021-521.43-10	435.66
	Portable power station	001-5021-521.31-01	430.14
	Bridge Toll-K Malone	001-5021-521.43-10	5.50
	Lodging-K Malone	001-5021-521.43-10	731.25
	Rental Car-K Malone	001-5021-521.43-10	594.21
	CNT Training-K Malone	001-5021-521.43-10	87.55
	Bridge toll-Veh 2512	001-5021-521.45-21	6.50
	LED work light-Crime Scen	001-5021-521.31-01	217.79
	WSNIA Conf Reg-J Powless	001-5021-521.43-10	550.00
	Airfare-J Dunn	001-5021-521.43-10	(308.10)
	Airfare-J Dunn	001-5021-521.43-10	308.10
	Airfare-J Ordon	001-5021-521.43-10	(308.10)
	Airfare-J Ordon	001-5021-521.43-10	(308.10)
	Airfare-J Ordon	001-5021-521.43-10	308.10
	Airfare-J Ordon	001-5021-521.43-10	308.10
	Airfare-T Dropp	001-5021-521.43-10	(308.10)
	Airfare-T Dropp	001-5021-521.43-10	(308.10)
	Airfare-T Dropp	001-5021-521.43-10	(90.00)
	Airfare-T Dropp	001-5021-521.43-10	90.00
	Airfare-T Dropp	001-5021-521.43-10	308.10
	Airfare-T Dropp	001-5021-521.43-10	308.10
	Bridge Toll-K Malone	001-5021-521.43-10	(5.50)
	Bridge Toll-K Malone	001-5021-521.43-10	5.50
Bridge toll-Veh 2512	001-5021-521.45-21	(6.50)	



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Bridge toll-Veh 2512	001-5021-521.45-21	6.50
	CNT Training-K Malone	001-5021-521.43-10	(87.55)
	CNT Training-K Malone	001-5021-521.43-10	87.55
	Evidence Supplies	001-5021-521.31-01	(532.95)
	Evidence Supplies	001-5021-521.31-01	532.95
	LED work light-Crime Scen	001-5021-521.31-01	(217.79)
	LED work light-Crime Scen	001-5021-521.31-01	217.79
	Lodging-J Hooper	001-5021-521.43-10	(435.66)
	Lodging-J Hooper	001-5021-521.43-10	435.66
	Lodging-K Malone	001-5021-521.43-10	(731.25)
	Lodging-K Malone	001-5021-521.43-10	731.25
	Portable power station	001-5021-521.31-01	(430.14)
	Portable power station	001-5021-521.31-01	430.14
	Rental Car-K Malone	001-5021-521.43-10	(594.21)
	Rental Car-K Malone	001-5021-521.43-10	594.21
	WSNIA Conf Reg-J Powless	001-5021-521.43-10	(550.00)
	WSNIA Conf Reg-J Powless	001-5021-521.43-10	550.00
Investigation Division Total:			\$10,205.03
CRIMINAL JUSTICE TRAINING COMM	HUMAN SERVICES	001-5022-521.43-10	8,156.69
CURTIS & SONS INC, L N	CLOTHING & APPAREL	001-5022-521.31-11	340.88
	CLOTHING & APPAREL	001-5022-521.31-11	331.15
FIRST RESPONDER OUTFITTERS INC	CLOTHING & APPAREL	001-5022-521.31-11	1,324.77
GUNARAMA WHOLESALE, INC	POLICE EQUIPMENT & SUPPLY	001-5022-521.35-01	797.15
LINCOLN STREET STATION	SHIPPING AND HANDLING	001-5022-521.42-10	79.95
	SHIPPING AND HANDLING	001-5022-521.42-10	17.72
	SHIPPING AND HANDLING	001-5022-521.42-10	91.63
OLYMPIC MEDICAL CENTER	HEALTH RELATED SERVICES	001-5022-521.49-90	520.00
REINHOLD, BEVERLY	SECURITY,FIRE,SAFETY SERV	001-5022-521.41-50	250.00
RIFE, TED C	MISC PROFESSIONAL SERVICE	001-5022-521.41-50	1,000.00
US BANK CORPORATE PAYMENT SYSTEM	Airport Parking-T Dropp/J	001-5022-521.43-10	126.00
	Lodging-B Hollis	001-5022-521.43-10	469.65
	Lodging-R Cameron	001-5022-521.43-10	469.65
	Lodging-Z Moore	001-5022-521.43-10	330.00



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Lodging-J Ordon	001-5022-521.43-10	119.80
	Lodging-T Dropp	001-5022-521.43-10	119.80
	Rental Car-T Dropp/J Ordo	001-5022-521.43-10	124.54
	Lodging-Z Moore	001-5022-521.43-10	330.00
	Duty Holster-L Brown	001-5022-521.31-80	240.12
	Air Filter Repla-Patrol	001-5022-521.31-01	104.53
	Hobbles	001-5022-521.31-80	87.05
	Pens(12pk black)-Patrol	001-5022-521.31-01	83.61
	Lodging-G Deckard week 1	001-5022-521.43-10	271.76
	Lodging/parking-G Deckard	001-5022-521.43-10	782.70
	Lodging-G Deckard week 2	001-5022-521.43-10	679.40
	Air Filter Repla-Patrol	001-5022-521.31-01	(104.53)
	Air Filter Repla-Patrol	001-5022-521.31-01	104.53
	Airport Parking-T Dropp/J	001-5022-521.43-10	(126.00)
	Airport Parking-T Dropp/J	001-5022-521.43-10	126.00
	Duty Holster-L Brown	001-5022-521.31-80	(240.12)
	Duty Holster-L Brown	001-5022-521.31-80	240.12
	Hobbles	001-5022-521.31-80	(87.05)
	Hobbles	001-5022-521.31-80	87.05
	Lodging-B Hollis	001-5022-521.43-10	(469.65)
	Lodging-B Hollis	001-5022-521.43-10	469.65
	Lodging-G Deckard week 1	001-5022-521.43-10	(271.76)
	Lodging-G Deckard week 1	001-5022-521.43-10	271.76
	Lodging-G Deckard week 2	001-5022-521.43-10	(679.40)
	Lodging-G Deckard week 2	001-5022-521.43-10	679.40
	Lodging-J Ordon	001-5022-521.43-10	(119.80)
	Lodging-J Ordon	001-5022-521.43-10	119.80
	Lodging-R Cameron	001-5022-521.43-10	(469.65)
	Lodging-R Cameron	001-5022-521.43-10	469.65
	Lodging-T Dropp	001-5022-521.43-10	(119.80)
	Lodging-T Dropp	001-5022-521.43-10	119.80
	Lodging-Z Moore	001-5022-521.43-10	(330.00)
	Lodging-Z Moore	001-5022-521.43-10	(330.00)
Lodging-Z Moore	001-5022-521.43-10	330.00	



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Lodging-Z Moore	001-5022-521.43-10	330.00
	Lodging/parking-G Deckard	001-5022-521.43-10	(782.70)
	Lodging/parking-G Deckard	001-5022-521.43-10	782.70
	Pens(12pk black)-Patrol	001-5022-521.31-01	(83.61)
	Pens(12pk black)-Patrol	001-5022-521.31-01	83.61
	Rental Car-T Dropp/J Ordo	001-5022-521.43-10	(124.54)
	Rental Car-T Dropp/J Ordo	001-5022-521.43-10	124.54
VIKING SEW & VAC	MISCELLANEOUS SERVICES	001-5022-521.31-11	43.52
	MISCELLANEOUS SERVICES	001-5022-521.31-11	27.20
	MISCELLANEOUS SERVICES	001-5022-521.31-11	184.96
Patrol Division Total:			\$17,504.23
OLYMPIC PRINTERS INC	PRINTING,SILK SCR,TYPSET	001-5029-521.31-01	1,411.34
PACIFIC OFFICE EQUIPMENT INC	FURNITURE, OFFICE	001-5029-521.31-80	924.56
	PAPER (OFFICE,PRINT SHOP)	001-5029-521.31-01	251.69
PORT ANGELES POLICE DEPARTMENT	BAGGIES FOR PROPERTY RM	001-5029-521.31-01	26.11
	BRACKETS FOR PROPERTY RM	001-5029-521.31-01	30.31
US BANK CORPORATE PAYMENT SYSTEM	Air Filter Repla-Records	001-5029-521.31-01	104.53
	Pens(12pk blue)-Records	001-5029-521.31-01	83.61
	Service cart-Property Rm	001-5029-521.31-01	129.59
	Packing tape(evidence-rec	001-5029-521.31-01	42.54
	Air Filter Repla-Property	001-5029-521.31-01	174.23
	Vacuum-Property Rm	001-5029-521.31-01	173.15
	Lysol wipes(4pk)	001-5029-521.31-01	10.33
	Pens(8pk)-keyboard suppor	001-5029-521.31-01	184.14
	Color File Folders (3bx o	001-5029-521.31-01	53.19
	MRSC Reg-C Jacobi	001-5029-521.43-10	50.00
	Letter Openers(6pk)-Recor	001-5029-521.31-01	6.52
	Packing tape dispenser/di	001-5029-521.31-01	23.28
	Screen wipes(120)-Records	001-5029-521.31-01	17.58
	Nitrile gloves(1cse of 1,	001-5029-521.31-01	62.05
	Air Filter Repla-Property	001-5029-521.31-01	(174.23)
	Air Filter Repla-Property	001-5029-521.31-01	174.23
	Air Filter Repla-Records	001-5029-521.31-01	(104.53)
	Air Filter Repla-Records	001-5029-521.31-01	104.53



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Color File Folders (3bx o	001-5029-521.31-01	(53.19)
	Color File Folders (3bx o	001-5029-521.31-01	53.19
	Letter Openers(6pk)-Recor	001-5029-521.31-01	(6.52)
	Letter Openers(6pk)-Recor	001-5029-521.31-01	6.52
	Lysol wipes(4pk)	001-5029-521.31-01	(10.33)
	Lysol wipes(4pk)	001-5029-521.31-01	10.33
	MRSC Reg-C Jacobi	001-5029-521.43-10	(50.00)
	MRSC Reg-C Jacobi	001-5029-521.43-10	50.00
	Nitrile gloves(1cse of 1,	001-5029-521.31-01	(62.05)
	Nitrile gloves(1cse of 1,	001-5029-521.31-01	62.05
	Packing tape dispenser/di	001-5029-521.31-01	(23.28)
	Packing tape dispenser/di	001-5029-521.31-01	23.28
	Packing tape(evidence-rec	001-5029-521.31-01	(42.54)
	Packing tape(evidence-rec	001-5029-521.31-01	42.54
	Pens(12pk blue)-Records	001-5029-521.31-01	(83.61)
	Pens(12pk blue)-Records	001-5029-521.31-01	83.61
	Pens(8pk)-keyboard suppor	001-5029-521.31-01	(184.14)
	Pens(8pk)-keyboard suppor	001-5029-521.31-01	184.14
	Screen wipes(120)-Records	001-5029-521.31-01	(17.58)
	Screen wipes(120)-Records	001-5029-521.31-01	17.58
	Service cart-Property Rm	001-5029-521.31-01	(129.59)
	Service cart-Property Rm	001-5029-521.31-01	129.59
	Vacuum-Property Rm	001-5029-521.31-01	(173.15)
Vacuum-Property Rm	001-5029-521.31-01	173.15	
Records Division Total:			\$3,758.75
Police Department Total:			\$42,028.50
GLOBALSTAR USA	01-16 A/C AC00153767	001-6010-522.42-10	209.75
	02-16 A/C AC00153767	001-6010-522.42-10	13.46
LEMAY MOBILE SHREDDING	OFFICE MACHINES & ACCESS	001-6010-522.41-50	181.35
	OFFICE MACHINES & ACCESS	001-6010-522.41-50	182.70
MISC EMPLOYEE EXPENSE REIMBURSEMENT	EMS PUBLIC INFORMATION	001-6010-522.43-10	743.90
	MOBILE INTEGRATED HEALTH	001-6010-522.43-10	743.90
US BANK CORPORATE PAYMENT SYSTEM	Snacks-Officers staff mtg	001-6010-522.31-01	28.08
	Accidental Charge-refunde	001-6010-522.31-01	14.10
	Starlink Svc 11/11-12/10/	001-6010-522.42-12	355.00



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Coffee-Lt Assessment	001-6010-522.31-01	43.56
	Snacks-Lt Assessment	001-6010-522.31-01	31.46
	SAT Phones/Equip	001-6010-522.42-10	644.56
	Snacks-Officers staff mtg	001-6010-522.31-01	28.14
	Accidental Charge-refunde	001-6010-522.31-01	14.10
	FDSOA mbmsp renew-D Sharp	001-6010-522.49-01	99.00
	IAFC mbmsp renew-D Sharp	001-6010-522.49-01	285.00
	Starlink Svc 12/11-1/11/2	001-6010-522.42-12	355.00
	Daily Log Book	001-6010-522.31-01	49.82
	Daily Log Book	001-6010-522.31-01	60.58
	SAT Phones/Equip	001-6010-522.42-10	644.56
	Fire Agency renewal fee	001-6010-522.49-01	2,387.72
	Accidental Charge-refunde	001-6010-522.31-01	(14.10)
	Accidental Charge-refunde	001-6010-522.31-01	(14.10)
	Accidental Charge-refunde	001-6010-522.31-01	14.10
	Accidental Charge-refunde	001-6010-522.31-01	14.10
	Coffee-Lt Assessment	001-6010-522.31-01	(43.56)
	Coffee-Lt Assessment	001-6010-522.31-01	43.56
	Daily Log Book	001-6010-522.31-01	(60.58)
	Daily Log Book	001-6010-522.31-01	(49.82)
	Daily Log Book	001-6010-522.31-01	49.82
	Daily Log Book	001-6010-522.31-01	60.58
	FDSOA mbmsp renew-D Sharp	001-6010-522.49-01	(99.00)
	FDSOA mbmsp renew-D Sharp	001-6010-522.49-01	99.00
	Fire Agency renewal fee	001-6010-522.49-01	(2,387.72)
	Fire Agency renewal fee	001-6010-522.49-01	2,387.72
	IAFC mbmsp renew-D Sharp	001-6010-522.49-01	(285.00)
	IAFC mbmsp renew-D Sharp	001-6010-522.49-01	285.00
	SAT Phones/Equip	001-6010-522.42-10	(644.56)
	SAT Phones/Equip	001-6010-522.42-10	(644.56)
	SAT Phones/Equip	001-6010-522.42-10	644.56
	SAT Phones/Equip	001-6010-522.42-10	644.56
	Snacks-Lt Assessment	001-6010-522.31-01	(31.46)
	Snacks-Lt Assessment	001-6010-522.31-01	31.46



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Snacks-Officers staff mtg	001-6010-522.31-01	(28.14)
	Snacks-Officers staff mtg	001-6010-522.31-01	(28.08)
	Snacks-Officers staff mtg	001-6010-522.31-01	28.08
	Snacks-Officers staff mtg	001-6010-522.31-01	28.14
	Starlink Svc 11/11-12/10/	001-6010-522.42-12	(355.00)
	Starlink Svc 11/11-12/10/	001-6010-522.42-12	355.00
	Starlink Svc 12/11-1/11/2	001-6010-522.42-12	(355.00)
	Starlink Svc 12/11-1/11/2	001-6010-522.42-12	355.00
Fire Administration Division Total:			\$7,115.74
CURTIS & SONS INC, L N	EQUIP MAINT & REPAIR SERV	001-6020-522.41-50	1,102.01
	EQUIP MAINT & REPAIR SERV	001-6020-522.41-50	640.22
	EQUIP MAINT & REPAIR SERV	001-6020-522.41-50	279.76
	EQUIP MAINT & REPAIR SERV	001-6020-522.41-50	1,258.77
TARGET SOLUTIONS LEARNING, LLC	MEMBERSHIPS	001-6020-522.41-50	3,155.38
US BANK CORPORATE PAYMENT SYSTEM	Bunker Gear Repairs	001-6020-522.31-11	1,646.64
	Plates/bowls(18pc)-Career	001-6020-522.31-02	169.88
	Bunker Gear Repairs	001-6020-522.31-11	(1,646.64)
	Bunker Gear Repairs	001-6020-522.31-11	1,646.64
	Plates/bowls(18pc)-Career	001-6020-522.31-02	(169.88)
	Plates/bowls(18pc)-Career	001-6020-522.31-02	169.88
Fire Suppression Division Total:			\$8,252.66
MISC TRAVEL	J MCKEEN-INSPECTOR CERT E	001-6030-522.43-10	345.00
	T FEIK-FIRE SPRINKLER PLA	001-6030-522.43-10	297.70
OLYMPIC PRINTERS INC	OFFICE SUPPLIES, GENERAL	001-6030-522.31-01	966.71
US BANK CORPORATE PAYMENT SYSTEM	Dry-cleaning-Class A unif	001-6030-522.20-80	16.06
	Office Chair-J McKeen	001-6030-522.31-07	154.96
	Bridge toll-veh 2421	001-6030-522.45-21	11.50
	NFPA Link Subscr	001-6030-522.49-01	696.95
	Bldg Official Cert Course	001-6030-522.43-10	1,050.00
	WSAFM Reg-T Feik	001-6030-522.43-10	275.00
	WSAFM Subscr	001-6030-522.49-01	743.00
	Bldg Official Cert Course	001-6030-522.43-10	(1,050.00)
	Bldg Official Cert Course	001-6030-522.43-10	1,050.00
	Bridge toll-veh 2421	001-6030-522.45-21	(11.50)



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Bridge toll-veh 2421	001-6030-522.45-21	11.50
	Dry-cleaning-Class A unif	001-6030-522.20-80	(16.06)
	Dry-cleaning-Class A unif	001-6030-522.20-80	16.06
	NFPA Link Subscr	001-6030-522.49-01	(696.95)
	NFPA Link Subscr	001-6030-522.49-01	696.95
	Office Chair-J McKeen	001-6030-522.31-07	(154.96)
	Office Chair-J McKeen	001-6030-522.31-07	154.96
	WSAFM Reg-T Feik	001-6030-522.43-10	(275.00)
	WSAFM Reg-T Feik	001-6030-522.43-10	275.00
	WSAFM Subscr	001-6030-522.49-01	(743.00)
	WSAFM Subscr	001-6030-522.49-01	743.00
Fire Prevention Division Total:			\$4,556.88
US BANK CORPORATE PAYMENT SYSTEM	Natl Fire Academy meal ti	001-6045-522.43-10	314.23
	Natl Fire Academy meal ti	001-6045-522.43-10	(314.23)
	Natl Fire Academy meal ti	001-6045-522.43-10	314.23
Fire Training Division Total:			\$314.23
ANGELES PLUMBING INC	CONSTRUCTION SERVICES,TRA	001-6050-522.48-10	465.71
PORT ANGELES POWER EQUIPMENT	LAWN MAINTENANCE EQUIP	001-6050-522.48-10	5.43
SWAIN'S GENERAL STORE INC	ELECTRICAL EQUIP & SUPPLY	001-6050-522.48-10	31.38
	FUEL,OIL,GREASE, & LUBES	001-6050-522.48-10	71.45
	FUEL,OIL,GREASE, & LUBES	001-6050-522.48-10	95.27
US BANK CORPORATE PAYMENT SYSTEM	Fridge water filter	001-6050-522.48-10	52.04
	Fridge water filter	001-6050-522.48-10	(52.04)
	Fridge water filter	001-6050-522.48-10	52.04
Facilities Maintenance Division Total:			\$721.28
Fire Department Total:			\$20,960.79
AWC-ASSN OF WASHINGTON CITIES	EDUCATIONAL SERVICES	001-7010-532.43-10	274.25
GEOGRAPHIC TECHNOLOGIES GROUP	GIA DBA SERVICES	001-7010-532.41-50	228.50
	DATA PROC SERV &SOFTWARE	001-7010-532.48-02	705.13
US BANK CORPORATE PAYMENT SYSTEM	Wall calendars(7)	001-7010-532.31-01	240.81
	StreetSaver Virtual Reg-A	001-7010-532.41-50	245.03
	Snacks-Safety training su	001-7010-532.31-01	26.86
	SSL Cert renewal-ARCGISCW	001-7010-532.48-02	434.51



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Color paper(1rm)/blue pen	001-7010-532.31-01	29.19
	DuraWheel(specialty tool)	001-7010-532.35-01	157.94
	Tools-level/drafting kit/	001-7010-532.31-01	371.77
	PPE rain pants-J Pozernic	001-7010-532.31-01	87.54
	Copy paper(4cse)/batterie	001-7010-532.31-01	316.88
	NGMA Reg-A Jones	001-7010-532.43-10	943.00
	File folders(1bx)	001-7010-532.31-01	24.68
	PPE Boots-J Boehme	001-7010-532.31-01	191.90
	PPE Hard Hats(4)	001-7010-532.31-01	125.45
	Pens-black(2-12pks)	001-7010-532.31-01	46.46
	Bluebeam Software Add On-	001-7010-532.41-50	1,995.00
	PPE vests(6)/Pens-blue(12	001-7010-532.31-01	550.81
	HP paper rolls(5)	001-7010-532.31-01	370.26
	PE license ren-V McIntyre	001-7010-532.49-01	128.00
	RapidPlan renewal-Traffic	001-7010-532.41-50	799.00
	Bluebeam Tool Kit	001-7010-532.41-50	5,550.00
	SWTR Bluebeam Reg-J Pozer	001-7010-532.41-50	446.25
	SWTR Bluebeam Reg(10 staf	001-7010-532.41-50	4,462.50
	Bluebeam Software Add On-	001-7010-532.41-50	(1,995.00)
	Bluebeam Software Add On-	001-7010-532.41-50	1,995.00
	Bluebeam Tool Kit	001-7010-532.41-50	(5,550.00)
	Bluebeam Tool Kit	001-7010-532.41-50	5,550.00
	Color paper(1rm)/blue pen	001-7010-532.31-01	(29.19)
	Color paper(1rm)/blue pen	001-7010-532.31-01	29.19
	Copy paper(4cse)/batterie	001-7010-532.31-01	(316.88)
	Copy paper(4cse)/batterie	001-7010-532.31-01	316.88
	DuraWheel(specialty tool)	001-7010-532.35-01	(157.94)
	DuraWheel(specialty tool)	001-7010-532.35-01	157.94
	File folders(1bx)	001-7010-532.31-01	(24.68)
	File folders(1bx)	001-7010-532.31-01	24.68
	HP paper rolls(5)	001-7010-532.31-01	(370.26)
	HP paper rolls(5)	001-7010-532.31-01	370.26
	NGMA Reg-A Jones	001-7010-532.43-10	(943.00)
	NGMA Reg-A Jones	001-7010-532.43-10	943.00



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	PE license ren-V McIntyre	001-7010-532.49-01	(128.00)
	PE license ren-V McIntyre	001-7010-532.49-01	128.00
	Pens-black(2-12pks)	001-7010-532.31-01	(46.46)
	Pens-black(2-12pks)	001-7010-532.31-01	46.46
	PPE Boots-J Boehme	001-7010-532.31-01	(191.90)
	PPE Boots-J Boehme	001-7010-532.31-01	191.90
	PPE Hard Hats(4)	001-7010-532.31-01	(125.45)
	PPE Hard Hats(4)	001-7010-532.31-01	125.45
	PPE rain pants-J Pozernic	001-7010-532.31-01	(87.54)
	PPE rain pants-J Pozernic	001-7010-532.31-01	87.54
	PPE vests(6)/Pens-blue(12	001-7010-532.31-01	(550.81)
	PPE vests(6)/Pens-blue(12	001-7010-532.31-01	550.81
	RapidPlan renewal-Traffic	001-7010-532.41-50	(799.00)
	RapidPlan renewal-Traffic	001-7010-532.41-50	799.00
	Snacks-Safety training su	001-7010-532.31-01	(26.86)
	Snacks-Safety training su	001-7010-532.31-01	26.86
	SSL Cert renewal-ARCGISCW	001-7010-532.48-02	(434.51)
	SSL Cert renewal-ARCGISCW	001-7010-532.48-02	434.51
	StreetSaver Virtual Reg-A	001-7010-532.41-50	(245.03)
	StreetSaver Virtual Reg-A	001-7010-532.41-50	245.03
	SWTR Bluebeam Reg-J Pozer	001-7010-532.41-50	(446.25)
	SWTR Bluebeam Reg-J Pozer	001-7010-532.41-50	446.25
	SWTR Bluebeam Reg(10 staf	001-7010-532.41-50	(4,462.50)
	SWTR Bluebeam Reg(10 staf	001-7010-532.41-50	4,462.50
	Tools-level/drafting kit/	001-7010-532.31-01	(371.77)
	Tools-level/drafting kit/	001-7010-532.31-01	371.77
	Wall calendars(7)	001-7010-532.31-01	(240.81)
	Wall calendars(7)	001-7010-532.31-01	240.81
Public Works Admin. Division Total:			\$18,751.72
APWA WASHINGTON STATE CHAPTER	CONF-02122026-0381-0440	001-7012-532.43-10	1,428.40
MISC EMPLOYEE EXPENSE REIMBURSEMENT	PARTIAL MOVING EXPENSE RE	001-7012-532.43-10	631.64
	PE LICENSING FEE REIMBURS	001-7012-532.49-01	65.00
	PE TRAINING CLASS REIMBUR	001-7012-532.43-10	1,150.00
NORTHWEST SAFETY SERVICE,	SECURITY,FIRE,SAFETY SERV	001-7012-532.43-10	165.50



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Vendor	Description	Account Number	Amount
LLC			
Engineering & CIP Division Total:			\$3,440.54
Public Works & Utilities Department Total:			\$22,192.26
MISC TRAVEL	E JOSLIN-AGRISHOP TO PICK	001-8010-574.43-10	21.50
	L COX-AGRISHOP TO PICKUP	001-8010-574.43-10	21.50
NATIONAL REC & PARK ASSN	MEMBERSHIPS	001-8010-574.49-01	945.00
OLYMPIC STATIONERS INC	SUPPLIES	001-8010-574.31-01	8.66
PACIFIC OFFICE EQUIPMENT INC	SUPPLIES	001-8010-574.31-01	13.56
Parks Administration Division Total:			\$1,010.22
US BANK CORPORATE PAYMENT SYSTEM	Chamber lunch-C Geyer	001-8012-555.43-10	25.00
	Chamber lunch-C Geyer	001-8012-555.43-10	(25.00)
	Chamber lunch-C Geyer	001-8012-555.43-10	25.00
Senior Center Division Total:			\$25.00
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	001-8050-536.44-50	185.12
MATTHEWS BRONZE PA	HUMAN SERVICES	001-8050-536.34-01	879.90
QUIRING MONUMENTS INC	CEMETERY SUPPLIES	001-8050-536.34-01	250.00
	CEMETERY SUPPLIES	001-8050-536.34-01	2,395.00
SOUND PUBLISHING INC	MEMBERSHIPS	001-8050-536.41-15	422.00
	COMMUNICATIONS/MEDIA SERV	001-8050-536.41-15	422.00
Ocean View Cemetery Division Total:			\$4,554.02
AGRISHOP	PW CONSTRUCTION & RELATED	001-8080-576.48-10	256.43
	PW CONSTRUCTION & RELATED	001-8080-576.48-10	296.12
	PW CONSTRUCTION & RELATED	001-8080-576.48-10	359.20
	PW CONSTRUCTION & RELATED	001-8080-576.48-10	371.23
ANGELES CONCRETE PRODUCTS	ROAD/HWY MAT NONASPHALTIC	001-8080-576.31-20	55.42
	ROAD/HWY MAT NONASPHALTIC	001-8080-576.31-40	638.82
ANGELES MILLWORK & LUMBER	LUMBER& RELATED PRODUCTS	001-8080-576.31-20	46.94
	LUMBER& RELATED PRODUCTS	001-8080-576.31-20	125.87
	HAND TOOLS ,POW&NON POWER	001-8080-576.31-20	58.22
	BRUSHES (NOT CLASSIFIED)	001-8080-576.31-20	8.41
	PAINTING EQUIPMENT & ACC	001-8080-576.31-20	47.28
	HARDWARE,AND ALLIED ITEMS	001-8080-576.31-20	57.06
	HAND TOOLS ,POW&NON POWER	001-8080-576.31-20	41.59
GRAPPLERS INC	SUPPLIES	001-8080-576.31-20	734.92
HARTNAGEL BUILDING SUPPLY INC	HARDWARE,AND ALLIED ITEMS	001-8080-576.31-20	6.19



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Vendor	Description	Account Number	Amount
HEARTLINE	SEED,SOD,SOIL&INOCULANT	001-8080-576.31-40	642.51
HERMANN BROS LOGGING & CONST	NURSERY STOCK & SUPPLIES	001-8080-576.31-40	322.80
	NURSERY STOCK & SUPPLIES	001-8080-576.31-40	392.40
M & P GARAGE DOORS	HARDWARE,AND ALLIED ITEMS	001-8080-576.31-20	9.81
PORT OF PORT ANGELES	RENTAL/LEASE EQUIPMENT	001-8080-576.45-30	6,899.53
SWAIN'S GENERAL STORE INC	PAINTING EQUIPMENT & ACC	001-8080-576.31-20	32.76
	FUEL,OIL,GREASE, & LUBES	001-8080-576.31-20	28.32
	SUPPLIES	001-8080-576.31-20	9.95
	FIRST AID & SAFETY EQUIP.	001-8080-576.31-01	402.51
	PAINTING EQUIPMENT & ACC	001-8080-576.31-20	13.04
US BANK CORPORATE PAYMENT SYSTEM	Ferry-B Keohokalole	001-8080-576.43-10	50.45
	Downtown tree lights	001-8080-576.31-20	645.08
	Lodging-B Keohokalole	001-8080-576.43-10	155.60
	Lodging-E Hammel	001-8080-576.43-10	155.60
	Pesticide lic ren- E Hamm	001-8080-576.43-10	100.00
	Pesticide lic ren-B Keoho	001-8080-576.43-10	50.00
	Pesticide ren fee- E Hamm	001-8080-576.43-10	3.00
	Pesticide ren fee-B Keoho	001-8080-576.43-10	1.50
	Lodging tax-B Keohokalole	001-8080-576.43-10	2.78
	Lodging tax-E Hammel	001-8080-576.43-10	2.78
	Downtown tree lights	001-8080-576.31-20	(645.08)
	Downtown tree lights	001-8080-576.31-20	645.08
	Ferry-B Keohokalole	001-8080-576.43-10	(50.45)
	Ferry-B Keohokalole	001-8080-576.43-10	50.45
	Lodging tax-B Keohokalole	001-8080-576.43-10	(2.78)
	Lodging tax-B Keohokalole	001-8080-576.43-10	2.78
	Lodging tax-E Hammel	001-8080-576.43-10	(2.78)
	Lodging tax-E Hammel	001-8080-576.43-10	2.78
	Lodging-B Keohokalole	001-8080-576.43-10	(155.60)
	Lodging-B Keohokalole	001-8080-576.43-10	155.60
	Lodging-E Hammel	001-8080-576.43-10	(155.60)
	Lodging-E Hammel	001-8080-576.43-10	155.60
	Pesticide lic ren- E Hamm	001-8080-576.43-10	(100.00)
	Pesticide lic ren- E Hamm	001-8080-576.43-10	100.00



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Pesticide lic ren-B Keoho	001-8080-576.43-10	(50.00)
	Pesticide lic ren-B Keoho	001-8080-576.43-10	50.00
	Pesticide ren fee- E Hamm	001-8080-576.43-10	(3.00)
	Pesticide ren fee- E Hamm	001-8080-576.43-10	3.00
	Pesticide ren fee-B Keoho	001-8080-576.43-10	(1.50)
	Pesticide ren fee-B Keoho	001-8080-576.43-10	1.50
WENGLER SURVEYING & MAPPING	ENGINEERING SERVICES	001-8080-576.48-10	800.00
Parks Facilities Division Total:			\$13,824.12
Parks & Recreation Department Total:			\$19,413.36
AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	001-8131-518.31-01	31.03
	HARDWARE,AND ALLIED ITEMS	001-8131-518.31-01	7.61
	HARDWARE,AND ALLIED ITEMS	001-8131-518.31-01	26.78
DEPT OF LABOR & INDUSTRIES	BUILDING MAINT&REPAIR SER	001-8131-518.49-90	99.10
LEGACY TELECOMMUNICATIONS, INC	ADD'L DUE ANNUAL INSP	001-8131-518.48-10	24.88
THYSSENKRUPP ELEVATOR CORP	ELECTRICAL EQUIP & SUPPLY	001-8131-518.48-10	1,808.46
Central Svcs Facilities Division Total:			\$1,997.86
COMMERCIAL REPAIR	PLUMBING EQUIP FIXT,SUPP	001-8155-575.31-20	148.09
	PLUMBING EQUIP FIXT,SUPP	001-8155-575.31-20	5,578.26
ULINE, INC	SUPPLIES	001-8155-575.31-20	108.56
	SUPPLIES	001-8155-575.31-20	1,176.12
Facility Rentals Division Total:			\$7,011.03
Facilities Maintenance Department Total:			\$9,008.89
CLALLAM CNTY TREASURER	STORMWATER ASSESSMENTS	001-9029-518.47-10	127.00
	SUPPLIES	001-9029-518.47-10	3.91
General Unspecified Division Total:			\$130.91
Non-Departmental Department Total:			\$130.91
General Fund Fund Total:			\$584,331.96
LINCOLN PARK BMX ASSOCIATION	MISC PROFESSIONAL SERVICE	101-1430-557.41-50	35,258.33
PORT ANGELES CHAMBER OF COMM	MISC PROFESSIONAL SERVICE	101-1430-557.41-50	11,708.01
WANDER FUCA LLC	MISC PROFESSIONAL SERVICE	101-1430-557.41-50	32,525.00
Lodging Excise Tax Division Total:			\$79,491.34
Lodging Excise Tax Department Total:			\$79,491.34
Lodging Excise Tax Fund Total:			\$79,491.34



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Vendor	Description	Account Number	Amount
AMAZON CAPITAL SERVICES	FLOOR COVERING, INSTALLED	102-7230-542.31-01	36.57
ANGELES MILLWORK & LUMBER	PAINTS,COATINGS,WALLPAPER	102-7230-542.31-20	48.53
	ROAD/HWY MAT NONASPHALTIC	102-7230-542.31-20	113.21
BAXTER AUTO PARTS #15	BUILDING MAINT&REPAIR SER	102-7230-542.31-01	35.46
DR. PANZA LLC	HEALTH RELATED SERVICES	102-7230-542.49-90	220.00
ENNIS-FLINT	PW CONSTRUCTION & RELATED	102-7230-542.31-25	1,303.54
	PW CONSTRUCTION & RELATED	102-7230-542.31-25	1,635.78
JJC RESOURCES, LLC	ROAD/HWY MAT NONASPHALTIC	102-7230-542.31-20	430.60
MISC TRAVEL	D CAMERON-LONG LINE STRIP	102-7230-542.43-10	85.00
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	102-7230-542.43-10	74.47
PUD #1 OF CLALLAM COUNTY	MISC PROFESSIONAL SERVICE	102-7230-542.47-10	21.96
	MISC PROFESSIONAL SERVICE	102-7230-542.47-10	15.09
	MISC PROFESSIONAL SERVICE	102-7230-542.47-10	23.20
SWAIN'S GENERAL STORE INC	FIRST AID & SAFETY EQUIP.	102-7230-542.31-01	487.44
	OFFICE SUPPLIES, GENERAL	102-7230-542.31-01	34.72
TOPCON SOLUTIONS STORE	SUPPLIES	102-7230-542.41-50	1,803.38
TRANSPO GROUP	CONSULTING SERVICES	102-7230-542.41-50	4,172.50
ULINE, INC	JANITORIAL SUPPLIES	102-7230-542.31-01	882.88
US BANK CORPORATE PAYMENT SYSTEM	Wheels(2)-6"front core cu	102-7230-542.35-01	302.34
	IMSA Safety Renew Fee-Str	102-7230-542.49-90	200.00
	RapidPlan renewal-Traffic	102-7230-542.41-50	799.00
	ITE/IMSA Conf Reg-T Hayes	102-7230-542.43-10	70.00
	IMSA Safety Renew Fee-Str	102-7230-542.49-90	(200.00)
	IMSA Safety Renew Fee-Str	102-7230-542.49-90	200.00
	ITE/IMSA Conf Reg-T Hayes	102-7230-542.43-10	(70.00)
	ITE/IMSA Conf Reg-T Hayes	102-7230-542.43-10	70.00
	RapidPlan renewal-Traffic	102-7230-542.41-50	(799.00)
	RapidPlan renewal-Traffic	102-7230-542.41-50	799.00
	Wheels(2)-6"front core cu	102-7230-542.35-01	(302.34)
	Wheels(2)-6"front core cu	102-7230-542.35-01	302.34
WASHINGTON (DOT), STATE OF	CONSTRUCTION SERVICES,GEN	102-7230-542.48-10	123.30
Street Division Total:			\$12,918.97
Public Works-Street Department Total:			\$12,918.97
Street Fund Total:			\$12,918.97



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Vendor	Description	Account Number	Amount
CENTURYLINK-QWEST	03-03 A/C 333809527	107-5160-528.42-11	273.82
ESCHAT	COMMUNICATIONS/MEDIA SERV	107-5160-528.49-01	1,180.11
GRAINGER	HARDWARE,AND ALLIED ITEMS	107-5160-528.41-10	593.62
MCFALL, BARBARA	MISC PROFESSIONAL SERVICE	107-5160-528.41-50	450.00
MISC TRAVEL	C JENSEN-NW LEADERSHIP CO	107-5160-528.43-11	532.08
	J CONNER-NW LEADERSHIP CO	107-5160-528.43-11	532.08
	K HATTON-NW LEADERSHIP CO	107-5160-528.43-11	466.08
	D LABOY-TRAINING SUBCOMMI	107-5160-528.43-11	292.50
	S CRAIG-PUBLIC EDU MINI F	107-5160-528.43-11	290.15
	T LOZANO-PUBLIC EDU SUBCO	107-5160-528.43-11	106.00
PROCOM	HEALTH RELATED SERVICES	107-5160-528.41-50	78.00
QUILL CORPORATION	OFFICE SUPPLIES, GENERAL	107-5160-528.31-01	29.73
TYLER TECHNOLOGIES, INC	DATA PROC SERV &SOFTWARE	107-5160-528.48-10	89,663.56
US BANK CORPORATE PAYMENT SYSTEM	NENA Natl Conf Reg-K Hatt	107-5160-528.43-11	445.00
	Lodging-K Wagner	107-5160-528.43-10	143.65
	Lodging-S Moriarity	107-5160-528.43-10	143.65
	Backup Internet-PenCom	107-5160-528.42-12	165.00
	Air Filter Repla-PenCom	107-5160-528.31-01	104.53
	Airfare-K Hatton	107-5160-528.43-11	422.30
	Backup internet-PenCom	107-5160-528.42-12	165.00
	Air Filter Repla-PenCom	107-5160-528.31-01	(104.53)
	Air Filter Repla-PenCom	107-5160-528.31-01	104.53
	Airfare-K Hatton	107-5160-528.43-11	(422.30)
	Airfare-K Hatton	107-5160-528.43-11	422.30
	Backup Internet-PenCom	107-5160-528.42-12	(165.00)
	Backup internet-PenCom	107-5160-528.42-12	(165.00)
	Backup Internet-PenCom	107-5160-528.42-12	165.00
	Backup internet-PenCom	107-5160-528.42-12	165.00
	Lodging-K Wagner	107-5160-528.43-10	(143.65)
	Lodging-K Wagner	107-5160-528.43-10	143.65
	Lodging-S Moriarity	107-5160-528.43-10	(143.65)
	Lodging-S Moriarity	107-5160-528.43-10	143.65
	NENA Natl Conf Reg-K Hatt	107-5160-528.43-11	(445.00)
NENA Natl Conf Reg-K Hatt	107-5160-528.43-11	445.00	



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Vendor	Description	Account Number	Amount
WA STATE PATROL	COMPUTER SOFTWARE FOR MIN	107-5160-528.41-50	1,200.00
Pencom Division Total:			\$97,276.86
Pencom Department Total:			\$97,276.86
Pencom Fund Total:			\$97,276.86
LINCOLN STREET STATION	SHIPPING AND HANDLING	175-5260-524.42-10	12.89
	SHIPPING AND HANDLING	175-5260-524.42-10	26.14
	SHIPPING AND HANDLING	175-5260-524.42-10	0.95
	SHIPPING AND HANDLING	175-5260-524.42-10	3.80
	SHIPPING AND HANDLING	175-5260-524.42-10	13.25
	SHIPPING AND HANDLING	175-5260-524.42-10	0.95
	SHIPPING AND HANDLING	175-5260-524.42-10	38.67
OLYMPIC PRINTERS INC	PRINTING,SILK SCR,TYPSET	175-5260-524.31-01	235.22
Code Enforcement Division Total:			\$331.87
Criminal Justice Department Total:			\$331.87
Code Compliance Enforcmt Fund Total:			\$331.87
IMS ALLIANCE	UNIFORMS	310-5950-594.65-10	6,751.77
MOTOROLA SOLUTIONS, INC	RADIO COM & TELE TEST EQP	310-5950-594.65-10	2,390.07
	RADIO COM & TELE TEST EQP	310-5950-594.65-10	16,144.53
US BANK CORPORATE PAYMENT SYSTEM	Lunch-EOC Training	310-5950-594.65-10	248.52
	Snacks-EOC Drill on 12/10	310-5950-594.65-10	80.86
	Lunch-EOC Training	310-5950-594.65-10	(248.52)
	Lunch-EOC Training	310-5950-594.65-10	248.52
	Snacks-EOC Drill on 12/10	310-5950-594.65-10	(80.86)
	Snacks-EOC Drill on 12/10	310-5950-594.65-10	80.86
Homeland Security Division Total:			\$25,615.75
Public Safety Projects Department Total:			\$25,615.75
ENVIRONMENTAL SCIENCE ASSOCIATES	ENNIS CREEK FISH BARRIER	310-7910-594.65-10	67,103.30
	CONSULTING SERVICES	310-7910-594.65-10	18,968.94
FOSTER GARVEY PC	INTERNET SVC PROVDR	310-7910-594.65-10	6,566.00
Cap Improvmt Admin Division Total:			\$92,638.24
Capital Projects-Pub Wks Department Total:			\$92,638.24
Capital Improvement Fund Total:			\$118,253.99
APPLIED RESEARCH ASSOCIATES	PAVEMENT MANAGEMENT	312-7930-595.65-10	40,330.00
GF-Street Projects Division Total:			\$40,330.00
Capital Projects-Pub Wks Department Total:			\$40,330.00



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Vendor	Description	Account Number	Amount
Transportation Benefit Fund Total:			\$40,330.00
BSN SPORTS	SUPPLIES	316-8982-594.65-10	1,078.10
Park Improvmt Division Total:			\$1,078.10
Capital Proj-Parks & Rec Department Total:			\$1,078.10
Park Improvement Fund Fund Total:			\$1,078.10
A/R MISCELLANEOUS REFUNDS	DIFF OF EST VS ACT	401-0000-213.10-90	23,216.44
BORDER STATES INDUSTRIES INC	ELECTRICAL EQUIP & SUPPLY	401-0000-141.41-00	1,554.94
	ELECTRICAL EQUIP & SUPPLY	401-0000-141.42-00	2,333.44
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	401-0000-237.00-00	347.25
MISC UTILITY DEPOSIT REFUNDS	FINAL BILL REFUND	401-0000-122.10-99	36.58
	FINAL BILL REFUND	401-0000-122.10-99	37.56
	FINAL BILL REFUND	401-0000-122.10-99	87.75
	FINAL BILL REFUND	401-0000-122.10-99	124.11
	FINAL BILL REFUND	401-0000-122.10-99	138.00
	FINAL BILL REFUND	401-0000-122.10-99	189.55
	FINAL BILL REFUND	401-0000-122.10-99	269.95
	FINAL BILL REFUND	401-0000-122.10-99	271.89
	FINAL BILL REFUND	401-0000-122.10-99	561.90
	FINAL CREDIT-1212 CRAIG 2	401-0000-122.10-99	191.39
	FINAL CREDIT-1212 CRAIG 3	401-0000-122.10-99	313.41
	FINAL CREDIT-822 MADELINE	401-0000-122.10-99	9.87
	FINAL BILL REFUND	401-0000-122.10-99	42.44
	FINAL BILL REFUND	401-0000-122.10-99	48.46
	FINAL BILL REFUND	401-0000-122.10-99	75.23
	FINAL BILL REFUND	401-0000-122.10-99	81.79
	FINAL BILL REFUND	401-0000-122.10-99	95.54
	FINAL BILL REFUND	401-0000-122.10-99	225.43
	FINAL BILL REFUND	401-0000-122.10-99	239.00
	FINAL BILL REFUND	401-0000-122.10-99	294.31
	FINAL BILL REFUND	401-0000-122.10-99	322.39
	OVERPAYMENT-1114 LAURIDSE	401-0000-122.10-99	302.44
	OVERPAYMENT-112 W 5TH ST	401-0000-122.10-99	0.56
OVERPAYMENT-131 W 12TH ST	401-0000-122.10-99	184.94	
OVERPAYMENT-222 E 9TH ST	401-0000-122.10-99	0.38	
OVERPAYMENT-518 S LIBERTY	401-0000-122.10-99	51.03	



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Vendor	Description	Account Number	Amount
MISC UTILITY DEPOSIT REFUNDS	OVERPAYMENT-733 E 10TH ST	401-0000-122.10-99	187.31
	OVERPAYMENT-322 W 1ST ST	401-0000-122.10-99	20,534.58
PUD #1 OF CLALLAM COUNTY	LUMBER& RELATED PRODUCTS	401-0000-141.43-00	7,456.13
WESCO	ELECTRICAL CABLES & WIRES	401-0000-141.42-00	34,600.80
Division Total:			\$94,426.79
Department Total:			\$94,426.79
NORTHWEST PUBLIC POWER ASSN	EDUCATIONAL SERVICES	401-7111-533.43-10	2,050.00
SHI INTERNATIONAL CORP	COMPUTERS,DP & WORD PROC.	401-7111-533.48-02	334.86
US BANK CORPORATE PAYMENT SYSTEM	Lodging-Saiz	401-7111-533.43-10	438.87
	EV charging acct replenis	401-7111-533.31-01	30.00
	EV charging acct replenis	401-7111-533.31-01	20.00
	EV charging acct replenis	401-7111-533.31-01	20.00
	Bridge toll-Veh 2352	401-7111-533.45-21	9.70
	EV charging acct replenis	401-7111-533.31-01	30.00
	Bridge toll-Veh 2352	401-7111-533.45-21	(9.70)
	Bridge toll-Veh 2352	401-7111-533.45-21	9.70
	EV charging acct replenis	401-7111-533.31-01	(30.00)
	EV charging acct replenis	401-7111-533.31-01	(30.00)
	EV charging acct replenis	401-7111-533.31-01	(20.00)
	EV charging acct replenis	401-7111-533.31-01	(20.00)
	EV charging acct replenis	401-7111-533.31-01	20.00
	EV charging acct replenis	401-7111-533.31-01	20.00
	EV charging acct replenis	401-7111-533.31-01	30.00
	EV charging acct replenis	401-7111-533.31-01	30.00
	Lodging-Saiz	401-7111-533.43-10	(438.87)
	Lodging-Saiz	401-7111-533.43-10	438.87
Engineering-Electric Division Total:			\$2,933.43
MARSH MUNDORF PRATT SULLIVAN	MISC PROFESSIONAL SERVICE	401-7120-533.49-01	271.84
WASHINGTON (AUDITOR), STATE OF	FINANCIAL SERVICES	401-7120-533.41-50	1,881.99
Power Systems Division Total:			\$2,153.83
AMAZON CAPITAL SERVICES	FIRST AID & SAFETY EQUIP.	401-7180-533.31-01	58.80
	FOODS: PERISHABLE	401-7180-533.31-01	133.42
ANGELES MILLWORK & LUMBER	FASTENERS, FASTENING DEVS	401-7180-533.34-02	9.35



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Vendor	Description	Account Number	Amount
ANGELES MILLWORK & LUMBER	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	45.48
BUCK'S NORTHWEST LANDSCAPING, LLC	ROADSIDE,GRNDS,REC, PARK	401-7180-533.48-10	2,915.80
CED/CONSOLIDATED ELEC DIST	AIR CONDITIONING & HEATNG	401-7180-533.31-20	3,375.90
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	84.71
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	106.11
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	42.42
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.35-01	118.81
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	97.41
	CLOTHING & APPAREL	401-7180-533.31-01	3.80
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	16.29
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.35-01	11.20
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	9.93
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.35-01	52.98
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	401-7180-533.44-50	76,090.22
FEDERAL PACIFIC/.LINE POWER	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	454.66
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	452.75
GENERAL PACIFIC INC	FIRE PROTECTION EQUIP/SUP	401-7180-533.31-01	495.43
	FIRE PROTECTION EQUIP/SUP	401-7180-533.31-01	508.47
KENNEDY, STEPHEN H.	BLANKET PURCHASE ORDER	401-7180-533.45-30	8,500.00
LUTZCO, INC.	FIRE PROTECTION EQUIP/SUP	401-7180-533.34-02	337.19
MATT'S TOOLS USA, LLC	MACHINERY & HEAVY HRDWARE	401-7180-533.35-01	440.67
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.35-01	261.35
MISC TRAVEL	J NELSON-NWPPA ADMIN PROF	401-7180-533.43-10	193.50
MURREY'S DISPOSAL CO, INC	BUILDING MAINT&REPAIR SER	401-7180-533.47-10	711.77
	MATERIAL HNDLING&STOR EQP	401-7180-533.41-50	300.45
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	401-7180-533.43-10	74.47
PLATT ELECTRIC SUPPLY INC	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	45.06
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	81.67
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	8.04
PUD #1 OF CLALLAM COUNTY	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	759.58
	LUMBER& RELATED PRODUCTS	401-7180-533.34-02	1,118.43
ROHLINGER ENTERPRISES INC	TESTING&CALIBRATION SERVI	401-7180-533.48-10	156.00
	ELECTRICAL EQUIP & SUPPLY	401-7180-533.35-01	1,267.60



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Vendor	Description	Account Number	Amount
ROHLINGER ENTERPRISES INC	TESTING&CALIBRATION SERVI	401-7180-533.48-10	754.95
SECURITY SERVICES NW, INC	COMMUNICATIONS/MEDIA SERV	401-7180-533.41-50	750.00
SWAIN'S GENERAL STORE INC	ELECTRICAL EQUIP & SUPPLY	401-7180-533.35-01	5.41
TACOMA SCREW PRODUCTS INC	FASTENERS, FASTENING DEVS	401-7180-533.34-02	379.97
	FASTENERS, FASTENING DEVS	401-7180-533.34-02	1,715.91
THURMAN SUPPLY	ELECTRICAL EQUIP & SUPPLY	401-7180-533.34-02	32.75
US BANK CORPORATE PAYMENT SYSTEM	Ferry fee-K Haman	401-7180-533.43-10	39.40
	Electric code book	401-7180-533.43-10	87.99
	Electric code book tabs	401-7180-533.43-10	63.65
	First class stamps(20)	401-7180-533.43-10	15.60
	NFPA elec code book/tabs(401-7180-533.43-10	669.58
	Lunch-Safety Committee Mt	401-7180-533.31-01	164.57
	RapidPlan renewal-Traffic	401-7180-533.41-50	799.00
	Electric code book	401-7180-533.43-10	(87.99)
	Electric code book	401-7180-533.43-10	87.99
	Electric code book tabs	401-7180-533.43-10	(63.65)
	Electric code book tabs	401-7180-533.43-10	63.65
	Ferry fee-K Haman	401-7180-533.43-10	(39.40)
	Ferry fee-K Haman	401-7180-533.43-10	39.40
	First class stamps(20)	401-7180-533.43-10	(15.60)
	First class stamps(20)	401-7180-533.43-10	15.60
	Lunch-Safety Committee Mt	401-7180-533.31-01	(164.57)
	Lunch-Safety Committee Mt	401-7180-533.31-01	164.57
	NFPA elec code book/tabs(401-7180-533.43-10	(669.58)
	NFPA elec code book/tabs(401-7180-533.43-10	669.58
	RapidPlan renewal-Traffic	401-7180-533.41-50	(799.00)
RapidPlan renewal-Traffic	401-7180-533.41-50	799.00	
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	401-7180-533.49-90	14.49
WALTER E NELSON CO	PAPER & PLASTIC-DISPOSABL	401-7180-533.31-01	17.19
WESCO	CONCRETE VAULT COVERS	401-7180-533.34-02	13,259.66
Electric Operations Division Total:			\$118,109.84
Public Works-Electric Department Total:			\$123,197.10
Electric Utility Fund Total:			\$217,623.89
FERGUSON ENTERPRISES INC	PIPE FITTINGS	402-0000-141.40-00	2,359.39



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Vendor	Description	Account Number	Amount
THURMAN SUPPLY	PIPE FITTINGS	402-0000-141.40-00	97.46
Division Total:			\$2,456.85
Department Total:			\$2,456.85
AIRPORT GARDEN CENTER	SEED,SOD,SOIL&INOCULANT	402-7380-534.31-20	119.45
AMAZON CAPITAL SERVICES	HAND TOOLS ,POW&NON POWER	402-7380-534.35-01	81.81
	MACHINERY & HEAVY HRDWARE	402-7380-534.35-01	215.61
	SHOES AND BOOTS	402-7380-534.31-01	326.59
	HAND TOOLS ,POW&NON POWER	402-7380-534.31-01	106.50
	SCHOOL EQUIP& SUPPLIES	402-7380-534.31-01	47.40
ANGELES MILLWORK & LUMBER	FASTENERS, FASTENING DEVS	402-7380-534.31-20	21.34
	HAND TOOLS ,POW&NON POWER	402-7380-534.31-01	23.83
	MATERIAL HNDLING&STOR EQP	402-7380-534.31-01	41.36
	HAND TOOLS ,POW&NON POWER	402-7380-534.31-01	16.63
	AIR CONDITIONING & HEATNG	402-7380-534.31-20	103.62
ARBITRAGE COMPLIANCE SPECIALISTS	FINANCIAL SERVICES	402-7380-534.41-50	509.25
BLAKE TILE & STONE	ROOFING MATERIALS	402-7380-534.31-20	38.12
CED/CONSOLIDATED ELEC DIST	ELECTRICAL EQUIP & SUPPLY	402-7380-534.31-20	871.20
D WELD SHOP	METALS,BARS,PLATES,RODS	402-7380-534.31-01	114.55
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	402-7380-534.44-50	27,614.94
DEPARTMENT OF THE TREASURY	FINANCIAL SERVICES	402-7380-592.82-10	16,728.64
DR. PANZA LLC	HEALTH RELATED SERVICES	402-7380-534.49-90	440.00
EUROFINS DRINKING WATER & WASTEWATE	SAMPLE TESTING	402-7380-534.41-50	439.20
	SAMPLE TESTING	402-7380-534.41-50	1,247.80
	SAMPLE TESTING	402-7380-534.41-50	302.00
	SAMPLE TESTING	402-7380-534.41-50	88.00
	SAMPLE TESTING	402-7380-534.41-50	337.00
	MISC PROFESSIONAL SERVICE	402-7380-534.41-50	474.00
	MISC PROFESSIONAL SERVICE	402-7380-534.41-50	302.00
	MISC PROFESSIONAL SERVICE	402-7380-534.41-50	688.00
	MISC PROFESSIONAL SERVICE	402-7380-534.41-50	158.60
	MISC PROFESSIONAL SERVICE	402-7380-534.41-50	384.00
	MISC PROFESSIONAL SERVICE	402-7380-534.41-50	840.00
FAMILY SHOE STORE	SHOES AND BOOTS	402-7380-534.31-01	300.00
FEDERAL EXPRESS CORP	SHIPPING CHARGES	402-7380-534.42-10	49.88



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Vendor	Description	Account Number	Amount
FEDERAL EXPRESS CORP	SHIPPING CHARGES	402-7380-534.42-10	53.25
FERGUSON ENTERPRISES INC	WATER&SEWER TREATING CHEM	402-7380-534.31-05	377.82
GRAINGER	PUMPS & ACCESSORIES	402-7380-534.35-01	6,531.58
	AIR CONDITIONING & HEATNG	402-7380-534.31-01	617.26
HEARTLINE	SEED,SOD,SOIL&INOCULANT	402-7380-534.31-20	128.50
HEMPEL PIPE & SUPPLY INC	PIPE AND TUBING	402-7380-534.31-20	893.82
LEITZ FARMS, INC	AUTO & TRUCK MAINT. ITEMS	402-7380-534.31-01	504.79
MISC EMPLOYEE EXPENSE REIMBURSEMENT	FEBRUARY MILEAGE REIMBURS	402-7380-534.31-01	29.80
MISC TRAVEL	M WOODWELL-WA OPERATOR WK	402-7380-534.43-10	672.80
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	402-7380-534.43-10	107.57
OLYMPIC LAUNDRY & DRY CLEANERS	SALE SURPLUS/OBSOLETE	402-7380-534.31-01	21.78
PLATT ELECTRIC SUPPLY INC	HAND TOOLS ,POW&NON POWER	402-7380-534.35-01	45.94
	HAND TOOLS ,POW&NON POWER	402-7380-534.35-01	32.57
PUD #1 OF CLALLAM COUNTY	MISC PROFESSIONAL SERVICE	402-7380-534.47-10	53.56
	MISC PROFESSIONAL SERVICE	402-7380-534.47-10	151.83
RH2 ENGINEERING	ENGINEERING SERVICES	402-7380-534.41-50	1,432.95
SPECTRA LABORATORIES-KITSAP	TESTING&CALIBRATION SERVI	402-7380-534.41-50	333.00
	TESTING&CALIBRATION SERVI	402-7380-534.41-50	288.00
SWAIN'S GENERAL STORE INC	JANITORIAL SUPPLIES	402-7380-534.31-01	22.96
	HARDWARE,AND ALLIED ITEMS	402-7380-534.31-01	122.39
	CLOTHING & APPAREL	402-7380-534.31-01	97.87
THURMAN SUPPLY	PIPE AND TUBING	402-7380-534.31-01	8.17
	PIPE FITTINGS	402-7380-534.31-20	56.33
	PLUMBING EQUIP FIXT,SUPP	402-7380-534.31-01	29.19
	COMPUTER HARDWARE&PERIPHE	402-7380-534.31-20	8.25
	FASTENERS, FASTENING DEVS	402-7380-534.31-20	37.22
TMG SERVICES INC	ELECTRICAL EQUIP & SUPPLY	402-7380-534.31-20	1,044.26
	WATER SEWAGE TREATMENT EQ	402-7380-534.31-20	2,988.22
	PRODUCTION&MANUFACTURING	402-7380-534.31-20	2,128.00
US BANK CORPORATE PAYMENT SYSTEM	Anti Cam Screwdriver sets	402-7380-534.35-01	47.89
	WtrWrks Cert-H Heckenlaib	402-7380-534.49-01	42.00
	WtrWrks Cert-J Borte	402-7380-534.49-01	42.00
	WtrWrks Cert-J Groves	402-7380-534.49-01	42.00



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	WtrWrks Cert-J Roening	402-7380-534.49-01	42.00
	WtrWrks Cert-L Leonard	402-7380-534.49-01	42.00
	WtrWrks Cert-Z Alderson	402-7380-534.49-01	42.00
	WtrWrks Cert-A Johnson	402-7380-534.49-01	42.00
	WtrWrks Cert-B Flores	402-7380-534.49-01	42.00
	WtrWrks Cert-C Pavlak	402-7380-534.49-01	42.00
	WtrWrks Cert-G Hampton	402-7380-534.49-01	42.00
	WtrWrks Cert-J Holbrook	402-7380-534.49-01	42.00
	WtrWrks Cert-M Woodwell	402-7380-534.49-01	42.00
	Cross Conn Ctrl Spec Test	402-7380-534.43-10	106.00
	Tools-Truck toolbox	402-7380-534.35-01	283.10
	Grinder tool combo 1/2 im	402-7380-534.35-01	836.35
	Anti Cam Screwdriver sets	402-7380-534.35-01	(47.89)
	Anti Cam Screwdriver sets	402-7380-534.35-01	47.89
	Cross Conn Ctrl Spec Test	402-7380-534.43-10	(106.00)
	Cross Conn Ctrl Spec Test	402-7380-534.43-10	106.00
	Grinder tool combo 1/2 im	402-7380-534.35-01	(836.35)
	Grinder tool combo 1/2 im	402-7380-534.35-01	836.35
	Tools-Truck toolbox	402-7380-534.35-01	(283.10)
	Tools-Truck toolbox	402-7380-534.35-01	283.10
	WtrWrks Cert-A Johnson	402-7380-534.49-01	(42.00)
	WtrWrks Cert-A Johnson	402-7380-534.49-01	42.00
	WtrWrks Cert-B Flores	402-7380-534.49-01	(42.00)
	WtrWrks Cert-B Flores	402-7380-534.49-01	42.00
	WtrWrks Cert-C Pavlak	402-7380-534.49-01	(42.00)
	WtrWrks Cert-C Pavlak	402-7380-534.49-01	42.00
	WtrWrks Cert-G Hampton	402-7380-534.49-01	(42.00)
	WtrWrks Cert-G Hampton	402-7380-534.49-01	42.00
	WtrWrks Cert-H Heckenlaib	402-7380-534.49-01	(42.00)
	WtrWrks Cert-H Heckenlaib	402-7380-534.49-01	42.00
	WtrWrks Cert-J Borte	402-7380-534.49-01	(42.00)
	WtrWrks Cert-J Borte	402-7380-534.49-01	42.00
	WtrWrks Cert-J Groves	402-7380-534.49-01	(42.00)
WtrWrks Cert-J Groves	402-7380-534.49-01	42.00	



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	WtrWrks Cert-J Holbrook	402-7380-534.49-01	(42.00)
	WtrWrks Cert-J Holbrook	402-7380-534.49-01	42.00
	WtrWrks Cert-J Roening	402-7380-534.49-01	(42.00)
	WtrWrks Cert-J Roening	402-7380-534.49-01	42.00
	WtrWrks Cert-L Leonard	402-7380-534.49-01	(42.00)
	WtrWrks Cert-L Leonard	402-7380-534.49-01	42.00
	WtrWrks Cert-M Woodwell	402-7380-534.49-01	(42.00)
	WtrWrks Cert-M Woodwell	402-7380-534.49-01	42.00
	WtrWrks Cert-Z Alderson	402-7380-534.49-01	(42.00)
	WtrWrks Cert-Z Alderson	402-7380-534.49-01	42.00
USA BLUEBOOK	CHEMICAL LAB EQUIP & SUPP	402-7380-534.31-05	2,413.64
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	402-7380-534.49-90	14.49
WASHINGTON (DOH), STATE OF	FOODS: PERISHABLE	402-7380-534.49-90	13,796.00
Water Division Total:			\$89,852.47
HEARTLINE	HARDWARE,AND ALLIED ITEMS	402-7382-534.31-01	141.52
HTM SENSORS	WATER SEWAGE TREATMENT EQ	402-7382-534.31-20	884.00
PORT ANGELES POWER EQUIPMENT	AUTO SHOP EQUIPMENT & SUP	402-7382-534.31-01	8.67
PUD #1 OF CLALLAM COUNTY	MISC PROFESSIONAL SERVICE	402-7382-534.47-10	56.17
Industrial Water Treatmnt Division Total:			\$1,090.36
Public Works-Water Department Total:			\$90,942.83
Water Utility Fund Total:			\$93,399.68
NCL NORTH CENTRAL LABORATORIES	CHEMICAL LAB EQUIP & SUPP	403-0000-237.00-00	(32.61)
	CHEMICAL LAB EQUIP & SUPP	403-0000-237.00-00	(52.78)
Division Total:			(\$85.39)
Department Total:			(\$85.39)
ALS ENVIRONMENTAL	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	569.00
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	632.00
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	875.00
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	709.00
ALUMICHEM USA	WATER&SEWER TREATING CHEM	403-7480-535.31-05	2,758.73
ANGELES MILLWORK & LUMBER	BUILDER'S SUPPLIES	403-7480-535.31-20	1,045.11
	ROAD/HWY MAT NONASPHALTIC	403-7480-535.31-20	53.34
APSCO LLC	WATER SEWAGE TREATMENT EQ	403-7480-535.31-20	2,112.65



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Vendor	Description	Account Number	Amount
ARBITRAGE COMPLIANCE SPECIALISTS	FINANCIAL SERVICES	403-7480-535.41-50	509.25
CUES	PHOTOGRAPHIC EQUIPMENT	403-7480-535.31-01	216.02
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	403-7480-535.44-50	21,399.10
DEPARTMENT OF THE TREASURY	FINANCIAL SERVICES	403-7480-592.82-10	16,728.64
EUROFINS DRINKING WATER & WASTEWATE	SAMPLE TESTING	403-7480-535.41-50	63.00
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	826.20
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	627.40
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	849.60
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	592.20
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	899.80
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	802.60
	MISC PROFESSIONAL SERVICE	403-7480-535.49-90	761.91
FEDERAL EXPRESS CORP	SHIPPING FEES	403-7480-535.42-10	79.37
	SHIPPING FEES	403-7480-535.42-10	90.13
FERGUSON ENTERPRISES INC	PIPE FITTINGS	403-7480-535.31-20	936.72
FERRELLGAS INC	FUEL,OIL,GREASE, & LUBES	403-7480-535.32-12	189.75
FIRE CHIEF EQUIPMENT CO, INC	EQUIP MAINT & REPAIR SERV	403-7480-535.31-01	278.68
GRAINGER	OFFICE SUPPLIES, GENERAL	403-7480-535.31-20	115.82
GRANICH ENGINEERED PRODUCTS INC	DIGESTER FEED SLUDGE PUM	403-7480-535.31-20	7,643.71
	DIGESTER FEED SLUDGE PUM	403-7480-535.31-20	(7,643.71)
	EQUIP MAINT & REPAIR SERV	403-7480-535.31-20	7,643.71
MATT'S TOOLS USA, LLC	HAND TOOLD, POWER & NON	403-7480-535.35-01	(962.73)
	HAND TOOLD, POWER & NON	403-7480-535.35-01	962.73
	HAND TOOLS ,POW&NON POWER	403-7480-535.35-01	184.13
	HARDWARE,AND ALLIED ITEMS	403-7480-535.35-01	53.61
	CLOTHING ACCESSORIES(SEE	403-7480-535.31-01	206.91
MISC TRAVEL	H CARLSEEN-NW NAHMMA SYMP	403-7480-535.43-10	283.00
NAPA AUTO PARTS	HAND TOOLS ,POW&NON POWER	403-7480-535.35-01	59.88
	BELTS AND BELTING	403-7480-535.31-20	74.88
NCL NORTH CENTRAL LABORATORIES	CHEMICAL LAB EQUIP & SUPP	403-7480-535.31-01	399.10
	CHEMICAL LAB EQUIP & SUPP	403-7480-535.31-01	645.87
NORTHWEST PUMP AND EQUIPMENT CO	EQUIP MAINT & REPAIR SERV	403-7480-535.31-20	4,435.26
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	403-7480-535.43-10	107.57



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Vendor	Description	Account Number	Amount
PORT ANGELES CITY TREASURER	CERTIFIED MAIL-FREED	403-7480-535.42-10	10.48
	CERTIFIED MAIL-FREED	403-7480-535.42-10	10.48
PROFESSIONAL TRAINING ASSN	SCHOOL EQUIP& SUPPLIES	403-7480-535.43-10	217.20
PUD #1 OF CLALLAM COUNTY	MISC PROFESSIONAL SERVICE	403-7480-535.47-10	428.74
	MISC PROFESSIONAL SERVICE	403-7480-535.47-10	679.95
SWAIN'S GENERAL STORE INC	BRUSHES (NOT CLASSIFIED)	403-7480-535.31-01	83.31
	FIRST AID & SAFETY EQUIP.	403-7480-535.31-01	77.31
	SHOES AND BOOTS	403-7480-535.31-01	279.31
TENELCO	MISCELLANEOUS SERVICES	403-7480-535.47-10	3,988.67
	MISCELLANEOUS SERVICES	403-7480-535.47-10	4,242.34
	MISCELLANEOUS SERVICES	403-7480-535.47-10	3,967.65
	MISCELLANEOUS SERVICES	403-7480-535.47-10	4,319.42
TMG SERVICES INC	PUMPS & ACCESSORIES	403-7480-535.31-20	2,589.52
US BANK CORPORATE PAYMENT SYSTEM	Pesticide lic renew-R Har	403-7480-535.43-10	50.00
	Renew con fee-R Hartley	403-7480-535.43-10	1.50
	Web Class-CEUs-R Hartley	403-7480-535.43-10	30.00
	WWCPA cert renewals(4)-WW	403-7480-535.49-01	100.00
	Pesticide lic renew-R Har	403-7480-535.43-10	(50.00)
	Pesticide lic renew-R Har	403-7480-535.43-10	50.00
	Renew con fee-R Hartley	403-7480-535.43-10	(1.50)
	Renew con fee-R Hartley	403-7480-535.43-10	1.50
	Web Class-CEUs-R Hartley	403-7480-535.43-10	(30.00)
	Web Class-CEUs-R Hartley	403-7480-535.43-10	30.00
	WWCPA cert renewals(4)-WW	403-7480-535.49-01	(100.00)
	WWCPA cert renewals(4)-WW	403-7480-535.49-01	100.00
USA BLUEBOOK	HOSES, ALL KINDS	403-7480-535.31-20	1,473.96
	CHEMICAL LAB EQUIP & SUPP	403-7480-535.35-01	442.01
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	403-7480-535.49-90	14.49
WA STATE DEPARTMENT OF ECOLOGY	ENVIRONMENTAL&ECOLOGICAL	403-7480-535.49-90	12,479.00
WALTER E NELSON CO	PAPER & PLASTIC-DISPOSABL	403-7480-535.31-01	966.21
WESTERN STEEL	METALS,BARS,PLATES,RODS	403-7480-535.31-20	517.01
Wastewater Division Total:			\$105,783.50
Public Works-Wastewater Department Total:			\$105,783.50



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Vendor	Description	Account Number	Amount
Wastewater Utility Fund Total:			\$105,698.11
AMAZON CAPITAL SERVICES	AUTO SHOP EQUIPMENT & SUP	404-7538-537.31-01	111.92
ANGELES MILLWORK & LUMBER	MATERIAL HNDLING&STOR EQP	404-7538-537.31-01	62.23
	ROAD/HGWY HEAVY EQUIPMENT	404-7538-537.48-10	745.97
CLALLAM CNTY SOLID WASTE DEPT	BLDG CONSTRUC. SERVICES-	404-7538-537.49-90	8,974.83
CLEAN EARTH EVIRONMENTAL SOLUTIONS	PW CONSTRUCTION & RELATED	404-7538-537.41-50	868.16
	PW CONSTRUCTION & RELATED	404-7538-537.41-50	868.16
	PW CONSTRUCTION & RELATED	404-7538-537.41-50	868.16
	PW CONSTRUCTION & RELATED	404-7538-537.41-50	868.16
	PW CONSTRUCTION & RELATED	404-7538-537.41-50	868.16
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	404-7538-537.44-50	28,335.46
EMERALD SERVICES	PW CONSTRUCTION & RELATED	404-7538-537.41-50	372.05
	PW CONSTRUCTION & RELATED	404-7538-537.41-50	400.58
FASTENAL INDUSTRIAL	PAPER & PLASTIC-DISPOSABL	404-7538-537.31-01	99.79
LIBERTY TIRE SERVICES	SALE SURPLUS/OBSOLETE	404-7538-537.41-51	108.80
MISC EMPLOYEE EXPENSE REIMBURSEMENT	FEBRUARY MILEAGE REIMBURS	404-7538-537.31-01	21.75
	FEBRUARY MILEAGE REIMBURS	404-7538-537.31-01	40.02
	FEBRUARY MILEAGE REIMBURS	404-7538-537.31-01	51.84
	FEBRUARY MILEAGE REIMBURS	404-7538-537.31-01	206.77
	MEAL REIMBURSEMENT - CALL	404-7538-537.31-01	69.00
	SWANA DUES REIMBURSEMEN	404-7538-537.49-01	250.00
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	404-7538-537.43-10	107.57
REGIONAL DISPOSAL	BUILDING MAINT&REPAIR SER	404-7538-537.41-51	18,635.07
	BUILDING MAINT&REPAIR SER	404-7538-537.41-51	425,954.51
SWAIN'S GENERAL STORE INC	LAWN MAINTENANCE EQUIP	404-7538-537.35-01	(79.33)
	LAWN MAINTENANCE EQUIP	404-7538-537.35-01	(79.33)
	LAWN MAINTENANCE EQUIP	404-7538-537.35-01	79.33
	LAWN MAINTENANCE EQUIP	404-7538-537.35-01	79.33
US BANK CORPORATE PAYMENT SYSTEM	Battery-Cellphone recycl	404-7538-537.41-50	1,197.90
	Refrigerant removal tools	404-7538-537.35-01	57.65
	Battery-Cellphone recycl	404-7538-537.41-50	(1,197.90)
	Battery-Cellphone recycl	404-7538-537.41-50	1,197.90
	Refrigerant removal tools	404-7538-537.35-01	(57.65)



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US BANK CORPORATE PAYMENT SYSTEM	Refrigerant removal tools	404-7538-537.35-01	57.65
WALTER E NELSON CO	PAPER & PLASTIC-DISPOSABL	404-7538-537.31-01	185.80
SW - Transfer Station Division Total:			\$490,330.31
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	404-7580-537.44-50	25,970.75
DR. PANZA LLC	HEALTH RELATED SERVICES	404-7580-537.49-90	220.00
MISC EMPLOYEE EXPENSE REIMBURSEMENT	MEAL REIMBURSEMENT - CALL	404-7580-537.31-01	69.00
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	404-7580-537.43-10	107.57
SWAIN'S GENERAL STORE INC	FASTENERS, FASTENING DEVS	404-7580-537.35-01	9.30
	FASTENERS, FASTENING DEVS	404-7580-537.35-01	(9.30)
	FASTENERS, FASTENING DEVS	404-7580-537.35-01	21.65
	FASTENERS, FASTENING DEVS	404-7580-537.35-01	(10.82)
	FIRST AID & SAFETY EQUIP.	404-7580-537.31-01	43.42
Solid Waste-Collections Division Total:			\$26,421.57
EUROFINS DRINKING WATER & WASTEWATE	SAMPLE TESTING	404-7585-537.41-50	488.00
US BANK CORPORATE PAYMENT SYSTEM	Ferry fee-J Sage	404-7585-537.41-50	39.40
	Ferry fee-J Sage	404-7585-537.41-50	(39.40)
	Ferry fee-J Sage	404-7585-537.41-50	39.40
Solid Waste-Landfill Division Total:			\$527.40
Public Works-Solid Waste Department Total:			\$517,279.28
Solid Waste Utility Fund Total:			\$517,279.28
AIRPORT GARDEN CENTER	NURSERY STOCK & SUPPLIES	406-7412-538.31-20	388.56
ARBITRAGE COMPLIANCE SPECIALISTS	FINANCIAL SERVICES	406-7412-538.41-50	33.95
BAXTER AUTO PARTS #15	AUTO & TRUCK MAINT. ITEMS	406-7412-538.31-01	29.60
CLALLAM CNTY DEPT OF HEALTH	LAB EQUIP,BIO,CHEM,ENVIR	406-7412-538.41-50	1,274.00
CLALLAM COOPERATIVE ASSN INC	FERTILIZERS & SOIL CONDTN	406-7412-538.31-20	(274.38)
	FERTILIZERS & SOIL CONDTN	406-7412-538.31-20	274.38
	FERTILIZERS & SOIL CONDTN	406-7412-538.31-20	274.38
DEPARTMENT OF THE TREASURY	FINANCIAL SERVICES	406-7412-592.82-10	1,115.24
ESRI INC	DATA PROC SERV &SOFTWARE	406-7412-538.48-02	6,152.85
FASTENAL INDUSTRIAL	JANITORIAL SUPPLIES	406-7412-538.31-20	1,007.61
MISC EMPLOYEE EXPENSE REIMBURSEMENT	SAFETY GLASSES REIMBURSEM	406-7412-538.31-01	200.00



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NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	406-7412-538.43-10	74.47
PORT ANGELES POWER EQUIPMENT	EQUIP MAINT & REPAIR SERV	406-7412-538.35-01	460.46
	SPRAYING EQUIPMENT	406-7412-538.35-01	108.59
SWAIN'S GENERAL STORE INC	FIRST AID & SAFETY EQUIP.	406-7412-538.31-01	61.51
	ENGINEERING EQUIPMENT	406-7412-538.31-01	18.48
	FERTILIZERS & SOIL CONDTN	406-7412-538.31-20	49.93
	SHOES AND BOOTS	406-7412-538.31-01	126.22
US BANK CORPORATE PAYMENT SYSTEM	Pesticide lic renew(3)-St	406-7412-538.43-10	150.00
	Renew con fee(3)-Stormwat	406-7412-538.43-10	4.50
	Web Class-CEUs(3)-Stormwa	406-7412-538.43-10	90.00
	Pesticide lic renew(3)-St	406-7412-538.43-10	(150.00)
	Pesticide lic renew(3)-St	406-7412-538.43-10	150.00
	Renew con fee(3)-Stormwat	406-7412-538.43-10	(4.50)
	Renew con fee(3)-Stormwat	406-7412-538.43-10	4.50
	Web Class-CEUs(3)-Stormwa	406-7412-538.43-10	(90.00)
	Web Class-CEUs(3)-Stormwa	406-7412-538.43-10	90.00
UTILITIES UNDERGROUND LOC CTR	MISCELLANEOUS SERVICES	406-7412-538.49-90	14.49
Stormwater Division Total:			\$11,634.84
Public Works-Wastewater Department Total:			\$11,634.84
Stormwater Utility Fund Total:			\$11,634.84
BOUND TREE MEDICAL, LLC	SUPPLIES	409-6025-526.31-01	(2,075.12)
	SUPPLIES	409-6025-526.31-01	(378.46)
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	293.10
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	2,137.57
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	3.80
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	1,864.09
	SALE SURPLUS/OBSOLETE	409-6025-526.31-13	752.86
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	59.09
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	374.30
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	1,672.77
	SALE SURPLUS/OBSOLETE	409-6025-526.31-13	60.21
	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	661.18
	SALE SURPLUS/OBSOLETE	409-6025-526.31-13	657.47



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Vendor	Description	Account Number	Amount
CLALLAM CNTY EMS	FEBRUARY EMS	409-6025-526.41-50	1,650.00
	MARCH EMS	409-6025-526.41-50	1,650.00
	MEMBERSHIPS	409-6025-526.41-50	1,950.00
	APRIL EMS	409-6025-526.41-50	1,650.00
LIFE ASSIST	SALE SURPLUS/OBSOLETE	409-6025-526.31-01	248.88
LIGHTHOUSE UNIFORM	CLOTHING & APPAREL	409-6025-526.20-80	890.91
	CLOTHING & APPAREL	409-6025-526.20-80	945.36
	CLOTHING & APPAREL	409-6025-526.20-80	2,781.63
	CLOTHING & APPAREL	409-6025-526.20-80	1,781.82
LINCOLN STREET STATION	EXTERNAL LABOR	409-6025-526.31-01	34.27
STRYKER SALES CORPORATION	EQUIP MAINT & REPAIR SERV	409-6025-526.41-50	4,773.58
SWAIN'S GENERAL STORE INC	AUTO SHOP EQUIPMENT & SUP	409-6025-526.31-01	52.21
SYSTEMS DESIGN WEST, LLC	CONSULTING SERVICES	409-6025-526.41-50	4,429.62
TARGET SOLUTIONS LEARNING, LLC	MEMBERSHIPS	409-6025-526.41-50	3,155.38
US BANK CORPORATE PAYMENT SYSTEM	Totes(2pk)-LNI Grant	409-6025-526.31-01	130.59
	TECC books(35)	409-6025-526.43-10	873.11
	Ballistic Vest accs-TQ ho	409-6025-526.43-10	584.16
	Business Cards-R Gonzales	409-6025-526.31-01	114.32
	Ballistic Vest accs-TQ ho	409-6025-526.43-10	(584.16)
	Ballistic Vest accs-TQ ho	409-6025-526.43-10	584.16
	Business Cards-R Gonzales	409-6025-526.31-01	(114.32)
	Business Cards-R Gonzales	409-6025-526.31-01	114.32
	TECC books(35)	409-6025-526.43-10	(873.11)
	TECC books(35)	409-6025-526.43-10	873.11
	Totes(2pk)-LNI Grant	409-6025-526.31-01	(130.59)
	Totes(2pk)-LNI Grant	409-6025-526.31-01	130.59
Medic I Division Total:			\$33,778.70
SHI INTERNATIONAL CORP	COMPUTER HARDWARE&PERIPHE	409-6027-526.31-60	137.48
	COMPUTER HARDWARE&PERIPHE	409-6027-526.31-60	5,462.42
	COMPUTER HARDWARE&PERIPHE	409-6027-526.31-60	1,147.11
	COMPUTER HARDWARE&PERIPHE	409-6027-526.31-60	551.03
	COMPUTER HARDWARE&PERIPHE	409-6027-526.31-60	126.02
US BANK CORPORATE PAYMENT SYSTEM	Community PM Supplies	409-6027-526.31-01	69.03
	Plates-BH Coast Training	409-6027-334.05-40	10.88



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	CROA 2026 Mbmsp	409-6027-526.31-01	250.00
	Facility rental-UW/CROA C	409-6027-334.05-40	857.84
	Community PM Supplies	409-6027-526.31-01	(69.03)
	Community PM Supplies	409-6027-526.31-01	69.03
	CROA 2026 Mbmsp	409-6027-526.31-01	(250.00)
	CROA 2026 Mbmsp	409-6027-526.31-01	250.00
	Facility rental-UW/CROA C	409-6027-334.05-40	(857.84)
	Facility rental-UW/CROA C	409-6027-334.05-40	857.84
	Plates-BH Coast Training	409-6027-334.05-40	(10.88)
	Plates-BH Coast Training	409-6027-334.05-40	10.88
Community Paramedicine Division Total:			\$8,611.81
Fire Department Total:			\$42,390.51
Medic I Utility Fund Total:			\$42,390.51
BILL MAIR HEATING & AIR, INC	AIR CONDITIONING & HEATNG	421-7121-533.49-86	920.00
C & F INSULATION	CONSTRUCTION SERVICES,TRA	421-7121-533.49-86	870.00
	CONSTRUCTION SERVICES,TRA	421-7121-533.49-86	2,600.00
DAVE'S HEATING & COOLING SVC	CITY REBATE	421-7121-533.49-86	2,000.00
	AIR CONDITIONING & HEATNG	421-7121-533.49-86	(2,000.00)
	AIR CONDITIONING & HEATNG	421-7121-533.49-86	920.00
	AIR CONDITIONING & HEATNG	421-7121-533.49-86	5,945.94
	AIR CONDITIONING & HEATNG	421-7121-533.49-86	920.00
	AIR CONDITIONING & HEATNG	421-7121-533.49-86	920.00
	AIR CONDITIONING & HEATNG	421-7121-533.49-86	1,760.00
	AIR CONDITIONING & HEATNG	421-7121-533.49-86	920.00
HARTNAGEL BUILDING SUPPLY INC	BUILDER'S SUPPLIES	421-7121-533.49-86	572.64
	BUILDER'S SUPPLIES	421-7121-533.49-86	105.52
MISC CITY CONSERVATION REBATES	HEAT PUMP WATER HEATER -	421-7121-533.49-86	1,200.00
OHAB GLASS LLC	BUILDER'S SUPPLIES	421-7121-533.49-86	549.50
	BUILDER'S SUPPLIES	421-7121-533.49-86	297.44
OLYMPIC PRINTERS INC	PRINTING,SILK SCR,TYPSET	421-7121-533.31-01	224.33
PENINSULA HEAT INC	AIR CONDITIONING & HEATNG	421-7121-533.49-86	600.00
Conservation Division Total:			\$19,325.37
Public Works-Electric Department Total:			\$19,325.37
Conservation Fund Total:			\$19,325.37



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Vendor	Description	Account Number	Amount
PLATT ELECTRIC SUPPLY INC	ELECTRONIC COMPONENTS	452-7388-594.65-10	396.93
	ELECTRONIC COMPONENTS	452-7388-594.65-10	402.53
	ELECTRONIC COMPONENTS	452-7388-594.65-10	14.50
	ELECTRONIC COMPONENTS	452-7388-594.65-10	29.01
	ELECTRONIC COMPONENTS	452-7388-594.65-10	61.99
	ELECTRONIC COMPONENTS	452-7388-594.65-10	23.24
	ELECTRONIC COMPONENTS	452-7388-594.65-10	63.99
	ELECTRONIC COMPONENTS	452-7388-594.65-10	59.88
US BANK CORPORATE PAYMENT SYSTEM	BPA Realty app fee-Morse	452-7388-594.65-10	2,500.00
	BPA Realty app fee-Morse	452-7388-594.65-10	(2,500.00)
	BPA Realty app fee-Morse	452-7388-594.65-10	2,500.00
Water Projects Division Total:			\$3,552.07
Public Works-Water Department Total:			\$3,552.07
Water Utility CIP Fund Total:			\$3,552.07
ARBITRAGE COMPLIANCE SPECIALISTS	FINANCIAL SERVICES	453-7488-535.41-50	2,342.55
DEPARTMENT OF THE TREASURY	FINANCIAL SERVICES	453-7488-592.82-10	76,951.73
KENNEDY/JENKS CONSULTANTS	CONSULTING SERVICES	453-7488-594.65-10	15,170.20
Wastewater Projects Division Total:			\$94,464.48
Public Works-Wastewater Department Total:			\$94,464.48
WasteWater Utility CIP Fund Total:			\$94,464.48
AMAZON CAPITAL SERVICES	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	171.16
	AUTO & TRUCK ACCESSORIES	501-0000-141.40-00	46.55
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	86.53
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	288.50
	RADIO & TELECOMMUNICATION	501-0000-141.40-00	23.42
BAXTER AUTO PARTS #15	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	175.27
DOBBS PETERBILT INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	34.92
FREIGHTLINER NORTHWEST	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	36.56
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	67.17
MOTION INDUSTRIES, INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	119.59
N C MACHINERY CO	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	905.17
NAPA AUTO PARTS	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	28.92
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	28.95
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	40.71



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Vendor	Description	Account Number	Amount
NAPA AUTO PARTS	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	165.93
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	116.53
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	239.95
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	323.71
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	21.69
O'REILLY AUTO PARTS	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	78.11
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	589.41
PACIFIC GOLF & TURF	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	1,078.65
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	647.68
PAPE-KENWORTH NORTHWEST, INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	491.35
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	91.42
PETROCARD, INC	FUEL,OIL,GREASE, & LUBES	501-0000-141.20-00	18,545.01
	FUEL,OIL,GREASE, & LUBES	501-0000-141.20-00	23,232.08
SIRENNET.COM	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	471.10
SIX ROBBLEES' INC	AUTO & TRUCK ACCESSORIES	501-0000-141.40-00	31.85
	AUTO & TRUCK ACCESSORIES	501-0000-141.40-00	222.97
SOLID WASTE SYSTEMS, INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	2,869.87
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	4,381.34
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	713.00
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	3,682.25
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	3,238.47
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	4,373.96
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	261.13
TACOMA SCREW PRODUCTS INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	258.14
	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	76.01
WESTERN EQUIPMENT DISTRIB INC	AUTO & TRUCK MAINT. ITEMS	501-0000-141.40-00	905.14
Division Total:			\$69,160.17
Department Total:			\$69,160.17
AMAZON CAPITAL SERVICES	AUTO & TRUCK MAINT. ITEMS	501-7630-548.35-01	179.69
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	68.77
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	419.27
ANGELES MILLWORK & LUMBER	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	46.13
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	17.32
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	3.74



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Vendor	Description	Account Number	Amount
ANGELES MILLWORK & LUMBER	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	79.02
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	13.20
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	23.90
BAXTER AUTO PARTS #15	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	69.59
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	7.60
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	60.21
CENTRAL WELDING SUPPLY	GASES CONT.EQUIP:LAB,WELD	501-7630-548.49-90	1,148.08
	WELDING EQUIPMENT/SUPPLY	501-7630-548.35-01	1,007.33
COPY CAT GRAPHICS & SIGNS	AUTO & TRUCK ACCESSORIES	501-7630-548.34-02	353.93
	AUTO & TRUCK ACCESSORIES	501-7630-548.34-02	353.93
DAREN'S POINT S	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	58.80
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	27.17
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	89.84
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	261.36
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	27.17
DR. PANZA LLC	HEALTH RELATED SERVICES	501-7630-548.49-90	220.00
FAR-WEST MACHINE & HYDRAULICS	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	289.41
FERRELLGAS INC	FUEL,OIL,GREASE, & LUBES	501-7630-548.49-90	26.14
FREIGHTLINER NORTHWEST	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	18,326.67
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	98.47
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	1,224.71
GRAINGER	AUTO & TRUCK MAINT. ITEMS	501-7630-548.49-90	413.03
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	85.76
HEARTLINE	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	85.98
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	190.52
HECKMAN MOTORS, INC	EXTERNAL LABOR SERVICES	501-7630-548.34-02	555.00
HERMANN BROS LOGGING & CONST	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	182.68
LES SCHWAB TIRE CENTER	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	(1,811.86)
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	1,811.86
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	1,811.86
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	(671.91)
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	671.91
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	671.91



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Vendor	Description	Account Number	Amount
LES SCHWAB TIRE CENTER	EXTERNAL LABOR SERVICES	501-7630-548.34-02	(73.53)
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.53
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	73.53
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	209.87
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	60.16
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	90.37
MATT'S TOOLS USA, LLC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	39.63
N C MACHINERY CO	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	4,325.13
NAPA AUTO PARTS	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	18.49
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	62.11
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	6.14
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	501-7630-548.43-10	107.57
O'REILLY AUTO PARTS	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	(401.99)
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	12.16
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	103.43
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	(12.16)
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	12.16
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	71.66
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	2.35
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	8.52
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	431.16
OLYMPIC STATIONERS INC	OFFICE SUPPLIES, GENERAL	501-7630-548.31-01	27.21
PAPE-KENWORTH NORTHWEST, INC	AUTO BODIES & ACCESSORIES	501-7630-594.64-10	4,993.06
	AUTO BODIES & ACCESSORIES	501-7630-594.64-10	6,226.90
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	1,650.59
POMP'S TIRE SERVICE	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	2,372.78
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	514.03
PORT ANGELES POWER EQUIPMENT	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	596.21
PRICE FORD LINCOLN	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	21.18
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	348.82
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	155.60
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	195.82
SAFETY-KLEEN SYSTEMS	AUTO & TRUCK MAINT. ITEMS	501-7630-548.49-90	369.66



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Vendor	Description	Account Number	Amount
SCHUYLER R RUBBER CO INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	6,021.18
SSI SHREDDING SYSTEMS INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	7,034.97
	EXTERNAL LABOR SERVICES	501-7630-548.34-02	25,927.66
TACOMA SCREW PRODUCTS INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.31-01	248.56
TEREX UTILITIES INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	33.18
	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	1,374.07
US BANK CORPORATE PAYMENT SYSTEM	Bridge toll-veh 2494	501-7630-548.45-21	6.50
	Bridge toll-veh 2494	501-7630-548.45-21	(6.50)
	Bridge toll-veh 2494	501-7630-548.45-21	6.50
VESTIS SERVICES	LAUNDRY/DRY CLEANING SERV	501-7630-548.49-90	18.16
	LAUNDRY/DRY CLEANING SERV	501-7630-548.49-90	18.16
	LAUNDRY/DRY CLEANING SERV	501-7630-548.49-90	24.69
	LAUNDRY/DRY CLEANING SERV	501-7630-548.49-90	18.16
WILDER TOYOTA INC	AUTO & TRUCK MAINT. ITEMS	501-7630-548.34-02	120.00
WORLD KINECT ENERGY SVCS	FUEL,OIL,GREASE, & LUBES	501-7630-548.32-13	92.53
	FUEL,OIL,GREASE, & LUBES	501-7630-548.32-13	168.18
	FUEL,OIL,GREASE, & LUBES	501-7630-548.32-13	132.40
Equipment Services Division Total:			\$92,428.74
Public Works Department Total:			\$92,428.74
Equipment Services Fund Total:			\$161,588.91
DEPARTMENT OF REVENUE	EXCISE TAX RETURNS-FEB	502-0000-237.00-00	123.78
Division Total:			\$123.78
Department Total:			\$123.78
ASTOUND BROADBAND	COMMUNICATIONS/MEDIA SERV	502-2081-518.42-12	9,403.57
	DATA PROC SERV &SOFTWARE	502-2081-518.42-12	8,272.33
	COMMUNICATIONS/MEDIA SERV	502-2081-518.42-12	11,043.71
	COMPUTERS,DP & WORD PROC.	502-2081-518.42-12	282.01
	COMPUTERS,DP & WORD PROC.	502-2081-518.42-12	565.63
	DATA PROC SERV &SOFTWARE	502-2081-518.42-12	7,332.87
CENTURYLINK-QWEST	03-06 A/V 334046758	502-2081-518.42-10	3,335.24
MISC EMPLOYEE EXPENSE REIMBURSEMENT	MEAL TICKET COUNCIL MTG C	502-2081-518.31-01	46.00
	MEAL TICKET COUNCIL MTG	502-2081-518.31-01	46.00
NORTHWEST SAFETY SERVICE, LLC	SECURITY,FIRE,SAFETY SERV	502-2081-518.43-10	99.30
PACIFIC OFFICE EQUIPMENT INC	PAPER	502-2081-518.49-60	6.86



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Vendor	Description	Account Number	Amount
SHI INTERNATIONAL CORP	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	135.17
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	1,079.46
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	4,547.45
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	178.60
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	1,079.46
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	1,844.33
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	3,272.26
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	293.14
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	5,133.72
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	5,133.72
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	2,837.37
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	293.14
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	67.89
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	3,977.03
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	1,828.32
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	63.01
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	126.32
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	126.32
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	126.32
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	126.32
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	188.40
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	63.01
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	275.52
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	551.03
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	1,137.31
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	275.52
	COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	551.03
COMPUTER HARDWARE&PERIPHE	502-2081-518.31-61	125.74	
US BANK CORPORATE PAYMENT SYSTEM	SSL Cert renewal	502-2081-518.48-02	847.30
	Google dev reg fee-EP&L	502-2081-518.48-02	25.00
	HDMI/DVI Adapter	502-2081-518.31-80	6.95
	LTO 7 backup tapes(2-10pk	502-2081-518.31-60	1,295.68
	Samsung SSD	502-2081-518.31-60	86.25
	AGM batteries(2)-IT serve	502-2081-518.31-80	76.84



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Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	USB-A to mini-b cables10f	502-2081-518.31-80	15.25
	AGM batteries(2)-IT serve	502-2081-518.31-80	(76.84)
	AGM batteries(2)-IT serve	502-2081-518.31-80	76.84
	Google dev reg fee-EP&L	502-2081-518.48-02	(25.00)
	Google dev reg fee-EP&L	502-2081-518.48-02	25.00
	HDMI/DVI Adapter	502-2081-518.31-80	(6.95)
	HDMI/DVI Adapter	502-2081-518.31-80	6.95
	LTO 7 backup tapes(2-10pk	502-2081-518.31-60	(1,295.68)
	LTO 7 backup tapes(2-10pk	502-2081-518.31-60	1,295.68
	Samsung SSD	502-2081-518.31-60	(86.25)
	Samsung SSD	502-2081-518.31-60	86.25
	SSL Cert renewal	502-2081-518.48-02	(847.30)
	SSL Cert renewal	502-2081-518.48-02	847.30
	USB-A to mini-b cables10f	502-2081-518.31-80	(15.25)
	USB-A to mini-b cables10f	502-2081-518.31-80	15.25
VERIZON WIRELESS	02-15 A/C 842160242-00004	502-2081-518.42-10	5,855.82
	03-15 A/C 842160242-00001	502-2081-518.42-10	2,448.60
	03-15 A/C 842160242-00003	502-2081-518.42-10	1,528.67
	03-15 A/C 842160242-00004	502-2081-518.42-10	4,588.35
WASHINGTON (AUDITOR), STATE OF	FINANCIAL SERVICES	502-2081-518.41-50	35.28
ZOHO CORPORATION	DATA PROC SERV &SOFTWARE	502-2081-518.48-02	5,221.76
Information Technologies Division Total:			\$97,902.18
ANGELES COMMUNICATIONS INC	COMPUTERS,DP & WORD PROC.	502-2082-594.65-10	1,420.00
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	1,350.36
	MISC PROFESSIONAL SERVICE	502-2082-594.65-10	207.13
BACKUPWORKS.COM, INC	ARCHITECT&OTHER DESIGN	502-2082-594.65-10	38.12
	TAPE(NOT DP,SOUND,VIDEO)	502-2082-594.65-10	7,018.61
FLUXLIGHT, INC	COMPUTERS,DP & WORD PROC.	502-2082-594.65-10	1,904.98
SHI INTERNATIONAL CORP	COMPUTER HARDWARE&PERIPHE	502-2082-594.65-10	2,137.84
SOFTRESOURCES LLC	CONSULTING SERVICES	502-2082-594.65-10	1,400.00
	CONSULTING SERVICES	502-2082-594.65-10	1,575.00
TYLER TECHNOLOGIES, INC	ADD'L TAX	502-2082-594.65-10	534.00
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	871.20
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	1,742.40



**City of Port Angeles
City Council Expenditure Report
Between Mar 7, 2026 and Mar 27, 2026**

Vendor	Description	Account Number	Amount
TYLER TECHNOLOGIES, INC	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	2,613.60
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	871.20
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	871.20
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	1,582.40
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	871.20
	DATA PROC SERV &SOFTWARE	502-2082-594.65-10	1,780.20
US BANK CORPORATE PAYMENT SYSTEM	Screen protectors/cases-i	502-2082-594.65-10	396.84
	Return Shipping-iTron Dem	502-2082-594.65-10	126.21
	bi-directional SFP(1)/1GB	502-2082-594.65-10	82.74
	SFPs new switches	502-2082-594.65-10	215.98
	bi-directional SFP(1)/1GB	502-2082-594.65-10	(82.74)
	bi-directional SFP(1)/1GB	502-2082-594.65-10	82.74
	Return Shipping-iTron Dem	502-2082-594.65-10	(126.21)
	Return Shipping-iTron Dem	502-2082-594.65-10	126.21
	Screen protectors/cases-i	502-2082-594.65-10	(396.84)
	Screen protectors/cases-i	502-2082-594.65-10	396.84
	SFPs new switches	502-2082-594.65-10	(215.98)
	SFPs new switches	502-2082-594.65-10	215.98
IT Capital Projects Division Total:			\$29,611.21
Finance Department Total:			\$127,513.39
Information Technology Fund Total:			\$127,637.17
AWC EMPLOYEE BENEFITS TRUST	MED PREMIUMS-MAR	503-1631-517.46-30	291,785.55
	MED PREMIUMS-MAR	503-1631-517.46-31	8,421.94
	MED PREMIUMS-MAR	503-1631-517.46-32	2,104.80
	MED PREMIUMS-MAR	503-1631-517.46-34	7,009.10
HSA BANK	SERVICE FEE	503-1631-517.41-50	34.50
	SERVICE FEE	503-1631-517.41-50	108.50
NW ADMIN TRANSFER ACCT	INSURANCE, ALL TYPES	503-1631-517.46-33	113,079.80
	INSURANCE, ALL TYPES	503-1631-517.46-34	6,947.20
REDACTED	DISABILITY BOARD-FEB	503-1631-517.46-35	111.40
	DISABILITY BOARD-FEB	503-1631-517.46-35	158.12
	DISABILITY BOARD-FEB	503-1631-517.46-35	1,792.24
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	108.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	160.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	174.70



City of Port Angeles
City Council Expenditure Report
Between Mar 7, 2026 and Mar 27, 2026

Vendor	Description	Account Number	Amount
REDACTED	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	181.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	183.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	REIMBURSE MEDICARE-FEB	503-1631-517.46-35	185.00
	ADD'L DUE JAN/FEB	503-1631-517.46-35	35.80
	ADD'L DUE JAN/FEB	503-1631-517.46-35	35.80
	ADD'L DUE JAN/FEB	503-1631-517.46-35	35.80
	ADD'L DUE JAN/FEB	503-1631-517.46-35	35.80
	REIMB MEDICARE-MARCH	503-1631-517.46-35	108.00
	REIMB MEDICARE-MARCH	503-1631-517.46-35	160.00
	REIMB MEDICARE-MARCH	503-1631-517.46-35	174.70
	REIMB MEDICARE-MARCH	503-1631-517.46-35	181.00
	REIMB MEDICARE-MARCH	503-1631-517.46-35	185.00
	REIMB MEDICARE-MARCH	503-1631-517.46-35	185.00
	REIMB MEDICARE-MARCH	503-1631-517.46-35	185.00
	REIMB MEDICARE-MARCH	503-1631-517.46-35	185.00
	REIMB MEDICARE-MARCH	503-1631-517.46-35	202.90
	REIMB MEDICARE-MARCH	503-1631-517.46-35	202.90
	REIMB MEDICARE-MARCH	503-1631-517.46-35	202.90
	REIMB MEDICARE-MARCH	503-1631-517.46-35	202.90
	REIMB MEDICARE-MARCH	503-1631-517.46-35	202.90
	REIMB MEDICARE-MARCH	503-1631-517.46-35	202.90
REDQUOTE, INC.	HRA REIMBURSEMENT	503-1631-365.90-20	12,677.21
	HRA REIMBURSEMENT	503-1631-365.90-20	832.69
	HRA REIMBURSEMENT	503-1631-365.90-20	1,691.97
	HRA REIMBURSEMENT	503-1631-365.90-20	2,750.67
US BANK CORPORATE PAYMENT SYSTEM	Wellness Gift-EA Holiday	503-1631-517.41-50	150.29
	Wellness Gift-EA Holiday	503-1631-517.41-50	(150.29)



City of Port Angeles
City Council Expenditure Report
Between Mar 7, 2026 and Mar 27, 2026

Vendor	Description	Account Number	Amount
US BANK CORPORATE PAYMENT SYSTEM	Wellness Gift-EA Holiday	503-1631-517.41-50	150.29
Other Insurance Programs Division Total:			\$454,666.98
Self Insurance Department Total:			\$454,666.98
Self-Insurance Fund Total:			\$454,666.98
AFLAC	AFLAC MONTHLY PREMIUMS	920-0000-231.53-10	1,139.30
AFSCME LOCAL 1619	PAYROLL SUMMARY	920-0000-231.54-40	570.00
AWC EMPLOYEE BENEFITS TRUST	MED PREMIUMS-MAR	920-0000-231.53-30	1,240.20
BROWN & BROWN OF WASHINGTON	PAYROLL SUMMARY	920-0000-231.53-40	2,935.82
CHAPTER 13 TRUSTEE	CASE #125-11570	920-0000-231.56-90	1,563.18
	PAYROLL CORRECTION	920-0000-231.56-90	(178.56)
	CASE # 125-11570	920-0000-231.56-90	1,384.62
EMPLOYEES ASSOCIATION	PAYROLL SUMMARY	920-0000-231.55-30	1,232.00
EMPOWER-P/R WIRE	PAYROLL SUMMARY	920-0000-231.52-10	660.25
	PAYROLL SUMMARY	920-0000-231.52-20	36,801.85
FEDERAL PAYROLL TAX	PAYROLL SUMMARY	920-0000-231.50-10	121,868.87
	PENSIONER'S P/R TAX	920-0000-231.50-10	362.08
FICA/MEDICARE PAYROLL TAX	PAYROLL SUMMARY	920-0000-231.50-20	142,280.86
FIREFIGHTER'S LOCAL 656	PAYROLL SUMMARY	920-0000-231.54-30	4,620.24
HSA BANK	EMPLOYEE DEDUCTIONS	920-0000-231.52-40	5,594.65
	PAYROLL SUMMARY	920-0000-231.53-11	384.96
	PAYROLL SUMMARY	920-0000-231.53-12	211.38
	EMPLOYEE DEDUCTIONS	920-0000-231.56-90	(100.00)
	EMPLOYEE DEDUCTIONS	920-0000-231.56-90	100.00
	EMPLOYEE P/R DEDUCTIONS	920-0000-231.52-40	5,694.65
IBEW LOCAL 997	PAYROLL SUMMARY	920-0000-231.54-20	2,595.73
JOHN HANCOCK LIFE INSURANCE CO	PAYROLL SUMMARY	920-0000-231.52-25	1,679.44
LEOFF	PAYROLL SUMMARY	920-0000-231.51-21	50,956.45
	PAYROLL SUMMARY	920-0000-231.51-21	50,006.80
MISSION SQUARE-P/R WIRES	PAYROLL SUMMARY	920-0000-231.52-10	41,133.16
OFFICE OF SUPPORT ENFORCEMENT	PAYROLL SUMMARY	920-0000-231.56-20	2,630.13
	PAYROLL SUMMARY	920-0000-231.56-20	2,226.13
PERS	PAYROLL SUMMARY	920-0000-231.51-10	721.55
	PAYROLL SUMMARY	920-0000-231.51-11	12,191.76



**City of Port Angeles
City Council Expenditure Report
Between Mar 7, 2026 and Mar 27, 2026**

Vendor	Description	Account Number	Amount
PERS	PAYROLL SUMMARY	920-0000-231.51-12	74,435.09
	PAYROLL SUMMARY	920-0000-231.51-22	10,620.74
	PAYROLL SUMMARY	920-0000-231.51-10	721.55
	PAYROLL SUMMARY	920-0000-231.51-11	12,242.56
	PAYROLL SUMMARY	920-0000-231.51-12	76,271.94
	PAYROLL SUMMARY	920-0000-231.51-22	7,828.17
POLICE ASSOCIATION	PAYROLL SUMMARY	920-0000-231.55-10	453.00
TEAMSTERS LOCAL 589	PAYROLL SUMMARY	920-0000-231.54-10	2,988.50
	PAYROLL SUMMARY	920-0000-231.54-10	2,942.00
UNITED WAY (PAYROLL)	PAYROLL SUMMARY	920-0000-231.56-10	235.00
	PAYROLL SUMMARY	920-0000-231.56-10	235.00
WSCCCE AFSCME AFL-CIO	PAYROLL SUMMARY	920-0000-231.54-40	7,747.45
WSCFF/EMPLOYEE BENEFIT TRUST	PAYROLL SUMMARY	920-0000-231.53-20	6,800.00
Division Total:			\$696,028.50
Department Total:			\$696,028.50
Payroll Clearing Fund Total:			\$696,028.50
Total for Checks Dated Between Mar 7, 2026 and Mar 27, 2026			\$3,479,302.88



Date: April 7, 2026
To: City Council
From: Scott Curtin, *Director of Public Works & Utilities*
Subject: Light Operations Material Purchase: 3-Phase Transformer Vaults & Lids

Summary: Staff is seeking City Council approval for the purchase of five (5) 3-phase transformer vaults and lids for the Light Operations Division. Through the City’s membership with Sourcewell cooperative purchasing, a participating distributor of general electrical supplies WESCO Distribution, Inc., of Lithia Springs, GA was selected from the cooperative vendor list, Contract No. 091422-WES for the purchase of five (5) 3-phase transformer vaults and five (5) vault lids.

Strategic Plan: This procurement directly aligns with Strategic Focus Area #4- Infrastructure Development, Maintenance, and Connectivity.

Funding: Funding in the amount of \$32,022.05, including applicable taxes and delivery, is available in the 2026 Electric Utility Operational budget as material inventory (401-7180-533-34-02).

Recommendation: 1) Award a contract to WESCO Distribution, Inc., of Lithia Springs, GA in the amount of \$32,022.05, including applicable tax, for the purchase of five (5) 3-phase transformer vaults and five (5) vault lids, and 2) authorize the City Manager to sign all contract-related documents, to administer the contract, and to make minor modifications as necessary.

Relationship to Strategic Plan:

The 2025-2026 Strategic Plan (Resolution 10-24) was approved by the City Council on October 1, 2024. This procurement directly aligns with Strategic Focus Area #4 – Infrastructure Development, Maintenance, and Connectivity.

Background / Analysis:

This procurement will stock the Light-Operations Division 3-phase transformer vault and lid inventory and is expected to arrive in approximately 26 weeks from date of purchase. The transformer vaults and lids will be used for the current needs of the department as well as new services. As a participating member of the cooperative purchasing group, the City can piggyback on contracts awarded by Sourcewell to save time in delivery, obtain better pricing and contract terms.

Pricing from the Sourcewell Cooperative Purchasing Contract, including applicable taxes and delivery, is summarized below:

Vendor	Description	QTY	Unit Price	Total Price
WESCO Distribution, Inc.	644 Base w/Ducts & 48"x78" 1860 Top	5	\$5,881.00	\$29,405.00
	BASE 66X42X38.5 #W 4.5B WC SOLID w/Ducts	5		
	SLAB TOP 78X48X6 60X18 WC CITY OF PA	5		
	Sales Tax @ 8.9%			\$2,617.05
Total				\$32,022.05

Funding: Funding in the amount of \$32,022.05, including applicable taxes and delivery, is available in the 2026 Electric Utility Operational budget as material inventory (401-7180-533-34-02).

Attachments: WESCO Quote



Contract & Proposal

2808 A Street SE
Auburn WA, 98002-7501

Oldcastleinfrastructure.com

Quote Number: Q-330122-1
Quote Date: 02/11/2026
Quote Expiration: 03/14/2026

Customer Number: 1010209279

Quote To:
WESCO DISTRIBUTION, INC.
PO BOX 122038
Lithia Springs GA, 30122-8738
Contact: Vladimir Osokin
Phone: 801-975-0600
Email:

Ship To:
Job Name: City of Port Angeles
PORT ANGELES WA, 98362

Terms:
Payment: Net 30
Delivery Terms: Standard or LTL

Custom Notes:

644 Base w/Ducts & 48"x78"-1860 Top

Product	Description	Qty Unit	Mark	Unit Price	Amount
PH10000015	644 - Base w/Ducts & 48"x78"-1860 Top PER DWG 010-0090060-001	5 EA		\$5,881.00	\$29,405.00
CF10000036	BASE 66X42X38.5 3W 4.5B WC SOLID w/Ducts	5 EA			
FG10010238	SLAB TOP 78X48X6 60X18 WC CITY OF PA	5 EA			
				Subtotal	\$29,405.00

Delivery to Jobsite

Product	Description	Qty Unit	Mark
PH10000015	Delivery Included Unloaded by others UON	1 EA	
SV10001004	Delivery Included. Unload by others UON	1 EA	

Subtotal **\$29,405.00**

Quote Total (US) \$29,405.00

Inclusions:
Exclusions:

Signature for Approval

Signature

Print Name

Date

Title

Purchase Order Number

Oldcastle Infrastructure Commercial Clarifications
03/20/2022 V1

Special Products:

1. Any special product(s) and high-volume standards (collectively, "Special Products") will be invoiced on a mutually agreed upon in writing delivery date and ownership transferred, upon Invoicing. Oldcastle Infrastructure, Inc. ("Oldcastle") reserves the right to require full or partial pre-payment for any Special Products ordered.
2. Special Products may not be returned.
3. If Special Product(s) cannot be accepted within 30 days of invoicing, a 10% storage fee will be assessed monthly unless otherwise agreed upon in writing.
4. All Special Products ordered as part of a cash sale must be fully paid prior to production.
5. A disposal fee of \$200/ton will be charged for all Special Products on hand over 90 days from the mutually agreed upon delivery date.

Delivery:

6. The site must be accessible by delivery vehicles under their own power. If the material is to be delivered and set by Oldcastle, acceptability to the site will be determined by the boom operator.
7. Freight charges quoted are based on full truckload quantities. Short loads will be subject to additional charges to cover the cost of delivery.
8. Deliveries canceled with less than 24 hours' notice are subject to full delivery charge.
9. Delivery includes one hour for offloading. Additional time in excess of one hour will be invoiced at an hourly rate.
10. A restocking fee of up to 40% may be charged on undamaged, standard products. Freight charges for returned product on Oldcastle equipment will also be applicable.
11. All Returns must be approved by Oldcastle. Returns will not be accepted after 90 days from date of purchase.

Pricing:

12. Oldcastle must be notified if a project requires prevailing wages as additional costs may be applied to the quotation.
13. Pricing is valid for 30 days from the date of this quote.
14. A 2.09% surcharge will be imposed on all Credit Card transactions, which is not greater than our cost of acceptance. A surcharge will not be applied to any ACH or Debit Card transaction.
15. Pricing remains valid for 180 days from order confirmation. For orders that have not shipped or transferred ownership to the buyer after 180 days, we reserve the right to implement a 1.5% quarterly price escalation fee.
16. If during the performance of this contract the cost of materials significantly increases through no fault of the seller, we reserve the right to equitably adjusted the price of this contract by an amount reasonably necessary to cover any such significant increase in the costs of materials. As used herein, a significant cost increase shall mean any increase in the cost of materials exceeding 6% experienced by seller from the date of the contract signing.
17. Delivery pricing is based on Oldcastle Infrastructure's current fuel surcharge rate and is good for 7 days from the date stated on this Quote. Thereafter, Customer is responsible for paying Oldcastle Infrastructure's fuel surcharge rate in effect on each delivery date. Fuel surcharge rates are derived from pricing, as established by the U.S. Energy Information Administration's Gasoline and Diesel Fuel Index, published at <https://www.eia.gov/petroleum/gasdiesel/>

Additional Item:

18. Every effort has been made to provide an accurate take-off however, the quantities are not guaranteed by Oldcastle but provided for the buyer's convenience only. It is the buyer's responsibility to verify the accuracy of the project requirements and quantities. Changes in quantities, dimensions, or specifications from this quote may require an adjustment in price. Buyer agrees to pay per unit price for the actual number of units delivered. All products and services listed on this Quotation are provided under OLDCASTLE INFRASTRUCTURE, INC's Standard Terms and Conditions located at: <https://oldcastleinfrastructure.com/support/terms-conditions/>



Date: April 7, 2026
To: City Council
From: Scott Curtin, *Director of Public Works & Utilities*
Subject: Light Operations Material Purchase: Power Poles

Summary: Staff is seeking City Council approval to purchase twenty-two (22) power poles for the Light Operations Division in the amount of \$32,153.38, including applicable taxes. Through the City's membership with Sourcewell cooperative purchasing, a participating distributor of general electrical supplies, WESCO of Portland, OR, was selected from the cooperative vendor list, Contract No. 091422-WES, for the power pole purchase.

Strategic Plan: This procurement directly aligns with Strategic Focus Area #4 – Infrastructure Development, Maintenance, and Connectivity.

Funding: Funding in the amount of \$32,153.38, including tax, is available in the 2026 Electric Utility Operational budget as material inventory (401-7180-533-34-02).

Recommendation: 1) Award a contract to WESCO Distribution, Inc. of Portland, OR in the amount of \$32,153.38, including applicable taxes, for the purchase of twenty-two (22) power poles, and 2) authorize the City Manager to execute all contract-related documents, to administer the contract, and to make minor modifications as necessary.

Relationship to Strategic Plan:

The 2025-2026 Strategic Plan (Resolution 10-24) was approved by the City Council on October 1, 2024. This purchase directly aligns with Strategic Focus Area #4 – Infrastructure Development, Maintenance, and Connectivity.

Background / Analysis:

This procurement will be used for the current needs of the Light Operations Division to replace aged and failing power poles as well as stock inventory. It is expected to arrive approximately seven (7) weeks from date of purchase. As a participating member of the cooperative purchasing group, the City can piggyback on contracts awarded by Sourcewell to save time in delivery, obtain better pricing and contract terms.

Pricing from the Sourcewell Cooperative Purchasing contract is summarized below:

Vendor	Description	QTY	Unit Price	Total Price
WESCO Distribution, Inc.	Pole WRC 30/3 Penta	10	\$855.75	\$8,557.50
	Pole WRC 55/2 Penta	2	\$2,500.30	\$5,000.60
	Pole WRC 45/3 Penta	10	\$1,596.75	\$15,967.50
	Sales tax @ 8.9%			\$2,627.78
TOTAL:				\$32,153.38

Funding: Funding in the amount of \$32,153.38, including tax, is available in the 2026 Electric Utility Operational budget as material inventory (401-7180-533-34-02).

Attachments: WESCO Quote



19545 NE RIVERSIDE PARKWAY
 PORTLAND, OR 97230

Sourcewell 091422-WES

www.anixterpowersolutions.com

Phone: 503.653.8619
 Fax: 503.653.2279

Quotation: U00797384.00

To: **PORT ANGELES CITY L & P**
1734 W HIGHWAY 101
PORT ANGELES, WA 98363

Issued Date:
 Expiration Date: **March 15, 2026**

Attn: TIM AMIOT
 Phone:
 Fax:

Sales Contact: **Vladimir Osokin**
(P)
(F)
vosokins@anixter.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1	10030851	POLE WRC 30/3 PENTA BT COPA DEL: 6-7 weeks	10	855.750	EA	8,557.50
2	10044349	POLE WRC 55/2 PENTA BT COPA DEL: 6-7 weeks	2	2,500.300	EA	5,000.60
3	10030854	POLE WRC 45/3 PENTA BT COPA DEL: 6-7 weeks	10	1,596.750	EA	15,967.50

SECTION TOTAL: \$29,525.60

QUOTE TOTAL: **\$29,525.60**

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THE WESCO TERMS CONDITIONS PUBLISHED AT WWW.WESCO.COM/TERMSOFSALE ARE EXPRESSLY INCORPORATED INTO AND GOVERN THIS TRANSACTION. Storage transport fees may apply if delivery isn't accepted w/in 90 days of availability. Price subject to change based on duties, freight, tariffs, or supplier increases.

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.



Date: April 7, 2026
To: City Council
From: Brian S. Smith, *Police Chief*
Subject: Small, Rural and Tribal Body Worn Camera Grant

Summary: The Port Angeles Police Department (PAPD) seeks authorization to accept a grant in the amount of \$74,000 offered by the Bureau of Justice Assistance (BJA) Small, Rural and Tribal Body Worn Camera Program. The Police Department is able to meet grant requirements for a comprehensive body worn camera (BWC) policy, training of personnel, successful BWC deployment and monthly reporting.

Strategic Plan: Acceptance of the grant funding aligns with Strategic Focus Area #2 – Citywide Resource Optimization, by using grant funded resources to provide advanced BWC training to staff and upgrading some of the Police Department BWC equipment.

Funding: There is no local match requirement. The grant funds will pay for the advanced training of selected staff and provide for additional BWC equipment. Revenue and expense adjustments will be made in the Police Department budget under Training and in the Police Department Capital Facilities Plan.

Recommendation: 1) Approve the acceptance of the \$74,000 grant from the BJA Small, Rural and Tribal Body Worn Camera Grant Program for the Police Department BWC program and 2) authorize the City Manager to sign the grant agreement.

Relationship to Strategic Plan: The use of grant funding for training and purchase of BWC equipment supports Strategic Focus Area #2 – Citywide Resource Optimization, through the use of external funds for staff training and equipment.

Background / Analysis: The BJA grant requires proof of the implementation of body worn camera (BWC) program, which includes (1) a comprehensive BWC policy, (2) training for PAPD officers, and (3) deploying the cameras successfully. The PAPD BWC policy was submitted, reviewed, and approved by the BJA contractor and we understand that they will conduct micro-grantee monitoring through monthly reporting and participation in webinars and peer group meetings.

The monthly reports ask for information and numbers regarding cameras purchased, officers trained, uses of force, complaints, and other statistics. PAPD will use the grant funds for additional training and equipment.

Funding: Grant funds of \$74,000 will pay for the advanced training of selected staff and provide for additional BWC equipment. Revenue and expense adjustments will be made in the Police Department budget under Training and in the Police Department Capital Facilities Plan. There is no local match requirement.

Attachment (s): BJA Small, Rural and Tribal Body Worn Camera Grant Agreement

Supporting Small, Rural, and Tribal Law Enforcement Agency Body-Worn Camera Policy and Implementation Program

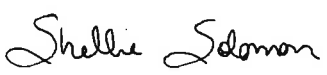
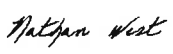
SUBAWARD ("MICRO-GRANT") AGREEMENT BETWEEN
Port Angeles Police Department
And



SUBAWARD INFORMATION	
Name:	Port Angeles Police Department
Address:	321 E 5th Street Port Angeles, WA 98362
Award Number	61196714
Federal Identification Number	91-6001266
Micro-grantee UEI	NBZWTT3BYB68
Program Period: Start Date - End Date	01/01/2024-12/31/2026
Total Amount of the Federal Award	\$ 74,000.00
Match Amount	\$ 74,000.00

By signing this document, you agree to accept and comply with the award requirements including award conditions, assurances and certifications that were presented within the application portal and the associated attachments, as well as any additional requirements or conditions imposed subsequent to the program start date of this award by DOJ, OJP or JSS on Port Angeles Police Department. These conditions apply during the project period. These requirements encompass financial, administrative, and programmatic matters, including specific restrictions on use of funds in the approved budget. In addition to the specified award conditions, the micro-grantee also agrees to abide by the general Federal award conditions accepted by the prime award agency, Justice & Security Strategies, Inc. which can be found at the following link: <https://www.srtbwc.com/wp-content/uploads/2022/03/SRT-BWC-Micro-Grantee-Award-Special-Conditions.pdf>.

Should Port Angeles Police Department accept the award and then fail to comply with an award requirement, JSS, on behalf of DOJ, will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

AGENCY APPROVAL	SUBRECIPIENT ACCEPTANCE
Dr. Shellie Solomon, CEO, Justice & Security Strategies, Inc. 1835 E Hallandale Beach Blvd #387, Hallandale Beach, FL 33009 info@srtbwc.com , 888-235-0565	Typed Name and Title of Authorized Subrecipient Official Nathan west City Manager
Signature of Approving Official 	Signature of Authorized Subrecipient Official 
Date: 10/7/2024	Date: 10/4/2024

Federal Award Number: 15PBJA-23-GK-04176-BWCX, October 1, 2023, C.F.D.A. No: 16.835. Federal Award Project Description: The Fiscal Year 2023 Supporting Small and Rural Agency Body-Worn Camera Policy and Implementation Program (SRA-BWC) will provide funding and program development support to small and rural agencies that intend to initiate expanded body-worn camera programs. The provider will be responsible for designing and administering a competitive funding solicitation that distributes micro-grants to qualified small and rural agencies to implement a body-worn camera program. They will also identify the needs of micro-grantee agencies and deliver standard and customized training and technical assistance (TTA) to those agencies. This is not a research and development grant.

This project was supported by Grant No. 15PBJA-23-GK-04176-BWCX awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

Attachment A: Award Specific Requirements

- 1) **Body-worn Camera ("BWC") Policy Review Required in Order to Receive Funding:** Micro-grantee is required to successfully demonstrate that they have developed BWC policies that are purposeful, comprehensive, and deliberately designed and acceptable to DOJ's Office of Justice Programs (OJP) and JSS. All funding except 10% of the total award amount under this micro-grant will be held until Micro-grantee's BWC policy is approved in writing by JSS.
 - a) If Micro-grantee already developed a BWC policy, JSS must review and approve the policy, and Micro-grantee's executive officers must certify that their policy was developed in a comprehensive, deliberate, and planned manner, and is consistent with relevant state laws; or
 - b) If Micro-grantee has not yet developed a BWC policy, Micro-grantee must develop a BWC policy as a condition of this micro-grant. Micro-grantee must work with JSS to ensure that policy development is purposeful, comprehensive and deliberate.
- 2) **Monthly Reporting Required:** In order to be eligible for reimbursement under this micro-grant, Micro-grantee will be required to submit monthly reports, as well as a final report after the project end date, through the online micro-grant portal no later than dates to be specified by JSS. These reports will require submission of both financial and programmatic information. Micro-grantee must collect and maintain data concerning the work performed under this micro-grant in a manner and timeframes specified by JSS. The financial and programmatic data elements, outputs and outcomes will be outlined by JSS in the online micro-grant portal for this program.
- 3) **Budget and spending restrictions:** In addition to all restrictions in funding previously communicated to Micro-grantee, specified in the solicitation or budget submission form for this micro-grant, outlined in the special conditions below, or specified in applicable federal law and regulations, Micro-grantee may not use funds from this micro-grant to pay for:
 - a) Costs associated conferences, including but not limited to costs for hosting, developing, sponsoring, or attending conferences. Important note: Conferences are defined by DOJ to mean "a meeting, retreat, seminar, symposium, workshop or event whose primary purpose is the dissemination of technical information beyond the non-Federal entity."
 - b) Costs associated with a website, including software development, updating, programming, design, or otherwise any website-related expense.
 - c) Any consultant rate in excess of \$650 per day unless approved in writing by JSS prior to expenditure.
- 4) **Audit and monitoring:**
 - a) Should Micro-grantee's audit, if applicable, under Part 2 CFR 200 or related regulations contain findings related to this micro-grant, Micro-grantee understands all payments under this micro-grant may stop until those findings are resolved in a manner approved by JSS.
 - b) Micro-grantee agrees to comply with all micro-grant monitoring guidelines, protocols, and procedures, and to cooperate with JSS and BJA (including its Office of the CFO) on all grant and program monitoring requests, including:
 - i. Requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits.
 - ii. Providing all documentation requested or otherwise necessary to complete monitoring tasks, by the deadlines set by JSS or BJA.

Failure to cooperate with BJA's or JSS's grant monitoring activities may result in sanctions affecting Micro-grantee's DOJ awards, including, but not limited to: withholdings and/or other restrictions on access to this or other grant funds; termination of this or other grant awards, referral to the Office of the Inspector General for audit review; designation of Micro-grantee as a DOJ High Risk grantee.
- 5) **Close-out:** Micro-grantee will comply with all close-out procedures provided by JSS and submit its final report no later than the date specified by JSS during close-out.

Attachment B: Award Specific Requirements

Because your organization's funding (referred to below as a "subgrant" or "micro-grant") utilizes OJP funds, DOJ requires your organization to comply with certain federal legal requirements in addition to the requirements of your Micro-grant Agreement with JSS. These additional requirements are:

- 1) **Federal rules that apply to this Subgrant:** Micro-grantee is required to comply with the federal rules governing the financial management of federal grants like this Subgrant. These rules are called the Uniform Guidance and can be found at 2 CFR 200. The Uniform Guidance contains requirements about how an organization may spend federal funds, the tracking of receipt and spending of federal funds, and other financial requirements.

For additional details about these requirements, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

If you have a question or believe there is a conflict between any documents JSS provides you and the Uniform Guidance, contact JSS immediately for clarification.

- 2) **DOJ Grants Financial Guide:** Micro-grantee agrees to comply with the requirements of the DOJ Grants Financial Guide and any updates made to this document, which is located at: https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/DOJ_FinancialGuide_1.pdf.
- 3) **Record retention and access:** All micro-grantee records of any kind that relate to this Subgrant must be kept by your organization for 3 years from the date you submit your final report at the end of the Subgrant. Micro-grantee records that relate to this Subgrant means any document, record, or data or any kind whatsoever concerning this Subgrant. This includes but is not limited to: agreements, contracts, purchase orders, receipts, reports, financial documents, computer data, personnel files, and any other paper or document related to this Subgrant in any way.

Also, your organization must provide access to these records to JSS, OJP and other federal inspectors and agencies. For more details about this requirement, please see 2 C.F.R. 200.333. The records you must provide access to include performance measurement information about this Subgrant.

If micro-grantee is eligible and elects to use an indirect cost rate as described in 2 C.F.R. 200.414(f), micro-grantee must advise JSS in writing that it is eligible and elects to use an indirect cost rate. Micro-grantee must comply with all requirements of 2 CFR Part 200 concerning indirect cost rates. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

- 4) **Requirement to report potentially duplicative funding:** If micro-grantee currently has other active federal grants, or if micro-grantee receives any other award of federal funds during the period of performance for this micro-grant, micro-grantee promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, micro-grantee must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) and JSS in writing of the potential duplication, and, if so requested by the DOJ awarding agency or JSS, must seek a grant adjustment modification to eliminate any inappropriate duplication of funding.
- 5) **Requirement to report breach of confidential information:** Personally Identifiable Information (PII) is information that can be used, by itself or together with other information, to identify someone. The full definition can be found at 2 CFR 200.79. Micro-grantee must have procedures to respond if there is an actual or imminent "breach" of PII if micro-grantee either:

- a) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of PII within the scope of an OJP grant-funded program or activity, or
- b) uses or operates a "Federal information system," which typically is a database that a federal agency uses.

As a law enforcement agency, micro-grantee's organization collects and maintains PII. Therefore, micro-grantee must have written procedures on how micro-grantee will respond if there is an actual or imminent breach of PII.

A breach of PII, as defined in OMB M-17-12, means: The loss of control, compromise, unauthorized disclosure, unauthorized acquisition, or any similar occurrence where (1) a person other than an authorized user accesses or potentially accesses PII or (2) an authorized user accesses or potentially accesses PII for an other than authorized purpose.

Micro-grantee's procedures required by this section must include a requirement to report an actual or imminent breach to JSS within 12 hours of when it occurs. This is required so that JSS can report the breach to OJP within 24 hours as legally required by OJP. Micro-grantee must contact JSS immediately using the method specified by JSS and no later than 12 hours if a breach of PII occurs or is about to occur to make sure this gets reported to OJP within 24 hours as required.

- 6) **Subgrants:** Micro-grantee is not permitted to award subgrants—also referred to as subawards—with the funds from this Subgrant unless you have written approval from JSS in advance of issuing the subaward.
- 7) **Procurement rule—cannot discriminate against associates of the federal government:** When buying any goods or services with funds from this micro-grant (this is known as a "procurement transaction"), micro-grantee must not discriminate against any person or business because of their status as an "associate of the federal government" (or because a person or entity is affiliated or owned by such an associate). A person or entity is an "associate of the federal government" if they are engaged or employed (in the past or at present) by or on behalf of the federal government—as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise-in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- 8) **Human trafficking:** Micro-grantee must comply with all U.S. Department of Justice requirements related to trafficking in persons. This includes, but is not limited to, the requirement micro-grantee and its employees must not engage in:
 - a) Severe forms of trafficking in persons
 - b) Procurement of a commercial sex act
 - c) Use of forced labor in the performance of the Subgrant
 - d) Acts that directly support or advance trafficking in persons.

Examples are included in Section B at this website: <https://ojp.gov/funding/explore/prohibitedconduct-trafficking>

Micro-grantee's full obligations related to prohibited conduct in trafficking in persons can be found at that link above and are incorporated here with this reference. Micro-grantee's micro-grant can be terminated immediately for violation of these requirements.

- 9) **Rules for trainings developed with funds from this micro-grant:** Any training materials micro-grantee develops or delivers with funds from this micro-grant must comply with the Department of Justice OJP training requirements. These requirements include that:
 - a) Trainers comply with the law and cannot discriminate.
 - b) The content of the training and the materials must be accurate, relevant, useful and well-matched to the purpose of the training.
 - c) Trainers must be well-qualified in the subject area.
 - d) Trainers must demonstrate highest standards of professionalism.

Details about these requirements can be found here:

<https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.html>.

- 10) **Compliance with DOJ Regulations pertaining to civil rights and nondiscrimination:** Equal Employment Opportunity: Micro-grantee must uphold all requirements for an equal employment opportunity organization. This means it must comply with all applicable requirements of 28 CFR Part 42, relating to civil rights and nondiscrimination and includes the requirements for equal employment opportunity programs provided in 28 CFR42 Subpart E if Micro-grantee is required to have such a program.

As of July 19, 2023, micro-grantees with awards greater than \$25,000 must comply with the EEOP requirements. The Office of Civil Rights no longer accepts or approves sub-recipient Certification/Verification of Exemption Forms. Instead sub-recipients must complete the Verification Forms and Utilization Reports in the EEOP Report Builder found at <https://eeop.ocr.ojp.gov/certsub/homepage>. Forms must be submitted to JSS through the Grant Application portal prior to receipt of payment.

- 11) **Civil Rights:** Nondiscrimination on basis of religion: Micro-grantee must comply with all applicable requirements of 28 CFR 38 regarding nondiscrimination on the basis of religion or religious beliefs.
- 12) **Prohibition on using Subgrant funds for lobbying or influencing government officials:** Micro-grantee may not use any of the funds from this Subgrant for lobbying, whether directly or indirectly. Lobbying means supporting or opposing the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government. See 18 USC 1913 for additional details.

Also, Micro-grantee may not use any of the funds from this Subgrant to pay any person to influence or attempt to influence any federal agency, member of Congress or any of their employees concerning a federal grant, contract, or any other federal award. There are exceptions, including an exception for tribal organizations. See 31 USC 1352 for details.

Contact JSS immediately if you have any questions about this section or whether a specific situation falls within these rules.

- 13) **Duty to report fraud, waste, abuse, and misconduct:** Micro-grantee must promptly report to the DOJ Office of the Inspector General (OIG) any credible evidence that any person (whether they work for your organization or not) has (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws of fraud, conflict of interest, bribery, gratuity, or similar misconduct, in connection with funds under this award.

You can report potential fraud, waste, abuse, or misconduct involving or relating to these Subgrant funds by: (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Micro-grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Micro-grantee Reporting) at (202) 616-9881 (fax). Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

- 14) **No restriction on reporting fraud, waste or abuse permitted:** Micro-grantee may not require any employee or contractor to sign a confidentiality agreement that restricts or bans reporting of waste, fraud or abuse to a federal agency. This does not apply to the federal Standard Forms 312 or 4414 regarding not disclosing certain classified or sensitive information.

If JSS learns that micro-grantee is requiring agreements or statements from its employees or contractors that restrict or prohibit reporting of fraud, waste, abuse or misconduct, JSS is required by law to stop all payments under this micro-grant to micro-grantee.

- 15) **No retaliation for reporting gross mismanagement of federal funds:** Micro-grantee may not retaliate against an employee for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant. This requires that Micro-grantee comply with applicable provisions of 41 USC 4712.

- 16) **Encouragement to ban text messaging while driving:** Micro-grantee is encouraged to adopt and enforce policies banning employees from text messaging while driving and to establish policies and educate its employees to decrease crashes caused by distracted drivers.

- 17) **Requirements if designated "high risk" by a federal agency:** If micro-grantee is designated "high risk" by a federal grant-making agency other than DOJ, currently or at any time during the course of this micro-grant, micro-grantee must disclose this and any other information requested immediately to JSS at the contact information provided by JSS and to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. "High risk" includes any status under which a federal awarding agency provides additional oversight due to micro-grantee's past performance, or other programmatic or financial concerns with the micro-grantee. Micro-grantee's disclosure must include the following: 1. The federal awarding agency that designates micro-grantee high risk, 2. The date micro-grantee was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Micro-grantee agrees to comply with all additional requirements imposed by OJP or JSS if micro-grantee is designated as high risk by DOJ or any other federal agency.

- 18) **Copyright and data rights:** Micro-grantee acknowledges that OJP has a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use for Federal purposes: (1) any copyrighted work developed under this Subgrant; and (2) any rights of copyright to which Micro-grantee purchased with Subgrant funds.

Micro-grantee acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under this Subgrant; and (2) authorize others to receive, reproduce, publish, or otherwise use this data for Federal purposes.

If Micro-grantee refuses to accept terms affording the Government such rights, JSS is required to report this to OJP and not proceed with an agreement with Micro-grantee.

- 19) **Micro-grantee integrity and performance matters:** Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS.

Micro-grantee must comply with all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with either this micro-grant or any other grant, cooperative agreement, or procurement contract from the federal government.

If the total value of micro-grantee's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then during that period of time, micro-grantee must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the Federal Awardee Performance and Integrity Information System (FAPIIS) about civil, criminal, or administrative proceedings described in this special condition.

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.



Date: April 7, 2026
To: City Council
From: Brian S. Smith, *Police Chief*
Subject: Night Vision Equipment Purchase

Summary: The Port Angeles Police Department (PAPD) has personnel assigned to the interagency Crisis Response Team (CRT). The CRT assignment involves agency personnel utilizing specialized training and specialized equipment in high-risk situations. The ability of CRT personnel to see clearly in darkness is important for safety and mission success. The night vision equipment available to PAPD personnel is dated and not configured for use during a tactical operation. The WA State Department of Military has authorized the purchase of specialized and modern night vision binoculars for PAPD from the FY24 Stonegarden Grant Program that is configured for tactical operations. The equipment to be provided is from a sole source provider. The FY24 Stonegarden Grant for the PAPD has been previously accepted by City Council. The Clallam County Sheriff's Office is the sub-recipient and grant administrator.

Strategic Plan: The proposed equipment purchase aligns with Strategic Focus Area #2 - Citywide Resource Optimization. Providing advanced night vision equipment to specially trained staff and upgrading the PAPD night vision equipment improves the capacity of our staff as specially trained and equipped resources.

Funding: Funding in the amount of \$38,125.00 plus applicable sales tax from the \$44,000 that is available through the FY24 Stonegarden Grant Program. There is no local match requirement. The Police Department revenue and expense lines will be adjusted via Budget Amendment #1 to reflect the additional revenue and expenses.

Recommendation: 1) Authorize the purchase of five sets of night vision goggles, and the associated training from WHA, in an amount not to exceed \$38,125.00 plus applicable sales tax, and 2) allow the City Manager to make minor modifications.

Relationship with the Strategic Plan: The proposed equipment purchase aligns with Strategic Focus Area #2 - Citywide Resource Optimization. Providing advanced night vision equipment for specially trained staff and upgrading some of the PAPD night vision equipment improves the capacity of our staff as specially trained and equipped resources.

Background / Analysis: The safety of our personnel and the public during high risk, low frequency incidents relies on a cadre of well trained and well-equipped personnel. It is especially important that during periods of darkness, our staff assigned to high-risk incidents are equipped with tools and technology that allow them to see clearly and identify suspects and potential threats. In November 2025, an active shooter incident occurred in Port Angeles. At that time, most of the CRT members deployed to a wooded ravine and searching for the suspect did not have any suitable night vision equipment available to them. The night vision equipment owned by PAPD is over 15 years old and is not configured to be

carried or deployed by tactical team members. The proposed equipment purchase will outfit PAPD CRT members with modern and suitable night vision equipment that improves their performance and improves the safety for all involved.

Funding: Funding in the amount of \$44,000 is available through the FY24 Stonegarden Grant Program. There is no local match requirement. The Police Department revenue and expense lines will be adjusted via Budget Amendment #1 to reflect the additional revenue and expenses.

Attachment (s):

- 1) Letter of Understanding Between PAPD and the Clallam County Sheriff's Office for the administration of the FY24 Stonegarden Grant Program.
- 2) Quote from WHA for night vision binoculars equipment and training.

**LETTER OF UNDERSTANDING BETWEEN
THE PORT ANGELES POLICE DEPARTMENT AND CLALLAM COUNTY SHERIFF'S OFFICE
FFY24 STONEGARDEN GRANT PROGRAM**

Clallam County Sheriff's Office has received an award from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) through a contract with Washington State Military Department (#E25-331). The funds are to enhance the capability of state and local units of government to prevent, deter, respond to, and recover from catastrophic and/or terrorist events through the FFY24 Operation Stonegarden Program. The funding is being provided to enhance law enforcement preparedness and operational readiness along borders of the United States.

As Clallam County Sheriff's Office (CCSO) is the award sub-recipient, it is their responsibility to report activity required by the award on such reporting forms as required for reimbursement. This Letter of Understanding (LOU) is written to describe the funding award that shall be passed on to your agency upon receipt of approved reimbursement requests and completed reporting forms. The parties understand the funding amounts allocated in this LOU may only be altered upon approval from the State and the Border Patrol, which would then need to be approved by FEMA.

Port Angeles Police Department (PAPD) will receive a maximum award of \$53,698.00 for the following category.

Overtime: PAPD shall receive a maximum award amount of \$9,698.00 for overtime approved under the FFY24 Stonegarden Grant Program. PAPD will be reimbursed for direct costs only of overtime and fringe benefits based on PAPD established overtime guidelines and policies, not to exceed \$9,698.00. No reimbursements will be made for expenditures other than approved overtime.

Equipment: PAPD will receive a maximum award of \$44,000.00 for equipment spent on approved equipment items. The cost of this equipment will be calculated using the GSA approved rate. No reimbursements will be made for expenditures other than approved overtime or equipment.

PAPD shall abide by all terms and conditions passed on to Clallam County Sheriff's Office as per Washington State Military Department Contract (#E25-331) attached hereto.

PAPD agrees to complete the attached Audit Certification Form and Debarment Certification Form and return them both to Clallam County Sheriff's Office.

PAPD agrees to complete all reporting required by Washington State Military Department and Clallam County Sheriff's Office. All Daily Activity Reports (DAR) for overtime must be entered into the Border Patrol HSIN website and approved before seeking reimbursement. A list of all overtime shifts approved in HSIN and the timesheets for those shifts must accompany all overtime invoices sent for reimbursement.

The Clallam County Sheriff's Office reserves the right to amend the grant or transfer funding under this LOU to other partner agencies if not used by PAPD during the grant period.

This award's performance period commenced September 1, 2024, and will end March 31, 2027, unless extended. Extended performance periods may be incorporated by notice or amendment from Washington State without altering other conditions of the agreement.

It is further understood that PAPD must submit an invoice along with pertinent documentation to Clallam County Sheriff's Office in person, by mail: 223 E. 4th Street, Suite 12, Port Angeles, WA 98362, or by email: judy.minnoch@clallamcountywa.org and that Clallam County Sheriff's Office will reimburse PAPD upon receipt of funds from Washington State Military Department.

Brian King, Sheriff

Date _____

Signed by:


OF7345F35344417
Nathan West, City Manager

Date 3/23/2026



War Hammer Armaments

"We Engineer Small Arms and Ordinance Perfection"

QUOTE

8801 SW Fox Brown Rd, Indiantown, FL 34956
 Email: warhammerarmaments@gmail.com
 FFL: 1-59-085-07-8D-56235
 SOT: 2024219-N70-019

Invoice/RFQ: _____
 Date: 3/3/2026

Client Misc.

Notes:

To:
 Port Angeles PD
 Attn: Dan Morse
 Dmorse@cityofpa.us

FFL/SOT	License #	Shipped Via	M.O.P	Billing Type
War Hammer Armaments, LLC	1-59-085-07-5D-56235	UPS	CARD	

Items/Service	QTY	Description	Unit Price (USD)	Total (USD)
	5	NVD-BNVD-SGC P-45 White Phosphor Elbit NV binocular	\$6,985.00	\$34,925.00
		* Each device has a 10 year comprehensive warranty*		
	5	Wilcox compatible NVG helmet mounts	\$450.00	\$2,250.00
	1	(optional) LE/MIL Introductory NVG Orientation Class	\$1,800.00	\$600.00
		LE Discount applied to class and FDP		
	5	Field deployment pouch	\$215.00	\$0.00
	5	Personnel worn IR Strobe	\$20.00	\$100.00

Subtotal	\$37,875.00
CC Fees	
Shipping	\$250.00
Total	\$38,125.00

(NOTE: Please see hard copy for Serial numbers, Item descriptions, and list of additional checklists of complete inspections performed on any weapons/warfare systems/Ordinance)
 -All work is/was done by Credentialed, insured, & properly trained Armorer/Ordinance/Technical specialist.
 -Never allow unqualified individuals to do work on any War Hammer Armaments Products, Equipment, -Ordinance, I.R. Signature devices.
 Failure to note, log, & submit to the proper chain of designated personnel per the protocol issued by the agency can void the warranty.
 Thereby leaving the financial responsibility on the individual to whom this equipment/small arms system was issued. That Agent/Soldier/Marine/Airman may run the risk of encountering losses deducted from their payroll from the Issuing agency/unit/Etc. Failure to adhere to standards of weapon upkeep is not the responsibility of Advanced Threat Assessment Inc./ "War Hammer Armaments", or any of its officers, affiliates, directors, or employees.
 If you have any questions, please contact Warhammerarmaments@gmail.com ATTN: Aaron Moore.
 All Sales are Final unless otherwise written, signed agreement on file!

THANK YOU FOR YOUR BUSINESS!



Date: April 7, 2026
To: City Council
From: Derrell Sharp, *Fire Chief*
Subject: Regional Fire and EMS Study – Professional Services Agreement with AP Triton

Summary: This memorandum requests City Council approval of a Professional Services Agreement with AP Triton, LLC to conduct an independent feasibility study evaluating opportunities for enhanced collaboration or consolidation of fire and emergency medical services.

Strategic Plan: This effort supports the 2025 – 2026 Strategic Focus Areas #1: Community Resilience and #2: Citywide Resource Optimization.

Funding: The total cost of the feasibility study, \$70,864.00, will be shared equally among the three participating agencies, with the City’s share of \$23,621.34 funded through the Fire Department and Medic 1 budget.

Recommendation: 1) Approve the Professional Services Agreement with AP Triton, LLC, in an amount not to exceed \$23,621.34, plus applicable taxes and, 2) Authorize the City Manager to sign the agreement and make minor modifications as necessary.

Relationship to Strategic Plan: The 2025-2026 Strategic Plan (Resolution 10-24) was approved by the City Council on October 1, 2024. Evaluating the potential for enhanced regional collaboration supports Strategic Focus Area #1 - Community Resilience and Strategic Focus Area 2 - Optimizing Citywide Resources. Conducting an independent feasibility study will provide objective information to assist the City Council and partner agencies in evaluating options to maintain effective emergency services while ensuring long-term fiscal sustainability.

Background / Analysis: On July 15, 2025, the City Council directed staff to continue discussions with neighboring fire districts regarding the potential formation of a Regional Fire Authority (RFA). Following this direction, representatives from the Port Angeles Fire Department, Clallam 2 Fire Rescue, and Clallam County Fire District #3 established a work group to explore opportunities for enhanced regional collaboration.

As previously reported to Council in the October 7, 2025, informational memo, the participating agencies determined that commissioning an independent third-party feasibility study would provide the most objective evaluation of potential governance and service delivery options.

To identify qualified consultants capable of conducting this analysis, the agencies jointly issued Request for Proposals (RFP) #2025-1 for a Regional Fire and EMS Study. Seven proposals were received and evaluated by a review committee comprising representatives from the participating agencies. Following an initial review, the proposals were narrowed to three finalists, who were invited to present and respond to questions from committee members.

After completing the evaluation process, the committee selected AP Triton, LLC as the preferred consultant to conduct the feasibility study. AP Triton specializes in fire and EMS system evaluations and has extensive experience assisting agencies throughout the United States with regional service evaluations, shared services models, and consolidation feasibility studies.

The consultant will conduct a comprehensive review that includes organizational discovery, stakeholder engagement, financial modeling, and evaluation of alternative governance structures. The final report will provide elected officials and community stakeholders with objective analysis and recommendations regarding future fire and EMS service delivery options in Central and Eastern Clallam County.

Funding Overview:

The cost of the feasibility study will be shared equally among the participating agencies. The City of Port Angeles Fire Department, Clallam 2 Fire Rescue, and Clallam County Fire District #3 will each be responsible for one-third of the total project cost as outlined in the Professional Services Agreement. Total cost for the City of Port Angeles is not to exceed \$23,621.34 plus applicable taxes.

Attachment(s):

Attachment A: Professional Services Agreement – AP Triton, LLC

**PROFESSIONAL SERVICES AGREEMENT
AP Triton, LLC**

This Agreement, dated as of **FEBRUARY 5, 2026** is by and between **CLALLAM 2 FIRE-RESCUE, CITY OF PORT ANGELES FIRE DEPARTMENT, AND CLALLAM COUNTY FIRE DISTRICT #3** (“**CLIENT**”), and **AP TRITON, LLC** (“**CONSULTANT**”), hereinafter collectively referred to as the “Parties.” The Agreement will be effective upon final execution by all parties.

1. HEADINGS

Headings herein are for convenience of reference only and shall in no way affect interpretation of the Agreement.

2. ATTACHMENTS

Attachments 1 and 2 are attached hereto and included by reference.

3. CONSULTANT’S SCOPE OF SERVICES AND CLIENT RESPONSIBILITIES

CONSULTANT agrees to perform all services described in Attachment 1, Scope of Work, for payment pursuant to Attachment 2, in accordance with the terms and conditions of this Agreement. CLIENT shall provide complete, accurate, and timely information regarding CLIENT’S requirements and shall designate by name a representative authorized to act on its behalf. CLIENT shall examine documents or other instruments submitted by CONSULTANT and shall promptly render any decisions necessary in order to avoid unreasonable delay. CLIENT shall provide any additional materials, other than those CONSULTANT is responsible to provide, that are reasonably necessary to complete the Scope of Work. CLIENT shall provide reasonable access to any locations under the control of CLIENT required for CONSULTANT to perform the services hereunder. Any additional requirements will be identified in Attachment 1. Consultant agrees to use competent and experienced personnel to provide the services necessary to complete the Services in accordance with the agreed project schedule and in a competent and professional manner and to furnish or procure the use of incidental services, equipment, and facilities as necessary for the completion of the Services. The Client reserves the right to approve the primary personnel designated by Consultant to perform services under this Agreement. This Agreement is not intended to create a relationship in which the Client contracts exclusively with Consultant for similar or related services or in which the Consultant serves the Client as its sole client. The Client reserves the right to use the services of other Consultants for both general and specific projects at Client’s sole discretion.

4. TERM

This Agreement shall terminate upon completion of the Scope of Work as described in Attachment 1, unless extended by mutual Agreement of the Parties in writing or terminated in accordance with Section 16.

5. **PAYMENT**

For all services performed in accordance with the Agreement, payment shall be made to CONSULTANT as provided in Attachment 2.

6. **INDEPENDENT CONTRACTOR**

No relationship of employer and employee is created by this Agreement. It is understood and agreed that CONSULTANT is, at all times, an independent contractor and can perform work for others. CONSULTANT is not the agent or employee of the CLIENT in any capacity whatsoever and CLIENT shall not be liable in any manner for any acts or omissions by CONSULTANT or for any obligations or liabilities incurred by CONSULTANT, its employees, or agents.

CONSULTANT shall have no claim under this Agreement or otherwise, for seniority, vacation time, vacation pay, sick leave, personal time off, health insurance medical care, hospital care, retirement benefits, social security, disability, workers' compensation, or unemployment insurance benefits, civil service protection, or employee benefits of any kind.

CONSULTANT shall be solely liable for, and obligated to pay directly, all applicable payroll taxes (including federal and state income taxes) or contributions for unemployment insurance or old age pensions or annuities which are imposed by any governmental entity in connection with the labor used or which are measured by wages, salaries or other remuneration paid to its officers, agents, or employees, and CONSULTANT agrees to indemnify and hold CLIENT harmless from any and all liability which CLIENT may incur because of CONSULTANT's failure to pay such amounts.

In carrying out the work contemplated herein, CONSULTANT shall comply with all applicable federal and state workers' compensation and liability laws and regulations with respect to the officers, agents and/or employees conducting and participating in the work; and agrees that such officers, agents, and/or employees will be considered as independent contractors and shall not be treated or considered in any way as officers, agents and/or employees of CLIENT.

7. **INDEMNIFICATION**

Consultant shall defend, indemnify and hold Client, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of Client.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the Client, its officers, officials,

employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. **INSURANCE.**

- a. **Insurance Term.** The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.
- b. **No Limitation.** The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the Client's recourse to any remedy available at law or in equity.
- c. **Minimum Scope of Insurance.** The Consultant shall obtain insurance of the types and coverage described below:
 - i. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
 - ii. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. Client shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for Client using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.
 - iii. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 - iv. Professional Liability insurance appropriate to the Consultant's profession.
- d. **Minimum Amounts of Insurance.** The Consultant shall maintain the following insurance limits:

- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 - ii. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.
 - iii. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.
- e. Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect Client. Any insurance, self-insurance, or self-insured pool coverage maintained by Client shall be excess of the Consultant's insurance and shall not contribute with it.
- f. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.
- g. Verification of Coverage. The Consultant shall furnish Client with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.
- h. Notice of Cancellation. The Consultant shall provide Client with written notice of any policy cancellation within two business days of their receipt of such notice.
- i. Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which Client may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to Client on demand, or at the sole discretion of Client, offset against funds due the Consultant from Client.
- j. Client Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimums shown above, Client shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to Client evidences limits of liability lower than those maintained by the Consultant.

9. INTELLECTUAL PROPERTY.

Any final reports, studies, maps, memoranda, or other deliverables specifically prepared by Consultant for Client under this Agreement shall become the property of the Client upon completion of the services and payment in full for such services. Client shall have the unrestricted right to use such deliverables for its governmental purposes.

Notwithstanding the foregoing, Consultant shall retain all rights, title, and interest in and to any pre-existing materials, proprietary methodologies, analytical frameworks, models, templates, software tools, and other intellectual property used or developed by Consultant in the performance of the services. Nothing in this Agreement shall be construed as transferring ownership of such materials to Client.

To the extent any such Consultant intellectual property is incorporated into the deliverables, Consultant grants Client a perpetual, non-exclusive license to use the deliverables for its internal governmental purposes.

10. CONFORMITY WITH LAW AND SAFETY

In performing services under this Agreement, CONSULTANT shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal, and local governing bodies, having jurisdiction over the scope of services provided by CONSULTANT.

11. TRAVEL EXPENSES

CONSULTANT shall be allowed and compensated for reasonable travel expenses to carry out the work of the CLIENT as approved in advance in writing by the CLIENT in accordance with Attachment 2.

12. TAXES

Payment of all applicable federal, state and local taxes shall be the sole responsibility of the CONSULTANT.

13. ACCESS AND RETENTION OF RECORDS

CONSULTANT agrees to provide the CLIENT and its designees access to all of the CONSULTANT's records related to this contract and that the CONSULTANT shall maintain its records related to this contract for a period of not less than five (5) years after the final payment to the CONSULTANT is made by the CLIENT.

14. CONFLICT OF INTEREST

CONSULTANT covenants that CONSULTANT presently has no interest, and shall not obtain any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement, including but not limited to any provision of services to any federal, state or local regulatory or other public agency which has any interest adverse or potentially adverse to the

CLIENT, as determined in the reasonable judgment of the CLIENT. Entering into this agreement does not preclude CONSULTANT from working for others as long as CONSULTANT ensures that such work does not constitute a conflict of interest.

15. CONFIDENTIALITY

CONSULTANT agrees that any information, whether proprietary or not, made known to or discovered by CONSULTANT during the performance of or in connection with this Agreement for the CLIENT will be kept confidential and not be disclosed to any other person or entity except as required by law. CONSULTANT agrees to immediately notify the CLIENT if CONSULTANT is requested to disclose to others any information made known to or discovered by CONSULTANT during the performance of or in connection with this Agreement.

16. USE OF CLIENT PROPERTY

CONSULTANT shall not use CLIENT property (including equipment, instruments, and supplies) or personnel for any purpose other than in the performance of its obligations under this Agreement.

17. TERMINATION

Either party may terminate this Agreement for default upon five (5) days written notice to the other if the other party has substantially failed to fulfill any of its obligations under this Agreement in a timely manner as provided herein. CLIENT has and reserves the right to terminate this Agreement at its convenience and without cause upon thirty (30) days written notice to CONSULTANT. In the event that the CLIENT should terminate this Agreement for its convenience, CONSULTANT shall be entitled to payment for services provided hereunder, as provided in Attachment 2, including for such services performed prior to the effective date of said termination, including travel, accrued as of the date of the termination, which payment shall be per the terms set forth in Attachment 2.

18. CHOICE OF LAW

CONSULTANT and CLIENT agree that if a dispute arises in the performance of this agreement the laws of the State of Washington will govern. Any litigation arising out of or in connection with this Agreement shall be filed and conducted in Clallam County Superior Court.

19. ENTIRE AGREEMENT

This Agreement, including all attachments, exhibits, and any other documents specifically incorporated into this Agreement, shall constitute the entire agreement between CLIENT and CONSULTANT relating to the subject matter of this Agreement. As used herein, Agreement refers to and includes any documents incorporated herein by reference and any exhibits or attachments.

This Agreement supersedes and merges all previous understandings, and all other agreements, written or oral, between the Parties and sets forth the entire

understanding of the Parties regarding the subject matter thereof. The Agreement may not be modified except by a written document signed by both Parties.

This Agreement and all related obligations and services hereunder are intended for the sole benefit of CLIENT and CONSULTANT and are not intended to create any third-party rights or benefits.

20. MODIFICATION OF AGREEMENT

This Agreement may be supplemented, amended, or modified only by the mutual agreement of the Parties. No supplement, amendment, or modification of this Agreement shall be binding unless it is in writing and signed by authorized representatives of both Parties.

21. SEVERABILITY

If any part of this Agreement or the application thereof is declared to be invalid for any reason, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are deemed severable.

22. SUCCESSORS AND ASSIGNS

This agreement is binding upon and inures to the benefit of the successor, executors, administrators, and assigns of each party to this agreement, provided, however, that CONSULTANT shall not assign or transfer by operation of law or otherwise any or all rights, burdens, duties, or obligations without prior written consent of the CLIENT. Any attempted assignment without such consent shall be invalid.

23. NOTICES

All notices, requests, demands, or other communications under this Agreement shall be in writing. Notices shall be given for all purposes as follows:

Personal delivery: When personally delivered to the recipient, notices are effective on delivery.

First Class Mail: When mailed first class to the last address of the recipient known to the party giving notice, notice is effective three (3) mail delivery days after deposit in a United States Postal Service office or mailbox.

Certified Mail: When mailed certified mail, return receipt requested, notice is effective on receipt, if delivery is confirmed by a return receipt.

Overnight Delivery: When delivered by overnight delivery (Federal Express/Airborne/United Parcel Service/DHL Worldwide Express) with charges prepaid or charged to the sender's account, notice is effective on delivery, if delivery is confirmed by the delivery service.

Addresses for purpose of giving notice are as follows:

To: CLIENT: Clallam 2 Fire-Rescue
Attn: Jake Patterson, Fire Chief
1212 East First Street
Port Angeles WA 98362

City of Port Angeles Fire Department
Attn: Derrell Sharp, Fire Chief
102 E 5th Street
Port Angeles WA 98362

Clallam County Fire District #3
Attn: Justin Grider, Fire Chief
323 N 5th Avenue
Sequim WA 98382

To: CONSULTANT: AP Triton, LLC
Attn: Micheal Despain, Chief Executive Officer
1309 Coffeen Avenue, Suite 3178
Sheridan WY 82801

Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger, or overnight delivery service.

Any party may change its address by giving the other party notice of the change in any manner permitted by this Agreement.

24. SIGNATORIES

By signing this agreement, signatories warrant and represent that they have executed this Agreement in their authorized capacity.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year written.

CLIENT
Clallam 2 Fire-Rescue

CONSULTANT
AP Triton, LLC

By: _____
Signature

By: _____
Signature

Name: Jake Patterson
Title: Fire Chief
Date: _____

Name: Micheal Despain
Title: Chief Executive Officer
Date: _____

CLIENT
City of Port Angeles Fire Department

By: _____
Signature

Name: Nathan West
Title: City Manager
Date: _____

CLIENT
Clallam County Fire District #3

By: _____
Signature

Name: Justin Grider
Title: Fire Chief
Date: _____

ATTACHMENT 1 Scope of Services

CONSULTANT shall provide consulting services to CLIENT as follows:

AP Triton will complete the full scope of services requested in RFP #2025-1 through the following four major tasks:

Task 1 – Discovery

AP Triton will develop detailed organizational profiles for each agency including:

- Governance, administrative structure, roles/responsibilities
- Staffing, deployment, and resource allocation
- Budgets, revenues, and cost-of-service alignment
- Inter-local agreements and cooperative practices
- Service delivery outcomes and performance vs. NFPA standards
- Apparatus, facilities, and support systems (GIS-mapped)

This will identify operational strengths and areas of duplication or constraint.

Task 2 – Outreach & Engagement

AP Triton will conduct structured and transparent engagement including:

- Stakeholder interviews and focus groups
- Union, volunteer, and workforce participation
- Input from key partners (e.g., PENCOM, EMS & Trauma Care Council)
- Surveys where appropriate to broaden feedback reach
- Joint work sessions with governing officials

AP Triton will present interim findings at key milestones and incorporate feedback into refined alternatives. Analysis of options will include financial, operational, governance, and labor impacts—with specific attention to City of Port Angeles corporate and fiscal implications.

Task 3 – Draft Recommendations

AP Triton will evaluate and compare alternative governance and partnership models such as:

- Annexation and boundary adjustments
- Merger or consolidation of organizations
- Regional fire authority formation
- Contracting for services or expanded shared services

For each feasible option, AP Triton will include:

- Cost and savings estimates
- Staffing and labor considerations
- Governance structure and representation
- Required implementation steps and timing
- Potential risks or unintended impacts

Recommendations will highlight both immediate opportunities and long-range strategies.

Task 4 – Final Report

AP Triton will produce a clearly written, public-ready report including:

- Executive Summary of key findings
- Final alternatives and recommended path(s) forward
- Financial and operational impact comparisons
- Resource deployment maps and graphics
- Defined next steps for governance decision-makers

AP Triton will present the final report at a joint public meeting of the Agencies.

ATTACHMENT 2
Payment Terms and Conditions

CLIENT agrees to pay CONSULTANT an amount not to exceed seventy-thousand, eight hundred sixty-four dollars (\$70,864.00) for services performed pursuant to the Scope of Services (Attachment 1).

Upon execution of the Agreement, CONSULTANT shall invoice CLIENT for 10% of the total contract amount (\$7,086.40). Subsequent payments will be based on monthly invoicing as work progresses. Unless otherwise set forth in this Agreement, CLIENT shall pay all undisputed invoices within thirty days of the date of such invoice. All invoices and payments required to be paid hereunder shall be paid in US Dollars. In the event an undisputed payment is not received by CONSULTANT within thirty days of the due date for such payment, then such unpaid, undisputed amount shall accrue interest at the rate of 1% per month compounded monthly until paid in full pursuant to RCW 39.76.011.

Any alteration or deviation from the described work that involves extra costs will only be performed by CONSULTANT after written request by the CLIENT. The parties must agree in writing upon any extra charges billed at the following rates:

\$210/hour for Project Manager
\$165/hour for Senior Associates / Project Team Members
Any travel expenses

Contact information for billing purposes is as follows:

CLIENT: Clallam 2 Fire-Rescue
Attn: Jake Patterson, Fire Chief
1212 East First Street
Port Angeles WA 98362

Phone: 360.457.2550
Email: jpatterson@clallamfire2.org



Date: April 7, 2026
To: City Council
From: Scott Curtin, *Director of Public Works & Utilities*
Subject: Land Use Agreement Between United States of America, Department of Energy, Bonneville Power Administration (BPA), and the City of Port Angeles

Summary: Staff is seeking City Council approval to sign a Land Use Agreement between the United States of America, Department of Energy, Bonneville Power Administration (BPA), and the City of Port Angeles. The City has requested BPA's permission to use portions of BPA Easement Area for 3,900 LF +/- new 20-inch diameter water main following along the Southern edge of BPA's easement corridor between Porter Street to the West and South Golf Course Road to the East.

Strategic Plan: This proposal directly aligns with Strategic Focus Area #4 – Infrastructure Development, Maintenance, and Connectivity.

Funding: Not Applicable

Recommendation: 1) Approve a Land Use Agreement between the BPA, and the City of Port Angeles, and 2) authorize the City Manager to sign Land Use Agreement related documents, to administer the Land Use Agreement, and to make minor modifications as necessary.

Relationship to Strategic Plan: The 2025-2026 Strategic Plan (Resolution 10-24) was approved by the City Council on October 1, 2024. This proposal directly aligns with Strategic Focus Area #4 – Infrastructure Development, Maintenance, and Connectivity.

Background / Analysis: City Public Works and Engineering staff are working with Jacobs Engineering to evaluate alternative alignments and design a replacement of the Morse Creek transmission main. A 20-inch Concrete Cylinder (CC) transmission main has been in service since 1960, and originally served as the City's primary water supply transmission main feeding the Peabody Reservoir from Morse Creek. The 20-inch CC main is now used to transmit water from the City of Port Angeles Peabody Reservoir east to Clallam PUD's Round Tree reservoir and other customers along the transmission main.

Over the last 20 years, the 20-inch CC pipe has become increasingly unreliable, with more frequent failures. On average, the City repairs the main two to three times per year, resulting in water outages to large residential areas and several critical use facilities.

The City maintains easements between Porter Street and South Golf Course Road for the existing 20-inch CC water main. The existing utility alignment has several constructability challenges, including construction equipment access, environmentally sensitive areas, and is impacted by private facilities (fences, landscaping, retaining walls).

One of the alternative alignments being evaluated by the design team is the southern edge of BPA's Electrical Transmission line corridor. This alignment is more favorable from a vehicle access and constructability standpoint. BPA has drafted a Land Use Agreement granting the City of Port Angeles use of this easement corridor.

This Agreement does not grant any right, privilege, or interest in land, and does not modify, change, or otherwise alter the rights BPA acquired by deed. The City is still responsible for obtaining from the underlying landowners of the BPA easement its own privileges for land use necessary for the installation of the new 20-inch diameter water main.

This Land Use Agreement affords the City additional options and is the first step in developing a final alignment for the new 20-inch diameter water main between Porter Street and South Golf Course Road. The design team may elect to utilize the existing alignment, the BPA corridor alignment, or a combination of both. Once a final alignment has been selected, the City will need to contact property owners, survey the alignment, and record new utility easements for the selected alignment.

Funding Overview: Not Applicable

Attachment: Department of Energy Bonneville Power Administration Land Use Agreement



**Department of Energy
Bonneville Power Administration
5240 Trosper Road SW
Tumwater, WA 98512**

March 12, 2026

In reply refer to: TERR-OLYMPIA

BPA Case No.: 20260025

Tract Nos.: F-PA-26-A-111, F-PA-26-A-112
F-PA-27-A-113, F-PA-27-A-114, F-PA-27-A-115
F-PA-27-A-116, F-PA-27-A-117, F-PA-27-A-118
PA-S-1-A-10, PA-S-1-A-11

Line Name: Fairmount-Port Angeles (Operated As: Fairmount-Port Angeles No. 1 & No. 2)
ADNO: 8313
Location: Str. Nos.: 26/8-27/8

Line Name: Port Angeles-Sappho (Operated As: Port Angeles-Sappho No. 1)
ADNO: 8342
Location: Str. Nos.: 1/1-1/2

LAND USE AGREEMENT

Consent to Use of BPA's Easement Area

This Land Use Agreement ("Agreement") is entered into by and between the United States of America, Department of Energy, Bonneville Power Administration ("BPA") and City of Port Angeles ("Holder").

BPA holds easement rights ("BPA Easement") over the following described property ("BPA Easement Area"):

That portion of the SE1/4 NE1/4 of Section 14, Township 30 North, Range 6 West, Willamette Meridian, Clallam County, State of Washington.

That portion of Blocks 1 and 2 of Illinois Land and Investment Company Addition to Port Angeles in the SW1/4 NE1/4 of Section 14, Township 30 North, Range 6 West, Willamette Meridian, Clallam County, State of Washington.

That portion of Lots 1 to 15 inclusive, 21, 22, 23 & 24 to 30 inclusive in Block 1 of Beacon Hill Addition to Port Angeles in the SE1/4 NW1/4 of Section 14, Township 30 North, Range 6 West, Willamette Meridian, Clallam County, State of Washington.

That portion of Lots 1 to 6, Lots 7 to 10, 11, 12 & 13 in Block 2 of Beacon Hill Addition to Port Angeles in the SE1/4 NW1/4 of Section 14, Township 30 North, Range 6 West, Willamette Meridian, Clallam County, State of Washington.

All as shown on the attached segment of BPA Drawing No. 145327, marked as Exhibit A.

Holder has requested BPA's permission to use portions of the real property subject to the BPA Easement Area for 3,900 LF +/- new 20-inch diameter water main buried a minimum of 36-inches following along the Southern edge of BPA's easement corridor. ("Holder's Facility").

Subject to the terms and conditions set forth in this Agreement, BPA consents to Holder's use of the BPA Easement Area for the purpose proposed by Holder and concurs that such use will not interfere with the current operation and maintenance of BPA's transmission facilities, if constructed in the manner and at the location shown on Exhibit A, attached hereto and made a part hereof.

In consideration of BPA's concurrence, Holder agrees to the following:

1. This Agreement does not grant any right, privilege, or interest in land, and does not modify, change, or otherwise alter the rights BPA acquired by deed. Loss of the privileges granted by this Agreement is not compensable to Holder.
2. Holder is responsible for obtaining from the underlying landowner ("Landowner"), by good and sufficient legal instrument, all rights, interests and privileges for land use necessary and incident to the ownership and maintenance of Holder's Facility.
3. There may be other uses of the property located within the same area as Holder's Facility. This Agreement is subject to such superior rights.
4. This Agreement is valid only if Holder's Facility is constructed, operated, and maintained in conformance with the terms of this Agreement and all attached Exhibits. Relocations, changes or upgrades require BPA's prior written approval. Failure to obtain the written approval of BPA prior to making alterations to Holder's Facility shall result in the termination of this Agreement.
5. Holder acknowledges and agrees that Holder's use of the property is subordinate to BPA's easement rights. BPA reserves the right to trim or remove trees, brush or shrubs or to remove any other encroachment within the BPA Easement Area which might interfere with the operation, maintenance, construction, removal or relocation of BPA's facilities. Holder agrees to alter, relocate or remove Holder's Facility, at no cost to BPA, to correct an interference with BPA's easement rights or to accommodate future modifications of BPA's facilities.
6. Holder agrees to abide by and comply with all applicable Federal, State and local laws and regulations, including, but not limited to building and safety codes, rules issued by utility commissions, the National Electric Safety Code, entities that regulate Holder, and all applicable environmental regulations.
7. Induced voltages and currents may occur on structures or other items constructed or placed under or near high voltage transmission lines. BPA has no duty to inspect Holder's Facility or to warn of hazards. Holder shall have the continuing responsibility for the protection of personnel and equipment in the design, construction, operation and maintenance of Holder's Facility.
8. Holder shall notify BPA at least ten (10) business days prior to commencing installation of Holder's Facility. Contact: Cody Smith, phone: 360-570-4362 or by email: ccsmith@bpa.gov.
9. This Agreement is entered into with the express understanding that it is not assignable or transferable to other parties without the prior written consent of BPA.
10. BPA may terminate this Agreement upon 60 days written notice. Holder shall, within 60 days of receiving such notice of termination, and at Holder's sole expense, vacate and restore the BPA Easement Area to a condition satisfactory to BPA. Upon Holder's failure to vacate and restore the BPA Easement Area within the above stated time period, BPA may remove Holder's Facility and restore the BPA Easement Area at Holder's expense.

11. A copy of this Agreement shall be physically located at Holder's project site during construction activities. Holder's employees, contractors and representatives shall adhere to all conditions and requirements listed herein.
12. Additional terms and conditions specific to Holder's Facility may be included as part of this Agreement as Exhibit B, attached hereto and made a part hereof.
13. Holder agrees to assume risk of loss, damage, or injury which may result from Holder's use of the BPA Easement Area, except for such loss, damage, or injury for which BPA may be responsible under the provisions of the Federal Tort Claims Act, 62 Stat. 982, as amended.
14. Any damage to BPA's property caused by or resulting from Holder's use of the BPA Easement Area may be repaired by BPA, and the actual cost of such repair shall be charged against and be paid by Holder.
15. Holder's contact information:

NAME: City of Port Angeles
 ADDRESS: 321 E. 5th Street
 Port Angeles, Washington 98362

PHONE: 360-457-0411
 EMAIL: nwest@cityofpa.us

Holder agrees to notify BPA in writing of any changes to the above listed contact information.

This Agreement becomes effective upon the signature of all parties.

 Holder

 Date

 Print Name

 Title (if applicable)

THIS AGREEMENT IS HEREBY AUTHORIZED:

 Realty Specialist
 Bonneville Power Administration

 Date

NOTE: Execution in Counterparts; Electronic Signature; Electronic Transmittal. This Land Use Agreement may be executed in counterparts, each of which will be deemed an original, but all of which constitute one and the same instrument. Electronic or digital signatures shall be deemed original signatures for purposes of this Land Use Agreement. Said counterparts may also be transmitted by one Party to the other by facsimile or electronic mail.

BPA seeks help maintaining the integrity of the electrical transmission system. Please report any vandalism or theft to the BPA Crime Witness program at 1-800-437-2744. Cash rewards of up to \$25,000 will be paid should information lead to the arrest and conviction of persons committing a crime.

If you have any questions or concerns, please notify a BPA Realty Office. You may contact Billie Woodman (“BPA Representative”) by telephone at 503-230-4702, by email at bjwoodman@bpa.gov or send written correspondence to the address listed at the top of this Agreement.

SEC 14 T30N R6W WM
CLALLAM COUNTY, WASHINGTON

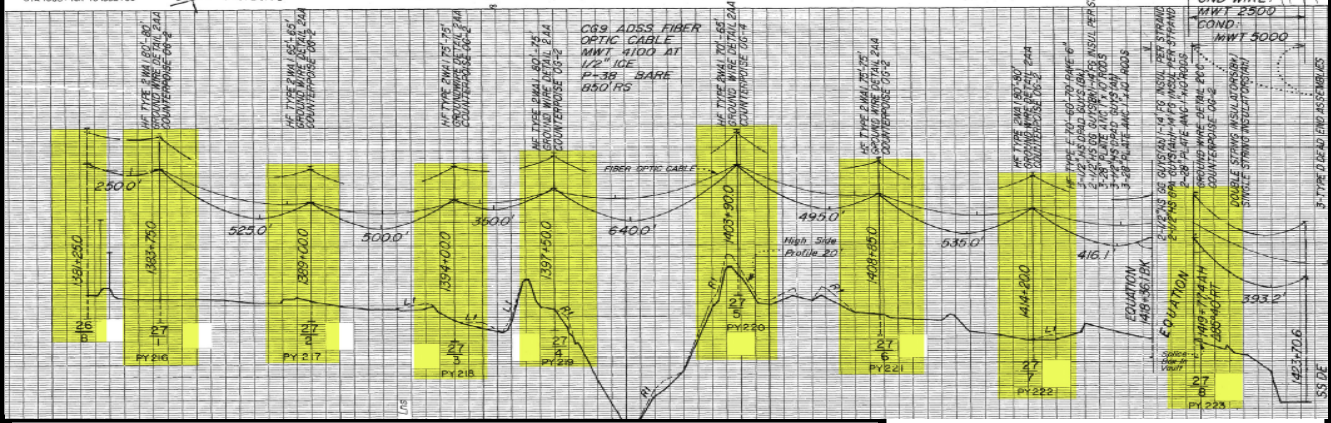
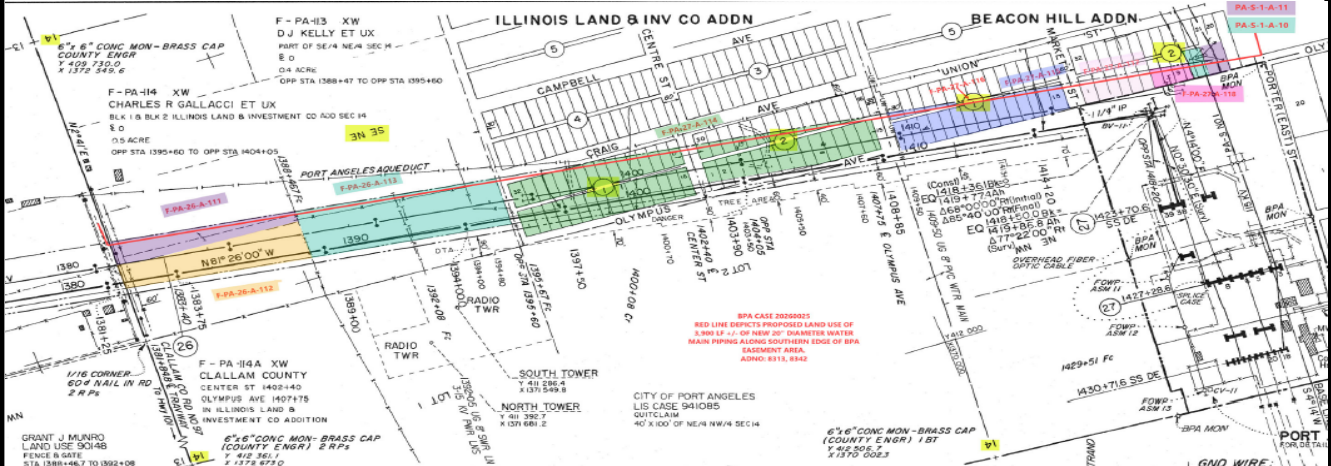


EXHIBIT A

Land Use Agreement

3,900 LF +/- new 20-inch diameter water main buried a minimum of 36-inches. Follow along Southern edge of BPA's easement corridor.

Holder:

City of Port Angeles

BPA Case No.:

20260025

Tract Nos:

F-PA-26-A-111, F-PA-26-A-112, F-PA-27-A-113, F-PA-27-A-114, F-PA-27-A-115, F-PA-27-A-116, F-PA-27-A-117, F-PA-27-A-118
PA-S-1-A-10, PA-S-1-A-11

Legal Description:

That portion of the SE1/4 NE1/4 of Section 14, Township 30 North, Range 6 West. That portion of Blocks 1 and 2 of Illinois Land and Investment Company Addition to Port Angeles in the SW1/4 NE1/4 of Section 14, Township 30 North, Range 6 West. That portion of Lots 1 to 15 inclusive, 21, 22, 23 & 24 to 30 inclusive in Block 1 of Beacon Hill Addition to Port Angeles in the SE1/4 NW1/4 of Section 14, Township 30 North, Range 6 West. That portion of Lots 1 to 6, Lots 7 to 10, 11, 12 & 13 in Block 2 of Beacon Hill Addition to Port Angeles in the SE1/4 NW1/4 of Section 14, Township 30 North, Range 6 West. All located in the Willamette Meridian, Clallam County, State of Washington.



UNITED STATES DEPARTMENT OF THE INTERIOR
BONNEVILLE POWER ADMINISTRATION
HEADQUARTERS, PORTLAND, OREGON

FAIRMOUNT - PORT ANGELES NO 1
115KV & 230KV TRANSMISSION LINE
SHORT MILE 27 FROM FAIRMOUNT (4104.3')

Drawn DLM	Traced G.S.	Checked E.H.N.	DESIGN THB Drawn JDM	Traced G.S.	Checked K.H.C.	Unit Head Unit H250	Approved Date: 7/12/68	DATE: 1-8-68	SHEET 27 OF 27	NO. 221-20
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EXHIBIT B
ADDITIONAL TERMS AND CONDITIONS

1. Inform BPA once the construction of Holder's Facility is complete.
2. Maintain a minimum distance of at least **15 feet** between Holder's Facility and the transmission line conductors (overhead wires) at all times. Do not measure this distance with a measuring tape, pole, or other physical means.
3. No construction equipment taller than **14 feet** is allowed in the BPA Easement Area.
4. Construction equipment shall maintain a minimum distance of **15 feet** between the equipment and transmission line conductors at all times. Do not measure this with measuring tape, pole or other physical means. If there is the possibility that any equipment can encroach on this distance, then a safety watcher will be required.
5. Maintain a minimum horizontal clearance of **50 feet** to the point where steel lattice tower legs, steel poles, concrete poles and concrete foundations enter the earth. A horizontal clearance of **30 feet** to the point where wood poles and guy anchors enter the earth shall also be maintained.
6. From the excavation buffer zone, a slope in the ratio of 2:1 (Horizontal: Vertical) or less shall be maintained.
7. BPA has identified counterpoise (grounding wire) located in the vicinity identified for use by Holder. Holder must take care to ensure that counterpoise is not broken or damaged. Should counterpoise be dug up, exposed, or broken during Holder's construction activities, please contact 1-800-836-6619 or your local BPA office for further guidance.
8. Due to other potential uses in the area of Holder's Facility, BPA requires that the Holder have a utility locate done prior to commencing construction.
9. Equipment, machinery, and vehicles traveling on BPA's Easement Area shall remain at least **25 feet** away from any BPA structure or guy anchor ground attachment point.
10. Holder shall not store flammable materials or refuel vehicles or equipment on BPA's Easement Area.
11. Overburden grade changes to existing ground elevations while excavating on BPA's Easement Area is prohibited. BPA prohibits stockpiling materials, including dirt, rock or other organic matter within the easement area at any time.
12. BPA Easement Area and access roads shall be returned to their original condition following construction.
13. A **20-foot-wide** road shall be maintained for access to the affected transmission structures with grade of the road not to exceed 15%. This road shall be constructed on original ground and may not be fill material.
14. Any portion of Holder's Facility constructed on BPA's Easement Area shall be designed and built to withstand **HL-93** loading for BPA's heavy vehicles.

Case No.: 20260025

Tract Nos.: F-PA-26-A-111, F-PA-26-A-112; F-PA-27-A-113, F-PA-27-A-114, F-PA-27-A-115;
F-PA-27-A-116, F-PA-27-A-117, F-PA-27-A-118; PA-S-1-A-10, PA-S-1-A-11

15. Bury and maintain the pipeline to a depth of **36 inches** or comply with applicable NESC, national, state, and/or local standards, whichever is greater.
16. Mark the location of the underground pipeline with permanent signs and maintain such signs where they enter and leave BPA's Easement Area, and at any angle points within BPA's Easement Area.
17. Holder is prohibited from connecting utilities (whether temporary or permanent), to any permitted items (including structures), built on BPA's Easement Area.
18. Holder shall not obstruct access to BPA's Easement Area or transmission line system. BPA personnel and/or its contractors must have access all times.
19. Brush piles or burning on BPA's Easement Area is prohibited. Smoke can conduct electricity. Electricity traveling down the smoke could potentially cause a deadly situation for anyone standing on or near the point where the electricity contacts the ground.
20. Only non-metallic materials, conduit and inner duct are to be installed on BPA Easement Area.
21. Holder will ensure that its construction activities and proposed underground pipeline route do not interfere with or impact BPA transmission structure footings.
22. Notice: Nuisance shocks may occur on BPA's Easement Area. Grounding metal objects helps to reduce the level of shock. It is suggested that road building/construction equipment be grounded with a drag chain.

FOUND MONUMENT TABLE						
POINT NUMBER	GRID NORTHING	GRID EASTING	DESCRIPTION	LINE NUMBER	STATION	OFFSET
2045	410849.39	1011274.76	FD 5/8" IR (NO CAP), BPA MON	F-PA#2	1396+48.8 (1396+49.7)	0.0' RT. (0.0')
2046	410958.86	1010534.18	FD NAIL, UNKNOWN ORIGIN	F-PA#2	1403+97.5	1.3' LT. (0.0')
2047	411042.35	1009985.25	FD 5/8" IR (NO CAP), BPA MON	F-PA#2	1409+52.8 (1409+54.0)	0.0' RT.

FOUND MONUMENT TABLE				
POINT NUMBER	GRID NORTHING	GRID EASTING	DESCRIPTION	ORIGIN
2051	411847.35	108741.07	FD 2-1/4" BC IN CONC W/ "X", DOWN 0.3'	FD ON AFN 608397
2052	411176.73	1008674.20	FD 2-1/4" BC "JU WRIGHT ENGINEER & LAND SURVEY	VOL. 13, PAGE 86 SURVEYS
2060	411803.90	1009408.33	FD 1-1/8" BC IN CONC "JU WRIGHT"	FD ON AFN 1006772
203	411137.50	1009348.38	FD 3-1/4" BPA AC "POAN-PC01 LS 49914"	SET BY DEA, SEPT. 2014

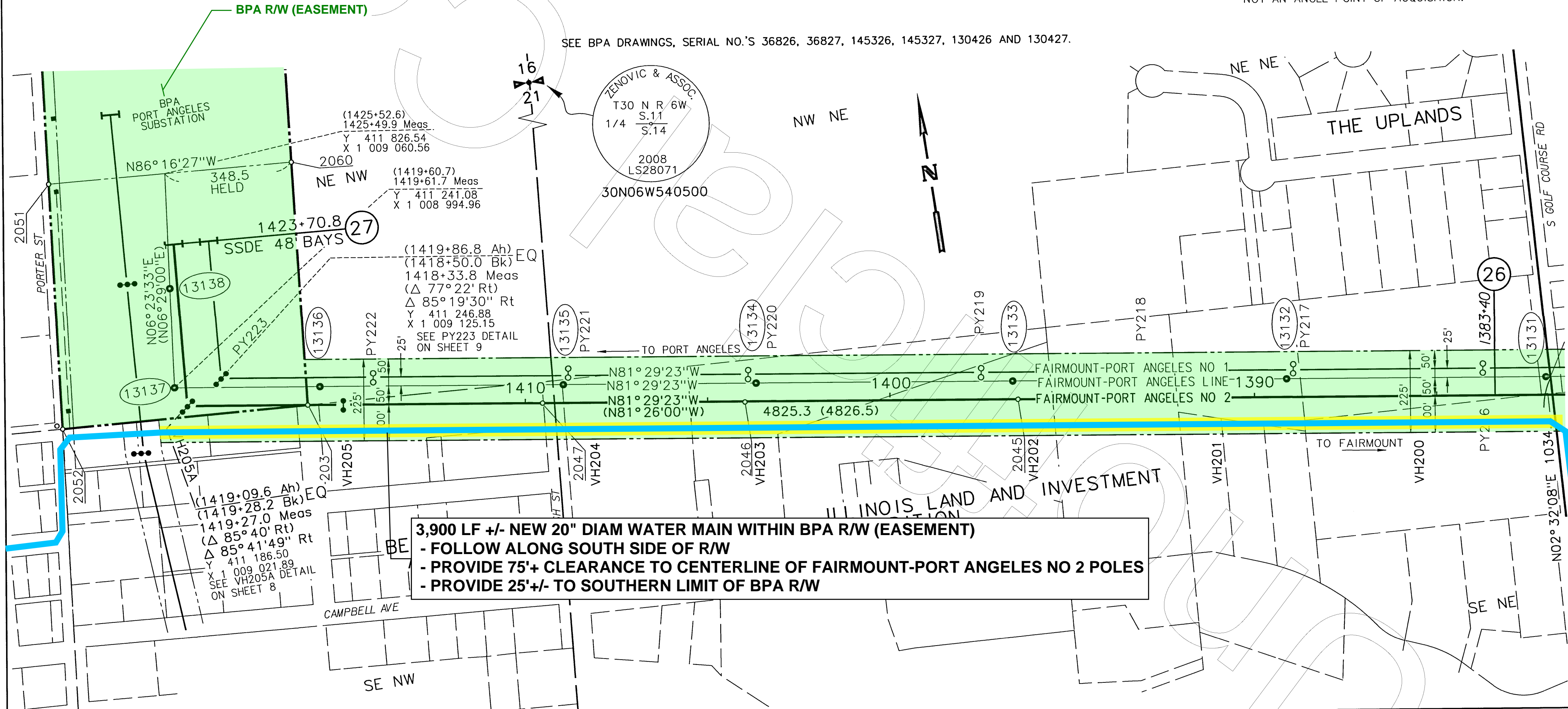
LEGEND

- AC ALUMINUM CAP
- AFN AUDITOR'S FILE NUMBER
- AH AHEAD
- BC BRASS CAP
- BK BACK
- E, X EAST/EASTING
- EQ EQUATION
- FD FOUND
- F-PA FAIRMOUNT - PORT ANGELES
- IR IRON ROD
- N,Y NORTH/NORTHING
- R/W RIGHT OF WAY
- S SOUTH
- W WEST
- W.M. WILLAMETTE MERIDIAN
- () BPA RECORD INFORMATION
- BPA R/W (EASEMENT) LINE
- ==== F-PA LINE NO. 1
- ==== F-PA LINE
- ==== F-PA LINE NO. 2
- o FD MONUMENT (AS NOTED)
- ✕ SECTION CORNER, NOT FOUND
- ✕ FD SECTION CORNER (AS NOTED)
- ✕ QUARTER CORNER, NOT FOUND
- ✕ FD QUARTER CORNER (AS NOTED)
- (XX) CENTER SECTION
- Δ SET PRIMARY CONTROL POINT. SEE DESCRIPTION/STAMPING DETAIL ON SHEET 5.
- (13134) SET 3-1/4" AC ON 5/8" X 30" IRON ROD (SEE STAMPING DETAIL ON SHEET 4)
- BPA STRUCTURES (SURVEYED)
- o•o BPA STRUCTURES (LIDAR)
- XXXX+XX BPA F-PA LINE NO. 2 MILE MARKER STATION PER BPA MILE MAPS
- SECTION LINE
- SECTION SUBDIVISION LINE
- PYXX F-PA LINE NO. 1 STRUCTURE SERIAL NUMBER
- VHXX F-PA LINE NO. 2 STRUCTURE SERIAL NUMBER

SCALE
100 0 200 400
SCALE: 1" = 200'
PROJECT SCALE FACTOR = 0.99992
GROUND DISTANCE X 0.99992 = GRID DISTANCE

NOTES

1. PROPERTY LINES SHOWN FOR RELATIONAL PURPOSES ONLY. NOT SURVEYED.
2. SEE SHEET 5 OF 34 FOR PRIMARY CONTROL MONUMENT TABLE.
3. SEE SHEET 3 OF 34 FOR PLSS MONUMENT TABLE.
4. SEE SHEET 3 OF 34 FOR SURVEY REFERENCES.
5. SEE SHEETS 6 AND 7 OF 34 FOR STRUCTURE STATION/OFFSET LISTS TO F-PA LINE NO. 1 AND F-PA LINE NO. 2.
6. ALL TRANSMISSION LINE NAMES ARE DESIGN NAMES.
7. CAUTION - THE CENTER OF ANGLE TOWERS ARE TYPICALLY OFFSET FROM THE TRANSMISSION SURVEY LINE ANGLE POINTS.
8. BPA MAY HAVE ADDITIONAL REAL PROPERTY RIGHTS THAT HAVE NOT BEEN SHOWN ON THIS SURVEY.
9. ALL RECORD STATIONING IS BASED ON ORIGINAL BPA PLAN MAPS. "SURV" IS STATIONING DERIVED FROM ORIGINAL SURVEY MEASUREMENTS AND "CONST" IS AN ANGLE POINT ON THE TRANSMISSION LINE BUT NOT AN ANGLE POINT OF ACQUISITION.

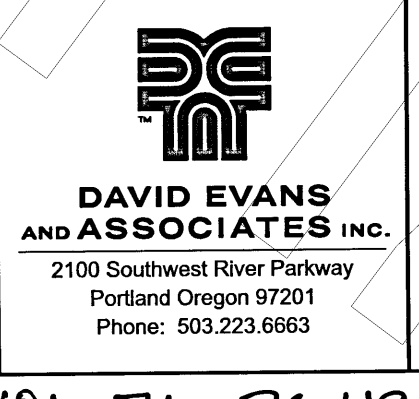


SURVEYOR'S CERTIFICATE
 THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE SURVEY RECORDING ACT AT THE REQUEST OF THE BONNEVILLE POWER ADMINISTRATION
 ON 11-12-2014
 SIGNATURE [Signature] DATE
 CERTIFICATE NO. 49914



AUDITOR'S CERTIFICATE
 FILED FOR RECORD THIS 18 DAY OF Nov 2014 AT 12:46 PM, IN BOOK 76 OF SURVEYS AT PAGE 49 AT THE REQUEST OF DAVID EVANS AND ASSOCIATES, INC. DIVISION OF RECORDS & ELECTIONS
 Supt. of Records/Deputy Auditor [Signature]

FAIRMOUNT-PORT ANGELES CORRIDOR RECORD OF SURVEY FOR US DEPARTMENT OF ENERGY BONNEVILLE POWER ADMINISTRATION IN SEC 14 TOWNSHIP 30 NORTH, RANGE 6 WEST, W.M. CLALLAM COUNTY, WASHINGTON

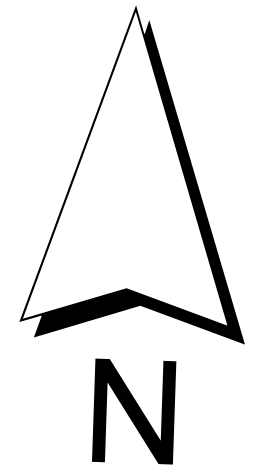
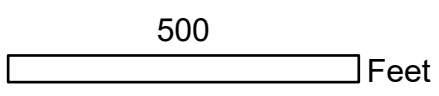


SHEET 34 OF 34
 SCALE 1" = 200'
 SURVEYED CRG,IXRE,CEN,AXB
 FIELD BOOK
 DRAWN LMCA
 CHECKED GAC
 FILE BPAX0455

2014-1314328 11/18/2014 12:46:50 PM
 Clallam County, WASURVY
 DAVID EVANS AND ASSOCIATES INC



City of Port Angeles
Propose Morse Creek Transmission Main Replacement



Date Printed: 10/14/2025 9:57 AM

Jacobs



Date: April 7, 2026
To: City Council
From: Nathan A. West, *City Manager*
Subject: 2025-2026 Strategic Plan Update

Summary: The 2025–2026 Strategic Plan (Resolution 10-24) was adopted by City Council on October 1, 2024, after an inclusive process involving a retreat with both City Council and the City staff Leadership Team. The 2025-2026 Strategic Plan ensures alignment of the City’s vision, goals, policy and metrics that provide clear strategic direction over the two-year period. During a Work Session on February 24, 2026, Council received updates from all departments on their efforts to implement the plan. Through consensus, Council directed staff to provide several revisions to the document. This item was held over from the previous Council meeting.

Strategic Plan: The 2025–2026 Strategic Plan encompasses four main pillars with numerous measures and next steps.

Funding: The various projects within the Strategic Plan are funded through the adopted 2026 Budget and Capital Facilities Plan.

Recommendation: Adopt the Resolution updating the 2025-2026 Strategic Plan.

Relationship to Strategic Plan: The 2025–2026 Strategic Plan (Resolution 10-24) was adopted by City Council on October 1, 2024, after an inclusive process involving a retreat with both City Council and staff Leadership Team. The 2025-2026 Strategic Plan ensures alignment of the City’s vision, goals, policy and metrics that provide clear strategic direction over the two-year period. The adopted plan encompasses four main pillars with numerous measures and next steps.

Background / Analysis: On July 30, 2024, City Council and the staff Leadership Team conducted a seven-hour Strategic Planning Work Session retreat led by Facilitator Annie Severson of Clarity Consulting Partners. During the entire process, it was the collective desire of both Council and City staff to identify areas of focus for a strategic approach to the coming two-year period. The 2025-2026 Strategic Plan includes four strategic areas of focus: (1) Community Resilience, (2) Citywide Resource Optimization, (3) Housing, and (4) Infrastructure Development, Maintenance, and Connectivity, as well as several goals and measures.

After approval, Manager West, working with City staff, then developed department specific [Work Plans](#) with items that clearly reflect implementation of the Strategic Plan over the two years. City staff provides the City Manager with a quarterly update on the status of each department’s Work Plan items.

During a Work Session on February 24, 2026, Council received updates from all departments on their efforts to implement the plan. Through consensus, City Council directed staff to provide several revisions to the document. The following items were recommended for removal:

- Neighborhood Association Proposal
- Develop Funding-Ready Community Solar Projects

The following items were recommended for inclusion by Council consensus:

- Criminal Justice Services
- Joint Public Safety Facility
- Camping and Encampment
- Enhanced Tribal Consultation
- Re-writing Council Rules of Procedure
- Lower Elwha Klallam Tribe Sewer Project
- Senior Center Memorandum of Understanding Implementation

This item was held over from the previous Council meeting.

Funding: The various projects within the Strategic Plan are funded through the adopted 2026 Budget and Capital Facilities Plan.

Attachments:

1. Resolution
2. 2025-2026 Strategic Plan Update

RESOLUTION NO. _____

A RESOLUTION of the City Council of the City of Port Angeles, Washington, updating the 2025-2026 Strategic Plan.

Whereas, the City Council held a work session on July 30, 2024, dedicated to developing a two-year strategic plan; and

Whereas, on October 1, 2024, the City Council approved the 2025-2026 Strategic Plan through Resolution 10-24; and

Whereas, during a Work Session on February 24, 2026, Council received updates from all departments on their efforts to implement the plan; and

Whereas, through consensus, Council discussed revisions to Resolution 10-24.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Port Angeles, Washington, that the amendments set forth on Exhibit A, attached hereto and incorporated herein, are approved and the revised 2025 – 2026 Strategic Plan is hereby adopted.

PASSED by the City Council of the City of Port Angeles at a regular meeting of said Council held on the ____ day of April 2026.

Kate Dexter, Mayor

ATTEST:

Kari Martinez-Bailey, City Clerk

APPROVED AS TO FORM:

William E. Bloor, City Attorney



Strategic Focus Area	Goals	Measures	Impacted Groups
<p>Community Resilience SFA #1</p>	<p>A. Increase community engagement outreach with the public and local businesses.</p>	<ol style="list-style-type: none"> 1. Neighborhood Association proposal is presented to Council by 12/31/2024 for action. 2. Evaluate community response to efforts to establish baseline number of communications by 6/30/2025. 3. Determine innovations to improve communication effectiveness by 6/30/2026. 4. Evaluate National Night Out program and present to Council by 12/31/2026 <u>5. Enhanced Tribal Consultation.</u> 	<p>Internal City Departments:</p> <ul style="list-style-type: none"> • All City Departments <p>External Impacted Groups:</p> <ul style="list-style-type: none"> • Service organizations • Advocacy groups • Local businesses • Government agencies • Private citizens • Vulnerable populations
	<p>B. Reinforce environmental stewardship by leading change and investing in achievable solutions in alignment with the Climate Action Plan.</p>	<ol style="list-style-type: none"> 1. Identify Legislative priorities for Elwha Watershed Protection by 12/31/2024. 2. Integrate environmental stewardship policy considerations to be incorporated into Council memos by 6/30/2025. 3. Address equitable sustainable long-term stewardship of city properties in Elwha River Valley. <u>4. Camping and Encampment.</u> 	
	<p>C. Improve public safety and peace of mind in our community while promoting policies that create efficient practices.</p>	<ol style="list-style-type: none"> 1. Increase # of users of City Emergency notification system to 90% or higher by 12/31/2026. 2. Include public safety funding/revenue sources in Legislative priorities annually. 3. Reduce unfunded mandates/barriers for state funding through annual adoption of legislative priorities. <u>4. Criminal Justice Services.</u> <u>5. Joint Public Safety Facility.</u> 	
	<p>D. Expand application of disaster preparedness and emergency response practices.</p>	<ol style="list-style-type: none"> 1. Solidify extreme weather preparedness plan by 6/30/2025. 2. Complete capital improvements to senior center, fire hall, and Vern Burton for emergency facility use by 12/31/2026. 3. Effective March 31, 2025, ensure battery backup systems are incorporated in all new municipal buildings and renovations to existing buildings. 4. Update and deliver the Comprehensive Emergency Management Plan to Council by 12/31/2025. 	
	<p>E. Develop plans to maintain economic stability for unexpected events.</p>	<ol style="list-style-type: none"> 1. Review reserve fund policy and emergency fund capability by 06/30/2025 2. Develop new policy and approve by 06/30/2026 3. Evaluate needs and measures based on past events and case studies complete by 12/31/2026 to include resident impacts and business impacts. 	



	F. Improve community health and wellness or community resilience	<ol style="list-style-type: none">1. Develop a community health and wellness plan by 12/31/2025.2. Communicate policy and plan with community partners and residents by 12/31/2026.3. Define measures for increased public health and wellness indicators by 12/31/2026.4. Explore new partnerships with local sport and activity-based organization to promote wellness – ongoing.5. Invest in upgrades to youth field facilities ex: Girls Softball Fields and Soccer fields.6. <u>Senior Center Memorandum of Understanding and policy implementation.</u>	
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DRAFT



Strategic Focus Area	Goals	Measures	Impacted Groups
<p>Citywide Resource Optimization</p> <p>SFA #2</p>	A. Maintain fiscal health	<ol style="list-style-type: none"> 1. Maintain fund balance requirements – ongoing. 2. Maintain affordability index – ongoing. 	<p>Internal City Departments:</p> <ul style="list-style-type: none"> • All City Departments
	B. Grow staff capacity	<ol style="list-style-type: none"> 1. Identify programs and services where staff capacity must be enhanced to implement Strategic Plan by 12/31/2025. 2. Develop succession planning strategies for Council, Boards and Staff by 12/31/2026 including recruitment and staff retention. 3. Increase # of completed continuing education courses, certifications, or endorsements by 12/31/2026. 	<p>External Impacted Groups:</p> <ul style="list-style-type: none"> • Washington State • Community partners (advocacy support) • Community colleges and professional associations
	C. Maximize grant funding/Support for State Funding	<ol style="list-style-type: none"> 1. Seek grant funds with the goal of 50% of the Capital Budget to be funded through grants. 2. Report annually on dollars leveraged through community partnerships. 3. Report annually on dollars contributed towards community partnerships. 	
	D. Promote policies that create efficient practices	<ol style="list-style-type: none"> 1. Perform gap analysis on policies and practices by 12/31/2026. 2. <u>Rewriting Council Rules of Procedure.</u> 	
	E. Advocate for adequate and non-regressive state revenue	<ol style="list-style-type: none"> 1. Increase the City's advocacy capacity to address priority issues including funding for Hwy 101/Truck Route interchange 	
	F. Stabilize utility resources for changing environments	<ol style="list-style-type: none"> 1. Evaluate water storage and/or source alternatives to the Elwha River by 12/31/2026. 2. Evaluate & develop a phased in path for using alternative energy sources for Electric Utility annually. 3. Develop funding ready community solar project by 12/31/2026 4. Identify City owned properties and infrastructure endangered by changing environments by 12/31/2026. 	



Strategic Focus Area	Goals	Measures	Impacted Groups
Housing SFA #3	A. Complete comprehensive plan that meets housing needs of PA	1. Comprehensive plan updated by 6/30/2025	Internal City Departments: <ul style="list-style-type: none"> Community & Economic Development Public Works & Utilities Legal Department Fire Department Finance Department City Manager’s Office External Impacted Groups <ul style="list-style-type: none"> Low-income residents Workforce Tenants Advocacy groups Service organizations Government agencies Community colleges and other educational organizations Builders and developers
	B. Update the City Housing Action Plan from 2019.	2. Housing Action Plan Update by December 2025.	
	C. Continue multi-family housing pilot project in Capital Facilities Plan	1. Pilot project plan finished (site/layout) by 9/30/2026	
	D. Recruit, attract, or facilitate new construction of an apartment complex by private developer	1. Build local contractor/building knowledge - ongoing 2. Apartment complex in process with plan for completion by 9/30/2026 3. Establish business license ordinance identifying number of local contractors by 12/31/2025	
	E. Incentivize Development and Vacant Land Conversion <ul style="list-style-type: none"> Implement fair and adequate base for buildings served by Utilities 	1. Vacant housing base rate into COSA by 12/31/2024 2. Identify number of Vacant business spaces by 12/31/2025 and annually thereafter 3. Establish underdeveloped parcel fee by 12/31/2026 4. Establish Unoccupied residence fee by 12/31/2026	

Strategic Focus Area	Goals	Measures	Impacted Groups
Infrastructure Development, Maintenance, and Connectivity SFA #4	A. Ensure adequate wastewater capacity is available for housing and commercial opportunities.	1. 100% A Street Basin design complete by January 2026 2. 100% A Street Basin construction funded by 12/31/2026 3. Fund top 20% failure rated sewer by 12/31/2026 4. <u>Lower Elwha Klallam Tribe Sewer Project</u>	<ul style="list-style-type: none"> Internal City Departments: <ul style="list-style-type: none"> Public Works & Utilities Parks & Recreation Community & Economic Development External Impacted Groups: <ul style="list-style-type: none"> Government agencies Trade associations Users of sidewalks and stairs
	B. Improve connectivity between neighborhoods	1. Identify priority areas for sidewalk expansion - ongoing 2. Update School Walking Routes Map in Comprehensive Plan 6/30/2025 3. Explore policies to improve connectivity between neighborhoods – by 6/30/2025	
	C. Improve pedestrian access to downtown	1. Laurel Street stairs project funded 12/31/2025 2. Laurel Street stairs project completed 6/30/2026 3. Develop a snow plan for improving sidewalk safety and maintaining access in high use areas such as Laurel Street Stairs, Oak Street Ramp, and Eighth Street Bridges by 12/2025.	



Date: April 7, 2026
To: City Council
From: Scott Curtin, *Director of Public Works & Utilities*
Subject: Water Division Material Purchase – Inventory Stock

Summary: Staff is seeking City Council approval for the procurement of Waterworks inventory stock to maintain the water distribution system for the Water Division in the amount of \$129,723.52, including applicable taxes, from Ferguson Waterworks of Silverdale, WA through the Washington State Contract #23623.

Strategic Plan: This proposal directly aligns with Strategic Focus Area #4 – Infrastructure Development, Maintenance, and Connectivity.

Funding: Funding in the amount of \$129,723.52, including applicable taxes, is available in the approved 2026 Water Utility Material Inventory Budget (402-0000-141-4000).

Recommendation: 1) Award a contract to Ferguson Waterworks of Silverdale, WA under Washington State Contract #23623 in the amount of \$129,723.52, including applicable taxes, for the purchase of Waterworks inventory stock, and 2) authorize the City Manager to sign all contract-related documents, to administer the contract, and to make minor modifications as necessary.

Relationship to Strategic Plan:

The 2025-2026 Strategic Plan (Resolution 10-24) was approved by the City Council on October 1, 2024. This proposal directly aligns with Strategic Focus Area #4 – Infrastructure Development, Maintenance, and Connectivity.

Background / Analysis:

This procurement for the Water Division is to replenish the inventory stock of pipe fittings, repair materials, water meter setters, and water meter re-setters. It is necessary for the City to purchase these items as they are needed to maintain and operate the water distribution system throughout the year.

Funding Overview: Funding in the amount \$180,000 was approved under the 2026 Water Utility Material Inventory Budget (402-0000-141-4000) for inventory and raw materials. To date, \$5,016.38 has been expended, leaving an available balance of \$174,983.61.

Pricing from the Ferguson Waterworks Quote is summarized below:

Vendor	Description	QTY	Unit Price	Total Price
Ferguson Waterworks	8 CL52 DCL DI Fastite Pipe	40	\$52.76	\$2,110.40
	5 – ¼ Bury HYD 3’6	2	\$3,754.00	\$7,508.00
	5 – ¼ WB67 HYD 3’6	2	\$3,754.00	\$7,508.00
	4 MJ C153 ACCY PK	4	\$32.47	\$129.88
	4 ROMAGRIP ACCY PK	3	\$67.43	\$202.29
	10 MJ C153 ACCY PK	4	\$73.13	\$292.52
	12 MJ C153 ACCY PK	4	\$88.02	\$352.08
	LF 1 BRZ ADPT MIP X PE	50	\$15.93	\$796.50
	LF 1 MIP X CTS Q Comp	150	\$28.27	\$4,240.50
	LF 1 FIP X CTS Q Comp	125	\$34.04	\$4,255.00
	LF 1 MIP X MIP BV	100	\$88.04	\$8,804.00
	LF 2 MIP X MIP BV	10	\$350.40	\$3,504.00
	LF 1 FIP x FIP BALL	50	\$127.28	\$6,364.00
	LF ¾ MTR SWVL X FIP	100	\$54.67	\$5,467.00
	HORI Resetter SPBV	10	\$389.76	\$3,897.60
	LF 1X18 MTS RSTR SPBV	2	\$443.88	\$887.76
	LF 1X12 MTSR W/ANG	40	\$415.592	\$16,623.68
	LF 2X12 MTS Setter	4	\$1,666.88	\$6,667.52
	6120BT AY Mcdonald	100	\$14.929	\$1,492.90
	4X5 DI TRANS COUP	2	\$119.00	\$238.00
	6 DI 2BLT MACRO COUP	4	\$463.70	\$1,854.80
	8 DI 2BLT MACRO COUP	8	\$525.00	\$4,200.72
	10 DI 2BLT MACRO COUP	2	\$679.21	\$1,358.42
	12 DI 2BLT MACRO COUP	5	\$956.13	\$4,780.65
	3X1 IP DBL STRP SDL	3	\$93.85	\$281.55
	4X2 IP DBL SS STRP SDL	3	\$108.14	\$324.42
	6X1 IP DBL SS STRP SDL	20	\$106.34	\$2,126.80
	8X1 IP DBL SS STRP SDL	20	\$133.51	\$2,670.20
	8X2 IP DBL SS STRP SDL	10	\$148.48	\$1,484.80
	2X6 ALL SS REP CLMP	50	\$114.02	\$5,701.00
	2X8 ALL SS REP CLMP	14	\$155.46	\$2,176.44
	2X8 ALL SS REP CLMP	10	\$155.46	\$1,554.60
	2X10 ALL SS REP CLMP	6	\$216.31	\$1,297.86
	2X5 STL BLT COUP	20	\$70.09	\$1,401.80
SUBTOTAL:				\$119,121.69
	Sales Tax @ 8.9%			\$10,601.85
TOTAL:				\$129,723.54

Funding: Funding in the amount of \$129,723.52, including applicable taxes, is available in the approved 2026 Water Utility Material Inventory Budget (402-0000-141-4000).

Attachment: Ferguson Waterworks Quote



FEL - SILVERDALE WW #1604
 11650 CLEARCREEK RD NW
 SILVERDALE, WA 98383-0000

Phone: 360-697-1510
 Fax: 360-698-4729

Deliver To:	
From:	Kaia Hamrick kaia.hamrick@ferguson.com
Comments:	

14:03:12 MAR 25 2026

FERGUSON WATERWORKS #3156

Price Quotation
 Phone: 360-697-1510
 Fax: 360-698-4729

Bid No: B042408
Bid Date: 03/17/26
Quoted By: TJV

Cust Phone: 360-457-0411
Terms: NET 10TH PROX

Customer: CITY OF PORT ANGELES
 321 E 5TH ST
 PORT ANGELES, WA 98362

Ship To: CITY OF PORT ANGELES
 1703 SOUTH B STREET BLDG. I
 PORT ANGELES, WA 98363

Cust PO#: DES 23623 QUOTE

Job Name: DES 23623 QUOTE

Item	Description	Quantity	Net Price	UM	Total

FERGUSON ENTERPRISES AND MATERIAL LISTED BELOW ON WA. STATE DES CONTRACT #23623					

AFT52PDX	8 CL52 DCL DI FASTITE PIPE	40	52.760	FT	2110.40

AWB67250FLGLANSTN	5-1/4 BURY HYD 3'6 FLG L/A 4.5 NST	2	3754.000	EA	7508.00
WWB67LAOLMJUN	5-1/4 WB67 HYD 3'6 BURY 6 MJ OL L/A	2	3754.000	EA	7508.00

IMJAPP	4 MJ C153 ACCY PK W/GLND	4	32.470	EA	129.88
RRGAPP	4 ROMAGRIP ACCY PK F/ DI	3	67.430	EA	202.29
IMJAP10	10 MJ C153 ACCY PK W/GLND	4	73.130	EA	292.52
IMJAP12	12 MJ C153 ACCY PK W/GLND	4	88.020	EA	352.08

M72092G	LF 1 BRZ ADPT MIP X PE	50	15.930	EA	796.50
M74753QG	LF 1 MIP X CTS Q COMP STRT COUP	150	28.270	EA	4240.50
M74754QG	LF 1 FIP X CTS Q COMP STRT COUP	125	34.040	EA	4255.00
M73131BG	LF 1 MIP X MIP BV CORP ST	100	88.040	EA	8804.00
M73131BK	LF 2 MIP X MIP BV CORP ST	10	350.400	EA	3504.00
M76101G	LF 1 FIP X FIP BALL CURB ST	50	127.280	EA	6364.00
M7023HE43	LF 3/4 MTR SWVL X FIP SGL CHK VLV	100	54.670	EA	5467.00
M7024HE54	LF 1 MTR X FNPT ANG SGL CHK BFP	100	65.660	EA	6566.00
M718412WC	HORI RESETTER SPBV X FPSCK	10	389.760	EA	3897.60
SP-M718418WC	LF 1X18 MTR RSTR SPBV X SCHK HORZ	2	443.880	EA	887.76
M720412WCDD44	LF 1X12 MTSR W/ANG CHK VLV DP X DP	40	415.592	EA	16623.68
M720B712WDFF775	LF 2X12 MTR SETTER W/ CHK	4	1666.880	EA	6667.52
SP-M6120BT	6120BT AY MCDONALD BRASS T-HANDLE AY PART #4142-444	100	14.929	EA	1492.90

R50104810481500	4X5 DI TRANS COUP 4.81-4.81	2	119.000	EA	238.00
R26007600760851	6 DI 2BLT MACRO COUP 6.60-7.60	4	463.700	EA	1854.80
R26009750975851	8 DI 2BLT MACRO COUP 8.60-9.75	8	525.090	EA	4200.72
R26011901190851	10 DI 2BLT MACRO COUP EPDM10.7-11.9	2	679.210	EA	1358.42
R26014401440851	12 DI 2BLT MACRO COUP 13.15-14.4 XL	5	956.130	EA	4780.65

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FERGUSON WATERWORKS #3156
Price Quotation

Fax: 360-698-4729

14:03:12 MAR 25 2026

Reference No: B042408

Item	Description	Quantity	Net Price	UM	Total
R202S040542	3X1 IP DBL STRP SDL 3.45 - 4.05	3	93.850	EA	281.55
R202S054072	4X2 IP DBL SS STRP SDL 4.50-5.40	3	108.140	EA	324.42
R202S069042	6X1 IP DBL SS STRP SDL 6.63-6.90	20	106.340	EA	2126.80
R202S098042	8X1 IP DBL SS STRP SDL 8.63-9.80	20	133.510	EA	2670.20
R202S098072	8X2 IP DBL SS STRP SDL 8.63-9.80	10	148.480	EA	1484.80
RSS102630600	2X6 ALL SS REP CLMP 2.35-2.63	50	114.020	EA	5701.00
RSS102870800	2X8 ALL SS REP CLMP 2.62-2.87	14	155.460	EA	2176.44
RSS102630800	2X8 ALL SS REP CLMP 2.35-2.63	10	155.460	EA	1554.60
RSS102631000	2X10 ALL SS REP CLMP 2.35-2.63	6	216.310	EA	1297.86
R511023802385	2X5 STL BLT COUP 2.38	20	70.090	EA	1401.80
Net Total:					\$119121.69
Tax:					\$10601.85
Freight:					\$0.00
Total:					\$129723.54

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

Due to the uncertain impact of potential tariffs, Ferguson's quotation/proposal has not included any provision or contingency for future tariffs or increase of existing tariffs. Ferguson reserves the right to adjust prices to reflect the impact of any new or increased tariffs that affect our costs at the time of shipment. Ferguson will provide notice of any such adjustments along with documentation supporting the changes.

CONTRACTOR CUSTOMERS: IF YOU HAVE DBE/MBE/WBE/VBE/SDVBE/SBE GOOD FAITH EFFORTS DIVERSITY GOALS/ REQUIREMENTS ON A FEDERAL, STATE, LOCAL GOVERNMENT, PRIVATE SECTOR PROJECT, PLEASE CONTACT YOUR BRANCH SALES REPRESENTATIVE IMMEDIATELY PRIOR TO RECEIVING A QUOTE/ORDER.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.



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Date: April 7, 2026
To: City Council
From: Brian S. Smith, *Police Chief*
Subject: 2026 WA Military Department Cybersecurity Grant / Nutanix Server Purchase

Summary: The Port Angeles Police Department (PAPD) utilizes a Nutanix server to power a computer system that serves both Peninsula Communications (PenCom) and JeffCom 9-1-1. This server has a 5-year lifespan and is supported by a maintenance contract. In 2025, PenCom staff applied for and received two grants, which authorize funding for additional staff or equipment replacement. These grants will be utilized to renew the existing Nutanix server maintenance support contract and for the Nutanix server replacement.

Strategic Plan: The PenCom maintenance contract renewal and computer server replacement aligns with Strategic Focus Area #2 – Citywide Resource Optimization by reducing the maintenance costs and upgrading the equipment that powers both PenCom and JeffCom 9-1-1.

Funding: Funding in the amount of \$195,856.99 is available through two grants for the purchase of the Nutanix server replacement and \$32,612 for the renewal of our current server maintenance contract. There is no local match requirement.

Recommendation: (1) Approve the acceptance of \$164,947 from the WA Military Department as the federal grant Sub-Recipient and (2) authorize the City Manager to execute all grant, maintenance contract and server purchase documents (3) authorize the purchase of a replacement PenCom Nutanix Server in an amount not to exceed \$195,856.99, plus applicable sales tax and allow the City Manager to make minor modifications if necessary, and 4) authorize the renewal of the Nutanix server maintenance with Converge Technology Solutions in the amount of \$32,612, plus applicable taxes.

Relationship to Strategic Plan: Replacement of the Nutanix PenCom and JeffCom 9-1-1 server and sever maintenance contract extension aligns with Strategic Focus Area #2 – Citywide Resource Optimization by reducing PenCom server maintenance and replacement costs and improving critical equipment performance that powers both PenCom and JeffCom 9-1-1.

Background / Analysis: The City has received a cybersecurity grant in the amount of \$164,947 to replace a Nutanix server in the PenCom Division. This grant is a federal pass through via the State of Washington. The goal of the Federal Fiscal Year 2024 State and Local Cybersecurity Grant Program (24SLCGP) is to assist state, local and territorial (SLT) governments with managing and reducing systemic cyber security risks. Strengthening cybersecurity resilience is the primary focus of the 24SLCGP. The funding for this grant comes from the Bipartisan Infrastructure Law. The WA Military Department is the Recipient and Pass-Through entity and the City of Port Angeles (Police Department/PenCom) is the Sub-Recipient. This grant will be used for the purchase of the Nutanix server replacement.

Additionally, a second grant has been awarded to Clallam County for PenCom needs, in the amount of \$178,789, through a semi-annual allocation through the WA State Emergency Coordination Office (SECO). This grant is sent directly to Clallam County and as a result does not require City Council approval.

However, PenCom is authorized to bill Clallam County directly for capital expenses related to the SECO grant. Staff is recommending that a portion of this grant be used for the remaining amount needed for the purchase of the server and the maintenance agreement renewal. The total amount that will be requested from the County from this grant for the purchase of the Nutanix server and the renewal of the server maintenance agreement is \$63,521.99. The remaining grant funds will be held at the County for future use by the PenCom 911 Center. An outline of the proposed funding sources and purchases is included below for reference:

	Nutanix Server	Nutanix Server Maintenance	Grant Amount Remaining
WA Military Department Grant	\$164,947	-	-
SECO Grant	\$30,909.99	\$32,612	\$115,267.01
Total	\$195,856.99	\$32,612	\$115,267.01

It is critical that this server is replaced timely to maintain operational standards and efficiencies in the PenCom 911 Center.

Funding: There are no local match requirements for the funding from these grants. Additionally, acceptance of this grant funding eliminates the need to use existing PenCom capital funds for the same purposes. Funding in the amount of \$167,947 is available through the Federal Cybersecurity Grant and \$178,789 through the WA SECO grant to renew our current Nutanix server maintenance contract and to purchase a replacement Nutanix server for PenCom and JeffCom 9-1-1. The renewal of the existing Nutanix server maintenance agreement will cost \$32,612 and will be grant funded.

Attachment (s):

- WA Military Dept. and Local Cybersecurity Grant Program agreement and face sheet.
- WA SECO 2026/27 grant contract and face sheet.
- Nutanix replacement server quote.
- Converge Technology Solutions PAPD-PenCom Nutanix Renewal Quote.

**Washington Military Department
STATE AND LOCAL CYBERSECURITY GRANT PROGRAM AGREEMENT FACE SHEET**

1. Subrecipient Name and Address: City of Port Angeles Peninsula Communications Dispatch Center 321 E 5th St Port Angeles, WA 98362		2. Grant Agreement Amount: \$164,947	3. Grant Agreement Number: E26-185		
4. Subrecipient Contact, phone/email: Jordon Lemon, 360-912-3710 jlemon@pencom.us		5. Grant Agreement Start Date: December 13, 2024	6. Grant Agreement End Date: December 31, 2026		
7. Department Contact, phone/email: Courtney Bemus, 253-512-7141 courtney.bemus@mil.wa.gov		8. Unique Entity Identifier (UEI): NBZWTT3BYB68	9. UBI # (state revenue): 054-001-518		
10. Funding Authority: Washington Military Department (the Department) and the U.S. Department of Homeland Security (DHS)					
11. Federal Funding Identification #: EMW-2024-CY-05188	12. Federal Award Date: 12/13/2024	13. Assistance Listings # & Title: 97.137 – 24SLCGP			
14. Total Federal Award Amount: \$5,621,825	15. Program Index # & OBJ/SUB-OBJ: 745C3 (State), 745C4 (Local-Rural), 745C5 (Local-Not Rural) / NZ		16. EIN 91-6001266		
17. Service Districts: BY LEGISLATIVE DISTRICTS: 24 BY CONGRESSIONAL DISTRICTS: 6		18. Service Area by County(ies): Clallam	19. Women/Minority-Owned, State Certified: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE # _____		
20. Agreement Classification <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Research/Development <input type="checkbox"/> A/E <input type="checkbox"/> Other _____		21. Contract Type (check all that apply): <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Grant <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency			
22. Subrecipient Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Filed w/OFM? <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input type="checkbox"/> NO		23. Subrecipient Type (check all that apply) <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input type="checkbox"/> Non-Profit <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> OTHER			
24. PURPOSE & DESCRIPTION: The goal of the Federal Fiscal Year (FFY) 2024 State and Local Cybersecurity Grant Program (24SLCGP) is to assist state, local, and territorial (SLT) governments with managing and reducing systemic cyber risk. Strengthening cybersecurity practices and resilience of SLT governments is an important homeland security mission and the primary focus of the SLCGP. Through funding from the Infrastructure Investment and Jobs Act (IIJA), referred to as the Bipartisan Infrastructure Law (BIL), the SLCGP enables DHS to make targeted cybersecurity investments in SLT government agencies to strengthen the security of critical infrastructure and improve the resilience of the services SLT governments provide their communities. The Department is the Recipient and Pass-through Entity of the 24SLCGP DHS Award Letter for Grant No. EMW-2024-CY-05188 ("Grant"), which is incorporated in and attached hereto as Attachment C and has made a subaward of funds to the Subrecipient pursuant to this Agreement. The Subrecipient is accountable to the Department for use of Federal award funds provided under this Agreement.					
IN WITNESS WHEREOF, the Department and Subrecipient acknowledge and accept the terms of this Agreement, including all referenced attachments which are hereby incorporated, and have executed this Agreement as of the date below. This Agreement Face Sheet; Special Terms & Conditions (Attachment A); General Terms and Conditions (Attachment B); DHS Award Letter (Attachment C), Work Plan (Attachments D), Budget (Attachment E), Timeline (Attachment F); and all other documents and attachments expressly referenced and incorporated herein contain all the terms and conditions agreed upon by the parties and govern the rights and obligations of the parties to this Agreement. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.					
In the event of an inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: <table style="width:100%; border:none;"> <tr> <td style="width:50%; vertical-align: top;"> 1. Applicable federal and state statutes and regulations 2. DHS/FEMA Award and program documents 3. Work Plan, Timeline, and Budget </td> <td style="width:50%; vertical-align: top;"> 4. Special Terms and Conditions 5. General Terms and Conditions, and, 6. Other provisions of the Agreement incorporated by reference. </td> </tr> </table>				1. Applicable federal and state statutes and regulations 2. DHS/FEMA Award and program documents 3. Work Plan, Timeline, and Budget	4. Special Terms and Conditions 5. General Terms and Conditions, and, 6. Other provisions of the Agreement incorporated by reference.
1. Applicable federal and state statutes and regulations 2. DHS/FEMA Award and program documents 3. Work Plan, Timeline, and Budget	4. Special Terms and Conditions 5. General Terms and Conditions, and, 6. Other provisions of the Agreement incorporated by reference.				
WHEREAS, the parties have executed this Agreement on the day and year last specified below. FOR THE DEPARTMENT:		FOR THE SUBRECIPIENT:			
_____ Signature Seth Daniel Nickerson, Chief Financial Officer Washington State Military Department		_____ Signature Karl Hatton, Deputy Director, Pencom Operations City of Port Angeles			
Date		Date			
BOILERPLATE APPROVED TO FORM: David Merchant 7/8/2025 Assistant Attorney General		APPROVED AS TO FORM (if applicable): _____ Signature			
		Date			

SPECIAL TERMS AND CONDITIONS**ARTICLE I. KEY PERSONNEL**

The individuals listed below shall be considered key personnel for point of contact under this Agreement. Any substitution of key personnel by either party shall be made by written notification to the current key personnel.

SUBRECIPIENT		DEPARTMENT	
Name	Jordon Lemon	Name	Courtney Bemus
Title	Systems Coordinator	Title	Program Coordinator
Email	jlemon@pencom.us	Email	courtney.bemus@mil.wa.gov
Phone	360-912-3710	Phone	253-512-7141
Name	Susan Craig	Name	Melissa Berry
Title	Administrative Communications Supervisor	Title	Program Manager
Email	scraig@cityofpa.us	Email	melissa.berry@mil.wa.gov
Phone	360-417-4910	Phone	253-384-7226
Name	Karl Hatton	Name	General Information
Title	Deputy Director, Pencom		
Email	khatton@pencom.us	Email	preparedness.grants@mil.wa.gov
Phone	360-417-4971		

ARTICLE II. ADMINISTRATIVE AND/OR FINANCIAL REQUIREMENTS

The Subrecipient shall comply with all applicable state and federal laws, rules, regulations, requirements and program guidance identified or referenced in this Agreement and the informational documents published by DHS/FEMA applicable to the 24SLCGP, including, but not limited to, all criteria, restrictions, and requirements of "The U.S. Department of Homeland Security (DHS) Notice of Funding Opportunity (NOFO) Fiscal Year 2024 State and Local Cybersecurity Grant Program" (hereafter "the NOFO") document, the DHS Award Letter for the Grant, and the federal regulations commonly applicable to DHS/FEMA grants, all of which are incorporated herein by reference. The *DHS Award Letter* is incorporated in this Agreement as Attachment C.

The Subrecipient acknowledges that since this Agreement involves federal award funding, the period of performance may begin prior to the availability of appropriated federal funds. The Subrecipient agrees that it will not hold the Department, the State of Washington, or the United States liable for any damages, claim for reimbursement, or any type of payment whatsoever for services performed under this Agreement prior to distribution of appropriated federal funds, or if federal funds are not appropriated or in a particular amount.

A. STATE AND FEDERAL REQUIREMENTS FOR DHS/FEMA PREPAREDNESS GRANTS:

The following requirements apply to all DHS/FEMA Preparedness Grants administered by the Department.

1. SUBAWARDS & CONTRACTS BY SUBRECIPIENTS

- a. The Subrecipient must make a case-by-case determination whether each agreement it makes for the disbursement of 24SLCGP funds received under this Agreement casts the party receiving the funds in the role of a subrecipient or contractor in accordance with 2 CFR 200.331.
- b. If the Subrecipient also becomes a pass-through entity by making a subaward to a subrecipient:
 - i. The Subrecipient must comply with all federal laws and regulations applicable to pass-through entities of 24SLCGP funds, including, but not limited to, those contained in 2 CFR 200.
 - ii. The Subrecipient shall require its subrecipient(s) to comply with all applicable state and federal laws, rules, regulations, requirements and program guidance identified or referenced in this Agreement and the informational documents published by DHS/FEMA applicable to the 24SLCGP Program, including, but not limited to, all criteria, restrictions, and requirements of the NOFO, the DHS Award Letter for the Grant in Attachment C, and the federal regulations commonly applicable to DHS/FEMA grants.
 - iii. The Subrecipient shall be responsible to the Department for ensuring that all 24SLCGP federal award funds provided to its subrecipients are used in accordance with applicable

federal and state statutes and regulations, and the terms and conditions of the federal award set forth in this Agreement (Attachment C).

- iv. The Subrecipient must follow their own policies and procedures to eliminate or reduce the impact of conflicts of interest when making subawards, adhering to any applicable federal or state statutes or regulations. Any real or potential conflicts of interest must be reported to the Department in writing upon discovery

2. BUDGET, REIMBURSEMENT, AND TIMELINE

- a. Within the total Grant Agreement Amount, travel, subcontracts, salaries, benefits, printing, equipment, and other goods and services or other budget categories will be reimbursed on an actual cost basis upon completion unless otherwise provided in this Agreement.
- b. The maximum amount of all reimbursement requests permitted to be submitted under this Agreement, including the final reimbursement request, is limited to and shall not exceed the total Grant Agreement Amount.
- c. If the Subrecipient chooses to include indirect costs within the Budget (Attachment E), additional documentation is required based on the applicable situation. As described in 2 CFR 200.414 and Appendix VII to 2 CFR 200:
 - i. If the Subrecipient receives direct funding from any Federal agency(ies), documentation of the rate must be submitted to the Department Key Personnel per the following:
 - A. More than \$35 million, the approved indirect cost rate agreement negotiated with its federal cognizant agency.
 - B. Less than \$35 million, the indirect cost proposal developed in accordance with Appendix VII of 2 CFR 200 requirements.
- d. If the Subrecipient does not receive direct federal funds (i.e., only receives funds as a subrecipient), the Subrecipient must either elect to charge a de minimis rate of fifteen percent (15%) or 15% of modified total direct costs or choose to negotiate a higher rate with the Department. For travel costs, the Subrecipient shall comply with 2 CFR 200.475 and should consult their internal policies, state rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended, and federal maximum rates set forth at <https://www.gsa.gov>, and follow the most restrictive. If travel costs exceed set state or federal limits, travel costs shall not be reimbursed without prior written approval by Department Key Personnel. All international travel requires prior FEMA approval.
- e. Reimbursement requests will include a properly completed State A-19 Invoice Form and Reimbursement Spreadsheet (in the format provided by the Department) detailing the expenditures for which reimbursement is sought. Reimbursement requests must be submitted to Reimbursements@mil.wa.gov no later than the due dates listed within the Timeline (Attachment F).

Reimbursement request totals should be commensurate to the time spent processing by the Subrecipient and the Department.

- f. Receipts and/or backup documentation for any approved items that are authorized under this Agreement must be maintained by the Subrecipient consistent with record retention requirements of this Agreement and be made available upon request by the Department and auditors.
- g. The Subrecipient must request **prior** written approval from Department Key Personnel to waive or extend a due date in the Timeline (Attachment F). Waiving or missing deadlines serves as an indicator for assessing an agency's level of risk of noncompliance with the regulations, requirements, and the terms and conditions of the Agreement and may increase required monitoring activities. For waived or extended reimbursement due dates, all allowable costs should be submitted on the next scheduled reimbursement due date contained in the Timeline. Any request for a waiver or extension of a due date in the Timeline will be treated as a request for Amendment of the Agreement. This request must be submitted to the Department Key Personnel **sufficiently in advance** of the due date to provide adequate time for Department review and consideration and may be granted or denied within the Department's sole discretion.

- h. All work under this Agreement must end on or before the Grant Agreement End Date, and the final reimbursement request must be submitted to the Department within the time period notated in the Timeline (Attachment F), except as otherwise authorized by either (1) written amendment of this Agreement or (2) written notification from the Department to the Subrecipient to provide additional time for completion of the Subrecipient's subproject(s). If funds are not required, the Subrecipient shall notify the Department Key Personnel.
- i. All costs for equipment and supplies must be incurred, and items received, before the Grant Agreement End Date.
- j. Failure to submit timely, accurate, and complete reports and reimbursement requests as required by this Agreement (including, but not limited to, those reports in the Timeline [Attachment F]) will prohibit the Subrecipient from being reimbursed until such reports are submitted and the Department has had reasonable time to conduct its review.
- k. Final reimbursement requests will not be approved for payment until the Subrecipient is current with all reporting requirements contained in this Agreement.
- l. A written amendment will be required if the Subrecipient expects cumulative transfers among solution area totals, as identified in the Budget (Attachment E), to exceed ten percent (10%) of the Grant Agreement Amount. Any changes to solution area totals not in compliance with this paragraph will not be reimbursed without approval from the Department.
- m. Subrecipients shall only use federal award funds under this Agreement to supplement existing funds and will not use them to replace (supplant) non-federal funds that have been budgeted for the same purpose. The Subrecipient may be required to demonstrate and document that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

3. REPORTING

- a. Biannual reports must be submitted to Reimbursements@mil.wa.gov in the format provided by the Department no later than the dates listed within the Timeline (Attachment F) in the format provided by the Department.
- b. With each reimbursement request, the Subrecipient shall report how the expenditures, for which reimbursement is sought, relate to the Work Plan (Attachments D) activities in the format provided by the Department.
- c. With the final reimbursement request, the Subrecipient shall submit to Reimbursements@mil.wa.gov a final report in the format provided by the Department describing all completed activities under this Agreement.
- d. The Subrecipient shall comply with the Federal Funding Accountability and Transparency Act (FFATA) and related OMB Guidance consistent with Public Law 109-282 as amended by section 6202(a) of Public Law 110-252 (see 31 U.S.C. 6101 note) and complete and return to the Department an Audit Certification/FFATA Form. This form is required to be completed once per calendar year, per Subrecipient, and not per agreement. The Department's Contracts Office will request the Subrecipient submit an updated form at the beginning of each calendar year in which the Subrecipient has an active agreement.

4. EQUIPMENT AND SUPPLY MANAGEMENT

- a. The Subrecipient and any subrecipient to which the Subrecipient makes a subaward shall comply with 2 CFR 200.317 through 200.327, and all Washington State procurement statutes, when procuring any equipment or supplies under this Agreement, 2 CFR 200.313 for management of equipment, and 2 CFR 200.314 for management of supplies, to include, but not limited to:
 - i. Upon successful completion of the terms of this Agreement, all equipment and supplies purchased through this Agreement will be owned by the Subrecipient, or a recognized subrecipient to which the Subrecipient has made a subaward, for which a contract, subrecipient grant agreement, or other means of legal transfer of ownership is in place.
 - ii. All equipment, and supplies as applicable, purchased under this Agreement will be recorded and maintained in the Subrecipient's inventory system.

- iii. Inventory system records shall include:
 - A. Description of the property;
 - B. Manufacturer's serial number, model number, or other identification number;
 - C. Funding source for the property, including the Federal Award Identification Number (FAIN) (Face Sheet, Box 11);
 - D. Assistance Listings Number (Face Sheet, Box 13);
 - E. Who holds the title;
 - F. Acquisition date;
 - G. Cost of the property and the percentage of federal participation in the cost;
 - H. Location, use and condition of the property at the date the information was reported;
 - I. Disposition data including the date of disposal and sale price of the property.
- iv. The Subrecipient shall take a physical inventory of the equipment, and supplies as applicable, and reconcile the results with the property records at least once every two years. Any differences between quantities determined by the physical inspection and those shown in the records shall be investigated by the Subrecipient to determine the cause of the difference. The Subrecipient shall, in connection with the inventory, verify the existence, current utilization, and continued need for the equipment.
- v. The Subrecipient shall be responsible for any and all operational and maintenance expenses and for the safe operation of the equipment and supplies including all questions of liability. The Subrecipient shall develop appropriate maintenance schedules and procedures to ensure the equipment, and supplies as applicable, are well-maintained and kept in good operating condition.
- vi. The Subrecipient shall develop a control system to ensure adequate safeguards to prevent loss, damage, and theft of the property. Any loss, damage, or theft shall be investigated, and a report generated and sent to the Department's Key Personnel.
- vii. The Subrecipient must obtain and maintain all necessary certifications and licenses for the equipment.
- viii. If the Subrecipient is authorized or required to sell the property, proper sales procedures must be established and followed to ensure the highest possible return. For disposition, if upon termination or at the Grant Agreement End Date, when original or replacement supplies or equipment acquired under a federal award are no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Subrecipient must comply with the following procedures:
 - A. For Supplies: If there is a residual inventory of unused supplies exceeding \$10,000 in total aggregate value upon termination or completion of the project or program and the supplies are not needed for any other federal award, the Subrecipient must retain the supplies for use on other activities or sell them, but must, in either case, compensate the federal government for its share. The amount of compensation must be computed in the same manner as for equipment.
 - B. For Equipment:
 - 1) Items with a current per-unit fair-market value of ten thousand dollars (\$10,000) or less may be retained, sold, transferred, or otherwise disposed of with no further obligation to the federal awarding agency.
 - 2) Items with a current per-unit fair-market value in excess of ten thousand dollars (\$10,000) may be retained or sold. The Subrecipient shall compensate the federal awarding agency in accordance with the requirements of 2 CFR 200.313 (e) (2) and the Subrecipient shall notify Department Key Personnel to initiate approval by the federal awarding agency.

- C. Notify Department Key Personnel to initiate the disposition process by the federal awarding agency.
- ix. Records for equipment shall be retained by the Subrecipient for a period of six (6) years from the date of the disposition, replacement, or transfer. If any litigation, claim, or audit is started before the expiration of the six-year period, the records shall be retained by the Subrecipient until all litigation, claims, or audit findings involving the records have been resolved.
- b. Equipment purchases (those with a current per-unit fair market value in excess of \$10,000) must be identified and explained to the Department. Use, management, and disposition of such equipment is subject to requirements outlined in 2 CFR 200.313. Before making such purchases, the Subrecipient should analyze the cost benefits of purchasing versus leasing equipment, especially those subject to rapid technical advances.
- c. Unless expressly provided otherwise, all equipment must meet all mandatory regulatory and/or DHS/FEMA adopted standards to be eligible for purchase using federal award funds.
- d. If funding is allocated to support emergency communications activities, the Subrecipient must ensure that all projects comply with SAFECOM Guidance on Emergency Communications Grants, located at <https://www.cisa.gov/safecom/funding>, including provisions on technical standards that ensure and enhance interoperable communications.
- e. Effective August 13, 2020, FEMA recipients and subrecipients, as well as their contractors and subcontractors, may not obligate or expend any FEMA award funds to:
- i. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - ii. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
 - iii. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

This prohibition regarding certain telecommunications and video surveillance services or equipment is mandated by section 889 of the *John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA)*, Pub. L. No. 115-232 (2018) and 2 CFR 200.216, 200.327, 200.471, and Appendix II to 2 CFR 200. Recipients and subrecipients may use DHS/FEMA grant funding to procure replacement equipment and services impacted by this prohibition, provided the costs are otherwise consistent with the requirements of the Manual and the NOFO.

Per subsections 889(f)(2)-(3) of the FY 2019 NDAA, and 2 CFR 200.216, covered telecommunications equipment or services means:

- i. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
- ii. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- iii. Telecommunications or video surveillance services provided by such entities or using such equipment; or
- iv. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be

an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

- f. The Subrecipient must pass through equipment and supply management requirements that meet or exceed the requirements outlined above to any subrecipient to which the Subrecipient makes a subaward of federal award funds under this Agreement.

5. ENVIRONMENTAL AND HISTORICAL PRESERVATION

- a. The Subrecipient shall ensure full compliance with the DHS/FEMA Environmental Planning and Historic Preservation (EHP) Program. EHP program information can be found at <https://www.fema.gov/grants/guidance-tools/environmental-historic> all of which are incorporated in and made a part of this Agreement.
- b. Projects that have historical impacts or the potential to impact the environment, **including, but not limited to**, construction of communication towers; modification or renovation of existing buildings, structures, and facilities; installation of sonar system; or new construction, including replacement of facilities, must participate in the DHS/FEMA EHP review process prior to project initiation. Modification of existing buildings, including minimally invasive improvements such as attaching monitors to interior walls, and training or exercises occurring outside in areas not considered previously disturbed also require a DHS/FEMA EHP review before project initiation.
- c. The EHP review process involves the submission of a detailed project description that includes the entire scope of work, including any alternatives that may be under consideration, along with supporting documentation so FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties.
- d. The Subrecipient agrees that, to receive any federal preparedness funding, all EHP compliance requirements outlined in applicable guidance must be met. The EHP review process **must be completed and FEMA approval must be received by the Subrecipient before any work is started for which reimbursement will be later requested**. Expenditures for projects started before completion of the EHP review process and receipt of approval by the Subrecipient will not be reimbursed.

6. PROCUREMENT

The Subrecipient shall comply with all procurement requirements of 2 CFR 200.317 through 200.327 and as specified in the General Terms and Conditions (Attachment B, A.10).

- a. For all contracts expected to exceed the simplified acquisition threshold, per 2 CFR 200.1, the Subrecipient must notify the Department. The Department may request pre-procurement documents, such as request for proposals, invitations for bids and independent cost estimates. This requirement must be passed on to any subrecipient to which the Subrecipient makes a subaward, at which point the Subrecipient will be responsible for requesting and reviewing pre-procurement documents.
- b. For all sole source contracts expected to exceed the micro-purchase threshold per 2 CFR 200.1, the Subrecipient must submit justification to the Department for review and approval. This requirement must be passed on to any subrecipient to which the Subrecipient makes a subaward, at which point the Subrecipient will be responsible for reviewing and approving sole source justifications to any subrecipient to which Subrecipient makes any award.
- c. The Subrecipient as well as its contractors and subcontractors must comply with the Build America, Buy America Act (BABAA), which was enacted as a part of the Infrastructure Investment and Jobs Act §§ 70901-70297, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. BABAA requires any infrastructure project receiving federal funding must ensure:
 - i. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from initial melting stage through the application of coatings, occurred in the United States.
 - ii. All manufactured products must be produced in the United States. For a manufactured product to be considered produced in the United States, the cost of the components of the

manufactured product that are mined, produced, or manufactured in the United States must be greater than 55% of the total cost of all minimum amount of domestic content of manufactured product, unless subject to another standard.

- iii. All construction materials are manufactured in the United States. This means that all manufacturing processes for construction material occurred in the United States.

Additionally, applicable infrastructure projects are subject to domestic preference requirements. A domestic preference does not apply to non-infrastructure spending under an award that also includes a covered project. A domestic preference applies to an entire infrastructure project, even if it is funded by both federal and non-federal funds under one or more awards.

- i. Domestic preferences under BABAA only apply to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a domestic preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of or permanently affixed to the structure.
- ii. Infrastructure, for the purposes of BABAA, includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways and bridges; public transportation; dams, ports, harbors and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.
- iii. The Subrecipient's contractors and their subcontractors who apply or bid for an award for an infrastructure project subject to the domestic preference requirement in the BABAA shall file a required certification to the Subrecipient with each bid or offer for an infrastructure project, unless a domestic preference requirement is waived by FEMA. Contractors and subcontractors must certify that no federal financial assistance funding for infrastructure projects will be provided unless all the iron, steel, manufactured projects, and construction materials used in the project are produced in the United States. BABAA, Pub. L. No. 117-58, §§ 70901-52. Contractors and subcontractors shall also disclose any use of federal financial assistance for infrastructure projects that does not ensure compliance with BABAA domestic preference requirement. Such disclosures shall be forwarded to the Subrecipient who will forward them to the Department who, in turn, will forward the disclosures to FEMA. The Build America, Buy America Act Self-Certification form is included herein as Attachment G.

If the Subrecipient is interested in applying for a waiver, the Subrecipient should contact the Department Key Personnel to determine the requirements. All waiver requests must include a detailed justification for the use of goods, products, or materials mined, produced, or manufactured outside the United States and a certification that there was a good faith effort to solicit bids for domestic products supported by terms included in requests for proposals, contracts, and nonproprietary communications with potential suppliers.

7. SUBRECIPIENT MONITORING

- a. The Department will monitor the activities of the Subrecipient from award to closeout. The goal of the Department's monitoring activities is to ensure that subrecipients receiving federal pass-through funds are in compliance with this Agreement, federal and state audit requirements, federal grant guidance, and applicable federal and state financial regulations, as well as 2 CFR Part 200 Subpart F.
- b. To document compliance with 2 CFR Part 200 Subpart F requirements, the Subrecipient shall complete and return to the Department an *Audit Certification/FFATA Form*. Reporting requirements are referenced in section 3.d.

- c. Monitoring activities may include, but are not limited to:
 - i. Review of financial and performance reports;
 - ii. Monitoring and documenting the completion of Agreement deliverables;
 - iii. Documentation of phone calls, meetings (e.g., agendas, sign-in sheets, meeting minutes), e-mails, and correspondence;
 - iv. Review of reimbursement requests and supporting documentation to ensure allowability and consistency with Agreement Work Plan, Budget, and federal requirements;
 - v. Observation and documentation of Agreement-related activities, such as exercises, training, events, and equipment demonstrations; and
 - vi. On-site visits to review equipment records and inventories, to verify source documentation for reimbursement requests and performance reports, and to verify completion of deliverables.
- d. The Subrecipient is required to meet or exceed the monitoring activities, as outlined above, for any subrecipient to which the Subrecipient makes a subaward as a pass-through entity under this Agreement.
- e. Compliance will be monitored throughout the performance period to assess risk. Concerns will be addressed through a Corrective Action Plan.

8. LIMITED ENGLISH PROFICIENCY (CIVIL RIGHTS ACT OF 1964 TITLE VI)

- a. The Subrecipient must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Pursuant to FEMA Policy FP-256-23-001 (www.fema.gov/sites/default/files/documents/fema_policy-language-access.pdf) this requirement applies to anyone awarded FEMA funding. Complying with the requirement to provide meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services, selecting language services, and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance at <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <https://www.lep.gov>.
- b. Subrecipients are encouraged to perform and document their analysis of the most appropriate language assistance services necessary to ensure a LEP individual has meaningful access to the Subrecipient's programs and activities. The analysis should consider:
 - i. The number or proportion of LEP individuals eligible to be served or likely encountered by the program
 - ii. The frequency with which LEP individuals come in contact with the program
 - iii. The nature and importance of the program, activity, or service provided by the program to people's lives
 - iv. The resources available to the program and costs

B. SLCGP SPECIFIC REQUIREMENTS

1. The Subrecipient must use SLCGP funds only to perform tasks as described in the Work Plan (Attachments D) and the Subrecipient's approved application for funding incorporated into this Agreement.
2. Subrecipients are required to annually complete the Nationwide Cybersecurity Review (NCSR) <https://www.cisecurity.org/ms-isac/services/ncsr>, a free, anonymous, annual self-assessment designed to measure gaps and capabilities of a SLT's cybersecurity programs to benchmark and measure progress of improvement in their cybersecurity posture. Due dates are included in the Timeline (Attachment F). For more information, visit [Nationwide Cybersecurity Review \(NCSR\) \(cisecurity.org\)](#).
3. Subrecipients are required to participate in free cyber hygiene services, specifically vulnerability scanning and web application scanning. To register for these services, email vulnerability@cisa.dhs.gov with the subject line "Requesting Cyber Hygiene Services – SLCGP" to get started. Indicate in the body of your email that you are requesting this service as part of the SLCGP. For more information, visit CISA's [Cyber Hygiene Information Page](#).
4. Subrecipients may retain a maximum of up to five percent of the Grant Agreement Amount for management and administration (M&A) activities, directly relating to the management and administration of SLCGP funds, such as financial management and monitoring.

C. DHS TERMS AND CONDITIONS

As a subrecipient of 24SLCGP funding, the Subrecipient shall comply with all applicable DHS terms and conditions of the 24SLCGP Award Letter and its incorporated documents for the Grant, which are incorporated in and made a part of this Agreement (Attachment C).

**Washington Military Department
GENERAL TERMS AND CONDITIONS
Department of Homeland Security (DHS)/
Federal Emergency Management Agency (FEMA)
Grants**

A.1 DEFINITIONS

As used throughout this Agreement, the terms will have the same meaning as defined in 2 CFR 200 Subpart A (which is incorporated herein by reference), except as otherwise set forth below:

- a. **“Agreement”** means this Grant Agreement.
- b. **“Department”** means the Washington Military Department, as a state agency, any division, section, office, unit or other entity of the Department, or any of the officers or other officials lawfully representing that Department. The Department is a recipient of a federal award directly from a federal awarding agency and is the pass-through entity making a subaward to a Subrecipient under this Agreement.
- c. **“Monitoring Activities”** means all administrative, financial, or other review activities that are conducted to ensure compliance with all state and federal laws, rules, regulations, authorities and policies.
- d. **“Subrecipient”** when capitalized is primarily used throughout this Agreement in reference to the non-federal entity identified on the Face Sheet of this Agreement that has received a subaward from the Department. However, the definition of “Subrecipient” is the same as in 2 CFR 200.1 for all other purposes.

A.2 ADVANCE PAYMENTS PROHIBITED

The Department shall make no payments in advance or in anticipation of goods or services to be provided under this Agreement. The Subrecipient shall not invoice the Department in advance of delivery and invoicing of such goods or services.

A.3 AMENDMENTS AND MODIFICATIONS

The Subrecipient or the Department may request, in writing, an amendment or modification of this Agreement. However, such amendment or modification shall not be binding, take effect or be incorporated herein until made in writing and signed by the authorized representatives of the Department and the Subrecipient. No other understandings or agreements, written or oral, shall be binding on the parties.

The Agreement performance period shall only be extended by (1) written notification of DHS/FEMA approval of the Award performance period, followed up with a mutually agreed written amendment, or (2) written notification from the Department to the Subrecipient to provide additional time for completion of the Subrecipient’s project(s).

A.4 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, 42 U.S.C. 12101 ET SEQ. AND ITS IMPLEMENTING REGULATIONS ALSO REFERRED TO AS THE “ADA” 28 CFR Part 35.

Except as provided herein, the Subrecipient must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication. If the ADA does not apply to the Subrecipient because the Subrecipient is a federal recognized Indian Tribe, then the acceptance by the Tribe of, or acquiescence to, these General Terms and Conditions does not change or alter its inapplicability to the Indian Tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

A.5 ASSURANCES

The Department and Subrecipient agree that all activity pursuant to this Agreement will be in accordance with all the applicable current federal, state and local laws, rules, and regulations.

A.6 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, OR INELIGIBILITY

As federal funds are a basis for this Agreement, the Subrecipient certifies that the Subrecipient is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any federal department or agency.

The Subrecipient shall complete, sign, and return a *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion* form located at <http://mil.wa.gov/emergency-management-division/grants/requiredgrantforms>. Any such form completed by the Subrecipient for this Agreement shall be incorporated into this Agreement by reference.

Further, the Subrecipient agrees to comply with all applicable federal regulations concerning the federal debarment and suspension system, including 2 CFR Part 180. The Subrecipient certifies that it will ensure that potential contractors or subrecipients or any of their principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in "covered transactions" by any federal department or agency. "Covered transactions" include procurement contracts for goods or services awarded under a non-procurement transaction (e.g., grant or cooperative agreement) that are expected to equal or exceed \$25,000, and subawards to subrecipients for any amount. With respect to covered transactions, the Subrecipient may comply with this provision by obtaining a certification statement from the potential contractor or subrecipient or by checking the System for Award Management (<https://sam.gov/SAM/>) maintained by the federal government. The Subrecipient also agrees not to enter into any arrangements or contracts with any party on the Washington State Department of Labor and Industries' "Debarred Contractor List" (<https://secure.lni.wa.gov/debarandstrike/ContractorDebarList.aspx>). The Subrecipient also agrees not to enter into any agreements or contracts for the purchase of goods and services with any party on the Department of Enterprise Services' "Debarred Vendor List" (<http://www.des.wa.gov/services/ContractingPurchasing/Business/Pages/Vendor-Debarment.aspx>).

A.7 CERTIFICATION REGARDING RESTRICTIONS ON LOBBYING

As required by 44 CFR Part 18, the Subrecipient hereby certifies that to the best of its knowledge and belief: (1) no federally appropriated funds have been paid or will be paid by or on behalf of the Subrecipient to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement; (2) that if any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Agreement, grant, loan, or cooperative agreement, the Subrecipient will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; (3) and that, as applicable, the Subrecipient will require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352.

A.8 COMPLIANCE WITH APPLICABLE STATUTES, RULES AND DEPARTMENT POLICIES

The Subrecipient and all its contractors and subrecipients shall comply with, and the Department is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, OMB Circulars, and/or policies. This obligation includes, but is not limited to: nondiscrimination laws and/or policies, Energy Policy and Conservation Act (PL 94-163, as amended), the Americans with Disabilities Act (ADA), Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Civil Rights Act of 1968, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (PL 93-288, as amended), Ethics in Public Service (RCW 42.52), Covenant Against Contingent Fees (48 CFR Section 52.203-5), Public Records Act (RCW 42.56), Prevailing Wages on Public Works (RCW 39.12), State Environmental Policy Act (RCW 43.21C), Shoreline Management Act of 1971 (RCW 90.58), State Building Code (RCW 19.27), Energy Related Building Standards (RCW 19.27A), Provisions in Buildings for Aged and Handicapped Persons (RCW 70.92), and safety and health regulations.

In the event of noncompliance or refusal to comply with any applicable law, regulation, executive order, OMB Circular or policy by the Subrecipient, its contractors or subrecipients, the Department may rescind, cancel, or terminate the Agreement in whole or in part in its sole discretion. The Subrecipient is responsible for all costs or liability arising from its failure, and that of its contractors and subrecipients, to comply with applicable laws, regulations, executive orders, OMB Circulars or policies.

A.9 CONFLICT OF INTEREST

No officer or employee of the Department; no member, officer, or employee of the Subrecipient or its designees or agents; no member of the governing body of the jurisdiction in which the project is undertaken or located; and no other official of the Subrecipient who exercises any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this Agreement.

The Subrecipient shall incorporate, or cause to incorporate, in all such contracts or subawards, a provision prohibiting such interest pursuant to this provision.

A.10 CONTRACTING & PROCUREMENT

a. The Subrecipient shall use a competitive procurement process in the procurement and award of any contracts with contractors or subcontractors that are entered into under the original agreement award. The procurement process followed shall be in accordance with 2 CFR Part 200.318, General procurement standards, through 200.327, Contract provisions.

As required by Appendix II to 2 CFR Part 200, all contracts entered into by the Subrecipient under this Agreement must include the following provisions, as applicable:

- 1) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- 2) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-federal entity including the manner by which it will be affected and the basis for settlement.
- 3) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- 4) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or Subrecipient must

be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency.

- 5) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 6) Rights to Inventions Made Under a Contract or Agreement. If the federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or Subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or Subrecipient must comply with the requirements of 37 CFR Part 401, "*Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements*," and any implementing regulations issued by the awarding agency.
- 7) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 8) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "*Debarment and Suspension*." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 9) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award.
- 10) Procurement of recovered materials – As required by 2 CFR 200.323, a subrecipient that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds

\$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

- 11) Notice of federal awarding agency requirements and regulations pertaining to reporting.
- 12) Federal awarding agency requirements and regulations pertaining to copyrights and rights in data.
- 13) Access by the Department, the Subrecipient, the federal awarding agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
- 14) Retention of all required records for six years after the Subrecipient has made final payments and all other pending matters are closed.
- 15) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
- 16) Pursuant to Executive Order 13858 "*Strengthening Buy-American Preferences for Infrastructure Projects*," and as appropriate and to the extent consistent with law, the Subrecipient should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States, as required in 2 CFR Part 200.322, in every contract, subcontract, purchase order, or sub-award that is chargeable against federal financial assistance awards.
- 17) Per 2 C.F.R. § 200.216, prohibitions regarding certain telecommunications and video surveillance services or equipment are mandated by *section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018)*.

- b. The Department reserves the right to review the Subrecipient's procurement plans and documents and require the Subrecipient to make changes to bring its plans and documents into compliance with the requirements of 2 CFR Part 200.317 through 200.327. The Subrecipient must ensure that its procurement process requires contractors and subcontractors to provide adequate documentation with sufficient detail to support the costs of the project and to allow both the Subrecipient and Department to make a determination on eligibility of project costs.
- c. All contracting agreements entered into pursuant to this Agreement shall incorporate this Agreement by reference.

A.11 DISCLOSURE

The use or disclosure by any party of any information concerning the Department for any purpose not directly connected with the administration of the Department's or the Subrecipient's responsibilities with respect to services provided under this Agreement is prohibited except by prior written consent of the Department or as required to comply with the state Public Records Act, other law or court order.

A.12 DISPUTES

Except as otherwise provided in this Agreement, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute resolution board to resolve the dispute. A request for a dispute resolution board shall be in writing, state the disputed issues, state the relative positions of the parties, and be sent to all parties. The board shall consist of a representative appointed by the Department, a representative appointed by the Subrecipient, and a third party mutually agreed upon by both parties. The determination of the dispute resolution board shall be final and binding on the parties hereto. Each party shall bear the cost for its member of the dispute resolution board and its attorney fees and costs and share equally the cost of the third board member.

A.13 LEGAL RELATIONS

It is understood and agreed that this Agreement is solely for the benefit of the parties to the Agreement and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement.

To the extent allowed by law, the Subrecipient, its successors or assigns, will protect, save and hold harmless the Department, the state of Washington, and the United States Government and their authorized agents and employees, from all claims, actions, costs, damages or expenses of any nature whatsoever by reason of the acts or omissions of the Subrecipient, its subcontractors, subrecipients, assigns, agents, contractors, consultants, licensees, invitees, employees or any person whomsoever arising out of or in connection with any acts or activities authorized by this Agreement.

To the extent allowed by law, the Subrecipient further agrees to defend the Department and the state of Washington and their authorized agents and employees in any litigation; including payment of any costs or attorneys' fees for any claims or action commenced thereon arising out of or in connection with acts or activities authorized by this Agreement.

This obligation shall not include such claims, costs, damages or expenses which may be caused by the sole negligence of the Department; provided, that if the claims or damages are caused by or result from the concurrent negligence of (1) the Department, and (2) the Subrecipient, its agents, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Subrecipient, or the Subrecipient's agents or employees.

Insofar as the funding source, FEMA, is an agency of the Federal government, the following shall apply:

44 CFR 206.9 Non-liability. The Federal government shall not be liable for any claim based upon the exercise or performance of, or the failure to exercise or perform a discretionary function or duty on the part of a federal agency or an employee of the Federal government in carrying out the provisions of the Stafford Act.

A.14 LIMITATION OF AUTHORITY – AUTHORIZED SIGNATURE

The signatories to this Agreement represent that they have the authority to bind their respective organizations to this Agreement. Only the Department's Authorized Signature representative and the Authorized Signature representative of the Subrecipient or Alternate for the Subrecipient, formally designated in writing, shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Agreement. Any alteration, amendment, modification, or waiver of any clause or condition of this Agreement is not effective or binding unless made in writing and signed by both parties' Authorized Signature representatives, except as provided for time extensions in Article A.3.

Further, only the Authorized Signature representative or Alternate for the Subrecipient shall have signature authority to sign reimbursement requests, time extension requests, amendment and modification requests, requests for changes to projects or work plans, and other requests, certifications and documents authorized by or required under this Agreement.

A.15 LOSS OR REDUCTION OF FUNDING

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion or end date, the Department may unilaterally reduce the work plan and budget or unilaterally terminate all or part of the Agreement as a "Termination for Cause" without providing the Subrecipient an opportunity to cure. Alternatively, the parties may renegotiate the terms of this Agreement under "Amendments and Modifications" to comply with new funding limitations and conditions, although the Department has no obligation to do so.

A.16 NONASSIGNABILITY

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the Subrecipient.

A.17 NONDISCRIMINATION

During the performance of this agreement, the Subrecipient shall comply with all federal and state nondiscrimination statutes and regulations. These requirements include, but are not limited to:

- a. Nondiscrimination in Employment: The Subrecipient shall not discriminate against any employee or applicant for employment because of race, color, sex, sexual orientation, religion, national origin, creed, marital status, age, Vietnam era or disabled veteran status, or the presence of any sensory,

mental, or physical handicap. This requirement does not apply, however, to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion to perform work connected with the carrying on by such corporation, association, educational institution or society of its activities.

- b. The Subrecipient shall take action to ensure that employees are employed and treated during employment without discrimination because of their race, color, sex, sexual orientation religion, national origin, creed, marital status, age, Vietnam era or disabled veteran status, or the presence of any sensory, mental, or physical handicap. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment selection for training, including apprenticeships and volunteers.

A.18 NOTICES

The Subrecipient shall comply with all public notices or notices to individuals required by applicable local, state and federal laws and regulations and shall maintain a record of this compliance.

A.19 OCCUPATIONAL SAFETY/HEALTH ACT and WASHINGTON INDUSTRIAL SAFETY/HEALTH ACT (OSHA/WISHA)

The Subrecipient represents and warrants that its workplace does now or will meet all applicable federal and state safety and health regulations that are in effect during the Subrecipient's performance under this Agreement. To the extent allowed by law, the Subrecipient further agrees to indemnify and hold harmless the Department and its employees and agents from all liability, damages and costs of any nature, including, but not limited to, costs of suits and attorneys' fees assessed against the Department, as a result of the failure of the Subrecipient to so comply.

A.20 OWNERSHIP OF PROJECT/CAPITAL FACILITIES

The Department makes no claim to any capital facilities or real property improved or constructed with funds under this Agreement, and by this subaward of funds does not and will not acquire any ownership interest or title to such property of the Subrecipient. The Subrecipient shall assume all liabilities and responsibilities arising from the ownership and operation of the project and agrees to defend, indemnify, and hold the Department, the state of Washington, and the United States government harmless from any and all causes of action arising from the ownership and operation of the project.

A.21 POLITICAL ACTIVITY

No portion of the funds provided herein shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

A.22 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The assistance provided under this Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such assistance or any other approval or concurrence under this Agreement provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

A.23 PUBLICITY

The Subrecipient agrees to submit to the Department prior to issuance all advertising and publicity matters relating to this Agreement wherein the Department's name is mentioned, or language used from which the connection of the Department's name may, in the Department's judgment, be inferred or implied. The Subrecipient agrees not to publish or use such advertising and publicity matters without the prior written consent of the Department. The Subrecipient may copyright original work it develops in the course of or under this Agreement; however, pursuant to 2 CFR Part 200.315, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use the work for government purposes.

Publication resulting from work performed under this Agreement shall include an acknowledgement of FEMA's financial support, by the Assistance Listings Number (formerly CFDA Number), and a statement that the publication does not constitute an endorsement by FEMA or reflect FEMA's views.

A.24 RECAPTURE PROVISION

In the event the Subrecipient fails to expend funds under this Agreement in accordance with applicable federal, state, and local laws, regulations, and/or the provisions of the Agreement, the Department reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right

of recapture shall exist for the life of the project following Agreement termination. Repayment by the Subrecipient of funds under this recapture provision shall occur within 30 days of demand. In the event the Department is required to institute legal proceedings to enforce the recapture provision, the Department shall be entitled to its costs and expenses thereof, including attorney fees from the Subrecipient.

A.25 RECORDS

- a. The Subrecipient agrees to maintain all books, records, documents, receipts, invoices and all other electronic or written records necessary to sufficiently and properly reflect the Subrecipient's contracts, subawards, grant administration, and payments, including all direct and indirect charges, and expenditures in the performance of this Agreement (the "records").
- b. The Subrecipient's records related to this Agreement and the projects funded may be inspected and audited by the Department or its designee, by the Office of the State Auditor, DHS, FEMA or their designees, by the Comptroller General of the United States or its designees, or by other state or federal officials authorized by law, for the purposes of determining compliance by the Subrecipient with the terms of this Agreement and to determine the appropriate level of funding to be paid under the Agreement.
- c. The records shall be made available by the Subrecipient for such inspection and audit, together with suitable space for such purpose, at any and all times during the Subrecipient's normal working day.
- d. The Subrecipient shall retain and allow access to all records related to this Agreement and the funded project(s) for a period of at least six (6) years following final payment and closure of the grant under this Agreement. Despite the minimum federal retention requirement of three (3) years, the more stringent State requirement of six (6) years must be followed.

A.26 RESPONSIBILITY FOR PROJECT/STATEMENT OF WORK/WORK PLAN

While the Department undertakes to assist the Subrecipient with the project/statement of work/work plan (project) by providing federal award funds pursuant to this Agreement, the project itself remains the sole responsibility of the Subrecipient. The Department undertakes no responsibility to the Subrecipient, or to any third party, other than as is expressly set out in this Agreement.

The responsibility for the design, development, construction, implementation, operation and maintenance of the project, as these phrases are applicable to this project, is solely that of the Subrecipient, as is responsibility for any claim or suit of any nature by any third party related in any way to the project.

Prior to the start of any construction activity, the Subrecipient shall ensure that all applicable federal, state, and local permits and clearances are obtained, including, but not limited to, FEMA compliance with the National Environmental Policy Act, the National Historic Preservation Act, the Endangered Species Act, and all other environmental laws, regulations, and executive orders.

The Subrecipient shall defend, at its own cost, any and all claims or suits at law or in equity, which may be brought against the Subrecipient in connection with the project. The Subrecipient shall not look to the Department, or to any state or federal agency, or to any of their employees or agents, for any performance, assistance, or any payment or indemnity, including, but not limited to, cost of defense and/or attorneys' fees, in connection with any claim or lawsuit brought by any third party related to any design, development, construction, implementation, operation and/or maintenance of a project.

A.27 SEVERABILITY

If any court of rightful jurisdiction holds any provision or condition under this Agreement or its application to any person or circumstances invalid, this invalidity does not affect other provisions, terms or conditions of the Agreement, which can be given effect without the invalid provision. To this end, the terms and conditions of this Agreement are declared severable.

A.28 SINGLE AUDIT ACT REQUIREMENTS (including all AMENDMENTS)

The Subrecipient shall comply with and include the following audit requirements in any subawards.

Subrecipients of a federal award, that expend **\$1,000,000** or more in one fiscal year of federal funds from all sources, direct and indirect, are required to have a single or a program-specific audit conducted in accordance with 2 CFR Part 200 Subpart F. Subrecipients that spend less than **\$1,000,000** a year in federal awards are exempt from federal audit requirements for that year, except as noted in 2 CFR Part

200 Subpart F. As defined in 2 CFR Part 200, the term "subrecipient" means an entity that receives a subaward from a pass-through entity to carry out part of a Federal award.

Subrecipients that are required to have an audit must ensure the audit is performed in accordance with Generally Accepted Government Auditing Standards (GAGAS) as found in the Government Auditing Standards (the Revised Yellow Book) developed by the United States Comptroller General and the OMB Compliance Supplement. The Subrecipient has the responsibility of notifying its auditor and requesting an audit in compliance with 2 CFR Part 200 Subpart F, to include the Washington State Auditor's Office, a federal auditor, or a public accountant performing work using GAGAS, as appropriate. Costs of the audit may be an allowable grant expenditure as authorized by 2 CFR Part 200.425.

The Subrecipient shall maintain auditable records and accounts so as to facilitate the audit requirement and shall ensure that any subcontractors also maintain auditable records. The Subrecipient is responsible for any audit exceptions incurred by its own organization or that of its subcontractors. Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report. The Subrecipient must respond to Department requests for information or corrective action concerning audit issues or findings within 30 days of the date of request. The Department reserves the right to recover from the Subrecipient all disallowed costs resulting from the audit.

After the single audit has been completed, and if it includes any audit findings, the Subrecipient must send a full copy of the audit and its Corrective Action Plan to the Department at the following address no later than nine (9) months after the end of the Subrecipient's fiscal year(s):

**Contracts Office
Washington Military Department
Finance Division, Building #1 TA-20
Camp Murray, WA 98430-5032**

OR

Contracts.Office@mil.wa.gov

The Department retains the sole discretion to determine whether a valid claim for an exemption from the audit requirements of this provision has been established.

Conducting a single or program-specific audit in compliance with 2 CFR Part 200 Subpart F is a material requirement of this Agreement. In the absence of a valid claim of exemption from the audit requirements of 2 CFR Part 200 Subpart F, the Subrecipient's failure to comply with said audit requirements may result in one or more of the following actions in the Department's sole discretion: a percentage of federal awards being withheld until the audit is completed in accordance with 2 CFR Part 200 Subpart F; the withholding or disallowing of overhead costs; the suspension of federal awards until the audit is conducted and submitted; or termination of the federal award.

A.29 SUBRECIPIENT NOT EMPLOYEE

The Subrecipient, and/or employees or agents performing under this Agreement, are not employees or agents of the Department in any manner whatsoever. The Subrecipient will not be presented as nor claim to be an officer or employee of the Department or of the state of Washington by reason hereof, nor will the Subrecipient make any claim, demand, or application to or for any right, privilege or benefit applicable to an officer or employee of the Department or of the state of Washington, including, but not limited to, Workers' Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under Chapter 41.06 RCW; OFM Reg. 4.3.1.1.8.

It is understood that if the Subrecipient is another state department, state agency, state university, state college, state community college, state board, or state commission, that the officers and employees are employed by the state of Washington in their own right.

If the Subrecipient is an individual currently employed by a Washington State agency, the Department shall obtain proper approval from the employing agency or institution before entering into this contract. A statement of "no conflict of interest" shall be submitted to the Department.

A.30 TAXES, FEES AND LICENSES

Unless otherwise provided in this Agreement, the Subrecipient shall be responsible for, pay and maintain in current status all taxes, unemployment contributions, fees, licenses, assessments, permit charges and

expenses of any other kind for the Subrecipient or its staff required by statute or regulation that are applicable to Agreement performance.

A.31 TERMINATION FOR CONVENIENCE

Notwithstanding any provisions of this Agreement, the Subrecipient may terminate this Agreement by providing written notice of such termination to the Department Key Personnel identified in the Agreement, specifying the effective date thereof, at least thirty (30) days prior to such date.

Except as otherwise provided in this Agreement, the Department, in its sole discretion and in the best interests of the state of Washington, may terminate this Agreement in whole or in part ten (10) business days after emailing notice to the Subrecipient. Upon notice of termination for convenience, the Department reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the Subrecipient from incurring additional obligations of funds. In the event of termination, the Subrecipient shall be liable for all damages as authorized by law. The rights and remedies of the Department provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

A.32 TERMINATION OR SUSPENSION FOR LOSS OF FUNDING

The Department may unilaterally terminate or suspend all or part of this Grant Agreement, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this Grant Agreement. The Department will email the Subrecipient ten (10) business days prior to termination.

A.33 TERMINATION OR SUSPENSION FOR CAUSE

In the event the Department, in its sole discretion, determines the Subrecipient has failed to fulfill in a timely and proper manner its obligations under this Agreement, is in an unsound financial condition so as to endanger performance hereunder, is in violation of any laws or regulations that render the Subrecipient unable to perform any aspect of the Agreement, or has violated any of the covenants, agreements or stipulations of this Agreement, the Department has the right to immediately suspend or terminate this Agreement in whole or in part.

The Department may notify the Subrecipient in writing of the need to take corrective action and provide a period of time in which to cure. The Department is not required to allow the Subrecipient an opportunity to cure if it is not feasible as determined solely within the Department's discretion. Any time allowed for cure shall not diminish or eliminate the Subrecipient's liability for damages or otherwise affect any other remedies available to the Department. If the Department allows the Subrecipient an opportunity to cure, the Department shall notify the Subrecipient in writing of the need to take corrective action. If the corrective action is not taken within ten (10) calendar days or as otherwise specified by the Department, or if such corrective action is deemed by the Department to be insufficient, the Agreement may be terminated in whole or in part.

The Department reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the Subrecipient from incurring additional obligations of funds during investigation of the alleged compliance breach, pending corrective action by the Subrecipient, if allowed, or pending a decision by the Department to terminate the Agreement in whole or in part.

In the event of termination, the Subrecipient shall be liable for all damages as authorized by law, including, but not limited to, any cost difference between the original Agreement and the replacement or cover Agreement and all administrative costs directly related to the replacement Agreement, e.g., cost of administering the competitive solicitation process, mailing, advertising and other associated staff time. The rights and remedies of the Department provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

If it is determined that the Subrecipient: (1) was not in default or material breach, or (2) failure to perform was outside of the Subrecipient's control, fault or negligence, the termination shall be deemed to be a termination for convenience.

A.34 TERMINATION PROCEDURES

In addition to the procedures set forth below, if the Department terminates this Agreement, the Subrecipient shall follow any procedures specified in the termination notice. Upon termination of this Agreement and in addition to any other rights provided in this Agreement, the Department may require

the Subrecipient to deliver to the Department any property specifically produced or acquired for the performance of such part of this Agreement as has been terminated.

If the termination is for convenience, the Department shall pay to the Subrecipient as an agreed upon price, if separately stated, for properly authorized and completed work and services rendered or goods delivered to and accepted by the Department prior to the effective date of Agreement termination, the amount agreed upon by the Subrecipient and the Department for (i) completed work and services and/or equipment or supplies provided for which no separate price is stated, (ii) partially completed work and services and/or equipment or supplies provided which are accepted by the Department, (iii) other work, services and/or equipment or supplies which are accepted by the Department, and (iv) the protection and preservation of property.

Failure to agree with such amounts shall be a dispute within the meaning of the "Disputes" clause of this Agreement. If the termination is for cause, the Department shall determine the extent of the liability of the Department. The Department shall have no other obligation to the Subrecipient for termination. The Department may withhold from any amounts due the Subrecipient such sum as the Department determines to be necessary to protect the Department against potential loss or liability.

The rights and remedies of the Department provided in this Agreement shall not be exclusive and are in addition to any other rights and remedies provided by law.

After receipt of a notice of termination, and except as otherwise directed by the Department in writing, the Subrecipient shall:

- a. Stop work under the Agreement on the date, and to the extent specified, in the notice;
- b. Place no further orders or contracts for materials, services, supplies, equipment and/or facilities in relation to this Agreement except as may be necessary for completion of such portion of the work under the Agreement as is not terminated;
- c. Assign to the Department, in the manner, at the times, and to the extent directed by the Department, all of the rights, title, and interest of the Subrecipient under the orders and contracts so terminated, in which case the Department has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and contracts;
- d. Settle all outstanding liabilities and all claims arising out of such termination of orders and contracts, with the approval or ratification of the Department to the extent the Department may require, which approval or ratification shall be final for all the purposes of this clause;
- e. Transfer title to the Department and deliver in the manner, at the times, and to the extent directed by the Department any property which, if the Agreement had been completed, would have been required to be furnished to the Department;
- f. Complete performance of such part of the work as shall not have been terminated by the Department in compliance with all contractual requirements; and
- g. Take such action as may be necessary, or as the Department may require, for the protection and preservation of the property related to this Agreement which is in the possession of the Subrecipient and in which the Department has or may acquire an interest.

A.35 MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES

In accordance with the legislative findings and policies set forth in Chapter 39.19 RCW, the state of Washington encourages participation in all its contracts by MWBE firms certified by the Office of Minority and Women's Business Enterprises (OMWBE). To the extent possible, the Subrecipient will solicit and encourage minority-owned and women-owned business enterprises who are certified by the OMWBE under the state of Washington certification program to apply and compete for work under this contract. Voluntary numerical MWBE participation goals have been established and are indicated herein: Minority Business Enterprises: (MBE's): 10% and Woman's Business Enterprises (WBEs): 6%.

A.36 VENUE

This Agreement shall be construed and enforced in accordance with, and the validity and performance shall be governed by, the laws of the state of Washington. Except for as provided herein, venue of any suit between the parties arising out of this Agreement shall be the Superior Court of Thurston County, Washington, and the Subrecipient, by execution of this Agreement, acknowledges the jurisdiction of the courts of the state of Washington. Provides, that if the Subrecipient is a federally recognized Indian Tribe, the parties agree that, in the event either party to this Agreement commences any suit relating to or

arising from the Agreement, the United States District Court for the Western District of the State of Washington shall have the sole and exclusive jurisdiction over such proceeding. If the court lacks federal subject matter jurisdiction, then the Tribe agrees to waive its sovereign immunity from suit for the limited purpose of permitting the State to enforce the terms of this Agreement in the Superior Court of Washington under Washington law, and venue for such suit shall be the Superior Court of Thurston County, Washington. This limited waiver of sovereign immunity is solely for the benefit of the State. This limited waiver of sovereign immunity shall not be for, nor shall it be construed as for, the benefit of any other person or entity, and the Tribe does not waive its immunity with respect to any action brought by, or on behalf of, any other entity or person.

A.37 WAIVERS

No conditions or provisions of this Agreement can be waived unless approved in advance by the Department in writing. The Department's failure to insist upon strict performance of any provision of the Agreement or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any right under this Agreement.

24SLCGP Award Letter
EMW-2024-CY-05188

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 12/13/2024



Melissa Berry
MILITARY DEPARTMENT, WASHINGTON STATE
BUILDING 1 MILITIA DR STATE FINANCIAL SERVICES
CAMP MURRAY, WA 98430

EMW-2024-CY-05188

Dear Melissa Berry,

Congratulations on behalf of the Department of Homeland Security, your application submitted for the FY 2024 State and Local Cybersecurity Grant Program, has been approved in the amount of \$5,621,825.00 in Federal funding. This award of federal assistance is executed as a Grant. As a condition of this award, you are required to contribute non-Federal funds equal to or greater than \$2,409,354.00 for a total approved budget of \$8,031,179.00. Please see the FY 2024 State and Local Cybersecurity Grant Program (SLCGP) for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Award Summary - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2024 State and Local Cybersecurity Grant Program Notice of Funding Opportunity
- Information Bulletin XXX: Updated Fiscal Year 2024 State and Local Cybersecurity Grant Program Allocation Amounts

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert Farmer", is positioned above the typed name.

Robert Farmer
Acting Deputy Assistant Administrator
Acting Deputy Assistant Administrator Grant Programs Directorate

Award Summary

Program: Fiscal Year 2024 State and Local Cybersecurity Grant Program

Recipient: MILITARY DEPARTMENT, WASHINGTON STATE

UEI-EFT: D2EJRGZ2PLG8-0001

DUNS number: 8088833830001

Award number: EMW-2024-CY-05188

Summary description of award

The purpose of the Fiscal Year 2024 State and Local Cybersecurity Grant Program (SLCGP) is to assist state, local, and territorial (SLT) governments with managing and reducing systemic cyber risk. Through funding from the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law, the SLCGP enables DHS to make targeted cybersecurity investments in SLT government agencies, thus improving the security of critical infrastructure and improving the resilience of the services SLT governments provide their community. The terms of the approved Investment Justification(s) and Project Worksheet (Budget Detail) submitted by the recipient are incorporated into the terms of this Federal award, subject to the additional description and limitations stated in this Agreement Article and the limitations stated in subsequent reviews by FEMA and CISA of the award budget. Post-award documents uploaded into FEMA GO for this award are also incorporated into the terms and conditions of this award, subject to any limitations stated in subsequent approvals by FEMA and CISA of changes to the award. Investments not listed in this Agreement Article are not approved for funding under this award.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

// due to new system inclusion of information without context, pages 3-7 not included – available on request //

Agreement Articles

Program: Fiscal Year 2024 State and Local Cybersecurity Grant Program

Recipient: MILITARY DEPARTMENT, WASHINGTON STATE

UEI-EFT: D2EJRGZ2PLG8-0001

DUNS number: 8088833830001

Award number: EMW-2024-CY-05188

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Article 1

Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

Article 2

General Acknowledgements and Assurances

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or federal awarding agency program guidance. V. Recipients must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receiving the Notice of Award for the first award under which this term applies. Recipients of multiple federal awards from DHS should only submit one completed tool for their organization, not per federal award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active federal award, not every time a federal award is made. Recipients must submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in these DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension to the 30-day deadline if the recipient identifies steps and a timeline for completing the tool. Recipients must request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3

Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

Article 4	<p>Activities Conducted Abroad Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.</p>
Article 5	<p>Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.</p>
Article 6	<p>Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101- 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.</p>
Article 7	<p>Best Practices for Collection and Use of Personally Identifiable Information Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.</p>
Article 8	<p>Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 7.</p>

Article 9	<p>Civil Rights Act of 1968 Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units— i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)</p>
Article 10	<p>Copyright Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.</p>
Article 11	<p>Debarment and Suspension Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.</p>
Article 12	<p>Drug-Free Workplace Regulations Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).</p>
Article 13	<p>Duplicative Costs Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.</p>

Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX
	Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA's implementing regulations at 44 C.F.R. Part 19.
Article 15	E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety
	Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.
Article 16	Energy Policy and Conservation Act
	Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 17	False Claims Act and Program Fraud Civil Remedies
	Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 18	Federal Debt Status
	All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 19	Federal Leadership on Reducing Text Messaging while Driving
	Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.

Article 20	<p>Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: Certificated Air Carriers List US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.</p>
Article 21	<p>Hotel and Motel Fire Safety Act of 1990 Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.</p>
Article 22	<p>John S. McCain National Defense Authorization Act of Fiscal Year 2019 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.</p>
Article 23	<p>Limited English Proficiency (Civil Rights Act of 1964, Title VI) Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov.</p>
Article 24	<p>Lobbying Prohibitions Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).</p>

Article 25 National Environmental Policy Act
Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article 26 Nondiscrimination in Matters Pertaining to Faith-Based Organizations
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 27 Non-Supplanting Requirement
Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

Article 28 Notice of Funding Opportunity Requirements
All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.

Article 29 Patents and Intellectual Property Rights
Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

Article 30

Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 31

Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 32

Reporting of Matters Related to Recipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

Article 33

Reporting Subawards and Executive Compensation

For federal awards that equal or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 34 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. Definitions The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

Article 35	<p>SAFECOM Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment CISA.</p>
Article 36	<p>Terrorist Financing Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.</p>
Article 37	<p>Trafficking Victims Protection Act of 2000 (TVPA) Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.</p>
Article 38	<p>Universal Identifier and System of Award Management Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.</p>
Article 39	<p>USA PATRIOT Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.</p>
Article 40	<p>Use of DHS Seal, Logo and Flags Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.</p>
Article 41	<p>Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.</p>

Article 42 Environmental Planning and Historic Preservation (EHP) Review
DHS/FEMA funded activities that could have an impact on the environment are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; Endangered Species Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws, regulations and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program. Applicants should contact their Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The FEMA EHP review process must be completed before funds are released to carry out the proposed project, otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, the applicant will monitor the ground disturbance, and if any potential archaeological resources are discovered, the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43 Applicability of DHS Standard Terms and Conditions to Tribal Nations
The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Tribal Nations, or there is a federal law or regulation exempting its application to Tribal Nations, then the acceptance by Tribal Nations, or acquiescence to DHS Standard Terms and Conditions does not change or alter its inapplicability to a Tribal Nation. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribal Nations where it does not already exist.

Article 44 Acceptance of Post Award Changes
In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please email FEMA Grant Management Operations at: ASK-GMD@fema.dhs.gov for any questions.

Article 45 Disposition of Equipment Acquired Under the Federal Award
When original or replacement equipment acquired under this award is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the non-state recipient or subrecipient (including subrecipients of a State or Tribal Nation), must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313(e). State recipients must follow the disposition requirements in accordance with State laws and procedures. 2 C.F.R. section 200.313(b). Tribal Nations must follow the disposition requirements in accordance with Tribal laws and procedures noted in 2 C.F.R. section 200.313(b); and if such laws and procedures do not exist, then Tribal Nations must follow the disposition instructions in 2 C.F.R. section 200.313(e).

Article 46 Prior Approval for Modification of Approved Budget
Before making any change to the FEMA approved budget for this award, a written request must be submitted and approved by FEMA as required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(i) regarding the transfer of funds among direct cost categories, programs, functions, or activities. For awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000) and where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved, transferring funds among direct cost categories, programs, functions, or activities is unallowable without prior written approval from FEMA. For purposes of awards that support both construction and non-construction work, 2 C.F.R. section 200.308(f)(9) requires the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. Any deviations from a FEMA approved budget must be reported in the first Federal Financial Report (SF-425) that is submitted following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47 Indirect Cost Rate
2 C.F.R. section 200.211 (b)(16) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for the award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48 Build America, Buy America (BABA) Act Required Contract Provision & Self-Certification
In addition to the DHS Standard Terms & Conditions regarding Required Use of American Iron, Steel, Manufactured Products, and Construction Materials, recipients and subrecipients of FEMA financial assistance for programs that are subject to the Build America, Buy America (BABA) Act must include a Buy America preference contract provision as noted in 2 C.F.R. section 184.4 and a self-certification as required by the FEMA Buy America Preference in FEMA Financial Assistance Programs for Infrastructure (FEMA Interim Policy #207-22-0001). This requirement applies to all subawards, contracts, and purchase orders for work performed, or products supplied under the FEMA award subject to BABA.

Article 49

Funding Hold: Additional Information Required

FEMA has placed a funding hold on this award, and \$5,293,300.75 is on hold in the FEMA financial systems. Until the hold is released, the recipient is prohibited from obligating, expending, or drawing down the federal funds identified in this Article. To release this hold, additional information is required for the project/investment identified below. Please contact the relevant Preparedness Officer or Grants Management Specialist to receive further guidance on the steps required to release this hold.

- Project/Investment # IJ TBD - IJ TBD : \$5,293,300.75, IJ TBD.

If you believe this funding hold was placed in error, please contact the relevant Preparedness Officer or Grants Management Specialist.

Article 50

Funding Hold: Indirect Cost Rate Information Required

FEMA has placed a funding hold on this award, and \$47,433.00 budgeted for indirect costs is on hold in the FEMA financial systems. The MILITARY DEPARTMENT, WASHINGTON STATE is prohibited from obligating, expending, or drawing down the federal funds identified in this Article.

To release the funding hold, the recipient must provide a fully executed indirect cost rate agreement negotiated between the recipient and its cognizant Federal agency. If the MILITARY DEPARTMENT, WASHINGTON STATE does not have a current indirect cost agreement, the recipient must contact the relevant Program Analyst or Grants Management Specialist for further instructions.

If you believe this funding hold was placed in error, please contact the relevant Program Analyst or Grants Management Specialist.

Article 51

SLCGP Performance Goal

In addition to the Performance Progress Report (PPR) submission requirements due January 30, outlined in NOFO Appendix A-11, recipients must demonstrate how the grant-funded projects address the capability gaps identified in their Cybersecurity Plan or other relevant documentation or sustains existing capabilities per the CISA-approved Investment Justification. The capability gap reduction or capability sustainment must be addressed in the PPR, Section F.4 Programmatic Performance Reporting Requirements.

Obligating document

1. Agreement No. EMW-2024-CY-05188	2. Amendment No. N/A	3. Recipient No. 916001095	4. Type of Action AWARD	5. Control No. WX01057N2025T		
6. Recipient Name and Address MILITARY DEPARTMENT, WASHINGTON STATE CAMP MURRY BUILDING 1 CAMP MURRAY, WA 98430		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Melissa Berry	9a. Phone No. 2535127065	10. Name of FEMA Project Coordinator State and Local Cybersecurity Grant Program Grant Program		10a. Phone No. 1-877-585-3242		
11. Effective Date of This Action 12/13/2024	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST REIMBURSEMENT		14. Performance Period 12/13/2024 to 12/12/2028 Budget Period 12/13/2024 to 12/12/2028		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listing No.	Accounting Data (ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
SLCGP	97.137	2025-IF-PA11 - P410-xxxx-4101-D	\$0.00	\$5,621,825.00	\$5,621,825.00	See Totals
Totals			\$0.00	\$5,621,825.00	\$5,621,825.00	\$2,409,354.00
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)					DATE	
18. FEMA SIGNATORY OFFICIAL (Name and Title) Robert Farmer, Acting Deputy Assistant Administrator Acting Deputy Assistant Administrator Grant Programs Directorate					DATE 12/13/2024	

WORK PLAN

FY 2024 State and Local Cybersecurity Grant Program

The purpose of this attachment is to identify the activities planned by the Subrecipient under this Grant Agreement, funded by SLCGP and required match funding, and subsequently approved by the Washington SLCGP Planning Committee and CISA/FEMA, and determined allowable by the SLCGP Program Manager.

PROJECT #1 TITLE *Nutanix server license renewal***PROJECT DESCRIPTION**

Our Nutanix server licensing is due to expire, and with that we will lose access to crucial support and security patching. With the renewal of the licensing or similar, we can continue to receive critical security and support until our servers go to End of Life, at which time we will purchase newer servers from Nutanix or similar.

GAP BEING ADDRESSED

Funding will fill the gap for our server licensing, providing necessary patches and support, funding for a third IT position will fill internal Cybersecurity gap to ensure systems are prepared for an event and to provide training to all staff.

IMPACT

With this funding we will receive continued support for our Nutanix servers, we will receive funding until the servers go to the end of life at which time we will then purchase new servers which will come with new support at that time.

OUTCOME

Once the project is complete our Nutanix servers will be licensed and supported until September 2026, giving Pencom 911 time to complete a CFP and afford new servers. Being licensed and supported we will continue to receive up to date security patches and support from Nutanix staff.

PROJECT #2 TITLE *Increased Staffing for Cybersecurity***PROJECT DESCRIPTION**

Pencom 911 dispatch center currently operates with two Systems Coordinators that handle all IT related responsibilities from Systems administration, Networking, 365 Administration, Cybersecurity, End user support and anything in between. These responsibilities have ballooned within the last couple of years and we require further support to ensure that we remain up to date with best cybersecurity practices for both our systems and networking. We are required to follow CJIS guidelines as a 911 dispatch center. After the grant funding for this position is used Pencom would propose to the first responder agencies of Clallam County to provide funding to permanently fund a third IT position for Pencom 911.

GAP BEING ADDRESSED

Funding for a third IT position will fill internal Cybersecurity gap to ensure systems are prepared for an event and to provide training for all staff.

IMPACT

With increased workforce we can better position ourselves security wise for our systems and network. After funding for this position is completed we will then work with our partner first responder agencies to permanently fund a third IT position for Pencom 911.

OUTCOME

Once we are able to hire a third IT individual that can emphasize security, we will be able to have them begin focusing on our systems and network to ensure that we are as secure as possible, and to focus on CJIS compliance to ensure that we fully meet federal guidelines.

BUDGET

FY 2024 State and Local Cybersecurity Grant Program

The purpose of this attachment is to identify how the funding is budgeted per the identified activities in the Work Plan. If funding is identified as not being required, contact the Department Key Personnel as soon as possible so funding can be reallocated.

City of Port Angeles - Peninsula Communications Dispatch center

AGREEMENT AMOUNT \$164,947

	SOLUTION AREA						M&A	TOTAL
	PLANNING	ORGANIZATION	EQUIPMENT	TRAINING	EXERCISE			
PROJECT #1	Salaries & Benefits	\$0	\$0		\$0	\$0	\$0	\$0
	Supplies	\$0	\$0		\$0	\$0	\$0	\$0
	Travel/Per Diem	\$0	\$0		\$0	\$0	\$0	\$0
	Contractor/Consultant	\$0	\$0		\$0	\$0	\$0	\$0
	Passthrough	\$0	\$0	\$0	\$0	\$0		\$0
	Other	\$0	\$29,947	\$0	\$0	\$0	\$0	\$29,947
	Equipment			\$0				\$0
	SUBTOTAL	\$0	\$29,947	\$0	\$0	\$0	\$0	\$29,947
	Indirect							\$0
	TOTAL	\$0	\$29,947	\$0	\$0	\$0	\$0	\$29,947

	SOLUTION AREA						M&A	TOTAL
	PLANNING	ORGANIZATION	EQUIPMENT	TRAINING	EXERCISE			
PROJECT #2	Salaries & Benefits	\$0	\$135,000		\$0	\$0	\$0	\$135,000
	Supplies	\$0	\$0		\$0	\$0	\$0	\$0
	Travel/Per Diem	\$0	\$0		\$0	\$0	\$0	\$0
	Contractor/Consultant	\$0	\$0		\$0	\$0	\$0	\$0
	Passthrough	\$0	\$0	\$0	\$0	\$0		\$0
	Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Equipment			\$0				\$0
	SUBTOTAL	\$0	\$135,000	\$0	\$0	\$0	\$0	\$135,000
	Indirect							\$0
	TOTAL	\$0	\$135,000	\$0	\$0	\$0	\$0	\$135,000

TIMELINE

FY 2024 State and Local Cybersecurity Grant Program

The purpose of this attachment is to identify applicable and agreed upon due dates for Grant Agreement milestones to include deliverables that must be submitted to the Department. Both the Department and the Subrecipient shall monitor adherence with the dates below.

DATE	TASK
December 13, 2024	Grant Agreement start date
July 15, 2026	Submit Progress Report * time period 12/13/2024 - 6/30/2026
December 31, 2026	Grant Agreement end date
February 14, 2027	Submit Final Reimbursement Request and Closeout Report

BUILD AMERICA, BUY AMERICA ACT SELF-CERTIFICATION

The Subrecipient’s contractors and subcontractors must sign and submit the following certification to the next tier, with the Subrecipient forwarding to the Department Key Personnel for each bid or offer for an infrastructure project that has not been waived by a BABAA waiver.

The undersigned certifies, to the best of their knowledge and belief, that:

The Build America, Buy America Act (BABAA) requires that no federal financial assistance for “infrastructure” projects is provided “unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States.” Section 70914 of Public Law No. 117-58, §§ 70901-52.

The undersigned certifies that for the Insert Project Name and Location that the iron, steel, manufactured products, and construction materials used in this contract are in full compliance with the BABAA requirements including:

1. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. All manufactured products purchased with FEMA financial assistance must be produced in the United States. For a manufactured product to be considered produced in the United States, the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55% of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
3. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

“The [Contractor or Subcontractor], _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the [Contractor or Subcontractor] understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.”

Signature of [Contractor’s or Subcontractor’s] Authorized Official

Enter Name and Title
Name and Title of [Contractor’s or Subcontractor’s] Authorized Official

Date

**SECO COUNTY/WSP Equipment Contract SFY 2026/27
CONTRACT FACE SHEET**

1. Contractor Name and Address: Clallam County Agency (COUNTY) 321 E 5th Street Port Angeles, Washington 98362		2. Contract Amount: \$ 178,289		3. Contract Number E26-096	
4. Contractor's Contact Person, phone number: Karl Hatton/360.417.4911 khatton@pencom.us		5. Contract Start Date July 1, 2025		6. Contract End Date August 15, 2027	
7. MD Program Manager/phone number: Teresa Lewis/253.512.7481 teresa.lewis@mil.wa.gov		8. Unique Entity Identifier (UEI #): JV6JJNELRBS5		9. UBI # (state revenue): 054-004-559	
10. Funding Authority: Washington State Military Department and State 911 Funds					
11. Funding Source Agreement #: RCW 38.52.510, .540, .545 WAC Chapter 118-66		12. Program Index# & Obj/SubObj: 79282 / NZ		13. CFDA # & Title: NA	
14. TIN or SSN: 91-6001298		16. Service Area by County(ies): CLALLAM		17. Women/Minority-Owned, State Certified? <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE #	
15. Service Districts: (BY LEGISLATIVE DIST): 24th (BY CONGRESSIONAL DIST): 6th		19. Contract Type (check all that apply): <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant <input type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency		20. Contractor Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
18. Contract Classification: <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Collaborative Research <input type="checkbox"/> A/E <input type="checkbox"/> Other		21. Contractor Type (check all that apply): <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> VENDOR <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> OTHER		22. BRIEF DESCRIPTION: <i>This is a reimbursement contract. Reimbursement is limited to the maximum equipment contract amount, services, and other listed budget categories on an actual cost basis for eligible, approved, and incurred equipment expenses as described in WAC 118-66-050(3) and the Washington State Military Department (DEPARTMENT) State 911 Coordination Office (SECO) policies, incorporated herein by reference in the amounts described in the Budget Sheet (Attachment E).</i>	
IN WITNESS THEREOF, the DEPARTMENT and COUNTY (Parties) have executed this Contract on the day and year last specified below. This Contract Face Sheet, Special Terms and Conditions (Attachment A), General Terms & Conditions (Attachment B), Statement of Work (Attachment C), SECO Equipment Contract Reimbursement Schedule (Attachment D), Budget Sheet (Attachment E), and the Equipment Maintenance Certification Log (Attachment F), govern the rights and obligations of the Parties to this Contract.					
In the event of an inconsistency in this Contract, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) Applicable State Statutes and Regulations (b) Statement of Work (c) Special Terms and Conditions (d) General Terms and Conditions, and (e) Any other provisions of the contract incorporated by reference.					
This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the Parties hereto.					
WHEREAS, the Parties hereto have executed this contract on the day and year last specified below.					
FOR THE DEPARTMENT:			FOR THE COUNTY:		
_____ Signature Date Seth Daniel Nickerson, Chief Financial Officer Washington State Military Department			_____ Signature Date Mike French, Chairman Clallam County Board of Commissioners		
APPROVED AS TO FORM Dierk Meierbachtol (signature on file) 4/5/2023 Assistant Attorney General					

SPECIAL TERMS AND CONDITIONS

I. INTRODUCTION:

The DEPARTMENT through the State 911 Coordination Office (SECO) coordinates and facilitates the implementation and operation of 911 emergency communications throughout the state. It is authorized to enter into agreements for statewide services and to reimburse the COUNTY/WSP Communications for eligible expenses from appropriated excise tax revenue retained in the state 911 account.

II. KEY PERSONNEL:

The individuals listed below shall be considered Key Personnel; however, either party may designate a substitute by advance written notification to the other party.

COUNTY/WSP:		DEPARTMENT:	
Name	Karl Hatton	Name	Teresa Lewis
Title	Deputy Director	Title	SECO 911 Contract Assistance Program Manager
E-Mail	khatton@pencom.us	E-Mail	teresa.lewis@mil.wa.gov
Phone	360.417.4911	Phone	253.512.7481

III. ADMINISTRATIVE REQUIREMENTS:

The Parties shall use the following to determine allowable cost principles: State Office of Financial Management (OFM) Regulations-State Administrative and Accounting Manual (SAAM) and the Local Government Budget and Accounting Reporting System (BARS).

IV. ELIGIBLE EXPENSES AND PRIORITIES ESTABLISHED BY THE LEGISLATURE:

Priorities for expenditure of state 911 funds have been established by both the state legislature and the DEPARTMENT:

- A. RCW 38.52.540(1) provides that funds from the state 911 account must be “used only to support the priorities established in RCW 38.52.545, procure, fund, and manage the statewide 911 emergency communications system network, purchase goods and services that support the counties and Washington state patrol public safety answering points in providing 911 baseline level of service statewide, assist the counties and Washington state patrol public safety answering points to provide 911 emergency communications systems and associated administrative and operational costs, acquire 911 hardware, software, and technology appropriate to support a 911 emergency communications system, 911 emergency communications training and public education, support the statewide coordination and management of the 911 emergency communications system, and for modernization needs as technology evolves of the 911 emergency communications systems statewide”;
- B. RCW 38.52.540(3) provides that the State 911 Coordinator is “authorized to enter into statewide agreements to improve the efficiency of the 911 emergency communications system and shall specify by rule the additional purposes for which moneys, if available, may be expended from this account”;
- C. RCW 38.52.545 provides that “In specifying rules defining the purposes for which available state 911 moneys may be expended, the state 911 coordinator, with the advice and assistance of the 911 advisory committee, must consider needs necessary to provide a baseline level of 911 service by individual counties and their designated Washington state patrol public safety answering points. Priorities for available 911 emergency communications system funding are as follows: (1) To procure, fund, and manage the statewide 911 network and supporting services, and assure that 911 dialing is operational statewide; (2) To assist counties and Washington state patrol public safety answering points to provide 911 emergency communications systems and associated administrative and operational costs as necessary to assure that they can achieve a baseline level of service for 911 operation; and (3) To assist counties and their designated Washington state patrol public safety answering points to acquire 911 hardware, software, and technology to support a 911 emergency communications system baseline level of service”;
- D. WAC 118-66-020 reiterates the 911 funding purposes and priorities established by the legislature;
- E. WAC 118-66-040 describes County eligibility for funding;

- F. WAC 118-66-045 describes Washington state patrol (WSP) eligibility for funding; and
- G. WAC 118-66-050 lists expenses that may be eligible for reimbursement based on a reasonable prioritization by the state 911 coordinator and in accordance with the purposes and priorities established by statute and regulation.

V. THE PARTIES AGREE THAT THE FOLLOWING ELIGIBLE EXPENSES AND PRIORITIES ARE ESTABLISHED IN CONTRACT:

- A. Consistent with the statutes and regulations cited herein, this Contract provides reimbursement solely for certain approved eligible expenses described in WAC 118-66 incurred by the COUNTY/WSP, in support of 911 calls originating statewide, including eligible expenses in the following prioritization: (1) 911 statewide dialing, (2) 911 baseline level of service, and (3) capital items. Payment for 911 statewide dialing will be made, contingent upon available funding, only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66-050. In the advent of the unavailability or loss of state funding, responsibility for the continued operation of the statewide 911 network, and all related costs, will be transferred to the individual counties, on a pro rata basis. This Contract contains one category of eligible expenses: 911 Equipment as described below:
 - 1. 911 Equipment expenses are only reimbursed pursuant to this Contract. Equipment expenses consist of statewide dialing, basic service, and capital items listed in WAC 118-66 and defined in the SECO Policies and set out in Section VII D of this Contract. Equipment funding is only available when the COUNTY has:
 - a. Imposed the maximum county 911 excise tax allowed under RCW 82.14B.030(1) and RCW 82.14B.030(2);
 - b. Expended its local revenue on eligible 911 expenses and needs additional reimbursement assistance to meet its eligible basic service operating expenses.
 - c. Eligible 911 expenses as described in WAC 118-66.
 - d. A 911 system that is completely enhanced for wireline and wireless 911 services.
- B. Expenses.
 - 1. General Reimbursement Requirements for COUNTY/WSP:
 - a. Contingent upon funding availability, reimbursement will be made only for eligible approved expenses identified in RCW 38.52.545 and WAC 118-66;
 - b. Approved eligible expenses will be reimbursed at amounts not to exceed limits established in SECO Policy, as provided in Section VII D of this Contract;
 - c. In the event, funding will not cover all contract eligible amounts, individual line items will be funded in full or not at all;
 - d. Funding is for use in the primary Public Safety Answering Points (PSAP) only, unless otherwise specified in applicable DEPARTMENT policy, as provided Section VII D of this Contract;
 - 2. Ineligible Items:

Expenses not listed in WAC 118-66, and not directly associated with the equipment of the 911 emergency communications system are not eligible for state financial assistance or reimbursement under this Contract.
 - 3. Expense Documentation and Approval:
 - a. COUNTY/WSP must submit documentation of eligible expenses to the DEPARTMENT; including identification of vendor, warrant number, date, and applicable 911 eligible expense categorization as set out in Section VII E below;
 - b. COUNTY/WSP must submit eligible Expense Reports and/or requests for reimbursement, so they are received by the DEPARTMENT by the last day following the month in which payment was made, including additional hard copy documentation required by an "Action Plan" due to audit findings;
 - c. Expenses contained in Expense Reports not submitted by the last day following payment, including additional hard copy documentation as required by "Action Plans", will not be reimbursed;
 - d. Expense Reports will be processed in the order received by the DEPARTMENT;

- e. The DEPARTMENT may request additional documentation and/or information from COUNTY/WSP pertaining to reimbursement requests, and any delay in providing the requested information may result in delay in reimbursement or reduced reimbursement;
- f. All approved training expenses must be submitted as a whole after the training with the exception of conference registration fee, which may be submitted for reimbursement in advance;
- g. Training expenses are exempt from the 30-day submittal requirement but must be submitted for reimbursement within 90 days of the actual training;
- h. Prior to purchasing or leasing any equipment or software, COUNTY/WSP must submit a written quote to the DEPARTMENT for review and approval. Without prior written approval the purchase or lease will not be eligible for reimbursement by the DEPARTMENT.

VI. PERFORMANCE PERIOD AND PAYMENT:

Payment by the DEPARTMENT to the COUNTY/WSP shall only be made as reimbursement for eligible expenses approved by the DEPARTMENT and incurred between **July 1, 2025**, and **June 30, 2027**, which is also known as the performance period. Work started prior to July 1, 2025, and/or not complete by June 30, 2027, will be considered outside the performance period and therefore not eligible for reimbursement. The COUNTY/WSP shall not request payment in anticipation of expenditures not yet incurred.

VII. THE COUNTY/WSP AGREES TO:

- A. **Local Funding:** The COUNTY warrants that it has authorized collection of the local 911 excise tax authorized under RCW 82.14B.030(1), RCW 82.14B.030(2) and/or RCW 82.14B.030(3) and that these funds are being used for wireline and/or wireless eligible expenses listed in WAC 118-66 to operate the 911 system in the county. Consistent with RCW 38.52.540(2), the COUNTY will not request, receive or expend funds under this Contract for wireline and wireless eligible expenses if it has not imposed the maximum county 911 tax allowed under RCW 82.14B.030(1) for switched access lines, and will not request, receive or expend funds under this contract for wireless eligible expenses if it has not imposed the maximum county 911 tax allowed under RCW 82.14B.030(2) for radio access lines.
- B. **Use of Funding:** The COUNTY/WSP warrants that the funds provided by the DEPARTMENT as described in the Budget Sheet (Attachment E), shall be used by the COUNTY/WSP solely for reimbursement of those approved incurred eligible expenses as described in WAC 118-66 and the SECO policies incorporated herein that are necessary to operate 911 statewide. Reimbursement shall be made consistent with SECO policies, as set out in Section VII D of this Contract, for approved expenses described in WAC 118-66 that are incurred between **July 1, 2025**, and **June 30, 2027**.
- C. **Consolidation:** If the COUNTY receives funds under this Contract in support of a consolidated primary Public Safety Answering Point (PSAP), the COUNTY warrants to maintain and operate the consolidated PSAP for three (3) years from the date of the consolidation and thereafter for the life of this contract. Failure to comply with this requirement requires the county to repay all funds and will result in a recapture of funds as provided in the General Terms and Conditions. For purposes of this Contract, a consolidated PSAP is one operated by or on behalf of a county as the primary PSAP for all operations of 911 call-taking and call transfer activities in that county. The consolidated PSAP may also be engaged in, pursuant to interlocal agreement, the dispatching of public safety resources serving several jurisdictions. A primary PSAP is one that initially answers all 911 calls within the county.
- D. **SECO 911 Policies:** The COUNTY/WSP agrees to abide by all of the following SECO Policies, as written and/or amended, available at [SECO Policies](#) Link and incorporated by reference:
 - SECO County/WSP Equipment Contract Policy (PDF)
 - SECO Statewide Services Support Policy (PDF)
 - SECO Salaries and Benefits Summary (PDF)
- E. **Reimbursement Requests and Reporting Requirements:** Not more often than monthly, the COUNTY/WSP shall submit invoice vouchers (Form A-19) to the DEPARTMENT requesting reimbursement for expenses. The COUNTY/WSP agrees to use forms and/or systems provided by the DEPARTMENT for necessary reports.

In addition to any reports as may be required elsewhere in this contract, the COUNTY/WSP shall prepare and submit the following reports to the DEPARTMENT's Key Personnel:

<u>Financial Reports</u> <u>Expense Reports</u>	<u>#/Copies</u>	<u>Completion Date</u>
	1	No later than 30 days following the end of the month
SECO Project Grant – Quarterly Progress Report	4/8	Required quarterly (every three months)
Final Reimbursement Request	1	July 31, 2027

All contract work must not start prior to July 1, 2025, and must be delivered, installed/completed and accepted by June 30, 2027; although the final report may be submitted by July 31, 2027, as described above. Final billing not received by July 31, 2027, will not be processed.

- F. **Reallocation of Funds:** The COUNTY/WSP is allowed to reallocate funds within the equipment category as needed. Budget categories are as specified or defined on the budget sheet of the contract. Any changes to budget categories other than in compliance with this paragraph will not be reimbursed.
- G. **Compliance with Law:** The COUNTY/WSP will comply with all state and federal laws applicable to counties/state.
- H. **Equipment Management:** All equipment purchased under this Contract by the COUNTY/WSP will be recorded and maintained in the COUNTY/WSP's equipment inventory system.
 1. All equipment purchases reimbursed through this Contract will be owned by and will be the sole responsibility of the COUNTY/WSP.
 2. The COUNTY/WSP shall be responsible for any and all operational and maintenance expenses and for the safe operation of its equipment including all questions of liability. The COUNTY/WSP shall develop appropriate maintenance schedules and procedures to ensure the equipment is well maintained and kept in good operating condition, for the purpose of reducing the need for future reimbursements from the state account.
 3. The COUNTY/WSP shall maintain equipment records that include: a description of the property; the manufacturer's serial number, model number, or other identification number; the source of the equipment, who holds title; the acquisition date; the cost of the equipment; the location, use and condition of the equipment at the date the information was reported; and disposition data including the date of disposal and sale price of the property.
 4. Records for equipment shall be retained by the COUNTY/WSP for a period of six years from the date of the disposition, replacement, or transfer. If any litigation, claim, or audit is started before the expiration of the six-year period, the records shall be retained by the COUNTY/WSP until all litigation, claims, or audit findings involving the records have been resolved.
 5. The COUNTY/WSP shall take a physical inventory of the equipment and reconcile the results with the property records at least once every two years. Any differences between quantities determined by the physical inspection and those shown in the records shall be investigated by the COUNTY/WSP to determine the cause of the difference. The COUNTY/WSP shall, in connection with the inventory, verify the existence of the equipment, current utilization of the equipment, and continued need for the equipment by the COUNTY/WSP.
 6. The COUNTY/WSP shall develop a control system to ensure adequate safeguards to prevent loss, damage, and theft of the property. Any loss, damage or theft shall be investigated, and a report generated and sent to the DEPARTMENT.
- I. **Responsibility for Project/Statement of Work/Work Plan:** While the DEPARTMENT undertakes to assist the COUNTY/WSP with the project/statement of work/work plan (project) by providing state excise tax funds pursuant to this Contract, the project itself remains the sole responsibility of the COUNTY/WSP. The DEPARTMENT accepts no responsibility to the COUNTY/WSP, or to any third party, other than as is expressly set out in this Contract.

The responsibility for the design, development, construction, implementation, operation, and maintenance of the project, as these phrases are applicable to this project, is solely that of the COUNTY/WSP, as is responsibility for any claim or suit of any nature by any third party related in any way to the project.

Prior to the start of any construction activity, the COUNTY/WSP shall ensure that all applicable Federal, State, and local permits and clearances are obtained.

The COUNTY/WSP shall defend, at its own cost, any and all claims or suits at law or in equity, which may be brought against the COUNTY/WSP in connection with the project. The COUNTY/WSP shall not look to the DEPARTMENT, or to any of their employees or agents, for any performance, assistance, or any payment or indemnity, including but not limited to cost of defense and/or attorneys' fees, in connection with any claim or lawsuit brought by any third party related to any design, development, construction, implementation, operation and/or maintenance of a project.

VIII. CONDITIONED UPON COUNTY/WSP'S FULFILLMENT OF ITS CONTRACT ABOVE THE MILITARY DEPARTMENT AGREES TO THE FOLLOWING:

- A. Within thirty (30) days of receipt and approval of signed, dated invoice vouchers (state form A-19), and upon satisfactory completion of tasks and documentation of costs as required under this Contract, the DEPARTMENT will reimburse the COUNTY/WSP up to the maximum of **\$178,289**, or actual cost, whichever is lower, pursuant to the schedule set out in the SECO Equipment Contract Reimbursement Schedule (Attachment D) and as authorized by this Contract and WAC 118-66.
- B. If a question arises about the requested reimbursement, the COUNTY/WSP will be notified via e-mail and/or telephone call and will have five (5) working days to provide the requested information. If information satisfactory to the DEPARTMENT has not been provided within that time, the expense in question will be subtracted and the balance of approved, eligible, and incurred expenses will be processed for reimbursement.
- C. Conditioned upon COUNTY/WSP's fulfillment of its obligations under this Contract, the DEPARTMENT will provide ESINet services to the COUNTY/WSP within available funds.

GENERAL TERMS & CONDITIONS

- 1) **DEFINITIONS:** As used throughout this Contract the following terms shall have the meanings set forth below:
 - a. "DEPARTMENT" shall mean the Washington State Military DEPARTMENT (WMD), or any of the officers or other officers lawfully representing that DEPARTMENT and includes the State 911 Coordination Office (SECO).
 - b. "COUNTY" shall mean the named county performing services under this contract or grant. It shall include any subcontractor retained by the COUNTY as permitted under the terms of this Contract.
 - c. "Subcontractor" shall mean one, not in the employment of the COUNTY, who is performing all or part of those services under this Contract under a separate contract with the COUNTY. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.
 - d. "PSAP" means Public Safety Answering Point as defined in WAC 118-66.
 - e. "WAC" is defined and used herein to mean the Washington Administrative Code.
 - f. "RCW" is defined and used herein to mean the Revised Code of Washington.
- 2) **ACCESS TO PUBLIC RECORDS:**
 - a. The Parties acknowledge that the DEPARTMENT is subject to RCW 42.56, the Public Records Act, and that records prepared, owned, used or retained by the DEPARTMENT relating to the conduct of government or the performance of any governmental or proprietary function are available for public inspection or copying, except as exempt under RCW 42.56 or other statute which exempts or prohibits disclosure of specific information or records.
 - b. The COUNTY/WSP shall provide access to data generated under this Contract to the DEPARTMENT and the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the COUNTY/WSP's reports, including computer models and methodology for those models.
 - c. Access to Data - State law prohibits state agencies from entering into agreements when the contractor could charge additional costs to the agency, the Joint Legislative Audit and Review Committee, or the Office of the State Auditor for access to data generated under the Contract, thus all such data will be provided at no additional expense. For the purposes of this requirement, "data" includes all information that supports the findings, conclusions, and recommendations of the contractor's reports, including computer models and methodology for those models.
- 3) **ADVANCE PAYMENTS PROHIBITED:** No payments in advance or in anticipation of services or supplies to be provided under this Contract shall be made by the DEPARTMENT.
- 4) **AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336,** 42 U.S.C. 12101 et seq. (also referred to as the "ADA") and its' implementing regulations at 28 CFR Part 35. The COUNTY/WSP must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication.
- 5) **ATTORNEY'S FEES:** Except as provided in the section entitled "Recapture Provisions", in the event of litigation or other action brought to enforce the terms of this Contract or alternate dispute resolution process, each party agrees to bear its own attorney's fees and costs.
- 6) **COMPLIANCE WITH APPLICABLE STATUTES, RULES, AND DEPARTMENT POLICIES:** The COUNTY/WSP shall comply with, and the DEPARTMENT is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, and/or policies. This obligation includes, but is not limited to, nondiscrimination laws and/or policies; the ADA; Ethics in Public Service (RCW 42.52); Covenant Against Contingent Fees (e.g., Federal Acquisition Regulation 48 CFR Sec. 52.203-5); Public Disclosure (RCW 42.56); and safety and health regulations. In the event of the COUNTY/WSP's noncompliance or refusal to comply with any applicable law, regulation, executive order or policy, the DEPARTMENT may rescind, cancel, or terminate the Contract in whole or in part in its sole discretion. The COUNTY/WSP is responsible for all costs or liability arising from its failure to comply with applicable law, regulation, executive order or policy.
- 7) **CONTRACT MODIFICATIONS:** The Parties may, from time to time, request changes to the Contract. All mutually agreed changes shall be incorporated by written amendment. No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the Parties and any oral understanding or agreements shall not be binding.

- 8) **COUNTY/WSP'S EMPLOYEES NOT EMPLOYEE OF DEPARTMENT:** The COUNTY/WSP, and/or employees, sub-contractors or agents performing under this Contract, are not employees or agents of the DEPARTMENT in any manner whatsoever. The COUNTY/WSP will not be presented as nor claim to be an officer or employee of the DEPARTMENT or of the State of Washington for any reason, nor will the COUNTY/WSP make any claim, demand, or application to or for any right, privilege or benefit applicable to an officer or employee of the DEPARTMENT or of the State of Washington, including, but not limited to, Workers' Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under RCW 41.06. It is understood that if the COUNTY/WSP is another state agency, the officers and employees are employed by the State of Washington in their own right.
- 9) **DISCLOSURE:** The use or disclosure by any Party of any information concerning the DEPARTMENT, or its ESINet provider, for any purpose not directly connected with the administration of the DEPARTMENT's or the COUNTY/WSP's responsibilities with respect to services provided under this Contract is prohibited except by prior written consent of the DEPARTMENT or as required to comply with RCW 42.56, the Public Records Act or a court order. Disclosure of any information concerning the ESINet is controlled by the Non-Disclosure Agreement between the Parties
- 10) **DISPUTES:** Except as otherwise provided in this Contract, when a bona fide dispute arises between the Parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The Parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by the DEPARTMENT, a representative appointed by the COUNTY/WSP, and a third party mutually agreed upon by both Parties. The team shall, by majority vote, resolve the dispute. The Parties agree that this dispute process shall be final and there will be no appeal of the decision.
- 11) **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws of the State of Washington. In the event of a lawsuit involving this Contract, venue shall be proper only in Thurston County. The COUNTY/WSP, by execution of this Contract, acknowledges the jurisdiction of the courts of Washington in this matter.
- 12) **HOLD HARMLESS:** The COUNTY/WSP agrees to defend, hold harmless, and indemnify the State of Washington and the DEPARTMENT, their officers, agents, employees, and assigns against any and all damages or claims from damages resulting or allegedly resulting from the COUNTY/WSP's performance or activities hereunder and that of any sub-contractor hired by the COUNTY/WSP.
- 13) **INSURANCE, INDUSTRIAL COVERAGE:** Prior to performing work under this Contract, the COUNTY/WSP shall provide industrial insurance coverage for the COUNTY/WSP's employees, as may be required by Title 51 RCW. The DEPARTMENT will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for a consultant or any subcontractor or employee of the COUNTY/WSP, which may arise during the performance of services under this Contract. Before the start of any work required by this Contract, the COUNTY/WSP shall deliver to the DEPARTMENT certificates of insurance reflecting that the COUNTY/WSP has obtained all the insurance coverage required by this section.
- 14) **INSURANCE, GENERAL COVERAGE:** The DEPARTMENT and its officers, employees, and agents, while acting in good faith within the scope of their official duties, are covered by the State of Washington Self-Insurance Program and the Tort Claims Act (RCW 4.92.060 et seq.), and successful claims against the DEPARTMENT and its employees, officers, and agents in the performance of their official duties in good faith under this Contract will be paid from the tort claims liability account as provided in RCW 4.92.130. COUNTY/WSP hereby notifies the DEPARTMENT that as a County Government of the State of Washington and in accordance with Washington law, COUNTY/WSP has full loss coverage for itself, its officers, employees and agents, through self-insurance and/or the purchase of insurance. Upon the DEPARTMENT's request, COUNTY/WSP will provide the DEPARTMENT with details of its self-insured retention, proof of its additional insurance, and all loss coverage. This program of self-insurance and/or purchased insurance includes general liability, automobile liability, workers compensation and employers' liability.
- 15) **LIABILITY:** To the extent permitted by applicable law, each party to this Contract shall be responsible for injury or death to persons and damage to property resulting from negligence on the part of itself, its employees, agents, officers, contractors, or subcontractors. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any third party.
- 16) **LIMITATION OF AUTHORITY:** Only the assigned Authorized Signature for the DEPARTMENT or an assigned delegate by writing (delegation to be made prior to action) shall have the express, implied, or

apparent authority to alter, amend, modify, or waive any clause or condition of this Contract. Furthermore, any alteration, amendment, modification, or waiver of any clause or condition of this Contract is not effective or binding unless made in writing and signed by the authorized person.

- 17) **LOSS OF FUNDING:** In the event funding from state or federal sources is withdrawn, reduced, or limited in any way after the effective date of the Contract, the DEPARTMENT may suspend or terminate or renegotiate the Contract without cause under the "Termination" clause and without the thirty (30) day notice requirement.
- 18) **NONASSIGNABILITY:** Neither this Contract, nor any claim arising under this Contract, nor the work to be provided under this Contract, and any claim arising thereunder, shall be assigned or delegated by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.
- 19) **NONDISCRIMINATION:** During the performance of this Contract, the COUNTY/WSP shall comply with all federal and state nondiscrimination statutes and regulations. These requirements include, but are not limited to:
- a. Nondiscrimination in Employment: The COUNTY/WSP shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin, citizenship or immigration status, family with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of trained dog guide or service animal by a person with a disability. This requirement does not apply, however, to a religious corporation, association, educational institution, or society with respect to the employment of individuals of a particular religion to perform work connected with the carrying on by such corporation, association, educational institution, or society of its activities.
 - b. The COUNTY/WSP shall take action to ensure that employees are employed and treated during employment without discrimination because of their race, creed, color, national origin, citizenship or immigration status, family with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment, or recruitment selection for training, including apprenticeships and volunteers.
- 20) **RECAPTURE PROVISION:** In the event the COUNTY/WSP fails to expend funds under this Contract in accordance with applicable federal, state, and local laws and/or the provisions of the Contract, the DEPARTMENT reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for the life of the project following Contract termination. Repayment by the COUNTY/WSP of funds under this recapture provision shall occur within thirty (30) days of demand.

In the event the DEPARTMENT is required to institute legal proceedings to enforce the recapture provision, the DEPARTMENT shall be entitled to its costs thereof, including attorney fees from the Contractor.

- 21) **RECORDS, MONITORING AND AUDIT ACCESS:**
- a. The COUNTY/WSP shall perform under the terms of the Contract and the DEPARTMENT may conduct reasonable and necessary monitoring of the COUNTY/WSP's performance.
 - b. To permit such monitoring, the COUNTY/WSP shall maintain books, records, documents, and other evidence and accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the DEPARTMENT, the Office of the State Auditor, and federal officials so authorized by law, rule, regulation, or agreement.
 - c. The COUNTY/WSP will retain all books, records, documents, and other materials relevant to this Contract for six (6) years from the date final payment is made hereunder, and make them available for inspection by persons authorized under this provision.
 - d. The DEPARTMENT or the State Auditor or any of their representatives and federal officials so authorized by law, rule, regulation, or agreement shall have full access to and the right to examine during normal business hours and as often as the DEPARTMENT or the State Auditor may deem necessary, all of the COUNTY/WSP's records with respect to all matters covered in this Contract. Such rights last for six (6) years from the date final payment is made hereunder.

- e. The COUNTY shall cooperate with and freely participate in any monitoring, audit or evaluation activities conducted by the DEPARTMENT that are pertinent to the intent of this Contract.
- 22) **SEVERABILITY:** If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, and to this end the provisions of this Contract are declared to be severable.
- 23) **SUB-CONTRACTING:** The COUNTY/WSP shall comply with all applicable procurement laws, rules and requirements. This will include the use of a competitive procurement process in the award of any contracts with its contractors and sub-contractors that are entered into under this Contract. All contracts and sub-contracting agreements entered into pursuant to this Contract shall incorporate this Contract by reference.
- 24) **TERMINATION:**
- a. If, through any cause, the COUNTY/WSP or its contractors or sub-contractors shall fail to fulfill in a timely and proper manner its obligations under this Contract or if the COUNTY/WSP or its sub-contractors shall violate any of its covenants, agreements, or stipulations of this Contract, the DEPARTMENT shall thereupon have the right to terminate this Contract and withhold the remaining allocation if such default or violation is not corrected within thirty (30) days after submitting written notice to the COUNTY/WSP describing such default or violation.
 - b. Notwithstanding any provisions of this Contract, either party may terminate this Contract without cause by providing written notice of such termination, specifying the effective date thereof, at least thirty (30) days prior to such date. If this Contract is so terminated, the DEPARTMENT shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination. Upon notice of such termination, the DEPARTMENT reserves the right to suspend all or part of the Contract, withhold further payments, and prohibit the COUNTY/WSP from incurring additional obligations of funds.
 - c. Reimbursement for eligible expenses incurred by the COUNTY/WSP prior to the effective date of such termination shall be as the DEPARTMENT reasonably determines.
 - d. The DEPARTMENT may unilaterally terminate or suspend all or part of this Contract without cause, or may reduce its scope of work and budget, if there is a reduction in funds by the source of those funds, and if such funds are the basis for this Contract.
- 25) **TRAVEL AND SUBSISTENCE REIMBURSEMENT:** If reimbursement of travel or subsistence expenses are included as part of this Contract, they shall be paid in accordance with rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended. The COUNTY/WSP is required to provide to the DEPARTMENT copies of receipts for any travel related expenses other than meals and mileage that are authorized under this Contract.
- 26) **TREATMENT OF ASSETS:** Upon successful completion of the terms of this Contract, all assets, including equipment, purchased through this Contract will be owned by the COUNTY/WSP unless otherwise specified by the funding source. The COUNTY/WSP shall be responsible for any and all operation and maintenance expenses and for the safe operation of said equipment including all questions of liability.
- 27) **WAIVER OF DEFAULT:** Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of the Contract shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Contract unless stated to be such in writing, signed by the Director or Contracts Administrator and attached to the original Contract.

STATEMENT OF WORK
SECO COUNTY/WSP EQUIPMENT CONTRACT - SFY2026/27
July 1, 2025 – June 30, 2027

BASIC LEVEL OF OPERATING SERVICES

- Maintenance Deliverables
 - The County/WSP Communications will maintain the equipment per manufacturer's recommendations.
 - The County/WSP Communications will complete and return to the DEPARTMENT the equipment maintenance certification log (See Attachment F).

EQUIPMENT

- Equipment purchases are limited to eligible expenses outlined in WAC 118-66 and in accordance with Budget Sheet (See Attachment E).
- Capital equipment purchases must be pre-approved by the SECO.

SECO EQUIPMENT CONTRACT REIMBURSEMENT SCHEDULE

(for more details about eligible equipment refer to the SECO Equipment Support Policy. ALL equipment purchases MUST BE PRE-APPROVED BY THE SECO IT STAFF and recommended caps are subject to change with prior approval from the SECO.)

ELIGIBLE ITEM		STATE REIMBURSEMENT
CPD6	NG911 Modernization	Costs related to modernization of the 911 System as authorized and pre-approved by the State 911 Coordinator.
S1	Customer Handling Equipment (CHE) /Telephone System	Purchase or lease and installation of the hardware and software components required to support a CPE/ Telephone system including spares kit that are compliant or compatible with future Next Generation Technology requirements.
S1.2	CHE CPU	Replacement of CPE system Central Processing Units (CPU) at the call receiver workstation based on a five-year life cycle.
S1.3	CHE Server	Replacement of CPE system call processing server at the backroom CPE, based on a five-year life cycle.
S2	ANI/ALI Display Equipment	Replacement of ANI/ALI display equipment. Recommended cap of \$500 per approved PSAP call receiving position, based on a five-year life cycle.
S3	PSAP Mapping	Hardware and software capable of converting latitude and longitude (and, when available, altitude) to a map display at the 911 call answering positions at the PSAP. Can be part of CPE, Computer Aided Dispatch (CAD) or standalone system, but only eligible under one category.
S3.2	Migration to new mapping platform/software	A one-time purchase of a required migration to new mapping platform or software has a recommended cap of \$15,000 per PSAP.
S3.3	PSAP Mapping CPU	Replacement of PSAP Mapping System Central Processing Units (CPU) at the call receiver workstation based on a five-year life cycle. <i>For stand-alone systems, only.</i>
S3.4	PSAP Mapping Server	For the mapping administrator to manipulate the mapping data prior to movement to the mapping system, based on a five-year life cycle.
B1	Uninterruptible Power Supply (UPS)	Purchase or lease and installation of the hardware and software components required to support PSAP WAC eligible equipment which should provide a minimum of 30 minutes of operations.
B1.2	UPS Battery Replacement	Replacement of batteries, to include an entire battery bank.
B7.1	911 GIS Modernization	Hardware, software, and services used by the 911 Mapping/GIS Coordinator to create, edit, and maintain GIS Data used in call routing and synchronization of ALI & GIS data. Recommended cap of \$10,000 (per contract year).
B9	Mapping Display Equipment	Equipment capable of displaying 911 call locations on a map. Recommended cap of \$500 per approved PSAP call receiving position, based on five-year life cycle.
B10	911 Management Information Systems (MIS)	Equipment that collects, stores, and collates 911 call data into reports and statistics.

C1	Logging Recorder for 911 Calls	Purchase or lease and installation of the hardware and software components required for basic logging/voice recorder as recommended by NENA standards.
C2	Computer-Aided Dispatch (CAD) System Hardware and Software	Purchase or lease and installation of the hardware and software basic components. At a minimum, it shall consist of hardware, call entry module, Teletype interface and ANI/ALI controllers. CAD could also include PSAP Mapping.
C2.3	CAD CPU	Replacement of CAD CPU at the PSAP call receiver workstation based on a five-year life cycle.
C2.4	CAD Server	Replacement of CAD call processing server, based on a five-year life cycle.
C2.5	CAD Display Equipment	Replacement of display equipment has a recommended cap of \$1,000 per approved PSAP call receiving position, based on a five-year life cycle.
C3	Auxiliary Generator	Purchase or lease and installation of an auxiliary generator to support 911 telephone services for back-up purposes. Recommended cap of \$40,000 and the expense must be pro-rated if used for other than PSAP operations.
C4	Clock Synchronizer	Purchase or lease and installation of the hardware and software components required for a basic clock synchronizer as recommended by NENA standards to include the necessary modules purchased at the same time to integrate the master clock signaling to the PSAP's electronic system.
C5	Console Furniture	Purchase of console furniture for 911 call receiving equipment has a recommended cap of \$15,000 per approved call receiving position with a ten-year life cycle. The SECO may authorize exceeding the cap if market evidence indicates the current cap is not sufficient.

BUDGET SHEET
SECO COUNTY/WSP EQUIPMENT CONTRACT – SFY2026/27
July 1, 2025 – June 30, 2027

	SFY2026/27
Capital Equipment	\$ 178,289.00
TOTAL CONTRACT NOT TO EXCEED	\$ 178,289.00

EQUIPMENT MAINTENANCE CERTIFICATION LOG
SECO COUNTY/WSP EQUIPMENT CONTRACT – SFY2026/27
 July 1, 2025 – June 30, 2027

CLALLAM County certifies that all maintenance has been scheduled and completed on an annual basis for the following equipment:

<u>Equipment</u>	<u>Vendor/ Inhouse</u>	<u>Vendor Name</u>	<u>Anticipated/Scheduled Timeframe</u>
Customer Premise Equipment (CPE)			
PSAP Mapping			
Uninterruptible Power Supply (UPS)			
911 Management Information System (MIS)			
Logging Recorder			
Computer-Aided Dispatch System			
Auxiliary Generator			
Clock Synchronizer			
Call Receiver Console Furniture			

 Signature (name and title)

 Date

Nutanix NX-3235-G9 3 Node Cluster (Option 2)

Sales Rep:

Right! Systems, Inc.

Brady Maguire
 800-571-1717
brady.maguire@rightsys.com

Prepared by:

Seleny Calixto Luna
 800-571-1717
seleny.calixtoluna@rightsys.com

Sold To:

PAPD-PenCom

321 E 5th St.
 Port Angeles, WA 98362
 Jordon Lemon
 (360) 912-3710
jlemon@pencom.us

Bill To:

PAPD-PenCom

321 E 5th St.
 Port Angeles, WA 98362
 Jordon Lemon
 (360) 912-3710
jlemon@pencom.us

Ship To:

PAPD-PenCom

321 E 5th St.
 Port Angeles, WA 98362
 Jordon Lemon
 (360) 912-3710
jlemon@pencom.us

Quote Information:

Quote #: RSIQ081236

Version: 1
 Quote Date: 07/03/2025
 Expiration Date: 07/31/2025
 Terms: Net 30 days
 Ship Via: Ground

PLEASE NOTE THAT THE PRICES QUOTED ARE SUBJECT TO CHANGE BASED ON FLUCTUATIONS IN TARIFF RATES. ANY INCREASE IN TARIFFS IMPOSED BY THE GOVERNMENT WILL BE REQUESTED FOR APPROVAL.

Nutanix NX-3235-G9 2 Node

Line #	Part #	Product Details	Qty	Unit Price	Extended Price
Nutanix NX-3235-G9 2 Node Dual Intel Xeon 5415+, 2.9GHz, 8-Core Processors 512 GB RAM - 32TB HDD - 7.68TB SSD Per Node					
1	NX-3235-G9-5415+-CM	Nutanix NX-3235-G9, 2 Node; 2x Intel Xeon-Gold 5415 + Processor (2.9 GHz/ 8-Core/ 150W, Sapphire Rapids) Per Node	1	\$25,732.65	\$25,732.65
2	C-MEM-64GB-5600-CM	Nutanix 64GB Memory Module (5600MHz DDR5 RDM)	16	\$0.00	\$0.00
3	C-HDD-8TB-AB-CM	Nutanix 8TB, 3.5 " HDD	8	\$0.00	\$0.00
4	C-SSD-3.84TB-B-CM	Nutanix 3.84 TB SSD	4	\$0.00	\$0.00
5	C-LOM-10G2D1BT-CM	Nutanix LOM Module: Broadcom 10GbE, 2-Port, Base-T NIC (BCM 57416)	2	\$0.00	\$0.00
				J - 65	

April 7, 2026

Nutanix NX-3235-G9 2 Node

Line #	Part #	Product Details	Qty	Unit Price	Extended Price
6	C-NIC-25G2A2-CM	Nutanix Mellanox 25/10GbE, 2-port, NIC (CX6 25GbE); Transceiver Not Included	4	\$0.00	\$0.00
7	C-PWR-4FC13C14B-CM	Nutanix C13/C14, 15A, 4ft Power Cord	2	\$0.00	\$0.00
8	S-HW-PRD	Nutanix 24/7 Production Level HW Support for Nutanix HCI Appliance	2	\$2,402.81	\$4,805.62
9	Term-Months	Nutanix Term in Months	60	\$0.00	\$0.00
10	Support-Term	Nutanix Support Term in Months	60	\$0.00	\$0.00
11	C-TPM-2.0-U-CM	Nutanix Hardware TPM 2.0 Module Unprovisioned	2	\$63.31	\$126.62

Subtotal: \$30,664.89

Nutanix NX-3235-G9 1 Node

Line #	Part #	Product Details	Qty	Unit Price	Extended Price
Nutanix NX-3235-G9 1 Node Dual Intel Xeon 5415+, 2.9GHz, 8-Core Processors 512 GB RAM - 32TB HDD - 7.68TB SSD Per Node					
12	NX-3135-G9-5415+-CM	Nutanix NX-3135-G9, 1 Node; 2x Intel Xeon-Gold 5415 + Processor (2.9 GHz/ 8-Core/ 150W, Sapphire Rapids) Per Node	1	\$14,482.00	\$14,482.00
13	C-MEM-64GB-5600-CM	Nutanix 64GB Memory Module (5600MHz DDR5 RDM)	8	\$0.00	\$0.00
14	C-HDD-8TB-AB-CM	Nutanix 8TB, 3.5 " HDD	4	\$0.00	\$0.00
15	C-SSD-3.84TB-B-CM	Nutanix 3.84 TB SSD	2	\$0.00	\$0.00
16	C-LOM-10G2D1BT-CM	Nutanix LOM Module: Broadcom 10GbE, 2-Port, Base-T NIC (BCM 57416)	1	\$0.00	\$0.00
17	C-NIC-25G2A2-CM	Nutanix Mellanox 25/10GbE, 2-Port, NIC (CX6 25GbE); Transceiver Not Included	2	\$0.00	\$0.00

Nutanix NX-3235-G9 1 Node

Line #	Part #	Product Details	Qty	Unit Price	Extended Price
18	C-PWR-4FC13C14A-CM	Nutanix C13/C14, 10A, 4ft Power Cord	2	\$0.00	\$0.00
19	S-HW-PRD	Nutanix 24/7 Production Level HW Support for Nutanix HCI Appliance	1	\$2,754.00	\$2,754.00
20	Term-Months	Nutanix Term in Months	60	\$0.00	\$0.00
21	Support-Term	Nutanix Support Term in Months	60	\$0.00	\$0.00
22	C-TPM-2.0-U-CM	Nutanix Hardware TPM 2.0 Module Unprovisioned	1	\$63.31	\$63.31
23	Platform Integration	Nutanix Platform Integration Fee	1	\$7,516.15	\$7,516.15

Subtotal: **\$24,815.46**

Nutanix Licensing Subscriptions

Line #	Part #	Product Details	Qty	Unit Price	Extended Price
24	SW-NCP-PRO-PR	Nutanix Subscription, Nutanix Cloud Platform Pro Software License & Production Software Support Service for 1 CPU Core	48	\$2,903.68	\$139,376.64
25	SW-NCP-NCI-ULT-PR	Nutanix Subscription, (Included in NCP) Nutanix Cloud Infrastructure (NCI) Ultimate Software License & Production Software Support Service for 1 CPU Core	48	\$0.00	\$0.00
26	SW-NCP-NCM-PRO-PR	Nutanix Subscription, (Included in NCP) Nutanix Cloud Manager (NCM) Pro Software License & Production Software Support Service for 1 CPU Core	48	\$0.00	\$0.00

Subtotal: **\$139,376.64**

Quote Summary

Description	Amount
Nutanix NX-3235-G9 2 Node	\$30,664.89
Nutanix NX-3235-G9 1 Node	\$24,815.46

Quote Summary

Description	Amount
Nutanix Licensing Subscriptions	\$139,376.64

Subtotal: \$194,856.99

Shipping: \$1,000.00

Total: \$195,856.99

Right! Systems Inc. Standard Terms and Conditions apply. Terms are N30 OAC. Applicable sales tax and freight are excluded and will be calculated at the time of shipping unless specifically requested. Pricing is valid until the end of each month and pricing may be subject to change. All returns are subject to authorization and will be subject to a 15% restocking fee. A copy of our standard Terms and Conditions may be requested by contacting 1-800-571-1717.

PAPD-PenCom

Signature: _____

Name: _____

Date: _____



INVOICE

Converge Technology Solutions US, LLC
 130 Technology Parkway
 Suite 100
 Peachtree Corners GA 30092
 United States

Invoice Number: INV-0273172
 Customer Account: C00899
 Sales Order No.: SO-0236286
 Invoice Date: 7/18/2025
 Due Date: 8/17/2025
 Contract #: CARAHSOFT
 NASPO MA
 #AR2472, WA PA
 #05116

Bill To: Jordon Lemon
 City of Port Angeles
 Attn: Accounts Payable
 321 East 5th St.
 Port Angeles WA 98362
 United States

Ship To: Jordon Lemon
 City of Port Angeles
 Police Department
 321 E 5th St
 Port Angeles WA 98362
 United States

PO Number
 073946

Terms
 Net 30

Sales Person
 Drew Papworth

Product	Description	Qty	Units	Unit Price	Amount	Tax Amt
	Nutanix Support Renewal	1		\$29,946.83	\$29,946.83	
	Freight Charge	1		\$0.00	\$0.00	
Contract Term: 9/18/2025 - 9/17/2026						

Converge Technology Solutions US, LLC
 Banking information for payment:
 PO Box 23623 New York, NY 10087-3623
 ACH Payment Routing 072000326 Acct 862561872
 Wire Payment Routing 021000021 Acct 862561872
 ACQ-REMIT@convergetp.com

Subtotal \$29,946.83
 Freight \$0.00
 Sales Tax \$2,665.28
Total USD \$32,612.11

Invoice Notes:
 Contract #05116 NASPO Master Contract Number: AR2472



PAPD-PenCom Nutanix Renewal 2025

Quote # QUO-CTSUS050498
Version 8

Prepared by:

Converge Technology Solutions
Drew Papworth
drew.papworth@convergetp.com

Prepared for:

PENCOM 911 Center
Jordan Lemon
jlemon@pencom.us



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PAPD-PenCom Nutanix Renewal 2025

Quote #: QUO-CTSUS050498

Version: 8
 Quote Date: 07/07/2025
 Expiration Date: 08/08/2025
 Payment Terms:

Draw Papworth
 Account Executive
 drew.papworth@convergetp.com

Converge Technology Solutions
 130 Technology Parkway
 Ste 100
 Norcross, GA 30092

Bill To:

PENCOM 911 Center
 321 East 5th St.
 Port Angeles, WA 98362
 Jordon Lemon
 (360) 912-3710
 jlemon@pencom.us

Ship To:

PENCOM 911 Center
 321 E 5th St
 Port Angeles, WA 98362
 Jordon Lemon
 (360) 912-3710
 jlemon@pencom.us

Nutanix Support Renewal - NASPO Master Contract Number: AR2472 - 12 Months

Line	Qty	Product	Description	Serial No	Start Date	End Date	Price	Ext. Price
1	3	R-SW-PRS-PRONODE	Prism Pro Renewal Support for 1 Node for 1 year	LIC-00986852, LIC-00986853, LIC-00986854	9/18/2025	9/17/2026	\$1,336.08	\$4,008.24
2	1	R-SW-AOS-ULT-PRD1YR-491	Subscription Renewal, Acropolis (AOS) Ultimate Software License & Production Software Support Service, 1 Year	20SW000156623	9/18/2025	9/17/2026	\$0.00	\$0.00
3	48	R-L-CORES-ULT-PRD	Subscription Renewal, Acropolis (AOS) Ultimate Software License & Production Software Support Service for 1 CPU core	LIC-00986855	9/18/2025	9/17/2026	\$310.43	\$14,900.64
4	21	R-L-FLASHTIB-ULTPRD	Subscription Renewal, Acropolis (AOS) Ultimate Software License & Production Software Support Service for 1 TIB of flash	LIC-00986856	9/18/2025	9/17/2026	\$304.19	\$6,387.99



Nutanix Support Renewal - NASPO Master Contract Number: AR2472 - 12 Months

Line	Qty	Product	Description	Serial No	Start Date	End Date	Price	Ext. Price
5	1	RS-HW-PRD-T4	24/7 Production Level HW Renewal Support for Nutanix appliance - For Tier 4 product for 1 year platform: NX-8035-G7-HY	20SM3F280031	9/18/2025	9/17/2026	\$1,672.00	\$1,672.00
6	1	RS-HW-PRD-T4	24/7 Production Level HW Renewal Support for Nutanix appliance - For Tier 4 product for 1 year Platform: NX-8035-G7-HY	20SM3F280034	9/18/2025	9/17/2026	\$2,977.96	\$2,977.96

Subtotal: **\$29,946.83**



Quote Summary

Description	Amount
Nutanix Support Renewal - NASPO Master Contract Number: AR2472 - 12 Months	\$29,946.83
Total (USD): \$29,946.83	

- Payment Terms, as established or upon credit approval.
- FOB Destination.
- Taxes, freight and other fees not included unless otherwise stated.
- Returns or exchanges are at the discretion of the Manufacturer.
- Order may be delivered in multiple shipments, and customer agrees to pay partial payments as product is delivered.
- Supplier is acting as a reseller of the Original Equipment Manufacturer (OEM). The products sold under this quotation are subject to the terms and conditions provided by the OEM.
- This Quote, including the Vendor's terms and conditions therein, represent the complete and final agreement and supersedes all prior understandings, including but not limited to, any negotiations, representations, and terms listed on a Customer's purchase order.
- To the extent that this Quote is a multi-year commitment, this quote cannot be cancelled or terminated unless agreed to, in writing, by the Vendor.
- It is our full intent to hold pricing firm until the end of the contract term but given recent developments in global trade policies and the potential tariffs, we would like to bring to your attention that materials and imported goods may be subject to higher costs and impact the supply chain that may impact pricing. We are committed to transparency and will ensure you are kept informed of any price adjustments as soon as they are identified.

PENCOM 911 Center

Signature: _____
Name: KARL HATTON
Date: 7/8/25
PO Number: 073946



Date: April 7, 2026
To: City Council
From: Sarina Carrizosa, *Finance Director*
Subject: Monthly Update on Past Due Utility Accounts – March

**CITY OF PORT ANGELES
 MONTHLY REPORT ON PAST DUE ACCOUNTS
 FEBRUARY - MARCH 2026**

	JANUARY 2026	FEBRUARY 2026	MARCH 2026	AMOUNT CHANGE	% CHANGE FEB - MAR
Number of Customers Past Due	1,278	1,204	1,194	(10)	-0.8%
Number of Disconnections for Non-payment	8	3	1	(2)	-66.7%
60 days past due amount	176,858.40	119,021.15	138,426.63	19,405.48	16.3%
90 days past due amount	104,530.55	152,373.02	92,865.26	(59,507.76)	-39.1%
120 days past due amount	542,549.71	545,664.91	613,987.96	68,323.05	12.5%
Total amount past due	823,938.66	817,059.08	845,279.85	28,220.77	3.5%

Total Payment Plan Agreements	45	21	28	7	33.3%
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**FEBRUARY - MARCH 2026
 PAST DUE AMOUNTS**

