



# MECHANICAL BUILDING PERMIT APPLICATION

Department of Community & Economic Development

321 E. 5th Street, Port Angeles, WA 98362  
360.417.4817 | www.cityofpa.us | permits@cityofpa.us

CITY USE ONLY

App. #: \_\_\_\_\_

Received: \_\_\_\_\_

## PROJECT INFORMATION

Single-Family Residential  Multi-Family Residential  Commercial  Industrial  Public

Project Address: \_\_\_\_\_

Tax Parcel No.: \_\_\_\_\_ Zoning: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ (Property Owner:  Yes  No)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## OWNER INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

## CONTRACTOR INFORMATION

Name: \_\_\_\_\_ License: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## MECHANICAL DETAILS

Project Description: \_\_\_\_\_

Project Value (Materials + Labor): \$ \_\_\_\_\_

*Please indicate how many of each type of fixture is to be installed or relocated as part of the project.*

Air Handler (≤ 10,000 cfm)	#:	Air Handler (> 10,000 cfm)	#:
Heater (Suspended / Floor / Recessed Wall)	#:	Heating/Cooling Appliance (Repair /Alter)	#:
Furnace / Heat Pump / Forced air Unit (≤ 5 Tons)	#:	Furnace / Heat Pump / Forced air Unit (> 5 Tons)	#:
Appliance Exhaust Fan	#:	Pellet / Wood / Gas Stove, Fireplace, Misc.	#:
Evaporated Cooler (Attached)	#:	Vent Fan (Single Duct)	#:
Fuel Gas Piping	# of outlets:	Vent System	#:
Hazard / Non-Hazard Piping	# of outlets:	Other: _____	#:

## REQUIRED APPLICATION MATERIALS CHECKLIST

- Mechanical Building Permit Application:** Please complete this BP<sup>ME</sup> form
- A Digital Copy of Building Plans:** E-mailed to: [permits@cityofpa.us](mailto:permits@cityofpa.us)

I have read and completed the application and know it to be true and correct. I am authorized to apply for this permit and understand that it is my responsibility to determine what permits are required and to obtain permits prior to work. I understand that plan review fees are not refundable after review has occurred. I understand that I will forfeit review fees if I withdraw the application before the permit is issued. I understand that additional information may be required when determined necessary by the building official and if the permit is not picked up/issued within 180 days of submittal, the application will be considered abandoned and the fees will be forfeited.

Date \_\_\_\_\_ Print Name \_\_\_\_\_ Signature ( Owner  Contractor  Representative) \_\_\_\_\_