



MECHANICAL BUILDING PERMIT APPLICATION

Department of Community & Economic Development

321 E. 5th Street, Port Angeles, WA 98362
360.417.4817 | www.cityofpa.us | permits@cityofpa.us

CITY USE ONLY

App. #: _____

Received: _____

PROJECT INFORMATION

Single-Family Residential Multi-Family Residential Commercial Industrial Public

Project Address: _____

Tax Parcel No.: _____ Zoning: _____

Primary Contact: _____ (Property Owner: Yes No)

Phone: _____ Email: _____

OWNER INFORMATION

Name: _____ Phone: _____

Mailing Address: _____ Email: _____

CONTRACTOR INFORMATION

Company Name: _____ License: _____

Mailing Address: _____ Expiration Date: _____

Email: _____ Phone: _____

MECHANICAL DETAILS

Project Description: _____

Project Value (Materials + Labor): \$ _____

Please indicate how many of each type of fixture is to be installed or relocated as part of the project.

Air Handler (≤ 10,000 cfm)	#:	Air Handler (> 10,000 cfm)	#:
Heater (Suspended / Floor / Recessed Wall)	#:	Heating/Cooling Appliance (Repair /Alter)	#:
Furnace / Heat Pump / Forced air Unit (≤ 5 Tons)	#:	Furnace / Heat Pump / Forced air Unit (> 5 Tons)	#:
Appliance Exhaust Fan	#:	Pellet / Wood / Gas Stove, Fireplace, Misc.	#:
Evaporated Cooler (Attached)	#:	Vent Fan (Single Duct)	#:
Fuel Gas Piping	# of outlets:	Vent System	#:
Hazard / Non-Hazard Piping	# of outlets:	Other: _____	#:

REQUIRED APPLICATION MATERIALS CHECKLIST

- Mechanical Building Permit Application:** Please complete this BP^{ME} form
- A Digital Copy of All Application Materials:** E-mailed to: permits@cityofpa.us

I have read and completed the application and know it to be true and correct. I am authorized to apply for this permit and understand that it is my responsibility to determine what permits are required and to obtain permits prior to work. I understand that plan review fees are not refundable after review has occurred. I understand that I will forfeit review fees if I withdraw the application before the permit is issued. I understand that additional information may be required when determined necessary by the building official and if the permit is not picked up/issued within 180 days of submittal, the application will be considered abandoned and the fees will be forfeited.

Date

Print Name

Signature (Owner Contractor Representative)