



**Parks, Recreation & Beautification Commission Meeting
January 17, 2018
City Council Chambers
6:00 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes – November 15, 2018
4. Public Comment
5. Finance/Packet Items
6. Legislation
 - a. None
7. Guest Speaker – Aubry Bright, Senior Center Manager
8. Late Items
9. Director’s Report – Information Only
 - a. 2018 Year End
 - b. 2019 Projects
10. Adjournment

PORT ANGELES PARKS, RECREATION & BEAUTIFICATION COMMISSION MEETING

Port Angeles, Washington

November 15, 2018

CALL TO ORDER – REGULAR MEETING: Chairperson Shargel called the meeting to order at 6:00 p.m.

ROLL CALL: **Members Present:** Commissioners Forrest, Kirsch, Shargel, Sinton & Winslow; Student Representative Bailey.

Members Absent: Commissioners Tucker & Wojnowski. **Staff Present:** Director Delikat & Secretary Moore.

APPROVAL OF THE MINUTES: It was moved by Commissioner Sinton and seconded by Commissioner Forrest to approve the October 18 meeting minutes. Motion passed unanimously.

PUBLIC COMMENT: None.

FINANCE & PACKET ITEMS: Director Delikat reviewed the year to date revenue and expenditure reports with the Commission.

LEGISLATION:

1. **Tree Removal Policy:** Director Delikat presented the Commission with a draft policy regarding tree removal in City parks. Commissioner Winslow made the motion to adopt PR-0407 Tree Removal Policy. Commissioner Forrest seconded the motion, which passed 5-0. Director Delikat said the next steps will be to provide a copy of the policy as information to City Council and then the City will look into putting a contract together to remove a hazardous tree at Lions Park.

GUEST SPEAKERS:

1. **Steve Methner, Dream Playground Foundation President:** Methner provided the Commission with a brief history of the Dream Playground, as well as the Foundation's plans for moving forward with a second generation playground. He detailed the ongoing efforts as well as a tentative timeline for building a new playground. Director Delikat also spoke about the partnership between the City and the Foundation.

LATE ITEMS: None.

DIRECTOR'S REPORT:

1. **Senior Center Manager Update:** A final candidate for the position was selected and is in town for an in-person visit.
2. **Pier Floats:** The department faced many challenges with the installation and removal of the Pier Floats this year. There is now a plan for next year and moving forward. The floats should be back by Memorial Weekend 2019.
3. **Downtown Tree & Lighting Difficulties:** The City continued to struggle to find a tree for the downtown holiday celebrations this year, so the department will determine what to do moving forward in cooperation with the Port Angeles Downtown Association.
4. **Holiday Season Events/Tournaments:** The City has a large number of special events coming up, which is typical for this time of year, including youth basketball tournaments.
5. **Adopt-A-Bench Program:** The program is moving forward. Wooden bench removal has started and the department is working with new adopters.
6. **Veteran's Park:** The Peninsula Daily News featured a story about damage being done to Veteran's Park, and it was also a discussion during a recent Council meeting.
7. **Duncan McKiernan:** Duncan's passing last summer was recently noted in the news. The City is fortunate to have several of his pieces throughout the community.
8. **December Meeting:** A December meeting is not necessary because the Commission satisfied its required nine annual meetings. The Commission will meet again January 2019.
9. **Questions/Comments:** Commissioner Forrest informed the other Commissioners that trees have been planted at each of the elementary schools in Port Angeles, which will help toward the City receiving the Tree City USA designation.

ADJOURNMENT: Chairperson Shargel adjourned the meeting at 6:44 p.m. The next meeting is January 17, 2019, at 6:00 p.m. in the City Council Chambers.

David Shargel, Chairperson

Secretary