

**Utility Advisory Committee  
City Council Chambers  
Port Angeles, WA 98362  
February 11, 2020  
3:00 p.m.**

**AGENDA**

- I. Call To Order**
- II. Roll Call**
- III. Approval Of Minutes for December 2019**
- IV. Late Items**
- V. Public Comment** – *The Utility Advisory Committee desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At its most restrictive, Public Comment shall be limited to a total of 15 minutes. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak, each speaker may be allocated two (2) minutes. (Taken from Council Rules of Procedure Section 12).*
- VI. Discussion Items:**
  - A. Nomination and Election of UAC Chair & Vice Chair.
- VII. Information Only Items:**
  - UAC New Format – presentation.
- VIII. Next Meeting Date:**        March 10, 2020
- IX. Adjournment**

**UTILITY ADVISORY COMMITTEE MEETING**

City Council Chambers  
Port Angeles, WA 98362

**December 10, 2019**

**3:00p.m**

**I. Call To Order**

Deputy Mayor Kate Dexter called the meeting to order at 3:01 pm.

**II. Roll Call**

UAC Assigned

Councilmembers Present: Deputy Mayor Kate Dexter, Councilmember Lindsey Schromen-Wawrin (by phone)

UAC Members Present: Paul Collins, Raj Jethwa

UAC Members Absent: Councilmember and Chair Cherie Kidd, Laura Dodd, Vice Chair William Atkinson, Mattias Järvegren

Staff Present: Gregg King, Thomas Hunter, Jonathan Boehme, MarySue French, Shailesh Shere, Diana Bagwell, Yvette Nichols

Others Present: 1 Citizen

**III. Approval Of Minutes**

Paul Collins moved to approve the September 24, 2019 minutes. Lindsey Schromen-Wawrin seconded the motion.  
Motion carried 4-0.

**IV. Late Items:** None

**V. Public Comment:** None

**VI. Discussion Items:**

**A. FY 2019-2021 Water Quality Stormwater Capacity Grant Agreement Contract No. WQSQCAP-1921-PoAnPW-00101**

Jonathan Boehme, Deputy Director of Engineering/City Engineer, *requested the renewal of the Interlocal Agreement (ILA) with Kitsap County for stormwater outreach services. Since 2012, the City has successfully partnered with Kitsap County to economically meet the Phase II Municipal Stormwater NPDES Permit requirements. Partnership in the ILA brings together a consortium of stormwater permit jurisdictions on the Olympic Peninsula, and leverages*

*Kitsap County staff to develop effective and consistent outreach programs to be used by the West Sound Stormwater Outreach Group (WSSOG). Discussion was held.*

**Paul Collins moved to forward a favorable recommendation to City Council to authorize the City Manager to sign the FY 2019-2021 Stormwater Capacity Grant agreement with the Washington State Department of Ecology in the amount of \$95,000, and to make any subsequent amendments or minor modifications to the agreement, as necessary. Seconded by Raj Jethwa. Motion carried 4-0**

**B. Proposed Adjustments to 2019 Industrial Transmission Rates**

Rob Feller, Civil/Utility Engineer I, presented the 2019 Neighborhood Sewer Rehabilitation project, a multi-year Capital Improvement Project to repair or replace sanitary sewer lines. Annually the City crews perform Closed Circuit Television (CCTV) inspections to identify impaired assets, groundwater infiltration and troubleshoot specific operational issues. Compromised or problematic areas are identified, reviewed and prioritized for repair or replacement. Requesting UAC endorsement of the repair strategy and forward a favorable recommendation for City Council to award construction contracts. Discussion was held.

**Kate Dexter moved to have the UAC endorse the repair strategy for the 2019 Neighborhood Sewer Rehabilitation, Project WW-06-18, and forward a favorable recommendation for City Council to award construction contracts. Seconded by Mattias Järvegren. Motion carried 6-0**

**VII. Informational Only Items:** None

**VIII. Next Meeting Date:** February 11, 2020

**IX. Adjournment:** 3:19 pm

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Chair Cherie Kidd

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Michelle Hale, Administrative Specialist II